



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:**

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#)

Municipality: **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Jack	D	Merryfield	12/31/2019	

Chief Administrative Officer

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Chief Financial Officer

Christie		Ehret		cehret@glotwp.com
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Municipal Clerk

Kelly		Santosusso		ksantosusso@haddonhts.com
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Registered Municipal Accountant

Robert		Marrone		rmarrone@bowmanllp.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Susan		Griffith	12/31/2019	sgriffith@haddonhts.com
Bryan		Scroeder	12/31/2019	bschroeder@haddonhts.com
Scott		Schreiber	12/31/2018	sschreiber@haddonhts.com
Jacquelyn		Valvardi	12/31/2018	jvalvardi@haddonhts.com
Christopher		Mrozinski	12/31/2020	cmrozinski@haddonhts.com
Stephanie		Madden	12/31/2020	smadden@haddonhts.com

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

<u>2018 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>					<u>Current Year 2019 Budget</u>		
	<u>Calendar Year</u>	<u>Calendar Year</u>	<u>% of</u>	<u>Avg Residential</u>	<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
	<u>Tax Rate</u>	<u>Tax Levy</u>	<u>Total Levy</u>	<u>Taxpayer Impact</u>			
Municipal Purpose Tax	0.696	\$5,796,387.53	21.61%	\$0.00	Municipal Purpose Tax	ACTUAL	\$5,911,991.54
Municipal Library	0.033	\$275,428.33	1.03%	\$0.00	Municipal Library	ACTUAL	\$275,924.10
Municipal Open Space			0.00%	\$0.00	Municipal Open Space		
Fire Districts (avg. rate/total levies)			0.00%	\$0.00	Fire Districts (total levies)		
Other Special Districts (total levies)			0.00%	\$0.00	Other Special Districts (total levies)		
Local School District	1.650	\$13,742,772.00	51.25%	\$0.00	Local School District	ESTIMATED	\$14,000,000.00
Regional School District			0.00%	\$0.00	Regional School District		
County Purposes	0.822	\$6,836,491.56	25.49%	\$0.00	County Purposes	ESTIMATED	\$7,000,000.00
County Library			0.00%	\$0.00	County Library		
County Board of Health			0.00%	\$0.00	County Board of Health		
County Open Space	0.021	\$166,534.87	0.62%	\$0.00	County Open Space	ESTIMATED	\$167,000.00
Other County Levies (total)			0.00%	\$0.00	Other County Levies (total)		
Total (Calendar Year 2018 Budget)	3.222	\$26,817,614.29	100.00%	\$0.00	Total ESTIMATED amount to be raised by taxes		\$27,354,915.64
Total Taxable Valuation as of October 1, 2018 <u>\$833,044,042.00</u> (To be used to calculate the current year tax rate)					Revenue Anticipated, Excluding Tax Levy <u>2,527,215.88</u>		
Current Year Average Residential Assessment <u>\$284,293.00</u>					Budget Appropriations, before Reserve for Uncollected Taxes <u>8,239,155.99</u>		
<u>Prior Year to Current Year Comparison</u>					Total Non-Municipal Tax Levy <u>\$21,167,000.00</u>		
<u>Comparison - Municipal Purposes Tax Rate</u>					Amount to be Raised by Taxes - Before RUT <u>\$26,878,940.11</u>		
Prior Year	Current Year	% Change (+/-)			Reserve for Uncollected Taxes (RUT) <u>\$475,975.53</u>		
0.696	0.710	2.01%			Total Amount to be Raised by Taxes <u>\$27,354,915.64</u>		
<u>Comparison - Municipal Purposes Tax Levy</u>					% of Tax Collections used to Calculate RUT <u>98.26%</u>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		If % used exceeds the actual collection % then reference the statutory exception used		
\$5,796,387.53	\$5,911,991.54	1.99%	\$115,604.01		<u>Tax Collections - ACTUAL as of Prior Year</u>		
<u>Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)</u>					Total Tax Revenue, Collections CY 2018 <u>26,479,471.47</u>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		Total Tax Levy, CY 2018 <u>26,847,301.51</u>		
\$0.00	\$2,018.48	#DIV/0!	\$2,018.48		% of Taxes Collected, CY 2018 <u>98.63%</u>		
					Delinquent Taxes - December 31, 2018 <u>\$367,246.78</u>		

