

BOROUGH OF HADDON HEIGHTS

REQUEST FOR USE OF MUNICIPAL BUILDING and/or SERVICE OPERATIONS FACILITY CONFERENCE ROOM

DATE: _____

Dates Requesting: _____

Boro Hall Auditorium _____ **Boro Conf. Room** _____ **SOF Conf. Room** _____

Set up Time: _____ **Meeting Start Time:** _____ **Ending Time:** _____

Name of Organization: _____

Name of Responsible Person: _____ **Phone:** _____

Address: _____

E-mail Address: _____

Approximate Number Attending: _____

Remarks (type of program planned, etc.) _____

Signature of Applicant

Printed Name of Applicant

E-mail Address of Applicant

Permission is granted for the use of Borough facilities subject to the regulations of Borough Council. Community organizations are urged to close their activities at or before 11:00 p.m.