



BOROUGH OF HADDON HEIGHTS
COUNCIL WORK SESSION AGENDA
Tuesday, April 2, 2024 at 7:00 pm

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 6, 2024. Meeting notice has also been continually posted on the Borough website."
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT ON AGENDA ITEMS ONLY
5. CAUCUS WORK SESSION:
 - a) Elected Officials Risk Management Seminar – *May 21, 2024, 6:15 pm – Clerk Santosusso*
 - b) Tree Replacement Ordinance – *Councilmember Tom Ottoson*
6. APPROVAL OF MINUTES of the March 19, 2024 Business Meeting
7. BOROUGH ENGINEER'S REPORT:
8. UNFINISHED BUSINESS:

PUBLIC HEARING AND FINAL ADOPTION of Ordinance 2024:1544 – Ordinance Rescinding Ordinance 2024:1541 and Amending Chapter 125-2 of the Code of the Borough of Haddon Heights Entitled Animal License Fee: Exemptions

NEW BUSINESS:

INTRODUCTION OF Ordinance 2024:1545 – An Ordinance Amending Chapter 100 of the Code of the Borough of Haddon Heights Entitled "Vehicles and Traffic" – *One Way Conversion on Garden Street from First Avenue to Crest Avenue*

Resolution 2024:93 – Resolution Authorizing Payment of Bills and Claims for the First Half of April

Resolution 2024:94 – Resolution Approving Change Order #1 (Final) for the FY 2021 NJDOT Trust Fund Reconstruction of Devon Avenue – Phase III
9. PUBLIC COMMENT
10. ADJOURNMENT

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
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FY 2024 Haddon Heights Road Program

Update:

- Our office has submitted to the Engineering Committee estimated costs for Garden Street from 1st Avenue to 2nd Avenue, East High Street from 2nd Avenue to 3rd Avenue, East High Street from 3rd Avenue to 4th Avenue, and Maple Avenue from Glenview Avenue to Devon Avenue.
- Our office will coordinate scope of each roadway with the Engineering Committee once base survey plans are completed.
- Our office will then proceed with completing the preparation of bid documents, plans, and specifications for public bidding of this project in summer / fall 2024 with Garden Street being priority for bidding early summer 2024.

**Camden County CDBG Program Yr 2024 – Architectural Barrier Removal & Access
(Borough Wide - Various Intersections)**

Update:

- This application was submitted prior to the March 4, 2024, with the approved resolution submitted under separate cover.

Previously Reported:

- CDBG indicated the Program will continue grouping the funding allotments to 5 to 7 larger public infrastructure projects (\$150,000 - \$250,000) throughout the County for Program Year 2024 consistent with recent years.
- The Community Development Block Grant (CDBG) program notified the Borough that applications for Year 2024 are due March 4, 2024.
- The Borough of Haddon Heights does not have any Qualified Census Tracts; therefore, eligible projects are very limited.
- Our office recommended submitting an FY2024 application for architectural barrier removal & access which consists of handicap ramps at roadway intersections in close proximity to Borough schools and parks.

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FY 2024 NJDCA Local Recreation Improvement Grant

Previously Reported:

- NJDCA has announced the department would be accepting applications for the NJDCA Local Recreation Improvement Grant Application with an extended deadline of April 16, 2024. This competitive grant program can be utilized to cover costs associated with updating recreation centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities.
- As coordinated with the Mayor and Council, our office will prepare one (1) LRIG application for paving of existing parking lot and playground equipment at Barr Recreation Complex.

FY 2024 NJDOT Municipal Aid Funding Application

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2024 Municipal Aid program with a deadline of July 1, 2023. A resolution for authorizing our office to submit the application is required for the June Council Meeting.
- Our office coordinated with Borough Public Works Superintendent and based on roadway condition and NJDOT scoring criteria, recommend including the remainder of St. Martins Avenue as well as Wynnefield Avenue and New Jersey Avenue.
- Our office submitted an application for this project before the July 1st deadline.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$268,146 towards the construction, inspection, and limited design of this project. Our office will prepare a scope of work proposal and submit same to the Borough Administrator.
- Our office has prepared a scope of work proposal and have submitted same to the Borough Clerk. If the Borough selects Option #1 to utilize five percent (5%) of the final construction cost for design services, a resolution is required to submit NJDOT.

Camden County Open Space 2023

Update:

- The contract was awarded at the March 11th special meeting to the lowest bidder, which was Vulcan Construction, LLC, in the amount of \$57,255.00 for the Base Bid. Contracts have been executed by the contractor and Borough.

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- This project is substantially complete with only remaining items being the surface infield mix and fine grading which will be installed the week of April 1st as weather conditions permit.

Previously Reported:

- Camden County Open Space Preservation Trust Fund Advisory Committee has announced that 2023 application packets are due May 1, 2023. Grants are awarded on a competitive basis up to \$25,000. The Borough, in previous years, could submit up to two (2) applications; however, the County has limited the number of applications to one (1).
- As coordinated with the Mayor and Borough Recreation Committee, our office will prepare one (1) Camden County Open Space Preservation Trust Fund Advisory Committee application for infield improvements to the Girls Major and Minor Softball Fields at the Fitzgerald Memorial Fields.
- The Camden County Open Space Preservation Trust Fund Advisory Committee has announced the grant award recipients. The Borough of Haddon Heights will be receiving a Grant in the amount of \$25,000 towards infield improvements to the Girls Major and Minor Softball Fields at the Fitzgerald Memorial Fields.
- Our office finalized project plans and cost estimates for infield improvements to the Girls Major and Minor Softball Fields at the Fitzgerald Memorial Fields and publicly bid. The bid opening for this project was held on March 5th.

FY 2023 NJDCA Local Recreation Improvement Grant

Previously Reported:

- NJDCA has announced the department would be accepting applications for the NJDCA Local Recreation Improvement Grant Application with a deadline of January 20, 2023. This competitive grant program can be utilized to cover costs associated with updating recreation centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities.
- Our office recommended submitting an application installing all-accessible playground equipment at Hoff's Park.
- A resolution for Borough Council approval was approved at the January 17th Council meeting.
- This application was submitted prior to the January 20th deadline.
- The NJDCA has announced the grant award recipients. The Borough of Haddon Heights will be receiving a NJDCA Local Recreation Improvement Grant in the amount \$76,000 towards improvements to Hoff's Park including all-accessible playground equipment.

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- Our office is coordinating with state contract equipment vendor for materials ordering information, equipment options, and cost estimates. Once equipment options and layouts are provided our office will coordinate with the Recreation Committee for review and comment.

Improvements along Kings Highway (CR 551) from Market Street in Mt. Ephraim to Hopkins Road in Haddon Heights and Audubon

Update:

- Camden County held a Project Meeting on March 22nd, inviting the Municipal Mayors, Council & Commissioners, Police Chiefs, Schools, Borough Engineers and the Business Association's along Kings Highway in Mt. Ephraim, Audubon, and Haddon Heights. Camden County is estimating to award a contract in May of 2024 with construction anticipated to start August 2024 and take approximately 18 months.
- Our office has received the PS&E review package including the project Plans and Specifications from T & M Associates for review and comment. Our office will issue comments to the County the week of April 1st.

Previously Reported:

- Camden County through a shared services agreement with CCMUA, Audubon, Haddon Heights, and Mount Ephraim will complete roadway improvements along Kings Highway. Improvements will include roadway resurfacing/reconstruction, handicap ramp replacement, and sanitary and stormwater sewer video inspection / improvements.
- A kickoff meeting was held on May 26, 2022, with representatives from Camden County, CCMUA, Haddon Heights, Audubon, Mount Ephraim, and the design engineers of T & M Associates.
- The anticipated design schedule in 7 months.
- T & M Associates and Camden County held Stakeholder Meeting #1 on August 22nd to discuss concept plans. Each municipality was provided a set of concept plans to review and provide comments by September 23rd for consideration.
- Regarding the latest concept plans provided at the August 22nd stakeholders Meeting; comments were submitted by the Haddon Heights Shade Tree Commission and the Engineering Committee (effort lead by Councilwoman Russo) to the County for consideration. The County has acknowledged receipt.
- Our office has received and responded to preliminary schematic plans prepared by T & M Associates in regards to the proposed slip lining of the Borough's sanitary sewer mains located along Kings Highway.

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- Our office attended a meeting with T & M Associates and the County Engineer on Wednesday, December 21st to discuss the preliminary schematic plans and our office's response.
- The County is currently coordinating with other utility providers.
- Our office attended a preconstruction meeting on June 28th regarding New Jersey American Water main / service replacements for this project area. Both Haddon Heights and Audubon Police Departments were present at the meeting. NJAW indicated onsite mobilization will commence July 5th with pipe installation beginning on July 11th. NJAW will notify local residents of construction schedule and Camden County will provide the Borough with the website notification.

FY 2023 NJDOT Municipal Aid Funding – St. Martins Avenue – Phase III, Wynnefield Avenue & New Jersey Avenue

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2023 Municipal Aid program with a deadline of July 1, 2022. A resolution for authorizing our office to submit the application was approved at the June Work Session meeting.
- Our office coordinated with Borough Public Works Superintendent and based on roadway condition and NJDOT scoring criteria, recommend including portions of St. Martins Avenue that will not be completed under FY 2022 NJDOT grant funding as well as Wynnefield Avenue and New Jersey Avenue (see attached Location Map).
- Our office submitted an application for this project before the July 1st deadline.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$260,930 towards the construction, inspection, and limited design of this project. Our office will prepare a scope of work proposal and submit same to the Borough Administrator.
- Our office prepared a scope of work proposal and submitted same to the Borough Administrator. The Borough selected Option #1 to utilize five percent (5%) of the final construction cost for design services, via resolution.
- Our office has submitted for NJDOT concurrence regarding our proposal and the Borough resolution.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2024.

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FY 2022 NJDOT Municipal Aid Funding – St. Martins Avenue – Phase II, Wynnefield Avenue & New Jersey Avenue

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2022 Municipal Aid program with a deadline of July 1, 2021. A resolution for authorizing our office to submit the application was approved at the June Council Meeting.
- Our office submitted an application for this project on July 1st.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$250,000 towards construction, inspection, and limited design of this project.
- Our office has prepared a scope of work proposal and have submitted same to the Borough Administrator. It is our understanding the Borough is selecting Option #1 to utilize five percent (5%) of the final construction cost for design services, therefore a resolution is required to submit NJDOT.
- Our office has submitted for NJDOT concurrence regarding our proposal and the Borough resolution.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2022. As coordinated with Dave Taraschi, the scope of the project will be end of Phase I (generally between New Jersey and Wayne Avenue) to between South Park and Prospect Ridge.
- NJDOT concurrence has been received regarding our proposal and the Borough resolution.
- Our office has finalized the bid documents, plans, and specifications for NJDOT PS&E review. This project will be publicly advertised once NJDOT review comments are received and addressed.
- This project was publicly advertised on September 10th and the bid opening was held on October 3rd.
- The contract was awarded at the October 3rd work session meeting to Landberg Construction for the Base Bid in the amount of \$218,487.50.
- The preconstruction meeting was held on October 24th and the contractor has indicated construction will commence the week of November 13th.
- Payment Application #1 has been processed by our office and submitted to the Borough for payment.

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- Construction is substantially complete. Our office has generated a punchlist and is coordinating with the contractor for completion.

FY 2021 NJDOT Municipal Aid Funding – Devon Avenue Phase III & St. Martins Avenue

Update:

- Our office has processed payment application #2 and Change Order #1 (Final) and submitted to the Borough for approval. Once Change Order #1 (Final) is approved by NJDOT, retainage can be released and this project will be closed out.

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2021 Municipal Aid program with a deadline of July 1, 2020. A resolution for authorizing our office to submit the application is required for the June Council Meeting.
- Our office coordinated with Borough Public Works Superintendent and based on roadway condition and NJDOT scoring criteria, recommend including the remainder of Devon Road and St. Martins Avenue starting at Kings Highway.
- The application for this project has been submitted via SAGE on June 30, 2020.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$285,000 towards construction, inspection, and limited design of this project.
- Our office has forwarded a proposal to the Borough for the necessary survey, design, and construction administration associated with the NJDOT Municipal Aid project.
- The NJDOT has issued their approval of the Borough chosen funding option outlined in our submitted proposal and the Borough's associated authorizing Resolution.
- Our office coordinated with the Engineering Committee regarding incorporating additional crosswalks at all cross streets along Devon Avenue to allow for pedestrian traffic from the recreation facilities at Devon Avenue to Haddon Lake Park.
- Our office is finalizing the bid documents, plans, and specifications for NJDOT PS&E review and public bidding. This project can be publicly advertised once NJDOT review comments are received and addressed.
- The Bid Opening for this project was held on June 16, 2022. The apparent low bid exceeded the project funding; therefore, all bids were rejected. The project scope has been reduced in the Base Bid for re-advertisement.
- This project was publicly re-advertised July 8th and the bid opening was July 28th.

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- The contract was awarded at the August 2nd work session meeting to the lowest bidder, which was Charles Marandino, LLC, in the amount of \$231,628.60 for the Base Bid. Contracts have been executed by the contractor and Borough.
- A preconstruction meeting was held on Wednesday, September 21st.
- The Notice to Proceed was issued for Monday, September 26, 2022.
- Construction has commenced with the completion of concrete work throughout the project.
- Construction is substantially complete. Our office will generate a punchlist and coordinate with the contractor for project final completion.
- Contractor has completed punchlist items. Our office is processing closeout documents including final payment and final change order.

FY 2019 Camden County Open Space – Multi-Use Trail Grant

Previously Reported:

- Camden County Open Space Preservation Trust Fund Advisory Committee had announced applications for grant funding were available for constructing recreational trails in Camden County municipalities. Our office submitted an application in September 2019 for constructing a recreational trail in phases from the Norcross-McLaughlin Memorial Dell at Haddon Lake Park to the Devon Avenue recreation facilities. This application was submitted for Phase 1 beginning at the Norcross-McLaughlin Memorial Dell.
- The Borough has been notified that the Borough has been successful in the award of grant funding of \$100,000 for design, construction, and inspection/construction management for Phase 1 of this project.
- As determined by the Borough Engineering Committee, our office will bid this project under the same contract as the FY 2020 NJDOT Municipal Aid Funding – Devon Avenue project as both projects are in close proximity of each other and may be more cost efficient to maximize the grant awards.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2020.

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- Our office attended an onsite meeting on June 24th with representatives of Camden County Engineering Department, Camden County Department of Parks, and Councilman Morgan and Councilman Mrozinski to discuss the scope of this project as well as additional potential pedestrian improvements in the vicinity of Haddon Lake Park. Our office is preparing an overall concept of all pedestrian improvements discussed for review by the Engineering Committee. Upon approval by the Engineering Committee, the overall concept will be submitted to Camden County for review and continued discussion.
- Our office has submitted plans for review by the Camden County Engineer. This project can be publicly advertised once Camden County Engineer review comments are received and addressed.

Lake Street Pump Station Emergency Standby Pumping Equipment

Previously Reported:

- Four (4) bids were received on June 1, 2023, for the above-reference project. Our office reviewed the apparent low bid documents and found the apparent low bidder to be C. Stevenson & Son, Inc., 950 Mt. Holly Road, Edgewater Park, New Jersey, in the amount of \$289,980.50, representing Items 1 through 11 of the Base Bid. Our office issued a recommendation letter to the Borough for review by the Borough Solicitor and certification of funds by the Borough CFO.
- A favorable review has been issued by the Borough Solicitor.
- Contracts have been executed by the contractor as well as performance and payment bond and certificates of insurance have been provided by the contractor. Our office has provided the contracts to the Borough for signature as well as provide the bonds and insurance to the Solicitor for review.
- The preconstruction meeting for this project was held on August 11th at 10am.

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ORDINANCE 2024:1544

**ORDINANCE RESCINDING ORDINANCE 2024:1541 AND AMENDING
CHAPTER 125-2 OF THE CODE OF THE BOROUGH OF HADDON HEIGHTS
ENTITLED ANIMAL LICENSE FEE: EXEMPTIONS**

WHEREAS, in accordance with State statute N.J.S.A. 4:19-15.2 owners of dogs and cats are required to license their animals in the municipality where the animals are housed;

WHEREAS, the Borough has opted to increase the current license fee of \$9.00 for spayed/neutered animals to \$10.00 and the fee for non-spayed/non-neutered animals to from \$12.00 to \$13.00; and

WHEREAS, the Borough desires to change the date by which to license animals from June 30th to March 31st;

WHEREAS, any license obtained after March 31st will incur a \$10.00 late fee;

NOW, THEREFORE BE IT ORDAINED by the Governing Body of the Borough of Haddon Heights that Chapter 213-2 be amended to increase the animal licensing fee to \$10.00 for spayed/neutered animals and to \$13.00 for non-spayed/non-neutered animals as well as to change the date to obtain such license to March 31st.

Introduction: _____

Public Hearing: _____

Final Adoption: _____

Mayor Zachary Houck

Kelly Santosusso, RMC, Borough Clerk

ORDINANCE 2024:1545

**AN ORDINANCE AMENDING CHAPTER 100 OF THE CODE OF THE BOROUGH OF
HADDON HEIGHTS ENTITLED "VEHICLES AND TRAFFIC"**

WHEREAS, the Chapter 100, entitled "Vehicle and Traffic", was created to address certain motor issues not covered by N.J.S.A. 19:1-1 et seq.; and

WHEREAS, the Mayor and Borough Council of the Borough of Haddon Height believe it to be in the best interest of the public's health, safety and welfare to amend Section 100-18, One-way Streets as set forth herein in a manner consistent with State Law; and

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Heights, County of Camden and State of New Jersey as follows:

Section 1: §100-18, One-way Streets, is amended to add the following:

<u>Name of Street</u>	<u>Direction</u>	<u>Location</u>	<u>Parking Permitted</u>
Garden Street	North	From First Avenue to Crest Avenue	___

SECTION 2: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3: If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

SECTION 4: This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

Introduced: _____

Public Hearing: _____

Adopted: _____

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:93

**RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS
FOR THE FIRST HALF OF APRIL**

April 2, 2024

Per Attached:

<i>Current Fund</i>	197,563.23
School Taxes	1,252,458.00
Appropriated Reserves	0.00
Escrow Fund	975.00
Grant Fund	40,103.56
Capital Fund	0.00
Trust – Dog	0.00
<i>Trust Fund</i>	8,171.35
Total Per Attached	<u>1,499,271.14</u>

<i>Payroll</i>	
Current Fund	104,558.87
Grant Fund	0.00
Trust Fund	0.00
Total Payroll	<u>104,558.87</u>

Total 1,603,830.01

Date: April 2, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes First Enc Date Range: First to 12/31/24
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Include Project Line Items: Yes
 Open: N Paid: N Void: N
 Rcvd: Y Held: N Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y
 Include Non-Budgeted: Y

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk	Enc Date	First Rcvd	Chk/Void	1099	Invoice
AMAZ005 AMAZON CAPITAL SERVICES											
24-00301 03/25/24 AMAZON INVOICES											
1 IPHONE PROTECTOR/CLICKER	29.47	4-01-20-100-311		B Office Supplies	R	03/25/24	03/28/24				11CF-7D3F-JY37 N
2 GOJO FOAM HANDWASH	49.98	4-01-20-100-311		B Office Supplies	R	03/25/24	03/28/24				19XL-R7JT-W74V N
3 MEMO HOLDER	18.99	4-01-20-100-311		B Office Supplies	R	03/25/24	03/28/24				1YNF-GP79-1M3T N
	98.44										
Vendor Total:	98.44										

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk	Enc Date	First Rcvd	Chk/Void	1099	Invoice
ARTP ART PRESS											
24-00325 03/28/24 WINDOW ENVELOPES											
1 WINDOW ENVELOPES	350.00	4-01-20-100-311		B Office Supplies	R	03/28/24	03/28/24				9844 N
Vendor Total:	350.00										

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk	Enc Date	First Rcvd	Chk/Void	1099	Invoice
AUDUB BOROUGH OF AUDUBON											
24-00291 03/22/24 SSA DPW AND COURT APRIL 2024											
1 SSA DPW APRIL 2024	85,026.95	4-01-42-465-202		B Audubon - Public Works	R	03/22/24	03/28/24				N
2 SSA COURT APRIL 2024	12,628.50	4-01-43-490-201		B Court - Shared Service	R	03/22/24	03/28/24				N
	97,655.45										
Vendor Total:	97,655.45										

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk	Enc Date	First Rcvd	Chk/Void	1099	Invoice
AUDUH AUDUBON HARDWARE											
24-00305 03/26/24 SILICONE											
1 SILICONE	7.99	4-01-26-315-205		B Vehicle Maint - Police	R	03/26/24	03/28/24				177144 N
Vendor Total:	7.99										

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk	Enc Date	First Rcvd	Chk/Void	1099	Invoice
BACHA BACH ASSOC PC											
23-00729 08/17/23 Escrow:Engineering 2022											
1 Escrow:Engineering Aug 2022	75.00	PB22-9-1P		P HINDMARCH 243 SEVENTH AVE.	R	08/17/23	03/28/24				25463 N

Vendor #	Name	PO #	PO Date	Description	Item Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Date	Invoice	Excl	
GREATAME GREATAMERICA FINANCIAL SVCS																			
24-00300		03/25/24		POSTBASE MAILING APRIL 2024		195.00	4-01-20-100-516			B	Service Contracts	R	03/25/24	03/28/24		36165757		1099	Excl
Vendor Total: 195.00																			
HEI HAINESPORT ENTERPRISES, INC																			
24-00147		02/15/24		REPAIR GARBAGE TRUCK		43,850.00	4-01-44-904-282			B	Capital Improvement Fund-Public Works	R	02/15/24	03/28/24					N
Vendor Total: 43,850.00																			
HHBOR HADDON HEIGHTS BOROUGH																			
24-00288		03/17/24		POLICE OUTSIDE- w/E 3/17/2024		2,975.00	PD23-005			P	Pioneer Pipe	R	03/20/24	03/20/24			W/E 3/17/2024	N	
				POLICE ADMIN w/E 3/17/2024		446.25	PD23-005			P	Pioneer Pipe	R	03/20/24	03/20/24			W/E 3/17/2024	N	
				POLICE VEHICLE w/E 3/17/2024		525.00	PD23-005			P	Pioneer Pipe	R	03/20/24	03/20/24			W/E 3/17/2024	N	
Vendor Total: 3,946.25																			
HHEDU HADDON HEIGHTS BD OF EDUCATION																			
24-00289		03/17/24		POLICE OUTSIDE- w/E 3/17/2024		510.00	PD23-006			P	PSE&G	R	03/17/24	03/20/24			W/E 3/17/2024	N	
				POLICE ADMIN w/E 3/17/2024		76.50	PD23-006			P	PSE&G	R	03/17/24	03/20/24			W/E 3/17/2024	N	
				POLICE VEHICLE w/E 3/17/2024		90.00	PD23-006			P	PSE&G	R	03/17/24	03/20/24			W/E 3/17/2024	N	
Vendor Total: 676.50																			
HHEDU HADDON HEIGHTS BD OF EDUCATION																			
24-00290		03/22/24		TAXES APRIL 2024		1,252,458.00	4-01-55-001-001			B	Local School Taxes Payable	R	03/22/24	03/28/24					N
Vendor Total: 1,252,458.00																			
HHLIB HADDON HEIGHTS LIBRARY																			
24-00292		03/22/24		LIBRARY APRIL 2024		25,305.08	4-01-29-390-288			B	Maint Free Public Library	R	03/22/24	03/28/24					N
Vendor Total: 25,305.08																			

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099	Excl
PHOEA	PHOENIX ADVISORS, LLC	24-00318	03/28/24	2023 CONTINUING DISCLOSURE	3-01-20-130-205		1,600.00		B	Finance - Professional Finance Services	R	03/28/24	03/28/24	12298		N	
				Vendor Total:			1,600.00										
POSER	USPS - WINDOW SERVICE	24-00311	03/26/24	BULK MAIL PERMIT #1027	4-01-20-100-212		320.00		B	Postage	R	03/26/24	03/28/24			N	
				Vendor Total:			320.00										
PSEGR	PSE&G	24-00324	03/28/24	PSE&G FEBRUARY 2024 (2)													
				1 E ATLANTIC AVE TRAF SIGNAL	4-01-31-435-288		25.58		B	Street Lighting	R	03/28/24	03/28/24			N	
				2 DEVON AVE TRAF SIGNAL	4-01-31-435-288		25.58		B	Street Lighting	R	03/28/24	03/28/24			N	
				Vendor Total:			51.16										
RETRO	THE RETROSPECT	24-00313	03/26/24	LEGAL ADS 3/8 - 3/15													
				1 LEGAL ADS 3/8 - 3/15	4-01-20-120-217		205.96		B	Clerk - Legal Advertising	R	03/26/24	03/28/24	20465		N	
				24-00314 03/27/24 3/22 AD-ADOPT ORD 2024-1544													
				1 3/22 AD-ADOPT ORD 2024-1544	4-01-20-120-217		44.91		B	Clerk - Legal Advertising	R	03/27/24	03/28/24	20470		N	
				Vendor Total:			250.87										
SHUTS	SHUTE'S TREE SERVICE	24-00229	03/08/24	Dead Tree Removal:1915 NJ Ave													
				1 Dead Tree Removal:1915 NJ Ave	4-01-26-290-302		2,750.00		B	Public Works - Tree Maintenance	R	03/08/24	03/28/24			N	
				Vendor Total:			2,750.00										
SUPEV	SUPERIOR VISION INSURANCE NGL	24-00304	03/26/24	VISION APRIL 2024													
				1 VISION APRIL - POLICE	4-01-23-220-247		756.45		B	Vision Plan	R	03/26/24	03/28/24	811186		N	

Vendor #	Name	PO #	PO Date	Description	Amount	Charge Account	Contract PO Type	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099	Excl
SUPEV	SUPERIOR VISION INSURANCE NGL	24-00304	03/26/24	VISION APRIL 2024	Continued											
				2 VISION APRIL - RETIREES	90.72	4-01-23-220-247		B	Vision Plan	R	03/26/24	03/28/24		811189	N	
				3 VISION APRIL - NONCONTRACT	61.09	4-01-23-220-247		B	Vision Plan	R	03/26/24	03/28/24		811188	N	
				4 VISION APRIL - GWU	0.00	4-01-23-220-247		B	Vision Plan	R	03/26/24	03/28/24		811187	N	
					908.26											
				Vendor Total:	908.26											
VER33	VERIZON	24-00322	03/28/24	MARCH 2024 PHONES (2)												
				1 856-546-5750	42.19	4-01-31-440-216		B	Regular Telephones	R	03/28/24	03/28/24			N	
				Vendor Total:	42.19											
VER1W	VERIZON WIRELESS	24-00321	03/28/24	CELL PHONES MARCH 2024												
				1 923331258-00001	574.42	4-01-31-440-216		B	Regular Telephones	R	03/28/24	03/28/24			N	
				2 923331258-00001	518.98	4-01-25-265-256		B	Fire - Computer Maintenacne	R	03/28/24	03/28/24			N	
				3 920242421-00001	114.03	4-01-31-440-216		B	Regular Telephones	R	03/28/24	03/28/24			N	
				4 821617043-00001	152.04	4-01-31-440-216		B	Regular Telephones	R	03/28/24	03/28/24			N	
					1,359.47											
				Vendor Total:	1,359.47											
YCGINC	YCG, INC	24-00206	03/01/24	WATCHGUARD 4RE VIDEO SYSTEM												
				1 WATCHGUARD 4RE VIDEO SYSTEM	1,915.00	T-13-56-860-805		B	Reserve Police Forfeiture (503)	R	03/01/24	03/28/24		105-3510	N	
				Vendor Total:	1,915.00											
Total Purchase Orders: 46 Total P.O. Line Items: 70 Total List Amount: 1,500,871.14 Total Void Amount: 0.00																

Totals by Year-Fund									
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total			
CURRENT FUND	3-01	1,600.00	0.00	0.00	0.00	1,600.00			
CURRENT FUND	4-01	1,450,021.23	0.00	0.00	0.00	1,450,021.23			
	4-13	0.00	0.00	0.00	4,622.75	4,622.75			
ESCROW FUND-PLANNING BOARD	4-17	0.00	0.00	0.00	975.00	975.00			
	Year Total:	1,450,021.23	0.00	0.00	5,597.75	1,455,618.98			
GRANT FUND	G-02	40,103.56	0.00	0.00	0.00	40,103.56			
TRUST - OTHER TRUST	T-13	3,548.60	0.00	0.00	0.00	3,548.60			
	Total of All Funds:	1,495,273.39	0.00	0.00	5,597.75	1,500,871.14			

Project Description	Project No.	Project Total
HINDMARCH 243 SEVENTH AVE.	PB22-9-1P	312.00
Leenman 710 Station Avenue	PB23-12-2P	331.50
KEITH & BETH BORCHERS	PB24-2-1P	331.50
Pioneer Pipe	PD23-005	3,946.25
PSE&G	PD23-006	676.50
Total of All Projects:		<u>5,597.75</u>

RESOLUTION 2024:94

**RESOLUTION APPROVING CHANGE ORDER #1 (FINAL)
FOR THE FY2021 NJDOT TRUST FUND
RECONSTRUCTION OF DEVON AVENUE – PHASE III**

WHEREAS, it was necessary to make changes to the contract amount based on Supplemental Items and maximizing the NJDOT Municipal Aid grant; and is within the allocated construction costs of the grant; and

WHEREAS, Change Order #1 (Final) was developed to itemize and authorize those changes; and

WHEREAS, Change Order #1 reflects adjustments to final contract value based on final quantities to be installed and results in a 5.11% increase from \$231,628.60 to \$243,454.23;

WHEREAS, the Chief Financial Officer has certified that these funds will be encumbered from *#TO BE PROVIDED*, FY2021 NJDOT Trust Fund, Reconstruction of Devon Avenue – Phase III.

NOW THEREFORE BE IT RESOLVED that the above Change Order #1 (Final) is hereby approved by the Governing Body of the Borough of Haddon Heights in the County of Camden and in the State of New Jersey.

Date: April 2, 2024

BOROUGH OF HADDON HEIGHTS

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Borough Clerk for the Borough of Haddon Heights do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution adopted at a public meeting of the Governing Body held on April 2, 2024.

Kelly Santosusso, RMC, Borough Clerk