



Borough of Haddon Heights Overnight Parking Permit Application

KEEP THIS PAGE FOR FUTURE REFERENCE

The following conditions must exist and items must be completed in order to process your application. **Applications will be reviewed on a case by case basis at the discretion of the Haddon Heights Police Department.**

1. A **non-refundable fee** must be paid in the Borough Clerk's office for **each** permit requested. Fee is \$25.00 per permit.
2. Application must contain photos which show a clear picture of the residence from the street and one that will show the full length of the driveway or parking area from the street. The picture of the driveway should be taken without vehicles. *Residents trying to obtain a permit along the railroad corridor, or in the Borough Lots, must live in apartments or residences adjacent to same (**photos not required for apartments that have no off street parking**).
3. A copy of each current vehicle registration, and insurance card for all vehicles kept at the residence, and also copies of all driver's licenses for all licensed drivers at the residence. The copy of the registration must show the corresponding insurance card next to the registration. All registrations, insurance and drivers licenses must have valid dates.
4. All vehicles listed on the application must be registered to the address where the permit is required. Questions: contact the police.
5. Permits will not be granted for the purpose of not having to maneuver vehicles at the residence. **Permits only allow you to park at the address where the permitted vehicle is housed at.**
6. During snow emergencies, all permits (except in Borough Lots) shall be void in order to facilitate snow removal by the Department of Public Works.
7. Any resident denied issuance of a permit, may within 7 days of the date of denial: file a written request for appeal with the clerk of the Borough of Haddon Heights.
8. Any questions about this application may be directed to the Haddon Heights Police Department at 547-0614, ext. 12



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RETURN THIS PAGE TO THE HADDON HEIGHTS TAX OFFICE

HOME PHONE: _____ AND/OR CELL: _____

FULL NAME: _____

ADDRESS: _____

YEAR, MAKE AND TAG NUMBER OF VEHICLE FOR REQUESTED PERMIT(s):

1. Year: _____ Make: _____ Tag Number: _____

2. Year: _____ Make: _____ Tag Number: _____

REASON FOR REQUEST:

TOTAL NUMBER OF ALL VEHICLES HOUSED AT THE PROPERTY # _____

LIST ALL TAG NUMBERS OF ALL VEHICLES HOUSED AT THE PROPERTY:

1. _____ 2. _____ 3. _____ 4. _____

5. _____ 6. _____ 7. _____ 8. _____

APPLICANT'S SIGNATURE, VERIFYING ALL THE ABOVE INFORMATION IS ACCURATE:

X _____ DATE: _____

THE FOLLOWING MUST ACCOMPANY THIS APPLICATION, FOR ALL VEHICLES HOUSED AT THE PROPERTY, FOR PROCESSING:

1. A COPY OF **ALL** REGISTRATIONS
2. A COPY OF **ALL** INSURANCE CARDS
3. A COPY OF **ALL** DRIVER LICENSES
4. PHOTOS
5. **FEE: \$25.00 PER PERMIT**

***** FOR TAX OFFICE USE ONLY *****

CASH: _____ CHECK #: _____ TOTAL: _____ SIGNED: _____

***** FOR POLICE DEPARTMENT USE ONLY *****

Permit #: _____ for _____ Sent: _____

Permit #: _____ for _____ Case #: _____