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	-26.53%	(\$195,000.00)	\$735,000.00	\$540,000.00	\$540,000.00							
08	Local Revenue	-14.77%	(\$100,196.00)	\$678,226.00	\$578,030.00	\$578,030.00							
09	State Aid (without offsetting appropriation)	0.00%	\$10.00	\$754,199.00	\$754,209.00	\$754,209.00							
08	Uniform Construction Code Fees	-8.28%	(\$10,197.00)	\$123,197.00	\$113,000.00	\$113,000.00							
	Special Revenue Items w/ Prior Written Consent												
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-89.14%	(\$295,615.16)	\$331,646.70	\$36,031.54	\$36,031.54							
08	Other Special Items	337.43%	\$139,580.06	\$41,365.28	\$180,945.34	\$180,945.34							
15	Receipts from Delinquent Taxes	14.21%	\$40,429.00	\$284,571.00	\$325,000.00	\$325,000.00							
	Amount to be raised by taxation												
07	Local Tax for Municipal Purposes	0.15%	\$8,560.31	\$5,903,431.23	\$5,911,991.54	\$5,911,991.54							
07	Minimum Library Tax	0.18%	\$495.77	\$275,428.33	\$275,924.10	\$275,924.10							
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-4.51%	(\$411,933.02)	\$9,127,064.54	\$8,715,131.52	\$8,715,131.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
20	2.00	10.00	-9.23%	(\$78,546.00)	\$851,321.00	\$772,775.00	\$772,775.00								
21		1.00	10.76%	\$2,575.00	\$23,925.00	\$26,500.00	\$26,500.00								
22		8.00	2.53%	\$2,350.00	\$92,785.00	\$95,135.00	\$95,135.00								
23			6.00%	\$100,051.00	\$1,666,199.00	\$1,766,250.00	\$1,766,250.00								
25	18.00	37.00	-13.51%	(\$289,683.64)	\$2,144,446.24	\$1,854,762.60	\$1,824,764.00	\$29,998.60							
26	7.00	4.00	2.98%	\$34,040.00	\$1,140,975.00	\$1,175,015.00	\$1,175,015.00								
27			0.00%	\$0.00	\$10,800.00	\$10,800.00	\$10,800.00								
28		1.00	-27.08%	(\$26,000.00)	\$96,000.00	\$70,000.00	\$70,000.00								
29			0.00%	\$0.00	\$276,000.00	\$276,000.00	\$276,000.00								
30			#DIV/0!	\$0.00		\$0.00									
31			1.74%	\$5,050.00	\$289,950.00	\$295,000.00	\$295,000.00								
32			10.75%	\$28,477.48	\$264,840.91	\$293,318.39	\$284,600.00	\$8,718.39							
35			#DIV/0!	\$0.00		\$0.00									
36			8.98%	\$52,880.00	\$588,750.00	\$641,630.00	\$641,630.00								
37			#DIV/0!	\$0.00		\$0.00									
42			#DIV/0!	\$0.00		\$0.00									
43			1.85%	\$2,650.00	\$143,150.00	\$145,800.00	\$145,800.00								
44			0.00%	\$0.00	\$40,000.00	\$40,000.00	\$40,000.00								
45			3.10%	\$21,820.00	\$704,350.00	\$726,170.00	\$726,170.00								
46			-24.59%	(\$16,300.68)	\$66,300.68	\$50,000.00	\$50,000.00								
48			#DIV/0!	\$0.00		\$0.00									
50			3.95%	\$18,096.80	\$457,878.73	\$475,975.53	\$475,975.53								
55			#DIV/0!	\$0.00		\$0.00									
Total	27.00	61.00	-1.61%	(\$142,540.04)	\$8,857,671.56	\$8,715,131.52	\$8,676,414.53	\$38,716.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2018 Value)				Property Tax Assessments - Exempt Properties (October 1, 2018 Value)			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	12	\$467,300.00	0.06%	15A Public Schools	4	\$22,790,900.00	24.67%
2 Residential	2,596	\$744,211,600.00	89.34%	15B Other Schools	1	\$3,717,700.00	4.02%
3A/3B Farm	0	\$0.00	0.00%	15C Public Property	78	\$20,163,200.00	21.83%
4A Commercial	177	\$80,455,600.00	9.66%	15D Church and Charities	13	\$26,453,900.00	28.64%
4B Industrial	2	\$517,600.00	0.06%	15E Cemeteries & Graveyards	0	\$0.00	0.00%
4C Apartments	9	\$6,529,700.00	0.78%	15F Other Exempt	25	\$19,251,800.00	20.84%
5A/5B Railroad	0	\$0.00	0.00%				
6A/6B Business Personal Property	1	\$862,242.00	0.10%				
Total	2,797	\$833,044,042.00	100.00%	Total	121	\$92,377,500.00	100.00%
Average Ratio (%), Assessed to True Value		100.58%		Percentage of Exempt vs. Non-Exempt Properties		11.09%	
Equalized Valuation, Taxable Properties		\$828,240,248.56					
Total # of property tax appeals filed in 2018		County Tax Board	15.00				
		State Tax Court	0.00				
Number of 2018 County Tax Board decisions appealed to Tax Court		0.00					
Number of pending property tax appeals in State Tax Court		0.00					
Amount paid out by municipality for tax appeals in 2018		\$0.00					

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2018 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body			0.00					\$0.00
Supervisory Staff (Department Heads & Managers)	2.00	5.00	381,864.93	\$296,760.00		\$45,761.00	\$16,641.79	\$22,702.14
Police Officers (Including Superior Officers)	15.00		1,870,202.94	\$1,298,894.00	\$39,540.00	\$352,507.00	\$179,261.94	
Fire Fighters (Including Superior Officers)	2.00	16.00	186,775.52	\$114,800.00	\$500.00	\$32,801.00	\$29,854.07	\$8,820.45
All Other Union Employees not listed above	8.00	12.00	960,899.48	\$595,400.00	\$44,275.00	\$90,558.00	\$181,731.34	\$48,935.14
All Other Non-Union Employees not listed above		28.00	258,413.83	\$240,050.00				\$18,363.83
Totals	27.00	61.00	3,658,156.69	\$2,545,904.00	\$84,315.00	\$521,627.00	\$407,489.14	\$98,821.55

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

No

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	12.00	\$11,255.12	\$135,061.44	12.00	\$11,347.56	\$136,170.72
Parent & Child	3.00	\$21,886.80	\$65,660.40	3.00	\$22,076.40	\$66,229.20
Employee & Spouse (or Partner)	3.00	\$24,474.80	\$73,424.40	4.00	\$24,720.40	\$98,881.60
Family	8.00	\$30,241.80	\$241,934.40	9.00	\$30,604.40	\$275,439.60
Employee Cost Sharing Contribution (enter as negative -)			(\$117,879.50)			(\$109,260.07)
Subtotal	26.00		\$398,201.14	28.00		\$467,461.05
Elected Officials - Health Benefits - Annual Cost						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
Retirees - Health Benefits - Annual Cost						
Single Coverage	44	\$11,248.00	\$494,912.00	40	\$13,752.00	\$550,080.00
Parent & Child	3	\$18,204.00	\$54,612.00	3	\$18,576.00	\$55,728.00
Employee & Spouse (or Partner)	2	\$30,384.00	\$60,768.00	3	\$31,008.00	\$93,024.00
Family	7	\$33,252.00	\$232,764.00	8	\$33,932.00	\$271,456.00
Employee Cost Sharing Contribution (enter as negative -)			(\$4,582.12)			
Subtotal	56.00		\$838,473.88	54.00		\$970,288.00
GRAND TOTAL	82.00		\$1,236,675.02	82.00		\$1,437,749.05

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

NO

Is prescription drug coverage provided by the SHBP (Yes or No)?

NO

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross Debt		Net Debt	Current Year Budget	2020 Budget	2021 Budget	All Additional Future Years' Budgets
		Deductions					
Local School Debt	\$9,635,000.00	\$9,635,000.00	\$0.00				
Regional School Debt			\$0.00				
Utility Fund Debt							
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
Municipal Purposes							
Debt Authorized	\$100,000.00		\$100,000.00				
Notes Outstanding	\$1,116,000.00		\$1,116,000.00				
Bonds Outstanding	\$3,661,000.00	\$37,700.00	\$3,623,300.00				
Loans and Other Debt	\$74,139.58		\$74,139.58				
Total (Current Year)	\$14,586,139.58	\$9,672,700.00	\$4,913,439.58				
Population (2010 census)	7,473						
Per Capita Gross Debt	\$1,951.85						
Per Capita Net Debt	\$657.49						
3 Yr. Average Property Valuation		\$822,075,837.67					
Net Debt as % of 3 Year Avg Property Valuation		0.60%					
Utility Fund - Principal							
Utility Fund - Interest							
Bond Anticipation Notes - Principal	\$13,500.00						
Bond Anticipation Notes - Interest	\$23,820.00						
Bonds - Principal	\$565,000.00			\$615,000.00	\$648,000.00	\$4,773,000.00	
Bonds - Interest	\$109,500.00			\$88,985.00	\$66,825.00	\$1,484,720.00	
Loans & Other Debt - Principal	\$12,883.44			\$13,142.40	\$13,406.56	\$34,707.18	
Loans & Other Debt - Interest	\$1,418.70			\$1,159.74	\$895.58	\$1,048.11	
Total	\$726,122.14			\$718,287.14	\$729,127.14	\$6,293,475.29	
Total Principal	\$591,383.44			\$628,142.40	\$661,406.56	\$4,807,707.18	
Total Interest	\$134,738.70			\$90,144.74	\$67,720.58	\$1,485,768.11	
% of Total Current Year Budget	8.33%						
Description		Debt Not Listed Above					
Total Guarantees - Governmental							
Total Guarantees - Other							
Total Capital/Equipment Leases							
Total Other							
Bond Rating		Moody's	Standard & Poors	Fitch			
Rating		AA-					
Year of Last Rating		2017					
Mark "X" if Municipality has no bond rating							

