



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:**

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#)

Municipality: **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Jack		Merryfield	12/31/2018	jmerryfield@haddonhts.com

Chief Administrative Officer

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Chief Financial Officer

Christie		Ehret		cehret@haddonhts.com
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Municipal Clerk

Kelly		Santosusso		ksantosusso@haddonhts.com
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Registered Municipal Accountant

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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Kathy		Lange	12/31/2017	klange@haddonhts.com
Susan		Griffith	12/31/2016	sgriffith@haddonhts.com
Stephen		Berryhill	12/31/2018	sberryhill@haddonhts.com
Richard		DiRenzo	12/31/2017	rdirenzo@haddonhts.com
Jackie		Valvardi	12/31/2018	jvalvardi@haddonhts.com
Vincent		Ceroli	12/31/2016	vceroli@haddonhts.com
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USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

2015 Calendar Year Property Tax Levies - ALL entities levying property taxes

	Calendar Year Tax Rate	Calendar Year Tax Levy	% of Total Levy	Avg Residential Taxpayer Impact
Municipal Purpose Tax	0.646	\$5,305,273.65	21.38%	\$1,836.53
Municipal Library	0.032	\$265,877.09	1.07%	\$90.97
Municipal Open Space			0.00%	\$0.00
Fire Districts (avg. rate/total levies)			0.00%	\$0.00
Other Special Districts (total levies)			0.00%	\$0.00
Local School District	1.537	\$12,611,051.00	50.83%	\$4,369.58
Regional School District			0.00%	\$0.00
County Purposes	0.789	\$6,468,010.69	26.07%	\$2,243.07
County Library			0.00%	\$0.00
County Board of Health			0.00%	\$0.00
County Open Space	0.020	\$160,099.34	0.65%	\$56.86
Other County Levies (total)			0.00%	\$0.00
Total (Calendar Year 2015 Budget)	3.024	\$24,810,311.77	100.00%	\$8,597.02

Total Taxable Valuation as of	October 1, 2015	<u>\$822,840,191.00</u>
(To be used to calculate the current year tax rate)		
Current Year Average Residential Assessment		<u>\$284,293.00</u>

Prior Year to Current Year Comparison

Comparison - Municipal Purposes Tax Rate

Prior Year	Current Year	% Change (+/-)
0.646	0.665	2.94%

Comparison - Municipal Purposes Tax Levy

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$5,305,273.65	\$5,473,924.05	3.18%	\$168,650.40

Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$1,836.53	\$1,890.55	2.94%	\$54.02

Sheet UFB-1

Current Year 2016 Budget

Taxes	Actual/Estimated	Tax Levy
Municipal Purpose Tax	ACTUAL	\$5,473,924.05
Municipal Library	ACTUAL	\$271,640.58
Municipal Open Space		
Fire Districts (total levies)		
Other Special Districts (total levies)		
Local School District	ESTIMATED	\$13,000,000.00
Regional School District		
County Purposes	ESTIMATED	\$6,696,000.00
County Library		
County Board of Health		
County Open Space	ESTIMATED	\$165,000.00
Other County Levies (total)		

Total ESTIMATED amount to be raised by taxes \$25,606,564.63

Revenue Anticipated, Excluding Tax Levy	2,315,192.41
Budget Appropriations, before Reserve for Uncollected Taxes	7,592,156.91
Total Non-Municipal Tax Levy	\$19,861,000.00
Amount to be Raised by Taxes - Before RUT	\$25,137,964.50
Reserve for Uncollected Taxes (RUT)	\$468,600.13
Total Amount to be Raised by Taxes	\$25,606,564.63

% of Tax Collections used to Calculate RUT 98.17%

If % used exceeds the actual collection % then reference the statutory exception used

Tax Collections - ACTUAL as of Prior Year

Total Tax Revenue, Collections CY 2015	24,479,899.76
Total Tax Levy, CY 2015	24,906,762.79
% of Taxes Collected, CY 2015	<u>98.29%</u>

