



BOROUGH OF HADDON HEIGHTS  
COUNCIL WORK SESSION AGENDA  
Tuesday, July 2, 2024 at 7:00 pm

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 6, 2024. Meeting notice has also been continually posted on the Borough website."
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT ON AGENDA ITEMS ONLY
5. CAUCUS WORK SESSION:
6. APPROVAL OF MINUTES of the June 18, 2024 Business Meeting
7. APPROVAL OF THE EXECUTIVE SESSION MINUTES of the June 18, 2024 Business Meeting
8. BOROUGH ENGINEER'S REPORT:
9. UNFINISHED BUSINESS:  
None.
10. NEW BUSINESS:

INTRODUCTION of Ordinance 2024:1549 – An Ordinance Amending Chapter 100 Entitled Vehicles And Traffic, Specifically Section 100-11 "Time Limit Parking" Within The Borough of Haddon Heights, in the County of Camden, and State of New Jersey

Public Hearing and Final Adoption of Ordinance 2024:1549 is scheduled for Tuesday, July 16, 2024 at approximately 7:00 pm in the Municipal Building located at 625 Station Avenue, Haddon Heights, New Jersey.

INTRODUCTION of Ordinance 2024:1550 – AN ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, APPROPRIATING THE SUM OF \$35,000 FROM THE CAPITAL IMPROVEMENT FUND FOR THE COMPLETION OF VARIOUS SEWER PUMP STATION REPAIRS

Public Hearing and Final Adoption of ORDINANCE 2024:1550 is scheduled for Tuesday, July 16, 2024 at approximately 7:00 pm in the Municipal Building located at 625 Station Avenue, Haddon Heights, New Jersey.

Resolution 2024:134 – Resolution Approving Active Membership of Brandon Walsh in the Haddon Heights/Barrington Fire Department

Resolution 2024:135 – Resolution Authorizing a Refund of Summer Recreation Fees

Resolution 2024:136 – Resolution to Close Escrow Account and Authorize Refund of Planning Board Escrow Balance – *Ghuman Enterprises*

Resolution 2024:137 – Resolution Authorizing the Mayor to Execute A Shared Services Municipal Alliance 2024-2025 Agreement Between the Borough of Haddon Heights and the County of Camden in Conjunction with the Governor’s Council on Alcoholism and Drug Abuse

Resolution 2024:138 – Resolution Authorizing the Borough of Haddon Heights Planning Board to Conduct a Preliminary Investigation to Establish a Non-Condemnation Redevelopment Area within the Borough of Haddon Heights, Camden County

Resolution 2024:139 – Resolution Authorizing Payment of Bills and Claims for the First Half of July

Resolution 2024:140 – A Resolution Providing For A Meeting Not Open to the Public In Accordance With The Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***1.) Attorney Client Matter relating to Municipal Building HVAC and roof. Discussion is expected to be ½ hr. in duration. Formal action may be taken on the foregoing item following Executive Session.***

Resolution 2024:141 – Resolution Approving a Federal Aid Agreement for the Borough of Haddon Heights Safe Routes to School – Installation of Missing Sidewalk

11. PUBLIC COMMENT

12. ADJOURNMENT

**ORDINANCE 2024:1549**

**BOROUGH OF HADDON HEIGHTS**

**AN ORDINANCE AMENDING CHAPTER 100 ENTITLED VEHICLES AND TRAFFIC, SPECIFICALLY SECTION 100-11 “TIME LIMIT PARKING” WITHIN THE BOROUGH OF HADDON HEIGHTS, IN THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY**

WHEREAS, the Chapter 100, entitled “Vehicle and Traffic”, specifically §100-11 setting forth areas of “Time limited parking” within the Borough of Haddon Heights; and

WHEREAS, the Mayor and Borough Council of the Borough of Haddon Height believe it to be in the best interest of the public’s health, safety and welfare, to enact such traffic controls predicated upon recommendation of the Haddon Heights Police Department; and

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Heights, County of Camden and State of New Jersey as follows:

**SECTION 1:** Chapter 100 of the Code of the Borough of Haddon Heights, Chapter 100, specifically §100-11 “Time limit parking” is hereby amended to add the following locations:

**§100-11. Time limit parking.**

No person shall park a vehicle for longer than the time limited between the hours listed on any day upon any of the streets or parts of streets described:

<u>Name of Street</u>	<u>Sides</u>	<u>Restricted Hours</u>	<u>Maximum Time (mins)</u>	<u>Location</u>
East Atlantic Avenue	East	9:00 a.m. to 6:00 p.m. Except Sunday	15 minutes	From Station Avenue to a point 28 feet northerly therefrom
Station Avenue	West	9:00 a.m. to 6:00 p.m. Except Sunday	15 minutes	From White Horse Pike to a point 170 feet southerly therefrom
Station Avenue	East	9:00 a.m. to 6:00 p.m. Except Sundays	15 minutes	From 7 <sup>th</sup> Avenue to a point 30 feet southerly therefrom

**SECTION 2:** All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 3:** If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

**SECTION 4:** This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

Introduced: \_\_\_\_\_

Public Hearing: \_\_\_\_\_

Adopted: \_\_\_\_\_

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**BOROUGH OF HADDON HEIGHTS, NEW JERSEY**

**ORDINANCE 2024:1550**

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**AN ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, APPROPRIATING THE SUM OF \$35,000 FROM THE CAPITAL IMPROVEMENT FUND FOR THE COMPLETION OF VARIOUS SEWER PUMP STATION REPAIRS**

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**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AS FOLLOWS:**

**Section 1.** There is hereby appropriated the sum of \$35,000 from the Capital Improvement Fund of the Borough of Haddon Heights, County of Camden, New Jersey ("Borough"), for the completion of various sewer pump station repairs including, but not limited to, the Maple Avenue Pump Station, together with the acquisition of all materials and equipment and the completion of all work necessary therefor or related thereto.

**Section 2.** It is hereby determined and stated that the improvements set forth in Section 1 are general capital improvements and are not a current expense.

**Section 3.** The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, is on file with the Borough Clerk and available for inspection.

**Section 4.** All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 5.** This ordinance shall take effect after final adoption and publication as required by law.

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**ZACHARY HOUCK, Mayor**

**Attest:**

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**KELLY SANTOSUSSO, RMC, Borough Clerk**

**[Seal]**

Date of Introduction: July 2, 2024

Date of Final Adoption:



**ENGINEER'S STATUS REPORT  
Borough of Haddon Heights  
July 2024**

**FY 2025 NJDOT Municipal Aid Funding Application**

Update:

- Our office will submit an application for this project before the July 1<sup>st</sup> deadline.

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2025 Municipal Aid program with a deadline of July 1, 2024. A resolution for authorizing our office to submit the application is required for the June Council Meeting.
- Our office coordinated with the Engineering Committee and based on roadway condition and NJDOT scoring criteria, recommend including the remainder of St. Martins Avenue as well as Wynnefield Avenue and New Jersey Avenue.

**FY 2024 Haddon Heights Road Program**

Update:

- The preconstruction meeting for Garden Street is scheduled for Tuesday, July 2<sup>nd</sup>.
- The bid documents for East High Street and Maple Avenue are substantially complete and have been reviewed with the Engineering Committee. Our office will finalize the bid documents and publicly advertise this project in the next couple of weeks.

Previously Reported:

- Our office has submitted to the Engineering Committee estimated costs for Garden Street from 1<sup>st</sup> Avenue to 2<sup>nd</sup> Avenue, East High Street from 2<sup>nd</sup> Avenue to 3<sup>rd</sup> Avenue, East High Street from 3<sup>rd</sup> Avenue to 4<sup>th</sup> Avenue, and Maple Avenue from Glenview Avenue to Devon Avenue.
- Our office will coordinate scope of each roadway with the Engineering Committee once base survey plans are completed.

**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**July 2024**

- Our office will then proceed with completing the preparation of bid documents, plans, and specifications for public bidding of this project in summer / fall 2024 with Garden Street being priority for bidding early summer 2024.
- The Reconstruction of Garden Street was publicly advertised and bid opening held on May 30<sup>th</sup>. Our office issued a recommendation letter for this contract to be awarded to Think Pavers in the amount of \$106,659 contingent upon favorable review by the Borough Solicitor and certification of availability of funds by the Borough CFO.

**Camden County CDBG Program Yr 2024 – Architectural Barrier Removal & Access  
(Borough Wide - Various Intersections)**

Previously Reported:

- CDBG indicated the Program will continue grouping the funding allotments to 5 to 7 larger public infrastructure projects (\$150,000 - \$250,000) throughout the County for Program Year 2024 consistent with recent years.
- The Community Development Block Grant (CDBG) program notified the Borough that applications for Year 2024 are due March 4, 2024.
- The Borough of Haddon Heights does not have any Qualified Census Tracts; therefore, eligible projects are very limited.
- Our office recommended submitting an FY2024 application for architectural barrier removal & access which consists of handicap ramps at roadway intersections in close proximity to Borough schools and parks.
- This application was submitted prior to the March 4, 2024, with the approved resolution submitted under separate cover.

**FY 2024 NJDCA Local Recreation Improvement Grant**

Previously Reported:

- NJDCA has announced the department would be accepting applications for the NJDCA Local Recreation Improvement Grant Application with an extended deadline of April 16, 2024. This competitive grant program can be utilized to cover costs associated with updating recreation centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities.
- As coordinated with the Mayor and Council, our office prepared one (1) LRIG application for paving of existing parking lot and playground equipment at Barr Recreation Complex.

**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**July 2024**

**FY 2024 NJDOT Municipal Aid Funding Application**

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2024 Municipal Aid program with a deadline of July 1, 2023. A resolution for authorizing our office to submit the application is required for the June Council Meeting.
- Our office coordinated with Borough Public Works Superintendent and based on roadway condition and NJDOT scoring criteria, recommend including the remainder of St. Martins Avenue as well as Wynnefield Avenue and New Jersey Avenue.
- Our office submitted an application for this project before the July 1<sup>st</sup> deadline.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$268,146 towards the construction, inspection, and limited design of this project. Our office will prepare a scope of work proposal and submit same to the Borough Administrator.
- Our office has prepared a scope of work proposal and have submitted same to the Borough Clerk. If the Borough selects Option #1 to utilize five percent (5%) of the final construction cost for design services, a resolution is required to submit NJDOT.

**FY 2023 NJDCA Local Recreation Improvement Grant**

Update:

- Our office met with the Recreation Committee to discuss any concerns / questions regarding the type of equipment and location of equipment. All Recreation Committee concerns / questions have been addressed. Our office is moving forward with final design.

Previously Reported:

- NJDCA has announced the department would be accepting applications for the NJDCA Local Recreation Improvement Grant Application with a deadline of January 20, 2023. This competitive grant program can be utilized to cover costs associated with updating recreation centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities.
- Our office recommended submitting an application installing all-accessible playground equipment at Hoff's Park.
- A resolution for Borough Council approval was approved at the January 17<sup>th</sup> Council meeting.
- This application was submitted prior to the January 20<sup>th</sup> deadline.



**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**July 2024**

- The NJDCA has announced the grant award recipients. The Borough of Haddon Heights will be receiving a NJDCA Local Recreation Improvement Grant in the amount \$76,000 towards improvements to Hoff's Park including all-accessible playground equipment.
- Our office is coordinating with state contract equipment vendor for materials ordering information, equipment options, and cost estimates. Once equipment options and layouts are provided our office will coordinate with the Recreation Committee for review and comment.

**Improvements along Kings Highway (CR 551) from Market Street in Mt. Ephraim to Hopkins Road in Haddon Heights and Audubon**

Previously Reported:

- Camden County through a shared services agreement with CCMUA, Audubon, Haddon Heights, and Mount Ephraim will complete roadway improvements along Kings Highway. Improvements will include roadway resurfacing/reconstruction, handicap ramp replacement, and sanitary and stormwater sewer video inspection / improvements.
- A kickoff meeting was held on May 26, 2022, with representatives from Camden County, CCMUA, Haddon Heights, Audubon, Mount Ephraim, and the design engineers of T & M Associates.
- The anticipated design schedule in 7 months.
- T & M Associates and Camden County held Stakeholder Meeting #1 on August 22<sup>nd</sup> to discuss concept plans. Each municipality was provided a set of concept plans to review and provide comments by September 23<sup>rd</sup> for consideration.
- Regarding the latest concept plans provided at the August 22<sup>nd</sup> stakeholders Meeting; comments were submitted by the Haddon Heights Shade Tree Commission and the Engineering Committee (effort lead by Councilwoman Russo) to the County for consideration. The County has acknowledged receipt.
- Our office has received and responded to preliminary schematic plans prepared by T & M Associates in regards to the proposed slip lining of the Borough's sanitary sewer mains located along Kings Highway.
- Our office attended a meeting with T & M Associates and the County Engineer on Wednesday, December 21<sup>st</sup> to discuss the preliminary schematic plans and our office's response.
- The County is currently coordinating with other utility providers.

**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**July 2024**

- Our office attended a preconstruction meeting on June 28<sup>th</sup> regarding New Jersey American Water main / service replacements for this project area. Both Haddon Heights and Audubon Police Departments were present at the meeting. NJAW indicated onsite mobilization will commence July 5<sup>th</sup> with pipe installation beginning on July 11<sup>th</sup>. NJAW will notify local residents of construction schedule and Camden County will provide the Borough with the website notification.
- Camden County held a Project Meeting on March 22<sup>nd</sup>, inviting the Municipal Mayors, Council & Commissioners, Police Chiefs, Schools, Borough Engineers and the Business Association's along Kings Highway in Mt. Ephraim, Audubon, and Haddon Heights. Camden County is estimating to award a contract in May of 2024 with construction anticipated to start August 2024 and take approximately 18 months.
- Our office has received the PS&E review package including the project Plans and Specifications from T & M Associates for review and comment.
- Our office issued review comments to the County on April 25<sup>th</sup>.

**FY 2023 NJDOT Municipal Aid Funding – St. Martins Avenue – Phase III, Wynnefield Avenue & New Jersey Avenue**

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2023 Municipal Aid program with a deadline of July 1, 2022. A resolution for authorizing our office to submit the application was approved at the June Work Session meeting.
- Our office coordinated with Borough Public Works Superintendent and based on roadway condition and NJDOT scoring criteria, recommend including portions of St. Martins Avenue that will not be completed under FY 2022 NJDOT grant funding as well as Wynnefield Avenue and New Jersey Avenue (see attached Location Map).
- Our office submitted an application for this project before the July 1<sup>st</sup> deadline.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$260,930 towards the construction, inspection, and limited design of this project. Our office will prepare a scope of work proposal and submit same to the Borough Administrator.
- Our office prepared a scope of work proposal and submitted same to the Borough Administrator. The Borough selected Option #1 to utilize five percent (5%) of the final construction cost for design services, via resolution.
- Our office has submitted for NJDOT concurrence regarding our proposal and the Borough resolution.

**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**July 2024**

- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2024.
- Our office has finalized the bid documents, plans, and specifications for NJDOT PS&E review. This project will be publicly advertised once NJDOT review comments are received and addressed.

**FY 2022 NJDOT Municipal Aid Funding – St. Martins Avenue – Phase II, Wynnefield Avenue & New Jersey Avenue**

Update:

- The contractor addressed all punchlist items. Our office will coordinate with contractor to process closeout documents including final payment and change order.

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2022 Municipal Aid program with a deadline of July 1, 2021. A resolution for authorizing our office to submit the application was approved at the June Council Meeting.
- Our office submitted an application for this project on July 1<sup>st</sup>.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$250,000 towards construction, inspection, and limited design of this project.
- Our office has prepared a scope of work proposal and have submitted same to the Borough Administrator. It is our understanding the Borough is selecting Option #1 to utilize five percent (5%) of the final construction cost for design services, therefore a resolution is required to submit NJDOT.
- Our office has submitted for NJDOT concurrence regarding our proposal and the Borough resolution.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2022. As coordinated with Dave Taraschi, the scope of the project will be end of Phase I (generally between New Jersey and Wayne Avenue) to between South Park and Prospect Ridge.
- NJDOT concurrence has been received regarding our proposal and the Borough resolution.

**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**July 2024**

- Our office has finalized the bid documents, plans, and specifications for NJDOT PS&E review. This project will be publicly advertised once NJDOT review comments are received and addressed.
- This project was publicly advertised on September 10<sup>th</sup> and the bid opening was held on October 3<sup>rd</sup>.
- The contract was awarded at the October 3<sup>rd</sup> work session meeting to Landberg Construction for the Base Bid in the amount of \$218,487.50.
- The preconstruction meeting was held on October 24<sup>th</sup> and the contractor has indicated construction will commence the week of November 13<sup>th</sup>.
- Payment Application #1 has been processed by our office and submitted to the Borough for payment.
- Construction is substantially complete. Our office has generated a punchlist and is coordinating with the contractor for completion.

**FY 2019 Camden County Open Space – Multi-Use Trail Grant**

Previously Reported:

- Camden County Open Space Preservation Trust Fund Advisory Committee had announced applications for grant funding were available for constructing recreational trails in Camden County municipalities. Our office submitted an application in September 2019 for constructing a recreational trail in phases from the Norcross-McLaughlin Memorial Dell at Haddon Lake Park to the Devon Avenue recreation facilities. This application was submitted for Phase 1 beginning at the Norcross-McLaughlin Memorial Dell.
- The Borough has been notified that the Borough has been successful in the award of grant funding of \$100,000 for design, construction, and inspection/construction management for Phase 1 of this project.
- As determined by the Borough Engineering Committee, our office will bid this project under the same contract as the FY 2020 NJDOT Municipal Aid Funding – Devon Avenue project as both projects are in close proximity of each other and may be more cost efficient to maximize the grant awards.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2020.

**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**July 2024**

- Our office attended an onsite meeting on June 24<sup>th</sup> with representatives of Camden County Engineering Department, Camden County Department of Parks, and Councilman Morgan and Councilman Mrozinski to discuss the scope of this project as well as additional potential pedestrian improvements in the vicinity of Haddon Lake Park. Our office is preparing an overall concept of all pedestrian improvements discussed for review by the Engineering Committee. Upon approval by the Engineering Committee, the overall concept will be submitted to Camden County for review and continued discussion.
- Our office has submitted plans for review by the Camden County Engineer. This project can be publicly advertised once Camden County Engineer review comments are received and addressed.
- Our office coordinated with the Engineering Committee and based on the original application scope and Camden County requirements our office recommends applying to the County to utilize the remaining funds for sections of multiuse trail around the Devon Avenue soccer fields.

**Lake Street Pump Station Emergency Standby Pumping Equipment**

Previously Reported:

- Four (4) bids were received on June 1, 2023, for the above-reference project. Our office reviewed the apparent low bid documents and found the apparent low bidder to be C. Stevenson & Son, Inc., 950 Mt. Holly Road, Edgewater Park, New Jersey, in the amount of \$289,980.50, representing Items 1 through 11 of the Base Bid. Our office issued a recommendation letter to the Borough for review by the Borough Solicitor and certification of funds by the Borough CFO.
- A favorable review has been issued by the Borough Solicitor.
- Contracts have been executed by the contractor as well as performance and payment bond and certificates of insurance have been provided by the contractor. Our office has provided the contracts to the Borough for signature as well as provide the bonds and insurance to the Solicitor for review.
- The preconstruction meeting for this project was held on August 11<sup>th</sup> at 10am.

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**RESOLUTION 2024:134**

**RESOLUTION APPROVING ACTIVE MEMBERSHIP OF  
BRANDON WALSH IN THE HADDON HEIGHTS/BARRINGTON FIRE DEPARTMENT**

**WHEREAS**, Brandon Walsh was admitted into the Haddon Heights/Barrington Fire Department as a volunteer firefighter on June 24, 2024; and

**WHEREAS**, volunteer firefighters are authorized to submit membership application to the New Jersey State Firemen's Association.

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Haddon Heights, in the County of Camden and State of New Jersey, that Brandon Walsh is hereby approved for active membership in the Haddon Heights/Barrington Fire Department.

Date: July 2, 2024

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2024:135**

**RESOLUTION AUTHORIZING REFUND OF SUMMER RECREATION FEES**

**WHEREAS**, the Borough of Haddon Heights offers a Summer Recreation Program for residents and non-residents; and

**WHEREAS**, refunds are necessary for varied reasons and are as follows:

<u>Registrant</u>	<u>Class</u>	<u>Amount</u>
Lauren Fritsky	Summer Recreation Program	\$ 65.00
Renice Morrell	Summer Recreation Program	\$ 65.00
Kimberly Caraballo	Summer Recreation Program	\$ 65.00

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Haddon Heights that the above refunds are hereby approved.

Date: July 2, 2024

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2024:136**

**RESOLUTION TO CLOSE ESCROW ACCOUNT AND AUTHORIZE  
REFUND OF PLANNING BOARD ESCROW BALANCE**

**WHEREAS**, developers/applicants are required to deposit monies with the Borough for the purposes of offsetting Borough professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

**WHEREAS**, these deposited monies, following all necessary withdrawals to cover the Borough's expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Borough resolution authorizing such release; and

**WHEREAS**, efforts were made to contact all professionals to verify project completion and satisfy all professional services billings.

**WHEREAS**, the escrow balance for Planning Board Case #PB23-2-3P for 127 Seventh Avenue, B 28, L 24 is \$166.80 and shall be refunded to:

Ghuman Enterprises, LLC  
5420 Route 38 East  
Pennsauken, NJ 08109

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Haddon Heights, in the County of Camden and State of New Jersey, that the above referenced escrow balance be refunded to Ghuman Enterprises, LLC 5420 Route 38 East, Pennsauken, NJ 08109.

Date: July 2, 2024

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION:**

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights do hereby certify that the foregoing Resolution was duly adopted by Borough Council at the Council Work Session meeting held July 2, 2024.

\_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk



**HADDON HEIGHTS BOROUGH**  
**625 STATION AVE**  
**HADDON HEIGHTS, NJ 08035**  
**Phone: (856)547-7164**  
**Fax: (856)547-5259**

**Purchase Order**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, CORRESPONDENCE, ETC.

**NO. 24-00694**

**SHIP TO**

ORDER DATE: 06/26/24

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #:

VENDOR FAX #:

**VENDOR**

Vendor #: GHUMA005

GHUMAN ENTERPRISES, LLC  
 5420 Route 38 East  
 Pennsauken, NJ 08109

**PAYMENT RECORD**

CHECK NO.

DATE PAID

TAX EXEMPT UNDER PROVISIONS OF N.J. SALES AND USE TAX ACT (CHAPTER 30, LAWS OF 1966)

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Escrow:Refund & Close Acct	PB23-2-3P GHUMAN - 127 SEVENTH AVE.	166.8000	166.80
			TOTAL	=====
				166.80

**CLAIMANT'S CERTIFICATION & DECLARATION**

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

**X SEE RESOLUTION**  
 \_\_\_\_\_  
 VENDOR SIGN HERE

OFFICIAL POSITION

DATE

**DEPARTMENT HEAD CERTIFICATION**

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

*L. Gantow*  
 \_\_\_\_\_  
 SIGNATURE DATE

APPROVED FOR PAYMENT

COUNCIL PERSON APPROVAL

MAYOR APPROVAL

**PAYMENT AUTHORIZED**

Payment Authorized: Res. No. *Ka*

Borough Clerk Signature \_\_\_\_\_  
 DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW  
 CERTIFICATION OF FUNDS

I hereby certify that funds are available as encumbered

*Gregory W. Henschel*  
 \_\_\_\_\_  
 DATE TREASURER

REQUISITIONER

SIGNATURE

DATE

TAX ID NO. OR SOCIAL SECURITY NO. INCORPORATED?  YES  NO

June 26, 2024

Mike Mansdoerfer – CFO  
Kelly Santosusso – Borough Clerk

Please refund Ghuman Enterprises, LLC their \$166.80 Escrow balance for the duplex located at 127 Seventh Avenue (B-28 L-24). Their case came before Planning Board in February of 2023. Per attached email from Crystal V. Howell at Parker McCay (RFP & Collections Manager), there are no outstanding invoices for this matter. Since this case was a duplex certification, Bach Associates did not comment on this case.

You can mail the refund check to:

Ghuman Enterprises, LLC  
5420 Route 38 East  
Pennsauken, NJ 08109

Please mark Project ID# PB-23-3P inactive once the check is mailed. Thanks.



Suzanne Ritter

Planning Board Secretary

Project Id: PB23-2-3P  
Category Id: PLANNING BOARD

Project Name: GHUMAN - 127 SEVENTH AVE.

Statement Date Range: 06/01/24 to 06/18/24  
Project Status: Active

GHUMAN ENTERPRISES, LLC  
5420 RT 38 EAST  
PENNSAUKEN NJ 08109

Block: 28  
Lot: 24  
Qual:

Date	Type	Description	Amount	Balance
		Opening Balance:		166.80
		** No Activity for this Period **		

Total Transactions:

Opening Balance:	166.80
Deposits:	0.00
Adjustments:	0.00
Developer Interest:	0.00
Expenditures:	0.00
	-----
Unencumbered Balance:	166.80
Encumbrances:	<u>0.00</u>
Closing Balance:	166.80

\* Denotes Transaction that is not included in Balance. The Transaction was previously incurred and billed.

6/24 Waitrus to hear from Crystal @ Parker McCay  
6/25 okay per Crystal to close out this account.

**sritter**

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**From:** Crystal V. Howell <chowell@parkermccay.com>  
**Sent:** Tuesday, June 25, 2024 8:49 AM  
**To:** sritter  
**Subject:** RE: Planning Board Invoices for Haddon Heights - 127 Seventh Avenue

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

*Hi,*

*We don't have any outstanding invoices for this matter.*

*Thank you,*

**Crystal V. Howell**  
*RFP & Collections Manager*  
**Finance/Accounting**



O: 856-810-5807  
[chowell@parkermccay.com](mailto:chowell@parkermccay.com)

**PARKER McCAY P.A.**  
9000 Midlantic Drive, Suite 300  
Mount Laurel, New Jersey 08054  
P: 856-596-8900 F: 856-596-9631  
[www.parkermccay.com](http://www.parkermccay.com)



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**From:** sritter <sritter@haddonhts.com>  
**Sent:** Monday, June 24, 2024 1:14 PM  
**To:** Crystal V. Howell <chowell@parkermccay.com>  
**Subject:** Planning Board Invoices for Haddon Heights - 127 Seventh Avenue

**\*\*\* External Email – This email has come from outside of Parker McCay. Think before you click on links, open attachments, or reply! \*\*\***

Hello Crystal, can you please check and see if you have any outstanding invoices for a Haddon Heights Planning Board case.

Here are the details: Case was heard in February 2023  
Location of the house: 127 Seventh Avenue  
Case #23-2-3P

Owner Ghuman Enterprises, LLC

Please let me know one way or the other about this account. I am trying to determine if I can close out this account in my system and return the small amount of escrow in their account.

Thanks.

Suzanne Ritter  
Borough of Haddon Heights  
856-546-2580 Ext. 2  
Office Hours: 8am until 1:45pm Monday thru Thursday

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**RESOLUTION 2024:137**

**RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SHARED SERVICES MUNICIPAL ALLIANCE 2024-2025 AGREEMENT BETWEEN THE BOROUGH OF HADDON HEIGHTS AND THE COUNTY OF CAMDEN IN CONJUNCTION WITH THE GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, non-profit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Haddon Heights, County of Camden, hereby authorizes the Mayor to execute a shared services Municipal Alliance 2024-2025 Agreement between the Borough of Haddon Heights and the County of Camden in conjunction with the Governor’s Council on Alcoholism and Drug Abuse.

Date: July 2, 2024

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights hereby certify the foregoing to be a true and correct copy of a Resolution adopted at a public meeting of the Borough Council held on July 2, 2024.

\_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

## RESOLUTION 2024:138

### RESOLUTION AUTHORIZING THE BOROUGH OF HADDON HEIGHTS PLANNING BOARD TO CONDUCT A PRELIMINARY INVESTIGATION TO ESTABLISH A NON-CONDEMNATION REDEVELOPMENT AREA WITHIN THE BOROUGH OF HADDON HEIGHTS, CAMDEN COUNTY

**WHEREAS**, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., authorizes the governing body of any municipality, by Resolution, to have its Planning Board conduct a preliminary investigation to determine whether any area of the municipality is a redevelopment area pursuant to the criteria set forth in N.J.S.A. 40A:12A-5; and

**WHEREAS**, the Borough Council of the Borough of Haddon Heights (“Borough”) consider it to be in the best interest of the Borough to have the Borough’s Planning Board (“Planning Board”) conduct such an investigation regarding the following parcels (the “Study Area”) as a non-condemnation area in need of redevelopment:

Block 26: Lots 1, 2, 2.01, 3, 4, 5, 6, 7, 7.01, 9, 10, 11, 13, 21  
Block 28: Lots 27, 28, 29, 30, 31, 32, 33, 34, 34.01, 34.02  
Block 44: Lots 1, 1.01, 16, 17, 18, 19, 20  
Block 50: Lots 8, 9  
Block 51: Lots 9, 9.01  
Block 80: Lots 1, 2, 2.01, 2.03; and

**WHEREAS**, a non-condemnation redevelopment area determination shall authorize the municipality to use all those powers provided by the Legislature for use in a redevelopment area, but shall not authorize the use of eminent domain; and

**WHEREAS**, the present conditions within the Study Area may be detrimental to the safety and welfare of the community thereby requiring redevelopment to better serve the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Haddon Heights, County of Camden, State of New Jersey as follows:

1. The Planning Board is hereby directed to conduct a preliminary investigation to determine whether the Study Area, or any part thereof, satisfies the criteria set forth in N.J.S.A. 40A:12A-5 to be designated as a non-condemnation area in need of redevelopment.

2. The Planning Board is hereby directed to prepare a report of its findings and once completed, the Planning Board is directed to transmit the report to the Borough Council of the Borough of Haddon Heights for their review and approval in accordance with the provisions of the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq.

3. This Resolution shall take effect immediately.

**ATTEST:**

**BOROUGH OF HADDON HEIGHTS**

\_\_\_\_\_  
**Kelly Santosusso, RMC**  
**Borough Clerk**

\_\_\_\_\_  
**Mayor Zachary Houck**



**RESOLUTION 2024:139**

**RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS  
FOR THE FIRST HALF OF JULY**

**July 2, 2024**

**Per Attached:**

<i>Current Fund</i>	166,228.55
School Taxes	1,277,508.00
Appropriated Reserves	0.00
Escrow Fund	1,223.80
Grant Fund	0.00
Capital Fund	0.00
Trust – Dog	0.00
<i>Trust Fund</i>	23,355.41
<b>Total Per Attached</b>	<u>1,468,315.76</u>

<i>Payroll</i>	
Current Fund	110,245.38
Grant Fund	709.50
<b>Total Payroll</b>	<u>110,954.88</u>

<b>Total</b>	<table border="1"><tr><td>1,579,270.64</td></tr></table>	1,579,270.64
1,579,270.64		

Date: July 2, 2024

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

P.O. Type: A11  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Vendors: A11  
 Rcvd Batch Id Range: First to Last

Include Project Line Items: Yes  
 First Enc Date Range: First to 12/31/24  
 Bid: Y  
 State: Y  
 Other: Y  
 Exempt: Y

Open: N  
 Rcvd: Y  
 Held: N  
 Paid: N  
 Void: N  
 Apprv: N

Stat/chk Enc Date Date Date Date Date  
 1099  
 Invoice  
 Excl

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/chk	Enc Date	Date	Date	Chk/Void	Invoice	Excl
ALLENRUB ALLEN RUBBER CO, INC NJ												
24-00701 06/26/24 TIRES 6/17 - 6/18												
1	TIRES 6/17	270.00	4-01-26-315-205	B	Vehicle Maint - Police	R	06/26/24	07/01/24			321908	N
2	TIRES 6/18	135.00	4-01-26-315-205	B	Vehicle Maint - Police	R	06/26/24	07/01/24			321990	N
3	TIRES 6/18	135.00	4-01-26-315-205	B	Vehicle Maint - Police	R	06/26/24	07/01/24			322040	N
Vendor Total:		540.00										

AMAZ005 AMAZON CAPITAL SERVICES												
24-00700 06/26/24 AMAZON INVOICES												
1	FOUNTAIN PUMP	25.98	4-01-26-310-254	B	Build/Grounds - Maint/Repair	R	06/26/24	07/01/24			1TPR-96K6-H93C	N
2	DUM DUMS LOLLIPOPS	28.95	4-01-20-100-311	B	Office Supplies	R	06/26/24	07/01/24			1VMD-M3HH-M3H1	N
Vendor Total:		54.93										

24-00706 06/26/24 NATIONAL NIGHT OUT SUPPLIES												
1	NATIONAL NIGHT OUT SUPPLIES	348.30	4-01-25-240-205	B	Police - Publicity	R	06/26/24	07/01/24			19DH-FJC9-HXNX	N
2	NATIONAL NIGHT OUT SUPPLIES	142.43	4-01-25-240-205	B	Police - Publicity	R	06/26/24	07/01/24			16VD-1RNL-C7NF	N
Vendor Total:		490.73										

ARTSI ARTSIGN												
24-00673 06/24/24 Fake Check-HH School District												
1	Fake Check-HH School District	75.00	T-13-56-860-823	B	Reserve for Neighbor Night Out (520)	R	06/24/24	07/01/24				N
Vendor Total:		75.00										

AUDUB BOROUGH OF AUDUBON												
24-00717 06/27/24 SSA DPW AND COURT JULY 2024												
1	SSA DPW JULY 2024	85,026.95	4-01-42-465-202	B	Audubon - Public Works	R	06/27/24	07/01/24				N

July 1, 2024  
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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name PO Date Description Contract PO Type Acct Type Description Stat/chk Enc Date Date Chk/Void Invoice Excl

AUDUB BOROUGH OF AUDUBON Continued  
24-00717 06/27/24 SSA DPW AND COURT JULY 2024 Continued  
2 SSA COURT JULY 2024 12,628.50 4-01-42-465-201 B Audubon - Court R 06/27/24 07/01/24  
97,655.45  
Vendor Total: 97,655.45

BARRB BARRINGTON BORO  
24-00720 06/27/24 BARRINGTON AMB ASSOC JULY 2024  
1 BARRINGTON AMB ASSOC JULY 2024 10,042.00 4-01-42-455-284 B BARRINGTON - EMS R 06/27/24 07/01/24  
Vendor Total: 10,042.00

BLACK005 BLACK'S AUTOMOTIVE  
24-00696 06/26/24 PD VEHICLE MAINTENANCE  
1 UNIT #18-3 MAINTENANCE 118.00 4-01-26-315-205 B Vehicle Maint - Police R 06/26/24 07/01/24  
2 UNIT #18-2 MAINTENANCE 43.13 4-01-26-315-205 B Vehicle Maint - Police R 06/26/24 07/01/24  
161.13  
Vendor Total: 161.13

CARABALL KIMBERLY CARABALLO  
24-00687 06/26/24 SUMMER REC - WK 5 REFUND  
1 SUMMER REC - WK 5 REFUND 65.00 4-01-55-004-001 B Refund of CY Revenue R 06/26/24 07/01/24  
Vendor Total: 65.00

CGPH CGP&H LLC  
24-00715 06/27/24 COAH - MAY 2024  
1 COAH - MAY 2024 1,040.50 T-13-56-860-824 B Reserve for COAH (521) R 06/27/24 07/01/24  
Vendor Total: 1,040.50

CONC COMCAST  
24-00712 06/27/24 INTERNET JUNE 2024-MUNI & SOF  
1 INTERNET JUNE 2024-MUNI BLDG 282.89 4-01-31-440-216 B Regular Telephones R 06/27/24 07/01/24  
Vendor Total: 282.89

282.89 4-01-31-440-216 B Regular Telephones R 06/27/24 07/01/24

July 1, 2024  
02:54 PM

HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor #	Name	Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/chk	First Rcvd	Chk/Void	Invoice	1099
Item #	Description						Enc Date	Date			Exc]

COMCAST Continued

24-00712	06/27/24	INTERNET JUNE 2024-MUNI & SOF	Continued								
2	INTERNET JUNE 2024-SOF	BLDG	164.85	4-01-31-440-216	B	Regular Telephones	R	06/27/24	07/01/24		N
			447.74								
24-00713	06/27/24	FIRE BLDG INTERNET JULY 2024									
1	FIRE BLDG INTERNET	JULY 2024	294.75	4-01-31-440-216	B	Regular Telephones	R	06/27/24	07/01/24		N
			Vendor Total:							742.49	

COOPER ELECTRIC SUPPLY, INC

24-00714	06/27/24	SCREWDRIWER SET & SNAPINS									
1	SCREWDRIWER SET & SNAPINS		33.15	4-01-26-310-254	B	Build/Grounds - Maint/repair	R	06/27/24	07/01/24	S055318316.001	N
			Vendor Total:							33.15	

COOPR COOPER HOSPITAL

24-00384	04/15/24										
1	Mckeown MASSE training		175.00	4-01-25-240-231	B	Police - Training / Schools	R	04/15/24	07/01/24	MASSE-89	N
			Vendor Total:							175.00	

COUNC COUNTY CONSERVATION CO, LLC

24-00716	06/27/24	YARD TRIMMINGS 6/19 - 6/20									
1	YARD TRIMMINGS	6/19 - 6/20	450.00	4-01-32-465-218	B	Solid Waste - Brush Pickup	R	06/27/24	07/01/24	332349	N
			Vendor Total:							450.00	

DENNA ANASTASIA S DENNING

24-00711	06/27/24	SUMMER REC SUPPLIES REIMBURSE									
1	JOHNS MARKET - SNACKS		23.15	4-01-28-370-255	B	Parks & Rec Material/Supplies-Summer Rec R	R	06/27/24	07/01/24		N
2	WALMART - BUCKETS		25.23	4-01-28-370-255	B	Parks & Rec Material/Supplies-Summer Rec R	R	06/27/24	07/01/24		N
3	DOLLAR GENERAL - FUN POPS		7.05	4-01-28-370-255	B	Parks & Rec Material/Supplies-Summer Rec R	R	06/27/24	07/01/24		N
			55.43								
			Vendor Total:							55.43	

Vendor Total: 55.43

July 1, 2024  
02:54 PM

HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor #	Name	PO #	Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	Exc]
DUNJANS DUNNING STRING BAND																	
		24-00633	06/12/24	2024 4TH OF JULY PARADE	800.00		4-01-20-100-411		B	Marketing Events & Communic.	R	06/12/24	07/01/24				N
		1	2024	4TH OF JULY PARADE													
		Vendor Total:			800.00												
FRITSKY LAUREN FRITSKY																	
		24-00688	06/26/24	SUMMER REC REFUND-MAEVE WK 1	65.00		4-01-55-004-001		B	Refund of CY Revenue	R	06/26/24	07/01/24				N
		1	SUMMER REC REFUND-MAEVE WK 1														
		Vendor Total:			65.00												
GHIMAO05 GHUMAN ENTERPRISES, LLC																	
		24-00694	06/26/24	Escrow:Refund & Close Acct	166.80		PB23-2-3P		P	GHUMAN - 127 SEVENTH AVE.	R	06/26/24	06/26/24			RES#2024-136	N
		1	Escrow:Refund & Close Acct														
		Vendor Total:			166.80												
GLOOT GLOUCESTER CITY STRING BAND																	
		24-00614	06/10/24	2024 4TH OF JULY PARADE	1,000.00		4-01-20-100-411		B	Marketing Events & Communic.	R	06/10/24	07/01/24			24-15	N
		1	2024	4TH OF JULY PARADE													
		Vendor Total:			1,000.00												
GREATAME GREATAMERICA FINANCIAL SVCS																	
		24-00695	06/26/24	POSTBASE MAILING JULY 2024	195.00		4-01-20-100-516		B	Service Contracts	R	06/26/24	07/01/24			36811938	N
		1	POSTBASE MAILING JULY 2024														
		Vendor Total:			195.00												
HHROR HADDON HEIGHTS BOROUGH																	
		24-00403	04/23/24	TRAFFIC - GRAHAM W/E 4/14/2024	110.00		PD23-002		P	Haddon Heights Board of Ed	R	04/14/24	07/01/24				N
		1	TRAFFIC - GRAHAM W/E 4/14/2024														
		24-00679	06/25/24	OUTSIDE TRAFFIC W/E 6/23/2024	3,655.00		PD23-005		P	Pioneer Pipe	R	06/26/24	06/26/24				N
		1	OUTSIDE TRAFFIC W/E 6/23/2024														
		2	VEHICLE W/E 6/23/2024		645.00		PD23-005		P	Pioneer Pipe	R	06/26/24	06/26/24				N





Vendor #	Name	PO #	Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type Description	Stat/chk	Enc Date	First Rcvd	Chk/Void	Date	Invoice	1099 Excl
<b>MALEY: MALEY GIVENS</b>																
24-00674	Legal		06/24/24	Escrow:Legal	1,057.00	RD22-9-1G			P St. Mary's	R		06/24/24	06/24/24		22613	N
1	Escrow:Legal															
24-00676	Legal		06/24/24	Redevelopment	789.80	4-01-21-180-206			B Planning Bd-Redevelopment Study	R		06/24/24	06/24/24		22614	N
1	Legal:Redevelopment															
Vendor Total: 1,846.80																
<b>MIDAF: DIVAL SAFETY EQUIPMENT, INC</b>																
24-00698	DIVAL SAFETY EQUIPMENT, INC		06/26/24	DIVAL INVOICES	261.00	4-01-25-265-233			B Fire - Purchase Minor Equip	R		06/26/24	07/01/24		3505672	N
1	LADDER COVER/FREIGHT				159.50	4-01-25-265-279			B Fire - Mandatory Inspect/Certif	R		06/26/24	07/01/24		3507194	N
2	FIRE EXTINGUISHER INSPECTION				957.43	4-01-25-265-235			B Fire - Personal Protective Equip	R		06/26/24	07/01/24		3507098	N
3	FLOW TESTING				1,377.93											
Vendor Total: 1,377.93																
<b>NAPAMCH: NAPA AUTO PARTS</b>																
24-00693	ABSORBENT		06/26/24	ABSORBENT	104.40	4-01-25-265-254			B Fire - Maint/Repair Bldgs	R		06/26/24	07/01/24		6869-143094	N
1	ABSORBENT															
Vendor Total: 104.40																
<b>NETS: NETWORKS PLUS, LLC</b>																
24-00691	ANTIVIRUS		06/26/24	ANTIVIRUS	222.00	4-01-20-100-515			B Computer Maintenance	R		06/26/24	07/01/24		13130	N
1	MAY 2024 ANTIVIRUS															
Vendor Total: 222.00																
24-00692	WEB SERVICES		06/26/24	WEB SERVICES	35.00	4-01-20-100-515			B Computer Maintenance	R		06/26/24	07/01/24		13068	N
1	TEXT-TO-LANDLINE VIA TEXTYPRO				35.16	4-01-20-100-515			B Computer Maintenance	R		06/26/24	07/01/24		13068	N
2	HADDONHTS.COM RENEWAL				15.41	4-01-20-100-515			B Computer Maintenance	R		06/26/24	07/01/24		13068	N
3	TRANS HADDONHTS.COM TO ICDSOFT				85.57											
Vendor Total: 307.57																







Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice	1099 Excl
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USPOST U.S. POSTAL SERVICE

24-00699	06/26/24	HEIGHTS REPORT AUG/OCT/DEC	1,990.00	4-01-20-100-511	B Heights Report	R		06/26/24	07/01/24		N
1		HEIGHTS REPORT AUG/OCT/DEC	1,990.00								
Vendor Total:			1,990.00								

VERIZON WIRELESS

24-00726	07/01/24	CELL PHONES JUNE 2024	563.15	4-01-31-440-216	B Regular Telephones	R		07/01/24	07/01/24		N
1		923331258-00001	114.03	4-01-31-440-216	B Regular Telephones	R		07/01/24	07/01/24		N
2		920242421-00001	152.04	4-01-31-440-216	B Regular Telephones	R		07/01/24	07/01/24		N
3		821617043-00001	829.22								
Vendor Total:			829.22								

Vendor Total: 829.22

VOORA VOORHEES ANIMAL ORHPANAGE

24-00723	07/01/24	STRAY ANIMAL HOLDING JULY 2024	417.00	4-01-27-340-205	B Animal	R		07/01/24	07/01/24	94760	N
1		STRAY ANIMAL HOLDING JULY 2024	417.00								
Vendor Total:			417.00								

WBMASON WB MASON

24-00727	07/01/24	WB MASON SUPPLIES	182.64	4-01-20-100-311	B Office Supplies	R		07/01/24	07/01/24	246196958	N
1		PLATES/CUPS/ISSUES	240.74	4-01-20-100-311	B Office Supplies	R		07/01/24	07/01/24	246166544	N
2		PAPER/FOLDERS	346.65	4-01-20-100-311	B Office Supplies	R		07/01/24	07/01/24	246069342	N
3		TISSUES/TRAY/INK/TONER/FOLDERS	6.18	4-01-20-100-311	B Office Supplies	R		07/01/24	07/01/24	245651433	N
4		CUPS	58.06	4-01-20-100-311	B Office Supplies	R		07/01/24	07/01/24	245627833	N
5		FOLDERS	4.00	4-01-20-100-311	B Office Supplies	R		07/01/24	07/01/24	241149514	N
6		POPUP NOTES	49.18	4-01-20-100-311	B Office Supplies	R		07/01/24	07/01/24	244109415	N
7		HANGING FOLDERS	51.79	4-01-20-100-311	B Office Supplies	R		07/01/24	07/01/24	244047522	N
8		FOLDERS/PAPER	91.68	4-01-20-100-311	B Office Supplies	R		07/01/24	07/01/24		N
9		INKCARTS	1,030.92								
Vendor Total:			1,030.92								

Vendor Total: 1,030.92

Total Purchase Orders: 53 Total P.O. Line Items: 88 Total List Amount: 1,468,315.76 Total Void Amount: 0.00

July 1, 2024  
02:54 PM

HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor #	Name	Description	Contract	P0 Type	Acct Type	Description	Stat/chk	Enc Date	First Rcvd	chk/Void	Invoice	1099
P0 #	P0 Date	Description	Amount	Charge Account	Acct Type	Description	Stat/chk	Enc Date	Date	Date	Invoice	Excl

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
Fund Description						
CURRENT FUND	4-01	1,443,736.55	0.00	0.00	0.00	1,443,736.55
	4-13	0.00	0.00	0.00	13,189.01	13,189.01
ESCROW FUND-PLANNING BOARD	4-17	0.00	0.00	0.00	1,223.80	1,223.80
Year Total:		1,443,736.55	0.00	0.00	14,412.81	1,458,149.36
TRUST - OTHER TRUST	T-13	10,166.40	0.00	0.00	0.00	10,166.40
Total of All Funds:		<u>1,453,902.95</u>	<u>0.00</u>	<u>0.00</u>	<u>14,412.81</u>	<u>1,468,315.76</u>

Project Description	Project No.	Project Total
GHUMAN - 127 SEVENTH AVE.	PD23-2-3P	166.80
Haddon Heights Board of Ed	PD23-002	110.00
Pioneer Pipe	PD23-005	4,848.25
PSE&G	PD23-006	6,032.13
Ferreira Construction Inc	PD24-002	2,198.63
St. Mary's	RD22-9-1G	1,057.00
Total of All Projects:		<u>14,412.81</u>

## RESOLUTION 2024:140

### A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

**WHEREAS**, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.*, and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**WHEREAS**, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by *N.J.S.A. 10:4-12b* and designated below:

- \_\_\_\_\_ (1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- \_\_\_\_\_ (2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- \_\_\_\_\_ (3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- \_\_\_\_\_ (4) ***Matters Relating to Collective Bargaining Agreements:*** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body
- \_\_\_\_\_ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:*** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_\_ (6) **Matters Relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.

  X   (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **1.) Matter related to Municipal Building HVAC and roof. Discussion is expected to be ½ hr. in duration. Formal action may be taken on the foregoing item following Executive Session.**

\_\_\_\_\_ (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

\_\_\_\_\_ (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Haddon Heights, assembled in public session on July 2, 2024 that an Executive Session closed to the public shall be held on July 2, 2024 at approximately 7:30 pm for the discussion of matters relating to the specified item(s) designated above.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on July 2, 2024.

Date: July 2, 2024

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk



**RESOLUTION 2024:141**

**RESOLUTION APPROVING A FEDERAL AID AGREEMENT FOR THE BOROUGH OF HADDON HEIGHTS SAFE ROUTES TO SCHOOL – INSTALLATION OF MISSING SIDEWALK**

**BE IT RESOLVED** that the Mayor and Council of the Borough of Haddon Heights, formally approves the attached Federal Aid Agreement No. 2024-DT-DLA-502 for the Borough of Haddon Heights Safe Routes to School – Installation of Missing Sidewalk Federal Project No. D00S(783),

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the attached Federal Aid Agreement No. 2024-DT-DLA-502 for the Borough of Haddon Heights Safe Routes to School – Installation of Missing Sidewalk Project on behalf of the Borough of Haddon Heights and that their signature constitutes acceptance of the terms and conditions of the agreement and approves the execution of the agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of Haddon Heights, County of Camden, state of New Jersey formally approves the attached Federal Aid Agreement No. 2024-DT-DLA-502 for the Borough of Haddon Heights Safe Routes to School – Installation of Missing Sidewalk Federal Project No. D00S(783).

Adopted: July 2, 2024

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights do hereby certify the foregoing Resolution to be a true and correct copy of a Resolution duly adopted at a regularly scheduled Council meeting of the Borough of Haddon Heights held July 2, 2024.