



## BOROUGH OF HADDON HEIGHTS

### COUNCIL WORK SESSION

Tuesday, August 4, 2020, 7:00 pm

**ZOOM**

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 4, 2020." Meeting notice has been posted on the Borough website with details for the public to participate via the ZOOM platform.
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CAUCUS WORK SESSION:
  - a) Update on COVID 19 – *Mayor Houck*
  - b) Update on 2020 Census – *Mayor Houck*
  - c) Energy Aggregation – *Councilman Ottoson*
  - d) Devon Avenue Site Remediation & Solar Opportunity – *Councilman Ottoson*
  - e) Potential Fire Official Shared Service – *Mayor Houck*
  - f) Bike Racks Design – *Mayor Houck*
  - g) Station Avenue Business District Planters – *Mayor Houck*
6. APPROVAL OF MINUTES of the July 21, 2020 Business Meeting
7. APPROVAL OF EXECUTIVE SESSION MINUTES of the July 8, 2020 Work Session and the July 21, 2020 Business Meeting
8. PRESENTATION OF POLICE DEPARTMENT HONORABLE SERVICE MEDALS to *Lieutenant Thomas Reilly and Patrolman Michael Selby*
9. PRESENTATION OF UNIT CITATION TO FIRE DEPARTMENT MEMBERS *Benjamin Zwaska, Ian Muenzenberger, Matt Medes and Ken Baus*
10. UNFINISHED BUSINESS:

PUBLIC HEARING AND FINAL ADOPTION OF BOND ORDINANCE 2020:1492 – BOND ORDINANCE AUTHORIZING THE PREPARATION OF A SMALL SYSTEM ASSET MANAGEMENT PLAN FOR THE SANITARY SEWER SYSTEM IN AND FOR THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$100,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$100,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

11. NEW BUSINESS:

BOND ORDINANCE 2020:1493 – ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY CANCELING CERTAIN UNFUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR CAPITAL IMPROVEMENTS AND REAPPROPRIATING SUCH UNFUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS

Public Hearing and Final Adoption of Bond Ordinance 2020:1493 is scheduled for August 18, 2020 at 6:00 pm in the Municipal Building located at 625 Station Avenue, Haddon Heights, NJ 08035. *Meeting may be conducted via ZOOM platform due to circumstances related to COVID19.*

Resolution 2020:142 – Resolution Requesting the Insertion of A Special Item of Revenue in the Budget of Any County or Municipality Pursuant To N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) – *Clean Communities Grant*

Resolution 2020:143 – Resolution Requesting the Insertion of A Special Item of Revenue in the Budget of Any County or Municipality Pursuant To N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) – *Alcohol Education Rehabilitation and Enforcement Grant*

Resolution 2020:144 – Resolution Requesting the Insertion of A Special Item of Revenue in the Budget of Any County or Municipality Pursuant To N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) – *COVID Pandemic CARES Act.*

Resolution 2020:145 – Resolution Authorizing Refund of Tax Overpayment – *Shupe*

Resolution 2020:146 – Resolution Authorizing Refund of Tax Overpayment – *Foundation Title*

Resolution 2020:147 – Resolution Authorizing Payment of Bills and Claims for the first Half of August

Resolution 2020:148 – A Resolution Providing For A Meeting Not Open to the Public in Accordance With the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***1.) Matter Related to Personnel – Administration Review. Discussion is expected to be ½ hr. in duration. Formal action may be taken following Executive Session.***

12. PUBLIC COMMENT

13. ADJOURNMENT



## New Jersey Brownfields Assistance Center @ NJIT

### Assistance to Borough of Haddon Heights, NJ

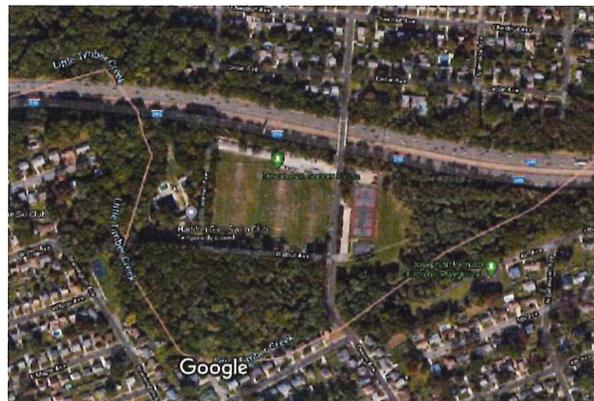
Site Information	
Name	Former Haddon Heights Sanitary Landfill aka Haddon Heights Borough SLF
Owner	Borough of Haddon Heights
Block and Lot Information	Block 116, Lot 1; Block 117, Lot 1; Block 118, Lots 3 & 5; Block 121, Lots 1 & 2; Block 122, Lots 1 & 2; Block 125, Lots 1 & 2
Address (on NJDEP website)	I-295 & Devon Avenue
Size	Approximately 2-3 acres for a potential solar farm Approximately 12 acres total former landfill
Former Use	Former Landfill
Contamination	Volatile organic compounds (VOCs), semi-volatile organic compounds (SVOCs), pesticides and metals
NJDEP Site ID #	65053
NJDEP Program Interest (PI) #s	G000026185 (Site Remediation), 133520 (Solid Waste) and 0418-11-0001.1 (Land Use)

### Brownfield Location

The location of the brownfield site is between Interstate 295, the North Branch of Little Timber Creek & Devon Avenue in Haddon Heights, NJ (Former Haddon Heights Sanitary Landfill also known as Haddon Heights Borough SLF).



Source: 2005 Pennoni Preliminary Assessment Report



Source: Google Maps

# New Jersey Brownfields Assistance Center @ NJIT

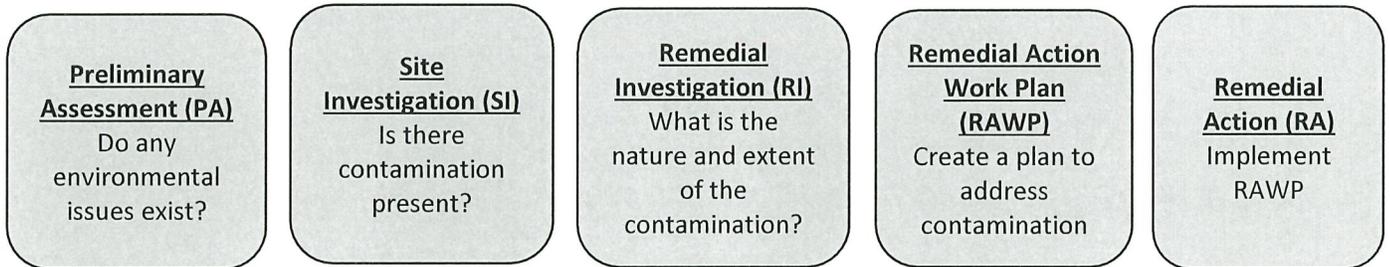
## Assistance to Borough of Haddon Heights, NJ

### Challenge

The subject property, the former Haddon Heights sanitary landfill site, was closed in 1965. Portions of the former landfill have been developed into recreational fields for soccer, tennis, and basketball; however, an approximately 2-3 acre portion remains undeveloped. A conversation between Mr. Ottoson, Borough Councilman, and the New Jersey Brownfields Assistance Center @ NJIT ("The Center"), revealed the Borough's desire to have the site redeveloped into a solar farm that would provide electrical energy to the existing recreational facilities located on the other portions of the former landfill. A current challenge to the ultimate redevelopment is the contamination on the property, the improper closure of the landfill, and what funding is available to assess and remediate the site. The purpose of this document is to explain the New Jersey Department of Environmental Protection's (NJDEP) regulatory process of determining and remediating site contamination, and inform the Borough of potential funding sources for environmental assessment and investigation.

