



BOROUGH OF HADDON HEIGHTS
COUNCIL BUSINESS MEETING AGENDA

Tuesday, February 20, 2024 at 7:00 pm

1. OPEN PUBLIC MEETING ACT STATEMENT

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 6, 2024." *Meeting notice has also been continually posted on the Borough website.*

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

4. PUBLIC COMMENT ON AGENDA ITEMS ONLY

5. CAUCUS WORK SESSION:

6. APPROVAL OF MINUTES of the February 6, 2024 Work Session Meeting

7. APPROVAL OF EXECUTIVE SESSION MINUTES of the February 6, 2024 Work Session Meeting

8. COUNCIL MEMBER REPORTS:

9. MAYOR'S REPORT:

10. UNFINISHED BUSINESS:

PUBLIC HEARING AND FINAL ADOPTION of Ordinance 2024:1539 – An Ordinance Establishing a Sewer Department Within the Borough of Haddon Heights, County of Camden and State of New Jersey and Authorizing the Adoptions of Certain Connection Fees and Sewer Service Charges

PUBLIC HEARING AND FINAL ADOPTION of BOND ORDINANCE 2024:1540 – BOND ORDINANCE AUTHORIZING THE INSTALLATION AND IMPROVEMENTS OF VARIOUS SIDEWALKS IN THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$2,248,100 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$2,135,695; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

PUBLIC HEARING AND FINAL ADOPTION of Ordinance 2024:1541 – Ordinance Amending Chapter 125-2 of the Code of the Borough of Haddon Heights Entitled Animal License Fee: Exemptions

NEW BUSINESS:

INTRODUCTION of Ordinance 2024:1542 – An Ordinance Authorizing Salaries, Wages And Reimbursements To Be Paid To Non-Contractual Employees of the Borough of Haddon Heights

BOROUGH OF HADDON HEIGHTS
COUNCIL BUSINESS MEETING AGENDA
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Public Hearing and Final Adoption of Ordinance 2024:1542 is scheduled for Tuesday, March 5, 2024 at approximately 7:00 pm in the Municipal Building located at 625 Station Avenue, Haddon Heights, New Jersey.

INTRODUCTION of BOND ORDINANCE 2024:1543 - "BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$2,151,233 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$1,795,787; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING"

Public Hearing and Final Adoption of BOND ORDINANCE 2024:1543 is scheduled for Tuesday, March 5, 2024 at approximately 7:00 pm in the Municipal Building located at 625 Station Avenue, Haddon Heights, New Jersey.

Resolution 2024:67 – Resolution Approving Certified List of Fire Department Volunteers Eligible for Length of Service Awards Program (LOSAP) for the Year 2023

Resolution 2024:68 – Resolution Authorizing A Shared Services Agreement By and Between the Borough of Haddon Heights and the Borough of Barrington For The Provision of Fire Fighting Services and In Accordance With N.J.S.A. 40A:65-1 Et Seq.

Resolution 2024:69 – Resolution Authorizing Transfers of Appropriation Reserves

Resolution 2024:70 – Resolution Authorizing North Star Vets Animal Hospital to Provide Services To Stray Animals

Resolution 2024:71 – Resolution Authorizing Payment of Bills and Claims for the Second Half of February

Resolution 2024:72 – Resolution Amending Resolution 2024:31 Resolution Concerning Appointments *TO BE PROVIDED Tuesday, February 20th*

Resolution 2024:73 – A Resolution of the Borough of Haddon Heights Authorizing Application By the Borough Engineer To The New Jersey Department of Community Affairs for the Paving of Existing Parking Lot And Playground Equipment At Barr Recreation Complex

Resolution 2024:74 – A Resolution Providing For A Meeting Not Open to the Public In Accordance With The Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. *1.) Discussion related to attorney-client privileged matter regarding local business. Discussion is expected to be ½ hr. in duration. Formal action may be taken on the foregoing item following Executive Session.*

11. PUBLIC COMMENT

12. ADJOURNMENT

ORDINANCE 2024:1539

AN ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS ESTABLISHING A SEWER DEPARTMENT WITHIN THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AND AUTHORIZING THE ADOPTIONS OF CERTAIN CONNECTION FEES AND SEWER SERVICE CHARGES

WHEREAS, the Sewer Department of the Borough of Haddon Heights has been ignored, dormant and ineffective for several years, notwithstanding the existence of Chapter 365, Article II, §365-16 through §365-20 of the Code of the Borough of Haddon Heights, adopted on April 14, 1981 and amended in its entirety on May 21, 1991; and

WHEREAS, as a result, the sewer collection system has been seriously neglected causing a crisis in the existing conditions of the force mains, gravity lines and pump stations located throughout the Borough of Haddon Heights; and

WHEREAS, a preliminary investigation by the Borough's Engineer has determined that the associated cost estimates for the rehabilitation of Borough's gravity sanitary sewer mains and associated manholes totals in excess of \$17,000,000; and

WHEREAS, these engineering estimates do not include any rehabilitation costs for the Borough's pump stations or force mains; and

WHEREAS, nearly all other municipalities within the County of Camden have established a working, active and revenue generating Sewer Department in order to fulfill the governing body's obligation and responsibility to protect the health, safety and welfare of such municipalities; and

WHEREAS, the current governing body cannot determine the last time a significant investment or borrowing was made to protect and/or maintain the Borough's existing sewer collection system, a portion of which is nearly a century old; and

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Heights, County of Camden and State of New Jersey as follows:

SECTION 1: Chapter 365, Article II, §365-16 through §365-20 of the Code of the Borough of Haddon Heights is hereby rescinded and revoked in its entirety and replaced with the following:

SEWER DEPARTMENT

§365-16 CREATION.

Pursuant to N.J.S.A. 40A:26A-1 *et seq.* (the Sewerage Act), the Borough of Haddon Heights hereby created the Borough Sewer Department for purposes of acquiring, constructing, and operating sewerage facilities, including all plants, lines, pumps and equipment pertaining thereto, within the Borough. The Borough Sewer Department shall operate the sewerage facilities completed pursuant to the Sewerage Act in accordance with the Sewerage Act.

§365-17 SEWER CHARGES.

(A) The Borough shall charge fees for sewer connection and service as established annually by Ordinance of the Borough Council. Sewer connection fees shall be due and payable as and when such sewer connection(s) is applied for. Sewer service fees shall be billed annually by the Borough and shall be due and payable by May 1 of each calendar year and for the ensuing calendar year.

(B) The owner of a property which is abandoned or becomes unoccupied for a continuous period of one year, may apply to the Borough for cancellation of the sewer account for such property and for any refund of current year sewer charges only as follows:

- (1) The owner must notify the Borough Tax Collector in writing that the property has been unoccupied for a continuous period of one year. Such notice must include the original date of termination of occupancy and must include written proof that water service (excluding fire) has been terminated at the property for a continuous period of one year.
- (2) Upon receipt of such notice and the required proof, the Tax Collector will cancel the sewer bill for the current year forward and will refund any payments made for the current tax year, if any. No refund for any payments for prior tax years will be given.
- (3) If the property later is to be occupied, the property owner must pay a new sewer connection charge for each domestic consumer unit applicable to the property.

§365-18 SCHEDULE OF DOMESTIC CONSUMER UNITS FOR SEWER SERVICE CHARGES.

The schedule set forth as Exhibit "A" will be used to calculate the **sewer** service charge for each customer or property within the Borough.

§365-19 EXEMPTION FROM SEWER SERVICE FEES.

The following properties shall be exempt from the sewer service fee:

One-family detached and attached townhomes and condominium units which are occupied solely by persons who are:

- (A) Sixty-five years old or older;
- (B) Permanently and totally disabled as determined by the Social Security Administration; or
- (C) The surviving spouse of the household who is over the age of 55 years; and
- (D) Qualify for a tax deduction under N.J.S.A. 54:4-8:40 *et seq.*

§365-20 SEWER CONNECTION FEES AND SEWER SERVICE CHARGES.

(A) The initial sewer connection fee charge shall be calculated annually by the Borough's financial advisor or Auditor and shall be adopted in accordance with its annual fee Ordinance.

(B) The initial sewer service charge shall commence upon adoption and publication of this ordinance as required by law shall be established as \$120.00 annually per Equivalent Dwelling Unit. Said amount, paid annually with the billing cycle established by this Ordinance.

SECTION 2: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3: If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

SECTION 4: This Ordinance shall take effect immediately upon final passage and publication in accordance with law but no sooner than May 1, 2024 and filing with New Jersey Department of Community Affairs and appropriate County and State Agencies.

SECTION 5: This Ordinance shall take effect immediately upon final passage and publication as required by law.

Introduced:

FEBRUARY 6, 2024

Public Hearing:

Adopted:

Mayor Zachary Houck

ATTEST:

Kelly Santosusso, RMC, Borough Clerk

BOROUGH OF HADDON HEIGHTS, NEW JERSEY

ORDINANCE 2024:1540

BOND ORDINANCE AUTHORIZING THE INSTALLATION AND IMPROVEMENTS OF VARIOUS SIDEWALKS IN THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$2,248,100 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$2,135,695; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

BE IT ORDAINED by the Borough Council of the Borough of Haddon Heights, County of Camden, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Borough of Haddon Heights, County of Camden, New Jersey ("Borough").

Section 2. It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Borough from all sources for the purposes stated in Section 7 hereof is \$2,248,100;
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$2,135,695; and
- (c) a down payment in the amount of \$112,405 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A. 40A:2-11*.

Section 3. The sum of \$2,135,695, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$112,405, which amount represents the required down payment, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

Section 4. The issuance of negotiable bonds of the Borough in an amount not to exceed \$2,135,695 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

Section 5. In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Borough in an amount not to exceed \$2,135,695 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized

to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, *N.J.S.A. 40A:2-20*, shall not exceed the sum of \$612,000.

Section 7. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A. Installation and Improvements of Various Sidewalks throughout the Borough, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto, all as more particularly described in the plans and specifications on file in the office of the Borough Clerk	\$2,248,100	\$112,405	\$2,135,695	10 years

Section 8. Grants or other monies received from any governmental entity, including, but not limited to, a Safe Routes to School Program Grant heretofore approved from the New Jersey Department of Transportation in the amount of \$1,200,000, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

Section 9. The supplemental debt statement provided for in Section 10 of the Local Bond Law, *N.J.S.A. 40A:2-10*, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Borough, as defined in Section 43 of the Local Bond Law, *N.J.S.A. 40A:2-43*, is increased by this Bond Ordinance by \$2,135,695 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 10. The full faith and credit of the Borough are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Borough shall levy *ad valorem* taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 11. The applicable Capital Budget of the Borough is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended applicable

Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

Section 12. The Borough hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Borough prior to the issuance of such bonds or bond anticipation notes.

Section 13. The Borough hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 14. The improvements authorized hereby are not current expenses and are improvements that the Borough may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 15. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 16. In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

Introduced: FEBRUARY 6, 2024

Public Hearing: _____

Final Adoption: _____

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

ORDINANCE 2024:1541

**ORDINANCE AMENDING CHAPTER 125-2 OF THE CODE OF THE
BOROUGH OF HADDON HEIGHTS ENTITLED ANIMAL LICENSE FEE: EXEMPTIONS**

WHEREAS, in accordance with State statute N.J.S.A. 4:19-15.2 owners of dogs and cats are required to license their animals in the municipality where the animals are housed;

WHEREAS, the Borough has opted to increase the current license fee of \$9.00 for spayed/neutered animals to \$10.00; non-spayed/non-neutered fee will remain at the current fee of \$12.00; and

WHEREAS, the Borough desires to change the date by which to license animals from June 30th to March 31st;

WHEREAS, any license obtained after March 31st will incur a \$10.00 late fee;

NOW THEREFORE BE IT ORDAINED by the Governing Body of the Borough of Haddon Heights that Chapter 213-2 be amended to increase the animal licensing fee to \$10.00 and change the date to obtain such license to March 31st.

Introduction: FEBRUARY 6, 2024

Public Hearing: _____

Final Adoption: _____

Mayor Zachary Houck

Kelly Santosusso, RMC, Borough Clerk

ORDINANCE 2024:1542

AN ORDINANCE AUTHORIZING SALARIES, WAGES AND REIMBURSEMENTS TO BE PAID TO NON-CONTRACTUAL EMPLOYEES OF THE BOROUGH OF HADDON HEIGHTS

WHEREAS, the Mayor and Council of the Borough of Haddon Heights need to establish salaries, wages or reimbursement rates for non-contractual municipal employees that are commensurate with the offices or positions held and the experience of persons appointed to said offices or positions,

NOW, THEREFORE BE IT ORDAINED, by the Governing Body of the Borough of Haddon Heights in the County of Camden, that the following sections are hereby adopted for purposes of compensating non-contractual municipal officers and employees:

Section 1 – Salaries and Wages

The annual base salaries and wages for the following Borough positions shall be amended and set at between the following amounts:

<u>Title/Position</u>	<u>Annual Salary</u>
Borough Clerk	\$ 70,000.00 to \$100,000.00
Borough Administrator	\$ 30,000.00 to \$ 50,000.00
Tax Collector	\$ 60,000.00 to \$ 90,000.00
Tax Assessor	\$ 15,000.00 to \$ 55,000.00
Chief Financial Officer/Treasurer	\$ 70,000.00 to \$100,000.00
Deputy Borough Clerk	\$ 40,000.00 to \$ 65,000.00
Office Clerk	\$ 32,000.00 to \$ 45,000.00
Police Secretary	\$ 45,000.00 to \$ 60,000.00
Construction Official	\$ 15,000.00 to \$ 40,000.00
Zoning Officer	\$ 10,000.00 to \$ 30,000.00
Fire Chief	\$ 15,000.00 to \$ 25,000.00
Code Enforcement Officer	\$ 5,000.00 to \$ 15,000.00
Building Sub Code Official	\$ 5,000.00 to \$ 15,000.00
Electrical Sub Code Official	\$ 5,000.00 to \$ 15,000.00
Plumbing Sub Code Official	\$ 5,000.00 to \$ 15,000.00
Fire Sub Code Official	\$ 5,000.00 to \$ 15,000.00
Fire Safety Inspector	\$ 10,000.00 to \$ 18,000.00
Uniform Fire Official	\$ 5,000.00 to \$ 12,000.00
Recycling Coordinator	\$ 2,500.00 to \$ 5,000.00
Purchasing Agent (certified QPA)	\$ 1,500.00 to \$ 5,000.00
Licensed Collection System Operator (C-2)	\$ 1,500.00 to \$ 5,000.00
Summer Recreation Exec. Director	\$ 1,500.00 to \$ 7,000.00
Summer Recreation Director	\$ 1,500.00 to \$ 7,000.00

<u>Title/Position</u>	<u>Hourly Pay Rate</u>
Crossing Guard	\$ 15.13 to \$20.00 per hour
Class II/Traffic Officer	\$ 15.13 to \$40.00 per hour

Class II/School Resource Special Officer	\$ 15.13 to \$ 40.00 per hour
Class III Special School Security Officer	\$ 15.13 to \$ 40.00 per hour
Relief Firefighter	\$ 15.13 to \$ 20.00 per hour
Temporary Labor	\$ 15.13 to \$ 20.00 per hour
Summer Recreation Staff	\$ 15.13 to \$ 20.00 per hour
Tax Assessor (Redevelopment)	\$ \$125.00 per hour

Salaries, wages and reimbursement rates of Borough employees covered under collective bargaining contracts, which may include titles and positions listed in this section and may include titles and positions not listed in this section, shall be paid pursuant to these contracts as agreed to by the Mayor and Borough Council.

Section 2 – Duties and terms of employment

Except as otherwise provided by state statute or collective bargaining contract, the duties and terms of employment, including hours of employment and other pertinent information, shall be set forth by ordinance, personnel manual, and/or personnel policy approved by the Mayor and Borough Council.

Section 3 – Maximum amounts

The base salaries and wages authorized by this ordinance are a range of amounts for each office or position, excluding compensation for working overtime. Actual salaries and wages paid are determined by the Mayor and Borough Council.

Section 4 – Compensation for mileage and expenses

A Borough employee who utilizes his or her own motor vehicle for travel outside the borough that is related to borough business or their official Borough duties, shall be reimbursed for mileage set at a rate determined by the Mayor and Council, and for the cost of parking and tolls incurred during such travel.

Section 5 – Past ordinances repealed

All ordinances or parts of ordinances of the Borough of Haddon Heights that are inconsistent with any part of this ordinance are hereby repealed to the extent of such inconsistency.

Section 6 – Effective date of ordinance

This ordinance shall become operative 20 days after final adoption.

Introduction Date: February 20, 2024

Public Hearing: _____

Adoption Date: _____

Mayor Zachary Houck

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

ORDINANCE 2024:1542

AN ORDINANCE AUTHORIZING SALARIES, WAGES AND REIMBURSEMENTS TO BE PAID TO NON-CONTRACTUAL EMPLOYEES OF THE BOROUGH OF HADDON HEIGHTS

WHEREAS, the Mayor and Council of the Borough of Haddon Heights need to establish salaries, wages or reimbursement rates for non-contractual municipal employees that are commensurate with the offices or positions held and the experience of persons appointed to said offices or positions,

NOW, THEREFORE BE IT ORDAINED, by the Governing Body of the Borough of Haddon Heights in the County of Camden, that the following sections are hereby adopted for purposes of compensating non-contractual municipal officers and employees:

Section 1 – Salaries and Wages

The annual base salaries and wages for the following Borough positions shall be amended and set at between the following amounts:

<u>Title/Position</u>	<u>Annual Salary</u>
Borough Clerk	\$ 70,000.00 to \$100,000.00
Borough Administrator	\$ 30,000.00 to \$ 50,000.00
Tax Collector	\$ 60,000.00 to \$ 90,000.00
Tax Assessor	\$ 15,000.00 to \$ 55,000.00
Chief Financial Officer/Treasurer	\$ 70,000.00 to \$100,000.00
Deputy Borough Clerk	\$ 40,000.00 to \$ 65,000.00
Office Clerk	\$ 32,000.00 to \$ 45,000.00
Police Secretary	\$ 45,000.00 to \$ 60,000.00
Construction Official	\$ 15,000.00 to \$ 40,000.00
Zoning Officer	\$ 10,000.00 to \$ 30,000.00
Fire Chief	\$ 15,000.00 to \$ 25,000.00
Code Enforcement Officer	\$ 5,000.00 to \$ 15,000.00
Building Sub Code Official	\$ 5,000.00 to \$ 15,000.00
Electrical Sub Code Official	\$ 5,000.00 to \$ 15,000.00
Plumbing Sub Code Official	\$ 5,000.00 to \$ 15,000.00
Fire Sub Code Official	\$ 5,000.00 to \$ 15,000.00
Fire Safety Inspector	\$ 10,000.00 to \$ 18,000.00
Uniform Fire Official	\$ 5,000.00 to \$ 12,000.00
Recycling Coordinator	\$ 2,500.00 to \$ 5,000.00
Purchasing Agent (certified QPA)	\$ 1,500.00 to \$ 5,000.00
Licensed Collection System Operator (C-2)	\$ 1,500.00 to \$ 5,000.00
Summer Recreation Exec. Director	\$ 1,500.00 to \$ 7,000.00
Summer Recreation Director	\$ 1,500.00 to \$ 7,000.00

<u>Title/Position</u>	<u>Hourly Pay Rate</u>
Crossing Guard	\$ 15.13 to \$20.00 per hour
Class II/Traffic Officer	\$ 15.13 to \$40.00 per hour

Class II/School Resource Special Officer	\$ 15.13 to \$ 40.00 per hour
Class III Special School Security Officer	\$ 15.13 to \$ 40.00 per hour
Relief Firefighter	\$ 15.13 to \$ 20.00 per hour
Temporary Labor	\$ 15.13 to \$ 20.00 per hour
Summer Recreation Staff	\$ 15.13 to \$ 20.00 per hour
Tax Assessor (Redevelopment)	\$ \$125.00 per hour

Salaries, wages and reimbursement rates of Borough employees covered under collective bargaining contracts, which may include titles and positions listed in this section and may include titles and positions not listed in this section, shall be paid pursuant to these contracts as agreed to by the Mayor and Borough Council.

Section 2 – Duties and terms of employment

Except as otherwise provided by state statute or collective bargaining contract, the duties and terms of employment, including hours of employment and other pertinent information, shall be set forth by ordinance, personnel manual, and/or personnel policy approved by the Mayor and Borough Council.

Section 3 – Maximum amounts

The base salaries and wages authorized by this ordinance are a range of amounts for each office or position, excluding compensation for working overtime. Actual salaries and wages paid are determined by the Mayor and Borough Council.

Section 4 – Compensation for mileage and expenses

A Borough employee who utilizes his or her own motor vehicle for travel outside the borough that is related to borough business or their official Borough duties, shall be reimbursed for mileage set at a rate determined by the Mayor and Council, and for the cost of parking and tolls incurred during such travel.

Section 5 – Past ordinances repealed

All ordinances or parts of ordinances of the Borough of Haddon Heights that are inconsistent with any part of this ordinance are hereby repealed to the extent of such inconsistency.

Section 6 – Effective date of ordinance

This ordinance shall become operative 20 days after final adoption.

Introduction Date: February 20, 2024

Public Hearing: _____

Adoption Date: _____

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

BOROUGH OF HADDON HEIGHTS, NEW JERSEY

ORDINANCE 2024:1543

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$2,151,233 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$1,795,787; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

BE IT ORDAINED by the Borough Council of the Borough of Haddon Heights, County of Camden, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Borough of Haddon Heights, County of Camden, New Jersey ("Borough").

Section 2. It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Borough from all sources for the purposes stated in Section 7 hereof is \$2,151,233;
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$1,795,787; and
- (c) a down payment in the amount of \$94,516 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A. 40A:2-11*.

Section 3. The sum of \$1,795,787, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$94,516, which amount represents the required down payment, and a grant heretofore approved from the New Jersey Department of Transportation in the amount of \$260,930, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

Section 4. The issuance of negotiable bonds of the Borough in an amount not to exceed \$1,795,787 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

Section 5. In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Borough in an amount not to exceed \$1,795,787 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, *N.J.S.A. 40A:2-20*, shall not exceed the sum of \$380,000.

Section 7. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Grants</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A. Repaving and/or Reconstruction of Various Borough Roads, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto, all as more particularly described in the plans and specifications on file in the office of the Township Clerk	\$978,650	\$260,930	\$35,886	\$681,834	10 years
B. Acquisition of Various Ambulance-Related Equipment, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	31,298	0	1,565	29,733	5 years
C. Acquisition of an Ambulance, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	91,285	0	4,565	86,720	10 years
D. Acquisition of Various Heavy Equipment for the Public Works Department, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	500,000	0	25,000	475,000	10 years

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Grants</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
E. Acquisition of Various Equipment for the Fire Department, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	\$100,000	\$0	\$5,000	\$95,000	5 years
E. Improvements to Various Municipal Buildings, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	450,000	0	22,500	427,500	15 years
TOTAL	\$2,151,233	\$260,930	\$94,516	\$1,795,787	

Section 8. The average period of useful life of the several purposes for the financing of which this Bond Ordinance authorizes the issuance of bonds or bond anticipation notes, taking into consideration respective amounts of bond or bond anticipation notes authorized for said several purposes, is not less than 10.84 years.

Section 9. Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

Section 10. The supplemental debt statement provided for in Section 10 of the Local Bond Law, *N.J.S.A. 40A:2-10*, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Borough, as defined in Section 43 of the Local Bond Law, *N.J.S.A. 40A:2-43*, is increased by this Bond Ordinance by \$1,795,787 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 11. The full faith and credit of the Borough are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Borough shall levy *ad valorem* taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 12. The applicable Capital Budget of the Borough is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended applicable Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

Section 13. The Borough hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Borough prior to the issuance of such bonds or bond anticipation notes.

Section 14. The Borough hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 15. The improvements authorized hereby are not current expenses and are improvements that the Borough may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 16. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 17. In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

Introduction: _____

Public Hearing: _____

Final Adoption: _____

RESOLUTION 2024:67

RESOLUTION APPROVING CERTIFIED LIST OF FIRE DEPARTMENT VOLUNTEERS ELIGIBLE FOR LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) FOR THE YEAR 2023

WHEREAS, pursuant to N.J.S.A. 40A:14-191, emergency service organizations participating in the New Jersey Length of Service Awards Program (LOSAP) shall annually certify to the sponsoring agency a list of all volunteer members who have qualified for credit for the previous calendar year; and

WHEREAS, the certification shall be based on records maintained by the emergency service organization in accordance with the sponsoring agency's point system; and

WHEREAS, the required annual certification list has been presented by the Haddon Heights Fire Department to the Borough's Local Plan Administrator/Chief Financial Officer, who has reviewed said list, requested supporting documentation, and is satisfied that the list is complete and accurate;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Haddon Heights, New Jersey that the following certified list of volunteer members of the Haddon Heights Fire Department, who have qualified for credit under LOSAP for the year 2023, is hereby accepted and approved;

Stephen DiRenzo	Tyler Jackson	Kevin Ritz	Leonard Spaeth
Carl Dolente	Stephen Mach	Tyler Scharle	Benjamin Szabo
Kevin Ehrman	John Meyers	John Schmidt, III	David Taylor
Joseph Hales	Aiden Monroe	Michael Skotnicki	
Derek Hoinkis	Nevin O'Kane	John Smaldore	

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be posted for a period of 30 days in the office of the Borough Clerk and at the Haddon Heights Fire Department building for public review, in accordance with N.J.S.A. 40A:14-192; and

BE IT FURTHER RESOLVED that the 2023 LOSAP award amount, set at \$400 per qualified volunteer and totaling \$7,200.00 for all of the qualifying volunteers on the above certified list, shall be paid by the Borough's Local Plan Administrator/Chief Financial Officer to the Borough's authorized LOSAP plan service provider.

Date: February 20, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:68

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF HADDON HEIGHTS AND THE BOROUGH OF BARRINGTON FOR THE PROVISION OF FIRE FIGHTING SERVICES AND IN ACCORDANCE WITH N.J.S.A. 40A:65-1 ET SEQ.

WHEREAS, the Borough of Haddon Heights (“Haddon Heights”) is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Barrington (“Barrington”) is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, Haddon Heights has established, pursuant to Section §38 of the Code of the Borough of Haddon Heights, a Fire Department for the purpose of the preservation and protection of life and property from fire or other emergencies that may occur in the Borough of Haddon Heights and the vicinity thereof which shall consist of a combination department of volunteers and career personnel; and

WHEREAS, Barrington has established, pursuant to Section §16 of the Code of the Borough of Barrington, a Fire Department for the purpose of the preservation and protection of life and property from fire or other emergencies that may occur in the Borough of Haddon Heights and the vicinity thereof which shall consist of a combination department of volunteers and career personnel; and

WHEREAS, Haddon Heights and Barrington have the expertise and capability to provide comprehensive fire protection services to each other and to neighboring towns; and

WHEREAS, the proper and respective municipal officials were authorized to execute this Shared Services Agreement pursuant to Resolutions of their respective Governing Bodies, attached hereto and made a part of this Agreement; and

WHEREAS, N.J.S.A. 40A:65-1, et seq., (“Uniform Shared Services and Consolidation Act”) permits two or more local units to enter into a contract for any service which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, Haddon Heights and Barrington agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of this Shared Services Agreement pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act; and

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Haddon Heights, in the County of Camden and State of New Jersey as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Mayor and/or Council are authorized to take any and all actions necessary to execute a Shared Services Agreement effective January 1, 2024 by and between the Borough of Barrington and the Borough of Haddon Heights and perform all other functions to effectuate the purposes thereof.
3. The Agreement shall be attached to this Resolution upon execution and kept on file in the Office of the Borough Clerk of the Borough of Haddon Heights.
4. The subject Shared Services Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs, pursuant to rules and regulations promulgated by the Director.
5. This Resolution shall take effect immediately.

Date: February 20, 2024

Mayor Zachary Houck

ATTEST:

Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights, do hereby certify the foregoing Resolution to be a true and correct copy of a Resolution duly adopted during a regularly scheduled Council Business Meeting held February 20, 2024.

Kelly Santosusso, RMC, Borough Clerk

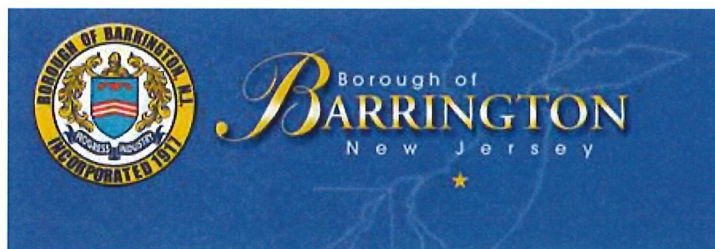
SHARED SERVICES AGREEMENT

BOROUGH OF HADDON HEIGHTS



and

BOROUGH OF BARRINGTON



FOR THE PROVISION OF FIRE FIGHTING SERVICES

**A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF HADDON
HEIGHTS AND THE BOROUGH OF BARRINGTON FOR THE PROVISION OF FIRE
FIGHTING SERVICES**

THIS DOCUMENT constitutes a Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., entered into by and between the Borough of Haddon Heights, a body politic and corporate of the State of New Jersey with offices located at 625 Station Avenue, Haddon Heights, NJ 08035, and the Borough of Barrington, a body politic and corporate of the State of New Jersey with offices located at 229 Trenton Avenue, Barrington, NJ 08007 for the provision of Fire Fighting Services. The effective date of this Agreement is the 1st day of January, 2024.

WITNESSETH:

WHEREAS, the Borough of Haddon Heights (“Haddon Heights”) is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Barrington (“Barrington”) is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, Haddon Heights has established, pursuant to Section §38 of the Code of the Borough of Haddon Heights, a Fire Department for the purpose of the preservation and protection of life and property from fire or other emergencies that may occur in the Borough of Haddon Heights and the vicinity thereof which shall consist of a combination department of volunteers and career personnel; and

WHEREAS, Barrington has established, pursuant to Section §16 of the Code of the Borough of Barrington, a Fire Department for the purpose of the preservation and protection of life and property from fire or other emergencies that may occur in the Borough of Haddon Heights and the vicinity thereof which shall consist of a combination department of volunteers and career personnel; and

WHEREAS, Haddon Heights and Barrington have the expertise and capability to provide comprehensive fire protection services to each other and to neighboring towns; and

WHEREAS, the parties hereto are permitted in accordance with N.J.S.A. 40A:65-1 et seq., the

Uniform Shared Services and Consolidation Act (“Act”), to enter into a Shared Services Agreement (“SSA and/or “Agreement”) to provide jointly, or through each respective agency itself, such services authorized by the Act, including areas of general government administration, such as shared services and the like; and

WHEREAS, a fiscal and operational feasibility study has identified opportunities to further improve the efficiency of Fire Department operations for the Municipalities, while reducing the costs of delivering services for the respective local governments to its citizenry; and

WHEREAS, the Municipalities have determined it to be in their mutual best interests to provide for a shared Fire Department to provide services to their respective Municipalities, with Haddon Heights serving as the Lead Agency; and

WHEREAS, this Agreement is established in accordance with the provisions of the Uniform Shared Services and Consolidation Act, P.L.2007, c.63 (C.40A:65-1, et seq.), approved on April 3, 2007 as a means for municipalities to engage in more efficient operations and services in a cost-effective manner; and

WHEREAS, neither Municipality currently are Local Units that have adopted Title 11A, Civil Service, which obviates the need for an employment reconciliation plan in accordance within the provisions of the Shared Services Act; and

WHEREAS, the proper and respective municipal officials were authorized to execute this Shared Services Agreement pursuant to Resolutions of their respective Governing Bodies, attached hereto and made a part of this Agreement; and

WHEREAS, N.J.S.A. 40A:65-1, et seq., (“Uniform Shared Services and Consolidation Act”) permits two or more local units to enter into a contract for any service which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, Haddon Heights and Barrington agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of this Shared Services Agreement pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act; and

WHEREAS, by Resolution No._____, adopted by the Haddon Heights Borough’s Mayor and Council, and by Resolution No._____, adopted by the Barrington Borough's Mayor and Council, the Parties are authorized to enter into this Agreement;

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and promises herein contained, it is agreed by and between the parties as follows:

1. TERM AND EXTENSIONS

This Agreement shall be for a period of four (4) years, commencing January 1, 2024 through December 31, 2027 and shall be terminated at the end of the calendar year upon ninety (90) days written notice by any party to this Agreement. It is the intention of both Parties to develop a cordial, comprehensive long-term Agreement, that benefits both municipalities. Accordingly, while the term of this Agreement is only for one year, the Parties agree to meet quarterly, through their respective Public Safety Committees and the Fire Chief, or other designees, less than a full quorum of the governing bodies, unless properly advertised therefore, to discuss the status of this Agreement, as well as an extension of this initial Agreement under appropriate terms and conditions satisfactory to both Parties.

2. SHARED SERVICE OPERATIONS PLAN

Incorporated herein by reference as if fully set forth herein and attached hereto is a Shared Service Standard Operating Guidelines which shall guide the implementation of this SSA during the duration of the Agreement unless otherwise amended in writing by all parties hereto. The purpose of the Standard Operating Guidelines (“SOG”) shall be to provide a framework for an operational shared service between the Haddon Heights Fire Department (“HHFD”) and Barrington Fire Company (“BFC”). This SOG will provide basic operational standards that will be implemented and carried out by the HHFD and BFC firefighting staff. Additionally, this SOG will provide specific details and strategies that will provide for a more efficient fire department response for all relevant communities.

3. FIRE FIGHTER SERVICES

During the term of this Agreement, one (1) Fire Chief will be appointed to oversee both the HHFD and the BFC. The HHFD will provide two (2) career fire fighters and the BFC will provide one (1) career fire fighter and (1) per diem fire fighter, at a minimum. Both the HHPD and BFC will supply volunteer fire fighters as needed, and every effort will be made immediately following the implementation of this Agreement to combine volunteer staff from both departments. Career, per-diem and volunteer services, operations and duties shall be conducted in a manner consistent with the SOG attached hereto. Notwithstanding the foregoing, the work hours and shifts established for the career staff and any assigned per diem personnel will be at the express and sole direction of the Fire Chief, who may modify work hours and shifts as necessary for the safe, efficient and economical operations.

4. FINANCIAL TERMS

A. Volunteer Personnel and Services: Currently, each Party hereto pays to support its own volunteers for a multitude of items and emoluments including but not limited to: training, equipment, supplies, general operational items and the like. Any and all stipends, if necessary, as well as the cost of any items supporting the volunteer operations (but not supplies, equipment or other capital improvements or expenditures, the cost-sharing for which is to be paid in accordance with Section 4(B)(3) hereof) from each Party, shall be subject to the review and prior approval of the Fire Chief. All such expenditures and overall expenses shall be paid for by Haddon Heights, and thereafter reimbursed by Barrington at fifty (50%) percent of the total cost. It is expected that the calculations of all expenditures by Haddon Heights to support all volunteers shall be billed on a quarterly basis to Barrington and thereafter reimbursement by Barrington shall occur not later than forty-five (45) days after receipt of said calculation being submitted to the CFO of Barrington, with a copy provided to the Barrington Municipal Clerk.

B. Career Fire Fighter Personnel and Services:

1) Staffing: As set forth above, all staffing and hours of operation shall be established and approved by the Fire Chief. Currently, Haddon Heights employs two (2) paid Fire Fighters and Barrington employs one (1) paid Fire Fighter. Upon implementation of this Agreement, Haddon Heights shall promote one of its career Fire Fighters to the supervisory position of Lieutenant. In addition, the Fire Chief shall endeavor to utilize best efforts to supply one (1) per diem volunteer from among the volunteers of Haddon Heights and Barrington to the daily duty crew. Accordingly, each shift shall be served by four (4) Fire Fighters from among the available personnel, in the best interest, health and safety of each municipality.

2) Salaries, Wages and Benefits: All salaries, wages and benefits, of current career Fire Fighters shall be borne separately by each municipality. All other expenditures, approved by the Fire Chief, shall be paid by Haddon Heights with the exception of capital expenditures, which shall be payable in accordance with Section 4(B)(3) below. Every quarter, commencing April 1st, and thereafter on July 1st, September 1st and January 1st, each party shall calculate all expenditures made for the preceding quarter and share all such information and calculations with the other. The total amount expended in salary, wages and benefits by Barrington shall be deducted from the total amount expended in salaries, wages, benefits, or other non-capital cost incurred by Haddon Heights. Thereafter, the parties shall split the remaining balance on a 50/50 basis. Upon agreement of said sums between the CFOs of each respective municipality, Barrington shall reimburse Haddon Heights its portion of the financial obligation, as set forth herein. In the event of a disagreement, the duly appointed Fire Chief shall meet and discuss any discrepancies with the CFOs and shall render a binding and final determination based upon the recommendations of said CFOs.

3) Capital Expenditures: It is the intent of the Parties to allocate and pay the costs of any and all capital expenditures (constituting the costs of equipment, supplies, improvements, apparatus or other capital expenditures – referred to herein as a "capital item" or "capital items") as set forth in this Section 4(B)(3).

(i) Within the first quarter of the beginning of each fiscal year, the Fire Chief will submit the department's capital request to the Directors of the Fire Safety Committee for Haddon Heights and

Barrington. The Committees (or such other authorized representative) of each of Haddon Heights and Barrington shall mutually determine and agree (in writing) as follows:

- (a) which capital item(s) will be purchased in such year;
- (b) the purchase price of such capital item(s);
- (c) which capital items will be purchased by Haddon Heights and/or Barrington; and
- (d) the specific allocation of cost sharing for such purchases, which shall, to the extent feasible, allocated equally between Haddon Heights and Barrington on a 50/50 basis for the aggregate purchase price of the capital item(s) purchased in that year.

(for purposes of illustration. if the parties have determined to purchase capital item(s) that, on its own, or when aggregated with other capital items purchased, equals \$50,000, Haddon Heights and Barrington shall first agree, in writing, to the purchase of such capital item(s), the costs of such capital item(s), which party shall actually purchase such capital item(s), and the allocation of costs of such capital item in the amount of \$25,000 for each party). The Committees shall then submit their agreed-upon capital request to their respective governing bodies for approval. Following such approval, the capital request shall be submitted to the CFO of each respective municipality for budget inclusion.

(ii) Any capital item(s) that is purchased by either Haddon Heights or Barrington shall become the property of the purchasing Party, with the other Party having rights to utilize such capital items in accordance with this Agreement.

(iii) If and to the extent that the costs of any single capital item intended to be purchased in any fiscal year is considered financially material by one or both of the Parties (or cannot, by virtue of its character or use, be apportioned between the Parties), then the Parties will first mutually agree, in writing, as to (a) which Party will be the purchaser of such capital item, and (b) the specific cost sharing that will

occur for such capital items

(iv) Any capital item(s) that is purchased using funds of both Parties shall be owned by the purchasing Party (i.e., the Party that enters into a contract with a vendor to purchase such capital item); provided, however, that the non-purchasing Party shall be provided a legal interest to use and/or operate such capital item(s) by means of lease, use agreement or other similar agreement, evidencing a legal interest in such capital item. The amount of cost-sharing for such capital item (i.e., the dollar amount of the applicable shared amount by the non-purchasing Party) shall constitute the consideration to be paid by the non-purchasing Party for such capital item and shall be payable as an operating expense on an annual basis (and not budgeted as a capital cost) until termination of this Agreement (and, upon termination of this Agreement, all such remaining costs shall be borne by the purchasing Party) upon an amortization schedule agreed to, in writing, by the Parties (which may mirror debt service on any borrowed funds utilized to finance the purchase of such capital item). Upon the expiration of such lease, use agreement or other similar agreement, the purchasing Party shall retain ownership of such capital item unless otherwise agreed to by the Parties. The costs of maintenance and servicing of any capital item shall be borne equally by each Party during the duration of this Agreement.

(v) Any funds generated from selling capital items purchased upon the effective date of this SSA, said be placed into a reserve account of capital funds for the mutual benefit of the both Parties; provided, however, that where any borrowed funds of either Party were used to purchase a capital item that is sold, sale proceeds shall be allocated to repay all or a portion of such borrowed funds (if then outstanding) in accordance with the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder. Any funds from generated by selling capital items purchased prior to the effective date of the SSA, would then be returned to the purchasing municipality and not considered joint funds for the department.

5. AUDIT

Pursuant to the Single Audit Act of 1984, Haddon Heights and/or Barrington shall permit one another, or

their agents, to examine any and all records relevant to this Agreement and shall make the same available upon demand at a reasonable time and place for the purpose of auditing the records, reports and documents relative to this Agreement.

6. INDEMNIFICATION

Each party to this Agreement shall indemnify, hold harmless and defend each other party to this Agreement and said party's elected officials, employees, officers and agents, from and against all liability, claims, suits, losses, damages, costs and demands, on account of bodily injury, including death or property damage, arising out of or connected with the performance of the services under this Agreement.

7. NOTICES

All notices hereunder shall be in writing and sent certified mail, return receipt requested as follows:

For the Borough of Haddon Heights:

Borough Clerk, Borough of Haddon Heights
625 Station Avenue
Haddon Heights, NJ 08035

For the Borough of Barrington:

Borough Clerk, Borough of Barrington
229 Trenton Avenue
Barrington, NJ 08007

8. MISCELLANEOUS

The following provisions shall apply to this Agreement:

A. Construction of this Agreement

The parties acknowledge that this Agreement was prepared under New Jersey Law and shall therefore be interpreted under the laws of that State.

B. Amendments

This Agreement may not be amended, altered or modified in any manner except in writing signed by the parties hereto.

C. Headings

This section and any other headings contained in this Agreement are for reference only and shall not affect the meaning and interpretation of this contract.

D. Invalid Clause

The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this Agreement shall be binding upon all parties hereto.

E. Entire Agreement

This Agreement shall consist of the entire Agreement of the parties and it is acknowledged that there are no side or oral Agreements relating to this undertaking set forth herein.

F. Assignability

This Agreement and all rights, duties and obligations contained herein may not be assigned without Haddon Heights' prior written permission.

G. Funding

In accordance with the provisions of N.J.S.A. 40A:11-15, this Agreement is subject to the availability and appropriation of sufficient funds in the year in which it is in effect.

H. Waiver

It is understood and agreed by the parties that a failure or delay in the enforcement of any of the provisions of this Agreement by either of the parties shall not be construed as a waiver of those provisions.

THE BALANCE OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties hereto have placed their signatures and appropriate seals
on the date and year mentioned in the face of this Agreement.

ATTEST:

Borough of Haddon Heights

Kelly Santosusso, RMC, CMR

By: _____
Mayor Zachary Houck

Date: _____

ATTEST:

Borough of Barrington

Terry Shannon, RMC, QPA, CMR

By: _____
Mayor Kyle Hanson

Date: _____

RESOLUTION 2024:69

RESOLUTION AUTHORIZING TRANSFERS OF APPROPRIATION RESERVES

WHEREAS, there are certain appropriation reserves in the 2023 budget of the Borough of Haddon Heights in which there remains insufficient balances to meet the requirements for operating the Borough's affairs for the remainder of 2024; and

WHEREAS, R.S. 40A: 4-58 permits transfers during the first three months of the fiscal year from certain appropriations, where unexpected balances will not be needed to those appropriations facing deficiencies, said transfer to be authorized by not less than two-thirds of the full membership of the governing body.

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Haddon Heights, Camden County, New Jersey that the transfers be made between the budget appropriations reserves as follows:

<i>Budget Acct #</i>	<i>Description</i>	<i>Transfer In</i>	<i>Transfer Out</i>
3-01-20-100-311	Office Supplies-OE	\$290.00	
3-01-20-130-222	Finance - OE	\$1,018.50	
3-01-20-165-205	Engineering - Professional Services	\$35,000.00	
3-01-31-445-289	Water Service	\$764.75	
3-01-31-430-288	Electric & Gas		\$18,224.67
3-01-20-155-205	Legal-OE		\$18,848.58
	Totals	<u>\$37,073.25</u>	<u>\$37,073.25</u>

Date: February 20, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:70

RESOLUTION AUTHORIZING NORTH STAR VETS ANIMAL HOSPITAL TO PROVIDE SERVICES TO STRAY ANIMALS

WHEREAS, the Borough has contracted with New Jersey Animal Control to perform animal control services including transportation of injured domestic animals; and

WHEREAS, on occasion, there are cases where the owner is either not easily identified or the animal is a stray, or stray animals or wildlife are collected then surrendered for care by residents acting as “Good Samaritans”; and

WHEREAS, with relation to these circumstances the Borough of Haddon Heights is agreeable, as necessary, to be responsible for veterinary bills rendered to such stray animals in an amount not to exceed \$300; and

WHEREAS, with this pre-approved amount on record, NorthStar Vets Animal Hospital will provide veterinarian services up to this approved amount.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights in the County of Camden and State of New Jersey hereby approves NorthStar Vets located at 2834 Route 73, Maple Shade, New Jersey 08052 to provide veterinary services for stray domestic animals in an amount up to three hundred dollars (\$300) per animal, when treatment is necessary.

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available on an as needed basis for said services.

BE IT FURTHER RESOLVED that the Mayor or designee of the Borough of Haddon Heights is hereby authorized to sign all documents necessary to effectuate the purchase of said services on behalf of the Borough.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to each of the following:

- a. NorthStar Vets Animal Hospital
- b. Borough Police Chief
- c. Borough Chief Financial Officer
- d. Borough Solicitor

Date: February 20, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights do hereby certify that the above resolution is a true and correct copy of a resolution adopted at the regularly scheduled Council Business Meeting held February 20, 2024.

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:71

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR THE FIRST HALF OF FEBRUARY

February 20, 2024

Per Attached:

<i>Current Fund</i>	121,076.31
School Taxes	0.00
Appropriated Reserves	4,254.14
Escrow Fund	4,607.00
Grant Fund	0.00
Capital Fund	0.00
Trust – Dog	63.60
<i>Trust Fund</i>	2,039.92
Total Per Attached	132,040.97

<i>Payroll</i>	
Current Fund	95,277.99
Grant Fund	0.00
Trust Fund	12,379.04
Total Payroll	107,657.03

Total	239,698.00
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Date: February 20, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

February 15, 2024
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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: A11 Include Project Line Items: Yes
Range: First to Last
Format: Detail without Line Item Notes First Enc Date Range: First to 12/31/24 Bid: Y State: Y other: Y Exempt: Y
Vendors: A11 Include Non-Budgeted: Y
Rcvd Batch Id Range: First to Last

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat	chk	Void	1099
PO #	PO Date	Description	Amount	Charge Account	Acct Type	Description	Stat	chk	Void
Item Description	Amount	Charge Account	Acct Type	Description	Stat	chk	Void	Invoice	Excl

ANCERO ANCERO LLC
24-00128 02/14/24 FEBRUARY 2024 PHONES
1 FEBRUARY 2024 PHONES 913.92 4-01-31-440-216 B Regular Telephones R 02/14/24 02/15/24 3192214 N

Vendor Total: 913.92

BARRB BARRINGTON BORO
24-00113 02/06/24 BARRINGTON AMB ASSOC JAN 2024
1 BARRINGTON AMB ASSOC JAN 2024 10,042.00 4-01-42-455-284 B BARRINGTON - EMS R 02/06/24 02/15/24 N

Vendor Total: 10,042.00

BLACK005 BLACK'S AUTOMOTIVE
23-01374 12/28/23 UNIT #18-4 MAINTENANCE
1 UNIT #18-4 MAINTENANCE 99.54 3-01-26-315-205 B Vehicle Maint - Police R 12/28/23 02/15/24 61387 N

24-00145 02/15/24 VEHICLE MAINTENANCE
1 UNIT #18-11 MAINTENANCE 76.33 4-01-26-315-205 B Vehicle Maint - Police R 02/15/24 02/15/24 61729 N
2 UNIT #18-2 MAINTENANCE 83.90 4-01-26-315-205 B Vehicle Maint - Police R 02/15/24 02/15/24 61720 N
3 UNIT #18-9 MAINTENANCE 83.90 4-01-26-315-205 B Vehicle Maint - Police R 02/15/24 02/15/24 61721 N
4 UNIT #18-10 MAINTENANCE 777.77 4-01-26-315-205 B Vehicle Maint - Police R 02/15/24 02/15/24 61714 N
5 UNIT #18-8 MAINTENANCE 83.90 4-01-26-315-205 B Vehicle Maint - Police R 02/15/24 02/15/24 61757 N
1,105.80

Vendor Total: 1,205.34

CAMDR COVANTA ENERGY, LLC
24-00130 02/14/24 DISPOSAL JANUARY 2024
1 SOLID WASTE DISPOSAL JAN 2024 20,203.89 4-01-32-465-217 B Solid Waste -Camden Resource Recovery R 02/14/24 02/15/24 479444 N

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099
Item	Description																Excl
GANNETT GANNETT NEW YORK/NEW JERSEY																	
Continued																	
24-00141	02/15/24	1/26 PLANNING BD MEETING AD			90.20		Continued										
4	1/21	ORD 2024:1538			255.45												
				Vendor Total:	255.45												
GIAMBRO SALVATORE GIAMBRO																	
24-00150	02/15/24	2023 PRESCRIPTION REIMBURSEMT			90.00												
1	2023	PRESCRIPTION REIMBURSEMT			90.00												
				Vendor Total:	90.00												
GREATLAND GREATLAND CORPORATION																	
24-00151	02/15/24	YEARLI W2/1099 E-FILE CODE			100.00												
1	YEARLI	W2/1099 E-FILE CODE			250.00												
2	YEARLI	W2/1099 E-FILE CODE			350.00												
				Vendor Total:	350.00												
HELMP PATRICIA HELMES																	
24-00143	02/15/24	MEDICARE REIMBURSE 2023-PAUL			361.60												
1	MEDICARE	REIMBURSE 2023-PAUL			361.60												
				Vendor Total:	361.60												
HUNTR ROBERT HUNTER																	
24-00009	01/11/24	2023 HTS REPORT ADVERT LIAISON			2,116.00												
1	2023	HTS REPORT ADVERT LIAISON			2,116.00												
				Vendor Total:	2,116.00												
ITEM INTERSTATE MOBILE CARE INC																	
24-00135	02/14/24	TYLER JACKSON RESP/VISION EXAM			173.00												
1	TYLER	JACKSON RESP/VISION EXAM			173.00												
				Vendor Total:	173.00												

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/chk	First Rcvd	chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account			Enc Date	Date		Excl
Item Description										
LFB LP LFB LAND PLANNING LLC										
24-00114	02/07/24	Planner:Redevelopment St Mary					02/07/24	02/07/24	1412	N
1	Planner:Redevelopment St Mary	1,395.00	RD22-9-1R	P 18	MHP REDEVELOP-HH SENIOR	R				
24-00115	02/07/24	SERVICES JANUARY 2024					02/07/24	02/07/24	1436	N
1	SERVICES JANUARY 2024	426.25	T-13-56-860-824	B	Reserve for COAH (521)	R				
24-00116	02/07/24	Planner:Redevelopment 501-503					02/07/24	02/07/24	1400	N
1	Planner:Redevelopment 501-503	232.50	RD22-9-2R	P	BROKEN GROUND- 501 STATION	R				
Vendor Total:		2,053.75								
MAJESTIC OIL COMPANY INC										
24-00140	02/14/24	DIESEL FUEL DELIVERY 2/2/24					02/14/24	02/15/24	48548	N
1	DIESEL FUEL DELIVERY 2/2/24	2,016.35	4-01-31-460-276	B	Diesel Fuel	R				
Vendor Total:		2,016.35								
MULTIS MULTIFORCE SYSTEMS CORP.										
23-01129	10/20/23	CELL MODEM FOR FUEL PUMPS					10/20/23	02/15/24	2310191HH	N
1	CELL MODEM FOR FUEL PUMPS	1,055.00	3-01-26-310-254	B	Butld/Grounds - Maint/Repair	R				
24-00146	02/15/24	NEW FUEL CARDS (10)					02/15/24	02/15/24	2402101EC	N
1	NEW FUEL CARDS (10)	105.00	4-01-31-460-275	B	Unleaded Gas	R				
Vendor Total:		1,160.00								
MUNAS ASSOC OF MUNI ASSESSORS OF CC										
24-00133	02/14/24	TOW COLAVECCHIO - 2024 DUES					02/14/24	02/15/24		N
1	TOW COLAVECCHIO - 2024 DUES	155.00	4-01-20-150-223	B	Assessor - Dues	R				
Vendor Total:		155.00								
NJAMB NJ AMERICAN WATER										
24-00153	02/15/24	NJAW JANUARY 2024					02/15/24	02/15/24		N
1	HH FIRE DEPT	67.53	4-01-31-445-289	B	Water Service	R				
2	DEVON SOCCER FIELDS	56.71	4-01-31-445-289	B	Water Service	R				
3	LAKE ST PUMP STATION	56.71	4-01-31-445-289	B	Water Service	R				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor #	Name	Contract	PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099	
PO #	PO Date	Description	Amount	Charge Account	Acct Type	Description	Enc Date	Date	Excl
Item Description									
NJAMB NJ AMERICAN WATER									
24-00153	02/15/24	NJAM JANUARY 2024	Continued						
4	DEVON SOCCER FIELDS	56.71	4-01-31-445-289	R	02/15/24	02/15/24			N
5	COMMUNITY GARDEN	22.67	T-13-56-860-819	R	02/15/24	02/15/24			N
6	MUNICIPAL BLDG	83.63	4-01-31-445-289	R	02/15/24	02/15/24			N
7	SOF BLDG	65.69	4-01-31-445-289	R	02/15/24	02/15/24			N
8	LOG CABIN	31.65	4-01-31-445-289	R	02/15/24	02/15/24			N
9	CERVINO FIELD	181.58	4-01-31-445-289	R	02/15/24	02/15/24			N
10	COMMUNITY CENTER	65.68	4-01-31-445-289	R	02/15/24	02/15/24			N
11	FIRE HYDRANTS	8,010.40	4-01-25-265-389	R	02/15/24	02/15/24			N
12	HH BALLFIELD	56.71	4-01-31-445-289	R	02/15/24	02/15/24			N
		8,755.67							
Vendor Total: 8,755.67									
NJANIT010 NJ ANIMAL CONTROL LLC									
24-00139	02/14/24	ANIMAL CONTROL JAN 2024							
1	ANIMAL CONTROL JAN 2024	500.00	4-01-27-340-205	R	02/14/24	02/15/24		4492	N
		500.00							
Vendor Total: 500.00									
NJHSS NJ DEPT. HEALTH & SENIOR SVCS.									
24-00132	02/14/24	DOG LICENSES JANUARY 2024							
1	DOG LICENSES JANUARY 2024	63.60	T-12-56-850-821	R	02/14/24	02/15/24			N
		63.60							
Vendor Total: 63.60									
NJMVC NEW JERSEY MOTOR VEHICLE COMM									
24-00152	02/15/24	ADMIN FEE-ONLINE PROGRAM							
1	2024 ADMIN FEE-ONLINE PROGRAM	150.00	4-01-21-185-205	R	02/15/24	02/15/24		01023000	N
		150.00							
Vendor Total: 150.00									
PARKM PARKER MCCAY P.A.									
23-01290	12/05/23	Escrow:Legal							
1	Escrow:Legal	331.50	PB23-10-1P	R	12/05/23	02/15/24		3171901	N
			P IHOC-802 STATION AVENUE						

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HADDON HEIGHTS BOROUGH
Purchase Order Listing by Vendor Id

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item	Description											Enc Date	Date		Excl
<hr/>															
PARKM PARKER MCCAY P.A.															
23-01297	12/07/23			Escrow:Legal	Continued										
1	Escrow:Legal						97.50	PB23-10-1P		P IHOC-802 STATION AVENUE	R	12/07/23	02/15/24	3173536	N
Vendor Total:							429.00								
<hr/>															
PAULS PAUL'S CUSTOM AWARDS															
24-00078	01/31/24			ENGRAVED PLATES			18.00	4-01-20-100-311		B Office Supplies	R	01/31/24	02/15/24	1062	N
1	ENGRAVED PLATES						18.00								
Vendor Total:							18.00								
<hr/>															
PLATR THE PLATT LAW GROUP, P.C.															
24-00100	02/01/24			COAH DECEMBER 2023			259.00	T-13-56-860-824		B Reserve for COAH (521)	R	02/01/24	02/15/24	16564	N
1	COAH DECEMBER 2023						259.00								
Vendor Total:							1,591.00								
<hr/>															
PRINHS PRINCETON HOSTED SOLUTIONS LLC															
24-00138	02/14/24			PHONES JANUARY 2024			270.92	4-01-31-440-216		B Regular Telephones	R	02/14/24	02/15/24	240310301	N
1	PHONES JANUARY 2024						270.92								
Vendor Total:							270.92								
<hr/>															
PSEGR PSE&G															
24-00154	02/15/24			PSE&G JANUARY 2024			8,530.55	4-01-31-435-288		B Street Lighting	R	02/15/24	02/15/24		N
1	STREET LIGHTS						1,148.32	4-01-31-430-288		B Electric & Gas	R	02/15/24	02/15/24		N
2	MUNICIPAL BLDG						6.67	4-01-31-430-288		B Electric & Gas	R	02/15/24	02/15/24		N
3	CERVINO FIELD						1,477.25	4-01-31-430-288		B Electric & Gas	R	02/15/24	02/15/24		N
4	HH FIRE DEPT						318.65	4-01-31-430-288		B Electric & Gas	R	02/15/24	02/15/24		N
5	LOG CABIN						5.11	4-01-31-435-288		B Street Lighting	R	02/15/24	02/15/24		N
6	CANNON LIGHTS						1,753.87	4-01-31-430-288		B Electric & Gas	R	02/15/24	02/15/24		N
7	SOF BLDG						556.07	4-01-31-430-288		B Electric & Gas	R	02/15/24	02/15/24		N
8	COMMUNITY CTR						25.39	4-01-31-435-288		B Street Lighting	R	02/15/24	02/15/24		N
9	E ATLANTIC AVE TRAF SIGNAL														

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/chk	First Rcvd	chk/Void	Invoice	1099
Item	Description											Enc Date	Date		Excl
SJSC SOUTH JERSEY SHOOTING CLUB LLC															
24-00142	02/15/24	2024	RANGE FEES-HADDON HTS PD				2,550.00	4-01-25-240-282	B	Police - Range Fee Membership	R	02/15/24	02/15/24		N
1	2024		RANGE FEES-HADDON HTS PD				2,550.00								
Vendor Total:							2,550.00								
TCTA TCTA OF NEW JERSEY															
24-00123	02/13/24	DUES-ERIC FITZGERALD T-8354					100.00	4-01-20-145-223	B	Tax Collector - Dues	R	02/13/24	02/15/24		N
1	DUES-ERIC FITZGERALD T-8354						100.00								
Vendor Total:							100.00								
TMASS010 T&M ASSOCIATES															
23-01204	11/14/23	Escrow:Engineering					1,869.50	PB23-10-1P	P	IHOC-802 STATION AVENUE	R	11/14/23	02/15/24	VP453032	N
1	Escrow:Engineering						1,869.50								
23-01313	12/12/23	Escrow:Engineering to 12/1					681.00	PB23-10-1P	P	IHOC-802 STATION AVENUE	R	12/12/23	02/15/24	VP454408	N
1	Escrow:Engineering to 12/1						681.00								
Vendor Total:							2,550.50								
VER24 VERIZON															
24-00155	02/15/24	INTERNET FEBRUARY 2024					129.99	4-01-31-440-216	B	Regular Telephones	R	02/15/24	02/15/24		N
1	INTERNET FEBRUARY 2024						129.99								
2	CABIN INTERNET FEBRUARY 2024						129.00	4-01-31-440-216	B	Regular Telephones	R	02/15/24	02/15/24		N
Vendor Total:							258.99								
VER33 VERIZON															
24-00156	02/15/24	FEBRUARY 2024 PHONES (1)					42.19	4-01-31-440-216	B	Regular Telephones	R	02/15/24	02/15/24		N
1	856-546-0295						42.19								
2	856-546-2582						57.02	4-01-31-440-216	B	Regular Telephones	R	02/15/24	02/15/24		N
3	856-546-2583						16.66	4-01-31-440-216	B	Regular Telephones	R	02/15/24	02/15/24		N

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

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Vendor #	Name	Description	Contract	PO Type	Acct Type	Description	First	Rcvd	chk/Void	Invoice	1099
PO #	PO Date		Charge	Account			Stat/Chk	Enc Date	Date		Excl
Item Description			Amount								
VER33	VERIZON	Continued									
24-00156	02/15/24	FEBRUARY 2024 PHONES (1)	Continued								
4	856-546-5340		170.89	4-01-31-440-216	B	Regular Telephones	R	02/15/24	02/15/24		N
			286.76								
		Vendor Total:	286.76								
Total Purchase Orders:	44	Total P.O. Line Items:	80	Total List Amount:	132,040.97	Total Void Amount:	0.00				

Totals by Year-Fund						
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	3-01	4,254.14	0.00	0.00	0.00	4,254.14
CURRENT FUND	4-01	121,076.31	0.00	0.00	0.00	121,076.31
ESCROW FUND-PLANNING BOARD	4-17	0.00	0.00	0.00	4,607.00	4,607.00
	Year Total:	121,076.31	0.00	0.00	4,607.00	125,683.31
DOG TRUST (ANIMAL)	T-12	63.60	0.00	0.00	0.00	63.60
TRUST - OTHER TRUST	T-13	2,039.92	0.00	0.00	0.00	2,039.92
	Year Total:	2,103.52	0.00	0.00	0.00	2,103.52
Total of All Funds:		127,433.97	0.00	0.00	4,607.00	132,040.97

Project Description	Project No.	Project Total
IHOC-802 STATION AVENUE	PB23-10-1P	2,979.50
18 MHP REDEVELOP-HH SENIOR	RD22-9-1R	1,395.00
BROKEN GROUND- 501 STATION	RD22-9-2R	232.50
Total of All Projects:		<u><u>4,607.00</u></u>

RESOLUTION 2024:72

TO BE PROVIDED Tuesday, February 20th

RESOLUTION 2024:73

A RESOLUTION OF THE BOROUGH OF HADDON HEIGHTS AUTHORIZING APPLICATION BY THE BOROUGH ENGINEER TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR THE PAVING OF EXISTING PARKING LOT AND PLAYGROUND EQUIPMENT AT BARR RECREATION COMPLEX

WHEREAS, the State of New Jersey provides funding for improvements and repairs to public recreation facilities under Local Recreation Improvement Grant Funding; and,

WHEREAS, the Mayor and Council have chosen to submit an application for Local Recreation Improvement Grant Funding; and

WHEREAS, the governing body has agreed to apply for funding for the following activity(s);

Paving of Existing Parking Lot and Playground Equipment at Barr Recreation Complex

NOW, THEREFORE, BE IT RESOLVED that Council of Haddon Heights formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application to the New Jersey Department of Community Affairs on behalf of the Borough of Haddon Heights.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Haddon Heights and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

CERTIFICATION:

The foregoing Resolution was duly adopted at the Regular Meeting of the Borough of Haddon Heights held on February 20, 2024, at the Borough Hall, 625 Station Avenue, Haddon Heights, NJ 08035.

BOROUGH OF HADDON HEIGHTS

By: _____
Mayor Zachary Houck

CERTIFIED BY:

Kelly Santosusso, RMC, Borough Clerk
Dated: February 20, 2024

RESOLUTION 2024:74

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act*, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- _____ (1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- _____ (4) ***Matters Relating to Collective Bargaining Agreements:*** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body
- _____ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:*** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- _____ (6) ***Matters Relating to Public Safety and Property:*** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their

X (7) ***Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:*** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. ***1.) Matter related to attorney-client privileged matter regarding local business. Discussion is expected to be ½ hr. in duration. Formal action may be taken on the foregoing item following Executive Session.***

_____ (8) ***Matters Relating to the Employment Relationship:*** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on February 20, 2024 that an Executive Session closed to the public shall be held on February 20, 2024 at approximately 7:30 pm for the discussion of matters relating to the specified item(s) designated above.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on February 20, 2024.

Date: February 20, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk