



Summer Rec Teen Counselor Employment Opportunity

The Haddon Heights Summer Recreation Program seeks teen counselors for the 2022 season. Counselors work with Adult Directors to supervise and interact with boys and girls from 5 – 12 years old. Counselors take part in all program activities - active play, outdoor games, crafts, science demos, nature walks etc. Counselors should be 16 years of age and have completed at least sophomore year of high school in June 2023. The Summer Rec work schedule is Tuesdays, Wednesdays and Thursdays from 8 am until noon. The program starts on Tuesday, June 27 and runs through Friday July 28. We ask our Counselors to be available for all 16 days of the program (15 days of the program plus one inventory day). Counselor pay would be the current NJ minimum wage. Previous counselors must reapply for their position, but would be eligible for an increase in pay depending on the number of years employed. To be eligible for an interview all of the required information must be delivered or mailed to Haddon Heights Borough Hall, 625 Station Ave. Haddon Heights, NJ 08035 Attention: Summer Rec. before the deadline.

Applications must be received on or before Friday April 28th, 4 pm.

There is no application form to complete, your Application Packet should include the following:

Required Application Documents:

- **Resume:** must include name, complete home address, home phone, or if no land line, a parent/guardian cell number, applicant's cell phone, applicant's email address, complete date of birth, name of your High School and current Grade in school. Resume should also include school related and outside activities, any previous work or volunteer experience and hobbies, special interests, certifications or training
- **Report card:** Most Current school report card Including 2 Semesters of grades, attendance and lateness. Please make sure that your school name appears on the report card.
- **Three (3) Letters of recommendation:** Two letters from current teachers with their contact information and One letter of recommendation from a non-related adult of your choice

We will acknowledge all applications by May 5th and schedule interviews later in May. Training sessions for those hired will take place in June. All applicants will need to have a background check completed through the Haddon Heights Police Department, prior to the start of the program. Questions? Email jyuhaze@haddonhts.com or 856-547-7164 ext 36.