

January 6, 2020

To: Planning Board Members  
From: Suzanne Ritter, Planning Board Secretary  
RE: Planning Board Meeting – January 16, 2020

**Administrative Business:**

Approval of the December 19, 2019 minutes

Reorganization

Appointment of Planning Board Chairperson  
Appointment of Planning Board Vice Chairperson  
Appointment of Planning Board Secretary  
Appointment of Planning Board Solicitor  
Appointment of Planning Board Engineer  
Appointment of Planning Board Planner  
Resolution Designating the Date, Time and Place of Planning Board meetings for 2020 in accordance  
With the Open Public Meetings Act  
Resolution Authorizing the Fixing Charges for Notice of Meetings for 2020 as Required By the Open  
Public Meetings Act  
Resolution Authorizing the Designation of newspapers to Receive All Notices of meetings as required  
under the Open Public Meetings Act

**Resolutions:**

**New Business:**

**CS#20-1-1P Janice Smolka**

310 Ninth Avenue, B-58, L-6, Addition

**CS#20-1-2P Tom & Sonica Schrank**

1133 Sycamore Street, B-69, L-16, Addition & Porch