As per Ordinance 2018:1453 it is required to apply for and receive a Certificate of Compliance issued by the Code Enforcement Officer

Please consider the following when applying for your certificate:

- No application can be filed without a settlement date
- All fees must be paid before scheduling an inspection
- Any type of lock box will NOT be accepted during the inspection. Someone over the age of 18 MUST be present for the inspection. If someone is not available during the time of inspection, this will result in an automatic failure of inspection and you will have to call to reschedule for another day.

§262.2.1. Exceptions; Failed Inspections:

- Upon receipt of purchaser’s agreement and acceptance by Enforcement Officer, properties may close and/or be occupied without a certificate while violations and being abated. No such agreement shall exceed 90 days.

Inspections will be by appointment with Zoning Officer:

Fees:

- Filing for the application: $11.00
- First inspection: $50.00
- Second inspection: no charge
- Third or more inspection: $25.00

Please be aware that this inspection is DIFFERENT from the inspection the Fire Department conducts. You will need BOTH certificates in order to close. Please contact the Fire Department for more information and scheduling at 856-547-7164, ext. 80
TODAY’S DATE: _____________________________________________

SETTLEMENT DATE: _____________________________________________

PROPERTY ADDRESS: _____________________________________________

HOMEOWNERS NAME: _____________________________________________

CONTACT PHONE NO. (HOME): ______________________________________

HOMEOWNERS CELL NO.: _________________________________________

REALTOR: _______________________________________________________

CONTACT NAME: __________________________________________________

ADDRESS: _______________________________________________________

PHONE NUMBER: ________________________________________________

CELL NUMBER: __________________________________________________

I hereby certify that I have read all of the conditions on the front page of this application. I am aware that I am responsible for scheduling any and all inspections or re-inspections. I am authorized to make this application as either the buyer, seller, or agent of.

Signature of Applicant: ________________________________ Date: __________

***DO NOT WRITE BELOW THIS LINE, OFFICE USE ONLY***

Fee Due: $11.00 _______ $50.00 _______ $25.00_______

Date Received: ______________ Received by: ______________

Payment Type: Re-Inspection:
  o Check # ______________ Check # ______________
  o Cash ______________ Cash ______________

Dave Taraschi
Code Enforcement Officer__________________________ Date: __________