

RESOLUTION 2024:104

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR ADMINISTRATIVE AGENT SERVICES FOR AFFORDING
HOUSING MATTERS**

WHEREAS, the Borough of Haddon Heights is in need of administrative agent services related to implementation of and compliance with the Borough's affordable housing settlement and plan; and

WHEREAS, the Borough has received a proposal of services, essential to implementation of the Borough's Court approved affordable housing plan, from Community Grants, Planning and Housing, dated April 19, 2024 attached hereto and made a part hereof as Exhibit "A" ("Proposal"); and

WHEREAS, Community Grants, Planning and Housing, hereinafter referred to as CGP&H provides professional administrative agent services related to implementation and compliance with affordable housing settlements and plans on a professional basis; and

WHEREAS, the Borough has the need to acquire the professional services of CGP&H to be provided hereunder as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and 20.5; and

WHEREAS, it is expected that the value of the services will not exceed \$17,500 in one (1) year; and

WHEREAS, CGP&H has or will certify that it did not make a reportable campaign contribution during the one-year preceding the award of the Contract pursuant to N.J.S.A. 19:44A-20.8; and

WHEREAS, CGP&H has or will complete a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate

committee in the Borough of Haddon Heights in the previous one (1) year and CGP&H shall be prohibited from making any reportable contributions through the term of the contract.

NOW, THEREFORE BE IT RESOLVED that the Borough hereby approves the Proposal with CGP&H, Inc., dated April 19, 2024 to provide professional administrative agent services related to the Borough's implementation and compliance with affordable housing settlement and plans for the reasons set forth above; and

BE IT FURTHER RESOLVED that the Proposal and Business Entity Certification be placed on file with the Resolution; and

BE IT FURTHER RESOLVED that the Clerk shall publish such notice, if any, as required under the law.

Dated: May 7, 2024



Council President Christopher Morgan

ATTEST: 

Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted by the Council of the Borough of Haddon Heights at a regularly scheduled Council meeting held May 7, 2024.

Kelly Santosusso, RMC, Borough Clerk

EXHIBIT "A"
CGP&H, INC. PROPOSAL