

BOROUGH OF HADDON HEIGHTS

SPECIAL MEETING

Tuesday, March 23, 2018 at 6:30 p.m.
Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers on March 20, 2018."

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG

4. PUBLIC COMMENT ON AGENDA ITEM ONLY

5. NEW BUSINESS:

Resolution 2018:92 – Resolution Providing For a Meeting Not Open To The Public In Accordance With The Provisions Of The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. *1.) Personnel matter in the Service Operations Facility. Discussion is expected to be approximately 1 hr. in duration. Formal action may be taken.*

Resolution 2018:93 – Resolution Authorizing Payment of Bills & Claims

Resolution 2018:94 – Resolution Amending Resolution 2018:87 Resolution Appointing Municipal Court Judge

6. PUBLIC COMMENT

7. ADJOURNMENT

RESOLUTION 2018:92

A RESOLUTION PROVIDING FOR A MEETING
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.*, and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by *N.J.S.A. 10:4-12b* and designated below:

- _____ (1) **Matters required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- _____ (4) **Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- _____ (5) **Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

- _____ (6) **Matters Relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.
- _____ (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- X (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **1.) Personnel matter in the Service Operations Facility. Discussion is expected to be approximately 1 hr. in duration. Formal action may be taken.**
- _____ (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on March 27, 2018 that an Executive Session closed to the public shall be held on March 27, 2018 at approximately 6:45 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on March 27, 2018.

March 27, 2018

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2018:93

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS

Trust Account	\$	-0-
Capital Account	\$	-0-
Payroll Account	\$	-0-
Animal Account	\$	-0-
School Tax	\$	-0-
County Tax	\$	-0-
Current Fund	\$	605.00
Total Amount of Bills & Claims	<u>\$</u>	<u>605.00</u>

Date: March 27, 2018

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

COUNCIL MEMBER	YES	NO	ABSTAIN
Stephanie Madden			
Susan R. Griffith			
Christopher Mrozinski			
Scott Schreiber			
Jacquelyn E. Valvardi			
Bryan P. Schroeder			

Expenditures for Council Meetings

Date	3/27/2018	2017 & 2018 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	0.00	All Accounts Marked T-13

Total Trust	0.00	
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Capital

Total Capital	0.00	
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NJ Dept of Health & Human Services

Total Animal	0.00	
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Po's Paid Current Account Borough	605.00	
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School Tax

County Taxes

Payroll

Total Current	605.00	
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Total Spending 03/27/2018	605.00	
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Range of Checking Accts: COMMERCE to COMMERCE Range of Check Ids: 22805 to 22805
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
22805	03/27/18	USPOS UNITED STATES POSTAL SERVICE							2037
18-00402	1	RENEWAL OF BULK PERMIT 1027	225.00	8-01-20-100-212 Postage	Budget			1	1

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	225.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	225.00	0.00

March 27, 2018
10:51 AM

HADDON HEIGHTS BOROUGH
Check Payment Batch Verification Listing

Page No: 1

Batch Id: DJS Batch Type: C Batch Date: 03/27/18 Checking Account: COMMERCE G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item	Description		Description					
18-00407	03/27/18	1	MCANJ MUN CK ASSOC OF NJ YEARLY DUES	100.00	DIANE MALLOY 8-01-20-120-222 Clerk - Conferences/Conventions		Budget	Aprv	1	1
				<u>100.00</u>						

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	1	1	100.00

There are NO errors or warnings in this listing.

March 27, 2018
03:27 PM

HADDON HEIGHTS BOROUGH
Check Register By Check Id

Page No: 1

Range of Checking Accts: COMMERCE to COMMERCE Range of Check Ids: 22807 to 22807
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
22807	03/28/18	MCANJ						2039
18-00425	1	SPRING CLERKS CONFERENCE 2018	280.00	8-01-20-120-222	Budget		1	1
				Clerk - Conferences/Conventions				

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	280.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>280.00</u>	<u>0.00</u>

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	280.00	0.00	0.00	280.00
	Total of All Funds:	<u>280.00</u>	<u>0.00</u>	<u>0.00</u>	<u>280.00</u>

RESOLUTION 2018:94

**RESOLUTION AMENDING RESOLUTION 2018:87 RESOLUTION
APPOINTING MUNICIPAL COURT JUDGE**

WHEREAS, a typographical error in the term of office existed in Resolution 2018:87;

NOW, THEREFORE BE IT RESOLVED that the Honorable Charles Shimberg is hereby appointed to the position of Municipal Court Judge for the Borough of Haddon Heights, for a term of **January 1, 2018 through December 31, 2020**, pursuant to terms and condition set forth in the “Shared Services Agreement Between The Borough of Audubon And the Borough of Haddon Heights Regarding Municipal Court Services” dated October 17, 2017.

March 27, 2018

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

COUNCIL MEMBER	YES	NO	ABSTAIN
Stephanie Madden			
Susan R. Griffith			
Christopher Mrozinski			
Scott Schreiber			
Jacquelyn E. Valvardi			
Bryan P. Schroeder			