

BOROUGH OF HADDON HEIGHTS APPLICATION FOR USE OF FIELDS

APPLICANT / NAME OF ORGANIZATION: _____

ORGANIZATION CONTACT PERSON: _____

COMPLETE ADDRESS: _____

CONTACT PHONE NUMBER: _____

EMAIL ADDRESS: _____

ATLANTIC AVENUE	Date(s)	Time Frame
Memorial Field _____	_____	_____
Major League Field _____	_____	_____
Minor League Field _____	_____	_____
8th & HIGH ST		
Cervino Field _____	_____	_____
Hoff's Park _____	_____	_____
DEVON AVENUE		
Basketball Court _____	_____	_____
Tennis Courts _____	_____	_____
Soccer Fields		
• Varsity _____	_____	_____
• JV _____	_____	_____
• Small _____	_____	_____
• Tennis Courts _____	_____	_____
JEFFERSON FIELD _____	_____	_____

PLEASE SUPPLY THE FOLLOWING INFORMATION

Approximate Number of Participants _____ Age Range of Participants _____

Possible Number of Spectators _____

Visiting Team League (Name, Address, Telephone, Contact Person) _____

Proof of Insurance (Must be included each time) :

Signature

Date

FOR OFFICE USE ONLY

BOROUGH ACTION: Approved Denied

Director, Parks & Recreation and/or Mayor Signature Date

- Security Deposit
- Use Fee
- Updated Certificate of Insurance
- Hold Harmless Agreement

- Request of Field Lights (additional fee)
- Availability Confirmed by:
Name: _____ Date: _____

Return complete application at least 60 business days BEFORE date requested

AGREEMENT FOR USE OF BOROUGH FIELDS

IT IS HEREBY AGREED by and between _____ (herein referred to as User) and the Borough of Haddon Heights (herein referred to as Borough) that User is permitted to utilize the fields to be designated on a separate application form and pursuant to the terms and conditions as outlined herein, with all rights and obligations of the parties as follows:

1. On a Borough approved form, User will provide a full list of all dates, times and locations that it wishes to use any particular field. Said form shall provide such other information as deemed appropriate be Borough including but not limited to contact persons, identifying information concerning attendees. The form shall be provided to the Borough Clerk, who shall process and transmit same review and approval by the Director of Parks and Recreation of Borough Council (herein Director). Said form must be files no later the sixty (60) days prior to the requested date.
2. User shall ensure that no litter remains on the fields after use. Any damage that occurs to the fields during the time that User utilizes same be immediately reported to the Director of Parks and Recreation. The Director will authorize all appropriate repairs, but User shall be fully responsible to pay for the cost of all repairs required, paying same promptly upon invoicing by the Borough.
3. User will sign a Hold Harmless Agreement as part of each application releasing the Borough from any and all liability of any nature whatsoever.
4. User recognizes that this Agreement represents a license to use the fields that are owned by the Borough.
5. Borough reserves the right to charge a reasonable fee for usage and payment of a refundable security deposit, which may be forfeited, in whole or in part, in case of damage to fields. Said fee and security deposit shall be paid prior to issuance of permit.
6. Borough reserves the right to suspend User ability the fields if User fails to comply with any part of this Agreement or for a violation of the Code of the Borough of Haddon Heights by User or any of his/her invitees or guest. In regard, User is responsible for the acts and actions of any invitees or guests at User event.
7. The parties fully understand and agree that any and all fields usage is subject to the written agreement of the parties and upon the expiration of this Agreement, User shall no longer have any license or authorization to use the files of the Borough of Haddon Heights unless a new agreement is signed between the parties.

In Witness Whereof, this Agreement has been executed on this _____day of _____, 20____ for the purpose and the term specified herein.

BOROUGH OF HADDON HEIGHTS

Director, Parks and Recreation and/or Mayor

Authorized Signature of User

Attest: _____
Kelly Santosusso, Borough Clerk, RMC

Printed Name of User Representative

HOLD HARMLESS AGREEMENT

BETWEEN THE BOROUGH OF HADDON HEIGHTS AND

Name of Individual or Group using or renting the facility or field (hereinafter referred to as "User")

Address

Phone Number

Email Address

Type of Organization (Individual, Partnership, Non-Profit Corporation, Corporation, Public Entity)

In consideration to the use of Haddon Heights Fields on the following date: _____
for the purpose of _____ the user agrees to indemnify and hold the
Borough of Haddon Heights and its officers, agents, and employees harmless from any and all
liability, claims, costs, and attorney's fees arising out of the use of the property referred to above.

User understands that this Hold Harmless Agreement also requires that it will indemnify and hold
harmless the Borough of Haddon Heights from any losses or damages resulting from the acts of
omissions from any guest, participant, visitor or other person attending the event herein referred to.
In order to induce the Borough of Haddon Heights to accept this Hold Harmless Agreement, the
following information concerning the intended use of the premises is furnished:

- a. Alcoholic Beverages (will) or (will not) be served.
- b. Total Number of persons anticipated is _____.
- c. Live entertainment (will) or (will not) be provided.
- d. Other _____

This Agreement shall remain in full force and effect for any continued, additional or postponed date for
the event indicated.

The municipality reserves the right to cancel or interrupt the event if the representations set forth herein
are not adhered to or if the municipality determines that a situation that might lead to personal injury,
property damage or violation of law exists.

Signed this _____ day of _____ 20_____

Authorized Signature of User

Borough Representative

Printed Name of User