



BOROUGH OF HADDON HEIGHTS
COUNCIL WORK SESSION AGENDA
Wednesday, June 5, 2024 at 7:00 pm

1. “In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 6, 2024. Meeting notice has also been continually posted on the Borough website.”
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT ON AGENDA ITEMS ONLY
5. CAUCUS WORK SESSION:
 - a) Parking in Business District – *Councilmember Kate Russo*
 - b) NJSACOP Accreditation Grant for Police Department – *Councilmember Regina Philipps*
6. PROCLAMATION DESIGNATING MONTH OF JUNE AS *MIGRAINE AND HEADACHE AWARENESS MONTH 2024 Presented by Mayor Houck to Tracy Caruso*
7. APPROVAL OF MINUTES of the May 21, 2024 Business Meeting
8. APPROVAL OF THE EXECUTIVE SESSION MINUTES of the May 21, 2024 Business Meeting
9. BOROUGH ENGINEER’S REPORT:
10. UNFINISHED BUSINESS:

PUBLIC HEARING AND FINAL ADOPTION of Ordinance 2024:1548 – Ordinance of the Borough of Haddon Heights, County of Camden, and State of New Jersey Establishing New Chapter 152 Entitled “Lead Based Paint”

Resolution 2024:115 – Resolution Authorizing the 2024 Municipal Budget to be Read by Title Only

PUBLIC HEARING AND FINAL ADOPTION OF THE 2024 MUNICIPAL BUDGET

Resolution 2024:116 – Resolution Regarding Adoption of the 2024 Municipal Budget
11. NEW BUSINESS:

Resolution 2024:117 – Resolution Authorizing the Award of the Contract for the Reconstruction of Garden Street Project to Think Pavers

Resolution 2024:118 – Resolution Requesting the Insertion of A Special Item of Revenue In The Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) – *K9 Grant*

Resolution 2024:119 – Resolution Authorizing a Refund of Summer Recreation Fees

Resolution 2024:120 – Resolution of the Borough of Haddon Heights, Camden County Appointing Conditional Redeveloper and Authorizing Execution of A Memorandum of Understanding – *322-324 White Horse Pike, Ivy Property Group, LP*

Resolution 2024:121 – Resolution Authorizing Payment of Bills and Claims for the First Half of June

12. PUBLIC COMMENT

13. ADJOURNMENT

Migraine and Headache Awareness Month Proclamation 2024

WHEREAS there are more than 300 medically recognized headache diseases, including cluster headaches and migraine;

WHEREAS migraine is a genetic, neurobiological disease characterized by episodes known as attacks;

WHEREAS headache diseases impact 1 in 6 households in the United States, with more than 40 million Americans living with headache diseases, including approximately 4 million who have chronic migraine, experiencing 15 or more migraine attacks each month;

WHEREAS headache diseases are 3-4 times more prevalent in women, and Native/Indigenous communities have the highest prevalence of disabling headaches in the United States;

WHEREAS significant disparities in diagnosis, treatment, and outcomes persist, particularly affecting Black, Hispanic, and Native/Indigenous populations who face underdiagnosis and inadequate treatment;

WHEREAS it's estimated that 40-50% of persons living with migraine disease are undiagnosed;

WHEREAS migraine is the second leading cause of global disability, and notably one of the most disabling for young women under 50 years old;

WHEREAS approximately one in 1,000 people in the United States live with cluster headache disease, medically referred to as the most painful condition a human can experience;

WHEREAS veterans returning from Iraq and Afghanistan have 2-4 times the incidence of migraine compared to the general population likely due to traumatic brain injury, and posttraumatic headache occurs in up to 92% of military personnel who have sustained mild TBI (Traumatic Brain Injury);

WHEREAS headache diseases are an economic issue, costing U.S. companies upwards of 78 billion dollars each year in direct and indirect costs;

WHEREAS the effects of headache diseases are experienced on a spectrum, presenting significantly different levels of intensity, frequency, and disability;

WHEREAS migraine disease impacts all systems of the body with symptoms which can include intense pain, nausea, and vomiting, sensitivity to light, sound, smell, and touch, visual disturbances, tinnitus, chills, fatigue, anomic aphasia (trouble finding words), impaired cognitive function, numbness, and weakness, lasting for 4 to 72 hours on average;

WHEREAS stigma and misinformation related to headache disease have stifled research and advances in treatment;

WHEREAS all persons living with headache diseases deserve fair, equal, timely, and affordable access to new and innovative treatments to live their lives to their fullest potential;

NOW, THEREFORE, I, Zachary Houck, Mayor of the Borough of Haddon Heights and Borough Council do hereby proclaim the month of June 2024 as Migraine and Headache Awareness Month.

June 5, 2024

Mayor Zachary Houck

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
June 2024

FY 2025 NJDOT Municipal Aid Funding Application

Update:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2025 Municipal Aid program with a deadline of July 1, 2024. A resolution for authorizing our office to submit the application is required for the June Council Meeting.
- Our office coordinated with the Engineering Committee and based on roadway condition and NJDOT scoring criteria, recommend including the remainder of St. Martins Avenue as well as Wynnefield Avenue and New Jersey Avenue.

FY 2024 Haddon Heights Road Program

Update:

- The Reconstruction of Garden Street was publicly advertised and bid opening held on May 30th. Our office issued a recommendation letter for this contract to be awarded to Think Pavers in the amount of \$106,659 contingent upon favorable review by the Borough Solicitor and certification of availability of funds by the Borough CFO.

Previously Reported:

- Our office has submitted to the Engineering Committee estimated costs for Garden Street from 1st Avenue to 2nd Avenue, East High Street from 2nd Avenue to 3rd Avenue, East High Street from 3rd Avenue to 4th Avenue, and Maple Avenue from Glenview Avenue to Devon Avenue.
- Our office will coordinate scope of each roadway with the Engineering Committee once base survey plans are completed.
- Our office will then proceed with completing the preparation of bid documents, plans, and specifications for public bidding of this project in summer / fall 2024 with Garden Street being priority for bidding early summer 2024.

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
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**Camden County CDBG Program Yr 2024 – Architectural Barrier Removal & Access
(Borough Wide - Various Intersections)**

Previously Reported:

- CDBG indicated the Program will continue grouping the funding allotments to 5 to 7 larger public infrastructure projects (\$150,000 - \$250,000) throughout the County for Program Year 2024 consistent with recent years.
- The Community Development Block Grant (CDBG) program notified the Borough that applications for Year 2024 are due March 4, 2024.
- The Borough of Haddon Heights does not have any Qualified Census Tracts; therefore, eligible projects are very limited.
- Our office recommended submitting an FY2024 application for architectural barrier removal & access which consists of handicap ramps at roadway intersections in close proximity to Borough schools and parks.
- This application was submitted prior to the March 4, 2024, with the approved resolution submitted under separate cover.

FY 2024 NJDCA Local Recreation Improvement Grant

Previously Reported:

- NJDCA has announced the department would be accepting applications for the NJDCA Local Recreation Improvement Grant Application with an extended deadline of April 16, 2024. This competitive grant program can be utilized to cover costs associated with updating recreation centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities.
- As coordinated with the Mayor and Council, our office prepared one (1) LRIG application for paving of existing parking lot and playground equipment at Barr Recreation Complex.

FY 2024 NJDOT Municipal Aid Funding Application

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2024 Municipal Aid program with a deadline of July 1, 2023. A resolution for authorizing our office to submit the application is required for the June Council Meeting.

ENGINEER'S STATUS REPORT
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- Our office coordinated with Borough Public Works Superintendent and based on roadway condition and NJDOT scoring criteria, recommend including the remainder of St. Martins Avenue as well as Wynnefield Avenue and New Jersey Avenue.
- Our office submitted an application for this project before the July 1st deadline.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$268,146 towards the construction, inspection, and limited design of this project. Our office will prepare a scope of work proposal and submit same to the Borough Administrator.
- Our office has prepared a scope of work proposal and have submitted same to the Borough Clerk. If the Borough selects Option #1 to utilize five percent (5%) of the final construction cost for design services, a resolution is required to submit NJDOT.

FY 2023 NJDCA Local Recreation Improvement Grant

Previously Reported:

- NJDCA has announced the department would be accepting applications for the NJDCA Local Recreation Improvement Grant Application with a deadline of January 20, 2023. This competitive grant program can be utilized to cover costs associated with updating recreation centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities.
- Our office recommended submitting an application installing all-accessible playground equipment at Hoff's Park.
- A resolution for Borough Council approval was approved at the January 17th Council meeting.
- This application was submitted prior to the January 20th deadline.
- The NJDCA has announced the grant award recipients. The Borough of Haddon Heights will be receiving a NJDCA Local Recreation Improvement Grant in the amount \$76,000 towards improvements to Hoff's Park including all-accessible playground equipment.
- Our office is coordinating with state contract equipment vendor for materials ordering information, equipment options, and cost estimates. Once equipment options and layouts are provided our office will coordinate with the Recreation Committee for review and comment.

ENGINEER'S STATUS REPORT
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Improvements along Kings Highway (CR 551) from Market Street in Mt. Ephraim to Hopkins Road in Haddon Heights and Audubon

Previously Reported:

- Camden County through a shared services agreement with CCMUA, Audubon, Haddon Heights, and Mount Ephraim will complete roadway improvements along Kings Highway. Improvements will include roadway resurfacing/reconstruction, handicap ramp replacement, and sanitary and stormwater sewer video inspection / improvements.
- A kickoff meeting was held on May 26, 2022, with representatives from Camden County, CCMUA, Haddon Heights, Audubon, Mount Ephraim, and the design engineers of T & M Associates.
- The anticipated design schedule in 7 months.
- T & M Associates and Camden County held Stakeholder Meeting #1 on August 22nd to discuss concept plans. Each municipality was provided a set of concept plans to review and provide comments by September 23rd for consideration.
- Regarding the latest concept plans provided at the August 22nd stakeholders Meeting; comments were submitted by the Haddon Heights Shade Tree Commission and the Engineering Committee (effort lead by Councilwoman Russo) to the County for consideration. The County has acknowledged receipt.
- Our office has received and responded to preliminary schematic plans prepared by T & M Associates in regards to the proposed slip lining of the Borough's sanitary sewer mains located along Kings Highway.
- Our office attended a meeting with T & M Associates and the County Engineer on Wednesday, December 21st to discuss the preliminary schematic plans and our office's response.
- The County is currently coordinating with other utility providers.
- Our office attended a preconstruction meeting on June 28th regarding New Jersey American Water main / service replacements for this project area. Both Haddon Heights and Audubon Police Departments were present at the meeting. NJAW indicated onsite mobilization will commence July 5th with pipe installation beginning on July 11th. NJAW will notify local residents of construction schedule and Camden County will provide the Borough with the website notification.
- Camden County held a Project Meeting on March 22nd, inviting the Municipal Mayors, Council & Commissioners, Police Chiefs, Schools, Borough Engineers and the Business Association's along Kings Highway in Mt. Ephraim, Audubon, and Haddon Heights. Camden County is estimating to award a contract in May of 2024 with construction anticipated to start August 2024 and take approximately 18 months.

