BOROUGH OF HADDON HEIGHTS
Tuesday, May 17, 2016
Governing Body Meeting Minutes

Mayor Merryfield called the meeting to Order at 7:00 p.m. and then read the following statement:

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 2, 2016."

ROLL CALL:

Mayor Merryfield asked Borough Clerk Santosusso for the roll call.

Under roll call, Council President Kathy Lange, Councilwomen Susan Griffith and Jackie Valvardi were present as well as Councilmen Stephen Berryhill. Solicitor Albert Olizi, Jr., Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katilyn Compton were also present. Councilmen Ceroli and DiRenzo were absent.

CAUCUS SESSION:

Mayor Merryfield asked Council if anyone had any questions about the evening's Agenda. No one had any questions.

HHYA - Additional Window at Concession Stand at Barr Complex

Council President Lange apologized that the President of HHYA was unable to attend tonight's meeting and said that we have added a sentence at the end of Resolution 2016:131 that the HHYA project of adding an additional service window approval is subject to "pending engineer and Joint Insurance Fund approvals. Lange explained that Anthony Ven Graitis from the Garden State Municipal Joint Insurance Fund indicated via email that he would like to visit the building to evaluate the risk level. Lange read the email responses from the JIF which indicated increased risk assumed by the Borough. Councilwoman Griffith said that she had questions as to why the window would be used as a service window and said that she was concerned about the area becoming too congested due to the fact that it is a service window. Griffith explained the reasoning for the existing placement of the original service window on the building as she was Mayor at the time the building was built. Santosusso said that Jim Bruno informed all that he would not be able to attend the meeting but assured her that he would be available by cell for a conference call. Discussion ensued and the Mayor suggested that the Resolution be tabled until the next meeting. All members present were in agreement.

Shared Service Agreement with Township of Gloucester for an Automated License Plate Reader

Councilwoman Griffith referred to Resolution 2016:132, representing a Shared Service Agreement explained that Gloucester Township hosts the server that our newly purchased automated license plate reader utilizes; the ALPR device is installed on a new vehicle purchased by the borough for the Police Department. Griffith said the cost is to utilize the server is $550 annually. She explained that this device allows officers information regarding violations for the particular vehicle, whether the vehicle is currently registered, etc. Captain Koch said that the ALPR reads license plates and gives officers a lot of information quickly. Captain Koch explained the benefits of the ALPR to the Police Department and then described a scenario in which a victim was struck by a truck and the driver fled the scene. The ALPR helped locate the suspect in that case.

Memorial Day Parade

Council President Lange announced that the Parade participants are to assemble at the Sons of Italy building at 9:30 a.m. where the original American Legion Memorial sits. She said that the Parade will begin at about 10:00 a.m. proceed to Station Avenue turning right on Station to the Canon's at the World War II Memorial for a service to begin at 11:00 a.m. Clerk Santosusso said that the Retrospect contacted her for information about the Parade; she said she contacted Mr. Kuhlen of the American Legion that a brief ceremony will take place at 9:30 at the original American Legion Memorial. Santosusso further reported that Mr. Kuhlen indicated that all parade participants will assemble at the intersection of Green Street and W. Atlantic Avenue with an anticipated 10:20 start of the Parade. She further explained the route will be Green Street and W. Atlantic Avenue to Station Avenue, right onto Station Avenue with all to proceed straight to the Canons at 10th and Station Avenues; Ceremony to begin at 11:00 a.m.

Councilwoman Griffith said that she wanted to make note on the bill for PSE&G in the amount of $1,885.64; she said this is for the electric to be installed on Kings Highway lamp posts in the business district. Griffith said that $635.64 has been contributed by the Borough, $250.00 was donated by *Haddon Heights in Progress;* $250.00 she went on to note that the *Neighbors Night Out Committee* donated $250.00 and the *Streetscape Committee* donated 750.00. Discussion ensued as to the where the $750.00 came from. It was clarified that the *Haddon Heights Business and Professional Association* donated the money to the *Streetscape Committee* for this purpose.

