



BOROUGH OF HADDON HEIGHTS  
**SPECIAL MEETING MINUTES**  
COUNCIL WORK SESSION  
Friday, August 7, 2020, 5:30 p.m.  
**ZOOM**

Mayor Houck called the meeting to Order at 5:30 p.m. He then read the following statement:

“In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the borough website and notice was transmitted to the official newspapers on August 5, 2020. Meeting notice has remained continuously posted on the borough website with details for the public to participate via the ZOOM platform.

ROLL CALL:

Mayor Houck asked the Clerk for roll call.

Under roll call, Council President Madden, Councilwoman Kurtz and Councilmen Schreiber, Morgan and Ottoson were present. Councilman Mrozinski was absent. Solicitor Howard Long, Borough Clerk Kelly Santosusso and Administrative Assistant Julie Yuhaze were also present.

PLEDGE OF ALLEGIANCE:

All stood for the Pledge of Allegiance and a moment of silence.

PUBLIC COMMENT:

Mayor Houck asked for Public Comment on Agenda items only.

Seeing and hearing no movement from the public, Mayor Houck closed the Public Comment portion of the meeting.

CAUCUS WORK SESSION:

Update on COVID-19

Mayor Houck provided an update here in Camden County 45 additional cases reported today, none in Haddon Heights, total 9,097, Haddon Heights 44 cases and three death year to date. The County has 549 deaths to date. We are encouraging juveniles to follow social distancing guidelines.

Camden County CARES Small Business Grant

Camden County CARES Small Business Grant was opened about two (2) weeks ago. Within 24 hours, 50 HH businesses applied for a grant up to \$10,000. Mayor thanked the Councilmembers who worked to inform our businesses of this opportunity. He said we were number eight (8) for applications in the County in the first 24 hours of grant opening up. Application process is still open, go to [Camdencountycares.com](http://Camdencountycares.com) for more information. Mayor Houck said that two businesses had already received verbal confirmation that they were granted the award.

Update on 2020 Census

Mayor Houck said he originally reported that the census takers would begin to knock on doors early August through October 31<sup>st</sup>. This has changed; September 30<sup>th</sup> is the new deadline. Camden County is pushing hard

to get responses in; Haddon Heights is doing well with an 81.1% for completion rate for self-reporting. This is over where we were in 2010. We need to focus on getting seniors and renters to respond. Haddon Heights is benefitting from dollars from the federal government due to the fact that Camden County has over \$500,000 residents.

Councilman Morgan added that he urges everyone to complete the census and encourage all residents they know in the County to do so as well. There is a direct correlation between completing the census and a return on tax dollars.

#### Potential Fire Official Shared Service

Mayor Houck advised Council of a potential Shared Services Agreement with Magnolia for Fire Official Magnolia's Fire Official has retired. Our Fire Official, Mario Scullan asked if he could provide some guidance. The idea is 1.) to have Haddon Heights and the County to backfill via mutual aid agreement 2.) go with the state and the third option was to entertain a Shared Service with Haddon Heights. This would be a revenue generator for the town. Mayor asked if anyone had any questions. Councilman Ottoson asked if this was for inspections. Mayor responded fire code enforcement and inspections, life hazards and non-life hazards, commercial occupancies that are inspected once a year. It would also involve fire investigation along with the County. More to follow – initial stages of discussions.

#### Station Avenue Business District Planters —

Mayor Houck addressed the plan for purchasing self-watering planters for improvement to the business district. Planters have a ten year warranty. They would only need to be filled couple of weeks in the summer and less in the colder months. This is to support our business communities, HIP and HHBPA. The initiative centers off of the Civics Day volunteers; a group that has turned into an Ad hoc committee. This group reached out to us and this will be part of a larger project to explore the beautification of our downtown area.

Bond Ordinance 2020:1493 reallocating monies to purchase the planters. The plantings will be done through the volunteer group. They are securing some of the soil, etc. Councilman Ottoson asked how donations would be handled. A trust account will be created for donations to the group which the borough will manage.

Mayor Houck encouraged anyone who has not yet filed to please do so by going to [my2020census.gov](http://my2020census.gov).

#### APPROVAL OF MINUTES of the July 21, 2020 Business Meeting

Mayor Houck asked for a motion to approve the July 21, 2020 Council Business Meeting Minutes. A motion was made by Council President Madden, seconded by Council Ottoson. All members present were in favor with the exception of Councilman Morgan who abstained.

#### APPROVAL OF EXECUTIVE SESSION MINUTES of July 8, 2020 Work Session and the July 21, 2020 Business Meeting

Mayor Houck asked for a motion to approve Executive Session Minutes of July 8, 2020 Work Session. A motion to approve was made by Councilwoman Kurtz, seconded by Council President Madden. All members present were in favor. Mayor Houck asked for a motion to approve the Executive Session Minutes of the July 21, 2020 Business Session. A motion to approve was made by Councilman Ottoson, seconded by Council President Madden. All members present were in favor with the exception of Councilman Morgan who abstained.

#### UNFINISHED BUSINESS:

PUBLIC HEARING AND FINAL ADOPTION OF BOND ORDINANCE 2020:1492 has been rescheduled to Special Meeting on Tuesday, August 18, 2020 at 6:00 pm in the Municipal Building located at 625 Station

Avenue, Haddon Heights, New Jersey. *Meeting may be conducted via ZOOM platform due to circumstances related to COVID19.*

BOND ORDINANCE 2020:1492 – AUTHORIZING THE PREPARATION OF A SMALL SYSTEM ASSET MANAGEMENT PLAN FOR THE SANITARY SEWER SYSTEM IN AND FOR THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$100,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$100,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

NEW BUSINESS:

INTRODUCTION OF BOND ORDINANCE 2020:1493 – ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY CANCELING CERTAIN UNFUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR CAPITAL IMPROVEMENTS AND REAPPROPRIATING SUCH UNFUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS

Public Hearing and Final Adoption of Bond Ordinance 2020:1493 is scheduled for August 18, 2020 at 6:00 pm in the Municipal Building located at 625 Station Avenue, Haddon Heights, NJ 08035. *Meeting may be conducted via ZOOM platform due to circumstances related to COVID19.*

Mayor Houck asked for a motion to Introduce Bond Ordinance 2020:1493. A motion to introduce was made by Councilwoman Kurtz, seconded by Council President Madden. Upon a roll call vote, all members present voted yes.

Mayor Houck read aloud Resolutions 2020:142 through 2020:148.

Resolution 2020:142 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of Any County or Municipality Pursuant To N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) – *Clean Communities Grant*

Resolution 2020:143 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of Any County or Municipality Pursuant To N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) – *Alcohol Education Rehabilitation and Enforcement Grant*

Resolution 2020:144 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of Any County or Municipality Pursuant To N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) – *COVID Pandemic CARES Act.*

Resolution 2020:145 – Resolution Authorizing Refund of Tax Overpayment – *Shupe*

Resolution 2020:146 – Resolution Authorizing Refund of Tax Overpayment – *Foundation Title*

Resolution 2020:147 – Resolution Authorizing Payment of Bills and Claims for the first Half of August

Resolution 2020:148 – Resolution Authorizing Refund of Tax Overpayment – *Andrayo*

Mayor Houck asked for a motion to adopt Resolutions 2020:142 through 2020:148. A motion to adopt was made by Councilman Ottoson, seconded by Councilman Morgan. Upon a roll call vote, all members present voted yes.

PUBLIC COMMENT:

Mayor Houck opened the Public Comment portion on any matter to the Public.

Rick DiRenzo, 415 Second Avenue – Mr. DiRenzo questioned the purchase of planters for the business district in reappropriating Bond Ordinance 2020:1493 asking what the cost is for the planters. Mayor Houck responded approximate \$15,000. DiRenzo then opined that the money could be used toward recreation or for repairs of fire trucks. DiRenzo went on to question the meeting being canceled due to loss of power in borough hall during the tropical storm on August 4<sup>th</sup>. He said money should be allocated for better purposes such as a backup generator. Mayor Houck responded that our back up generator for Borough Hall did not function properly during last storm; we are looking into this. Mr. DiRenzo mentioned that he truly appreciates the Mayor.

Barbara Wister, 1017 W. High Street – I sent an email with photos I provided to Mayor and Council

Ms. Wister expressed her concerns regarding a large tree stump that was removed in front of her home that she described as an eyesore. She said that her friend and husband built a garden on top of the stump in which hundreds of dollars were spent purchasing annuals and perennials. She expressed that she did not get the courtesy of notification and felt she and her husband were disrespected.

Mayor Houck responded said he appreciated her concerns and fully intended to address. Mayor Houck apologized as COVID19 became priority and assured that he and Council will discuss further. Wister asked Mayor to share the photos saying, you will see the amount of time and effort that was spent. Wister thanked the Mayor.

Seeing no movement or comment by the public, Mayor Houck asked for a motion to close the Public Comment portion. Councilwoman Kurtz moved to close, Councilman Morgan seconded. All members were in favor.

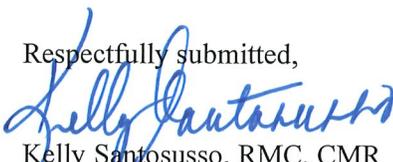
ADJOURNMENT:

Seeing no further action to be taken, Mayor Houck asked for a motion to adjourn the meeting.

Motion to adjourn the meeting was made by Councilman Madden, seconded by Councilman Morgan. All members present were in favor.

8:07 p.m.

Respectfully submitted,



Kelly Santosusso, RMC, CMR  
Borough Clerk



## MEMO

FROM: Chief Michael Scardino #1848

DATE: August 4 2020

TO: Director of Public Safety Stephanie Madden Cc: Mayor & Council

SUBJECT: July 2020 Monthly Report

Below are statistics for the Haddon Heights Police Department along with important topics. As always do not hesitate to contact me with any questions.

### JULY MONTHLY STATISTICS

- 5202 miles were driven on patrol,
  - Fleet age 49 years
  - Fleet Mileage 721190
  
- 1138 Calls For Service
  
- 18 Arrest
  
- 9 Accidents
  
- 22 ACS Complaints
  
- 204 Motor Vehicle Summonses Issued

### Summary of new initiatives:

**-GARNET WATCH** program started – residents and business owners can help HHPD create a database of surveillance systems in order to assist police with crime investigations. Link to register can be found on Borough website or HHPD Facebook Page.

- **All personal and system information held in strict confidentiality within HHPD**

**-PROJECT SAVE PROGRAM (Substance Abuse Visionary Effort)** – is a strategy focused on not only arrest, but on practices and policies that involve prevention and intervention. This program also focuses on diverting defendants with a drug addiction disorder into treatment, and will ultimately reduce crime within the borough.

## Ordinances and Resolutions:

The following SOPs to be adopted by Resolution for HHPD:

### General Initiatives

- **Reminder** – HHPD would like to remind residents to please obey prohibited parking laws and ordinances around our schools, sports facilities, and recreational centers. Please obey all posted **NO PARKING** areas in order to allow for the safe passage of pedestrians and vehicular traffic.
  
- **Traffic** –
  - HHPD continues to work with the Department of Public Works to identify intersections in need of yellow curbing and crosswalks to increase safety of students and pedestrians
  - RADAR Enforcement increased / Radar sign deployed where potential speeding problems are reported
  - Officers have increased STOP intersection monitoring where potential violations have been reported
  
- **Devon Avenue Walkway Connection with Bellmawr-** Spoke with the Borough Engineer and will speak with Director. I would like the Borough to consider a walkway along Devon Avenue which connects to the Borough of Bellmawr walkway – **NO CHANGE**

**Devon Avenue and Sycamore Street-** HHPD has requested additional Stop for Pedestrian signs to be placed at the intersection to improve student safety in the school zone. Additionally, the crosswalk will be repainted for improved visibility - **SIGNS INSTALLED**

## BARRINGTON AMBULANCE REPORT JULY 2020

Barrington-	82
Haddon Heights-	58
Audubon-	6
Bellmawr-	2
Lawnside	5
Magnolia	7
Oaklyn	3
Runnemede	2
Somerdale	1

Transports -	97
Recalls-	26
Refusals-	40
DOA-	2
Fire-	1

Total 166

squad in service 121 hrs, 53mins

crew in service 243 hrs , 46 mins

ALS treats - 23

58 calls were answered in Haddon Heights and 33 people were transported.

Average response time was 1.34 minutes.

Average on location time was 6.54 minutes.

Respectfully submitted,

Barbara J. Willson  
Business Administrator

Barrington Ambulance

Monthly Report

June 2020

Barrington - 70  
Haddon Heights - 53  
Audubon - 10  
Bellmawr - 2  
Haddonfield - 1  
Haddon Twp. -  
HiNella - 1  
Lawnside - 5  
Magnolia - 6  
Oaklyn - 3  
Runnemede - 6  
Somerdale - 5  
Stratford - 2

Recalls - 21  
Refusals - 51  
Transports - 92  
Stand by - 1

Hours in service - 109 hrs., 44 mins

Crew hours - 219 hrs., 28 mins

ALS treats - 25

Total - 165

Barrington - response - 1.76 mins

location - 6.03 mins

Haddon Heights - response - 1.40 mins

Location - 5.78 mins

There were 70 calls in Barrington and 39 people were transported.

There were 53 calls in Haddon Heights and 28 people were transported.

Respectfully submitted,

Barbara J Willson

Business Administrator

**2020 Inspections by Subcode**

	JANUARY	FEBUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
Building	33	20	14	15	10	28	26	
Electric	32	25	19	10	20	29	44	
Plumbing	39	23	15	11	14	23	37	
Mechanical	4	4	4	5	4	27	15	
Fire	14	3	4	5	4	14	4	
<b>Total:</b>	<b>122</b>	<b>75</b>	<b>56</b>	<b>46</b>	<b>52</b>	<b>101</b>	<b>126</b>	

**2020 Fees Generated**

	JANUARY	FEBUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
Building	4,083	990	3,021	1,288	2,682	6,526	7,920	
Electric	2,310	1,985	2,240	705	1,830	3,960	2,710	
Plumbing	2,460	1,095	2,165	315	2,595	1,230	2,060	
Mechanical	640	815	845	0	490	1,130	1,125	
Fire	565	435	1,125	75	245	865	810	
Certificate	50	50	150	0	0	50	200	
Housing	549	610	854	671	1,220	854	671	
Zoning	200	150	200	375	400	550	800	
Fence	150	50	0	400	350	100	300	
Concrete	200	0	0	100	50	200	450	
Dumpster	250	250	150	50	50	500	150	
Mun. Sign	0	0	0	0	0		0	
Tent	0	200	200	0	0		0	
<b>Total:</b>	<b>\$11,457</b>	<b>\$6,630</b>	<b>\$10,950</b>	<b>\$3,979</b>	<b>\$9,912</b>	<b>\$15,965</b>	<b>\$17,196</b>	



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