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- Our office has received the PS&E review package including the project Plans and Specifications from T & M Associates for review and comment.
- Our office issued review comments to the County on April 25th.

FY 2023 NJDOT Municipal Aid Funding – St. Martins Avenue – Phase III, Wynnefield Avenue & New Jersey Avenue

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2023 Municipal Aid program with a deadline of July 1, 2022. A resolution for authorizing our office to submit the application was approved at the June Work Session meeting.
- Our office coordinated with Borough Public Works Superintendent and based on roadway condition and NJDOT scoring criteria, recommend including portions of St. Martins Avenue that will not be completed under FY 2022 NJDOT grant funding as well as Wynnefield Avenue and New Jersey Avenue (see attached Location Map).
- Our office submitted an application for this project before the July 1st deadline.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$260,930 towards the construction, inspection, and limited design of this project. Our office will prepare a scope of work proposal and submit same to the Borough Administrator.
- Our office prepared a scope of work proposal and submitted same to the Borough Administrator. The Borough selected Option #1 to utilize five percent (5%) of the final construction cost for design services, via resolution.
- Our office has submitted for NJDOT concurrence regarding our proposal and the Borough resolution.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2024.
- Our office has finalized the bid documents, plans, and specifications for NJDOT PS&E review. This project will be publicly advertised once NJDOT review comments are received and addressed.

ENGINEER'S STATUS REPORT
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FY 2022 NJDOT Municipal Aid Funding – St. Martins Avenue – Phase II, Wynnefield Avenue & New Jersey Avenue

Update:

- The contractor indicated they will be onsite to address remaining punchlist items on Tuesday, June 4th.

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2022 Municipal Aid program with a deadline of July 1, 2021. A resolution for authorizing our office to submit the application was approved at the June Council Meeting.
- Our office submitted an application for this project on July 1st.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$250,000 towards construction, inspection, and limited design of this project.
- Our office has prepared a scope of work proposal and have submitted same to the Borough Administrator. It is our understanding the Borough is selecting Option #1 to utilize five percent (5%) of the final construction cost for design services, therefore a resolution is required to submit NJDOT.
- Our office has submitted for NJDOT concurrence regarding our proposal and the Borough resolution.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2022. As coordinated with Dave Taraschi, the scope of the project will be end of Phase I (generally between New Jersey and Wayne Avenue) to between South Park and Prospect Ridge.
- NJDOT concurrence has been received regarding our proposal and the Borough resolution.
- Our office has finalized the bid documents, plans, and specifications for NJDOT PS&E review. This project will be publicly advertised once NJDOT review comments are received and addressed.
- This project was publicly advertised on September 10th and the bid opening was held on October 3rd.
- The contract was awarded at the October 3rd work session meeting to Landberg Construction for the Base Bid in the amount of \$218,487.50.

ENGINEER'S STATUS REPORT
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- The preconstruction meeting was held on October 24th and the contractor has indicated construction will commence the week of November 13th.
- Payment Application #1 has been processed by our office and submitted to the Borough for payment.
- Construction is substantially complete. Our office has generated a punchlist and is coordinating with the contractor for completion.

FY 2019 Camden County Open Space – Multi-Use Trail Grant

Update:

- Our office coordinated with the Engineering Committee and based on the original application scope and Camden County requirements our office recommends applying to the County to utilize the remaining funds for sections of multiuse trail around the Devon Avenue soccer fields.

Previously Reported:

- Camden County Open Space Preservation Trust Fund Advisory Committee had announced applications for grant funding were available for constructing recreational trails in Camden County municipalities. Our office submitted an application in September 2019 for constructing a recreational trail in phases from the Norcross-McLaughlin Memorial Dell at Haddon Lake Park to the Devon Avenue recreation facilities. This application was submitted for Phase 1 beginning at the Norcross-McLaughlin Memorial Dell.
- The Borough has been notified that the Borough has been successful in the award of grant funding of \$100,000 for design, construction, and inspection/construction management for Phase 1 of this project.
- As determined by the Borough Engineering Committee, our office will bid this project under the same contract as the FY 2020 NJDOT Municipal Aid Funding – Devon Avenue project as both projects are in close proximity of each other and may be more cost efficient to maximize the grant awards.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2020.

ENGINEER'S STATUS REPORT
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- Our office attended an onsite meeting on June 24th with representatives of Camden County Engineering Department, Camden County Department of Parks, and Councilman Morgan and Councilman Mrozinski to discuss the scope of this project as well as additional potential pedestrian improvements in the vicinity of Haddon Lake Park. Our office is preparing an overall concept of all pedestrian improvements discussed for review by the Engineering Committee. Upon approval by the Engineering Committee, the overall concept will be submitted to Camden County for review and continued discussion.
- Our office has submitted plans for review by the Camden County Engineer. This project can be publicly advertised once Camden County Engineer review comments are received and addressed.

Lake Street Pump Station Emergency Standby Pumping Equipment

Previously Reported:

- Four (4) bids were received on June 1, 2023, for the above-reference project. Our office reviewed the apparent low bid documents and found the apparent low bidder to be C. Stevenson & Son, Inc., 950 Mt. Holly Road, Edgewater Park, New Jersey, in the amount of \$289,980.50, representing Items 1 through 11 of the Base Bid. Our office issued a recommendation letter to the Borough for review by the Borough Solicitor and certification of funds by the Borough CFO.
- A favorable review has been issued by the Borough Solicitor.
- Contracts have been executed by the contractor as well as performance and payment bond and certificates of insurance have been provided by the contractor. Our office has provided the contracts to the Borough for signature as well as provide the bonds and insurance to the Solicitor for review.
- The preconstruction meeting for this project was held on August 11th at 10am.

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ORDINANCE 2024:1548

**ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, AND
STATE OF NEW JERSEY ESTABLISHING NEW CHAPTER 152 ENTITLED
"LEAD-BASED PAINT"**

WHEREAS, the Borough of Haddon Heights (the "Borough") is a municipal corporation organized and operating under the laws of the State of New Jersey; and

WHEREAS, in July of 2021, the New Jersey State Legislature enacted P.L. 2021, c. 182, amending the Lead Hazard Assistance Act (N.J.S.A. 52:27D-437.1, *et seq.*) (the "Legislation"), specifically as to lead paint hazards in residential properties; and

WHEREAS, the Borough seeks to amend the Borough Code to require landlords within the Borough to comply with the lead-based hazard requirements of the Legislation; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Mayor and Council of the Borough of Haddon Heights are authorized to enact and amend ordinances as deemed necessary for the preservation of the public health, safety and welfare and as may be necessary to carry into effect the powers and duties conferred and imposed upon the Borough by law; and

NOW THEREFORE BE IT ORDAINED, by the Mayor and the Council of the Borough of Haddon Heights as follows:

SECTION 1: Chapter 152, "Lead-Based Paint" is hereby repealed and restated and established as follows:

§ 152-1 LEAD-BASED PAINT.

- A. Annually, on or before January 1, all owners of a residential rental unit within the Borough, or upon change in occupancy of a residential rental unit, shall present to the Borough Fire Official notice of the last tenant turnover date, as well as a valid lead-based paint evaluation report prepared by a NJ Department of Community Affairs (DCA) certified lead evaluation contractor as defined in P.L. 2021, c. 182. Should the owner fail to provide such a report within thirty (30) days of filing, the Borough shall have said inspection performed by the Borough's designated lead evaluation contractor (DCA Certified) with the cost for same to be assessed against the landlord and payable to the Borough of Haddon Heights.
- B. Should the evaluation report identify lead-based hazards, then the owner shall remediate the hazards through abatement or lead-based hazard control mechanisms. The remediation shall be

confirmed through a subsequent lead-based hazard inspection. The identification of a lead-based hazard will result in the Borough, or the inspector retained to conduct such inspections, providing notification of same to the Commissioner of the Department of Community Affairs.

- C. No residential rental unit shall be occupied until a valid lead-based paint evaluation report prepared by a certified lead evaluation contractor as defined in P.L. 2021, c. 182 is provided or obtained by the Borough pursuant to subsection A above. Further, if the evaluation report identifies lead-based hazards, such residential rental unit shall not be occupied until remediation is deemed complete by the Borough pursuant to subsection B above.

- D. The provisions of this Section do not apply to properties exempt under P.L. 2021, c. 182, specifically properties that:
 - 1) have been certified to be free of lead-based paint.
 - 2) were constructed during or after 1978.
 - 3) are located in a multiple dwelling that has been registered with the Department of Community Affairs as a multiple dwelling for at least 10 years, either under the current or a previous owner, and has no outstanding lead violations from the most recent cyclical inspection performed on the multiple dwelling under the "Hotel and Multiple Dwelling Law," P.L.1967,c.76 (C.55:13A-1 et seq.).
 - 4) are a single-family or two-family seasonal rental dwelling which is rented for less than six months duration each year by tenants that do not have consecutive lease renewals.
 - 5) have a valid lead-safe certification issued in accordance with P.L. 2021, c. 182

- E. In accordance with N.J.S.A. 52:27D-437.16(h), an additional permit fee of \$25 per dwelling unit per filing with the Borough. In addition, a mandatory fee of \$20 required by the Department of Community Affairs shall be imposed and collected. The fees collected for the Department of Community Affairs shall be deposited into the Lead Hazard Control Assistance Fund.

SECTION 2:

Except as set forth in Section 1 above, the balance of the Code of the Borough of Haddon Heights shall not be affected by this Ordinance.

SECTION 3:

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4:

If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

SECTION 5:

This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

Introduced: MAY 21, 2024

Public Hearing: JUNE 5, 2024

Adopted: _____

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:115

**A RESOLUTION AUTHORIZING THE 2024 MUNICIPAL BUDGET
TO BE READ BY TITLE ONLY**

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of the public hearing, a complete copy of the budget has been made available for public inspection; and

WHEREAS, these conditions have been met.

NOW, THEREFORE BE IT RESOLVED that the 2024 Municipal budget shall be read by title only.

ROLL CALL:

RECORDED VOTE:

	YES	NO	ABSTAIN	ABSENT
MORGAN				
OTTOSON				
PHILIPPS				
RUSSO				
PAGAN				
HARRON				

Date: June 5, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2023:116

RESOLUTION REGARDING ADOPTION OF THE 2024 MUNICIPAL BUDGET

WHEREAS, the Governing Body and the State of New Jersey Department of Community Affairs has authorized and approved the adoption of the 2024 Municipal Budget for the Borough of Haddon Heights; and

WHEREAS, all the statutory requirements have been met; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, in the County of Camden and State of New Jersey that the 2024 Municipal Budget is hereby adopted and shall constitute an appropriation for the purposes stated, and the sums therein set forth.

Date: June 5, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Municipal Clerk

RECORDED VOTE:

	YES	NO	ABSTAIN	ABSENT
MORGAN				
OTTOSON				
PHILIPPS				
RUSSO				
PAGAN				
HARRON				

CERTIFICATION:

I, Kelly Santosusso, Municipal Clerk of the Borough of Haddon Heights do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body held June 5, 2024.

Kelly Santosusso, RMC, Municipal Clerk

RESOLUTION 2024:117

**RESOLUTION OF THE BOROUGH OF HADDON HEIGHTS
RESOLUTION AUTHORIZING THE AWARD OF THE CONTRACT FOR THE
RECONSTRUCTION OF GARDEN STREET PROJECT TO
THINK PAVERS HARDSCAPING, LLC**

WHEREAS, the Borough of Haddon Heights (“Borough”) advertised for public bids for the contract for the Reconstruction of Garden Street project; and

WHEREAS, the Borough furnished detailed Bid Specifications to potential bidders; and

WHEREAS, five (5) bids for the contract for the for the Reconstruction of Garden Street Project contract were received as follows:

<u>VENDOR</u>	<u>BASE BID AMOUNT</u>
1. Think Pavers Hardscaping, LLC	\$106,659.00
2. Landberg Construction, LLC	\$112,197.70
3. Lexa Concrete, LLC	\$117,294.00
4. Earle Asphalt Company	\$150,913.13
5. Dimeglio Construction	\$169,035.00
<u>Engineer’s Estimate</u>	<u>\$113,060.00</u>

WHEREAS, the apparent low bidder for this contract is Think Pavers Hardscaping, LLC (“Think Pavers”); and

WHEREAS, the bids were reviewed from a technical perspective by Steven M. Bach, PE, RA, PP, CME, on behalf of the Borough, who, via correspondence dated May 30, 2024, opined that the bid submitted by Think Pavers complied with the specifications from a technical perspective and recommended the award of the contract to Think Pavers in the Base Bid amount; and

WHEREAS, the Borough Solicitor has rendered a legal opinion dated June 4, 2024, recommending the award of the contract to Think Pavers as they are the lowest responsible bidder; and

WHEREAS, the Mayor and Borough Council of the Borough of Haddon Heights concur with the above recommendation and desire to award the contract to Think Pavers; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Haddon Heights, County of Camden, State of New Jersey as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The contract for the Reconstruction of Garden Street project is hereby awarded to Think Pavers Hardscaping, LLC. in the amount of their Base Bid amount of \$106,659.00.
3. The Mayor and/or his designee is hereby directed to take any and all steps necessary to effectuate the award and execution of the aforementioned contract.
4. Funds are available for payment of this Contract.

Date: June 5, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

WADE, LONG, WOOD & LONG, LLC

Howard C. Long, Jr. †

Daniel H. Long†±◇

Christopher F. Long†◇

John A. Moustakas†◇

John D. Wade†

OF COUNSEL

Leonard J. Wood, Jr.†

OF COUNSEL

† Admitted to NJ Bar

± Admitted to Washington DC Bar

◇ Admitted to PA Bar

June 4, 2024

Kelly Santosusso, Borough Clerk
Borough of Haddon Heights
625 Station Avenue
Haddon Heights, NJ 08035

**RE: Reconstruction of Garden Street
 Borough of Haddon Heights**

Dear Ms. Santosusso:

I. INTRODUCTION

I have reviewed the documents provided regarding the bid submission with respect to the Contract for the Reconstruction of Garden Street on behalf of the Borough of Haddon Heights (“Borough” and/or “Haddon Heights”). The Borough received five (5) bids for the Contract. The bids were submitted as follows:

<u>VENDOR</u>	<u>BASE BID AMOUNT</u>
1. Think Pavers Hardscaping, LLC	\$106,659.00
2. Landberg Construction, LLC	\$112,197.70
3. Lexa Concrete, LLC	\$117,294.00
4. Earle Asphalt Company	\$150,913.13
5. Dimeglio Construction	\$169,035.00
<u>Engineer’s Estimate</u>	<u>\$113,060.00</u>

II. FACTUAL ANALYSIS

Following review of the bid submitted, the apparent low bid for the above referenced contract was submitted by Think Pavers Hardscaping, LLC (“Think Pavers”). Following my review of the bid, no defects were uncovered, and the bid complied with the specifications from a legal perspective. The bids were further reviewed by Steven M. Bach, PE, RA, PP, CME of Bach Associates. Following his review, via correspondence dated May 30, 2024, Mr. Bach opined that the bid documents submitted by Think Pavers were in order and thereafter recommended the award of the contract to Think Pavers, subject to review by this office.

**RE: Reconstruction of Garden Street
Borough of Haddon Heights**

III. LEGAL ANALYSIS

The Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. regulates bidding on Contracts of public entities in New Jersey. In general, the practice of public bidding is universally recognized and deeply imbedded in the public policy of the State of New Jersey. N.E.R.I. Corp. v. New Jersey Highway Authority, 147 N.J. 223, 236 (1996). There is a prima facie presumption that power and discretion of governmental action in awarding bids on public Contracts has been properly exercised. Colonnelli Bros., Inc. v. Village of Ridgefield Park, 284 N.J.Super. 538, 541 (App.Div.1995).

Public bidding statutes are to be construed with sole reference to the public good and rigidly adhered to by courts. Hall Const. Co., Inc. v. New Jersey Sports & Exposition Authority, 295 N.J.Super. 629, 634 (App.Div.1996). Furthermore, public bidding statutes exist for the good of taxpayers, not bidders, and they must always be construed for the public good and to guard against favoritism, improvidence, extravagance, and corruption. Sevell v. New Jersey Highway Authority, 329 N.J.Super. 580, 584 (App.Div.2000).

Every Contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by Resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore. N.J.S.A. 40A:11-4. "*Lowest responsible bidder or vendor*" means the bidder or vendor: (a) whose response to a request for bids offers the lowest price and is responsive; and (b) who is responsible. N.J.S.A. 40A:11-2. The lowest responsible bidder on a public Contract must not only be deemed responsible but must submit the lowest bid which conforms to the Contract specifications. Matter of Protest of Award of On-Line Games Production & Operation Services Contract, Bid No. 95-X-20175, 279 N.J.Super. 566, 590 (App.Div.1995).

It is firmly established in New Jersey that material conditions contained in bidding specifications may not be waived. Terminal Const. Corp. v. Atlantic Cty. Sewerage Auth., 67 N.J. 403, 409 (1975). A contracting body is generally without discretion to accept a defective bid. Meadowbrook Carting Co. v. Borough of Island Heights, 138 N.J. 307, 314 (1994). However, while material conditions contained in bidding specifications may not be waived, this rule does not apply to minor or inconsequential conditions. Public contracting units may resolve problems arising from such conditions in a sensible or practical way. Terminal Const. Corp., 67 N.J. at 409-11. Materiality of a particular specification is to be determined as a matter of law. Hanover Tp. v. Inter. Fidelity Ins. Co., 122 N.J.Super. 544, 548 (App.Div.1973).

There are two (2) criteria for determining whether a specific non-compliance constitutes a substantial and, hence, non-waivable irregularity: (1) Whether the effect of a waiver would be to deprive the public body of its assurance that the Contract will be entered into, performed, and guaranteed according to its specific requirements; and (2) Whether it is of such a nature that its waiver would adversely affect competitive bidding by placing a bidder in a position of advantage over the other bidders or by otherwise undermining the necessary common standard of competition. Township of River Vale v. R.J. Longo Constr. Co., 127 N.J.Super. 207, 222 (Law.Div.1974).

**RE: Reconstruction of Garden Street
Borough of Haddon Heights**

The court has provided further guidance as to materiality where an error is “patent and the true intent of the bidder obvious”. In such a situation, the Appellate Division has held that such an error may be disregarded by the public agency. The Court held that certain non-compliance (i.e. obvious error) with the bid specifications may be deemed not material and therefore waivable by the public entity. Spina v. Borough of Fairview, 304 N.J. Super. 425, (App. Div. 1997).

As a matter of law, the Local Public Contract Law requires certain items to be included as material aspects of every bid. The statute reads:

“When required by the bid plans and specifications, the following requirements shall be considered mandatory items to be submitted at the time specified by the contracting unit for the receipt of the bids; the failure to submit any one of the mandatory items shall be deemed a fatal defect that shall render the bid proposal unresponsive and that cannot be cured by the governing body:

- a. A guarantee to accompany the bid pursuant to section 21 of P.L.1971, c.198 (C.40A:11-21);
- b. A certificate from a surety company pursuant to section 22 of P.L.1971, c.198 (C.40A:11-22);
- c. A statement of corporate ownership pursuant to section 1 of P.L.1977, c.33 (C.52:25-24.2);
- d. A listing of subcontractors pursuant to section 16 of P.L.1971, c.198 (C.40A:11-16);
- e. A document provided by the contracting agent in the bid plans, specifications, or bid proposal documents for the bidder to acknowledge the bidder's receipt of any notice or revisions or addenda to the advertisement or bid documents;”

N.J.S.A. 40A:11-23.2.

Finally, a local contracting unit is permitted to reject all bids within a part under certain conditions. N.J.S.A. 40A:11-13.2, provides in pertinent part:

“A local contracting unit can reject all bids for any of the following reasons:

- a. The lowest bid substantially exceeds the cost estimates for the goods or services;
- b. The lowest bid substantially exceeds the contracting unit's appropriation for the goods or services;

RE: **Reconstruction of Garden Street**
Borough of Haddon Heights

- c. The governing body of the contracting unit decides to abandon the project for provision or performance of the goods or services;
- d. The contracting unit wants to substantially revise the specifications for the goods or services;
- e. The purposes or provisions or both of P.L.1971, c. 198 (C.40A:11-1 et seq.) are being violated;
- f. The governing body of the contracting unit decides to use the State authorized contract pursuant to section 12 of P.L.1971, c. 198 (C.40A:11-12).

N.J.S.A. 40A:11-13.2.

As outlined above, the bid submitted by Think Pavers contained no defects and complied with the specifications from a legal and technical perspective. To the extent a defect may be uncovered, it is my legal opinion that any such defect is minor in nature and may be waived by the Borough pursuant to the Court's holdings in River Vale and Spina.

IV. THINK PAVERS HARDSCAPING, LLC'S BID

Our review consisted of an examination of the following documents submitted by Think Pavers that the Authority has provided:

1. Bid Form;
2. Bid Bond;
3. Consent of Surety;
4. Surety Disclosure Statement and Certificate;
5. Power of Attorney;
6. Bid Document Submission Checklist;
7. Acknowledgement of Receipt of Changes to Bid Documents Form;
8. Statement of Ownership Disclosure Form;
9. Subcontractor Declaration;
10. Public Works Contractor Registration Form and Certificates;
11. New Jersey Business Registration Certificate Form and Certificates;
12. Background Questionnaire;
13. State of New Jersey Debarred List Affidavit;
14. Non-Collusion Affidavit;
15. Certificate of Bidder Showing Ability to Perform Contract;
16. Prohibited Russia-Belarus Activities & Iran Investment Activities;
17. Business Entity Disclosure Certification;
18. SBE Approval Letter;
19. USDOL Certificate of Registration;
20. List of Equipment;
21. List of Projects.

Kelly Santosusso
Borough Clerk
June 4, 2024
Page 5

RE: Reconstruction of Garden Street
Borough of Haddon Heights

The bid submitted by Think Pavers is in the appropriate form.

V. CONCLUSION

After researching the applicable law, reviewing the Contract specifications and documents, and conferring with staff, it is my legal opinion that the lowest responsible bidder for the contract for the Reconstruction of Garden Street on behalf of the Borough is Think Pavers. It is therefore recommended that a Resolution be placed on the Agenda for an upcoming meeting awarding said contract to Think Pavers, subject to staff concurrence and the availability of funds.

If you have any questions or require any further clarification, please do not hesitate to contact me.

Very truly yours,
WADE, LONG, WOOD & LONG, L.L.C.

Christopher F. Long

Christopher F. Long, Esquire

May 30, 2024

Borough of Haddon Heights
625 Station Avenue
Haddon Heights, NJ 08035

Attn: Kelly Santosusso, Borough Clerk

Re: Reconstruction of Garden Street
Borough of Haddon Heights, NJ 08035
Bach Associates No.: HH2024-6

Dear Ms. Santosusso:

We have tabulated the bids received on May 30, 2024, for the above-reference project and find the apparent low bidder to be Think Pavers Hardscaping, LLC of Mt. Royal, New Jersey, in the amount of \$106,659.⁰⁰, representing Items 1 through 18 of the Base Bid. Enclosed for your reference is the Bid Tabulation and memorandum regarding the bid results.

By copy of this letter we are forwarding a copy of the apparent low bidder's documents to the Borough Solicitor and returning all original bid documents to the Borough Clerk.

Therefore, in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et. seq., the contract should be awarded to the lowest responsible bidder, which appears to be Think Pavers Hardscaping, LLC. The award should be contingent upon favorable review by the Borough Solicitor and certification of availability of funds by the Borough CFO.

Should you have any questions, or require any additional information, please contact me.

Very truly yours,
BACH ASSOCIATES, PC



Steven M. Bach, PE, RA, PP, CME
President

Enclosure

Cc: Mayor & Council c/o Kelly Santosusso, Borough Clerk
Michael Mansdoerfer, Borough CFO
Howard Long, Borough Solicitor (w/ low bid docs)
Craig A. Reilly, PE, CME

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MEMORANDUM

TO: Kelly Santosusso, RMC, CMR, Borough Clerk

FROM: Steven M. Bach, PE, PP, RA, CME

RE: RECONSTRUCTION OF GARDEN STREET
BOROUGH OF HADDON HEIGHTS
HH2024-6


DATE: May 30, 2024

I have reviewed the bids submitted for the above referenced project on May 30, 2024. A copy of the bid tabulation has been attached for your review.

The list of successful bidders is as follows:

<u>CONTRACTOR</u>	<u>BASE BID AMOUNT</u>
THINK PAVERS HARDSCAPING, LLC	\$106,659.00
LANDBERG CONSTRUCTION, LLC	\$112,197.70
LEXA CONCRETE, LLC	\$117,294.00
EARLE APSHLAT COMPANY	\$150,913.13
DIMEGLIO CONSTRUCTION	\$169,035.00
 The average Base Bid price is:	 \$131,219.77
Engineer's Base Bid Estimate:	\$113,060.00

I HEREBY CERTIFY THIS TO BE A TRUE COPY THAT OF WHICH IS ON FILE IN THE OFFICE OF THE BOROUGH CLERK, BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, STATE OF NEW JERSEY.

DATE  5/30/24

Steven M. Bach, PE, PP, RA, CME
New Jersey PE Lic. No. GE41507



BACH ASSOCIATES, PC

ENGINEERS • ARCHITECTS • PLANNERS
 BID TABULATION – MAY 30, 2024

PROJECT NAME:
 RECONSTRUCTION OF GARDEN STREET
 PROJECT NUMBER:
 HH2024-6
 CLIENT:
 BOROUGH OF HADDON HEIGHTS

#	DESCRIPTION	QUANTITY & UNITS	THINK PAVERS HARDSCAPING, LLC		LANDBERG CONSTRUCTION, LLC		LEXA CONCRETE, LLC	
			UNITS PRICE	TOTAL	UNITS PRICE	TOTAL	UNITS PRICE	TOTAL
1	MAINTENANCE AND PROTECTION OF TRAFFIC	1 LS	\$4,999.10	\$4,999.10	\$3,000.00	\$3,000.00	\$1,000.00	\$1,000.00
2	ASPHALT PRICE ADJUSTMENT	1 LS	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
3	FUEL PRICE ADJUSTMENT	1 LS	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4	CLEARING SITE	1 LS	\$43,000.00	\$43,000.00	\$13,000.00	\$13,000.00	\$12,520.00	\$12,520.00
5	EXCAVATION, UNCLASSIFIED	280 CY	\$20.00	\$5,600.00	\$28.00	\$7,840.00	\$45.00	\$12,600.00
6	DENSE GRADED AGGREGATE BASE COURSE, 4" THICK	1250 SY	\$5.00	\$6,250.00	\$12.00	\$15,000.00	\$10.00	\$12,500.00
7	HOT MIX ASPHALT 19M64 BASE COURSE, 2.5" THICK	1250 SY	\$10.00	\$12,500.00	\$17.50	\$21,875.00	\$16.00	\$20,000.00
8	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 1.5" THICK	1250 SY	\$10.00	\$12,500.00	\$13.50	\$16,875.00	\$11.00	\$13,750.00
9	TACK COAT (IF & WHERE DIRECTED)	200 GAL	\$0.01	\$2.00	\$0.01	\$2.00	\$0.01	\$2.00
10	PRIME COAT (IF & WHERE DIRECTED)	450 GAL	\$0.01	\$4.50	\$0.01	\$4.50	\$0.01	\$4.50
11	SAWCUT MONOLITHIC CONCRETE CURB & GUTTER (IF & WHERE DIRECTED)	100 LF	\$0.01	\$1.00	\$5.00	\$500.00	\$1.00	\$100.00
12	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	35 SY	\$90.00	\$3,150.00	\$135.00	\$4,725.00	\$140.00	\$4,900.00
13	8" X 18" CONCRETE VERTICAL CURB	550 LF	\$25.00	\$13,750.00	\$40.00	\$22,000.00	\$60.00	\$33,000.00
14	STORMWATER CURB OPENING, 4" PIPE	2 UN	\$1,000.00	\$2,000.00	\$250.00	\$500.00	\$100.00	\$200.00
15	TRAFFIC MARKINGS, SYMBOLS	550 SF	\$2.00	\$1,100.00	\$4.50	\$2,475.00	\$5.45	\$2,997.50
16	REGULATORY AND WARNING SIGN	40 SF	\$20.00	\$800.00	\$55.00	\$2,200.00	\$50.00	\$2,000.00
17	TOPSOILING, 4" THICK (IF & WHERE DIRECTED)	120 SY	\$0.01	\$1.20	\$10.00	\$1,200.00	\$5.00	\$600.00
18	FERTILIZING AND SEEDING, TYPE "A-3" (IF & WHERE DIRECTED)	120 SY	\$0.01	\$1.20	\$0.01	\$1.20	\$1.00	\$120.00
TOTAL AMOUNT BASE BID:				\$106,659.00		\$112,197.70		\$117,294.00



BACH ASSOCIATES, PC

ENGINEERS • ARCHITECTS • PLANNERS

BID TABULATION - MAY 30, 2024

PROJECT NAME:
RECONSTRUCTION OF GARDEN STREET
PROJECT NUMBER:
HH2024-6
CLIENT:
BOROUGH OF HADDON HEIGHTS

#	DESCRIPTION	QUANTITY & UNITS	EARLE APSHLAT COMPANY		DIMEGLIO CONSTRUCTION	
			UNITS PRICE	TOTAL	UNITS PRICE	TOTAL
1	MAINTENANCE AND PROTECTION OF TRAFFIC	1 LS	\$5,000.00	\$5,000.00	\$3,200.00	\$3,200.00
2	ASPHALT PRICE ADJUSTMENT	1 LS	\$500.00	\$500.00	\$500.00	\$500.00
3	FUEL PRICE ADJUSTMENT	1 LS	\$500.00	\$500.00	\$500.00	\$500.00
4	CLEARING SITE	1 LS	\$15,129.43	\$15,129.43	\$26,700.00	\$26,700.00
5	EXCAVATION, UNCLASSIFIED	280 CY	\$4.00	\$1,120.00	\$89.00	\$24,920.00
6	DENSE GRADED AGGREGATE BASE COURSE, 4" THICK	1250 SY	\$4.00	\$5,000.00	\$14.00	\$17,500.00
7	HOT MIX ASPHALT 19M64 BASE COURSE, 2.5" THICK	1250 SY	\$30.00	\$37,500.00	\$19.00	\$23,750.00
8	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 1.5" THICK	1250 SY	\$20.00	\$25,000.00	\$16.00	\$20,000.00
9	TACK COAT (IF & WHERE DIRECTED)	200 GAL	\$0.01	\$2.00	\$5.00	\$1,000.00
10	PRIME COAT (IF & WHERE DIRECTED)	450 GAL	\$0.01	\$4.50	\$2.00	\$900.00
11	SAWCUT MONOLITHIC CONCRETE CURB & GUTTER (IF & WHERE DIRECTED)	100 LF	\$0.01	\$1.00	\$45.00	\$4,500.00
12	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	35 SY	\$225.00	\$7,875.00	\$135.00	\$4,725.00
13	8" X 18" CONCRETE VERTICAL CURB	550 LF	\$60.00	\$33,000.00	\$58.00	\$31,900.00
14	STORMWATER CURB OPENING, 4" PIPE	2 UN	\$500.00	\$1,000.00	\$950.00	\$1,900.00
15	TRAFFIC MARKINGS, SYMBOLS	550 SF	\$8.00	\$4,400.00	\$8.00	\$4,400.00
16	REGULATORY AND WARNING SIGN	40 SF	\$60.00	\$2,400.00	\$45.00	\$1,800.00
17	TOPSOILING, 4" THICK (IF & WHERE DIRECTED)	120 SY	\$20.00	\$2,400.00	\$5.00	\$600.00
18	FERTILIZING AND SEEDING, TYPE "A-3" (IF & WHERE DIRECTED)	120 SY	\$0.01	\$1.20	\$2.00	\$240.00
TOTAL AMOUNT BASE BID:				\$150,913.13		\$169,035.00

RESOLUTION 2024:118

RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount, and;

WHEREAS, the Borough of Haddon Heights wishes to amend its 2024 Budget to include a **FY2024 USPCA AKC REUNITE K9 Grant in the amount of \$7,500.00**, and;

NOW THEREFORE, BE IT RESOLVED that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue from the following items of revenue in the 2024 Borough of Haddon Heights Budget:

Miscellaneous Revenues – Section f: Special Items of General Revenue Anticipated with prior written consent of the Director of Local Government Services – Public and Private Revenues offset with appropriations:

2024 Budget to include a FY2024 USPCA AKC REUNITE K9 Grant - \$7,500

BE IT FURTHER RESOLVED that a like sum of \$7,500.00 is hereby appropriated under the caption of:

General Appropriations

(A) Operations Excluded from CAPS Public & Private Programs Offset by Revenues

2024 Budget to include a FY2024 USPCA AKC REUNITE K9 Grant - \$7,500.00

BE IT FURTHER RESOLVED that the Borough CFO is to email a copy of this resolution to the Director of Local Government Services for approval.

Date: June 5, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights do hereby certify the foregoing Resolution to be true and correct copy of a Resolution duly adopted at a regularly scheduled Council meeting held June 5, 2024.

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:119

RESOLUTION AUTHORIZING REFUND OF SUMMER RECREATION FEE

WHEREAS, the Borough of Haddon Heights offers a Summer Recreation Program for residents and non-residents; and

WHEREAS, refunds are necessary for varied reasons and are as follows:

<u>Registrant</u>	<u>Class</u>	<u>Amount</u>
Colleen Sheehan	Summer Recreation Program	\$65.00

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights that the above refunds are hereby approved.

Date: June 5, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:120

**RESOLUTION OF THE BOROUGH OF HADDON HEIGHTS, CAMDEN COUNTY
APPOINTING CONDITIONAL REDEVELOPER AND AUTHORIZING EXECUTION
OF A MEMORANDUM OF UNDERSTANDING**

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq., as amended and supplemented (the “Redevelopment Law”), provides a process for municipalities to participate in the redevelopment and improvement of areas in need of rehabilitation or redevelopment; and

WHEREAS, the Mayor and Council of the Borough of Haddon Heights (the “Borough Council”) adopted Resolution 2022:74 declaring certain properties within the Borough of Haddon Heights, County of Camden, State of New Jersey (the “Borough”) as “Non-Condemnation Areas in Need of Redevelopment” as well as “Areas in Need of Rehabilitation,” which Redevelopment Area includes Block 36, Lots 10 and 11 (the “Property”), pursuant to the Redevelopment Law; and

WHEREAS, by way of Ordinance No. 2022:1517, adopted on June 21, 2022, the Borough adopted a redevelopment plan for the Redevelopment and Rehabilitation Areas within the Borough entitled “Redevelopment Plan for the Borough of Haddon Heights” dated March 2022 (the “Redevelopment Plan”), which sets forth, inter alia, the plans for the rehabilitation and redevelopment of the Redevelopment and Rehabilitation Areas; and

WHEREAS, the Borough has been in discussion with Ivy Property Group, LP, a Delaware limited partnership (the “Conditional Redeveloper”) regarding the rehabilitation and redevelopment of the Property; and

WHEREAS, Conditional Redeveloper has presented its rehabilitation and redevelopment concepts to the Borough, and the Borough and Conditional Redeveloper desire that the Property be rehabilitated and redeveloped in accordance with the Redevelopment Plan and any amendments thereto; and

WHEREAS, N.J.S.A. 40A:12A-1, et seq., as amended and supplemented, provides for a process for redevelopment entities to enter agreements with redevelopers to carry out and effectuate the terms of a redevelopment plan; and

WHEREAS, in order to stimulate and encourage economic development of the Borough, the Borough and Conditional Redeveloper intend to enter into a Redevelopment Agreement for the Property; and

WHEREAS, in such event, the Borough desires to designate Ivy Property Group, LP as Conditional Redeveloper in order to negotiate with Conditional Redeveloper for a period of one hundred and eighty (180) days in an effort to agree upon a Redevelopment Agreement for the rehabilitation and redevelopment of the Property; and

WHEREAS, the Borough and Conditional Redeveloper desire to memorialize, in writing, their agreement under a non-binding Memorandum of Understanding that evidences the Parties’ statement of intent.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Haddon Heights, County of Camden, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. That Ivy Property Group, LP is hereby designated as “Conditional Redeveloper” for the Property and the Mayor and Borough Clerk are hereby authorized to execute a Memorandum of Understanding between the Borough and Conditional Redeveloper evidencing the Parties’ agreement to conduct exclusive negotiations toward the formulation of a Redevelopment Agreement for the rehabilitation and redevelopment of the Property.

3. This Resolution shall take effect immediately.

Date: June 5, 2024

ATTEST:

BOROUGH OF HADDON HEIGHTS

Kelly Santosusso, RMC
Borough Clerk

Zachary Houck
Mayor

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (this “MOU”) dated as of _____, 2024, is made by and between **Ivy Property Group, LP**, a Delaware limited partnership with offices located at 109 3rd Avenue, Haddon Heights, NJ 08035 and/or its assignee, (the “Conditional Redeveloper”), and the **BOROUGH OF HADDON HEIGHTS**, a Municipal Corporation of the State of New Jersey, having offices at 625 Station Avenue, Haddon Heights, New Jersey 08035 (the “Borough”), (collectively referred to herein as the “Parties”).

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq., as amended and supplemented (the “Redevelopment Law”), provides a process for municipalities to participate in the redevelopment and improvement of areas in need of rehabilitation and/or redevelopment; and

WHEREAS, pursuant to N.J.S.A. 40A:12-1 et seq., Resolution 2022:74 of the Borough Council of the Borough of Haddon Heights (“Council”) declaring certain properties within the Borough as “Non-Condemnation Areas in Need of Redevelopment” as well as “Areas in Need of Rehabilitation” which Redevelopment Area includes Block 36, Lots 10 and 11 (the “Property”); and

WHEREAS, by way of Ordinance No. 2022:1517, adopted on June 21, 2022, the Borough adopted a redevelopment plan for the Redevelopment Area entitled “Redevelopment Plan for the Borough of Haddon Heights” dated March 2022 (the “Redevelopment Plan”), which sets forth, inter alia, the plans for the rehabilitation and redevelopment of the Redevelopment and Rehabilitation Areas; and

WHEREAS, the Borough has been in discussion with Conditional Redeveloper regarding rehabilitation and redevelopment of the Property; and

WHEREAS, the Borough and Conditional Redeveloper desire that the Property be rehabilitated and redeveloped in accordance with the Redevelopment Plan and any amendments thereto; and

WHEREAS, the Redevelopment Law provides a process for redevelopment entities to enter into agreements with redevelopers to carry out and effectuate the terms of a redevelopment plan; and

WHEREAS, N.J.S.A. 40A:12A-8(f), authorizes the Borough to arrange or contract with a redeveloper for the planning, construction or undertaking of any project or redevelopment work in an area designated as an area in need of rehabilitation or redevelopment; and

WHEREAS, the Borough and Conditional Redeveloper have engaged in such preliminary negotiations and the Borough Council has determined that it is in the best interest of the Borough to enter into additional negotiations with Conditional Redeveloper, and therefore to enter into this MOU, for the rehabilitation and redevelopment of the Property including, but not limited to the development of a mixed use project and related improvements (the “Project” or “Project Improvements”).

NOW, THEREFORE, in consideration of the Parties’ promises and mutual representations, covenants and agreements set forth herein, the Parties, each binding itself, its successors and assigns, do hereby mutually promise, covenant and agree as follows:

1. **Negotiations with Conditional Redeveloper**. The Borough has, pursuant to Resolution, designated Ivy Property Group, LP (or entity to be assigned at closing), as Conditional

Redeveloper for the Project Improvements on the Property and, pursuant to this MOU, hereby agrees to negotiate solely with Conditional Redeveloper for a period of one hundred and eighty days (180) days, in good faith, for the rehabilitation and redevelopment of the Property, which period can be extended by the Parties' mutual written agreement.

2. **Redevelopment Agreement**. The Parties hereby agree to immediately commence good faith negotiations of the intended terms and conditions of a Redevelopment Agreement and other agreements, which shall include, but not limited to, provisions for the following: financial guarantee(s); compliance with any redevelopment plan; local planning approval; and project oversight.

3. **The "Interim Period"**. Conditional Redeveloper shall pay the Borough all Interim Costs (as defined below) incurred by the Borough during the time period commencing when the Borough reviewed the Conditional Redeveloper's proposal to the time the Borough and Conditional Redeveloper enter into a Redevelopment Agreement or the time the Borough or the Conditional Redeveloper determines that a Redevelopment Agreement cannot be executed for any reason (hereinafter referred to as the "Interim Period"). Conditional Redeveloper shall pay all Interim Costs even if a Redevelopment Agreement cannot be executed for any reason.

4. **Payment of "Interim Costs"**.

A. "Interim Costs" shall include all reasonable fees and costs of any professional consultant, contractor, legal counsel, or vendor retained by the Borough during the Interim Period regarding the Borough's review of the Conditional Redeveloper's proposal and negotiation of the Redevelopment Agreement.

B. Interim Fund. Within three (3) business days of the execution of this MOU, Conditional Redeveloper shall establish a separate escrow account with the

Borough by depositing the amount of Five Thousand Dollars (\$5,000), (the “Interim Fund”) to be drawn down by the Borough to pay Interim Costs. If the Interim Fund is drawn down to Two Thousand Dollars (\$2,000), the Borough shall notify Conditional Redeveloper in writing and Conditional Redeveloper shall replenish the Interim Fund as required herein within (15) business days. If the Interim Fund is not so replenished, the Borough may immediately terminate negotiations upon written notice to Conditional Redeveloper and Conditional Redeveloper shall be responsible to immediately pay all costs due up to the date of termination.

- C. Statement and Invoices. The Borough shall provide Conditional Redeveloper with monthly invoices during the course of the Interim Period; setting forth the Interim Costs incurred by the Borough which qualify as Interim Costs pursuant to Section 4(A) hereof. Conditional Redeveloper shall have ten (10) business days to review and approve or disapprove of the payment of submitted invoices. If Conditional Redeveloper does not respond to the Borough within ten (10) business days of receipt of the invoices, the Borough shall provide Conditional Redeveloper with a statement of expenses paid from the Interim Fund when demanding that the Interim Fund be replenished. The Borough shall provide a final invoice within thirty (30) calendar days of the date a Redevelopment Agreement is executed, or the date of the Borough determines that such an agreement cannot be executed.
- D. Disposition of Interim Fund Balance. Any balance in the Interim Fund upon execution of the Redevelopment Agreement shall be refunded to the Conditional Redeveloper at the end of the Interim Period within thirty (30) business days.

5. **Amendments.** Any and all amendments to this MOU shall be in writing and shall require the mutual agreement of both Parties.

6. **Entire Agreement.** This MOU shall set forth all of the promises, covenants, agreements, conditions and undertakings between the Parties hereto with respect to the subject matter hereto, and supersedes all prior contemporaneous agreements and undertakings, inducements or conditions, express or implied, oral or written, between the Parties hereto.

7. **Not Binding on Individuals.** No covenant, condition or agreement contained in this MOU shall be deemed to be the covenant, condition or agreement of any past, present or future member, manager, trustee, official, officer, agent or employee of either Party, in his or her individual capacity, and neither the members, managers, trustees, officials, officers, agents or employees of such Party or Parties, nor any individual executing this MOU, shall be personally liable on this MOU or by reason of the execution hereof by such person, or arising out of any transaction or activity relating to this MOU.

8. **Governing Law.** The terms of this MOU shall be governed, construed, interpreted, and enforced in accordance with the laws of the State of New Jersey, including all matters of enforcement, validity, and performance.

9. **Non-Binding Effect.** Except for the Borough's obligation to negotiate exclusively and in good faith with Conditional Redeveloper, as well as Conditional Redeveloper's obligation to negotiate in good faith, this MOU does not constitute a binding commitment between the Parties' respective rights and obligations, which remain to be fully defined in their Redevelopment Agreement.

10. **Counterparts.** This MOU may be executed in counterparts. All such counterparts shall be deemed to be originals and together shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be properly executed and their corporate seals (where applicable) affixed and attested to as of the day and year first above written.

ATTEST:

BOROUGH OF HADDON HEIGHTS

Kelly Santosusso, RMC, Borough Clerk

By: _____
Zachary Houck, Mayor

WITNESS:

Ivy Property Group, LP

By: _____
Christopher Mrozinski

RESOLUTION 2024:121

**RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS
FOR THE FIRST HALF OF JUNE**

June 5, 2024

Per Attached:

<i>Current Fund</i>	289,611.43	
School Taxes	1,754,164.00	
Appropriated Reserves	1,460.00	
Escrow Fund	8,895.75	
Grant Fund	284.00	
Capital Fund	23,596.38	
Trust – Dog	0.00	
<i>Trust Fund</i>	13,463.50	
Total Per Attached	<u>2,091,475.06</u>	
<i>Payroll</i>		
Current Fund	104,386.35	
Grant Fund	5,133.48	
Total Payroll	<u>109,519.83</u>	
Total	<table border="1"><tr><td>2,200,994.89</td></tr></table>	2,200,994.89
2,200,994.89		

Date: June 5, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Include Project Line Items: Yes
 First Enc Date Range: First to 12/31/24
 Include Non-Budgeted: Y
 Open: N
 Rcvd: Y
 Bid: Y
 State: Y
 Other: Y
 Exempt: Y
 Paid: N
 Held: N
 Approved: N

Vendor #	Name	PO #	PO Date	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099
AUDUBON BOROUGH OF AUDUBON														
24-00539		05/29/24	SSA DPW AND COURT	JUNE 2024										
1	SSA DPW	JUNE 2024			85,026.95	4-01-42-465-202	B	Audubon - Public Works	R	05/29/24	06/04/24			N
2	SSA COURT	JUNE 2024			12,628.50	4-01-43-490-201	B	Court - Shared Service	R	05/29/24	06/04/24			N
					97,655.45									
					Vendor Total:								97,655.45	

BACH ASSOC PC														
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099			
23-00429	05/16/23 Devon Ave. DOT Road Program													
11	Devon Ave. DOT Road Program	876.00	3-01-20-165-205	B	Engineering - Professional Services	R	05/16/23	06/05/24		26452	N			
12	Devon Ave. DOT Road Program	584.00	3-01-20-165-205	B	Engineering - Professional Services	R	05/16/23	06/05/24		27881	N			
		1,460.00												
24-00579 06/05/24 Escrow:Engineering to 4/30														
1	Escrow:Engineering to 4/30	2,980.25	PB22-5-1P	P	UNA VOCE -414 WHITE HORSE PIKE	R	06/05/24	06/05/24		27880	N			
24-00581 06/05/24 Escrow:Engineering to 4/30														
1	Escrow:Engineering to 4/30	526.25	PB23-4-2HP	P	DISTINCTIVE IMAGE-605 WHP	R	06/05/24	06/05/24		27886	N			
24-00582 06/05/24 Escrow:Engineering to 4/30														
1	Escrow:Engineering to 4/30	310.00	PB22-9-2P	P	BENIGNO - 1115 HIGH ST.	R	06/05/24	06/05/24		27904	N			
24-00583 06/05/24 Escrow:Engineering														
1	Escrow:Engineering to 4/30	350.00	PB24-4-4P	P	William Kenney	R	06/05/24	06/05/24		27893	N			
2	Escrow:Engineering to 3/31	52.50	PB24-4-4P	P	William Kenney	R	06/05/24	06/05/24		27756	N			
		402.50												
24-00584 06/05/24 Escrow:Engineering to 3/31														
1	Escrow:Engineering to 3/31	52.50	PB24-4-3P	P	Gregory & Charron Bossong	R	06/05/24	06/05/24		27755	N			

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	First	Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Acct Type	Description	Enc	Date	Date	Date	Excl
BACHA BACH ASSOC PC Continued											
24-00584	06/05/24	Escrow:Engineering to 3/31	637.50	PB24-4-3P	P	Gregory & Charrron Bossong	R	06/05/24	06/05/24	27892	N
2	Escrow:Engineering to 4/30		690.00								
24-00585	06/05/24	Escrow:Engineering									
1	Escrow:Engineering to 3/31		78.75	PB24-4-2P	P	Andrew Tegeler	R	06/05/24	06/05/24	27754	N
2	Escrow:Engineering to 4/30		500.25	PB24-4-2P	P	Andrew Tegeler	R	06/05/24	06/05/24	27891	N
			579.00								
24-00586	06/05/24	Escrow:Engineering									
1	Escrow:Engineering to 3/31		52.50	PB24-4-1P	P	Alex Ginevro	R	06/05/24	06/05/24	27753	N
2	Escrow:Engineering to 4/30		452.75	PB24-4-1P	P	Alex Ginevro	R	06/05/24	06/05/24	27890	N
			505.25								
24-00587	06/05/24	Escrow:Engineering									
1	Escrow:Engineering		352.00	PB24-3-2P	P	SEAN CARNEY	R	06/05/24	06/05/24	27752	N
24-00589	06/05/24	Escrow:Engineering									
1	Escrow:Engineering		367.00	PB24-3-1P	P	Casey & Daniel Huse	R	06/05/24	06/05/24	27751	N
24-00590	06/05/24	Escrow:Engineering									
1	Escrow:Engineering to 3/31		914.25	PB22-5-1P	P	UNA VOCE -414 WHITE HORSE PIKE	R	06/05/24	06/05/24	27750	N
2	Escrow:Engineering to 4/30		599.25	PB22-5-1P	P	UNA VOCE -414 WHITE HORSE PIKE	R	06/05/24	06/05/24	27889	N
			1,513.50								
24-00591	06/05/24	Escrow:Engineering									
1	Escrow:Engineering		250.00	PB24-5-3P	P	VFW POST 1958	R	06/05/24	06/05/24	27888	N
24-00594	06/05/24	Engineering:General Mar& Apr									
1	Engineering:General Mar& Apr		2,412.50	4-01-20-165-205	B	Engineering - Professional Services	R	06/05/24	06/05/24	27743	N
2	Engineering:General Mar& Apr		3,680.25	4-01-20-165-205	B	Engineering - Professional Services	R	06/05/24	06/05/24	27882	N
			6,092.75								
24-00595	06/05/24	Engineering:Fitzgerald Park									
1	Engineering:Design Phase		2,150.00	4-01-20-165-205	B	Engineering - Professional Services	R	01/01/24	06/05/24	27744	N
2	Engineering:Bid Phase		3,780.00	4-01-20-165-205	B	Engineering - Professional Services	R	04/01/24	06/05/24	27744	N

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	First	Rcvd	Chk/Void	Invoice	1099
Item #	PO Date	Description	Amount	Charge Account			Enc Date	Date	Date		Excl
BAGHA BACH ASSOC PC Continued											
24-00595 06/05/24 Engineering:Fitzgerald Park Continued											
3	Engineering:Bid Phase	420.00	4-01-20-165-205	B	Engineering - Professional Services	R	04/01/24	06/05/24		27883	N
		6,350.00									
24-00596 06/05/24 Engineering:8th Ave Stormwater C24-0011 C											
1	Engineering:8th Ave Stormwater	999.38	C-04-55-839-001	B	2024:1543 Road Projects 2024	R	03/05/24	06/05/24		27884	N
24-00597 06/05/24 Engineering:Road Projects 2024 C24-0005 C											
1	Engineering:Road Projects 2024	4,300.00	C-04-55-839-001	B	2024:1543 Road Projects 2024	R	03/05/24	06/05/24		27747	N
24-00598 06/05/24 Engineering:Road Projects 2024 C24-0006 C											
1	Engineering:Road Projects 2024	1,593.00	C-04-55-839-001	B	2024:1543 Road Projects 2024	R	03/05/24	06/05/24		27747	N
2	Engineering:Road Projects 2024	2,655.00	C-04-55-839-001	B	2024:1543 Road Projects 2024	R	03/05/24	06/05/24		27885	N
		4,248.00									
24-00599 06/05/24 Engineering:Road Projects 2024 C24-0007 C											
1	Engineering:Road Projects 2024	1,591.50	C-04-55-839-001	B	2024:1543 Road Projects 2024	R	03/05/24	06/05/24		27747	N
2	Engineering:Road Projects 2024	7,957.50	C-04-55-839-001	B	2024:1543 Road Projects 2024	R	03/05/24	06/05/24		27885	N
		9,549.00									
24-00600 06/05/24 Engineering:Road Projects 2024 C24-0003 C											
1	Engineering:Road Projects 2024	2,700.00	C-04-55-839-001	B	2024:1543 Road Projects 2024	R	03/05/24	06/05/24		27747	N
2	Engineering:Road Projects 2024	1,800.00	C-04-55-839-001	B	2024:1543 Road Projects 2024	R	03/05/24	06/05/24		27885	N
		4,500.00									
24-00601 06/05/24 Tax Map Revisions											
1	Tax Map Revisions-Feb	300.00	4-01-20-150-262	B	Assessor - Tax Map Revisions	R	06/05/24	06/05/24		27746	N
2	Tax Map Revisions-Mar	300.00	4-01-20-150-262	B	Assessor - Tax Map Revisions	R	06/05/24	06/05/24		27746	N
		600.00									
Vendor Total: 46,574.88											
BARRB BARRINGTON BORO											
24-00541 05/29/24 BARRINGTON AMB ASSOC JUNE 2024											
1	BARRINGTON AMB ASSOC JUNE 2024	10,042.00	4-01-42-455-284	B	BARRINGTON - EMS	R	05/29/24	06/04/24			N
Vendor Total: 10,042.00											

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	First	Rcvd	Chk/Void	Invoice	1099
Item	Description	Amount	Charge Account				Enc	Date	Date		Excl

BLACK005 BLACK'S AUTOMOTIVE											
24-00546 05/29/24 POLICE VEHICLE MAINTENANCE											
1	UNIT #18-2 MAINTENANCE	83.90	4-01-26-315-205	B	Vehicle Maint - Police	R	05/29/24	06/05/24		62562	N
2	UNIT #18-6 MAINTENANCE	415.35	4-01-26-315-205	B	Vehicle Maint - Police	R	05/29/24	06/05/24		62491	N
3	UNIT #18-8 MAINTENANCE	188.36	4-01-26-315-205	B	Vehicle Maint - Police	R	06/05/24	06/05/24		62579	N
Vendor Total:		687.61									

BOWMA BOWMAN AND COMPANY LLP											
24-00576 06/05/24 2023 AUDIT/2024 BUDGET PREP											
1	2023 FINANCIALS AUDIT	21,360.00	4-01-20-135-205	B	Professional Audit Services	R	06/05/24	06/05/24		118198	N
2	2024 BUDGET PREPARATION	4,800.00	4-01-20-130-205	B	Finance - Professional Finance Services	R	06/05/24	06/05/24		118198	N
Vendor Total:		26,160.00									

BURES BURLINGTON EMERGENCY SERVICES											
24-00564 05/31/24 7824-FLASHOVER RECOGNITION											
1	7824-FLASHOVER RECOGNITION	110.00	4-01-25-265-231	B	Fire - Schools/Training	R	05/31/24	06/04/24		11509	N
Vendor Total:		110.00									

CHERR CHERRY HILL TRIPLEX											
24-00602 06/05/24 2023 Dodge Durango											
1	2023 Dodge Durango	83,070.00	4-01-44-904-281	B	Capital Improvement Fund-Police	R	06/05/24	06/05/24			N
2	2023 Dodge Durango-Temp Tags	50.00	4-01-26-315-205	B	Vehicle Maint - Police	R	06/05/24	06/05/24			N
Vendor Total:		83,120.00									

CONC CONCAST											
24-00565 05/31/24 MUNI BLDG INTERNET MAY 2024											
1	MUNI BLDG INTERNET MAY 2024	282.89	4-01-31-440-216	B	Regular Telephones	R	05/31/24	06/04/24			N
Vendor Total:		282.89									

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First	Rcvd	Chk/Void	Invoice	Excl	
COOPEREL COOPER ELECTRIC SUPPLY, INC																	
		24-00556	05/31/24	VEHICLE REPAIR DPW													
		1	LEV 5369-C BLK CONN-N5-20R		16.15	4-01-26-315-202	B	Vehicle Maint - Public Works	R			05/31/24	06/04/24		S055163681.001	N	
Vendor Total:					16.15												
COUNG COUNTY CONSERVATION CO, LLC																	
		24-00550	05/29/24	YARD TRIMMING 5/15 - 5/30													
		1	YARD TRIMMING 5/15 - 5/16		350.00	4-01-32-465-218	R	Solid Waste - Brush Pickup	R			05/29/24	06/05/24		331646	N	
		2	YARD TRIMMING 5/20 - 5/23		859.06	4-01-32-465-218	R	Solid Waste - Brush Pickup	R			05/29/24	06/05/24		331809	N	
		3	YARD TRIMMING 5/29 - 5/30		530.00	4-01-32-465-218	R	Solid Waste - Brush Pickup	R			06/05/24	06/05/24		331939	N	
Vendor Total:					1,739.06												
DOLEC CARL DOLENTE																	
		24-00574	06/04/24	NEIGHBORS GALA REFUND													
		1	NEIGHBORS GALA REFUND		1,000.00	T-13-56-860-823	B	Reserve for Neighbor Night Out (520)	R			06/04/24	06/04/24			N	
Vendor Total:					1,000.00												
GLOTP GLOUCESTER TOWNSHIP																	
		24-00532	05/23/24	ANNUAL LICENSE PLATE READER-24													
		1	ANNUAL LICENSE PLATE READER-24		500.00	4-01-25-240-256	B	Police - Service Contracts	R			05/23/24	06/04/24			N	
Vendor Total:					500.00												
GLOUCE GLOUCESTER CITY																	
		24-00542	05/29/24	CONST OFFICIAL - 2ND QTR 2024													
		1	CONST OFFICIAL - 2ND QTR 2024		7,250.00	4-01-42-465-205	B	Gloucester City-Construction Official	R			05/29/24	06/04/24			N	
Vendor Total:					7,250.00												
HEHP HEIGHTS IN PROGRESS																	
		24-00560	05/31/24	NEIGHBORS GALA REFUND													
		1	NEIGHBORS GALA REFUND		500.00	T-13-56-860-823	B	Reserve for Neighbor Night Out (520)	R			05/31/24	06/04/24			N	
Vendor Total:					500.00												

June 5, 2024
12:28 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice	Exc]
HHROR HADDON HEIGHTS BOROUGH											
24-00557	05/31/24 OUTSIDE TRAFFIC- W/E 5/26/2024							05/31/24	06/05/24		1099
1	OUTSIDE TRAFFIC- W/E 5/26/2024	2,422.50			P PSE&G	R		05/31/24	06/05/24		N
2	ADMIN - W/E 5/26/2024	363.38			P PSE&G	R		05/31/24	06/05/24		N
3	VEHICLE FEE - W/E 5/26/2024	427.50			P PSE&G	R		05/31/24	06/05/24		N
		3,213.38									
24-00563 05/31/24 OUTSIDE TRAFFIC-W/E 5/26/2024											
1	OUTSIDE TRAFFIC-W/E 5/26/2024	680.00			P Pioneer Pipe	R		05/31/24	06/05/24		N
2	ADMIN -- W/E 5/26/2024	102.00			P Pioneer Pipe	R		05/31/24	06/05/24		N
3	VEHICLE -- W/E 5/26/2024	120.00			P Pioneer Pipe	R		05/31/24	06/05/24		N
		902.00									
24-00566 05/31/24 OUTSIDE TRAFFIC-W/E 5/26/2024											
1	OUTSIDE TRAFFIC-W/E 5/26/2024	1,891.25			P Ferreira Construction Inc	R		05/31/24	06/05/24		N
2	ADMIN - W/E 5/26/2024	283.68			P Ferreira Construction Inc	R		05/31/24	06/05/24		N
3	VEHICLE - W/E 5/26/2024	333.75			P Ferreira Construction Inc	R		05/31/24	06/05/24		N
		2,508.68									
	Vendor Total:	6,624.06									
HHEDU HADDON HEIGHTS BD OF EDUCATION											
24-00543 05/29/24 TAXES JUNE 2024											
1	TAXES JUNE 2024	1,252,458.00			B Local School Taxes Payable	R		05/29/24	06/04/24		N
2	DEBT SERVICE 1ST HALF 2024	501,706.00			B Local School Taxes Payable	R		05/29/24	06/04/24		N
		1,754,164.00									
	Vendor Total:	1,754,164.00									
HHLIB HADDON HEIGHTS LIBRARY											
24-00540 05/29/24 LIBRARY JUNE 2024											
1	LIBRARY JUNE 2024	25,305.08			B Maint Free Public Library	R		05/29/24	06/04/24		N
	Vendor Total:	25,305.08									
J00SM MAUREEN JOOS											
24-00372 04/10/24 HH GROWS REIMBURSE-LAWN BAGS											
1	HH GROWS REIMBURSE-LAWN BAGS	9.60			B Reserve for Heights Grows	R		04/10/24	06/04/24		N

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Acct Type Description			Date	Date		Exc]
<p>300SM MAUREEN JOOS Continued</p>											
24-00554	05/31/24	HH GROWS REIMBURSEMENT									
1	2	GARDENING CARTS	99.96	T-13-56-860-828	B Reserve for Heights Grows	R	05/31/24	06/04/24			N
2	6	WATERING CANS	29.88	T-13-56-860-828	B Reserve for Heights Grows	R	05/31/24	06/04/24			N
			129.84								
Vendor Total:			139.44								
<p>KAESERBL Kaeser & Blair Inc</p>											
24-00382	04/15/24	NMO Supplies - Police Picture	284.00	6-02-41-703-301	B Municipal Drug Alliance DEDR	R	04/15/24	06/04/24		LM4524	N
Vendor Total:			284.00								
<p>LAWMS LAWREN SUPPLY CO OF NJ</p>											
24-00476	05/16/24	9MM AMMUNITION	690.99	4-01-25-240-232	B Police - Ammunition	R	05/16/24	06/04/24		QT412	N
1	9MM	AMMUNITION									
24-00531	05/23/24	FBIQ-SILHOUETTE TARGET PAPER	74.25	4-01-25-240-233	B Police - Minor Equipment / Supplies	R	05/23/24	06/05/24			N
1	FBIQ-SILHOUETTE	TARGET PAPER									
Vendor Total:			765.24								
<p>MAJESTIC OIL COMPANY INC</p>											
24-00547	05/29/24	DIESEL FUEL DELIVERY 5/21	2,080.68	4-01-31-460-276	B Diesel Fuel	R	05/29/24	06/04/24		51350	N
1	DIESEL FUEL	DELIVERY 5/21									
Vendor Total:			2,080.68								
<p>MALEYG MALEY GIVENS</p>											
24-00577	06/05/24	Escrow:GMW Redevelopment	420.00	RD22-12-1R	P GMW REDEVELOP-202 W ATLANTIC	R	06/05/24	06/05/24		22490	N
1	Escrow:GMW	Redevelopment									
Vendor Total:			420.00								

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat	Chk	Enc	First	Rcvd	Chk/Void	Invoice	1099
Item #	PO Date	Description	Amount	Charge	Account	Account	Type	Description	Date	Date	Date	Number	Excl
MCI MCI COMMERCIAL SERVICE -MA													
24-00545	05/29/24	LAKE ST PUMP MAY 2024	34.69	4-01-31-440-216		B	Regular	Telephones	05/29/24	06/04/24			N
Vendor Total: 34.69													
MERRYFIE SANDI MERRYFIELD													
24-00558	05/31/24	NEIGHBORS GALA REFUND	1,200.00	T-13-56-860-823		B	Reserve for Neighbor	Night Out (520)	05/31/24	06/04/24			N
Vendor Total: 1,200.00													
MICHI MICHAELS JEWELERS													
24-00561	05/31/24	NEIGHBORS GALA REFUND	1,000.00	T-13-56-860-823		B	Reserve for Neighbor	Night Out (520)	05/31/24	06/04/24			N
Vendor Total: 1,000.00													
MISSIONB MISSION BRQ													
24-00416	04/23/24	Det/Chief meeting	1,006.55	4-01-25-240-221		B	Police -	Detective Expense	04/23/24	06/05/24		E88991	N
Vendor Total: 1,006.55													
NJDOR TREASURER STATE OF NJ													
24-00549	05/29/24	STORMWATER DISCHARGE PERMIT	2,000.00	4-01-26-290-305		B	Public Works -	Stormwater	05/29/24	06/04/24		270129400	N
Vendor Total: 2,000.00													
NJLW NJ DEPT OF LABOR & WORKFORCE													
24-00548	05/29/24	UNEMPLOYMENT Q4 2022	5,655.24	4-01-23-225-229		B	Unemployment		05/29/24	06/04/24			N
Vendor Total: 5,655.24													

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	First	Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account			Enc Date	Date			Excl

RETRO THE RETROSPECT
24-00551 05/29/24 LEGAL ADS 5/17 - 5/24
Continued
36.92 4-01-21-180-217
441.90
B Planning Bd - Advertising

Vendor Total: 441.90

RICC ARMANDO V. RICCIO LLC
24-00578 06/05/24 Legal:Employment Matters
1 Legal:Employment Matters
74.00 4-01-20-155-381
B Legal - Other Legal Expenses
R 06/05/24 06/05/24 1965
N

Vendor Total: 74.00

STUJELV STATE OF NEW JERSEY DCA ELSA
24-00570 06/03/24 2024 ELEVATOR INSPECTION FEE
1 2024 ELEVATOR INSPECTION FEE
182.00 4-01-26-310-254
B Buid/grounds - Maint/Repair
R 06/03/24 06/04/24 4278578
N

Vendor Total: 182.00

SUPEV SUPERIOR VISION INSURANCE NGL
24-00544 05/29/24 VISION JUNE 2024
1 VISION JUNE - POLICE 669.53 4-01-23-220-247
2 VISION JUNE - RETIREES 108.81 4-01-23-220-247
3 VISION JUNE - NONCONTRACT 61.09 4-01-23-220-247
4 VISION JUNE - GWU 51.66 4-01-23-220-247
891.09
B Vision Plan
R 05/29/24 06/04/24 824040
R 05/29/24 06/04/24 824043
R 05/29/24 06/04/24 824042
R 05/29/24 06/04/24 824041
N

Vendor Total: 891.09

VER33 VERIZON
24-00571 06/03/24 MAY 2024 PHONES (2)
1 856-546-1025
76.93 4-01-31-440-216
B Regular Telephones
R 06/03/24 06/04/24
N

Vendor Total: 76.93

VER1W VERIZON WIRELESS
24-00572 06/03/24 CELL PHONES MAY 2024
1 923331258-00001
563.15 4-01-31-440-216
B Regular Telephones
R 06/03/24 06/04/24
N

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/chk	First	Rcvd	Chk/Void	Invoice	Excl
PO #	PO Date	Description	Amount	Charge Account			Enc Date	Date			

VERIZON WIRELESS

Continued

24-00572	06/03/24	CELL PHONES MAY 2024	114.03	4-01-31-440-216	B Regular Telephones	R	06/03/24	06/04/24			N
2	920242421-00001		152.04	4-01-31-440-216	B Regular Telephones	R	06/03/24	06/04/24			N
3	821617043-00001		829.22								

Vendor Total: 829.22

VOORA VOORHEES ANIMAL ORHPANAGE

24-00569	06/03/24	STRAY ANIMAL HOLDING JUNE 2024	417.00	4-01-27-340-205	B Animal	R	06/03/24	06/04/24		94089	N
1	STRAY ANIMAL HOLDING JUNE 2024										

Vendor Total: 417.00

WBMASSON WB MASON

24-00552 05/30/24 WB MASON INVOICES

1	1/11	MOUSE/FOLDERS/INK	154.65	4-01-20-100-311	B office supplies	R	05/30/24	06/04/24		243865034	N
2	1/8	CALENDAR/INK/LABELS/FOLDER	181.99	4-01-20-100-311	B office supplies	R	05/30/24	06/04/24		243738889	N
3	1/4	FILING CABINET	1,150.16	4-01-20-100-311	B office supplies	R	05/30/24	06/04/24		243681804	N
4	12/22	TONER	157.49	4-01-20-100-311	B office supplies	R	05/30/24	06/04/24		243470299	N
5	11/14	USB HUB	53.98	4-01-20-100-311	B office supplies	R	05/30/24	06/04/24		243099070	N
6	12/5	FOLDER ORGANIZER	11.04	4-01-20-100-311	B office supplies	R	05/30/24	06/04/24		243039109	N
7	12/1	TONER	69.19	4-01-20-100-311	B office supplies	R	05/30/24	06/04/24		42970732	N
8	11/30	TONER	78.73	4-01-20-100-311	B office supplies	R	05/30/24	06/04/24		242977478	N
9	11/28	INKCARTR	322.47	4-01-20-100-311	B office supplies	R	05/30/24	06/04/24		242845760	N
10	11/28	PENS/BINDERS	39.61	4-01-20-100-311	B office supplies	R	05/30/24	06/04/24		242855247	N
11	11/17	MONITOR STAND	37.99	4-01-20-100-311	B office supplies	R	05/30/24	06/04/24		242749183	N
12	11/14	TONER/KCUPS	117.00	4-01-20-100-311	B office supplies	R	05/30/24	06/04/24		242582927	N

Vendor Total: 2,374.30

ZALLIEF ZALLIE FAMILY MARKETS

24-00562	05/31/24	NEIGHBORS GALA REFUND	3,000.00	T-13-56-860-823	B Reserve for Neighbor Night Out (520)	R	05/31/24	06/04/24			N
1	NEIGHBORS GALA REFUND										

Vendor Total: 3,000.00

Vendor #	Name	Contract	P.O. Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Date	date	Excl
Item	Description									
Total Purchase Orders: 64 Total P.O. line Items: 117 Total List Amount: 2,091,475.06 Total Void Amount: 0.00										

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	3-01	1,460.00	0.00	0.00	0.00	1,460.00
CURRENT FUND	4-01	2,043,775.43	0.00	0.00	0.00	2,043,775.43
	4-13	0.00	0.00	0.00	6,624.06	6,624.06
ESCROW FUND-PLANNING BOARD	4-17	0.00	0.00	0.00	8,895.75	8,895.75
	Year Total:	2,043,775.43	0.00	0.00	15,519.81	2,059,295.24
GENERAL CAPITAL FUND	C-04	23,596.38	0.00	0.00	0.00	23,596.38
GRANT FUND	G-02	284.00	0.00	0.00	0.00	284.00
TRUST - OTHER TRUST	T-13	6,839.44	0.00	0.00	0.00	6,839.44
Total of All Funds:		2,075,955.25	0.00	0.00	15,519.81	2,091,475.06

Project Description	Project No.	Project Total
UNA VOCE -414 WHITE HORSE PIKE	PB22-5-1P	4,493.75
BENIGNO - 1115 HIGH ST.	PB22-9-2P	310.00
DISTINCTIVE IMAGE-605 WHP	PB23-4-2HP	526.25
Casey & Daniel Huse	PB24-3-1P	367.00
SEAN CARNEY	PB24-3-2P	352.00
Alex Ginevro	PB24-4-1P	505.25
Andrew Tegeler	PB24-4-2P	579.00
Gregory & Charron Bossong	PB24-4-3P	690.00
William Kenney	PB24-4-4P	402.50
VFW POST 1958	PB24-5-3P	250.00
Pioneer Pipe	PD23-005	902.00
PSE&G	PD23-006	3,213.38
Ferreira Construction Inc	PD24-002	2,508.68
GMMW REDEVELOP-202 W ATLANTIC	RD22-12-1R	420.00
Total of All Projects:		<u>15,519.81</u>