



BOROUGH OF HADDON HEIGHTS COUNCIL BUSINESS MEETING AGENDA

Tuesday, June 18, 2024 at 7:00 pm

1. OPEN PUBLIC MEETING ACT STATEMENT

“In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 6, 2024.” *Meeting notice has also been continually posted on the Borough website.*

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

4. PUBLIC COMMENT ON AGENDA ITEMS ONLY

5. CAUCUS WORK SESSION:

- a) Requested 15 Minute Parking Spaces in 500 Block of Station Avenue

6. APPROVAL OF MINUTES of the June 5, 2024 Business Meeting

7. COUNCIL MEMBER REPORTS:

8. MAYOR’S REPORT:

9. UNFINISHED BUSINESS:

None.

10. NEW BUSINESS:

Resolution 2024:122 – Resolution Authorizing and Directing the Tax Collector to Issue and Mail Estimated Third Quarter Tax Bills Pursuant to N.J.S.A. 54:4-66.2 et seq.

Resolution 2024:123 – Resolution Authorizing the Purchase of Public Works Heavy Equipment through the Sourcewell Cooperative Purchasing Program Under Tree Maintenance Contract 031721-VRM

Resolution 2024:124 – Release of Performance Surety and Posting of Maintenance Bond for Una Voce, LLC, 414 White Horse Pike, B 37, L 8.

Resolution 2024:125 – A Resolution of the Borough of Haddon Heights Authorizing Application by the Borough Engineer to the New Jersey Department of Transportation for the Reconstruction of St. Martins Avenue – Phase IV, Wynnefield Avenue, and New Jersey Avenue

Resolution 2024:126 – Resolution Requesting the Insertion of A Special Item of Revenue in the Budget of the Borough of Haddon Heights Pursuant to N.J.S.A. 40a:4-87 (Chapter 159 P.L. 1948) – *FY 2021 Recycling Tonnage Grant*

Resolution 2024:127 – Resolution Authorizing Refund of Summer Recreation Program Fees

Resolution 2024:128 – Resolution Authorizing Refund of a Cabin Rental Fee

Resolution 2024:129 – Resolution Authorizing Payment of Bills and Claims for the Second Half of June

Resolution 2024:130 – Resolution Approving A Raffle License For St. Rose of Lima Parish for the Purpose of Conducting A Monetary Raffle at the Annual Christmas Bazaar - *50/50 Monetary Raffle – November 8, 2024*

Resolution 2024:131 – Resolution Approving A Raffle License for St. Rose of Lima Parish for the Purpose of Conducting A Penny Auction at the Annual Christmas Bazaar - *Penny Auction – November 8, 2024*

Resolution 2024:132 – Resolution Approving A Raffle License for St. Rose of Lima Parish for the Purpose of Conducting A Raffle At Annual Christmas Bazaar – *Disney Family Vacation - November 8, 2024*

Resolution 2024:133 – A Resolution Providing For A Meeting Not Open to the Public In Accordance With The Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***1.) Attorney Client Matter relating to litigation. Discussion is expected to be ½ hr. in duration. Formal action may be taken on the foregoing item following Executive Session.***

11. PUBLIC COMMENT

12. ADJOURNMENT

**BOROUGH OF HADDON HEIGHTS
RESOLUTION 2024:122**

**RESOLUTION AUTHORIZING AND DIRECTING THE TAX COLLECTOR
TO ISSUE AND MAIL ESTIMATED THIRD QUARTER TAX BILLS
PURSUANT TO N.J.S.A. 54:4-66.2 et seq.**

WHEREAS, the Borough of Haddon Heights anticipates that the Camden County Board of Taxation will not have certified the tax rate for the Borough of Haddon Heights in time to mail the 2024 Tax Bill on a timely basis:

WHEREAS, the Tax Collector in consultation with the Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3 and they have both signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Haddon Heights, in the County of Camden and State of New Jersey on the 18th day of June, 2024 as follows:

1. The Borough of Haddon Heights Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough of Haddon Heights, third installment of 2024, in accordance with the provisions of N.J.S.A 54:66.2 et seq.
2. The entire estimated tax levy for 2024 is hereby set at \$18,011,044.19 and use the total amount to be raised by taxation for municipal purposes. The estimated 3rd quarter levy amount is approximately \$4,434,372.80.

2024 Estimated Tax Rate

	2023 net valuation				2024 net valuation	
	851,618,800				858,534,000	
<i>Taxing Authority</i>	<i>2023 Levy</i>	<i>2023 Tax Rate</i>	<i>Range Below 95%</i>	<i>Range Above 105%</i>	<i>Recommended Estimated Levy</i>	<i>Estimated Tax Rate</i>
COUNTY TAX	6,046,236.56	0.710	5,743,924.73	6,348,548.39	6,167,000.00	0.718
COUNTY OPEN	183,811.48	0.022	174,620.91	193,002.05	188,000.00	0.022
SCHOOL (actual)	15,736,612.00	1.848	14,949,781.40	16,523,442.60	16,180,979.00	1.885
MUNICIPAL (actual)	6,712,255.78	0.788	6,376,642.99	7,047,868.57	7,023,579.59	0.818
MUNICIPAL LIBRARY (actual)	303,661.00	0.036	288,477.95	318,844.05	319,496.51	0.037
AMOUNT TO BE RAISED	28,982,576.82	3.404	27,533,447.98	30,431,705.66	29,879,055.10	3.480

ESTIMATED TAX LEVY FOR 2024 29,879,055.10

ESTIMATED TAX LEVY FOR 2024 3RD QUARTER 7,469,763.78

RECORDED VOTE:

	YES	NO	ABSTAIN	ABSENT
MORGAN				
OTTOSON				
PHILIPPS				
RUSSO				
PAGAN				
HARRON				

CERTIFICATION

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights does hereby certify that the foregoing Resolution was duly adopted by the Council of the Borough of Haddon Heights, in the County of Camden and in the State of New Jersey, at their Regular Meeting held on the 18th day of June, 2024.

Kelly Santosusso, RMC, Borough Clerk

**BOROUGH OF HADDON HEIGHTS
COUNTY OF CAMDEN**

RESOLUTION 2023:123

**AUTHORIZING THE PURCHASE OF PUBLIC WORKS HEAVY EQUIPMENT
THROUGH SOURCEWELL COOPERATIVE PURCHASING PROGRAM
UNDER TREE MAINTENANCE CONTRACT 031721-VRM**

WHEREAS, the Borough of Haddon Heights desires to enter into an agreement with Vermeer North Atlantic for the purchase of a 19IN Capacity Drum Style Chipper, BC1800XL173W and a Vermeer Stump Cutter Model SC552 through the Sourcewell Cooperative Purchasing Program, Tree Maintenance under contract number 031721-VRM for the Borough of Haddon Heights in the amount of \$182,527.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the Capital Improvement Fund C-04-55-839-004, Acquisition of Public Works Heavy Equipment; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Haddon Heights, County of Camden, State of New Jersey hereby authorizes the purchase of Public Works Equipment through the Sourcewell Cooperative Purchasing Program under Tree Maintenance contract number 031721-VRM for the Borough of Haddon Heights in the amount of \$182,527.00.

Date: June 18, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

HADDON HEIGHTS BOROUGH
625 STATION AVE
HADDON HEIGHTS, NJ 08035
Phone: (856)547-7164
Fax: (856)547-5259

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, CORRESPONDENCE, ETC.

NO. 24-00605

ORDER DATE: 06/05/24
 DELIVERY DATE:
 STATE CONTRACT: #031721-VRM
 F.O.B. TERMS:
 VENDOR ACCT NUM:
 VENDOR PHONE #: (800) 624-0623
 VENDOR FAX #: (609) 267-2913


SHIP TO
 HADDON HEIGHTS DPW
 514 WEST ATLANTIC AVE
 HADDON HEIGHTS, NJ 08035

VENDOR Vendor #: VERMS
 VERMEER SALES
 7 MAPLE AVE
 LUMBERTON, NJ 08048

PAYMENT RECORD
 CHECK NO.
 DATE PAID

TAX EXEMPT UNDER PROVISIONS OF N.J. SALES AND USE TAX ACT (CHAPTER 30, LAWS OF 1966)

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Vermeer Chipper	C-04-55-839-004	107,172.0000	107,172.00
		2024:1453 Acquisition PW Heavy Equipment		
1.00	Vermeer Stump Cutter #SC552	C-04-55-839-004	75,355.0000	75,355.00
		2024:1453 Acquisition PW Heavy Equipment		
			TOTAL	182,527.00