### The NJDEP Regulatory Process

The step by step process of environmental assessment, investigation, and remediation for a brownfield site in accordance with the NJDEP regulations is as follows:



### Environmental Conditions Review

The following documents were provided by Mr. Ottoson for The Center's review:

1. Preliminary Assessment (PA) Report for the Former Haddon Heights Sanitary Landfill prepared by Pennoni Associates, Inc. (Pennoni) dated November 1, 2005.
2. Site Investigation (SI) Report for the Former Haddon Heights Sanitary Landfill prepared by Pennoni dated September 26, 2007.
3. Remedial Investigation (RI) Report for the Former Haddon Heights Sanitary Landfill prepared by Pennoni dated January 26, 2010.
4. Remedial Investigation (RI) Report Addendum for the Devon Avenue Landfill prepared by Pennoni dated March 24, 2010 revised October 21, 2011.

## **New Jersey Brownfields Assistance Center @ NJIT**

### **Assistance to Borough of Haddon Heights, NJ**

In addition to the reports referenced above, The Center also reviewed publicly available information on the NJDEP DataMiner<sup>1</sup> website. The Borough of Haddon Heights is both the property owner and the Responsible Party (RP)<sup>2</sup>.

Pennoni identified one area of concern (AOC) for the site in PA Report:

- AOC-1: Improperly Closed Landfill – The site “has been identified as a former sanitary landfill. Information obtained from the NJDEP indicates that the landfill was not properly closed and has impacted groundwater in the area. In addition, the landfill extends along the North Branch of Little Timber Creek to the south and erosion of the stream bank has led to exposure along the stream bank and possible deposition of debris in the stream bed. Pennoni recommends conduct a Site Investigation in accordance with the NJDEP’s *Technical Requirements for Site Remediation* (N.J.A.C. 7:26-E) to determine the extents of the landfill and to determine the impact to soil and groundwater, if any, as a result of the operations at the former landfill.”

Pennoni stated that they had reviewed files at NJDEP’s office as part of the PA. Pennoni reviewed the Annual Operation Statements for a Solid Waste Facility from the years 1989, 1990, and 1991 to determine if the Landfill Closure Plan was on file. At that time, no records were available indicating that the facility was closed.

The Pennoni SI Report documented the investigation of the soil, groundwater, surface water and sediment associated with the former landfill and the North Branch of Little Timber Creek. Pennoni compared the soil sample results to the Residential Direct Contact Soil Cleanup Criteria (RDCSCC) and the Impact to Groundwater Quality Soil Cleanup Criteria (IGWSCC). Since the time that those samples were collected, new remediation standards have been developed and adopted by the NJDEP. Pennoni concluded from the site investigation that contamination was present in the soil, groundwater, surface water, and sediment above the applicable NJDEP standards, at the time. Pennoni proposed additional investigation activities to further evaluate the groundwater conditions at the site.

The Pennoni RI Report documented the further investigation of the groundwater at the site. Twelve monitoring wells were installed and sampled by Pennoni. Pennoni concluded that various metals were present at concentrations above the NJDEP Groundwater Quality Standards (GWQS); however, VOCs, SVOCs, pesticides, and polychlorinated biphenyls (PCBs) were not. Additional groundwater delineation was recommended to the south by Pennoni; however, this was not performed as part of the RI Addendum.

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<sup>1</sup> <https://www13.state.nj.us/DataMiner>

<sup>2</sup> The NJDEP defines a responsible party (RP) as a person, company or other entity that has been determined to be legally responsible for discharge of a hazardous substance.

## **New Jersey Brownfields Assistance Center @ NJIT** **Assistance to Borough of Haddon Heights, NJ**

The Pennoni RI Report Addendum documented the additional investigation activities that were conducted at the request of the NJDEP. The investigation activities included a methane sampling, soil sampling of the existing soil cover, test pits installation along the stream bank and additional groundwater sampling using low-flow sampling procedures. Pennoni concluded that the presence of methane gas was limited to the areas of the former landfill where the largest amounts of waste were identified and that the soil cap in place over of the soccer fields did not contain concentrations of targeted compounds over the NJDEP Residential Direct Contact Soil Remediation Standards (RDCSRS) which indicated that the existing cap material was suitable. Additionally, acid producing soils were not present along the bank of the North Branch of Little Timber Creek.

Pennoni made remediation recommendations for the site in the SI Report. Those recommendations included capping the landfill with a geo-synthetic material or a minimum of two feet of clean soil, moving surficial debris observed on the site to the center of the landfill and burying it under the cap, and installing a retaining wall along the northern bank of the North Branch of Little Timber Creek to prevent further erosion of the stream bank. However, from the information available on the NJDEP Dataminer website, it does not appear that these remediation recommendations were undertaken nor was a Remedial Action Work Plan (RAWP) or Remedial Action Report (RAR) completed/submitted for the site.

In 2009, New Jersey created the Licensed Site Remediation Professional (LSRP)<sup>3</sup> program within the Site Remediation Reform Act (SRRA)<sup>4</sup> in order to increase the pace of remediation; reduce the threat of contamination to public health and safety, and the environment; and return underutilized properties to productive use. The SRRA was not fully implemented until 2012. Amendments to the SRRA were signed into law in 2019.

The Pennoni PA, SI, and RI were not conducted by a LSRP. These reports were completed before and during the establishment of the LSRP program in New Jersey. A New Jersey LSRP must be retained for the site assessment and investigation, in accordance with NJDEP environmental regulations. A LSRP will need to review these previously submitted reports and provide his/her professional opinion regarding the next steps related to assessment for the site.

In summary:

- A PA, SI, and RI have been completed for the site; however, the assessment and investigation were not in compliance with current NJDEP regulations.
- The contaminants of concern identified at the site were compared to the applicable NJDEP standards, at the time. The standards have been updated by the NJDEP since these reports were completed.

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<sup>3</sup> The NJDEP defines LSRPs as individuals that are licensed by the Department and are qualified to conduct the remediation of contaminated sites in New Jersey without prior NJDEP approval.

<sup>4</sup> <https://www.nj.gov/dep/srp/regs/statutes/srra.pdf>

# New Jersey Brownfields Assistance Center @ NJIT

## Assistance to Borough of Haddon Heights, NJ

### Recommendations

The Center recommends the Borough do the following:

- Contact Pennoni to obtain complete copies of the SI and RI reports (both reports are missing the laboratory analytical report appendices) and any other available documentation for site. A New Jersey LSRP will most likely want to review the laboratory data to help determine the next steps related to assessment for the site.
- Conduct a new PA Report for the site performed by a New Jersey LSRP that complies with current NJDEP environmental regulations.
- If deemed necessary by the LSRP, conduct additional investigation activities that comply with current NJDEP environmental regulations and compare the sample results to the current/applicable NJDEP standards.

### Course of Action

If the Borough of Haddon Heights determines that it wishes to conduct a Preliminary Assessment of the site and wishes to use non-municipal funds, the Borough has the following potential options:

#### ◆ Potential Option 1

##### ***Targeted Brownfields Assessment (TBA)***

The Borough may be able to apply for EPA's Targeted Brownfields Assessment (TBA) program. The TBA program helps states, tribes, and municipalities minimize the uncertainties of contamination often associated with brownfield sites. This program supplements other efforts under the Brownfields Program to promote the cleanup and redevelopment of brownfield sites. TBAs are conducted by an EPA contractor on behalf of an eligible entity (such as the Borough). Services include site assessments, cleanup options and cost estimates, and community outreach. The sites for this program are selected locally, on a rolling basis.

A TBA may encompass one or more of the following activities:<sup>5</sup>

- An ASTM Phase I, which includes a background and historical investigation and site inspection;
- A full site assessment, including sampling activities to identify types and concentrations of contaminants and the areas of contamination that must be cleaned up; and
- The determination of how much more investigation is needed and/or the establishment of cleanup options and cost estimates based on future uses and redevelopment plans.

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<sup>5</sup> [EPA Targeted Brownfield Assessment](#)

## New Jersey Brownfields Assistance Center @ NJIT

### Assistance to Borough of Haddon Heights, NJ

The TBA program works closely with NJDEP. The EPA's goal is a "seamless" transition into NJDEP's program. TBAs are considered a grant of services and are conducted by environmental consultants currently under contract with EPA. The cost of TBAs ranges between \$50,000-\$100,000. It is also important to note that this program does not provide assistance to conduct site cleanup or building demolition activities.

#### TBA Eligibility

EPA offers assistance in the form of a TBA to public entities (such as the Borough) and non-profit organizations. It is important that the applicant currently have redevelopment plans for the contaminated property. The applicant should apply on behalf of a specific site which it currently owns or can obtain ownership through some other means (e.g. tax foreclosure). This eligibility requirement is not an issue since the site is currently owned by the Borough of Haddon Heights. However, since the Borough is the RP for the contamination at the site; TBA eligibility is at the EPA's discretion. Should the borough choose to pursue a TBA for this project, it is strongly recommended that it do so with a full understanding of the program requirements and potential liability issues associated with it.

EPA's TBA assistance is available through two sources: directly from EPA through EPA regional Brownfields offices, and from state or tribal voluntary response program offices receiving funding. The EPA contacts for this program are as follows:

#### ***EPA REGION 2 CONTACT INFORMATION***

Brownfields Coordinator: Schenine Mitchell <a href="mailto:Mitchell.Schenine@epa.gov">Mitchell.Schenine@epa.gov</a> 212-637-3283	Land Revitalization Coordinator: John Struble <a href="mailto:Struble.John@epa.gov">Struble.John@epa.gov</a> 212-637-4291
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#### ◆ **Potential Option 2**

##### ***Hazardous Discharge Site Remediation Fund (HDSRF)***

The Borough may be able to apply for NJDEP's Hazardous Discharge Site Remediation Fund (HDSRF). The HDSRF was established to provide funding to public and qualifying private entities for the remediation of a suspected or known discharge of a hazardous substance or hazardous waste. The HDSRF is funded through a constitutionally dedicated portion of the New Jersey Corporate Business Tax and is administered through a partnership between the NJDEP and the New Jersey Economic Development Authority (NJEDA). The NJDEP evaluates an applicant's preliminary eligibility requirements, and the estimated remediation costs. Upon the NJDEP's recommendation for funding, the NJEDA evaluates an applicant's financial status, determines grant and/or loan eligibility and awards funding.

## New Jersey Brownfields Assistance Center @ NJIT

### Assistance to Borough of Haddon Heights, NJ

Services include site assessments and remediation (PA/SI/RI/RA). The PA/SI/RI grants for municipalities are funded at 100% (capped at \$2 million per applicant per year) and remediation grants are funded at different percentages based on the end usage of the site.

However, since the Borough is the RP for the site and has utilized HDSRF funds in the past (HDSRF Grant Application # P17457); grant eligibility is at the NJDEP and NJEDA's discretion. The NJDEP contact for this program is as follows:

#### ***NJDEP BROWNFIELD AND COMMUNITY REVITALIZATION CONTACT INFORMATION***

Camden County Coordinator:  
 Michael Deely  
[Michael.Deely@dep.nj.gov](mailto:Michael.Deely@dep.nj.gov)  
 609-633-1332

#### ***Potential Funding Sources Table***

Name	Purpose	Amount
EPA Targeted Brownfield Assessment (TBA)	Environmental Assessment	Up to \$100,000
NJDEP Hazardous Discharge Site Remediation Fund (HDSRF)	Environmental Assessment and Remediation	Various

#### **Assistance provided by the New Jersey Brownfields Assistance Center**

Regardless of which, if any, of the two potential options is selected, the New Jersey Brownfields Assistance Center @ NJIT can provide the expertise and assistance to support the Borough in reaching its brownfields goals as follows:

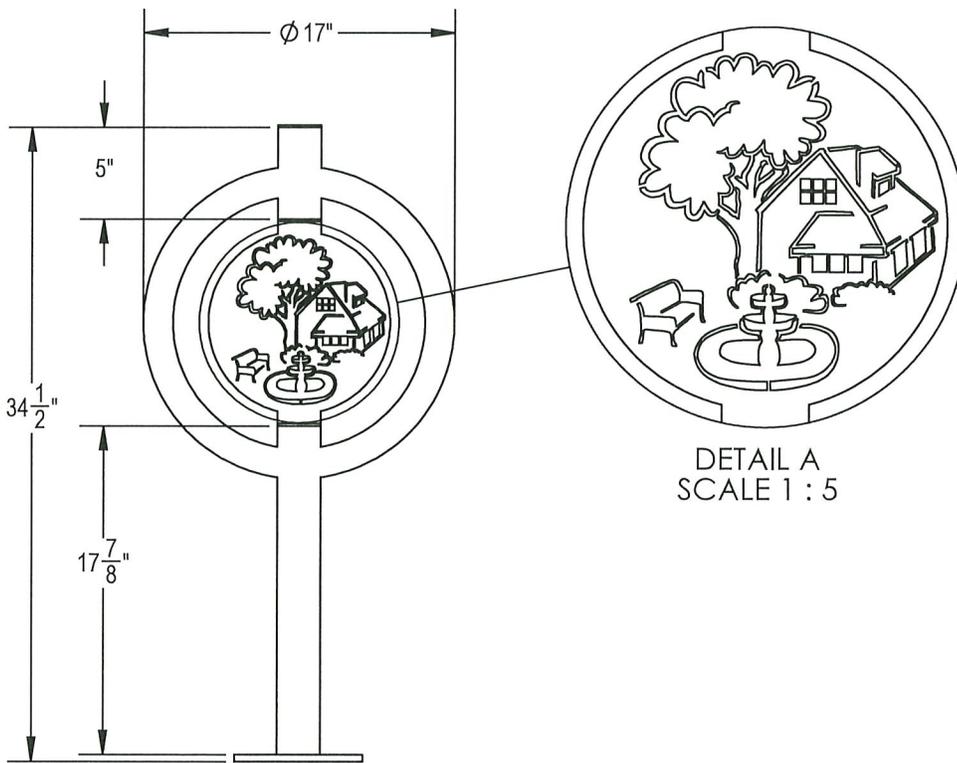
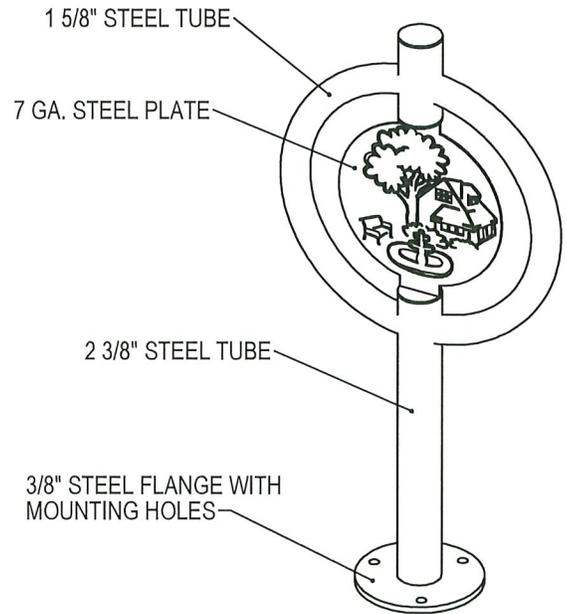
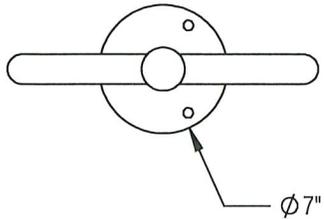
- ◆ **Potential Option 1** – The Center would reach out to the appropriate EPA Region 2 staff and make introductions on behalf of the Borough to begin the dialog related to application for a Targeted Brownfields Assessment (TBA). The Center would participate in all applicable communications and support the Borough through the application process by providing technical and procedural guidance.
- ◆ **Potential Option 2** – The Center would reach out to the appropriate NJDEP HDSRF contact, make introductions to NJDEP staff on behalf of the Borough, participate in communications, and provide guidance and support throughout the application process.

*The New Jersey Brownfields Assistance Center @ NJIT Contact Information*

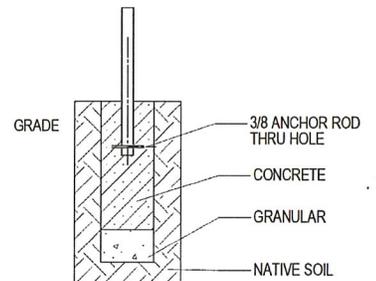
**Tel. (973) 596-6415**

**Email: [njbrownfields@njit.edu](mailto:njbrownfields@njit.edu)**

**\$329 each (if 25-30 are ordered)**



CHECK DESIRED MOUNT



IN GROUND MOUNT (IG)

PRODUCT: PAR-TRAIN  
DESCRIPTION: POST AND RING RACK, TRAIN LEAN BAR

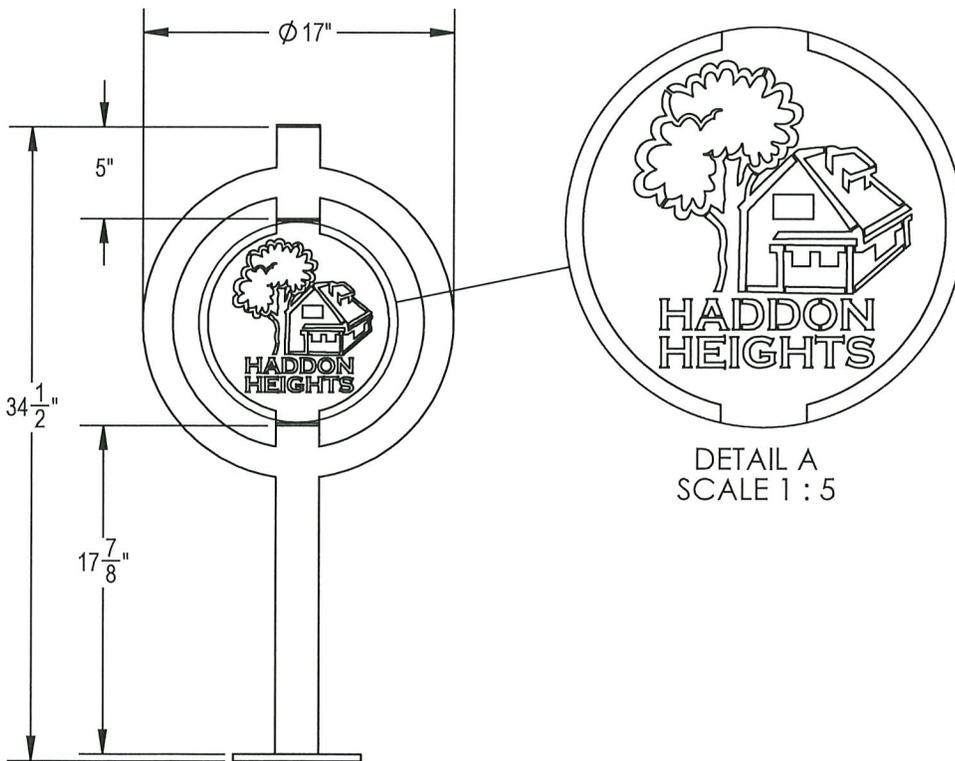
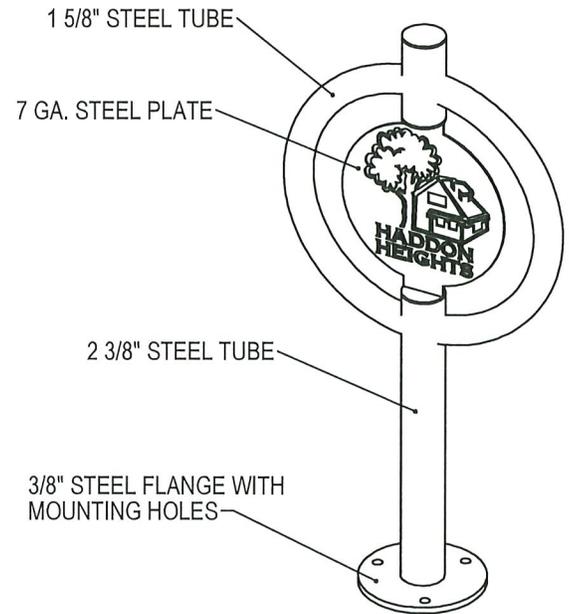
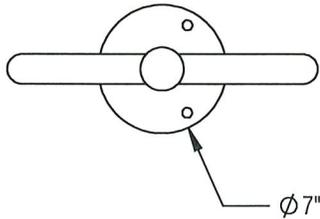
DATE: 7-28-20  
ENG: SMC

CONFIDENTIAL DRAWING AND INFORMATION IS NOT TO BE COPIED OR DISCLOSED TO OTHERS WITHOUT THE CONSENT OF GRABER MANUFACTURING, INC. SPECIFICATIONS ARE SUBJECT TO CHANGE WITHOUT NOTICE.

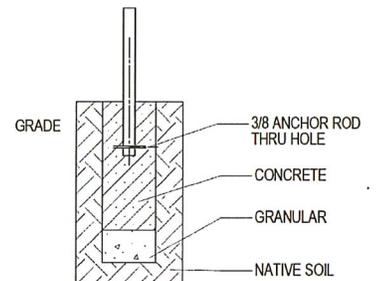
NOTES:

1. INSTALL BIKE RACKS ACCORDING TO MANUFACTURER'S SPECIFICATIONS.
2. CONSULTANT TO SELECT COLOR (FINISH), SEE MANUFACTURER'S SPECIFICATIONS.
3. SEE SITE PLAN FOR LOCATION OR CONSULT OWNER.

**\$359 Each (if 25-30 are ordered)**



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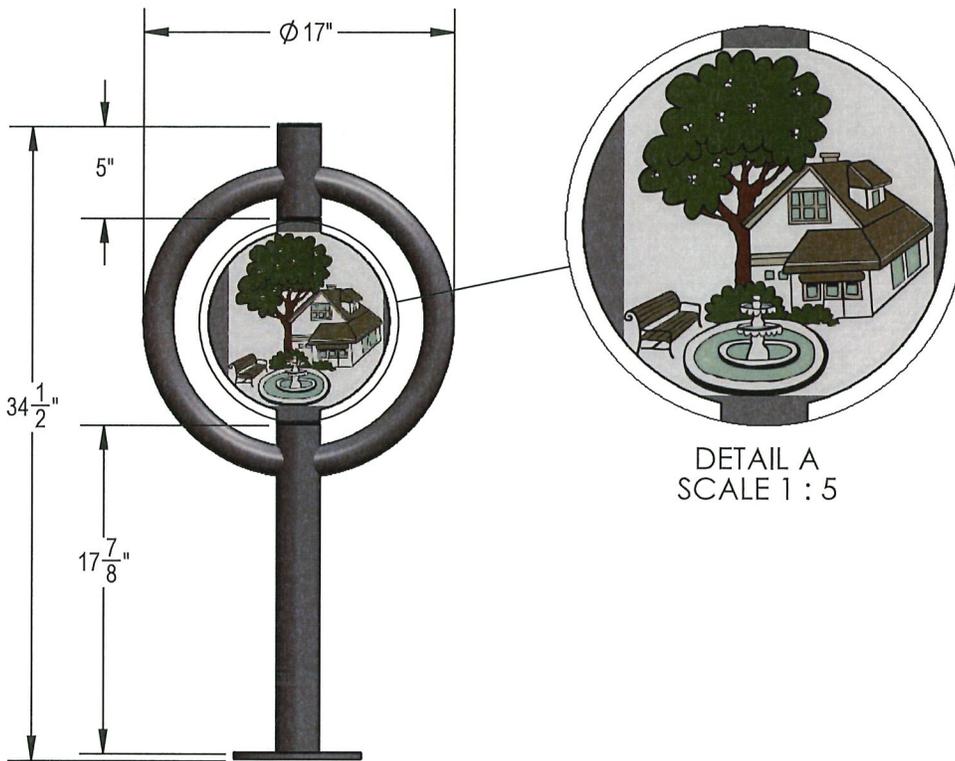
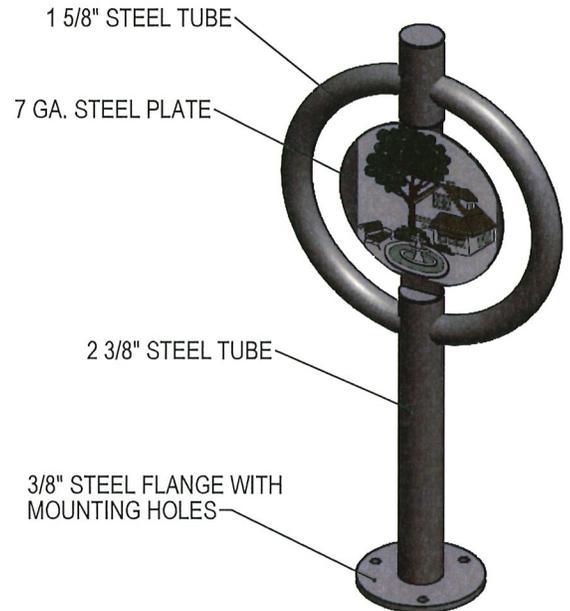
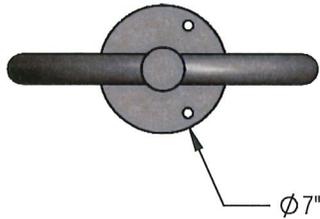
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ENG: SMC

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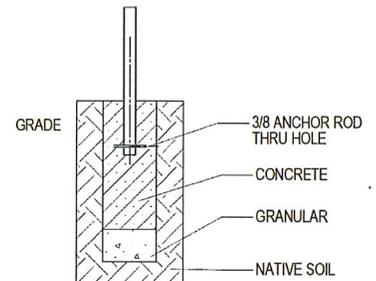
1. INSTALL BIKE RACKS ACCORDING TO MANUFACTURER'S SPECIFICATIONS.
2. CONSULTANT TO SELECT COLOR (FINISH), SEE MANUFACTURER'S SPECIFICATIONS.
3. SEE SITE PLAN FOR LOCATION OR CONSULT OWNER.

\$369 Each (if 25-30 are ordered)



DETAIL A  
SCALE 1 : 5

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PRODUCT: PAR-TRAIN DECAL  
DESCRIPTION: POST AND RING RACK, BLANK LEAN BAR

DATE: 7-28-20  
ENG: SMC

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NOTES:

1. INSTALL BIKE RACKS ACCORDING TO MANUFACTURER'S SPECIFICATIONS.
2. CONSULTANT TO SELECT COLOR (FINISH), SEE MANUFACTURER'S SPECIFICATIONS.
3. SEE SITE PLAN FOR LOCATION OR CONSULT OWNER.

*Cancel "G"*

**Kelly Santosusso**

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**From:** Mayor  
**Sent:** Friday, July 31, 2020 1:48 PM  
**To:** Kelly Santosusso  
**Subject:** Fwd: Quote For Your Final Approval: EarthPlanter Quote #(21616) - July 31, 2020

Quote.

Best Regards,

Zachary Houck  
Mayor  
Borough of Haddon Heights  
625 Station Avenue  
Haddon Heights, NJ 08035  
856.547.7164 ext. 37  
mayor@haddonhts.com

Begin forwarded message:

**From:** EarthPlanter <sales@earthplanter.com>  
**Date:** July 31, 2020 at 11:33:11 AM EDT  
**To:** "rbuckley@earthplanter.com" <rbuckley@earthplanter.com>, "lindsay@earthplanter.com" <lindsay@earthplanter.com>, "jburgmaster@earthplanter.com" <jburgmaster@earthplanter.com>, Mayor <Mayor@HaddonHTS.com>  
**Subject:** Quote For Your Final Approval: EarthPlanter Quote #(21616) - July 31, 2020

For Your Final Confirmation #(21616)  
- July 31, 2020

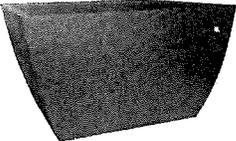
Your final quote details are below. **You must accept the quote and select your payment method online.** Note: Unless noted otherwise, shipping is to a commercial location with dock and/or forklift service and open delivery hours.

Appointments, limited access locations, lift-gate service, and other special requests will incur additional charges. All orders arrive shrink-wrapped on pallets.

**Accept Offer and Choose Payment Method**

Have questions or need assistance processing your payment? Contact EarthPlanter at [sales@earthplanter.com](mailto:sales@earthplanter.com) or call [877-815-9276](tel:877-815-9276)

**Request #21616**

Product	Quantity	Unit Cost	Extended Price
 <p>Urban Vase 41 - Brownstone (#EPMV-41)</p>	27	\$539.00	\$14,553.00
 <p>Metropolitan Tapered Rectangle - Brownstone (#EPMTR-40)</p>	1	\$449.00	\$449.00
<p><b>Subtotal before Discounts: (subtotal based on List Price)</b></p>	\$16,672.00		

**Discount Applied:** -\$1,670.00

**Shipping:** \$0.00  
**via Fedex Freight Economy**

**Tax:** \$0.00

**Payment method:** Request For Quote

**Total:** \$15,002.00

**Note:** This is exploratory. We here in Haddon Heights are focused on beautification of our downtown business district and your company was recommended by a woman who is heading up this initiative. Obviously this process of beautifying our commercial district will span several years. The focus will first be on 2.5" blocks of downtown followed by 6 blocks of another business corridor not he western end of town and another 6-8 blocks of our eastern end of town.

**Title/Job Position:** Mayor

**Commercial or residential order?:** Commercial

**How did you hear about us?:** Department Head

**returning-customer:** No

**mailchimp\_woocommerce\_is\_subscribed:** 1

**Shipping Appointment Contact:** Zachary Houck

**Shipping Appointment Phone:** 8569064854

**Shipping Appointment Requested:** Yes

**Proposal Notes:** Summer Sale Pricing Applied, Includes No Charge Standard Delivery. Sale ends 8/28/20

**Emails being CC'ed:** None

**Billing address**

**Shipping address**

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*Zachary Houck  
Borough of Haddon Heights  
625 Station Ave.  
Haddon Heights, NJ 08035  
8569064854  
mayor@haddonhts.com*

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*Zachary Houck  
Borough of Haddon Heights  
625 Station Ave.  
Haddon Heights, NJ 08035*

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**Title/Job Position:** Mayor

**Commercial or residential  
order?:** Commercial

**How did you hear about us?:**  
Department Head

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An EarthPlanter representative will respond to your inquiry shortly. Thank you.

# HADDON HEIGHTS POLICE DEPARTMENT



## *Honorable Service Medal*

DATE: April 21 2020

TO: Patrolman Michael Selby Haddon Heights Police Department

FROM: Chief Michael Scardino Haddon Heights Police Department

Patrolman Michael Selby of the Haddon Heights Police Department is awarded the Honorable Service Medal. It is a solid blue bar with gold trim to be worn over the left breast. It is awarded for a creditable act performed in the line of duty.

He specifically, on April 21 2020, during a violent storm, responded to the White Horse Pike and Green Street for a report of a tree that fell on a vehicle with the driver trapped inside. Upon arrival, the area was littered with down tree limbs and live power lines that were actively falling, causing an increasingly hazardous situation for the victim and first responders. Patrolman Selby along with other first responders rapidly assessed the scene and determined that the injuries sustained to the victim were life threatening and required that he be removed from the vehicle immediately. Patrolman Selby and other first responders pried the car door open and performed a rapid removal of the unconscious victim. He was then transported to Cooper Trauma for treatment.

Due to your actions, dedication and bravery, you were able to resolve a potentially life threatening situation under extreme weather conditions. Your actions reflect great credit upon yourself and the Haddon Heights Police Department.

Respectfully Submitted,

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Chief Michael Scardino Haddon Heights Police Department

# HADDON HEIGHTS POLICE DEPARTMENT



## *Honorable Service Medal*

DATE: April 21 2020

TO: Lieutenant Thomas Reilly Haddon Heights Police Department

FROM: Chief Michael Scardino Haddon Heights Police Department

Lieutenant Thomas Reilly of the Haddon Heights Police Department is awarded the Honorable Service Medal. It is a solid blue bar with gold trim to be worn over the left breast. It is awarded for a creditable act performed in the line of duty.

He specifically, on April 21 2020, during a violent storm, responded to the White Horse Pike and Green Street for a report of a tree that fell on a vehicle with the driver trapped inside. Upon arrival, the area was littered with down tree limbs and live power lines that were actively falling, causing an increasingly hazardous situation for the victim and first responders. Lieutenant Reilly along with other first responders rapidly assessed the scene and determined that the injuries sustained to the victim were life threatening and required that he be removed from the vehicle immediately. Lieutenant Reilly and other first responders pried the car door open and performed a rapid removal of the unconscious victim. He was then transported to Cooper Trauma for treatment.

Due to your actions, dedication and bravery, you were able to resolve a potentially life threatening situation under extreme weather conditions. Your actions reflect great credit upon yourself and the Haddon Heights Police Department.

Respectfully Submitted,

---

Chief Michael Scardino Haddon Heights Police Department

April 23, 2020

To: The Honorable Mayor Zachary Houck, Council President Stephanie Madden

Subject: Recommendation for Unit Citation

Mayor Houck:

On Tuesday April 21, our borough was hit by a hellacious storm that brought strong thunderstorms and high winds to our community. At the height of the storm, a full Rescue Assignment was dispatched to the White Horse Pike and Green Street for a report of a tree on a vehicle with the driver trapped inside. Sqrt 2-1 and HHPD arrived on scene within minutes of dispatch as I also arrived and established Incident Command. HHPD Lt. Reilly and Ptl. Selby confirmed the driver of the vehicle was trapped and had gone unconscious. The area of the vehicle was littered with down tree limbs and power lines with more still falling, making a rescue attempt extremely dangerous. After a rapid size-up of the scene, fire and police personnel courageously pried the car door open and performed a rapid removal of the unconscious patient from the vehicle and moved them away from immediate danger. The crew of Sqrt 2-1 then initiated emergency medical care before transferring patient care to BLS 9 (Barrington EMS) and Virtua Paramedics. The patient was transported to Cooper Trauma where they were last listed in critical but stable condition with an array of traumatic injuries. Immediately after this incident, these departments went on to handle dozens more storm-related incidents, many resulting in serious damage to homes and buildings.

If not for the courageous actions of the fire and police personnel on scene, this incident would almost certainly have been fatal. I am recommending the following personnel be awarded a Unit Citation for their courage and bravery in a dangerous situation:

**Sqrt 2-1:**

Firefighter Ben Zwaska

Firefighter Ian Muenzenberger

Firefighter Matt Medes (Barrington FD)

Chief Ken Baus (Barrington FD)

**BOROUGH OF HADDON HEIGHTS, NEW JERSEY**

**ORDINANCE 2020:1492**

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**BOND ORDINANCE AUTHORIZING THE PREPARATION OF A SMALL SYSTEM ASSET MANAGEMENT PLAN FOR THE SANITARY SEWER SYSTEM IN AND FOR THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$100,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$100,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

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**BE IT ORDAINED** by the Borough Council of the Borough of Haddon Heights, County of Camden, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

**Section 1.** The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Borough of Haddon Heights, County of Camden, New Jersey ("Borough").

**Section 2.** It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Borough from all sources for the purposes stated in Section 7 hereof is \$100,000; and
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$100,000.

**Section 3.** The sum of \$100,000, to be raised by the issuance of bonds or bond anticipation notes, is hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

**Section 4.** The issuance of negotiable bonds of the Borough in an amount not to exceed \$100,000 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law. All or a portion of the bonds authorized to be issued hereunder may evidence one or more loans and/or grants from the New Jersey Department of Environmental Protection and/or the New Jersey Infrastructure Bank, under an Application for Financial Assistance (Project No. S340877-02) submitted by the Borough to said entities ("Application").

**Section 5.** In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Borough in an amount not to exceed \$100,000 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

**Section 6.** The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, N.J.S.A. 40A:2-20, shall not exceed the sum of \$100,000.

**Section 7.** The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the amount of available grants for each said purpose; the maximum amount obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A. Preparation of a Small System Asset Management Plan for the Borough's Sanitary Sewer System, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto, all as more particularly described in the plans on file with the Borough Clerk	\$100,000	\$0	\$100,000	5 years

**Section 8.** Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

**Section 9.** The supplemental debt statement provided for in Section 10 of the Local Bond Law, N.J.S.A. 40A:2-10, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Borough, as defined in Section 43 of the Local Bond Law, N.J.S.A. 40A:2-43, is increased by this Bond Ordinance by \$100,000 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

**Section 10.** The full faith and credit of the Borough are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Borough shall levy ad valorem taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

**Section 11.** The applicable Capital Budget is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

**Section 12.** The Borough hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Borough prior to the issuance of such bonds or bond anticipation notes.

**Section 13.** The Borough hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

**Section 14.** The improvements authorized hereby are not current expenses and are improvements that the Borough may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

**Section 15.** All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 16.** In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication after final passage.

**Date of Introduction:**  July 21 , 2020

**Date of Final Adoption:** \_\_\_\_\_, 2020

**BOROUGH OF HADDON HEIGHTS, NEW JERSEY**

**ORDINANCE NO. 2020-1493**

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**ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS,  
COUNTY OF CAMDEN, NEW JERSEY CANCELING  
CERTAIN UNFUNDED APPROPRIATION BALANCES  
HERETOFORE PROVIDED FOR CAPITAL  
IMPROVEMENTS AND REAPPROPRIATING SUCH  
UNFUNDED APPROPRIATION BALANCES FOR OTHER  
CAPITAL PROJECTS**

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**BACKGROUND**

**WHEREAS**, the Borough of Haddon Heights, County of Camden, New Jersey ("Borough") duly and finally adopted Bond Ordinance 2017:1441 ("Bond Ordinance"); and

**WHEREAS**, the Borough, having completed the projects authorized under Section 3(b) the Bond Ordinance, has a remaining balance in a total amount of \$18,000.00; and

**WHEREAS**, the Borough is desirous of canceling and reappropriating certain unfunded balances for the completion of various improvements to Borough buildings and grounds including, but not limited to, streetscape improvements.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY (NOT LESS THAN TWO-THIRDS OF ALL THE MEMBERS THEREOF AFFIRMATIVELY CONCURRING), PURSUANT TO THE PROVISIONS OF THE LOCAL BOND LAW, CHAPTER 169 OF THE LAWS OF 1960 OF THE STATE OF NEW JERSEY, AS AMENDED AND SUPPLEMENTED ("LOCAL BOND LAW"), AS FOLLOWS:**

**Section 1.** The following appropriation remaining as a balance in the following Bond Ordinance heretofore adopted by the Borough is hereby cancelled:

	<u>Ordinance</u>	<u>Amount of Funded Appropriation to be Cancelled</u>	<u>Amount of Unfunded Appropriation to be Cancelled</u>
A.	2017:1441, Section 3(b)	\$0.00	\$18,000.00

**Section 2.** The sum of \$18,000.00, which represents the unfunded appropriation cancelled in Section 1 hereof, is hereby reappropriated for the completion of various improvements to Borough buildings and grounds including, but not limited to, streetscape improvements (collectively, the "Improvements").

**Section 3.** The period of usefulness of the Improvements referred to in Section 2, within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than five (5) years.

**Section 4.** The Capital Budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Borough Clerk and available for inspection.

**Section 5.** The Improvements authorized hereby are not current expenses and are general improvements that the Borough may lawfully make. No part of the cost of the Improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

**Section 6.** All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 7.** This ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

**RESOLUTION 2020:142**

**RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE  
IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A.  
40A:4-87 (Chapter 159 P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount.

**WHEREAS**, the Chief Financial Officer has certified that the Borough of Haddon Heights has received a grant in the amount of \$14,509.54 Clean Communities Grant.

**NOW THEREFORE, BE IT RESOLVED** that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2020 CY Budget in the amount of \$14,509.54 which item is now available as revenue from the receipt of the Clean Communities Grant.

**BE IT FURTHER RESOLVED** that a like sum of \$14,509.54 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"  
Clean Communities Grant \$14,509.54

**BE IT FURTHER RESOLVED** that the Borough CFO to email a copy of this resolution to the Director of Local Government Services for approval.

Date: August 4, 2020

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2020:143**

**RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE  
IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A.  
40A:4-87 (Chapter 159 P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount.

**WHEREAS**, the Chief Financial Officer has certified that the Borough of Haddon Heights has received a grant in the amount of \$3,334.16 Alcohol Education Rehabilitation and Enforcement Grant.

**NOW THEREFORE, BE IT RESOLVED** that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2020 CY Budget in the amount of \$3,334.16 which item is now available as revenue from the receipt of the Alcohol Education Rehabilitation and Enforcement Grant.

**BE IT FURTHER RESOLVED** that a like sum of \$3,334.16 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"  
Alcohol Education Rehabilitation and Enforcement Grant \$3,334.16

**BE IT FURTHER RESOLVED** that the Chief Financial Officer will electronically file this resolution to the Director of Local Government Services for approval.

Date: August 4, 2020

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2020:144**

**RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE  
IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A.  
40A:4-87 (Chapter 159 P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount.

**WHEREAS**, the Chief Financial Officer has certified that the Borough of Haddon Heights has received a grant in the amount of \$87,446.90 COVID Pandemic CARES Act.

**NOW THEREFORE, BE IT RESOLVED** that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2020 CY Budget in the amount of \$87,446.90 which item is now available as revenue from the receipt of the COVID Pandemic CARES Act.

**BE IT FURTHER RESOLVED** that a like sum of \$87,446.90 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"  
COVID Pandemic CARES Act \$87,446.90

**BE IT FURTHER RESOLVED** that the Borough CFO to email a copy of this resolution to the Director of Local Government Services for approval.

Date: August 4, 2020

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2020:145**

**RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT**

WHEREAS, on July 24, 2020 the Haddon Heights Tax Office received a tax overpayment; and

WHEREAS, said overpayment will require a refund to James and Tracey Shupe;

PROPERTY:

2031 Sycamore St  
Block 143, Lot 14

OVERPAYMENT:

\$2,105.74

REFUND OF \$2,105.74 TO:

James and Tracey Shupe  
For Office Pickup

NOW THEREFORE BE IT RESOLVED THAT Mayor and Council hereby approves a tax overpayment to James and Tracey Shupe in the amount of \$2,205.74.

August 4, 2020

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Mayor Zachary Houck

ATTEST:

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Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2020:146**

**RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT**

**WHEREAS**, on July 24, 2020, the Haddon Heights Tax Office received a tax overpayment; and

**WHEREAS**, said overpayment will require a refund to Foundation Title;

PROPERTY:

1932 S. Park Avenue  
Block 141, Lot 3

OVERPAYMENT:

\$1,732.80

REFUND OF \$1,732.80 TO:

Foundation Title  
57 Euclid Street  
Woodbury, NJ 08096

**NOW, THEREFORE BE IT RESOLVED** that Mayor and Council of the Borough of Haddon Heights hereby approves the above referenced refund to Foundation Title in the amount of \$1,732.80

August 4, 2020

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2020:147**

**RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS  
FOR THE FIRST HALF OF AUGUST**

Trust Account	\$	976.25
Capital Account	\$	-0-
Payroll Account ( <i>7/30/2020 Current</i> )	\$	78,778.66
( <i>7/30/2020 Trust</i> )	\$	6,294.60
<b>Total Payroll</b>	\$	<b>85,073.26</b>
Animal Account	\$	-0-
Current & Grant Fund	\$	65,819.84
School Tax ( <i>2<sup>nd</sup> Half of July</i> )	\$	617,937.50
County Tax	\$	-0-
Library Tax	\$	23,333.33
<b>Total Current and Grant</b>	\$	<b>707,090.67</b>
Total Spending	\$	<b><u>793,140.18</u></b>

Date: August 4, 2020

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**Bill List Expenditures for Council Meeting**  
**8/4/2020**

<u>Fund</u>	<u>Amount</u>
<b><u>Trust</u></b>	
Per Attached Report	976.25
<b>Total Trust</b>	<b>976.25</b>
<b><u>General Capital</u></b>	
Per Attached Report	0.00
<b>Total Capital</b>	<b>0.00</b>
<b><u>Payroll</u></b>	
Payroll 07/30/2020 - Current Fund	78,778.66
Payroll 07/30/2020 - Trust Fund	6,294.60
<b>Total Payroll</b>	<b>85,073.26</b>
<b><u>Animal</u></b>	
Per Attached Report	0.00
<b>Total Animal</b>	<b>0.00</b>
<b>Current and Grant Fund</b>	
Per Attached Report	65,819.84
Library Tax	23,333.33
School Tax	617,937.50
County Taxes	0.00
<b>Total Current and Grant</b>	<b>707,090.67</b>
<b>Total Spending 08/04/2020</b>	<b>\$ 793,140.18</b>

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes to 12/31/20  
 Include Non-Budgeted: Y  
 Open: N Paid: N Void: N  
 Rcvd: Y Held: N Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>BACHA BACH ASSOC PC</b>											
	20-00726 07/24/20 Engineering Services June 2020										
	1 HH2020-0		3,227.50	0-01-20-165-205	B Engineering - Professional Services	R	07/24/20	07/30/20		22692	N
	2 HH2020-1		2,820.00	G-02-41-471-311	B NJDOT2020 - Devon Ave Phase 2	R	07/24/20	07/30/20		22687	N
			6,047.50								
<b>20-00728 07/24/20 engineering June 2020</b>											
	1 Leparadis Day Spa HH2020-3		481.25	T-13-56-860-802	B Reserve Planning Board Escrow (500)	R	07/24/20	07/30/20		22706	N
	2 1505 Maple Ave HH2020-4		495.00	T-13-56-860-802	B Reserve Planning Board Escrow (500)	R	07/24/20	07/30/20		22689	N
			976.25								
	Vendor Total:		7,023.75								
<b>BLUE1 HORIZON BLUE CROSS SHIELD</b>											
	20-00721 07/24/20 Dental Aug 2020										
	1 Dental Aug 2020		2,890.98	0-01-23-220-245	B Blue Cross Dental	R	07/24/20	07/30/20		294368663	N
	2 Dental Aug 2020		1,479.57	0-01-23-220-245	B Blue Cross Dental	R	07/24/20	07/30/20		294426642	N
			4,370.55								
	Vendor Total:		4,370.55								
<b>BUDAT Bud's Auto &amp; Truck Repair, Inc</b>											
	20-00725 07/24/20 Repairs to Fire Truck										
	1 Repairs to Fire Truck		2,826.62	9-01-26-315-207	B Vehicle Maint - Fire	R	07/24/20	07/31/20		42818	N
	2 Repairs to Fire Truck		2,085.63	9-01-26-315-207	B Vehicle Maint - Fire	R	07/24/20	07/31/20		41553	N
	3 Repairs to Fire Truck		1,630.93	9-01-26-315-207	B Vehicle Maint - Fire	R	07/24/20	07/31/20		41764	N
			6,543.18								
	Vendor Total:		6,543.18								
<b>COMC COMCAST</b>											
	20-00715 07/24/20 Internet July 2020										
	1 Internet July 2020 - Muni		153.35	0-01-31-440-216	B Regular Telephones	R	07/24/20	07/30/20			N





Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
LAUTS LAUTENBACHER SECURITY	20-00655 07/17/20	Fire certifications		Continued						
	5 Service Call Phone Line		225.00	0-01-26-310-254	B Build/Grounds - Maint/Repair	R	07/17/20 07/30/20		5033	N
			875.00							
	Vendor Total:		875.00							
LEREM LERETA LLC	20-00744 07/31/20	LERETA TAX OVERPAYMENT Q2 2020								
	1 LERETA TAX OVERPAYMENT Q2 2020		1,703.30	0-01-55-001-005	B Tax Overpayments Payable	R	07/31/20 07/31/20			N
	Vendor Total:		1,703.30							
MCI MCI COMMERCIAL SERVICE -MA	20-00717 07/24/20	Lake St Pump July 2020								
	1 Lake St Pump July 2020		32.72	0-01-31-440-216	B Regular Telephones	R	07/24/20 07/30/20			N
	Vendor Total:		32.72							
MOOWA RR DONNELLEY	20-00417 04/28/20	SAFETY PAPER								
	1 1 PKG OF SAFETY PAPER (500)		73.50	0-01-20-100-311	B Office Supplies	R	04/28/20 07/30/20			N
	Vendor Total:		73.50							
NJAMB NJ AMERICAN WATER	20-00740 07/30/20	HADDONFIELD SEWER CONNECTIONS								
	1 HADDONFIELD SEWER CONNECTIONS		5,746.00	0-01-42-455-286	B HADDONFIELD-Sewer	R	07/30/20 07/31/20			N
	Vendor Total:		5,746.00							
NJST TREASURER, STATE OF NJ/1992GT	20-00722 07/24/20	Green Acres Trust Loan								
	1 Green Acres Trust Loan		6,603.89	0-01-45-940-250	B Green Acres Principal	R	07/24/20 07/30/20		PMT# 32	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
NJST TREASURER, STATE OF NJ/1992GT Continued										
	20-00722	07/24/20 Green Acres Trust Loan	547.18	Continued 0-01-45-940-251	B Green Acres Interest	R	07/24/20	07/30/20	PMT# 32	N
		2 Green Acres Trust Loan	7,151.07							
		Vendor Total:	7,151.07							
PEDRO PEDRONI										
	20-00745	07/31/20 UNLEADED FUEL 7/27/20	1,134.38	0-01-31-460-275	B Unleaded Gas	R	07/31/20	07/31/20	567891	N
		1 UNLEADED FUEL 7/27/20	1,134.38							
		Vendor Total:	1,134.38							
RETRO THE RETROSPECT										
	20-00737	07/30/20 RETROSPECT ADS	29.89	0-01-21-180-217	B Planning Bd - Advertising	R	07/30/20	07/31/20	18354	N
		1 RETROSPECT ADS - PLANNING BD	68.14	0-01-20-120-217	B Clerk - Legal Advertising	R	07/30/20	07/31/20	18354	N
		2 RETROSPECT AD - BOND ORDINANCE	98.03							
		Vendor Total:	98.03							
SANTK KELLY SANTOSSO										
	20-00719	07/24/20 Notary Renewal	30.00	0-01-20-120-238	B Clerk - Operation Mat'l & supplies	R	07/24/20	07/30/20		N
		1 Notary Renewal	30.00							
		Vendor Total:	30.00							
SUPEV SUPERIOR VISION INSURANCE NGL										
	20-00718	07/24/20 Vision Aug 2020	563.75	0-01-23-220-247	B Vision Plan	R	07/24/20	07/30/20	0000419483	N
		1 Vision Aug 2020 - Police	122.18	0-01-23-220-247	B Vision Plan	R	07/24/20	07/30/20	0000419484	N
		2 Vision Aug 2020 - GWU	61.09	0-01-23-220-247	B Vision Plan	R	07/24/20	07/30/20	0000419485	N
		3 Vision Aug 2020 - Contract FT	154.62	0-01-23-220-247	B Vision Plan	R	07/24/20	07/30/20	0000419486	N
		4 Vision Aug 2020 - Reire	901.64							
		Vendor Total:	901.64							

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl	
USPOS	UNITED STATES POSTAL SERVICE											
	20-00742 07/30/20 REFILL POSTAGE METER	1 REFILL POSTAGE METER	2,000.00	0-01-20-100-212	B Postage	R	07/30/20	07/31/20			N	
		Vendor Total:	2,000.00									
VER33	VERIZON											
	20-00746 07/31/20 JULY PHONE 856-546-5750	1 JULY PHONE 856-546-5750	37.69	0-01-31-440-216	B Regular Telephones	R	07/31/20	07/31/20			N	
		Vendor Total:	37.69									
VER1W	VERIZON WIRELESS											
	20-00741 07/30/20 CELL PHONES JULY 2020	1 CELL PHONES JULY 2020	560.05	0-01-31-440-318	B Cell Phones	R	07/30/20	07/31/20		9858991406	N	
		2 CELL PHONES JULY 2020	114.03	0-01-31-440-216	B Regular Telephones	R	07/30/20	07/31/20		9858633869	N	
		3 CELL PHONES JULY 2020	40.01	0-01-31-440-216	B Regular Telephones	R	07/30/20	07/31/20		9858762453	N	
		4 CELL PHONES JULY 2020	152.04	0-01-31-440-216	B Regular Telephones	R	07/30/20	07/31/20		9858803510	N	
		Vendor Total:	866.13									
WBMASON	WB MASON											
	20-00738 07/30/20 OFFICE SUPPLIES	1 OFFICE SUPPLIES	146.99	0-01-20-100-311	B Office Supplies	R	07/30/20	07/31/20		212195901	N	
		2 OFFICE SUPPLIES	30.77	0-01-20-100-311	B Office Supplies	R	07/30/20	07/31/20		211879927	N	
		3 OFFICE SUPPLIES	97.48	0-01-20-100-311	B Office Supplies	R	07/30/20	07/31/20		211792723	N	
		4 OFFICE SUPPLIES	200.17	0-01-20-100-311	B Office Supplies	R	07/30/20	07/31/20		211448838	N	
		Vendor Total:	475.41									
	20-00739 07/30/20 THERMOMETER	1 THERMOMETER	69.99	G-02-41-785-301	B COVID 19	R	07/30/20	07/31/20		212280195	N	
		Vendor Total:	545.40									
Total Purchase Orders:						31	Total P.O. Line Items:	52	Total List Amount:	708,066.92	Total Void Amount:	0.00

Vendor # Name	PO #	PO Date	Description	Amount	Charge Account	Contract	PO Type	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	1099	
	Item Description												Date	Invoice	Excl

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	692,157.50	0.00	0.00	692,157.50
CURRENT FUND	9-01	6,543.18	0.00	0.00	6,543.18
	G-02	8,389.99	0.00	0.00	8,389.99
TRUST - OTHER TRUST	T-13	976.25	0.00	0.00	976.25
Total of All Funds:		<u>708,066.92</u>	<u>0.00</u>	<u>0.00</u>	<u>708,066.92</u>

## RESOLUTION 2020:148

### A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

**WHEREAS**, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.*, and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**WHEREAS**, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by *N.J.S.A. 10:4-12b* and designated below:

- \_\_\_\_\_ (1) **Matters required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- \_\_\_\_\_ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- \_\_\_\_\_ (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- \_\_\_\_\_ (4) **Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- \_\_\_\_\_ (5) **Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

- \_\_\_\_\_ (6) **Matters Relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.
- \_\_\_\_\_ (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- X   (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **1.) Matter related to Personnel - Administration review. Discussion is expected to be ½ hour in duration. Formal action may be taken following Executive Session.**
- \_\_\_\_\_ (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Haddon Heights, assembled in public session on August 4, 2020 that an Executive Session closed to the public shall be held on August 4, 2020 at approximately 7:30 p.m. for the discussion of matters relating to the specified item(s) designated above. Session will be conducted through a telephonic means of communication due to circumstances related to COVID19.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on August 4, 2020.

Date: August 4, 2020

\_\_\_\_\_  
Mayor Zachary Houck

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk