



BOROUGH OF HADDON HEIGHTS
COUNCIL WORK SESSION AGENDA
Tuesday, February 6, 2024 at 7:00 pm

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 6, 2024. Meeting notice has also been continually posted on the Borough website."
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT ON AGENDA ITEMS ONLY
5. CAUCUS WORK SESSION:
 - a) Animal Census – *Clerk Santosusso*
 - b) Election Polling Locations – *Clerk Santosusso*
6. APPROVAL OF MINUTES of the January 6, 2024 Reorganization Minutes
7. APPROVAL OF MINUTES of the January 16, 2024 Business Meeting
8. APPROVAL OF EXECUTIVE SESSION MINUTES of the January 16, 2024 Business Meeting
9. BOROUGH ENGINEER'S REPORT:
10. UNFINISHED BUSINESS:

PUBLIC HEARING AND FINAL ADOPTION of Ordinance 2024:1538 – An Ordinance of the Borough of Haddon Heights, County of Camden, Adopting A Redevelopment Plan for Certain Property Within the Borough of Haddon Heights That Has Been Designated an Area In Need of Redevelopment – *St. Mary's*

NEW BUSINESS:

INTRODUCTION of Ordinance 2024:1539 – An Ordinance Establishing a Sewer Department Within the Borough of Haddon Heights, County of Camden and State of New Jersey and Authorizing the Adoptions of Certain Connection Fees and Sewer Service Charges

Public Hearing and Final Adoption of Ordinance 2024:1539 is scheduled for Tuesday, February 20, 2024 at approximately 7:00 pm in the Municipal Building located at 625 Station Avenue, Haddon Heights, New Jersey

INTRODUCTION OF BOND ORDINANCE 2024:1540 – BOND ORDINANCE AUTHORIZING THE INSTALLATION AND IMPROVEMENTS OF VARIOUS SIDEWALKS IN THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$2,248,100 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$2,135,695; MAKING CERTAIN

DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN
CONNECTION WITH THE FOREGOING

Public Hearing and Final Adoption of BOND ORDINANCE 2024:1540 is scheduled for Tuesday, February 20, 2024 at approximately 7:00 pm in the Municipal Building located at 625 Station Avenue, Haddon Heights, New Jersey

INTRODUCTION of Ordinance 2024:1541 – Ordinance Amending Chapter 125-2 of the Code of the Borough of Haddon Heights Entitled Animal License Fee: Exemptions

Public Hearing and Final Adoption of Ordinance 2024:1541 is scheduled for Tuesday, February 20, 2024 at approximately 7:00 pm in the Municipal Building located at 625 Station Avenue, Haddon Heights, New Jersey

Resolution 2024:61 – Resolution Appointing Charles Garrity of New Jersey Animal Control As Municipal Humane Law Enforcement Officer for the Borough of Haddon Heights

Resolution 2024:62 – Resolution Authorizing Submission of a Grant Application for Governor’s Council on Alcoholism and Drug Abuse – *DEDR Grant*

Resolution 2024:63 – Resolution the Haddon Heights Municipal Alliance Submission of a Grant Application to the Governor’s Council on Alcoholism and Drug Abuse and the Division on Mental Health and Addiction Services – *DMHAS Youth Leadership Grant*

Resolution 2024:64 – Resolution Authorizing Payment of Bills and Claims for the First Half of February

Resolution 2024:65 – A Resolution Providing For A Meeting Not Open to the Public In Accordance With The Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. *1.) Matter related to potential implementation of a K-9 Program in the Haddon Heights Police Department. 2.) Matter related to application for the NJ Department of Community Affairs Local Recreation Improvement Grant. Discussions are expected to be ½ hr. in duration. Formal action may be taken on the foregoing items following Executive Session.*

11. PUBLIC COMMENT

12. ADJOURNMENT

Clucus "A"

A Municipal Approach to a Self-Sustaining Community Animal Welfare & Enhanced License Compliance Program



*With thanks to
the International Fund for Animal Welfare
for providing financial support.*

Special thanks to the members of the Sustainable Jersey Task Force who assisted in the development this document. The statements in the report should not be taken to represent the views of all participants or the policies of the organizations they represent:

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INTRODUCTION/PURPOSE

The goal of this document is to suggest methods by which your municipality may enhance its ability to meet its legal and ethical responsibilities for the care and management of animals in your community without expending tax dollars. These suggestions will help your municipality generate funds and reduce costs, which will help sustain animal welfare programs without increasing the financial burden on taxpayers.

Additionally increased license compliance further protects the community from zoonotic diseases such as rabies. The generation of increased funds will be through higher compliance with licensing, and where necessary, fees for noncompliance with licensing requirements.

Money invested in Animal Welfare programs can reduce future costs by reducing unintended animal reproduction, increasing return-to-owner ratios and thereby reducing impound needs and animal control response demands. For a targeted discussion of managing community/feral cats, please see the document available through Sustainable Jersey entitled "A Municipal Guide to a Trap, Neuter, Vaccinate and Manage Program."

Many of the concepts in this document have been adopted from the successful Calgary, Canada program. They have achieved a 90 percent license compliance rate for dogs and a 55 percent compliance rate for cats ¹. Calgary Animal Services are completely self-funded through license fees, adoption fees, penalties and fundraising. Calgary attributes the success of their model to a shift in focus from compliance and enforcement, to one of community engagement, education and support.

Core Components of the Calgary Model

Participation by dog and cat owners, local officials, animal related groups and animal control officers is essential.

Calgary Animal Services

- Do not have breed specific legislation
- Do not have pet limit laws
- Do provide valued services rather than simply punishing citizens into compliance
- Do ensure buy-in and cooperation among community stakeholders
- Do extensive education and PR campaigns on responsible pet ownership
- Do offer convenient licensing opportunities and modest fee differential for intact pets

There is a focus on:

- Providing information about being a responsible pet owner
- Educating the community about what behavior is required and why
- Creating laws that demonstrably support animal and community wellbeing
- Avoiding laws that do not demonstrably support animal and community well being
- Ensuring the community knows that laws are enforced and compliance expected
- Making it easy for pet owners to do the right thing

Further information about the benefits of using educational and community support approaches vs. enforcement to achieve compliance can be found in the article, "Out of Control and Into Compassion," which focuses on Mark Kumpf, then president of the National Animal Control Association (since renamed to the National Animal Care and Control Association) in *Sheltering Magazine*, 2009. The article can be accessed at: www.animalsheltering.org/resources/magazine/jul_aug_2009/out_of_control_into_compassion.pdf

¹ 2011 Presentation by Calgary Animal Services "The City of Calgary Animal & ByLaw Services" provided to International Fund for Animal Welfare (IFAW).

WHY YOU NEED THIS PROGRAM

This guide will assist you in making your animal welfare program self-sustainable. Additionally, it will help the community understand issues relating to the health and welfare of animals.

BACKGROUND

There are approximately 8.9 million people in New Jersey living in 3.2 million households with 2.70 residents² per household. According to the American Veterinary Medical Association (AVMA) 2012 Sourcebook, 50.7 percent of New Jersey Households own pets³. On average one out of every two homes in your community has at least one pet. There are about 330 owned dogs and cats per square mile, on average, in New Jersey. Add to this the other types of pets, from fish to horses, as well as wildlife issues, marine mammal or farming activities in your area, and community cats, and the potential community response is a large responsibility. There are Non-Governmental Organizations (NGOs) that lend a great deal of assistance, such as wildlife rehabilitators, shelters, rescues and sanctuaries among others, although these are ultimately community issues that require a community response.

When it comes to estimating “community” or feral cats, estimates vary widely. Feral cats are not socialized to humans, usually born outdoors and congregating in groups where they reproduce unchecked. According to the Humane Society of the United States, feral cats are “extremely fearful of people and not welcoming of human attention, making them unsuitable for home environments.”

New Jersey is estimated to have between about 600,000 to 1,400,000 feral cats. To estimate the number of these cats in your community, you may either divide your human population by 15 (PetSmart Charities) or by six (UC Davis). There are many factors that affect feral cat populations – retail areas & geography are two examples. Please see the Sustainable Jersey document, *A Municipal Guide to a Trap, Neuter, Vaccinate and Manage Program* (found in the Resources section of Sustainable Jersey’s

“Companion Animal Management action) for a guide to managing this issue in your community.

Does this pose an issue/challenge for each municipality? **A RESOUNDING YES!**

In New Jersey every municipality is required to have a certified animal control officer on duty 365 days per year to respond to reports of any stray dog or other animal such as cats off the property of the owner, capture it, and impound it. In addition, under N.J.S.A.4:19-15.16 any dog or other animal (e.g., cats) off the property of the owner reported to, or observed by a certified animal control officer (ACO) to be ill, injured, or creating a threat to public health, safety or welfare, or otherwise interfering with the enjoyment of property shall be impounded.

Ownership of the animal shall be traced and owners notified that the dog has been impounded. All impounded animals must be held for seven days at a licensed impoundment facility (pound) prior to adoption or euthanasia except for surrendered animals that can be transferred to a rescue organization or a foster home with seven days of impoundment. As a result of this mandate and the work of non-profit entities across the state, New Jersey has achieved recognition as a national leader in achieving low dog and cat intake and euthanasia in impound facilities and shelters.⁴ While this success should be celebrated, better funding for Animal Control and community human-animal conflicts is needed. In addition to funding shortages, New Jersey continues to face additional challenges from a growing population, wildlife and feral cat issues, increasing pet ownership trends, language barriers, natural disasters and continued residential and industrial growth, forcing native animals out of their habitat.

Animal Control funding may be achieved by licensing compliance, to the extent that Animal Control is self-sufficient and does not need to rely on funding from tax revenues. In New Jersey, all dog owners are required to have a dog license from the municipality⁵. Compliance with this requirement is estimated at 15 percent. Cat owners are not mandated by the state to have licenses but rather municipalities have the ability to have cat licensing requirements and about half of New Jersey municipalities do require licensing. Unfortunately, the

² U.S. Census Bureau Quick Facts www.quickfacts.census.gov/qfd/states/34000.html. Accessed 5/10/14

³ American Veterinary Medical Association U.S. Pet Ownership & Demographics Sourcebook, 2012 Edition

⁴ New Jersey’s euthanasia rate per capita is less than one-third of the national average. New Jersey’s euthanasia of dogs and cats is 3 animals per human thousand based on 2012 data from the NJ Department of Health survey while the national average is 10 animals per human thousand based on the estimate of 3,000,000 animals dogs and euthanized across the country.

⁵ NJSA 4:19-15.2. Exceptions exist only for those who qualify for and obtain a kennel license.

compliance rate is often far less than the low rate of dog licensing compliance. So, what can be done to increase licensing compliance to increase revenue to support effective community animal issue response? This guide will offer ideas and methods that have proven successful elsewhere to increase compliance.

First – Estimate the Compliance in Your Community

For your convenience, St. Hubert's Animal Welfare Center has estimated the number of dogs and cats in every municipality in New Jersey and provided this document to Sustainable Jersey. It may be accessed at www.sustainablejersey.com/fileadmin/media/resources/AIC_documents/New_Jersey_2012_Census_and_Ownership_Stats.pdf

To calculate the figure directly:

Dog population estimate: multiply your human population by 0.156. For example, if the human population of a municipality is 10,000 residents, there are approximately 1,560 owned dogs in that municipality⁶.

Cat population estimate: multiply your human population by 0.169. For example, if the human population of a municipality is 10,000 residents, there are approximately 1,690 owned cats in that municipality⁷.

Compare your estimates to the number of licenses, being sure to add both one year and three year licenses together if your municipality offers those options.

SETTING GOALS:

Since each municipality has a unique population, the results above should be viewed as estimates, the accuracy of which is dependent on some of the unique features of your area. Nonetheless they are a valuable guide and based on Census data and the AVMA.

Dog licensing fees are up to the municipality within the parameters set by the State under NJSA 4:19-15.12. Cat licensing is not addressed in statutes. It is recommended that rather than increasing licensing fees to the maximum, e.g. \$21 per year for dogs plus other fees, that you work to increase licensing compliance through measures to attract those not in compliance (versus punish those who are). Multiply the licensing fees by the difference between the dog and cat population estimate and the number of licensed cats and dogs and that is, roughly, the additional revenue that can be accessed through increased licensing compliance. While that figure represents full compliance, which is not realistic, look at how much revenue even 50, 60, or 70 percent compliance would generate. The City of Calgary has achieved 90 percent compliance on dogs and 55 percent compliance on cats⁸. Set a multi-year goal with the following recommendations:

- Dedicating 100 percent of the revenue raised from enhanced licensing compliance to animal control and welfare programs is an investment toward reducing expenses over the long term and builds support from the community.
- Setting up a graduated fee structure for licensing which sets a pre-determined fee for the first license, with additional licenses offered at discounted rates, (or free after the fourth animal) to encourage compliance.
- Ordinances establishing cat licensing should clearly dedicate all revenue to animal welfare and animal control programs as is required for dog licensing.
- Any ordinances should be specifically written to prevent any lapsed funds generated from dog licensing to go to general funds after the three year lapse referred to in the statute.



⁶ US Census Bureau estimates 2.7 person per NJ Household in the American Community Survey, 2012 AVMA U.S. Pet Ownership & Demographics Sourcebook. New Jersey estimates 32.4 percent of household have 1.3 dogs. One divided by 2.7 multiplied by .324 multiplied by 1.3 = .156 dogs per capita.

⁷ US Census Bureau estimates 2.7 person per NJ Household in the American Community Survey, 2012 AVMA U.S. Pet Ownership & Demographics Sourcebook. New Jersey estimates 25.3 percent of household have 1.8 owned cats. One divided by 2.7 multiplied by .253 multiplied by 1.8 = .169 owned cats per capita.

⁸ 2011 Presentation by Calgary Animal Services "The City of Calgary Animal & ByLaw Services" provided to International Fund for Animal Welfare (IFAW). Note: Licensing in Calgary does not require proof of rabies vaccination.

CONCEPT OF SUSTAINABLE JERSEY'S ANIMALS IN THE COMMUNITY ENHANCED COMPLIANCE PROGRAM

The Concept Is Very Simple

Increase the perceived value of the license: The thrust of the Calgary model is primarily that licensing revenue can be increased substantially by encouraging voluntary compliance through incentives. Calgary is a large city (population 1,082,230, according to the CY 2011 census). In 2012, Calgary raised \$5,196,000 from dog and cat licensing alone, or \$4.74 per capita. In a NJ municipality of 25,000 residents, a comparable licensing rate with comparable fees would raise \$118,500/year. Calgary's dog license fees are higher than the NJ statutory maximum, while its cat license fees are comparable to those of many NJ municipalities. Even assuming all license fees at half the amount of Calgary's, achieving a similar licensing rate could mean over \$59,000/year in licensing fees for a municipality of 25,000. Additionally, because of their fund raisers and check-off contributions, Calgary was able to raise money to provide a wide range of resources including:

- "Free Ride Home" – Licensed animals get a "Free Ride Home" if they're picked up running-at-large. The Animal Control Officers literally pick up the animal and rather than impound the animal – at real expense of manpower, care and cleaning as well as facility expense – the animal is driven home. There is no fee charged for the pick up. While this may be a revenue loss on some ends from the impound charge, the impound charge in New Jersey does not cover the real expenses associated with impounding the animal, let alone the stress on the animal and the family.
- Discount books or cards – In Calgary, the municipality worked with businesses to create a mutually beneficial program whereby people with a license could obtain a coupon book or card that provides discounts at designed businesses, including veterinarians, pet supply stores, hotels, restaurants, home & garden, entertainment, automotive and personal care vendors. A dedicated website was created for the "I Heart My Pet" program and may be accessed at www.iheartmypet.ca. This site can be considered a model for your use.
- Your municipality could develop local coupon books that could be given to pet owners that purchase a license.

Remove Barriers to Licensing

- Eliminate pet limit laws if you have them in place. Limit laws are viewed as arbitrary by the community and there is no evidence to support that pet limits impact animal cruelty or hoarding. Rather, they drive residents underground and create tension with the municipality. Zoning, cruelty and health codes all address problem properties. This is discussed further later in this document.
- Getting to town hall Monday through Friday from 8:00 am to 4:30 pm does not work for many pet owners. Having to photocopy licenses and mail forms to the town creates a nuisance and obstacle to compliance. The Calgary licensing system is not based on rabies vaccination, but because New Jersey requires licensing for dogs, efforts to increase your compliance must facilitate the ease of accessing a vaccine, such as rabies clinics, and providing verification as well.
- Add venues where people may license their pets, as well as the ability to apply for licenses online. This is a critical component of increasing licensing. Veterinarians should be requested to inform their clients of the requirement and advantages of licensing their pet, and to have registration forms available to give to them.
- To start the program, create a onetime Pet License Amnesty Month where pet owners can license their pets without fear of penalties, late fees or summonses. This has proven successful in the Calgary program.
- Hold weekend and evening licensing events. Your local shelter or rescue may be willing to provide free manpower, especially if the revenue is used to fund animal welfare programs in the community, especially spay & neuter.
- Institute a graduated scale of licensing fees to encourage owners to license all animals in their home. While license fees for dogs must still include the statutory fees, establishing fees for licensing of multiple cats is easier. Such fee scales could range from 50 percent of the fee for the second cat and 25 percent for the third, or cap the fee at three or four cats and provide licenses to additional household cats without charge for cats or for the minimum statutory fee for dogs. If this is done, it is recommended that the lower fees for

additional animals be offered only for neutered animals, to encourage neutering. Some communities in NJ use special single fee cattery licenses for individuals who have larger number of cats, often specifying six or more.

- For continuing compliance, offer auto-renew, e-mail notifications and convenient methods to make the process easier, faster, and less expensive for owners. Remind people in water bills, newspaper ads and other venues to renew licenses and repeat the message.
- In towns where there is a cat licensing requirement, micro chipping can be accepted as an alternative means of identification to collars and tags, if the chips are registered and the numbers provided on the license applications.
- Another method of raising revenues for animal welfare programs is to place a check box on the license application asking pet owners to donate funds in addition to the licensing fee.

Increase fines for non-compliance: While the Calgary model is mostly about education and incentives, it carries a big stick, too. Failure to license a pet can result in \$250 fines⁹. Reporting inaccurate statements on the license application – such as falsely reporting spay and neuter status – is up to a \$500 fine. As the Calgary model relies on self-reporting on the application, the fine is intended to be a backstop for honest responses.

In addition to these recommendations directly related to increasing licensing compliance, Calgary embarked on an educational campaign on animal welfare issues to work to reduce human-animal conflicts in the first place.

We have provided a Community Animal Welfare Education Press Release kit as part of Sustainable Jersey's Animals in the Community Education action under the Resources section (www.sustainablejersey.com). These press releases may be modified for your community and used to educate your residents on a variety of subjects, including:

- Benefits of pet registration and licensing
- Why spay or neuter my pet?
- Training your dog to be a good citizen and family member
- Dangerous substances in the home
- Your pet feels cold too-protecting your pet from cold
- Pet safety in hot weather

- How do I choose a family pet?
- How to avoid puppy mills
- Common myths about cats
- Children and animals
- Winter holiday tips for pet owners and others
- Nutrition for your pet
- Becoming a seeing eye dog family
- Your annual rabies clinic

We recommend that you release one press release each month to your local newspapers. In addition to the direct good that comes from having the animals treated properly, proper understanding of such issues as leaving your pet in the car during a hot summer day will lead to fewer incidents of your animal control or police having to respond these types of calls.

Also included in this package are some materials addressing the advantages of having a pet licensed. These materials may be distributed to schools, libraries, veterinary offices, and pet supply stores in your community. Some of the materials may be left at homes during the completion of the census. One of the educational pieces emphasizes safety of the owner's pets, talking about a license as a free ride home if for any reason their pet becomes lost.

How to Canvass

An Animal Census should be an ongoing process for the municipality. Animal Control officers and volunteers should be engaged in conducting the census on a regular basis. Edison found it helpful to hire college students to assist in the census and their salaries were offset by additional revenue generation. The responsibility to conduct a census lies with the municipality and each town can designate an official to conduct and organize it. Towns that have shared services agreements can include this requirement in those agreements. When an animal is noted to be on the premises and there is no record of its registration, a compliance letter should be sent explaining all of the advantages of voluntary compliance, but also noting the potential fines involved in noncompliance. There will, unfortunately, be occasions where you may have to take an individual to court to force compliance. Those fees generated will further assist in your animal welfare program. After studying the impact of court fines

⁹ Calgary Licensing website, 2014. www.calgary.ca/CSPS/ABS/Documents/Animal-Services/Licensing-a-cat-or-dog/animal_licence_form.pdf Accessed July 19

and the cost of licensing, the City of Calgary, Canada, increased its fines for failure to license. The “tipping point” is the amount of the fines, i.e. the dollar number at which residents became unwilling to take the chance of noncompliance and the fees were raised to that amount.

By collecting license fees and investing them back into your community, your municipality will be able

to improve services to animal owners and to the community in general. In addition, an undue financial burden will not fall upon the general taxpayer. In Calgary, the efforts led to 95 percent voluntary compliance and 5 percent enforcement.

ADDITIONAL WAYS TO FACILITATE REGISTRATION AND RAISE FUNDS

Special Notes to Encourage Compliance

In municipalities in NJ, colony licenses may require the micro chipping of feral cats which can serve to both identify them and determine their vaccination status.

Repeal Any Pet Limit Law: As previously mentioned, one recommendation that would facilitate the success of this model would be to repeal any pet limit ordinance that exists. Pet limit ordinances have been determined to be unconstitutional in Minnesota and Pennsylvania. Beyond this, however, they discourage licensing and the generation of revenues, by making residents with multiple pets fearful of reporting their animals to the municipality. Some municipal officials want pet limit ordinances because they believe they will prevent hoarding cases. However, hoarders have a mental illness and often disregard all laws regarding animals, from licensing to sanitary code provisions to abuse and neglect statutes. Pet limit laws do not prevent hoarders from keeping large numbers of animals in bad conditions, but they do discourage residents who responsibly care for multiple animals from reporting those animals to the municipality and paying licensing fees. They are therefore counterproductive.

Many of these concepts have proved successful in Calgary Canada and can be easily adopted by New Jersey municipalities. In Calgary, the outcome of these measures was that the number of stray dogs and cats entering the shelters was reduced, because ACOs now were able to return more animals to their owners. This had a two-fold effect. With a reduction in animals filling up cages, the shelter could focus more on community out-reach programs, quality re-homing of those animals that still were impounded, and achieve a major reduction in the euthanasia rate. In addition, ACOs could spend more time addressing nuisance and neglect

cases, and become more community based in their approach. In Calgary, the result was that public opinion became positive towards Animal Control and Animal Control officers became viewed as true public servants.

Exempt Feral Cats from Individual Licensing and Consider Establishing Colony Licenses

Individual licensing was devised for pet animals, not for feral cats that are cared for by volunteers or nonprofits, and is incompatible with managing feral cat populations. Calgary found, in the development of its successful model, that it was necessary to explicitly exempt feral cats from individual licensing in order for the community to accept cat licensing and for individuals feeding feral cats to come forward and cooperate with getting them neutered and vaccinated through a TNVM program. Colony caregivers, helping with TNVM programs often find it difficult to individually license each cat in a colony on an annual basis. There are alternative methods of tracking vaccinations of cats in colonies managed through TNVM, including but not limited to colony registration through a colony license which establishes requirements for the care of the animals and safety of the community as well establishing record keeping requirements. These colony licenses should have no fee or a minimum fee. For additional methods of addressing the control of feral cats in your community please refer to “A Municipal Approach to a Trap, Neuter, Vaccinate and Manage Program” (found in the Resources section of Sustainable Jersey’s Companion Animal Management action – www.sustainablejersey.com/actions).

Raise Additional Revenues

Another way to increase revenues through licensing is to include a voluntary donation line on the license

applications. If your municipality will be spending licensing revenue on animal welfare programs intended to save homeless animals, you can advertise this fact and solicit donations on license applications. Maricopa County, Arizona, found that, once they did this, most residents rounded up their license fees to the nearest \$10 increment, and the county now raises an additional \$30,000 every month.

Evaluating Success

The most obvious indicator of success is monitoring the number of registrations. Other indicators would be the Rate of Return-To-Owners, euthanasia numbers, lost and found reports and the number of animal related complaints.

Additional Potential Programs

Additional programs that could be considered in a comprehensive approach to addressing animal concerns and municipal costs are pet retention programs, coordinating with rescues to take animals after the seven day hold period; establishing lost and found protocols that will coordinate with surrounding municipalities, shelters and rescue groups. Fundraising projects can also be popular and successful ways to also raise needed funds.

Below you will find a sample municipal handout for the Free Ride Home flyer.

Protect Your Pet



Free
Ride
Home

Assure your pet's safety and your piece of mind by licensing your pet. Animal control will know who to contact to transport your pet home.

License your pet by calling _____

or contact [www._____](http://www._____.)

Paste your municipal emblem
and address here



**ENGINEER'S STATUS REPORT
Borough of Haddon Heights
February 2024**

FY 2024 NJDCA Local Recreation Improvement Grant

Update:

- NJDCA has announced the department would be accepting applications for the NJDCA Local Recreation Improvement Grant Application with a deadline of February 27, 2024. This competitive grant program can be utilized to cover costs associated with updating recreation centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities.

FY 2024 NJDOT Municipal Aid Funding Application

Update:

- Our office has prepared a scope of work proposal and have submitted same to the Borough Clerk. It is our understanding the Borough is selecting Option #1 to utilize five percent (5%) of the final construction cost for design services, therefore a resolution is required to submit NJDOT.

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2024 Municipal Aid program with a deadline of July 1, 2023. A resolution for authorizing our office to submit the application is required for the June Council Meeting.
- Our office coordinated with Borough Public Works Superintendent and based on roadway condition and NJDOT scoring criteria, recommend including the remainder of St. Martins Avenue as well as Wynnefield Avenue and New Jersey Avenue.
- Our office submitted an application for this project before the July 1st deadline.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$268,146 towards the construction, inspection, and limited design of this project. Our office will prepare a scope of work proposal and submit same to the Borough Administrator.

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
February 2024

Camden County Open Space 2023

Update:

- Our office is finalizing project plans and cost estimates for infield improvements to the Girls Major and Minor Softball Fields at the Fitzgerald Memorial Fields. We anticipate distributing plans and estimates to the recreation committee the week of February 5th for review and comments.

Previously Reported:

- Camden County Open Space Preservation Trust Fund Advisory Committee has announced that 2023 application packets are due May 1, 2023. Grants are awarded on a competitive basis up to \$25,000. The Borough, in previous years, could submit up to two (2) applications; however, the County has limited the number of applications to one (1).
- As coordinated with the Mayor and Borough Recreation Committee, our office will prepare one (1) Camden County Open Space Preservation Trust Fund Advisory Committee application for infield improvements to the Girls Major and Minor Softball Fields at the Fitzgerald Memorial Fields.
- The Camden County Open Space Preservation Trust Fund Advisory Committee has announced the grant award recipients. The Borough of Haddon Heights will be receiving a Grant in the amount of \$25,000 towards infield improvements to the Girls Major and Minor Softball Fields at the Fitzgerald Memorial Fields.

Devon Avenue Soccer Fields – Natural Turf Improvements

Previously Reported:

- The Borough has been informed that it will be receiving a FY 2022 Camden County Open Space grant of \$25,000 towards this project.
- Our office has submitted a proposal for updating of the site survey previously prepared by this office, preparation of bid documents / specifications, bid phase assistance, and limited construction administration. On Thursday, October 13, 2022, our office was authorized to proceed.
- On Friday, October 14th, our office met with Joe Cramp (Director of Athletics and Student Activities for Haddon Heights Jr./Sr. High School) to review his stakeholder understanding of the extent of remedial grading required and field areas that are to receive sod.
- Also on October 14th, our office initiated field survey to update topography and delineate the three distinct fields (varsity field, junior varsity, or JV field, and small or 99 field). Our office will prepare proposed grades to represent the extent of remedial grading.

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- The above design intent data will be represented on a "field improvement plan" which will be reviewed with the project stakeholders (Borough, Haddon Heights Board of Education, and the Haddon Heights Soccer Club) via a virtual meeting for review, comment, and confirmation of project scope before finalizing bid documents.
- Our office completed the Bid Documents and Specifications and distributed to the representative contacts for each of the Tri-Party Agreement parties for review and comment. Per the Tri-Party Agreement, there was a 10-day review period to provide comment to our office. The close of comment period was Monday, November 14th at 5 PM. No comments were received, so this project was publicly advertised for a November 29th Bid Opening date.
- The single bid received at the November 29th bid opening unfortunately was deemed unresponsive due to a defect; therefore, the bid was rejected at the December Work Session meeting.
- This project was re-advertised and the bid opening was held on Tuesday, December 20th. The contract was awarded to the lowest bidder which was Down to Earth Landscaping, Inc. in the amount of \$188,866.00 for the Base Bid. Contracts have been executed by the contractor and forwarded to the Borough for signature.
- A preconstruction meeting was held on January 19, 2023, for this project. Representatives from the Borough, Haddon Haddon Heights Jr./Sr. High School, Haddon Heights Soccer Club, and the contractor all agreed the optimal time for the Notice to Proceed to be issued is May 30, 2023 (day following Memorial Day) considering winter weather conditions and anticipated spring field usage.
- A second preconstruction meeting was held with the contractor and representatives from the Borough, Haddon Heights Jr./Sr. High School, and Haddon Heights Soccer Club on May 23rd to discuss anticipated construction schedule and submittals.
- The final submittals for this project were received on June 26th and approved by our office, following Borough Solicitor review, on June 28th. The Notice to Proceed was issued for June 29th, and the contractor was onsite June 29th & June 30th installing silt fence, snow fence at gate entrances and flagging the irrigation system.
- Sod placement is complete. Our office is coordinating with the contractor and the Director of Athletics and Student Activities for Haddon Heights Jr./Sr. High School regarding irrigation timing setup.

FY 2023 NJDCA Local Recreation Improvement Grant

Update:

- Our office is coordinating with state contract equipment vendor for materials ordering information, equipment options, and cost estimates. Once equipment options and layouts are provided our office will coordinate with the Recreation Committee for review and comment.

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Previously Reported:

- NJDCA has announced the department would be accepting applications for the NJDCA Local Recreation Improvement Grant Application with a deadline of January 20, 2023. This competitive grant program can be utilized to cover costs associated with updating recreation centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities.
- Our office recommended submitting an application installing all-accessible playground equipment at Hoff's Park.
- A resolution for Borough Council approval was approved at the January 17th Council meeting.
- This application was submitted prior to the January 20th deadline.
- The NJDCA has announced the grant award recipients. The Borough of Haddon Heights will be receiving a NJDCA Local Recreation Improvement Grant in the amount \$76,000 towards improvements to Hoff's Park including all-accessible playground equipment.

Improvements along Kings Highway (CR 551) from Market Street in Mt. Ephraim to Hopkins Road in Haddon Heights and Audubon

Previously Reported:

- Camden County through a shared services agreement with CCMUA, Audubon, Haddon Heights, and Mount Ephraim will complete roadway improvements along Kings Highway. Improvements will include roadway resurfacing/reconstruction, handicap ramp replacement, and sanitary and stormwater sewer video inspection / improvements.
- A kickoff meeting was held on May 26, 2022, with representatives from Camden County, CCMUA, Haddon Heights, Audubon, Mount Ephraim, and the design engineers of T & M Associates.
- The anticipated design schedule in 7 months.
- T & M Associates and Camden County held Stakeholder Meeting #1 on August 22nd to discuss concept plans. Each municipality was provided a set of concept plans to review and provide comments by September 23rd for consideration.
- Regarding the latest concept plans provided at the August 22nd stakeholders Meeting; comments were submitted by the Haddon Heights Shade Tree Commission and the Engineering Committee (effort lead by Councilwoman Russo) to the County for consideration. The County has acknowledged receipt.

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- Our office has received and responded to preliminary schematic plans prepared by T & M Associates in regards to the proposed slip lining of the Borough's sanitary sewer mains located along Kings Highway.
- Our office attended a meeting with T & M Associates and the County Engineer on Wednesday, December 21st to discuss the preliminary schematic plans and our office's response.
- The County is currently coordinating with other utility providers.
- Our office attended a preconstruction meeting on June 28th regarding New Jersey American Water main / service replacements for this project area. Both Haddon Heights and Audubon Police Departments were present at the meeting. NJAW indicated onsite mobilization will commence July 5th with pipe installation beginning on July 11th. NJAW will notify local residents of construction schedule and Camden County will provide the Borough with the website notification.

FY 2023 NJDOT Municipal Aid Funding – St. Martins Avenue – Phase III, Wynnefield Avenue & New Jersey Avenue

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2023 Municipal Aid program with a deadline of July 1, 2022. A resolution for authorizing our office to submit the application was approved at the June Work Session meeting.
- Our office coordinated with Borough Public Works Superintendent and based on roadway condition and NJDOT scoring criteria, recommend including portions of St. Martins Avenue that will not be completed under FY 2022 NJDOT grant funding as well as Wynnefield Avenue and New Jersey Avenue (see attached Location Map).
- Our office submitted an application for this project before the July 1st deadline.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$260,930 towards the construction, inspection, and limited design of this project. Our office will prepare a scope of work proposal and submit same to the Borough Administrator.
- Our office prepared a scope of work proposal and submitted same to the Borough Administrator. The Borough selected Option #1 to utilize five percent (5%) of the final construction cost for design services, via resolution.
- Our office has submitted for NJDOT concurrence regarding our proposal and the Borough resolution.

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- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in summer/fall 2023.

Camden County CDBG Program Yr 2021 – Architectural Barrier Removal & Access
(Borough Wide - Various Intersections)

Previously Reported:

- CDBG indicated the Program will continue grouping the funding allotments to 5 to 7 larger public infrastructure projects (\$150,000 - \$250,000) throughout the County for Program Year 2021-2022 consistent with recent years.
- The Community Development Block Grant (CDBG) program notified the Borough that applications for Year 2021-2022 were due March 12, 2021.
- The Borough of Haddon Heights does not have any Qualified Census Tracts; therefore, eligible projects are very limited.
- Our office recommended resubmitting an updated FY2020-2021 application for architectural barrier removal & access which consists of handicap ramps at roadway intersections in close proximity to Borough schools and parks.
- A Borough resolution was approved and submitted with this application.
- This application was submitted on March 12, 2021.
- The Borough has been informed that it will be receiving a Camden County CDBG Program grant of \$250,000 towards construction, inspection, and design of this project.
- Our office has prepared a scope of work proposal and have submitted same to the Borough Administrator.
- The Bid Opening for this project was held on June 3, 2022. The apparent low bid exceeded the project funding; therefore, all bids were rejected. The project scope has been reduced in the Base Bid for re-advertisement.
- This project has been publicly re-advertised June 10th with a bid opening held on June 30th.
- The contract was awarded at the July 5th work session meeting to the lowest bidder which was Decker's Inc., in the amount of \$184,710.00 for the Base Bid. Contracts have been executed by the contractor and Borough.
- A preconstruction meeting was held on August 4, 2022 for this project. Notice to Proceed was issued for August 8, 2022.

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- Construction has commenced with the handicap ramps in close proximity to the Borough school and located along the Travel Plan have been completed.
- Base Bid construction is substantially complete. Payment Application #2 has been processed by our office and submitted to the Borough for approval.
- Our office is preparing the Base Bid punchlist and coordinating with the contractor regarding additional handicap ramps from the Add Alternate #1 scope to maximum the grant funds. This additional work will be reviewed with the Mayor and Council prior to being performed.
- Our office has prepared and submitted Change Order #1 to the Borough for approval.
- Change Order #1 results in an increase to the final contract amount of \$27,150.00 which is within the allocated construction cost under the Community Development Block Grant Program grant.
- The additional work has been completed by the contractor. The project punchlist has been issued to the contractor for completion.

FY 2021 / 2022 Haddon Heights Road Program

Previously Reported:

- Our office has submitted to the Engineering Committee a Memorandum dated July 29, 2021, with estimated costs for Eleventh Avenue from Glover Avenue to Green Street, Maple Avenue from Black Horse Pike to Wynnefield Avenue, Bradshaw Avenue from Crest Avenue to Gladstone Avenue, and First Avenue from Highland Avenue to East High Street.
- Below is a brief description of the projected project scope for each roadway:

11th Avenue

The project limits are from Glover Avenue to Green Street. 11th Avenue requires full depth reconstruction with full concrete curb, gutter, and driveway apron replacement due to grades and existing condition. It should be noted, sanitary sewer sliplining is not included in the estimate.

Maple Avenue

The project limits are from just east of the Black Horse Pike to Wynnefield Avenue (one block). Maple Avenue requires mill and overlay with isolated areas of concrete base repair, selective curb and gutter replacement, and inlet renovation to mitigate ponding issues. In addition, the existing sanitary sewer main requires rehabilitation utilizing cured in place plastic pipe (CIPP) lining and rehabilitation of the sanitary manholes utilizing sprayed in place gunite lining.

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Bradshaw Avenue

The project limits are from the Crest Avenue to Gladstone Avenue. Bradshaw Avenue requires full depth reconstruction with full concrete curb, gutter, and driveway apron replacement due to grades and existing condition. It should be noted, sanitary sewer sliplining is not included in the estimate.

First Avenue

The project limits are from the Highland Avenue to East High Street. First Avenue requires full depth reconstruction with full concrete curb, gutter, and driveway apron replacement for the western portion of First Avenue (center seam to curb) as the eastern portion was resurfacing by New Jersey American Water. It should be noted, sanitary sewer sliplining is not included in the estimate.

- Our office has prepared a scope of work proposal and have submitted same to the Borough Administrator.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2022.
- Our office proceeded with preparation of bid documents, plans, and specifications for public bidding. This project was publicly advertised the week of May 16th with a bid opening last week of May.
- Bids were received on June 8th. Three (3) bids were received with the apparent low bid being \$945,338.00 from Think Pavers of Mt. Royal, New Jersey. Bids are currently being reviewed.
- The contract was awarded at the August 2nd work session meeting to the lowest bidder, which was Think Pavers, in the amount of \$945,338.00 for the Base Bid. Contracts have been executed by the contractor and Borough.
- A preconstruction meeting was held on Friday, September 23rd.
- The Notice to Proceed was issued for Monday, September 26, 2022.
- Concrete work commenced the week of November 14th along 11th Avenue.
- Construction is ongoing, it is noted that weather (rain and cold temperatures) conditions have recently limited construction activity.
- Roadway improvements along 11th Avenue are substantially complete.
- This project is substantially complete and punch lists have been issued to the contractor for this project.

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FY 2022 NJDOT Municipal Aid Funding – St. Martins Avenue – Phase II, Wynnefield Avenue & New Jersey Avenue

Update:

- Construction is substantially complete. Our office has generated a punchlist and is coordinating with the contractor for completion.

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2022 Municipal Aid program with a deadline of July 1, 2021. A resolution for authorizing our office to submit the application was approved at the June Council Meeting.
- Our office submitted an application for this project on July 1st.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$250,000 towards construction, inspection, and limited design of this project.
- Our office has prepared a scope of work proposal and have submitted same to the Borough Administrator. It is our understanding the Borough is selecting Option #1 to utilize five percent (5%) of the final construction cost for design services, therefore a resolution is required to submit NJDOT.
- Our office has submitted for NJDOT concurrence regarding our proposal and the Borough resolution.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2022. As coordinated with Dave Taraschi, the scope of the project will be end of Phase I (generally between New Jersey and Wayne Avenue) to between South Park and Prospect Ridge.
- NJDOT concurrence has been received regarding our proposal and the Borough resolution.
- Our office has finalized the bid documents, plans, and specifications for NJDOT PS&E review. This project will be publicly advertised once NJDOT review comments are received and addressed.
- This project was publicly advertised on September 10th and the bid opening was held on October 3rd.
- The contract was awarded at the October 3rd work session meeting to Landberg Construction for the Base Bid in the amount of \$218,487.50.

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- The preconstruction meeting was held on October 24th and the contractor has indicated construction will commence the week of November 13th.
- Payment Application #1 has been processed by our office and submitted to the Borough for payment.

Station Avenue at Atlantics; Improvements at Station between North Park and South Park; Improvements at South Park-13th Avenue and Hillside Avenue

Previously Reported:

- A resolution of support for the improvements proposed by Camden County along Station Avenue from the White Horse Pike to the intersection of Station Avenue, South Park Avenue, and Tenth Avenue has been prepared for consideration.
- A stakeholders meeting was held on Tuesday, June 14th to discuss the scope and anticipated schedule of this project.
- Our office attended a Stakeholders meeting presented by Key Engineers, NV5, and Camden County to discuss Phase 2 of Station Avenue improvements. Phase 2 includes Station Avenue from West Atlantic Avenue to the White Horse Pike. Presented at the meeting were updated conceptual plans for the roadway / Link Trail improvements.
- Construction is expected to take place in spring 2023.
- A stakeholder workshop meeting was held with the County, their design engineer Key Engineers and the designer to the County Link Trail project (NV5) on November 1st. Discussion was focused on design elements of the Station and Atlantics pedestrian improvements.
- Updated concepts for Phase II of this project, which includes the pedestrian improvements at the intersections of Station Avenue / East & West Atlantic, have been provided for review and comment by the Engineering Committee. Comments have been forwarded to the County for consideration.
- The contract for Phase I of this project has been awarded by Camden County. A preconstruction meeting was held February 16th. Tentative start date discussed is April 3rd. The Borough requested that the 500 block be completed as early as practical on the schedule. The Borough also indicated any tree removal would have to be presented to the Haddon Heights Shade Tree Committee.
- Construction has commenced.

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- Our office attended the preconstruction meeting for Phase 2 of this project held on September 1st. Anticipated construction start date is September 25th. Police Chief Schneider indicated to the project team that Borough events are scheduled along Station Avenue on September 17th and 23rd, as well as Fall Feast sometime in October. The project team indicated a Pedestrian Safety Plan will be included in the submittals, provided to the Police Chief, and will be followed throughout the project.
- Our office attended the preconstruction meeting for Phase 2 of this project held on September 1st. Anticipated construction start date is September 25th. Police Chief Schneider indicated to the project team that Borough events are scheduled along Station Avenue on September 17th and 23rd, as well as Fall Feast sometime in October. The project team indicated a Pedestrian Safety Plan will be included in the submittals, provided to the Police Chief, and will be followed throughout the project.
- Our office attended a second preconstruction meeting for Phase 2 of this project held on September 19th.
- Phase 2 Construction has commenced as of November 2nd and is ongoing.

FY 2021 NJDOT Municipal Aid Funding – Devon Avenue Phase III & St. Martins Avenue

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2021 Municipal Aid program with a deadline of July 1, 2020. A resolution for authorizing our office to submit the application is required for the June Council Meeting.
- Our office coordinated with Borough Public Works Superintendent and based on roadway condition and NJDOT scoring criteria, recommend including the remainder of Devon Road and St. Martins Avenue starting at Kings Highway.
- The application for this project has been submitted via SAGE on June 30, 2020.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$285,000 towards construction, inspection, and limited design of this project.
- Our office has forwarded a proposal to the Borough for the necessary survey, design, and construction administration associated with the NJDOT Municipal Aid project.
- The NJDOT has issued their approval of the Borough chosen funding option outlined in our submitted proposal and the Borough's associated authorizing Resolution.
- Our office coordinated with the Engineering Committee regarding incorporating additional crosswalks at all cross streets along Devon Avenue to allow for pedestrian traffic from the recreation facilities at Devon Avenue to Haddon Lake Park.

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- Our office is finalizing the bid documents, plans, and specifications for NJDOT PS&E review and public bidding. This project can be publicly advertised once NJDOT review comments are received and addressed.
- The Bid Opening for this project was held on June 16, 2022. The apparent low bid exceeded the project funding; therefore, all bids were rejected. The project scope has been reduced in the Base Bid for re-advertisement.
- This project was publicly re-advertised July 8th and the bid opening was July 28th.
- The contract was awarded at the August 2nd work session meeting to the lowest bidder, which was Charles Marandino, LLC, in the amount of \$231,628.60 for the Base Bid. Contracts have been executed by the contractor and Borough.
- A preconstruction meeting was held on Wednesday, September 21st.
- The Notice to Proceed was issued for Monday, September 26, 2022.
- Construction has commenced with the completion of concrete work throughout the project.
- Construction is substantially complete. Our office will generate a punchlist and coordinate with the contractor for project final completion.
- Contractor has completed punchlist items. Our office is processing closeout documents including final payment and final change order.

FY 2019 Camden County Open Space – Multi-Use Trail Grant

Previously Reported:

- Camden County Open Space Preservation Trust Fund Advisory Committee had announced applications for grant funding were available for constructing recreational trails in Camden County municipalities. Our office submitted an application in September 2019 for constructing a recreational trail in phases from the Norcross-McLaughlin Memorial Dell at Haddon Lake Park to the Devon Avenue recreation facilities. This application was submitted for Phase 1 beginning at the Norcross-McLaughlin Memorial Dell.
- The Borough has been notified that the Borough has been successful in the award of grant funding of \$100,000 for design, construction, and inspection/construction management for Phase 1 of this project.
- As determined by the Borough Engineering Committee, our office will bid this project under the same contract as the FY 2020 NJDOT Municipal Aid Funding – Devon Avenue project as both projects are in close proximity of each other and may be more cost efficient to maximize the grant awards.

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- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2020.
- Our office attended an onsite meeting on June 24th with representatives of Camden County Engineering Department, Camden County Department of Parks, and Councilman Morgan and Councilman Mrozinski to discuss the scope of this project as well as additional potential pedestrian improvements in the vicinity of Haddon Lake Park. Our office is preparing an overall concept of all pedestrian improvements discussed for review by the Engineering Committee. Upon approval by the Engineering Committee, the overall concept will be submitted to Camden County for review and continued discussion.
- Our office has submitted plans for review by the Camden County Engineer. This project can be publicly advertised once Camden County Engineer review comments are received and addressed.

Sanitary Sewer System Asset Management Plan / Lake Street Pump Station Emergency Standby Pumping Equipment

Previously Reported:

- As directed, our office initiated the process of completing the application to the New Jersey Environmental Infrastructure Bank (NJEIB) to fund the creation of an Asset Management Plan for the Borough's Sanitary Sewer System.
- The Project Information has been submitted to the financing program and a Project Reviewer has been assigned to the project.
- It is our understanding that the Borough is in the process of issuing a Request for Proposal to procure a consultant to work with the Department of Public Works in creating the Asset Management Plan.
- Our office will continue the application process and provide all pertinent information to the NJEIT as directed.
- Councilman Schreiber, Borough Clerk Kelly Santosusso, and our office are attended a tele-conference with representatives of the NJEIT on Wednesday June 20th at 11 AM.
- Our office is assisting in preparing a five (5) year budgetary estimate for potential projects for review by Council.
- A conference call with representatives of the New Jersey Environmental Infrastructure Bank (NJEIB) is scheduled for 11 AM on Tuesday November 20th.

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- Our office has executed the Engineering Agreement and submitted to the Borough. It is our understanding the Agreement has been uploaded and submitted to the NJEIB.
- In coordination with the Borough Clerk / Administrator, all technical aspects of the NJEIB application have been completed and submitted.
- The Borough Clerk / Administrator and Borough CFO are currently coordinating with the Borough's Bond Council (Parker McCay) to complete the NJEIB required submission of a Long Term Financial Addendum Form (Long Term FAF) and associated Resolutions / Ordinances.
- Our office has been informed by the Borough that the \$100,000 loan for the Small System Asset Management has been officially closed. Our office has commenced work on this project.
- In accordance with the funding agreement with the NJEIB, the Sanitary Sewer System Asset Management Plan must include the following required components for entirety of the Boroughs sanitary sewer system:
 1. Asset Inventory and Condition Assessment
 2. Level of Service
 3. Critical Assets
 4. Life Cycle Costing
 5. Long-term Funding Strategy
- Our office is currently in the process of performing the Asset Inventory and Condition Assessment. To date our office has field located (in GPS format) all of the sanitary sewer manholes in the Borough's system and have performed condition assessments for all the manholes and associated sanitary sewer mains with the exception of assets that were difficult to locate or open. Our office is coordinating with the Director of Public Works for assistance in locating / opening these manholes.
- Our office is coordinating with the asset management software manufacturer (Spatial Data Logic), the Borough Clerk, and Borough Administrator to setup a meeting to purchase and setup the software.
- Our office has completed approximately 95% of the Asset Inventory and Condition Assessment.
- As previously reported, the Asset Management Plan is an electronic repository of all data generated under the NJEIB funded Sanitary Sewer System Asset Management Plan for the following required components:

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1. Asset Inventory and Condition Assessment
2. Level of Service
3. Critical Assets
4. Life Cycle Costing
5. Long-term Funding Strategy

In coordination with the DPW Superintendent, Dave Taraschi, we have secured licensing for the sanitary sewer module of the Cartegraph Asset Management Software.

- As directed by the Engineering Committee, our office will coordinate with the Borough Clerk to initiate the process of completing the application to the New Jersey Environmental Infrastructure Bank (NJEIB) to fund the Lake Street Pump Station Emergency Standby Pumping Equipment project.
- Our office is currently finalizing bid documents for this project.
- As previously reported, the Asset Management Plan is an electronic repository of all data generated under the NJEIB funded Sanitary Sewer System Asset Management Plan. Under the agreement, the Borough must complete a project with a minimum value of \$250,000 financed through the NJEIB, within three (3) years of completing the Plan.
- Our office with coordination with the Borough Clerk has completed and submitted Steps 1 thru 4 of the NJEIB project application process for the Lake Street Pump Station Emergency Standby Pumping Equipment.
- The financial applications and associated ordinance(s) should be completed by the Administrator, Clerk and CFO as soon as practical as these are necessary to receive authorization from the NJEIT to advertise the project for public bid.
- Our office prepared a supplemental response to the NJEIB/NJDEP on Friday, May 28th.
- Four (4) bids were received on June 1, 2023, for the above-reference project. Our office reviewed the apparent low bid documents and found the apparent low bidder to be C. Stevenson & Son, Inc., 950 Mt. Holly Road, Edgewater Park, New Jersey, in the amount of \$289,980.50, representing Items 1 through 11 of the Base Bid. Our office issued a recommendation letter to the Borough for review by the Borough Solicitor and certification of funds by the Borough CFO.
- A favorable review has been issued by the Borough Solicitor.
- As indicated by a representative of the NJEIB, the principal forgiveness was locked in upon Short-Term loan closing. The Borough's Bond Council, Parker McCay, provided the Borough and our office receipt of the Short-Term loan closing on June 27th.

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- Contracts have been executed by the contractor as well as performance and payment bond and certificates of insurance have been provided by the contractor. Our office has provided the contracts to the Borough for signature as well as provide the bonds and insurance to the Solicitor for review.
- The preconstruction meeting for this project was held on August 11th at 10am.

Inflow and Infiltration Program

Previously Reported:

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.
- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Inter-municipal Agreement".
- Additional meaningful inflow and infiltration reduction and associated reporting must be prepared and submitted to the CCMUA to remain in compliance with the "Inter-municipal Agreement". Our office awaits direction from the Governing Body.

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BOROUGH OF HADDON HEIGHTS

ORDINANCE 2024:1538

AN ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, ADOPTING A REDEVELOPMENT PLAN FOR CERTAIN PROPERTY WITHIN THE BOROUGH OF HADDON HEIGHTS THAT HAS BEEN DESIGNATED AN AREA IN NEED OF REDEVELOPMENT

WHEREAS, the Borough Council of the Borough of Haddon Heights, County of Camden, New Jersey ("Borough Council") pursuant to Resolution 2020:184 designated Block 24, Lots 4 & 5 (the "Redevelopment Area"), as a non-condemnation area in need of redevelopment pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et. seq., (the "Redevelopment Law"); and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, a Governing Body may adopt, revise or amend a redevelopment plan for a designated redevelopment area; and

WHEREAS, the Borough Council has referred the proposed Redevelopment Plan for the Redevelopment Area, entitled "St. Mary's Redevelopment Plan, Block 24 Lots 4 and 5," dated November 2023 ("Redevelopment Plan") to the Borough of Haddon Heights Planning Board for review and recommendation pursuant to the Redevelopment Law; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, the Board did recommend to the Borough Council that the Redevelopment Plan, which is on file with the Borough Clerk's office, be adopted, as it provides for the planning, development, and redevelopment of the Redevelopment Area and is consistent with the Borough's Master Plan; and

WHEREAS, the Redevelopment Plan shall be an overlay to other local development regulations and the Borough Zoning Map is not required to be amended to conform with the provisions of the Redevelopment Plan; and

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough to adopt the Redevelopment Plan, as recommended by the Board, to effectuate the rehabilitation and redevelopment of the Borough.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Haddon Heights, County of Camden, State of New Jersey, that:

SECTION 1. Pursuant to the authority granted to the Borough Council by N.J.S.A. 40A:12A-7, the Redevelopment Plan for the Redevelopment Area, entitled "St. Mary's Redevelopment Plan, Block 24 Lots 4 and 5," dated November 2023, is hereby adopted.

SECTION 2. The Borough Council declares and determines that said Redevelopment Plan meets the criteria, guidelines and conditions set forth in N.J.S.A. 40A:12A-7, provides realistic opportunities for redevelopment of the Redevelopment Area and is otherwise in conformance with N.J.S.A. 40A:12A-1, et seq.

SECTION 3. The Borough shall have, be entitled to, and is hereby vested all power and authority granted by the aforementioned statutory provisions to effectuate the Redevelopment Plan.

SECTION 4. Pursuant to the provisions of N.J.S.A. 40A:12-7c, the Redevelopment Plan shall be an overlay to the applicable provisions of the Borough of Haddon Heights Zoning and Land Use Development Ordinances and therefore no Zoning Map amendment is required.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

SECTION 7. This ordinance shall take effect after final approval and publication according to law.

BOROUGH OF HADDON HEIGHTS

ZACHARY HOUCK, Mayor

ATTEST:

KELLY SANTOSUSSO, RMC, BOROUGH CLERK

Introduction: January 16, 2024

Public Hearing:

Final Adoption:

ORDINANCE 2024:1539

AN ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS ESTABLISHING A SEWER DEPARTMENT WITHIN THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AND AUTHORIZING THE ADOPTIONS OF CERTAIN CONNECTION FEES AND SEWER SERVICE CHARGES

WHEREAS, the Sewer Department of the Borough of Haddon Heights has been ignored, dormant and ineffective for several years, notwithstanding the existence of Chapter 365, Article II, §365-16 through §365-20 of the Code of the Borough of Haddon Heights, adopted on April 14, 1981 and amended in its entirety on May 21, 1991; and

WHEREAS, as a result, the sewer collection system has been seriously neglected causing a crisis in the existing conditions of the force mains, gravity lines and pump stations located throughout the Borough of Haddon Heights; and

WHEREAS, a preliminary investigation by the Borough's Engineer has determined that the associated cost estimates for the rehabilitation of Borough's gravity sanitary sewer mains and associated manholes totals in excess of \$17,000,000; and

WHEREAS, these engineering estimates do not include any rehabilitation costs for the Borough's pump stations or force mains; and

WHEREAS, nearly all other municipalities within the County of Camden have established a working, active and revenue generating Sewer Department in order to fulfill the governing body's obligation and responsibility to protect the health, safety and welfare of such municipalities; and

WHEREAS, the current governing body cannot determine the last time a significant investment or borrowing was made to protect and/or maintain the Borough's existing sewer collection system, a portion of which is nearly a century old; and

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Heights, County of Camden and State of New Jersey as follows:

SECTION 1: Chapter 365, Article II, §365-16 through §365-20 of the Code of the Borough of Haddon Heights is hereby rescinded and revoked in its entirety and replaced with the following:

SEWER DEPARTMENT

§365-16 CREATION.

Pursuant to N.J.S.A. 40A:26A-1 *et seq.* (the Sewerage Act), the Borough of Haddon Heights hereby created the Borough Sewer Department for purposes of acquiring, constructing, and operating sewerage facilities, including all plants, lines, pumps and equipment pertaining thereto, within the Borough. The Borough Sewer Department shall operate the sewerage facilities completed pursuant to the Sewerage Act in accordance with the Sewerage Act.

§365-17 SEWER CHARGES.

(A) The Borough shall charge fees for sewer connection and service as established annually by Ordinance of the Borough Council. Sewer connection fees shall be due and payable as and when such sewer connection(s) is applied for. Sewer service fees shall be billed annually by the Borough and shall be due and payable by May 1 of each calendar year and for the ensuing calendar year.

(B) The owner of a property which is abandoned or becomes unoccupied for a continuous period of one year, may apply to the Borough for cancellation of the sewer account for such property and for any refund of current year sewer charges only as follows:

(1) The owner must notify the Borough Tax Collector in writing that the property has been unoccupied for a continuous period of one year. Such notice must include the original date of termination of occupancy and must include written proof that water service (excluding fire) has been terminated at the property for a continuous period of one year.

(2) Upon receipt of such notice and the required proof, the Tax Collector will cancel the sewer bill for the current year forward and will refund any payments made for the current tax year, if any. No refund for any payments for prior tax years will be given.

(3) If the property later is to be occupied, the property owner must pay a new sewer connection charge for each domestic consumer unit applicable to the property.

§365-18 SCHEDULE OF DOMESTIC CONSUMER UNITS FOR SEWER SERVICE CHARGES.

The schedule set forth as Exhibit "A" will be used to calculate the sewer service charge for each customer or property within the Borough.

§365-19 EXEMPTION FROM SEWER SERVICE FEES.

The following properties shall be exempt from the sewer service fee:

One-family detached and attached townhomes and condominium units which are occupied solely by persons who are:

- (A) Sixty-five years old or older;
- (B) Permanently and totally disabled as determined by the Social Security Administration; or
- (C) The surviving spouse of the household who is over the age of 55 years; and
- (D) Qualify for a tax deduction under N.J.S.A. 54:4-8:40 *et seq.*

§365-20 SEWER CONNECTION FEES AND SEWER SERVICE CHARGES.

(A) The initial sewer connection fee charge shall be calculated annually by the Borough's financial advisor or Auditor and shall be adopted in accordance with its annual fee Ordinance.

(B) The initial sewer service charge shall commence upon adoption and publication of this ordinance as required by law shall be established as \$120.00 annually per Equivalent Dwelling Unit. Said amount, paid annually with the billing cycle established by this Ordinance.

SECTION 2: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3: If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

SECTION 4: This Ordinance shall take effect immediately upon final passage and publication in accordance with law but no sooner than May 1, 2024 and filing with New Jersey Department of Community Affairs and appropriate County and State Agencies.

SECTION 5: This Ordinance shall take effect immediately upon final passage and publication as required by law.

Introduced: _____
Public Hearing: _____
Adopted: _____

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

BOROUGH OF HADDON HEIGHTS, NEW JERSEY

ORDINANCE 2024:1540

BOND ORDINANCE AUTHORIZING THE INSTALLATION AND IMPROVEMENTS OF VARIOUS SIDEWALKS IN THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$2,248,100 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$2,135,695; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

BE IT ORDAINED by the Borough Council of the Borough of Haddon Heights, County of Camden, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Borough of Haddon Heights, County of Camden, New Jersey ("Borough").

Section 2. It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Borough from all sources for the purposes stated in Section 7 hereof is \$2,248,100;
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$2,135,695; and
- (c) a down payment in the amount of \$112,405 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A. 40A:2-11*.

Section 3. The sum of \$2,135,695, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$112,405, which amount represents the required down payment, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

Section 4. The issuance of negotiable bonds of the Borough in an amount not to exceed \$2,135,695 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

Section 5. In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Borough in an amount not to exceed \$2,135,695 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized

to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, *N.J.S.A.* 40A:2-20, shall not exceed the sum of \$612,000.

Section 7. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A. Installation and Improvements of Various Sidewalks throughout the Borough, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto, all as more particularly described in the plans and specifications on file in the office of the Borough Clerk	\$2,248,100	\$112,405	\$2,135,695	10 years

Section 8. Grants or other monies received from any governmental entity, including, but not limited to, a Safe Routes to School Program Grant heretofore approved from the New Jersey Department of Transportation in the amount of \$1,200,000, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

Section 9. The supplemental debt statement provided for in Section 10 of the Local Bond Law, *N.J.S.A.* 40A:2-10, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Borough, as defined in Section 43 of the Local Bond Law, *N.J.S.A.* 40A:2-43, is increased by this Bond Ordinance by \$2,135,695 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 10. The full faith and credit of the Borough are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Borough shall levy *ad valorem* taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 11. The applicable Capital Budget of the Borough is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended applicable

Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

Section 12. The Borough hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Borough prior to the issuance of such bonds or bond anticipation notes.

Section 13. The Borough hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 14. The improvements authorized hereby are not current expenses and are improvements that the Borough may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 15. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 16. In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

Introduced: _____

Public Hearing: _____

Final Adoption: _____

Mayor Zachary Houck

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

ORDINANCE 2024:1541

**ORDINANCE AMENDING CHAPTER 125-2 OF THE CODE OF THE
BOROUGH OF HADDON HEIGHTS ENTITLED ANIMAL LICENSE FEE: EXEMPTIONS**

WHEREAS, in accordance with State statute N.J.S.A. 4:19-15.2 owners of dogs and cats are required to license their animals in the municipality where the animals are housed;

WHEREAS, the Borough has opted to increase the current license fee of \$9.00 for spayed/neutered animals to \$10.00; non-spayed/non-neutered fee will remain at the current fee of \$12.00; and

WHEREAS, the Borough desires to change the date by which to license animals from June 30th to March 31st;

WHEREAS, any license obtained after March 31st will incur a \$10.00 late fee;

NOW THEREFORE BE IT ORDAINED by the Governing Body of the Borough of Haddon Heights that Chapter 213-2 be amended to increase the animal licensing fee to \$10.00 and change the date to obtain such license to March 31st.

Introduction: _____

Public Hearing: _____

Final Adoption: _____

Mayor Zachary Houck

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:61

RESOLUTION APPOINTING CHARLES GARRITY OF NEW JERSEY ANIMAL CONTROL AS MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER FOR THE BOROUGH OF HADDON HEIGHTS

WHEREAS, as of August 1, 2018, the New Jersey Department of Health will no longer have the authority to certify Animal Cruelty Investigators and will no longer be authorized to investigate animal cruelty situations; and

WHEREAS, after August 1, 2018, animal cruelty investigations will be under the supervision and authority of municipal and county prosecutors; and

WHEREAS, pursuant to P.L. 2017, c331 the Borough is required to appoint two (2) Municipal Humane Law Enforcement Officers (hereinafter referred to as HLEO); and

WHEREAS, the Captain of Police was appointed as a HLEO at the annual Reorganization Meeting; and

WHEREAS, Charles Garrity of New Jersey Animal Control, the Borough's Animal Control Officer is hereby appointed as one of two HLEO's; and

NOW, THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights in the County of Camden and State of New Jersey hereby approves the appointment of Charles Garrity as one of two Municipal Humane Law Enforcement Officers for the Borough of Haddon Heights.

BE IT FURTHER RESOLVED that this appointment is retroactive to January 1, 2024 and shall extend through December 31, 2024.

Date: February 6, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights do hereby certify that the above resolution is a true and correct copy of a resolution adopted at the Council Work Session Meeting held February 6, 2024.

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2024:62

**RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION FOR
GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Haddon Heights, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Camden;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Haddon Heights, County of Camden, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Haddon Heights Municipal Alliance grant for fiscal year 2025 in the amount of:

DEDR	\$8,053.00
Cash Match	\$2,013.25
In-Kind	\$6,039.75
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Date: February 6, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Municipal Clerk

CERTIFICATION:

I, Kelly Santosusso, Municipal Clerk of the Borough of Haddon Heights, County of Camden, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 6th day of February, 2024.

Kelly Santosusso, RMC, Municipal Clerk

**SHARED SERVICES AGREEMENT
BY AND BETWEEN
THE COUNTY OF CAMDEN
AND
BOROUGH OF HADDON HEIGHTS**

This document constitutes an SHARED SERVICES AGREEMENT pursuant to N.J.S.A. 40:8A-1 et seq. Entered into between the County of Camden, a body politic and corporate of the State of New Jersey with the offices located at the 6th Floor, 520 Market Street, Camden, New Jersey 08102, hereinafter referred to as GRANTEE and the Borough of Haddon Heights, a body politic and corporate of the State of New Jersey with offices located at 625 Station Ave, Haddon Heights, NJ 8035, hereinafter referred to as SUB-GRANTEE:

THIS AGREEMENT made and entered into day , 2023.

WITNESSETH:

WHEREAS, the GRANTEE and the SUB-GRANTEE are desirous of entering into an agreement to provide the SUB-GRANTEE funds provided by the Governor's Council on Alcoholism and Drug Abuse and authorized by resolution of the Board of Commissioners of the County of Camden on May 18, 2023; and

WHEREAS, pursuant to said program, the SUB-GRANTEE, with funds received from the GRANTEE, shall provide a comprehensive and coordinated effort to establish prevention and early intervention programs to fight alcoholism and drug abuse as detailed herein. Now therefore,

In consideration of the mutual promises set forth herein the GRANTEE and the SUB-GRANTEE agree as follows:

1. TERM

This agreement shall commence July 1, 2023 and end June 30, 2024. It is specifically understood between the GRANTEE and the SUB-GRANTEE that the Governor's Council on Alcoholism and Drug Abuse as outlined in the fiscal requirements for said funds, "Requires that all funds awarded through this letter agreement will be expended during the agreement period. Monies carried forwarded must have the written permission of the Executive Director of the Council."

2. SCOPE OF SERVICES

The SUB-GRANTEE shall perform all services set forth in the scope of services attached hereto as attachment B and hereby incorporated into this agreement by reference. The SUB-GRANTEE agrees to provide all services in compliance with all applicable federal, state and local statutes, rules and regulations.

3. FUNDING OF AGREEMENT

(a) The GRANTEE shall provide to the SUB-GRANTEE funds designated to the SUB-GRANTEE as follows:

BOROUGH OF HADDON HEIGHTS

\$8,053.00

The SUB-GRANTEE may only use these funds for the purpose of conducting the activities or providing the materials as set forth in attachment B, the Scope of Services of this agreement.

(b) The GRANTEE shall provide said funding to the SUB-GRANTEE in four installments representing four (4) quarterly payments, provided all required expenditure reports and County Vouchers are submitted in a timely manner.

(c) The GRANTEE and the SUB-GRANTEE specifically understand and agree that both the GRANTEE and the SUB-GRANTEE are bound by all rules and regulations promulgated by the Governor's Council on Alcoholism and Drug Abuse, specifically attachment B, which is hereby made a part of this agreement. Attachment A and C outline programmatic requirements, fiscal requirements, "other compliance requirements" and "general conditions", for municipal alliance grants. The GRANTEE and the SUB-GRANTEE recognize that N.J.A.C. 17:4-1 et seq requires the SUB-GRANTEE to produce a 100% match of grant funds. The State of New Jersey Governor's Council on Alcoholism and Drug Abuse requires the SUB-GRANTEE to provide the 100% match funds as follows: **A minimum 25% cash match, the remaining 75% an in-kind match for the period of this agreement.**

4. TERMINATION OF AGREEMENT

(a) This Agreement may be terminated in whole or in part by the GRANTEE for any reason upon thirty (30) days written notice to the SUB-GRANTEE;

(b) Upon receipt of the Notice of Termination, the SUB-GRANTEE shall promptly discontinue all services affected unless otherwise directed by the GRANTEE. The GRANTEE shall not be liable for funding any services continued by the SUB-GRANTEE after the effective date of the termination of this agreement.

5. COMPLIANCE WITH THE LOCAL PUBLIC CONTRACT LAW

The SUB-GRANTEE shall comply with the Local Public Contract Law with respect to the award of any Contract for the performance of services or the purchase of any goods to be provided under this agreement.

6. AUDIT

The SUBGRANTEE shall permit the County and/or its independent auditors to have

access, at a reasonable time and place, to the records and financial statements necessary to comply with the following audit requirements as applicable:

Type of Contractor

Audit Requirements

Non-Profits and Institutions of Higher Education

State Funds-
N.J.O.M.B. Circular
Letter 15-08

Federal Funds-
OMB's Uniform
Administrative Requirements
Cost Principles, and Audit
Requirements for
Federal Awards

State and Local Governments

State Funds-
N.J.O.M.B. Circular
Letter 15-08

Federal Funds
OMB's Uniform
Administrative
Requirements
Cost Principles, and Audit
Requirements for Federal

Awards

For-Profit

County's requirement of
access as detailed above.

Copies of the above-referenced circulars are available upon request from the
Camden County Chief Financial Officer.

All non-profits, institutions of higher education, and state and local government contractors shall, annually, forward a copy of their Single Audit Report to the Camden County Chief Financial Officer, 6th Floor – Court House, 520 Market Street, Camden, New Jersey 08102-1375. Failure to comply with this procedure will result in the withholding of payment pursuant to this contract.

7. RIGHT TO INSPECT

The SUB-GRANTEE shall permit the GRANTEE or its authorized representative to make visits to the site or sites where specified services are being provided for the purposes of assuring the SUB-GRANTEE is in compliance with the terms of the Agreement.

8. INDEMNIFICATION

The SUB-GRANTEE shall defend, indemnify and hold harmless the State of New Jersey, the Governor's Council on Alcoholism and Drug Abuse and the GRANTEE, their officers, agents and/or employees from any and all suits and actions of every nature and kind which may be brought for or on account of any injury, death or damage arising or growing out of the acts or omissions of the SUB-GRANTEE, its officers and/or its employees under this agreement.

9. INSURANCE

The SUB-GRANTEE shall provide and maintain during the term of the agreement adequate insurance coverage for the services to be performed pursuant to this agreement. Said insurance coverage shall include, but not limited to, general liability and workers compensation insurance.

- A. Certificate of insurance shall name the County of Camden as an “Additional Named Insured”**

The SUBGRANTEE agrees that the insurance coverage shall at all times be kept current and the County shall receive copies of all renewed during the term thereof. If the Contractor fails to maintain such insurance or fails to provide the requirements certificate of insurance, the County may at its option cancel this Agreement or demand sufficient bond or surety from the SUBGRANTEE to cover any possible costs incurred as a result of the lack of such insurance coverage.

The SUBGRANTEE agrees that should any claim or legal notice be received by the SUBGRANTEE, the SUBGRANTEE shall promptly give notice in writing or submit copies of said notice or claim to the County.

10. NOTICE

All notice hereunder shall be in writing and mailed postage paid, certified mail, return receipt requested to the Office of County Counsel, 6th Floor, Courthouse, 520 Market Street, Camden, NJ 08102.

11. MISCELLANEOUS

The following miscellaneous provisions shall apply to this agreement:

A. CONSTRUCTION OF THIS AGREEMENT

The parties acknowledge that this agreement was prepared under New Jersey Law and shall therefore be interpreted under the Laws of the State of New Jersey.

B. AMENDMENTS

This Agreement may not be amended, altered or modified in any manner except in writing signed by the parties hereto.

C. HEADINGS

This section and any other headings contained in this agreement are for reference

only and shall not affect the meanings or interpretation of this contract.

D. INVALID CLAUSE

The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this agreement shall be binding upon all parties hereto.

E. ENTIRE AGREEMENT

This agreement together with all attachments shall consist of the entire agreement of the parties and it is acknowledged that there are no other outstanding agreements regarding to this undertaking.

F. ASSIGNABILITY

This agreement and all rights, duties and obligations herein may not be assigned by the SUB-GRANTEE.

G. NON-DISCRIMINATION

The parties to this Agreement agree that the provisions of N.J.S.A 10:2-1 through 10:2-4 and 10:5-40, dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereunto, are hereby made a part of this contract and binding upon them.

H. FUNDING

In accordance with the provision of N.J.S.A. 40 A: 11-15 this contract is subject to the availability and appropriation of sufficient funds in the year in which it is in effect and the receipts of said funds from the State of New Jersey.

I. INTERPRETATION OF DOCUMENTS CONSTITUTED IN THIS AGREEMENT

If the language of this agreement is ambiguous with the language outlined in attachment A and C of this agreement the language contained in attachment A and C of this agreement shall prevail.

J. REQUIRED LANGUAGE IN ADVERTISEMENTS

Sub-Grantee shall include the logo for Camden County on all flyers, brochures and advertisements for the program(s) funded under this Agreement.

K. NONDISCRIMINATION

The parties in this Agreement agree to incorporate the Mandatory Affirmative Action Language attached hereto and hereby made a part of this Agreement.

L. MODIFICATIONS

Contractor hereby agrees and understands that this Agreement may neither be changed nor amended except by mutually agreed upon written modifications made prior to the 15th day of the month. Following formal approval by the Board of Commissioners.

IN WITNESS WHEREOF the parties hereto have caused this agreement to be duly executed on this day and year mentioned on the first of this agreement.

ATTEST:

COUNTY OF CAMDEN

Karyn Gilmore, Clerk
Board of Commissioners

Ross G. Angilella,
County Administrator

ATTEST:

Kelly Santosusso, Clerk
Borough of Haddon Heights

Zachary Houck, Mayor
Borough of Haddon Heights

Attachment B

Governor's Council on Alcoholism and Drug Abuse							
Fiscal Grant Cycle October 2020-June 2025							
FY 2021 - 2025							
FORM 8							
ALLIANCE BUDGET							
Alliance Name:	Haddon Heights	County:	Camden	Grant Year:	2024	Last Updated:	6/30/2023
PROGRAM	DEDR AWARD TOTAL	DEDR			CASH MATCH	IN-KIND	PROGRAM TOTAL
		PERSONNEL/TWP EMPLOYEE	CONSULTANT	OTHER DIRECT COST			
Alliance Coordination	0.00						0.00
National Night Out	4,026.50			4,026.50	1,513.25	3,019.88	8,559.63
5K Firecracker Run	4,026.50			4,026.50	500.00	3,019.88	7,546.38
	0.00						0.00
	0.00						0.00
	0.00						0.00
	0.00						0.00
	0.00						0.00
	0.00						0.00
	0.00						0.00
	0.00						0.00
	0.00						0.00
	0.00						0.00
	0.00						0.00
	0.00						0.00
	0.00						0.00
	0.00						0.00
TOTAL EXPENSES	8,053.00	0.00	0.00	8,053.00	2,013.25	6,039.76	16,106.01

RESOLUTION 2024:63

RESOLUTION AUTHORIZING THE HADDON HEIGHTS MUNICIPAL ALLIANCE SUBMISSION OF A GRANT APPLICATION TO THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE AND THE DIVISION ON MENTAL HEALTH AND ADDICTION SERVICES – *DMHAS Youth Leadership Grant*

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program.

WHEREAS, The Borough Council of the Borough of Haddon Heights, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for DMHAS Youth Leadership funding through the Governor's Council on Alcoholism and Drug Abuse through the County of Camden;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Haddon Heights, County of Camden, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of an application for DMHAS Grant funding for the Haddon Heights Municipal Alliance for Year Two Grant Term 9/1/23 – 9/30/25 in the amount of:
DMHAS Grant Funding \$4,000.00
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Date: February 6, 2024

APPROVED: _____
Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION

I, Kelly Santosusso, Municipal Clerk of the Borough of Haddon Heights, County of Camden, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 6th day of February, 2024.

Kelly Santosusso, RMC, Municipal Clerk

**SHARED SERVICES AGREEMENT
BY AND BETWEEN
THE COUNTY OF CAMDEN
AND
BOROUGH OF HADDON HEIGHTS**

This document constitutes an SHARED SERVICES AGREEMENT pursuant to N.J.S.A. 40:8A-1 et seq. Entered into between the County of Camden, a body politic and corporate of the State of New Jersey with the offices located at the 6th Floor, 520 Market Street, Camden, New Jersey 08102, and the Borough of Haddon Heights, a body politic and corporate of the State of New Jersey with offices located at 625 Station Avenue, Haddon Heights, NJ 08035 hereinafter referred to as SUB-GRANTEE: THIS AGREEMENT made and entered into this day of , 2023.

WITNESSETH:

WHEREAS, the GRANTEE and the SUB-GRANTEE are desirous of entering into an agreement to provide the SUB-GRANTEE funds provided by the Governor's Council on Alcoholism and Drug Abuse and authorized by resolution of the Board of Commissioners of the County of Camden on May 18, 2023; and

WHEREAS, pursuant to said program, the SUB-GRANTEE, with funds received from the GRANTEE, shall provide a comprehensive and coordinated effort to establish prevention and early intervention programs to fight alcoholism and drug abuse as detailed herein. Now therefore,

In consideration of the mutual promises set forth herein the GRANTEE and the SUB-GRANTEE agrees as follows:

1. TERM

This agreement shall commence September 1, 2023 and end September 30, 2024. It is specifically understood between the GRANTEE and the SUB-GRANTEE that the Governor's Council on Alcoholism and Drug Abuse as outlined in the fiscal requirements for said funds, "Requires that all funds awarded through this letter agreement will be expended during the agreement period. Monies carried forwarded must have the written permission of the Executive Director of the Council."

2. SCOPE OF SERVICES

The SUB-GRANTEE shall perform all services set forth in the scope of services attached hereto as attachments B and hereby incorporated into this agreement by reference. The SUB-GRANTEE agrees to provide all services in compliance with all applicable federal, state and local statutes, rules and regulations.

3. FUNDING OF AGREEMENT

(a) The GRANTEE shall provide to the SUB-GRANTEE funds designated to the SUB-GRANTEE as follows:

Borough of Haddon Heights	\$4,000.00
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The SUB-GRANTEE may only use these funds for the purpose of conducting the activities or providing the materials as set forth in attachments B the Scope of Services of this agreement.

(b) The GRANTEE shall provide said funding to the SUB-GRANTEE in four installments representing four (4) quarterly payments, provided all required expenditure reports and County Vouchers are submitted in a timely manner.

(c) The GRANTEE and the SUB-GRANTEE specifically understand and agree that both the GRANTEE and the SUB-GRANTEE are bound by all rules and regulations promulgated by the Governor's Council on Alcoholism and Drug Abuse, specifically attachments B, which is hereby made a part of this agreement. Attachment A and C outlines programmatic requirements, fiscal requirements, "other compliance requirements" and "general conditions", for DMHAS Youth Leadership grant.

4. TERMINATION OF AGREEMENT

(a) This Agreement may be terminated in whole or in part by the GRANTEE for any reason upon thirty (30) days written notice to the SUB-GRANTEE;

(b) Upon receipt of the Notice of Termination, the SUB-GRANTEE shall promptly discontinue all services affected unless otherwise directed by the GRANTEE. The GRANTEE shall not be liable for funding any services continued by the SUB-GRANTEE after the effective date of the termination of this agreement.

5. COMPLIANCE WITH THE LOCAL PUBLIC CONTRACT LAW

The SUB-GRANTEE shall comply with the Local Public Contract Law with respect to the award of any Contract for the performance of services or the purchase of any goods to be provided under this agreement.

6. AUDIT

The Contractor shall permit the County and/or its independent auditors to have access, at a reasonable time and place, to the records and financial statements necessary to comply with the following audit requirements as applicable:

Type of Contractor**Audit Requirements**

Non-Profits and Institutions of Higher Education

State Funds-
N.J.O.M.B. Circular
Letter 15-08

Federal Funds-
OMB's Uniform
Administrative Requirements
Cost Principles, and Audit
Requirements for
Federal Awards

State and Local Governments

State Funds-
N.J.O.M.B. Circular
Letter 15-08

Federal Funds
OMB's Uniform
Administrative
Requirements
Cost Principles, and Audit
Requirements for Federal

Awards

For-Profit

County's requirement
of
access as detailed above.

Copies of the above-referenced circulars are available upon request from the
Camden County Chief Financial Officer.

All non-profits, institutions of higher education, and state and local government
contractors shall, annually, forward a copy of their Single Audit Report to the Camden County
Chief Financial Officer, 6th Floor – Court House, 520 Market Street, Camden, New Jersey
08102-1375. Failure to comply with this procedure will result in the withholding of payment

pursuant to this contract.

7. RIGHT TO INSPECT

The SUB-GRANTEE shall permit the GRANTEE or its authorized representative to make visits to the site or sites where specified services are being provided for the purposes of assuring the SUB-GRANTEE compliance with the terms of the Agreement.

8. INDEMNIFICATION

The SUB-GRANTEE shall defend, indemnify and hold harmless the State of New Jersey, the Governor's Council on Alcoholism and Drug Abuse and the GRANTEE, their officers, agents and/or employees from any and all suits and actions of every nature and kind which may be brought for or on account of any injury, death or damage arising or growing out of the acts or omissions of the SUB-GRANTEE, its officers and/or its employees under this agreement.

9. INSURANCE

The SUB-GRANTEE shall provide and maintain during the term of the agreement adequate insurance coverage for the services to be performed pursuant to this agreement. Said insurance coverage shall include, but not limited to, general liability and workers compensation insurance.

A. Certificate of insurance shall name the County of Camden as an "Additional Named Insured"

The Contractor agrees that the insurance coverage shall at all times be kept current and the County shall receive copies of all renewed during the term thereof. If the Contractor fails to maintain such insurance or fails to provide the requirements certificate of insurance, the County may at its option cancel this Agreement or demand sufficient bond or surety from the Contractor to cover any possible costs incurred as a result of the

lack of such insurance coverage.

The Contractor agrees that should any claim or legal notice be received by the Contractor, the Contractor shall promptly give notice in writing or submit copies of said notice or claim to the County.

10. NOTICE

All notice hereunder shall be in writing and mailed postage paid, certified mail, return receipt requested to the Office of County Counsel, 6th Floor, Courthouse, 520 Market Street, Camden, NJ 08102.

11. MISCELLANEOUS

The following miscellaneous provisions shall apply to this agreement:

A. CONSTRUCTION OF THIS AGREEMENT

The parties acknowledge that this agreement was prepared under New Jersey Law and shall therefore be interpreted under the Laws of the State of New Jersey.

B. AMENDMENTS

This Agreement may not be amended, altered or modified in any manner except in writing signed by the parties hereto.

C. HEADINGS

This section and any other headings contained in this agreement are for reference only and shall not affect the meanings or interpretation of this contract.

D. INVALID CLAUSE

The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this agreement shall be binding upon all parties hereto.

E. ENTIRE AGREEMENT

This agreement together with all attachments shall consist of the entire agreement of the parties and it is acknowledged that there are no other outstanding agreements regarding to this undertaking.

F. ASSIGNABILITY

This agreement and all rights, duties and obligations herein may not be assigned by the SUB-GRANTEE.

G. NON-DISCRIMINATION

The parties to this Agreement agree that the provisions of N.J.S.A 10:2-1 through 10:2-4 and 10:5-40, dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereunto, are hereby made a part of this contract and binding upon them.

H. FUNDING

In accordance with the provision of N.J.S.A. 40 A: 11-15 this contract is subject to the availability and appropriation of sufficient funds in the year in which it is in effect and the receipts of said funds from the State of New Jersey.

I. INTERPRETATION OF DOCUMENTS CONSTITUTED IN THIS AGREEMENT

If the language of this agreement is ambiguous with the language outlined in attachment A and C of this agreement the language contained in attachment A and C of this agreement shall prevail.

J. REQUIRED LANGUAGE IN ADVERTISEMENTS

Sub-Grantee shall include the logo for Camden County on all flyers, brochures and advertisements for the program.

K. MODIFICATIONS

Contractor hereby agrees and understands that this Agreement may neither be changed nor amended except by mutually agreed upon written modifications to this Agreement following formal approval by the Board of Commissioners.

IN WITNESS WHEREOF the parties hereto have caused this agreement to be duly executed on this day and year mentioned on the first of this agreement.

ATTEST:

COUNTY OF CAMDEN

Karyn Gilmore, Clerk
Board of Chosen Freeholders

Ross G. Angilella,
County Administrator

ATTEST:

Kelly Santosusso, Clerk
Borough of Haddon Heights

Zachary Houck, Mayor
Borough of Haddon Heights

Attachment B

FORM B

ALLIANCE BUDGET - DMHAS Youth Leadership Grant Application Only

Alliance Name: Haddon Heights

County: Camden

Grant Term: 9/1/23 - 9/30/25

Last Updated:

15/07/2023

PROGRAM	DMHAS Grant AWARD TOTAL	DMHAS Funding			PROGRAM TOTAL
		PERSONNEL/TWP EMPLOYEE	CONSULTANT	OTHER DIRECT COST	
Alliance Coordination	0.00				0.00
Teen Prep/Mentoring	4,000.00	0.00	0.00	4,000.00	4,000.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
	0.00				0.00
TOTAL EXPENSES	4,000.00	0.00	0.00	4,000.00	4,000.00

RESOLUTION 2024:64

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR THE FIRST HALF OF FEBRUARY

February 6, 2024

Per Attached:

<i>Current Fund</i>	1,965,566.51
School Taxes	1,252,458.00
Appropriated Reserves	26,533.42
Escrow Fund	2,673.5
Grant Fund	0.00
Capital Fund	0.00
Trust – Dog	0.00
<i>Trust Fund</i>	3,920.00
Total Per Attached	<u>3,251,151.43</u>

<i>Payroll</i>	
Current Fund	96,622.34
Grant Fund	0.00
Trust Fund	6,951.09
Total Payroll	<u>103,573.43</u>

Total	<div style="border: 1px solid black; padding: 2px; display: inline-block;">3,354,724.86</div>
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Date: February 6, 2024

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Page No: 1

void: N

Rcvd: Y Held: N Apprv: Y

other: Y

1099

N

1,978.80

1HRY-9T7W-FN49 N

82.58

23-00693 08/10/23 Glock 17 Gen5 9MM

R 08/10/23 02/02/24

3,920.00

R	02/01/24	02/02/24
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1,475.00

N

9766

290.00

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

[illegible]

Vendor Total: 110,283.95

Vendor Total: 61.00

Vendor Total: 50.00

700.00

Vendor Total: 54,626.50

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Page No: 3

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/chk	First Rcvd	Chk/Void	Invoice	1099
Item	Description											Enc Date	Date		Excl
CCMAY CAMDEN CTY MAYORS ASSOC															
24-00105	02/01/24	2024	EMERITUS DUE-AUGUST LONGO				50.00	4-01-20-120-224	B Clerk - Mayor/Councilman Expense	R		02/01/24	02/02/24		N
1	2024		EMERTUS DUE-AUGUST LONGO				50.00								
				Vendor Total:			50.00								
CCMUA REGIONAL SEWER SERVICE															
24-00081	01/31/24	1ST QTR 2024	CCMUA - 5 BLDGS				440.00	4-01-26-310-287	B Buil'd/Grounds - CCMUA	R		01/31/24	02/02/24		N
1	1ST QTR 2024		CCMUA - 5 BLDGS				440.00								
				Vendor Total:			440.00								
CCPOL CAMDEN COUNTY POLICE CHIEFS															
24-00022	01/11/24	2024	POLICE CHIEFS ASSOC DUES				300.00	4-01-25-240-223	B Police - Dues	R		01/11/24	02/02/24	1946	N
1	2024		POLICE CHIEFS ASSOC DUES				300.00								
				Vendor Total:			300.00								
CCTR CAMDEN COUNTY TREASURER															
24-00080	01/31/24	COUNTY TAXES 1ST QTR 2024					1,511,559.14	4-01-55-001-002	B County Taxes Payable	R		01/31/24	02/02/24	37413	N
1	COUNTY TAXES 1ST QTR 2024						35,267.11	4-01-55-001-003	B County Taxes Added/Omitted	R		01/31/24	02/02/24	37413	N
2	ADDED TAXES 1ST QTR 2024						45,952.87	4-01-55-001-004	B County Open Space Tax Payable	R		01/31/24	02/02/24	37413	N
3	OPEN SPACE TAXES 1ST QTR 2024						1,592,779.12								
				Vendor Total:			1,592,779.12								
COMC COMCAST															
24-00108	02/02/24	SOF INTERNET DEC 23 & JAN 24					161.85	3-01-31-440-216	B Regular Telephones	R		02/02/24	02/02/24		N
1	SOF INTERNET DEC 2023						164.85	4-01-31-440-216	B Regular Telephones	R		02/02/24	02/02/24		N
2	SOF INTERNET JAN 2024						326.70								
24-00109 02/02/24 INTERNET JAN 2024															
1	MUNI BLDG INTERNET JAN 2024						282.89	4-01-31-440-216	B Regular Telephones	R		02/02/24	02/02/24		N

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Cnk	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Acct Type	Description	Stat/Cnk	Enc Date	Date	Excl
Item Description										
COMC COMCAST										
24-00109	02/02/24	INTERNET JAN 2024	Continued	Continued						
2 FIRE BLDG INTERNET JAN 2024		294.75	4-01-31-440-216	B	Regular Telephones	R	02/02/24	02/02/24		N
		577.64								
Vendor Total:		904.34								
COMPS COMPUTER SQUARE, INC.										
24-00021	01/11/24	ANNUAL FILE MAINTENANCE 2024								
1 RMS ANNUAL MAINTENANCE		3,300.00	4-01-25-240-256	B	Police - Service Contracts	R	01/11/24	02/02/24	73443	N
2 PERSONNEL SUITE ANNUAL MAINT		528.00	4-01-25-240-256	B	Police - Service Contracts	R	01/11/24	02/02/24	73443	N
3 E-TICKET ANNUAL MAINTENANCE		1,950.00	4-01-25-240-256	B	Police - Service Contracts	R	01/11/24	02/02/24	73443	N
4 POLICE MDT FOR INFOSHARE RMS		1,200.00	4-01-25-240-256	B	Police - Service Contracts	R	01/11/24	02/02/24	73443	N
		6,978.00								
Vendor Total:		6,978.00								
CONC COUNTY CONSERVATION CO. LLC										
24-00085	01/31/24	YARD TRIMMINGS 1/10 - 1/18								
1 YARD TRIMMINGS 1/10 - 1/11		342.00	4-01-32-465-218	B	Solid Waste - Brush Pickup	R	01/31/24	02/02/24	329261	N
2 YARD TRIMMINGS 1/17 - 1/18		252.00	4-01-32-465-218	B	Solid Waste - Brush Pickup	R	01/31/24	02/02/24	329326	N
		594.00								
Vendor Total:		594.00								
CUHEAP COOPER UNIV. HOSPITAL										
24-00032	01/12/24	EMPL ASST PROG - Q1 2024								
1 EMPL ASST PROG - Q1 2024		980.00	4-01-25-240-281	B	Police - EAP	R	01/12/24	02/02/24		N
Vendor Total:		980.00								
DELTA005 DELTA DENTAL OF NJ, INC										
24-00091	01/31/24	DENTAL FEB 2024								
1 DENTAL HHPD FEB 2024		2,566.91	4-01-23-220-245	B	Blue Cross Dental	R	01/31/24	02/02/24	995223	N

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Acct Type Description		Enc Date	date		Excl
Item Description										
DELTAA005 DELTA DENTAL OF NJ, INC			Continued							
24-00091	01/31/24	DENTAL FEB 2024	Continued							
2	DENTAL FEB 2024		1,223.55	4-01-23-220-245	B Blue Cross Dental	R	01/31/24	02/02/24	995225	N
			3,790.46							
Vendor Total:			3,790.46							
EDMUNA EDMUNDS GOVTECH										
24-00098	02/01/24	SOFTWARE/HARDWARE MAINT 2024								
1	PROPERTY TAX 2024		2,583.43	4-01-20-145-256	B Tax Collector- Service Contract/Edmunds	R	02/01/24	02/02/24	6379	N
2	FINANCE SUPER SUITE 2024		3,872.32	4-01-20-130-256	B Finance - Acct Service Contract/Edmunds	R	02/01/24	02/02/24	6379	N
3	PAYROLL 2024		2,714.03	4-01-20-130-256	B Finance - Acct Service Contract/Edmunds	R	02/01/24	02/02/24	6379	N
4	ANIMAL LICENSING 2024		616.61	4-01-27-340-205	B Animal	R	02/01/24	02/02/24	6379	N
5	WIPP TAX 2024		1,408.11	4-01-20-145-256	B Tax Collector- Service Contract/Edmunds	R	02/01/24	02/02/24	6379	N
6	ELECTRONIC REQUISITIONS 2024		1,107.18	4-01-20-130-256	B Finance - Acct Service Contract/Edmunds	R	02/01/24	02/02/24	6379	N
7	WIPP MISCELLANEOUS 2024		704.06	4-01-20-145-256	B Tax Collector- Service Contract/Edmunds	R	02/01/24	02/02/24	6379	N
8	BAR CODE SCANNER MAINT 2024		240.74	4-01-20-145-256	B Tax Collector- Service Contract/Edmunds	R	02/01/24	02/02/24	6378	N
			13,246.48							
Vendor Total:			13,246.48							
EVERG EVERGREEN PRINTING CO.										
24-00074	01/31/24	HEIGHTS REPORT FEB/MARCH 2024								
1	HEIGHTS REPORT FEB/MARCH 2024		2,377.22	4-01-20-100-511	B Heights Report	R	01/31/24	02/02/24	147076	N
Vendor Total:			2,377.22							
GLOUT GLOUCESTER TWP MUA										
24-00083	01/31/24	LEAF DISPOSAL SEPT-DEC 2023								
1	LEAF DISPOSAL SEPT-DEC 2023		14,957.00	3-01-32-465-216	B Solid Waste - leaf disposal GT MUA	R	01/31/24	02/02/24		N
Vendor Total:			14,957.00							
GREATAME GREATAMERICA FINANCIAL SVCS										
24-00075	01/31/24	POSTBASE MAILING FEB 2024								
1	POSTBASE MAILING FEB 2024		195.00	4-01-20-100-516	B Service Contracts	R	01/31/24	02/02/24	35793250	N
Vendor Total:			195.00							

Vendor # Name		Contract PO Type		Acct Type Description		Stat	First	Rcvd	Chk/Void	Invoice	1099
Item	PO # PO Date Description	Amount	Charge Account	Acct Type Description		Chk	Enc	Date	Date		Excl
HADDON HEIGHTS BD OF EDUCATION											
24-00066 01/30/24 TAXES FEBRUARY 2024											
1	TAXES FEBRUARY 2024	1,252,458.00	4-01-55-001-001	B Local School Taxes Payable		R	01/30/24	02/02/24			N
Vendor Total:		1,252,458.00									
HADDON HEIGHTS LIBRARY											
24-00065 01/30/24 LIBRARY FEBRUARY 2024											
1	LIBRARY FEBRUARY 2024	25,305.08	4-01-29-390-288	B Maint Free Public Library		R	01/30/24	02/02/24			N
Vendor Total:		25,305.08									
J. HARRIS ACADEMY											
24-00003 01/08/24 TITLE 39 & DWT CASE LAW 1/18											
1	TITLE 39 & DWT CASE LAW 1/18	295.00	4-01-25-240-231	B Police - Training / Schools		R	01/08/24	02/02/24			N
Vendor Total:		295.00									
KDI, INC.											
24-00090 01/31/24 CONTRACT BASE/COVERGE CHARGES											
1	CONTRACT BASE 1/11/24-4/10/24	234.30	4-01-20-100-516	B Service Contracts		R	01/31/24	02/02/24		1302983	N
2	OVERAGE 10/11/23-1/10/24	347.11	4-01-20-100-516	B Service Contracts		R	01/31/24	02/02/24		1302983	N
Vendor Total:		581.41									
MALEY GIVENS											
24-00055 01/18/24 Escrow: Legal											
1	Escrow: Legal	105.00	PB22-5-1P	P UNA VOCE -414 WHITE HORSE PIKE		R	01/18/24	01/18/24		21913	N
24-00056 01/18/24 Legal: Redevelopment											
1	Legal: Redevelopment	84.00	3-01-21-180-206	B Planning Bd-Redevelopment Study		R	01/18/24	01/18/24		21914	N
2	Legal: Redevelopment Copies	3.00	3-01-21-180-206	B Planning Bd-Redevelopment Study		R	01/18/24	01/18/24		21914	N
Vendor Total:		87.00									
24-00057 01/18/24 Escrow: St Mary											
1	Escrow: St Mary's	1,113.00	RD22-9-1R	P 18 WHP REDEVELOP-HH SENIOR		R	01/18/24	01/18/24		21912	N

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Date	chk/Void	Invoice	1099
Item Description																	Excl
MALEYG MALEY GIVENS																	
Continued																	
24-00058	01/22/24	Escrow:Legal					734.00	RD22-9-2R	P	BROKEN GROUND- 501 STATION	A	01/22/24	01/22/24			21015	N
1	Escrow:Legal																
Vendor Total:							2,039.00										
MCI MCI COMMERCIAL SERVICE -MA																	
24-00087	01/31/24	LAKE ST PUMP	JANUARY 2024				35.16	4-01-31-440-216	B	Regular Telephones	R	01/31/24	02/02/24				N
1	LAKE ST PUMP JANUARY 2024																
Vendor Total:							35.16										
MGLP MGL PRINTING SOLUTIONS																	
24-00093	02/01/24	FINANCE YEAR	END FORMS				287.00	4-01-20-130-213	B	Finance - Office Equipment/Supplies	R	02/01/24	02/02/24			203857	N
1	FINANCE YEAR END FORMS																
Vendor Total:							287.00										
MOOMA R. DONNELLEY																	
24-00016	01/11/24	VIRAL RECORD	FORMS REG 42B				106.50	4-01-20-100-311	B	Office Supplies	R	01/11/24	02/02/24				N
1	VIRAL RECORD FORMS REG 42B																
Vendor Total:							106.50										
NEICO NEICO																	
24-00106	02/02/24	FINANCE E-FILE	DOCUMENTS				187.00	4-01-20-130-205	B	Finance - Professional Finance Services	R	02/02/24	02/02/24			901091	N
1	FINANCE E-FILE DOCUMENTS																
Vendor Total:							187.00										
NETS NETWORKS PLUS, LLC																	
23-01345	12/19/23	WEB CAMERAS					175.00	3-01-25-240-254	B	Police - Computer Maintenance	R	12/19/23	02/02/24				N
1	WEB CAMERAS																
24-00082	01/31/24	SENTINEL ONE	ANTIVIRUS-NOV 23				222.00	3-01-20-100-515	B	Computer Maintenance	R	01/31/24	02/02/24			11743	N
1	SENTINEL ONE ANTIVIRUS-NOV 23																

February 2, 2024
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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Date	chk/Void	Invoice	Excl
NETS NETWORKS PLUS, LLC Continued																	
24-00092 02/01/24 FEBRUARY 2024 CONTRACT																	
1	FEBRUARY 2024	CONTRACT			1,776.00	4-01-20-100-515			B	Computer Maintenance	R	02/01/24	02/02/24			12404	N
Vendor Total:					2,173.00												
NJRBF SOUTH NJ REGIONAL BENEFITS																	
24-00112 02/02/24 JANUARY 2024 BENEFITS																	
1	RETIREE HEALTH JAN 2024				60,743.00	4-01-23-220-234			B	Retirees Health Insurance	R	02/02/24	02/02/24				N
2	ACTIVE EMPL HEALTH JAN 2024				28,357.00	4-01-23-220-242			B	Active Employee Health Insurance	R	02/02/24	02/02/24				N
3	PRESCRIPTION JAN 2024				20,008.00	4-01-23-220-246			B	Prescriptions - Bollinger	R	02/02/24	02/02/24				N
Vendor Total:					109,108.00												
ONECA ONE CALL CONCEPTS																	
24-00096 02/01/24 JANUARY 2024																	
1	JANUARY 2024				223.08	4-01-26-290-254			B	Public Works - Sewer Maint/Repairs	R	02/01/24	02/02/24			4015082	N
Vendor Total:					223.08												
PARKM PARKER MCCAY P.A.																	
24-00049 01/18/24 2023 NJIB PERMANENT FINANCING																	
1	2023 NJIB PERMANENT FINANCING				901.00	3-01-20-130-205			B	Finance - Professional Finance Services	R	01/18/24	01/18/24			3174130	N
24-00050 01/18/24 Planning Board:Legal																	
1	Planning Board:Legal				819.00	3-01-21-180-205			B	Planning Bd - Professional Service	R	01/18/24	01/18/24			3175103	N
24-00051 01/18/24 Escrow: Legal																	
1	Escrow: Legal				97.50	PB23-12-2P			P	Leeman 710 Station Avenue	R	01/18/24	01/18/24			3174763	N
24-00052 01/18/24 Escrow: Legal																	
1	Escrow: Legal				97.50	PB23-12-1P			P	MICHAEL F. KUZNIAR	R	01/18/24	01/18/24			3174762	N
24-00053 01/18/24 Escrow: Legal																	
1	Escrow: Legal				526.50	PB23-11-1P			P	NCPG 1500 KINGS, LLC	R	01/18/24	01/18/24			3174761	N

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

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Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/chk	First	Rcvd	chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Acct Type	Description	Stat/chk	Enc	Date	Date	Excl
Continued											
PARKM	PARKER MCCAY P.A.										
24-00054	01/18/24	Legal: Financing	117.50	3-01-20-130-205	B Finance	- Professional Finance Services	R	01/18/24	01/18/24	3174129	N
1	Legal: Financing										
Vendor Total:			2,559.00								
PEDRO	PEDRONI										
24-00084	01/31/24	UNLEADED FUEL DELIVERY 1/19	3,453.10	4-01-31-460-275	B unleaded	Gas	R	01/31/24	02/02/24	587138	N
1	UNLEADED FUEL DELIVERY 1/19										
Vendor Total:			3,453.10								
PRESTA	PRESIDENTIAL TITLE AGENCY, INC										
24-00079	01/31/24	TITLE SEARCHES-MULTIPLE BLOS	1,850.00	4-01-20-155-381	B legal	- Other Legal Expenses	R	01/31/24	02/02/24		N
1	TITLE SEARCHES-MULTIPLE BLOS										
Vendor Total:			1,850.00								
PSEGR	PSE&G										
24-00107	02/02/24	PSE&G DECEMBER 2023 (2)	990.45	3-01-31-430-288	B Electric	& Gas	R	02/02/24	02/02/24		N
1	MUNICIPAL BLDG										
2	HH FIRE DEPT	1,336.78	3-01-31-430-288	B Electric	& Gas		R	02/02/24	02/02/24		N
3	E ATLANTIC AVE TRAF SIGNAL	24.99	3-01-31-435-288	B Street	Lighting		R	02/02/24	02/02/24		N
4	DEVON AVE TRAF SIGNAL	24.99	3-01-31-435-288	B Street	Lighting		R	02/02/24	02/02/24		N
Vendor Total:			2,377.21								
REPUSCR	REPUBLIC SERVICES CAMDEN REC										
24-00101	02/01/24	AUGUST ADJUSTED BILLING	538.26	3-01-32-465-203	B Solid	Waste-Recycling Tipping Fees	R	02/01/24	02/02/24	4283	N
1	AUGUST ADJUSTED BILLING										
Vendor Total:			538.26								
RETRO	THE RETROSPECT										
24-00104	02/01/24	LEGAL ADS 1/12 - 1/26	200.11	4-01-20-120-217	B Clerk	- Legal Advertising	R	02/01/24	02/02/24	20361	N
1	LEGAL ADS 1/12										
			39.27	4-01-21-180-217	B Planning	Bd - Advertising					

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HADDON HEIGHTS BOROUGH
Purchase Order Listing by Vendor Id

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description	Amount	Charge Account	Acct Type	Description	Enc Date	Date	Date	Date			Excl
RETR0 THE RETROSPECT											
24-00104	02/01/24	LEGAL ADS 1/12 - 1/26	Continued								
2	LEGAL AD 1/19 ORD 2024-1538	81.10	4-01-20-120-217	B Clerk - Legal Advertising	R	02/01/24	02/02/24	20380	N		
3	LEGAL ADS 1/26 PLANNING BD	99.22	4-01-21-180-217	B Planning Bd - Advertising	R	02/01/24	02/02/24	20389	N		
		419.70									
Vendor Total:		419.70									
RUTGE RUTGERS CENTER FOR GOV. SERVICE											
23-01381	12/29/23	JULIE YUHAZE MC-4004-SP24-2									
1	JULIE YUHAZE MC-4004-SP24-2	653.00	4-01-20-120-231	B Clerk - Schools	R	01/11/24	02/02/24		N		
Vendor Total:		653.00									
STARAKA SHIRLEY STARRETT											
23-01145	10/30/23	MEDICARE REIMBURSEMENT 2023									
1	MEDICARE REIMBURSEMENT 2023	1,978.80	3-01-23-220-259	B Medicare Retired Employees	R	10/30/23	11/03/23		N		
Vendor Total:		1,978.80									
SUPEV SUPERIOR VISION INSURANCE NGL											
24-00069	01/31/24	VISION FEBRUARY 2024									
1	VISION FEBRUARY - POLICE	644.93	4-01-23-220-247	B vision Plan	R	01/31/24	02/02/24	795945	N		
2	VISION FEBRUARY - RETIREES	120.87	4-01-23-220-247	B vision Plan	R	01/31/24	02/02/24	795948	N		
3	VISION FEBRUARY - GMU	61.09	4-01-23-220-247	B vision Plan	R	01/31/24	02/02/24	795946	N		
4	VISION FEBRUARY - NONCONTRACT	61.09	4-01-23-220-247	B vision Plan	R	01/31/24	02/02/24	795947	N		
		887.98									
Vendor Total:		887.98									
TEXIL STATE TOXICOLOGY LABORATORY											
24-00020	01/11/24	DRUG TESTING #231015767									
1	DRUG TESTING #231015767	45.00	3-01-25-240-228	B Police - Medical Exams	R	01/11/24	02/02/24	231015767	N		
Vendor Total:		45.00									
24-00072	01/31/24	DRUG TESTING #231015768									
1	DRUG TESTING #231015768	45.00	4-01-25-240-228	B Police - Medical Exams	R	01/31/24	02/02/24	231015768	N		
Vendor Total:		90.00									

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor #	Name	Contract #	PO Type	Acct Type	Description	Stat	Chk	Enc	First Date	Rcvd Date	Chk/Void Date	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc	Date	Date	Date	Date	Date	Excl

TWP/RYER TOWNSHIP OF RIVERSIDE

24-00088 01/31/24 CMFO SSA 1ST QTR 2024

1 CMFO SSA 1ST QTR 2024 23,750.00 4-01-42-465-203 B Riverside Twp - CMFO R 01/31/24 02/02/24 2024-1 N

Vendor Total: 23,750.00

USPOST U.S. POSTAL SERVICE

24-00073 01/31/24 HEIGHTS REPORT FEB/APR/JUNE

1 HEIGHTS REPORT FEB/APR/JUNE 1,986.00 4-01-20-100-511 B Heights Report R 01/31/24 02/02/24 N

Vendor Total: 1,986.00

VERIZON VERIZON

24-00111 02/02/24 JANUARY 2024 PHONES (2)

1	856-546-5750	84.39	4-01-31-440-216	B Regular Telephones	R		02/02/24	02/02/24					N
2	856-546-1025	77.68	4-01-31-440-216	B Regular Telephones	R		02/02/24	02/02/24					N
3	856-546-2582	57.02	4-01-31-440-216	B Regular Telephones	R		02/02/24	02/02/24					N
4	856-546-2583	16.66	4-01-31-440-216	B Regular Telephones	R		02/02/24	02/02/24					N

235.75

Vendor Total: 235.75

VERIZON VERIZON WIRELESS

24-00110 02/02/24 CELL PHONES JAN 2024

1	923331258-00001	523.34	4-01-31-440-216	B Regular Telephones	R		02/02/24	02/02/24					N
2	920242421-00001	114.03	4-01-31-440-216	B Regular Telephones	R		02/02/24	02/02/24					N
3	821617043-00001	304.08	4-01-31-440-216	B Regular Telephones	R		02/02/24	02/02/24					N

941.45

Vendor Total: 941.45

VOORHEES VOORHEES ANIMAL ORPHANAGE

24-00094 02/01/24 STRAY ANIMAL HOLDING FEB 2024

1 STRAY ANIMAL HOLDING FEB 2024 417.00 4-01-27-340-205 B Animal R 02/01/24 02/02/24 91332 N

Vendor Total: 417.00

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/chk	First Enc Date	Rcvd Date	chk/Void date	Invoice	1099 Excl
WLMW MADE, LONG, WOOD, & LONG, LLC																
24-00095 02/01/24 LEGAL FEES JAN 2024																
1	LEGAL FEES JAN 2024						5,156.50	4-01-20-155-205		B Legal Contractual - Solicitor Expense	R	02/01/24	02/02/24		32013	N
Vendor Total:							5,156.50									
Total Purchase Orders:		63	Total P.O. Line Items:		99	Total List Amount:		3,251,151.43	Total Void Amount:				0.00			

Totals by Year-Fund						
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	3-01	26,533.42	0.00	0.00	0.00	26,533.42
CURRENT FUND	4-01	3,218,024.51	0.00	0.00	0.00	3,218,024.51
ESCROW FUND-PLANNING BOARD	4-17	0.00	0.00	0.00	2,673.50	2,673.50
Year Total:		3,218,024.51	0.00	0.00	2,673.50	3,220,698.01
TRUST - OTHER TRUST	T-13	3,920.00	0.00	0.00	0.00	3,920.00
Total of All Funds:		3,248,477.93	0.00	0.00	2,673.50	3,251,151.43

Project Description	Project No.	Project Total
UNA VOCE -414 WHITE HORSE PIKE	PB22-5-1P	105.00
NCPG 1500 KINGS, LLC	PB23-11-1P	526.50
MICHAEL F. KUZNIAR	PB23-12-1P	97.50
Leemman 710 Station Avenue	PB23-12-2P	97.50
18 WHP REDEVELOP-HH SENIOR	RD22-9-1R	1,113.00
BROKEN GROUND- 501 STATION	RD22-9-2R	734.00
Total of All Projects:		<u><u>2,673.50</u></u>

RESOLUTION 2024:65

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act*, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- _____ (1) **Matters required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- _____ (4) **Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body
- _____ (5) **Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- _____ (6) **Matters Relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their

X (7) ***Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:*** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. ***1.) Matter related to potential implementation of a K-9 Program in the Haddon Heights Police Department. 2.) Matter related to application for the NJ Department of Community Affairs Local Recreation Improvement Grant. Discussions are expected to be ½ hr. in duration. Formal action may be taken on the foregoing items following Executive Session.***

_____ (9) ***Matters Relating to the Potential Imposition of a Penalty:*** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

Date: February 6, 2024

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk