



BOROUGH OF HADDON HEIGHTS
SPECIAL MEETING AGENDA

Tuesday, August 18, 2020 at 6:00 p.m.

CALL TO ORDER:

In compliance with requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975, N.J.S.A. 10:4-6 the following notice of Special Meeting was transmitted to the Retrospect and the Courier Post on July 31, 2020. In addition, notice was posted on the borough website at haddonhts.com and filed in the office of the Borough Clerk on the aforementioned date. Notice on the Borough website has remained continuously posted.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS ONLY

UNFINISHED BUSINESS:

PUBLIC HEARING AND FINAL ADOPTION OF BOND ORDINANCE 2020:1492

AUTHORIZING THE PREPARATION OF A SMALL SYSTEM ASSET MANAGEMENT PLAN FOR THE SANITARY SEWER SYSTEM IN AND FOR THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$100,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$100,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

PUBLIC HEARING AND FINAL ADOPTION OF BOND ORDINANCE 2020:1493

ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY CANCELING CERTAIN UNFUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR CAPITAL IMPROVEMENTS AND REAPPROPRIATING SUCH UNFUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS

NEW BUSINESS:

Resolution 2020:149 – Resolution Authorizing Payment of Bills and Claims for the Second Half of August

Resolution 2020:150 – A Resolution Providing For A Meeting Not Open To The Public In Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **1.) *Matters related to attorney-client privilege. Discussion is expected to be ½ hr. in duration. Formal Action May be following Executive Session.***

PUBLIC COMMENT

EXECUTIVE SESSION

ADJOURNMENT



**ENGINEER'S STATUS REPORT
Borough of Haddon Heights
August 2020**

FY 2021 NJDOT Municipal Aid Funding – Devon Avenue Phase III & St. Martins Avenue

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2021 Municipal Aid program with a deadline of July 1, 2020. A resolution for authorizing our office to submit the application is required for the June Council Meeting.
- Our office coordinated with Borough Public Works Superintendent and based on roadway condition and NJDOT scoring criteria, recommend including the remainder of Devon Road and St. Martins Avenue starting at Kings Highway.
- The application for this project has been submitted via SAGE on June 30, 2020.

FY 2019 Camden County Open Space – Multi-Use Trail Grant

Previously Reported:

- Camden County Open Space Preservation Trust Fund Advisory Committee had announced applications for grant funding were available for constructing recreational trails in Camden County municipalities. Our office submitted an application in September 2019 for constructing a recreational trail in phases from the Norcross-McLaughlin Memorial Dell at Haddon Lake Park to the Devon Avenue recreation facilities. This application was submitted for Phase 1 beginning at the Norcross-McLaughlin Memorial Dell.
- The Borough has been notified that the Borough has been successful in the award of grant funding of \$100,000 for design, construction, and inspection/construction management for Phase 1 of this project.
- As determined by the Borough Engineering Committee, our office will bid this project under the same contract as the FY 2020 NJDOT Municipal Aid Funding – Devon Avenue project as both projects are in close proximity of each other and may be more cost efficient to maximize the grant awards.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2020.

**ENGINEER'S STATUS REPORT
Borough of Haddon Heights
August 2020**

- Our office attended an onsite meeting on June 24th with representatives of Camden County Engineering Department, Camden County Department of Parks, and Councilman Morgan and Councilman Mrozinski to discuss the scope of this project as well as additional potential pedestrian improvements in the vicinity of Haddon Lake Park. Our office is preparing a overall concept of all pedestrian improvements discussed for review by the Engineering Committee. Upon approval by the Engineering Committee, the overall concept will be submitted to Camden County for review and continued discussion.

FY 2020 Camden County Open Space – Recreational Facility Enhancement Applications

Previously Reported:

- Camden County Open Space Preservation Trust Fund Advisory Committee has announced that 2020 application packets were due April 1, 2020. Grants are awarded on a competitive basis up to \$25,000. The Borough can submit up to two (2) applications.
- The Engineering Committee has indicated the two (2) applications submitted should be as follows:
 - Pickle Ball striping and additional pedestrian accessibility improvements for Devon Avenue recreation facility.
 - Recreational trail materials for Hoff's Park.
- Resolutions for authorization for our office to submit application were approved at the April Work Session meeting
- Our office submitted the two (2) applications delineated below to the County Advisory Committee on May 1, 2020.

**Camden County CDBG Program Yr 2020-2021 – Architectural Barrier Removal & Access
(Borough Wide - Various Intersections)**

Previously Reported:

- CDBG has indicated the Program will continue grouping the funding allotments to 5 to 7 larger public infrastructure projects (\$150,000 - \$250,000) throughout the County for Program Year 2020-2021 consistent with the Program Year 2019.
- The Community Development Block Grant (CDBG) program has notified the Borough that applications for Year 2020-2021 are due March 2, 2020. Our office recommends the Borough resubmit this application for the CDBG 2020-2021 Program Year Application.

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
August 2020

- The Borough of Haddon Heights does not have any Qualified Census Tracts; therefore, eligible projects are very limited.
- Our office recommends resubmitting an updated FY2019 application for architectural barrier removal & access which consists of handicap ramps at roadway intersections in close proximity to Borough schools and parks.
- A Borough resolution was approved and submitted with this application.
- This application was submitted on March 2, 2020.

FY 2020 NJDOT Municipal Aid Funding – Devon Avenue

Update:

- Our office expects to submit for NJDOT PS&E review the week of August 21st and publicly advertise this project the week of August 28th conditioned upon no significant comments from NJDOT. The contract can be awarded at the September Council meeting conditioned upon receipt of favorable bids.

Previously Reported:

- The NJDOT announced the department has revised the solicitation and notification schedule for accepting applications for the NJDOT FY 2020 Municipal Aid program with a deadline of July 19, 2019. NJDOT has indicated grant awards are expected to be announced in November. Our office will submit an application for resurfacing the remaining of Devon Avenue. A resolution for authorization for our office to submit the application will be required.
- A resolution for authorization for our office to submit the application was approved at the June Council meeting.
- Our office submitted the application on July 18, 2019 and three (2) certified copies of the resolution have been forwarded to NJDOT.
- The Borough has been notified that the Borough has been successful in the award of grant funding of \$315,000 under the NJDOT FY2020 Municipal Aid Program for Devon Avenue (Phase II).
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT Local Aid grant.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in summer 2020.

**ENGINEER'S STATUS REPORT
Borough of Haddon Heights
August 2020**

FY 2019 NJDOT Municipal Aid Funding – West High Street (Phase 5)

Previously Reported:

- Our office recommended the Borough submit for a NJDOT FY 2019 Municipal Aid application for the improvements of West High Street – Phase V, between end of Phase IV and Seventh Street and Devon Avenue from the Borough of Bellmawr to Prospect Ridge Boulevard. A resolution authorizing our office to make application was approved at the October 2018, Council Meeting.
- Our office submitted Application (MA-2019-Reconstruction of Devon Avenue & West High-00331) including the cost estimate, location map, and scope of work description to reflect up to date unit costs on October 18, 2018.
- The Borough has been notified that the Borough has been successful in the award of grant funding of \$400,000 under the NJDOT FY2019 Municipal Aid Program for West High Street (Phase V) and Devon Avenue.
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT Local Aid grant.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project.
- This project has been publicly advertised and the bid opening is scheduled for October 15th.
- There were two (2) bidders, with the low bidder being Landberg Construction, LLC, 82 Tuckahoe Rod, Dorothy, NJ, in the amount of \$196,619.00 for the Base Bid.
- A preconstruction meeting was held on November 27th between the Contractor, our office, and Dave Taraschi and the Notice to Proceed was issued for December 2, 2019.
- Construction is substantially complete. Our office is preparing a punchlist with all outstanding items to be addressed.
- Our office has processed Payment Application #1 to the Borough for approval.
- Construction is substantially complete.
- Our office has prepared a punchlist with all outstanding items to be addressed and will coordinate with the Contractor regarding completion.
- Payment Application #2 has been processed by our office and submitted to the Borough for approval and payment.

**ENGINEER'S STATUS REPORT
Borough of Haddon Heights
August 2020**

- Our office is processing closeout documents for this project and coordinating with the Contractor and NJDOT regarding asphalt pavement testing waiver.

Resurfacing of the Tennis Courts at Devon Avenue

Previously Reported:

- It is understood that the Borough will be proceeding with the Base Bid (Existing Tennis Court Resurfacing), Add Alternate Bid #1 (Tennis Court Paint System), and Add Alternate Bid #2 (Perimeter Fencing) and that the Borough will not be proceeding with the parking lot paving add alternate bid item.
- Our office has initiated preparation of bid documents, plans, and specifications in accordance with our August 28, 2018 Engineer's Estimate. The bid documents will be prepared with continued input from the joint Borough/School Board committee.
- With the confirmation that the Borough has been awarded two (2) Open Space grant awards (\$50,000 total) by Camden County to be utilized for this project and the Basketball Court improvements, our office coordinated with the Borough Clerk/Operations Manager, Kelly Santosusso, and negotiated with Shore Top Construction to include the Basketball Court improvements under this contract and not exceed the 20% change order of the initial contract amount. All improvements for the Basketball Court are included as designed with the exception of the perimeter fence surrounding the Basketball Court. Our office will solicit three (3) quotes for the installation of the basketball court fence.
- Color samples were provided. The samples were reviewed and approved by a representative of the BOE and Mayor and Council. The samples are on file at the Borough Hall.
- Our office has processed Payment Application #2 and submitted to the Borough for processing and approval. Change Order #1 has also been submitted for Borough review and approval.
- Basketball perimeter fencing is anticipated to be installed late October / mid-November.
- The project is substantially complete. Our office has completed a punchlist with all outstanding items yet to be completed. Our office will coordinate with the contractor regarding schedule and completion of all punchlist items.
- The staircase railing has been installed.

**ENGINEER'S STATUS REPORT
Borough of Haddon Heights
August 2020**

FY 2018 NJDOT Municipal Aid Funding – West High Street (Phase 4)

Updated:

- Our office has submitted all closeout documentation to NJDOT for approval and final reimbursement.

Previously Reported:

- Our office recommended the Borough submit for a NJDOT FY 2018 Municipal Aid application for the improvements of West High Street – Phase IV, between Black Horse Pike and West Atlantic Avenue. A resolution authorizing our office to make application was approved at the September 2017, Council Meeting.
- Our office submitted Application (MA-2018-Haddon Heights Borough-00318) including the cost estimate, location map, and scope of work description to reflect up to date unit costs on October 6, 2017.
- The Borough has been notified that the Borough has been successful in the award of grant funding of \$250,000 under the NJDOT FY2018 Municipal Aid Program for West High Street (Phase IV).
- Our office has completed the survey, has substantially completed the bid documents, and anticipates construction for late summer of 2018. The construction limits are generally from 7th Avenue to West Atlantic and 10th Avenue (which is the end of Phase 3) to 9th Avenue as the base contract and a section from 9th Avenue to 8th Avenue as an add/alternate bid item.
- The Bid Opening was held on August 3, 2018. There were three (3) bidders, with the low bidder being Landberg Construction, LLC, 82 Tuckahoe Rod, Dorothy, NJ, in the amount of \$219,037.10 for the Base Bid and Add Alternate Bid #1.
- Our office attended the September 5th Shade Tree Commission meeting to discuss the project limits and anticipated removal and replacement of five (5) trees as a result of construction along the 600 block of West High Street. The Shade Tree Commission did not approve the removal and replacement.
- In association with Councilman Schreiber, our office has coordinated with NJDOT in order to utilize an alternate cartway width (curb to curb dimension) on the 600 block of West High Street. This would allow all existing trees to remain.
- The existing width is 29 to 30 ft wide, where the alternate cartway width would be 27 to 28 ft. While the cartway width will be decreased by 2 ft, the new 27 to 28 ft width would still allow for safe travel while retaining on street parking on both sides of the street.
- It is noted that in areas adjacent to the larger street trees, existing curbing may remain with steel tree plates installed along the new curb line.

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
August 2020

- Our office will coordinate with the Contractor on implementation of the alternate design during early spring 2019.
- In association with Councilman Schreiber, our office will relay the alternate design to the Shade Tree Commission at the February 27th Shade Tree Commission meeting.
- The preconstruction meeting was held on March 29, 2019 with our office, Landberg Construction, and representatives of the Borough administration, Public Works Department, and Police Department.
- Notice to Proceed was issued for the week of April 22, 2019.
- The contractor will coordinate with the Borough, Police Department, and 7th Avenue School regarding construction schedule and pedestrian traffic/school activities.
- Construction commenced the week of May 27th.
- Payment Application #1 has been processed by our office and submitted to the Borough for approval and payment.
- Construction is substantially complete. Our office has prepared a punchlist with outstanding items to be completed and will coordinate with the Contractor to complete in a timely fashion.
- Payment Application #2 has been processed by our office and submitted to the Borough for approval and payment.
- Closeout documents have been processed with the Contractor. Our office has submitted Payment Application #3 and Change Order #1 (Final) have been processed by our office and submitted to the Borough for approval.

Sanitary Sewer System Asset Management Plan

Previously Reported:

- As directed, our office initiated the process of completing the application to the New Jersey Environmental Infrastructure Bank (NJEIB) to fund the creation of an Asset Management Plan for the Borough's Sanitary Sewer System.
- The Project Information has been submitted to the financing program and a Project Reviewer has been assigned to the project.
- It is our understanding that the Borough is in the process of issuing a Request for Proposal to procure a consultant to work with the Department of Public Works in creating the Asset Management Plan.

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
August 2020

- Our office will continue the application process and provide all pertinent information to the NJEIT as directed.
- Councilman Schreiber, Borough Clerk Kelly Santosusso, and our office are attended a tele-conference with representatives of the NJEIT on Wednesday June 20th at 11 AM.
- Our office is assisting in preparing a five (5) year budgetary estimate for potential projects for review by Council.
- A conference call with representatives of the New Jersey Environmental Infrastructure Bank (NJEIB) is scheduled for 11 AM on Tuesday November 20th.
- Our office has executed the Engineering Agreement and submitted to the Borough. It is our understanding the Agreement has been uploaded and submitted to the NJEIB.
- In coordination with the Borough Clerk / Administrator, all technical aspects of the NJEIB application have been completed and submitted.
- The Borough Clerk / Administrator and Borough CFO are currently coordinating with the Borough's Bond Council (Parker McCay) to complete the NJEIB required submission of a Long Term Financial Addendum Form (Long Term FAF) and associated Resolutions / Ordinances.

Kings Highway Pump Station

Previously Reported:

- Our office has completed the as-built survey, permit, bid, and construction documents for the elimination of the existing Kings Highway Pump Station. A set of Bid Documents have been submitted to the Camden County Municipal Utilities Authority (CCMUA) for review.
- We have tabulated the two (2) bids received on July 15, 2014, for the above-referenced project and found the apparent low bidder to be Neri's Construction & Rentals, 849 Clayton Road, Williamstown, New Jersey. Neri's Construction's Base Bid was in the amount of \$122,543.⁰⁰ representing items 1 through 11 of their Base Bid.
- The Base Bid was awarded to Neri's Construction & Rentals for the Base Bid in the amount of \$122,543.00.
- A pre-construction meeting was held on Wednesday, September 17, 2014, with representatives from Neri's Construction & Rentals, Haddon Heights Public Works Department, CCMUA, and Bach Associates.

**ENGINEER'S STATUS REPORT
Borough of Haddon Heights
August 2020**

- Construction has commenced with the majority of work completed including the connection to the CCMUA line. Our office has prepared a punch list with remaining items to be addressed.
- Payment application #2 has been processed by our office and submitted to the Borough for payment. Neri's Construction has commenced addressing outstanding punch list items.

Inflow and Infiltration Program

Previously Reported:

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.
- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Inter-municipal Agreement".
- Additional meaningful inflow and infiltration reduction and associated reporting must be prepared and submitted to the CCMUA to remain in compliance with the "Inter-municipal Agreement". Our office awaits direction from the Governing Body.

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BOROUGH OF HADDON HEIGHTS, NEW JERSEY

ORDINANCE 2020:1492

BOND ORDINANCE AUTHORIZING THE PREPARATION OF A SMALL SYSTEM ASSET MANAGEMENT PLAN FOR THE SANITARY SEWER SYSTEM IN AND FOR THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$100,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$100,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

BE IT ORDAINED by the Borough Council of the Borough of Haddon Heights, County of Camden, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Borough of Haddon Heights, County of Camden, New Jersey ("Borough").

Section 2. It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Borough from all sources for the purposes stated in Section 7 hereof is \$100,000; and
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$100,000.

Section 3. The sum of \$100,000, to be raised by the issuance of bonds or bond anticipation notes, is hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

Section 4. The issuance of negotiable bonds of the Borough in an amount not to exceed \$100,000 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law. All or a portion of the bonds authorized to be issued hereunder may evidence one or more loans and/or grants from the New Jersey Department of Environmental Protection and/or the New Jersey Infrastructure Bank, under an Application for Financial Assistance (Project No. S340877-02) submitted by the Borough

to said entities ("Application").

Section 5. In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Borough in an amount not to exceed \$100,000 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, N.J.S.A. 40A:2-20, shall not exceed the sum of \$100,000.

Section 7. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the amount of available grants for each said purpose; the maximum amount obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

| <u>Purpose/Improvement</u> | <u>Estimated Total Cost</u> | <u>Down Payment</u> | <u>Amount of Obligations</u> | <u>Period of Usefulness</u> |
|---|-----------------------------|---------------------|------------------------------|-----------------------------|
| A. Preparation of a Small System Asset Management Plan for the Borough's Sanitary Sewer System, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto, all as more particularly described in the plans on file with the Borough Clerk | \$100,000 | \$0 | \$100,000 | 5 years |

Section 8. Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

Section 9. The supplemental debt statement provided for in Section 10 of the Local Bond Law, N.J.S.A. 40A:2-10, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Borough, as defined in Section 43 of the Local Bond Law, N.J.S.A. 40A:2-43, is increased by this Bond Ordinance by \$100,000 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 10. The full faith and credit of the Borough are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized

by this Bond Ordinance, and to the extent payment is not otherwise provided, the Borough shall levy ad valorem taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 11. The applicable Capital Budget is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

Section 12. The Borough hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Borough prior to the issuance of such bonds or bond anticipation notes.

Section 13. The Borough hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 14. The improvements authorized hereby are not current expenses and are improvements that the Borough may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 15. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 16. In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication after final passage.

Date of Introduction: JULY 21, 2020

Date of Final Adoption: _____, 2020

BOROUGH OF HADDON HEIGHTS, NEW JERSEY

ORDINANCE NO. 2020-1493

**ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS,
COUNTY OF CAMDEN, NEW JERSEY CANCELING
CERTAIN UNFUNDED APPROPRIATION BALANCES
HERETOFORE PROVIDED FOR CAPITAL
IMPROVEMENTS AND REAPPROPRIATING SUCH
UNFUNDED APPROPRIATION BALANCES FOR OTHER
CAPITAL PROJECTS**

BACKGROUND

WHEREAS, the Borough of Haddon Heights, County of Camden, New Jersey ("Borough") duly and finally adopted Bond Ordinance 2017:1441 ("Bond Ordinance"); and

WHEREAS, the Borough, having completed the projects authorized under Section 3(b) the Bond Ordinance, has a remaining balance in a total amount of \$18,000.00; and

WHEREAS, the Borough is desirous of canceling and reappropriating certain unfunded balances for the completion of various improvements to Borough buildings and grounds including, but not limited to, streetscape improvements.

NOW, THEREFORE, BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY (NOT LESS THAN TWO-THIRDS OF ALL THE MEMBERS THEREOF AFFIRMATIVELY CONCURRING), PURSUANT TO THE PROVISIONS OF THE LOCAL BOND LAW, CHAPTER 169 OF THE LAWS OF 1960 OF THE STATE OF NEW JERSEY, AS AMENDED AND SUPPLEMENTED ("LOCAL BOND LAW"), AS FOLLOWS:

Section 1. The following appropriation remaining as a balance in the following Bond Ordinance heretofore adopted by the Borough is hereby cancelled:

| | <u>Ordinance</u> | <u>Amount of Funded Appropriation to be Cancelled</u> | <u>Amount of Unfunded Appropriation to be Cancelled</u> |
|----|----------------------------|--|--|
| A. | 2017:1441, Section 3(b) | \$0.00 | \$18,000.00 |

Section 2. The sum of \$18,000.00, which represents the unfunded appropriation cancelled in Section 1 hereof, is hereby reappropriated for the completion of various improvements to Borough buildings and grounds including, but not limited to, streetscape improvements (collectively, the "Improvements").

Section 3. The period of usefulness of the Improvements referred to in Section 2, within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than five (5) years.

Section 4. The Capital Budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Borough Clerk and available for inspection.

Section 5. The Improvements authorized hereby are not current expenses and are general improvements that the Borough may lawfully make. No part of the cost of the Improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 6. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. This ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

INTRO: AUGUST 7, 2020

RESOLUTION 2020:149

**RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS
FOR THE FIRST HALF OF AUGUST**

| | | |
|--|----|----------------------------|
| Trust Account | \$ | 2,410.80 |
| Capital Account | \$ | -0- |
| Payroll Account <i>(8/13/2020 Current)</i> | \$ | 77,140.10 |
| <i>(8/13/2020) Trust)</i> | \$ | 6,881.25 |
| Total Payroll | \$ | 84,021.35 |
| Animal Account | \$ | 36.00 |
| Current & Grant Fund | \$ | 104,227.32 |
| School Tax | \$ | 617,937.50 |
| County Tax | \$ | 1,678,435.95 |
| Library Tax | \$ | -0- |
| Total Current and Grant | \$ | 2,400,600.77 |
| Total Spending | \$ | <u>2,487,068.92</u> |

Date: August 18, 2020

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Bill List Expenditures for Council Meeting
8/18/2020

| <u>Fund</u> | <u>Amount</u> |
|--------------------------------------|--------------------------------------|
| <u>Trust</u> | |
| Per Attached Report | 2,410.80 |
| | <hr/> |
| Total Trust | 2,410.80 |
| <u>General Capital</u> | |
| Per Attached Report | 0.00 |
| | <hr/> |
| Total Capital | 0.00 |
| <u>Payroll</u> | |
| Payroll 08/13/2020 - Current Fund | 77,140.10 |
| Payroll 08/13/2020 - Trust Fund | 6,881.25 |
| | <hr/> |
| Total Payroll | 84,021.35 |
| <u>Animal</u> | |
| Per Attached Report | 36.00 |
| | <hr/> |
| Total Animal | 36.00 |
| <u>Current and Grant Fund</u> | |
| Per Attached Report | 104,227.32 |
| Library Tax | 0.00 |
| School Tax | 617,937.50 |
| County Taxes | 1,678,435.95 |
| | <hr/> |
| Total Current and Grant | 2,400,600.77 |
| | |
| Total Spending 08/18/2020 | <u><u>\$ 2,487,068.92</u></u> |

Vendor # Name

| PO # | PO Date | Description | Amount | Charge Account | Contract PO Type | Acct Type Description | Stat/Chk | First Rcvd | Enc Date | Date | Chk/Void | Invoice | 1099 |
|------|---------|-------------|--------|----------------|------------------|-----------------------|----------|------------|----------|------|----------|---------|------|
| | | | | | | | | | | | | | Excl |

BUDAT Bud's Auto & Truck Repair, Inc Continued

| | | | | | | | | | | | | | |
|----------|----------|----------------------------|----------|-----------------|-----------|------------------------|---|----------|----------|--|--|-------|---|
| 20-00789 | 08/14/20 | BUD'S AUTO REPAIR INVOICES | | | Continued | | | | | | | | |
| 3 | | BUD'S AUTO REPAIR INVOICES | 1,051.13 | 0-01-26-315-207 | | B Vehicle Maint - Fire | R | 08/14/20 | 08/14/20 | | | 45743 | N |
| 4 | | BUD'S AUTO REPAIR INVOICES | 983.80 | 0-01-26-315-207 | | B Vehicle Maint - Fire | R | 08/14/20 | 08/14/20 | | | 45967 | N |
| | | Vendor Total: | 5,820.25 | | | | | | | | | | |

CAMDR COVANTA ENERGY, LLC

| | | | | | | | | | | | | | |
|----------|----------|--------------------|-----------|-----------------|--|--|---|----------|----------|--|--|-------------|---|
| 20-00761 | 08/06/20 | DISPOSAL JULY 2020 | 19,042.83 | 0-01-32-465-217 | | B Solid Waste - Camden Resource Recovery | R | 08/06/20 | 08/06/20 | | | 302408CAMDN | N |
| 2 | | DISPOSAL JULY 2020 | 742.41 | 0-01-32-465-302 | | B Recycling Tax | R | 08/06/20 | 08/06/20 | | | 302408CAMDN | N |
| | | Vendor Total: | 19,785.24 | | | | | | | | | | |

CCTR CAMDEN COUNTY TREASURER

| | | | | | | | | | | | | | |
|----------|----------|------------------------|-----------|-----------------|--|------------------------|---|----------|----------|--|--|-------|---|
| 20-00762 | 08/06/20 | COUNTY TAXES 3RD QTR | 42,939.45 | 0-01-55-001-002 | | B County Taxes Payable | R | 08/06/20 | 08/06/20 | | | 36536 | N |
| 2 | | OPEN SPACE TAX 3RD QTR | 42,939.45 | | | | | | | | | | |
| | | Vendor Total: | 42,939.45 | | | | | | | | | | |

COMC COMCAST

| | | | | | | | | | | | | | |
|----------|----------|--------------------------|--------|-----------------|--|----------------------|---|----------|----------|--|--|--|---|
| 20-00792 | 08/14/20 | INTERNET SOF AUGUST 2020 | 153.35 | 0-01-31-440-216 | | B Regular Telephones | R | 08/14/20 | 08/14/20 | | | | N |
| 1 | | INTERNET SOF AUGUST 2020 | 153.35 | | | | | | | | | | |
| | | Vendor Total: | 153.35 | | | | | | | | | | |

COUNC COUNTY CONSERVATION CO

| | | | | | | | | | | | | | |
|----------|----------|----------------------------|--------|-----------------|--|------------------------------|---|----------|----------|--|--|--------|---|
| 20-00757 | 08/06/20 | YARD TRIMMINGS 7/29 & 7/30 | 396.00 | 0-01-32-465-218 | | B Solid Waste - Brush Pickup | R | 08/06/20 | 08/06/20 | | | 308202 | N |
| 1 | | YARD TRIMMINGS 7/29 & 7/30 | 396.00 | | | | | | | | | | |
| 20-00777 | 08/11/20 | YARD TRIMMINGS 8/6 & 8/7 | 540.00 | 0-01-32-465-218 | | B Solid Waste - Brush Pickup | R | 08/11/20 | 08/14/20 | | | 308314 | N |
| 1 | | YARD TRIMMINGS 8/6 & 8/7 | 540.00 | | | | | | | | | | |

Vendor Total: 936.00

| Vendor # Name | PO # PO Date Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Strat/Chk | First Rcvd | Enc Date | Date | chk/Void | Invoice | 1099 |
|------------------|--------------------------|--------|------------------|----------------|-----------------------|-----------|------------|----------|------|----------|---------|------|
| Item Description | | | | | | | Enc | Date | | | | Excl |

JHSER J H SERVICES INCORPORATED

| | | | | | | | | | | | | |
|--------------------------|----------|----------------------------|----------|-----------------|--------------------------------|---|----------|----------|--|--|--|---|
| 20-00750 | 08/06/20 | FIELD INSPECTIONS 2020 A/O | 1,155.00 | 0-01-20-150-257 | B Assessor - Field Inspections | R | 08/06/20 | 08/06/20 | | | | N |
| Vendor Total: 1,155.00 ✓ | | | | | | | | | | | | |

MALEVX MALEY GIVENS

| | | | | | | | | | | | | |
|--------------------------|----------|--------------------------------|----------|-----------------|---------------------------------------|---|----------|----------|--|--|-------|---|
| 20-00790 | 08/14/20 | Professional Service July 2020 | 128.00 | T-13-56-860-802 | B Reserve Planning Board Escrow (500) | R | 08/14/20 | 08/14/20 | | | 17506 | N |
| 1 | | Roberts | 128.00 | T-13-56-860-802 | B Reserve Planning Board Escrow (500) | R | 08/14/20 | 08/14/20 | | | 17503 | N |
| 2 | | Merryfield | 112.00 | T-13-56-860-802 | B Reserve Planning Board Escrow (500) | R | 08/14/20 | 08/14/20 | | | 17501 | N |
| 3 | | 125 White Horse Pike | 891.04 | T-13-56-860-802 | B Reserve Planning Board Escrow (500) | R | 08/14/20 | 08/14/20 | | | 17507 | N |
| 4 | | St. Marys | 240.00 | T-13-56-860-802 | B Reserve Planning Board Escrow (500) | R | 08/14/20 | 08/14/20 | | | 17505 | N |
| 5 | | Perec Press | 480.00 | T-13-56-860-802 | B Reserve Planning Board Escrow (500) | R | 08/14/20 | 08/14/20 | | | 17502 | N |
| 6 | | Laradise Spa | 64.00 | T-13-56-860-802 | B Reserve Planning Board Escrow (500) | R | 08/14/20 | 08/14/20 | | | 17508 | N |
| 7 | | Vogel | 2,043.04 | | | | | | | | | N |
| Vendor Total: 3,179.04 ✓ | | | | | | | | | | | | |

| | | | | | | | | | | | | |
|--------------------------|----------|----------------------------|----------|-----------------|--------------------------------------|---|----------|----------|--|--|-------|---|
| 20-00791 | 08/14/20 | Professional Fee July 2020 | 1,136.00 | 0-01-21-180-205 | B Planning Bd - Professional Service | R | 08/14/20 | 08/14/20 | | | 17504 | N |
| 1 | | Professional Fee July 2020 | | | | | | | | | | N |
| Vendor Total: 3,179.04 ✓ | | | | | | | | | | | | |

MGLP MGL PRINTING SOLUTIONS

| | | | | | | | | | | | | |
|------------------------|----------|-------------|--------|-----------------|----------|---|----------|----------|--|--|--|---|
| 20-00580 | 06/19/20 | ANIMAL TAGS | 486.00 | 0-01-27-340-205 | B Animal | R | 06/19/20 | 08/14/20 | | | | N |
| 1 | | ANIMAL TAGS | | | | | | | | | | N |
| Vendor Total: 486.00 ✓ | | | | | | | | | | | | |

MUNCA MUNICIPAL CAPITAL

| | | | | | | | | | | | | |
|------------------------|----------|---------------------------|--------|-----------------|---------------------|---|----------|----------|--|--|-------------|---|
| 20-00781 | 08/11/20 | DIGITAL COPY PMT 40 OF 60 | 366.60 | 0-01-20-100-516 | B Service Contracts | R | 08/11/20 | 08/14/20 | | | 12211030820 | N |
| 1 | | DIGITAL COPY PMT 40 OF 60 | | | | | | | | | | N |
| Vendor Total: 366.60 ✓ | | | | | | | | | | | | |

NETS NETWORKS PLUS, LLC

| | | | | | | | | | | | | |
|--------------------------|----------|-------------------------|----------|-----------------|------------------------|---|----------|----------|--|--|------|---|
| 20-00767 | 08/10/20 | AUGUST SERVICE CONTRACT | 1,600.00 | 0-01-20-100-515 | B Computer Maintenance | R | 08/10/20 | 08/14/20 | | | 4223 | N |
| 1 | | AUGUST SERVICE CONTRACT | | | | | | | | | | N |
| Vendor Total: 1,600.00 ✓ | | | | | | | | | | | | |

| Vendor # Name | PO # PO Date Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Stat/Chk | First Rcvd | Enc Date | Date | CHK/Void | Invoice | 1099 Excl |
|------------------------|-----------------------------------|--------|------------------------|-----------------|-----------------------|--------------------|------------|------------|--------------------|----------|-----------|-----------|
| WBMASON WB MASON | 20-00783 08/12/20 OFFICE SUPPLIES | 13.97 | Continued | 0-01-20-100-311 | B Office Supplies | R | 08/12/20 | 08/14/20 | | | 212315250 | N |
| | 2 OFFICE SUPPLIES | 339.07 | | | | | | | | | | |
| | Vendor Total: | 339.07 | | | | | | | | | | |
| Total Purchase Orders: | | 44 | Total P.O. Line Items: | | 79 | Total List Amount: | | 767,551.07 | Total Void Amount: | | 0.00 | |

| Totals by Year-Fund | | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---------------------|---------------------|------|--------------|---------------|-----------|------------|
| Fund Description | | | | | | |
| CURRENT FUND | | 0-01 | 762,464.77 | 0.00 | 0.00 | 762,464.77 |
| | | G-02 | 2,639.50 | 0.00 | 0.00 | 2,639.50 |
| DOG TRUST (ANIMAL) | | T-12 | 36.00 | 0.00 | 0.00 | 36.00 |
| TRUST - OTHER TRUST | | T-13 | 2,410.80 | 0.00 | 0.00 | 2,410.80 |
| | Year Total: | | 2,446.80 | 0.00 | 0.00 | 2,446.80 |
| | Total of All Funds: | | 767,551.07 | 0.00 | 0.00 | 767,551.07 |

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes First Enc Date Range: First to 12/31/20
 Include Non-Budgeted: Y
 Open: N Paid: N Void: N
 Rcvd: N Held: N Aprv: Y
 Bid: Y State: Y Other: Y Exempt: Y

| PO # | PO Date | Vendor | Amount | Charge Account | Acct Type | Contract PO Type Description | Stat/Chk | First Rcvd Enc Date | Enc Date | Chk/Void | Invoice |
|----------|----------|----------------------|--------------|-----------------|-----------|------------------------------|----------|---------------------|----------|----------|---------|
| 20-00762 | 08/06/20 | CCTR | | | | CAMDEN COUNTY TREASURER | | | | | |
| 1 | | COUNTY TAXES 3RD QTR | 1,635,496.50 | 0-01-55-001-002 | | B County Taxes Payable | A | 08/06/20 | 08/06/20 | | 36536 |

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 1,635,496.50 Total Void Amount: 0.00

| Totals by Year--Fund | Fund | Budget Total | Revenue Total | G/L Total | Total |
|----------------------|------|---------------------|---------------|-------------|---------------------|
| Fund Description | | | | | |
| CURRENT FUND | 0-01 | 1,635,496.50 | 0.00 | 0.00 | 1,635,496.50 |
| Total of All Funds: | | <u>1,635,496.50</u> | <u>0.00</u> | <u>0.00</u> | <u>1,635,496.50</u> |

RESOLUTION 2020:150

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.*, and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by *N.J.S.A. 10:4-12b* and designated below:

- _____ (1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- _____ (4) ***Matters Relating to Collective Bargaining Agreements:*** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- _____ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:*** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) **Matters Relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.

 X (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **1.) Matters related to attorney-client privilege. Discussion is expected to be ½ hr. in duration. Formal action may be taken following Executive Session.**

_____ (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on August 18, 2020 that an Executive Session closed to the public shall be held on August 18, 2020 at approximately 6:00 p.m. for the discussion of matters relating to the specified item(s) designated above. Session will be conducted through a telephonic means of communication due to circumstances related to COVID19.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on August 18, 2020.

Date: August 18, 2020

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk