



BOROUGH OF HADDON HEIGHTS  
COUNCIL WORK SESSION MINUTES  
Tuesday, March 5, 2024, 7:00 pm

Mayor Houck called the meeting to Order at 7:00 pm. and then read the following statement:

OPEN PUBLIC MEETINGS ACT STATEMENT:

“In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 6, 2024.” *Notice has also been posted on the Borough website.*

ROLL CALL:

Mayor Houck asked the Clerk for roll call.

Under roll call, Council President Morgan, Councilmembers Ottoson, Philipps, Russo, Pagan and Harron were present as well as Borough Solicitor Howard Long and Clerk Kelly Santosusso.

PLEDGE OF ALLEGIANCE:

Mayor Houck asked all to stand for the Pledge of Allegiance and a moment of silence.

PUBLIC COMMENT ON AGENDA ITEMS ONLY:

Mayor Houck opened Public Comment on Caucus and Agenda items only.

Seeing no movement, Mayor Houck closed the public comment portion of the meeting.

CAUCUS WORK SESSION:

Tanner Brewing Request for Outdoor Seating

Councilman Ottoson explained that Tanner Brewing had a requirement to come to Council to reach an agreement regarding outdoor seating. He said he is in favor of the proposed outdoor seating as it will help in the operation of the business. The question was raised if this were approved by Council, how would it be memorialized. Solicitor Long advised by an Agreement or a Resolution but noted that he did not see a plan it would had been provided to Mayor and Council. He noted that outdoor seating is extremely popular since the Governor signed an Executive Order to extend outdoor seating permitted during the Pandemic. Long mentioned that part of the seating would be located in the public right of way. Borough Engineer Steve Bach said there is a plan on file with the Planning Board that is very specific and includes an analysis. He advised that he thinks we can get a path to traverse through the tables to allow access; his office will work with the business owner. Discussion ensued regarding the proposed stanchions and they would be set up.

Joe Gentile, owner of Tanner Brewing and residing at 1410 Sycamore Street came forward to speak. Mr. Gentile asked for clarification as he was under the impression consideration of approval would be this meeting. Steve Bach will provide a letter of compliance and will e-mail all photos to Mayor and Council. The goal is to make sure all conditions are met before the next Council meeting. Clerk Santosusso was asked to place Tanner Brewing on the March 19<sup>th</sup> Business Meeting Agenda as a Caucus item.

#### APPROVAL OF MINUTES of the February 20, 2024 Business Meeting

Mayor Houck asked for a motion to adopt the Minutes of the February 20, 2024 Business Meeting. Motion was moved by Councilmember Pagan, seconded by Councilmember Russo. All members were in favor.

#### APPROVAL OF EXECUTIVE SESSION MINUTES of the February 20, 2024 Business Meeting

Mayor Houck asked for a motion to approve the Executive Session Minutes of the February 20, 2024 Business Meeting. Motion was moved by Councilmember Philipps, seconded by Councilmember Pagan. All members were in favor.

#### BOROUGH ENGINEER'S REPORT:

Steve Bach, 304 White Horse Pike – submitted written report but will highlight the following:

This year's Community Development Block Grant application was submitted on behalf of the Borough for additional handicap ramps.

His office submitted a strong application paving of the Cabin parking lot and additional recreation equipment at Hoff's Park.

Kings Highway Paving – received three documents from the County which will be reviewed by his office. County is asking all three Boroughs to sign off on the sewer certification. He reported the March 22<sup>nd</sup> outreach meeting scheduled by the County Superintendent's office to be held at the Audubon Recreation Center. Hoping to see the paving this summer.

Bach stated that much of the Sanitary Sewer Asset Management will be removed from the Engineer's Report going forward but the Lake Street Pump Station project will remain.

#### UNFINISHED BUSINESS:

**PUBLIC HEARING AND FINAL ADOPTION of Ordinance 2024:1542 – An Ordinance Authorizing Salaries, Wages And Reimbursements To Be Paid To Non-Contractual Employees of the Borough of Haddon Heights**

Mayor Houck asked for a motion to open the Public Hearing on Ordinance 2024:1542. Motion was moved by Councilmember Pagan, seconded by Councilmember Russo. All members were in favor.

Seeing and hearing no movement, Mayor Houck asked for a motion to close the Public Hearing on Ordinance 2024:1542. Motion was moved by Council President Morgan, seconded by Councilmember Harron. All members were in favor.

Mayor Houck asked for a motion to adopt Ordinance 2024:1542. Motion was moved by Councilmember Morgan seconded by Councilmember Pagan. Upon a roll call vote, all members voted yes.

PUBLIC HEARING AND FINAL ADOPTION of BOND ORDINANCE 2024:1543 –“BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$2,151,233 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$1,795,787; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING”

Mayor Houck asked for a motion to open the Public Hearing on BOND ORDINANCE 2024:1543. Motion was moved by Councilmember Russo, seconded by Councilmember Ottoson. All members were in favor.

Seeing and hearing no movement, Mayor Houck asked for a motion to close the Public Hearing on BOND ORDINANCE 2024:1543. Motion was moved by Councilmember Pagan, seconded by Councilmember Russo. All members were in favor.

Mayor Houck asked for a motion to adopt BOND ORDINANCE 2024:1543. Motion was moved by Councilmember Philipps, seconded by Councilmember Russo. Upon a roll call vote, all members voted yes.

NEW BUSINESS:

Mayor Houck read aloud Resolutions 2024:77 through 2024:84.

Resolution 2024:77 – Resolution of the Borough of Haddon Heights Authorizing the Borough Engineer to Design, Inspect and Publicly Bid the Reconstruction of Maple Avenue from Devon Avenue To Glenview Avenue Project

Resolution 2024:78 – Resolution of the Borough of Haddon Heights Authorizing the Borough Engineer to Design, Inspect and Publicly Bid the 8<sup>th</sup> Avenue Drainage Improvements Project

Resolution 2024:79 – Resolution Authorizing the Borough Engineer To Make Application and the Mayor to Execute A Camden County Community Development Block Grant Agreement for Program Year 2024

Resolution 2024:80 – Resolution of the Borough of Haddon Heights Authorizing the Borough Engineer to Design, Inspect and Publicly Bid the Reconstruction of the East High Street Project

Resolution 2024:81 – Resolution of the Borough of Haddon Heights Authorizing the Borough Engineer to Design, Inspect and Publicly Bid the Reconstruction of East High Street From 3<sup>rd</sup> Avenue to 4<sup>th</sup> Avenue Project

Resolution 2024:82 – Resolution of the Borough of Haddon Heights Authorizing the Borough Engineer to Design, Inspect and Publicly Bid the Reconstruction of the Garden Street Project

Resolution 2024:83 – Resolution Authorizing Payment of Bills and Claims for the First Half of March

Resolution 2024:84 – A Resolution Providing For A Meeting Not Open to the Public In Accordance With The Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. *1.) Contract Matter Related to Camden County Open Space Grant. Discussion is expected to be ½ hr. in duration. Formal action may be taken on the foregoing item following Executive Session*

Mayor Houck asked for a motion to adopt Resolutions 2024:77 through 2024:84. Motion was moved by Councilmember Pagan, seconded by Councilmember Harron. Upon a roll call vote, all members voted yes.

PUBLIC COMMENT:

Mayor Houck opened Public Comment on any matter.

Seeing no movement or comment, Mayor Houck closed the Public Comment portion.

Mayor Houck announced that Council will recess into Executive Session and asked all to exit Council Chambers.

EXECUTIVE SESSION: 7:24 pm

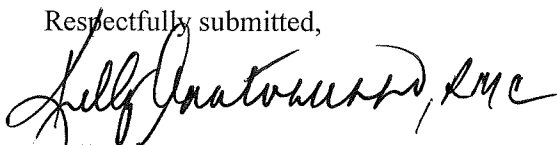
Following Executive Session, Mayor and Council returned to open session. Mayor Houck asked for a motion to come out of Executive Session. Motion was moved by Councilmember Pagan, seconded by Council President Morgan. All members were in favor. 7:47 pm

ADJOURNMENT:

With no business to act upon, Mayor Houck asked for a motion to adjourn the meeting. Motion was moved by Councilmember Russo, seconded by Councilmember Harron. All members were in favor.

Time: 7:48 pm

Respectfully submitted,



Kelly Santosusso, RMC, CMR  
Borough Clerk



## Monthly Report for February 2024

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**Average Response Time: 1.97 Minutes**

**Average On Location Time: 5.05 Minutes**

Transports - 143

Refusals – 55

Recalls – 28

Standbys – 3

DOA – 3

Public Assist – 0

Unfounded – 1

Handled by Mutual Aid – 0

**Total Handled by BLS 9: 233 (Barrington: 55 Heights: 48 Runnemedede: 93 M.A.: 37)**

**Barrington Average Response Time: 1.93 min**

**Barrington Average on Location Time: 3.64 min**

**Haddon Heights Average Response Time: 1.71 min**

**Haddon Heights Average on Location Time: 4.51 min**

**Runnemedede Average Response Time: 2.12 min**

**Runnemedede Average on Location Time: 5.82 min**



# Haddon Heights & Barrington Fire Department

608 REAR STATION AVE  
HADDON HEIGHTS, NJ 08035  
856-546-7135

Office of the Fire Chief

**Incidents from February 1, 2024 to February 29, 2024:**

Calls in Haddon Heights: 20

Calls in Barrington: 18

Calls to Mutual Aid: 7

Calls to Highway: 2

**TOTAL: 47**

Average Firefighters per call: 5

Career staff calls: 27

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'JP Hales, Jr.'.

Joseph P. Hales, Jr.

Fire Chief

INCIDENT I	INCIDENT I	STATUS	INCIDENT I	DISPATCH	1ST ARRIVI	SHIFT	# of Responding FF
HHFD-2024	#####	Authorized	209 CREST	Investigate	Squad 2	Daytime - C	4
HHFD-2024	#####	Authorized	429 COPL	DIABETIC	Squad 2	Daytime - C	4
HHFD-2024	#####	Authorized	1700 SYCAI	Wires Burn	Squrt 2	Non Duty C	8
HHFD-2024	#####	Authorized	407 READII	INCIDENTA	Squad 2	Daytime - C	5
HHFD-2024	#####	Authorized	1206 CLEM	CARDIAC EI	Squad 2	Daytime - C	5
HHFD-2024	#####	Authorized	BLACK HOF	Vehicle Fir	--	Daytime - C	5
HHFD-2024	#####	Authorized	21 E ATLAN	ALARM SYS	Squad 2	Daytime - C	3
HHFD-2024	#####	Authorized	1102 S PAR	Natural Ga:	Chief 2	Non Duty C	7
HHFD-2024	#####	Authorized	1100 PROS	Natural Ga:	Squrt 2	Non Duty C	6
HHFD-2024	#####	Authorized	SHREVE AV	MVA w/ Inj	Chief 2	Non Duty C	9
HHFD-2024	#####	Authorized	59 E BROW	Apartment --		Non Duty C	4
HHFD-2024	#####	Authorized	1500 SYCAI	Miscellane	Support 2	Daytime - C	4
HHFD-2024	#####	Authorized	800 KINGS	ALARM SYS	Squad 2	Daytime - C	3
HHFD-2024	#####	Authorized	1202 CLEM	Building	Chief 2	Non Duty C	11
HHFD-2024	#####	Authorized	1923 PROS	UNCONSCI	Squad 2	Daytime - C	4
HHFD-2024	#####	Authorized	286 ROUTE	MVA w/ Inj	Battalion 2	Daytime - C	4
HHFD-2024	#####	Authorized	517 4TH A\	Investigate	Squad 2	Daytime - C	4
HHFD-2024	#####	Authorized	415 9TH A\	Animal Res	Squad 2	Daytime - C	4
HHFD-2024	#####	Authorized	426 CLEME	Natural Ga:	Chief 2	Non Duty C	8
HHFD-2024	#####	Authorized	105 YALE R	Dwelling --		Non Duty C	9
HHFD-2024	#####	Authorized	800 KINGS	ALARM SYS	Squad 2	Daytime - C	5
HHFD-2024	#####	Authorized	1029 CHES	Natural Ga:	Squad 2	Daytime - C	5
HHFD-2024	#####	Authorized	ATLANTIC /	Highway H:	Engine 2	Daytime - C	4
HHFD-2024	#####	Authorized	1140 DAVI	Investigate	Engine 2	Daytime - C	4
HHFD-2024	#####	Authorized	1625 CEDA	Natural Ga:	Engine 2	Daytime - C	4
HHFD-2024	#####	Authorized	407 AUSTII	Dwelling	Chief 2	Non Duty C	13
HHFD-2024	#####	Authorized	940 LENTO	Incidental	Squrt 2	Nights - Du	6
HHFD-2024	#####	Authorized	4 KINGS H\	ALARM SYS	Squrt 2	Non Duty C	5
HHFD-2024	#####	Authorized	301 2ND A'	EMS Assist	Squad 2	Daytime - C	7
HHFD-2024	#####	Authorized	392 TAVIST	UNCONSCI	Squad 2	Daytime - C	4
HHFD-2024	#####	Authorized	223 E ATLA	ALARM SYS	Squad 2	Daytime - C	4
HHFD-2024	#####	Authorized	280 WHITE	UNCONSCI	Squad 2	Daytime - C	4
HHFD-2024	#####	Authorized	1 COMMEF	Vehicle Fir	Squrt 2	Non Duty C	5
HHFD-2024	#####	Authorized	1 COMMEF	ALARM SYS	Squrt 2	Non Duty C	5
HHFD-2024	#####	Authorized	206 WHITE	CARDIAC EI	Squad 2	Daytime - C	4
HHFD-2024	#####	Authorized	112 BLACK	Building	--	Daytime - C	4
HHFD-2024	#####	Authorized	301 OAK A'	ALARM SYS--		Non Duty C	2
HHFD-2024	#####	Authorized	295 ROUTE	Vehicle Fir	Squad 2	Daytime - C	3
HHFD-2024	#####	Authorized	1512 PROS	Incidental	Battalion 2	Non Duty C	5
HHFD-2024	#####	Authorized	150 SHREV	EMS Assist	Squrt 2	Non Duty C	5
HHFD-2024	#####	Authorized	59 E BROW	Building	Chief 2	Non Duty C	10
HHFD-2024	#####	Authorized	34 E PINE S	Dwelling	Squrt 2	Non Duty C	8
HHFD-2024	#####	Authorized	522 AUSTII	Natural Ga:	Station 2	Non Duty C	5
HHFD-2024	#####	Authorized	1228 SYLV/	Dewatering	Chief 2	Non Duty C	3
HHFD-2024	#####	Authorized	218 ADAM	Investigate	Squad 2	Daytime - C	4
HHFD-2024	#####	Authorized	453 MANSI	Natural Ga:	Squad 2	Daytime - C	4