CLAIMANT'S CERTIFICATION & DECLARATION	DEPARTMENT HEAD CERTIFICATION	PAYMENT AUTHORIZED
<p>I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <p></p> <p>X</p> <p>_____</p> <p>VENDOR SIGN HERE</p> <p>_____</p> <p>OFFICIAL POSITION DATE</p> <p>TAX ID NO. OR SOCIAL SECURITY NO. INCORPORATED? <input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p>I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.</p> <p>_____</p> <p>SIGNATURE DATE</p> <p>APPROVED FOR PAYMENT</p> <p>_____</p> <p>COUNCIL PERSON APPROVAL</p> <p>_____</p> <p>MAYOR APPROVAL</p>	<p>Payment Authorized: Res. No. _____</p> <p>Borough Clerk Signature </p> <p>DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW CERTIFICATION OF FUNDS</p> <p>I hereby certify that funds are available as encumbered</p> <p>_____</p> <p>DATE TREASURER</p> <p>REQUISITIONER</p> <p>_____</p> <p>SIGNATURE DATE</p>



PH: (800) 624-0623 FX: (609) 267-3012
Sales@VermeerNorthAtlantic.com

QUOTE # 6914

QUOTE

Main office: 7 Maple Avenue, Lumberton, NJ 08048
2888 E. Harrisburg Pike, Middletown, PA
805 Grundy Avenue, Holbrook, NY
190 Fields Lane, Brewster, NY

Sold To: **HADDON HEIGHTS BOROUGH**
625 STATION AVE

HADDON HEIGHTS NJ **08035-0000**
Phone 856-547-7164

Ship To: **HADDON HEIGHTS BOROUGH**
625 STATION AVE

HADDON HEIGHTS NJ **08035-0000**
Phone 856-547-7164

Vermeer Representative: **TOM FLORIO** Ship Via: **Vermeer Truck** Customer Contact: **RJ CALLAWAY** Customer Email: **r.callaway@audubonnj.com** Payment Terms: **PO** Date: **06-05-2024**

New	2024	Vermeer	BC1800XL173W	BC1800XL 173HP JD 4045 T4 WINCH BC	Hours: 0	\$107,172.00
ID# S/N: VERMEER 19IN CAPACITY DRUM STYLE CHIPPER 173 HP JOHN DEERE 4045 T4F/V ENG (128) TURBO CHARGED HIGH COOLANT TEMP SHUTDOWN LOW OIL PRESS SHUTDOWN PRECLEANER DEF TANK SPRING LOADED CLUTCH LIVE HYDRAULICS VARIABLE SPEED DUAL VERT FEED ROLLERS SELECTABLE SMART FEED SYSTEM LOCKABLE BATT BOX AND CONTROL PANEL LOCKABLE ENGINE ACCESS DOORS AND TOOLBOX INFEEED CURTAIN DUAL EDGE CUTTER KNIVES SELECTABLE ECO IDLE CONTROL WINCH OPTION (093) HEAVY DUTY MANUAL TRAILER JACK (139) 10K TORSION AXLE W/ ELECTRIC BRAKES (141 PINTLE HITCH W/ TELESCOPING TONGUE 235/75R 17.5 RADIAL TIRES LED TRAILER LIGHTS (155) 6-WAY ROUND TRAILER PLUG (040) DELUXE INSTR PANEL W/LCD SCREEN (153) MANUAL DISCHARGE CHUTE (015) SOLD WITH NEW EQUIPMENT MANUFACTURERS WARRANTY. REFER TO THE MANUFACTURERS EQUIPMENT REGISTRATION FOR DETAILS.						
New	2024	Vermeer	SC5521VP	SC552 56HP KOHLER KDI 1903 SC	Hours: 0	\$75,355.00
ID# S/N: VERMEER STUMP CUTTER MODEL SC552 INCLUDES 56HP KOHLER KDI 1903 LIQUID COOLED DIESEL ENGINE; 4 WHEEL DRIVE RUBBER-TIRED SELF PROPELLED GROUND DRIVE WITH DIFFERENTIAL LOCK; DUAL WHEEL MAIN AXLE; CHIP BLADE; HYDRAULIC MOTOR TO GEAR SHAFT CUTTER WHEEL DRIVE; YELLOW JACKET CUTTER SYSTEM; SMART-SWEEP CONTROL SYSTEM; SWING OUT OPERATOR STATION WITH OPERATOR PRESENCE SYSTEM AND MANUAL CONTROLS; AUXILIARY CONTROL STATION FOR TRANSPORT; REMOVABLE ENGINE PANELS; RUBBER SAFETY CURTAINS. SOLD WITH NEW EQUIPMENT MANUFACTURERS WARRANTY. REFER TO THE MANUFACTURERS EQUIPMENT REGISTRATION FOR DETAILS.						

TRADE-IN: Buyer certifies that trade-ins are free from all encumbrances unless noted				Subtotal	\$182,527.00
Trade-In Model & Serial #:		Trade Allowance:		Freight & PDI	\$0.00
Lien Holder:		Outstanding Lien Amount:		Trade Allowance	\$0.00
Additional Comments and Instructions:				Total Cash Price	\$182,527.00
Sourcewell Tree Maintenance Contract #031721-VRM				EX Sales Tax	\$0.00
Member #126304				Grand Total	\$182,527.00
Above prices include applicable freight and prep charges.				Add: Outstanding Lien	\$0.00

Vermeer Representative Signature:

Date: 06-05-2024

Accepted by (Dealer):

Date:

Add: Outstanding Lien \$0.00

Rec'd \$0.00

Balance Due \$ 182,527.00

PO#

PRICES ARE VALID FOR 30 DAYS

RESOLUTION 2024:124

**RESOLUTION AUTHORIZING RELEASE OF A PERFORMANCE SURETY
AND POSTING OF A MAINTENANCE GUARANTEE
FOR UNA VOCE, LLC, 414 WHITE HORSE PIKE, B 37, L 8**

WHEREAS, Una Voce, LLC has requested a release of its Performance Bond for certain improvements relating to the development of 414 White Horse Pike, B 37, L 8; and

WHEREAS, the Borough Engineer has performed an inspection and by letter dated June 6, 2024 has opined that they have no objection to releasing the Performance Guarantees; and

<i>Public Facilities Performance Guarantee (2021 Approval)</i>	\$25,261.20
<i>Safety and Stabilization Guarantee (2021 Approval)</i>	\$ 5,000.00
<i>Public Facilities Performance Guarantee (2024 Approval)</i>	\$48,026.12
<i>Safety Stabilization Guarantee (2024 Approval)</i>	\$ 5,000.00

WHEREAS, Maintenance Guarantee shall be posted by Una Voce, LLC as noted below:

<i>Public Facilities Maintenance Guarantee (2021 Approval)</i>	\$ 3,157.65
<i>Public Facilities Maintenance Guarantee (2024 Approval)</i>	<u>\$ 6,003.27</u>
	\$9,160.92

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden in the State of New Jersey that the release of the Performance Sureties in the form of Irrevocable Standby Letters of Credit, Numbers 78175 and 78178, from William Penn Bank are hereby released.

Date: June 18, 2024

BOROUGH OF HADDON HEIGHTS

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

**BOROUGH OF HADDON HEIGHTS
RESOLUTION 2024:125**

**A RESOLUTION OF THE BOROUGH OF HADDON HEIGHTS AUTHORIZING
APPLICATION BY THE BOROUGH ENGINEER TO THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR
THE RECONSTRUCTION OF ST. MARTINS AVENUE – PHASE IV,
WYNNEFIELD AVENUE, AND NEW JERSEY AVENUE**

WHEREAS, the State of New Jersey provides funding for certain road projects under Municipal Aid Funding; and,

WHEREAS, the Mayor and Council have chosen to submit an application for Municipal Aid Funding; and

WHEREAS, the governing body has agreed to apply for funding for the following activity(s);

Reconstruction of St. Martins Avenue from end of Phase III to Maple Avenue

Reconstruction of Wynnefield Avenue from New Jersey Avenue to Maple Avenue

Reconstruction of New Jersey Avenue from Black Horse Pike (NJ 168) to St. Martins Avenue

NOW, THEREFORE, BE IT RESOLVED that Council of Haddon Heights formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2025-Reconstruction of St. Martins Avenue-00332 to the New Jersey Department of Transportation on behalf of the Borough of Haddon Heights.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Haddon Heights and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

CERTIFICATION

The foregoing Resolution was duly adopted at the Regular Meeting of the Borough of Haddon Heights held on June 18, 2024 at the Borough Hall, 625 Station Avenue, Haddon Heights, NJ 08035.

BOROUGH OF HADDON HEIGHTS

Mayor Zachary Houck

CERTIFIED BY:

Kelly Santosusso, Borough Clerk
Dated: June 18, 2024

RESOLUTION 2024:126

RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF HADDON HEIGHTS PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount, and;

WHEREAS, the Borough of Haddon Heights wishes to amend its 2024 Budget to include a **FY2021 RECYCLING TONNAGE GRANT in the amount of \$6,717.83**, and;

NOW THEREFORE, BE IT RESOLVED that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue from the following items of revenue in the 2024 Borough of Haddon Heights Budget:

Miscellaneous Revenues – Section f: Special Items of General Revenue Anticipated with prior written consent of the Director of Local Government Services – Public and Private Revenues offset with appropriations:

- **2024 Budget to include a FY2021 RECYCLING TONNAGE GRANT - \$6,717.83**

BE IT FURTHER RESOLVED that a like sum of \$6,717.83 is hereby appropriated under the caption of:

General Appropriations

(A) Operations Excluded from CAPS Public & Private Programs Offset by Revenues

2024 Budget to include a FY2021 RECYCLING TONNAGE GRANT - \$6,717.83

BE IT FURTHER RESOLVED that the Borough CFO is to email a copy of this resolution to the Director of Local Government Services for approval.

Date: June 18, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights do hereby certify the foregoing Resolution to be true and correct copy of a Resolution duly adopted at a regularly scheduled Council meeting held June 5, 2024.

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:127

RESOLUTION AUTHORIZING REFUND OF SUMMER RECREATION FEES

WHEREAS, the Borough of Haddon Heights offers a Summer Recreation Program for residents and non-residents; and

WHEREAS, refunds are necessary for varied reasons and are as follows:

<u>Registrant</u>	<u>Class</u>	<u>Amount</u>
Maura Atwell	Summer Recreation Program	\$ 65.00
Laura Kelly	Summer Recreation Program	\$170.00

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights that the above refunds are hereby approved.

Date: June 18, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:128

RESOLUTION AUTHORIZING REFUND OF A CABIN RENTAL FEE

WHEREAS, the Borough of Haddon Heights offers rental facilities for use by Haddon Heights residents and non-residents; and

WHEREAS, the following refund is required due to a cancellation:

<u>Name</u>	<u>Amount</u>
Rachel Starn 604 Sycamore Terrace Haddon Heights, NJ 08035	\$150.00

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Haddon Heights in the County of Camden and State of New Jersey that the above refund is hereby authorized.

Date: June 18, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:129
RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS
FOR THE SECOND HALF OF JUNE

June 18, 2024

Per Attached:

<i>Current Fund</i>	247,477.06
School Taxes	0.00
Appropriated Reserves	0.00
Escrow Fund	46,268.95
Grant Fund	3,549.23
Capital Fund	0.00
Trust – Dog	792.20
<i>Trust Fund</i>	10,885.75
Total Per Attached	308,973.19

<i>Payroll</i>	
Current Fund	99,696.90
Grant Fund	3,432.40
Total Payroll	103,129.30

Total	412,102.49
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Date: June 18, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Include Project Line Items: Yes
 First Enc Date Range: First to 12/31/24
 Include Non-Budgeted: Y
 Open: N
 Rcvd: Y
 Held: N
 Bid: Y
 State: Y
 other: Y
 Exempt: Y
 Paid: N
 Held: N
 State: Y
 other: Y
 Exempt: Y
 Void: N
 Aprv: N

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/chk	Enc Date	date	chk/Void	Invoice	1099
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4ALLPROM AllPromos											
24-00467	05/13/24	NNO Supplies - cups bags									
1	NNO Supplies: cups/bags	969.23	G-02-41-703-301	B	Municipal Drug Alliance DEDR	R	05/13/24	06/17/24		1485944	N
Vendor Total:		969.23									

ANCERO ANCERO LLC											
24-00624	06/12/24	JUNE 2024 PHONES									
1	JUNE 2024 PHONES	794.50	4-01-31-440-216	B	Regular Telephones	R	06/12/24	06/17/24		3333151	N
Vendor Total:		794.50									

ARTP ART PRESS											
24-00530	05/23/24	NO PARKING SIGNS 11X17 -1000									
1	NO PARKING SIGNS 11X17 -1000	385.00	4-01-25-240-233	B	Police - Minor Equipment / supplies	R	05/23/24	06/17/24			N
Vendor Total:		385.00									

AXONI AXON ENTERPRISE, INC											
24-00645	06/12/24	2 AXON SIGNAL UNITS PD									
1	2 AXON SIGNAL UNITS PD	608.00	4-01-44-904-281	B	Capital Improvement Fund-Police	R	06/12/24	06/17/24			N
Vendor Total:		608.00									

BACHA BACH ASSOC PC											
24-00236	03/08/24	Engineering:Jan 2024									
1	Engineering:Jan 2024	2,580.00	G-02-41-760-301	B	DCA Local Recreation (LRIG)	R	01/01/24	06/17/24		27448	N
Vendor Total:		2,580.00									

24-00593 06/05/24 Escrow:Engineering											
1	Escrow:Engineering	921.75	PB23-3-1HP	P	BROKEN GROUND PROPERTIES	R	06/05/24	06/05/24		27887	N
Vendor Total:		3,501.75									

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/chk	First Enc Date	Rcvd Date	chk/Void Date	Invoice	Excl
24-00628	CHRISTINE CASERTA VMD										
1	HADDON HTS RABIES CLINIC	225.00	T-12-56-850-801	B	Reserve Dog Trust Expenses	R	06/12/24	06/17/24			N
Vendor Total: 225.00											
24-00665	COMCAST										
1	FIRE BLDG INTERNET JUNE 2024	294.75	4-01-31-440-216	B	Regular Telephones	R	06/17/24	06/17/24			N
Vendor Total: 294.75											
24-00661	COUNTY CONSERVATION CO LLC										
1	YARD TRIMMINGS 6/5 - 6/6	300.00	4-01-32-465-218	B	Solid waste - Brush Pickup	R	06/17/24	06/17/24		332086	N
2	YARD TRIMMINGS 6/12 - 6/13	450.00	4-01-32-465-218	B	Solid waste - Brush Pickup	R	06/17/24	06/17/24		332217	N
Vendor Total: 750.00											
24-00613	FRONTINO AUTOMOTIVE OF NJ LLC										
1	FORD EXPEDITION OIL	104.30	4-01-26-315-207	B	Vehicle Maint - Fire	R	06/07/24	06/17/24		2849	N
2	FORD EXPLORER MAINT	104.30	4-01-26-315-207	B	Vehicle Maint - Fire	R	06/07/24	06/17/24		2851	N
Vendor Total: 208.60											
24-00622	GANNETT NEW YORK/NEW JERSEY										
1	BUDGET ADVERT	140.92	4-01-20-120-217	B	Clerk - Legal Advertising	R	06/12/24	06/17/24		6431240	N
2	RECONSTRUCT GARDEN ST BID NOTE	107.83	4-01-20-120-217	B	Clerk - Legal Advertising	R	06/12/24	06/17/24		6431240	N
3	ORD 2024:1545	39.03	4-01-20-120-217	B	Clerk - Legal Advertising	R	06/12/24	06/17/24		6431240	N
4	ORD 2024:1546	39.89	4-01-20-120-217	B	Clerk - Legal Advertising	R	06/12/24	06/17/24		6431240	N

June 17, 2024
01:25 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account			Enc Date	Date		Excl
HARBOR HADDON HEIGHTS BOROUGH Continued										
24-00647	06/12/24	OUTSIDE TRAFFIC - W/E 6/9/2024	472.50	PD24-002	Continued					
3	VEHICLE - W/E 6/9/2024		3,551.62		P Ferreira Construction Inc	R	06/12/24	06/14/24		N
Vendor Total:			5,806.63							
HOMED HOME DEPOT CREDIT SERVICES										
24-00663	06/17/24	AUDUBON PW PURCHASE-BRACKETS	80.06	4-01-26-310-254	B Build/Grounds - Maint/Repair	R	06/17/24	06/17/24	6342857	N
1	AUDUBON PW PURCHASE-BRACKETS		80.06							
Vendor Total:			80.06							
HTSFSC HEIGHTS FAMILY SKIN CARE										
24-00658	06/14/24	NEIGHBORS GALA REFUND	3,000.00	T-13-56-860-823	B Reserve for Neighbor Night out (520)	R	06/14/24	06/17/24		N
1	NEIGHBORS GALA REFUND		3,000.00							
Vendor Total:			3,000.00							
KELLYLAU LAURA KELLY										
24-00609	06/07/24	SUMMER REC REFUND	170.00	4-01-55-004-001	B Refund of CV Revenue	R	06/07/24	06/17/24		N
1	SUMMER REC REFUND		170.00							
Vendor Total:			170.00							
LUCAS005 LUCAS GREENHOUSES										
24-00627	06/12/24	HH GROWS FLOWERS 5/31	301.60	T-13-56-860-828	B Reserve for Heights Grows	R	06/12/24	06/17/24	226335	N
1	HH GROWS FLOWERS 5/31		301.60							
Vendor Total:			301.60							
MCI MCI COMMERCIAL SERVICE MA										
24-00662	06/17/24	LAKE ST PUMP JUNE 2024	33.69	4-01-31-440-216	B Regular Telephones	R	06/17/24	06/17/24		N
1	LAKE ST PUMP JUNE 2024		33.69							
Vendor Total:			33.69							

Vendor #	Name	PO #	Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099
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REMORLD REMORLD WASTE, LLC

24-00611 06/07/24 DISPOSAL MAY 2024 874.32 4-01-32-465-302 Continued Continued B Recycling Tax R 06/07/24 06/17/24 496425 N

2 RECYCLING TAX MAY 2024 26,812.48 Vendor Total: 26,812.48

SJSAN SEASIDE WASTE SERVICES INC

24-00642 06/12/24 MAY 2024 TRASH COLLECTION 48,912.50 4-01-26-305-202 B Trash - SJ Sanitation R 06/12/24 06/17/24 226652 N

1 MAY 2024 TRASH COLLECTION 48,912.50 Vendor Total: 48,912.50

TREMCO TREMCO PRODUCTS, INC

24-00617 06/10/24 PD DURANGO ANTI THEFT SYSTEM 258.00 4-01-44-904-281 B Capital Improvement Fund-Police R 06/10/24 06/17/24 882 N

1 PD DURANGO ANTI THEFT SYSTEM 14.90 4-01-44-904-281 B Capital Improvement Fund-Police R 06/10/24 06/17/24 882 N

2 ANTI THEFT SYSTEM SHIPPING 272.90 Vendor Total: 272.90

24-00620 06/11/24 4 anti-theft systems retrofit

1 1 anti-theft system 11-19 ford 129.00 4-01-25-240-233 B Police - Minor Equipment / supplies R 06/11/24 06/14/24 885 N

2 3 anti-theft system 20-24 ford 387.00 4-01-25-240-233 B Police - Minor Equipment / supplies R 06/11/24 06/14/24 885 N

3 shipping 4.00 4-01-25-240-233 B Police - Minor Equipment / supplies R 06/11/24 06/14/24 885 N

Vendor Total: 792.90

TWPRIVER TOWNSHIP OF RIVERSIDE

24-00629 06/12/24 CMFO SSA 2ND QTR 2024 23,750.00 4-01-42-465-203 B Riverside Twp - CMFO R 06/12/24 06/12/24 N

1 CMFO SSA 2ND QTR 2024 23,750.00 Vendor Total: 23,750.00

UNAVO UNA VOCE LLC

24-00626 06/12/24 Refund:Performance Bond 53,026.12 PB22-5-180 P UNA VOCE LLC-MTC BOND 6/18/24 R 06/12/24 06/12/24 RES2024 N

1 Refund:Performance Bond 53,026.12 Vendor Total: 53,026.12

Vendor #	Name	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	chk/Void	Invoice	1099
WB MASON														
24-00625	WB MASON	INVOICES	417.39	Continued		4-01-20-100-311	B	office supplies	R	06/12/24	06/17/24		244083719	N
10	1/24-OFFICE SUPPLIES		1,042.78											
Vendor Total:			1,042.78											
WESTMONT PARTY														
24-00431	WESTMONT PARTY	TENT RENTAL 5/27	710.00			4-01-20-100-411	B	Marketing Events & Communic.	R	04/24/24	06/17/24		61157512	N
1	TENT RENTAL 5/27		710.00											
Vendor Total:			710.00											
WILSON WEB SERVICES														
24-00632	WILSON WEB SERVICES	TAX BILLS	575.50			4-01-20-145-282	B	Tax Collector - Tax bill	R	06/12/24	06/17/24		3895	N
1	2024/2025 TAX BILLS		575.50											
Vendor Total:			575.50											
WINNER FORD														
24-00603	WINNER FORD	FD SECOND KEY AND PROGRAMMING	188.90			4-01-26-315-207	B	Vehicle Maint - Fire	R	06/05/24	06/17/24			N
1	FD SECOND KEY AND PROGRAMMING		188.90											
Vendor Total:			188.90											
MADE LONG, WOOD, & LONG, LLC														
24-00623	MADE LONG, WOOD, & LONG, LLC	LEGAL FEES MAY 2024	5,536.50			4-01-20-155-205	B	Legal Contractual - solicitor Expense	R	06/12/24	06/17/24		32169	N
1	LEGAL FEES MAY 2024		5,536.50											
Vendor Total:			5,536.50											
Total Purchase Orders:		51	Total P.O. Line Items:		98	Total List Amount:		308,973.19	Total Void Amount:		0.00			

Totals by Year-Fund		Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
Fund Description							
CURRENT FUND		4-01	247,477.06	0.00	0.00	0.00	247,477.06
		4-13	0.00	0.00	0.00	5,806.63	5,806.63
ESCROW FUND-PLANNING BOARD		4-17	0.00	0.00	0.00	46,268.95	46,268.95
	Year Total:		247,477.06	0.00	0.00	52,075.58	299,552.64
GRANT FUND		G-02	3,549.23	0.00	0.00	0.00	3,549.23
DOG TRUST (ANIMAL)		T-12	792.20	0.00	0.00	0.00	792.20
TRUST - OTHER TRUST		T-13	5,079.12	0.00	0.00	0.00	5,079.12
	Year Total:		5,871.32	0.00	0.00	0.00	5,871.32
Total of All Funds:			256,897.61	0.00	0.00	52,075.58	308,973.19

Project Description	Project No.	Project Total
UNA VOCE LLC-MTC BOND 6/18/24	PB22-5-1B0	43,865.20
BROKEN GROUND PROPERTIES	PB23-3-1HP	921.75
Alex Gineviro	PB24-4-1P	19.50
Gregory & Charron Bossong	PB24-4-3P	117.00
William Kenney	PB24-4-4P	273.00
Charles Mcleester	PB24-5-1P	448.50
VFW POST 1958	PB24-5-3P	624.00
Pioneer Pipe	PD23-005	902.00
PSE&G	PD23-006	1,353.01
Ferreira Construction Inc	PD24-002	3,551.62
Total of All Projects:		<u>52,075.58</u>

RESOLUTION 2024:130

**RESOLUTION APPROVING A RAFFLE LICENSE FOR ST. ROSE OF LIMA
PARISH FOR THE PURPOSE OF CONDUCTING A MONETARY RAFFLE
AT THE ANNUAL CHRISTMAS BAZAAR**

50/50 Monetary Raffle – November 8, 2024

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights in the County of Camden and State of New Jersey that a raffle license is hereby approved for St. Rose of Lima Parish, 300 Kings Highway, Haddon Heights, New Jersey for the purpose of conducting a 50/50 Monetary raffle; drawing to be held at the annual Christmas Bazaar on Friday, November 8, 2024.

BE IT FURTHER RESOLVED that said approval is subject to following all guidelines in effect by the Legalized Games of Chance Control Commission of the State of New Jersey at the time of the event.

Date: June 18, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:131

**RESOLUTION APPROVING A RAFFLE LICENSE FOR ST. ROSE OF LIMA
PARISH FOR THE PURPOSE OF CONDUCTING A PENNY AUCTION
AT THE ANNUAL CHRISTMAS BAZAAR**

Penny Auction – November 8, 2024

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights in the County of Camden and State of New Jersey that a raffle license is hereby approved for St. Rose of Lima Parish, 300 Kings Highway, Haddon Heights, New Jersey for the purpose of conducting a Penny Auction at the annual Christmas Bazaar on Friday, November 8, 2024.

BE IT FURTHER RESOLVED that said approval is subject to following all guidelines in effect by the Legalized Games of Chance Control Commission of the State of New Jersey at the time of the event.

Date: June 18, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:132

**RESOLUTION APPROVING A RAFFLE LICENSE FOR ST. ROSE OF LIMA
PARISH FOR THE PURPOSE OF CONDUCTING A RAFFLE
AT ANNUAL CHRISTMAS BAZAAR –**

Disney Family Vacation - November 8, 2024

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights in the County of Camden and State of New Jersey that a raffle license is hereby approved for St. Rose of Lima Parish, 300 Kings Highway, Haddon Heights, New Jersey for the purpose of conducting a raffle for a *Disney Family Vacation*; drawing to be held at the annual Christmas Bazaar on Friday, November 8, 2024.

BE IT FURTHER RESOLVED that said approval is subject to following all guidelines in effect by the Legalized Games of Chance Control Commission of the State of New Jersey at the time of the event.

Date: June 18, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:133

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.*, and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by *N.J.S.A. 10:4-12b* and designated below:

- _____ (1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- _____ (4) ***Matters Relating to Collective Bargaining Agreements:*** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body
- _____ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:*** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) **Matters Relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.

 X (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **1.) Attorney Client Matter related to litigation. Discussion is expected to be ½ hr. in duration. Formal action may be taken on the foregoing item following Executive Session.**

_____ (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on June 18, 2024 that an Executive Session closed to the public shall be held on June 18, 2024 at approximately 7:30 pm for the discussion of matters relating to the specified item(s) designated above.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on June 18, 2024.

Date: June 18, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk