

Resume Writing Workshop



Are you ready to move on to a new job or take on greater responsibilities in your current job? The best way to make a great first impression on a prospective employer is to have a solid resume that stands out from the rest while showing that you're capable of organizing information in a relevant and understandable way. This workshop will provide assistance with resume building so that you compile an impressive and accurate resume that best represents you.

The aim of this workshop is to give participants resume writing strategies and advice that will help you build a concise, clear, and relevant resume. Dr. Trisha Egbert is a writing and rhetoric professor at a local university where she teaches Professional Business Writing. Dr. Egbert has years of experience and in-depth knowledge of what hiring managers look for so that you are able to craft a document that displays your strengths and experience in a way that will draw the attention and appreciation of any hiring manager.

FALL SESSION 2018

Monday November 12th

Time: 7:30 pm - 8:30 pm

Location: Cabin, 600 W Lippincott Lane

Instructor: Dr. Trisha Egbert, Writing & Rhetoric Professor

Fee : \$40/Resident \$45/Non-Resident

RESUME WRITING WORKSHOP

Name: _____

Address: _____

Town, State, Zip code: _____

Phone: _____ Email: _____

Phone Number and E-Mail address are for notification of class changes, cancellations, etc.

FALL SUMMER 2018 - Resume Writing Workshop - CLASS CODE: 148

ONLINE REGISTRATION AND CREDIT CARD PAYMENTS NOW AVAILABLE! Information can be found on the Borough's Website at www.haddonhts.com/programs. You can also pay with credit card over the phone by calling the Borough Hall Mon-Fri 9am-5pm at 856-547-7164 ex 3. There will be an additional 2.95% service fee on all credit card payments. Any questions please contact the Program Coordinator at 856-546-2585 or ProgramCoordinator@haddonhts.com.

Checks can be made payable to: Borough of Haddon Heights and mailed or dropped off at the Borough Hall ATTN: Programs, 625 Station Avenue, Haddon Heights, NJ 08035

QUESTIONS? 856-546-2585 or ProgramCoordinator@haddonhts.com