Delinquent Taxes - December 31, 2015 \$407,350.35

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	-17.98%	(\$95,300.00)	\$530,000.00	\$434,700.00	\$434,700.00							
08	Local Revenue	26.30%	\$135,011.99	\$513,400.00	\$648,411.99	\$648,411.99							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$754,209.00	\$754,209.00	\$754,209.00							
08	Uniform Construction Code Fees	57.83%	\$63,615.00	\$110,900.00	\$173,615.00	\$173,615.00							
Special Revenue Items w/ Prior Written Consent													
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	868.06%	\$226,420.48	\$26,083.41	\$252,503.89	\$252,503.89							
08	Other Special Items	-82.55%	(\$67,278.75)	\$81,500.00	\$14,221.25	\$14,221.25							
15	Receipts from Delinquent Taxes	28.32%	\$84,949.17	\$300,000.00	\$384,949.17	\$384,949.17							
Amount to be raised by taxation													
07	Local Tax for Municipal Purposes	-1.41%	(\$77,351.02)	\$5,473,924.05	\$5,396,573.03	\$5,396,573.03							
07	Minimum Library Tax	-2.12%	(\$5,763.49)	\$271,640.58	\$265,877.09	\$265,877.09							
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	3.28%	\$264,303.38	\$8,060,757.04	\$8,325,060.42	\$8,325,060.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public & Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20	General Government	3.00	5.00	5.76%	\$30,469.00	\$529,371.00	\$559,840.00	\$559,940.00								
21	Land-Use Administration		1.00	0.86%	\$250.00	\$29,050.00	\$29,300.00	\$29,300.00								
22	Uniform Construction Code	1.00	5.00	2.50%	\$2,050.00	\$32,100.00	\$84,150.00	\$84,150.00								
23	Insurance			3.09%	\$46,790.00	\$1,513,610.00	\$1,560,400.00	\$1,560,400.00								
25	Public Safety	20.00	30.00	-0.25%	(\$4,608.74)	\$1,825,324.15	\$1,820,715.41	\$1,800,110.00								
26	Public Works	5.00	2.00	-21.55%	(\$206,489.91)	\$958,011.41	\$751,521.50	\$743,275.00	\$20,605.41	\$8,246.50						
27	Health and Human Services			15.24%	\$1,600.00	\$10,500.00	\$12,100.00	\$12,100.00								
28	Parks and Recreation		1.00	11.48%	\$7,000.00	\$61,000.00	\$68,000.00	\$68,000.00								
29	Education (including Library)			0.74%	\$2,000.00	\$276,000.00	\$272,000.00	\$272,000.00								
30	Unclassified			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
31	Utilities and Bulk Purchases			-5.60%	(\$16,100.00)	\$287,500.00	\$271,400.00	\$271,400.00								
32	Landfill / Solid Waste Disposal			1.86%	\$10,000.00	\$537,800.00	\$547,800.00	\$547,800.00								
35	Contingency			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
36	Statutory Expenditures			1.73%	\$10,050.00	\$580,300.00	\$590,250.00	\$590,250.00								
37	Judgements			-100.00%	(\$32,500.00)	\$32,500.00	\$0.00	\$0.00								
42	Shared Services			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
43	Court and Public Defender		1.00	-1.83%	(\$2,380.00)	\$130,000.00	\$127,620.00	\$127,620.00								
44	Capital			0.00%	\$0.00	\$47,500.00	\$47,500.00	\$47,500.00								
45	Debt			3.36%	\$21,110.00	\$628,450.00	\$649,560.00	\$649,560.00								
46	Deferred Charges			7518.70%	\$197,374.88	\$2,625.12	\$200,000.00	\$200,000.00								
48	Debt - Type I School District			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
50	Reserve for Uncollected Taxes			4.73%	\$21,178.18	\$447,421.95	\$468,600.13	\$468,600.13								
55	Surplus General Budget			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
	Total	32.00	45.00	1.10%	\$87,793.41	\$7,972,963.63	\$8,060,757.04	\$8,031,905.13	\$28,851.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**USER FRIENDLY BUDGET SECTION
STRUCTURAL BUDGET IMBALANCES**

<i>Revenues at Risk</i>	<i>Non-recurring appropriation reductions</i>	<i>Future Year Appropriation Increases</i>	<i>Structural Imbalance Offsets</i>	Line Item. Put "X" in cell to the left that corresponds to the type of imbalance.	Amount	Comment/Explanation

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2015 Value)			
	# of Parcels	Assessed Value	% of Total
1 Vacant Land	35	\$1,919,800.00	0.23%
2 Residential	2,578	\$732,906,700.00	89.07%
3A/3B Farm			0.00%
4A Commercial	175	\$80,213,200.00	9.75%
4B Industrial	2	\$517,600.00	0.06%
4C Apartments	9	\$6,440,300.00	0.78%
5A/5B Railroad			0.00%
6A/6B Business Personal Property	1	\$842,591.00	0.10%
Total	2,800	\$822,840,191.00	100.00%

Average Ratio (%), Assessed to True Value	100.68%
Equalized Valuation, Taxable Properties	\$817,282,668.85
Total # of property tax appeals filed in 2015	County Tax Board 15.00 State Tax Court 0.00
Number of 2015 County Tax Board decisions appealed to Tax Court	0.00
Number of pending property tax appeals in State Tax Court	0.00
Amount paid out by municipality for tax appeals in 2015	\$0.00

Property Tax Assessments - Exempt Properties (October 1, 2015 Value)			
	# of Parcels	Assessed Value	% of Total
15A Public Schools	4	\$22,790,900.00	24.71%
15B Other Schools	1	\$3,717,700.00	4.03%
15C Public Property	78	\$20,001,000.00	21.68%
15D Church and Charities	15	\$28,859,500.00	31.29%
15E Cemeteries & Graveyards			0.00%
15F Other Exempt	17	\$16,869,900.00	18.29%
Total	115	\$92,239,000.00	100.00%

Percentage of Exempt vs. Non-Exempt Properties 11.21%

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2015 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

USER FRIENDLY BUDGET SECTION
Long Term Tax Exemptions

Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions				
Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2015 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2015 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2015 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2015 Total Tax Rate
Haddon Heights Senior Housing	Off Housing	\$75,000.00	\$11,334,000.00	\$342,762.35															
Haddon Heights Senior Housing	Off Housing	\$5,269.06	\$532,600.00	\$16,105.32															
Haddon Heights Senior Housing	Off Housing	\$6,353.10	\$642,100.00	\$19,417.16															
Haddon Heights Senior Housing	Off Housing	\$2,117.24	\$214,000.00	\$6,471.36															
Total Long Term Exemptions - Column Total		\$88,739.40	\$12,723,500.00	\$384,758.64	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00
Mark "X" if Grand Total					Total Long Term Exemptions - GRAND TOTAL		\$48,739.40	\$12,723,500.00	\$384,758.64										

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body			0.00					
Supervisory Staff (Department Heads & Managers)	3.00	8.00	451,089.84	\$359,647.92		\$38,250.00	\$25,678.85	\$27,513.07
Police Officers (Including Superior Officers)	17.00		1,936,979.63	\$1,347,615.52	\$85,000.00	\$342,750.00	\$142,073.68	\$19,540.43
Fire Fighters (Including Superior Officers)	1.00		59,207.50	\$55,000.00				\$4,207.50
All Other Union Employees not listed above	11.00	3.00	882,949.18	\$558,859.51	\$34,275.00	\$82,875.00	\$164,186.92	\$42,752.75
All Other Non-Union Employees not listed above		34.00	163,131.65	\$145,616.95		\$6,375.00		\$11,139.70
Totals	32.00	45.00	3,493,357.79	\$2,466,739.90	\$119,275.00	\$470,250.00	\$331,939.45	\$105,153.44

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

No

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	10.00	\$11,215.68	\$112,156.80	11.00	\$8,658.00	\$95,238.00
Parent & Child	2.00	\$21,675.74	\$43,351.48	1.00	\$15,394.92	\$15,394.92
Employee & Spouse (or Partner)	7.00	\$24,334.74	\$170,343.18	4.00	\$17,619.60	\$70,478.40
Family	3.00	\$30,248.07	\$90,744.22	9.00	\$23,120.88	\$208,087.92
Employee Cost Sharing Contribution (enter as negative -)			\$87,172.79			\$87,331.06
Subtotal	22.00		\$503,768.47	25.00		\$476,530.30
Elected Officials - Health Benefits - Annual Cost						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
Retirees - Health Benefits - Annual Cost						
Single Coverage	4	\$13,100.00	\$52,400.00	9	\$7,988.76	\$71,898.84
Parent & Child	3	\$16,308.00	\$48,924.00	3	\$19,548.00	\$58,644.00
Employee & Spouse (or Partner)	4	\$17,166.00	\$68,664.00	15	\$17,186.28	\$257,794.20
Family	8	\$26,380.00	\$211,040.00	8	\$28,770.60	\$230,164.80
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	19.00		\$381,028.00	35.00		\$618,501.84
GRAND TOTAL	41.00		\$884,796.47	60.00		\$1,095,032.14

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

NO

Is prescription drug coverage provided by the SHBP (Yes or No)?

NO

**USER FRIENDLY BUDGET SECTION
ACCUMULATED ABSENCE LIABILITY**

Legal basis for benefit
(check applicable items)

Organization/Individuals Eligible for Benefit	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Approved Labor Agreement	Local Ordinance	Individual Employment Agreement
Police			X		
Fire	102.00	\$2,241.65	X		
Public Works	1343.00	\$36,955.45	X		
Administron	14.25	\$248.43	X		
Non-Union	48.00	\$1,530.77		X	
Totals	1507.25	\$41,026.30			
Total Funds Reserved as of end of 2015					
Total Funds Appropriated in 2016					

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

Gross Debt			Net Debt	Current Year Budget	2017 Budget	2018 Budget	All Additional Future Years' Budgets
Local School Debt	\$11,595,000.00	\$11,595,000.00	\$0.00				
Regional School Debt			\$0.00				
Utility Fund Debt							
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
Municipal Purposes							
Debt Authorized	\$466,300.68		\$466,300.68				
Notes Outstanding			\$0.00				
Bonds Outstanding	\$5,186,000.00	\$26,400.00	\$5,159,600.00				
Loans and Other Debt	\$111,286.68		\$111,286.68				
Total (Current Year)	\$17,358,587.36	\$11,621,400.00	\$5,737,187.36	\$649,550.13	\$664,405.13	\$687,673.39	\$4,254,851.71
Population (2010 census)	<u>7,473</u>						
Per Capita Gross Debt	<u>\$2,322.84</u>						
Per Capita Net Debt	<u>\$767.72</u>						
3 Yr. Average Property Valuation		<u>\$802,618,883.00</u>					
Net Debt as % of 3 Year Avg Property Valuation		<u>0.71%</u>					
Utility Fund - Principal							
Utility Fund - Interest							
Bond Anticipation Notes - Principal							
Bond Anticipation Notes - Interest							
Bonds - Principal				\$475,000.00	\$505,000.00	\$545,000.00	\$3,661,000.00
Bonds - Interest				\$160,248.00	\$145,103.00	\$128,371.25	\$515,190.00
Loans & Other Debt - Principal				\$12,136.78	\$12,380.73	\$12,629.59	\$74,139.58
Loans & Other Debt - Interest				\$2,165.35	\$1,921.40	\$1,672.55	\$4,522.13
Total				\$649,550.13	\$664,405.13	\$687,673.39	\$4,254,851.71
Total Principal				\$487,136.78	\$517,380.73	\$557,629.59	\$3,735,139.58
Total Interest				\$162,413.35	\$147,024.40	\$130,043.80	\$519,712.13
% of Total Current Year Budget				8.06%			
Description	Debt Not Listed Above						
Total Guarantees - Governmental							
Total Guarantees - Other							
Total Capital/Equipment Leases							
Total Other							
Bond Rating	Moody's	Standard & Poors	Fitch				
Rating		A+					
Year of Last Rating		2014					
Mark "X" if Municipality has no bond rating							

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)