Mayor Merryfield ended Caucus session and announced that the Business Session would begin downstairs at 7:30 p.m.

BUSINESS SESSION:

Mayor Merryfield called the business session to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Merryfield asked all to stand for a moment of silence and then led the meeting in the Pledge of Allegiance.

PUBLIC COMMENT:

Mayor Merryfield asked called for Public Comment on Caucus and Agenda items only.

Seeing no movement a motion to close the public comment portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

APPROVAL OF MINUTES:

Council President Lange asked for a motion to approve the Minutes of the May 3, 2016 Council Meeting. A motion was made by Councilwoman Griffith and seconded by Councilwoman Valvardi. All members present were in favor.

COUNCILMEMBERS REPORTS:

Councilman Berryhill reported that at the last meeting, a member of the public questioned how the Municipal Alliance were spending the money. He said he met with Bridgette Fultano, Chair and Trish Sheilds, Coordinator of the Municipal Alliance as well spoke with Joe Cramp, Athletic Director of the High School, his wife who is a certified drug and alcohol counselor and a college student who works for him. He said that during his conversation with Joe Cramp, he communicated that the Open Gym Program attracts many students and believes this is a positive program. Berryhill said that the Municipal Assistance funds are being spent according to state and County guidelines and added that the County Director has approved and supported these programs. He also added that the past member of the Committee who questioned the payments approved these very expenditures while serving on the Committee.

Berryhill went on to follow-up on resident Jack Traynor's complaints regarding the DelBuono's Bakery. Berryhill. He said that he met with Mr. Traynor at DelBuonos and also spoke with the Police Chief and Zoning Officer about the complaints. Councilman Berryhill said that he feels the Borough is doing everything they can to remedy the situation and asked Mr. Traynor for some patience while the issues are being addressed. He also noted that Mr. Traynor is working with an attorney regarding the issue. Berryhill said he wants to meet with some of the neighbors to see if they can come up with a plan of action.

Councilman Berryhill then reported on the Abandoned/Vacant Property Ordinance adopted a few weeks ago. He said he thought we may need to establish Rules and Regulations and sought to get copies of same from other towns who have also adopted a similar ordinance. He said that Somerdale has been proactive with vacant and abandoned properties but does not have Rules and Regulations. He went on to say they have a shared service with Stratford and currently have four contractors who are doing work on the homes and placing liens against the properties. Berryhill said they are moving forward on addressing this problem and said he is hoping to possibly we will participate in a shared service.

Berryhill then reported that one of the members of the Local Board of Health has resigned due to a health diagnosis. He said he hoped that once she recovers she will return. Councilman Berryhill said that he has

someone in mind he will be asking who is a physician. He encouraged Councilmembers to contact him with suggestions.

He then said he wanted to thank Ron Newell, John Ellis and Chief Kinkler for support with zoning issues this past year.

Lastly, resident in town with a son with special needs is looking for job opportunities for her son. Berryhill said that he contacted Karen Widener from the County and wanted to thank her for her help in assisting this resident.

Councilwoman Griffith reported on the bill to PSE&G for the installation of electric on the lamp posts on the Kings Highway business district. She noted that she $634.65 was contributed from the Borough, $250.00 was donated by toward the project by the Business and Professional Association who donated $750.00 to the Streetscape Committee for the project. She also noted that *Neighbors Night Out* donated $250.00.

Griffith then reported on going out to get quotes for the July 4, 2016 after Parade Party. She said she received two quotes back, *Circus Time* for $2,085.00 and *Veddor LLC* for $1,795.00. Griffith asked that a Resolution be placed on the next Agenda awarding the contract to Veddor LLC.

Councilwoman Griffith reported on the *Margaritas and Mayhem* event saying that it was successful and a lot of fun for all those who attended. She announced that Neighbors Night Out are going to work on *Rock the Block* event again this year.

Griffith announced that there is a resolution on this evening's agenda regarding Sustainable Land Use; she said this was requested by the Environmental Commission and allows for ten points toward the *Silver Certification* which they are trying to attain.

Griffith then read a retirement letter from Tim Daly from the Fire Department. The letter explained Daly's career with the Borough of Haddon Heights representing 37 years of service. She said he will be sorely missed. Griffith asked the Clerk to attach the letter to the Minutes. She said that the Fire Chief Scardino is in the process of finding a replacement.

Councilwoman Griffith gave the Police Department report: 8,131 miles driven on patrol, 924 calls for service, 46 arrests, 14 accidents, 41 complaints and 546 motor vehicle summonses issued. She noted that the Police Department has just received a Ford vehicle that was ordered last year. Lastly, Griffith mentioned that all are welcome to visit the Haddon Heights Police Department on Facebook.

Lange reported that the Parks and Rec meeting will be held on Thursday, May 19th at 7:30 p.m. in the Mayor's Conference Room, The five sports organizations are not required to attend this month but she will be available that evening at Borough Hall in the Mayor's Conference room for an hour.

Lange reported that the second reading and Public Hearing on the bond ordinance funding the field lighting project on McCullough Field at Devon Avenue is scheduled for the next Council meeting. She then reported that she attended the May Board of Education meeting and noted that they have been updated regarding the McCullough Field situation; she said that can make alternate arrangements if necessary

Council President then reported on Civic Events: *Down by the Station Day* was held this past Saturday. She said that the crowd was larger than last year and many positive comments were made. She added that there is a possibility of having two trolleys next year which she said will be helpful.

Lange went on to say the public is invited to attend Memorial Day observances; a wreath laying at the former American Legion Monument located at 6 W. Atlantic Avenue. Dignitaries will proceed to Station Avenue to 10th Avenue at the WWII Memorial with the formal ceremony will begin at 11 a.m.

Lange reported that the Summer Rec Counselor interviews are being held as we speak.

Lange reported that when she attended the May Board of Education meeting, the dates were not yet available. She said their cycle begins in June and noted that as of 5:00 today, the dates had not been posted.

Councilwoman Valvardi said that all is well at Borough Hall. She attended the HHBPA meeting last week at the Village Cheese Shop. She said the *Cruise Heights* event was well attended with 45 cars present. A big thank you to Kathy Lange for promoting the event at the basketball tournaments held in town that weekend. Valvardi said that Kathy shared the concept that the t-shirts the teams needed are usually sponsored by merchants in town so teens went to the businesses for the t-shirts.

Valvardi announced the Fall Festival is scheduled for Saturday, October 1st with 22 returning vendors participating at this point.

Lastly, she reported that Planning Board Chair Chris Soriano attended the meeting to answer questions about the Master Plan.

With Councilmember reports completed, Mayor Merryfield then asked for the Engineer's report.

ENGINEER'S REPORT:

Mark Baeshore, 301 White Horse Pike. He said that the written report has been distributed and would rely on that but wanted to make specific mention on a couple of matters. He noted that his office is getting ready to rebid the lighting project for McCullough Field at Devon Avenue; the hope is to award the contract at the July 5th Council meeting. He also mentioned that the final steering committee stakeholders meeting on the multi-use trail pathway on East and West Atlantic Avenues (TCDI) will take place on Tuesday, May 31, 2016 at 6:30 p.m. at the Audubon Municipal Building to discuss report findings and recommendations. Baeshore noted two resolutions on this evening's Agenda, Resolution 2016:134 Lake Street Pump Station Change Order which is a net deduction. The other is Resolution 2016:135 in which their office is submitting a discretionary aid application to continue the repaving on W. High Street, Phase III. Olizi asked about the change order for Lake Street Pump Station and what it represented. Baeshore responded that the lateral connection had to be raised and then reconstructed as well as adjustment of the pulleys for the electrical balance. He added this is not a final change order on the project.

UNFINISHED BUSINESS:

Mayor Merryfield announced that Public Hearing and Final Adoption on Bond Ordinance 2016:1430 Bond Ordinance Providing for the Purchase and Installation of Lighting on McCullough Field at Devon Avenue by the Borough of Haddon Heights, Appropriating $400,000 Therefor and Authorizing the Issuance of $380,000 Bond or Notes of the Borough to Finance Part of the Cost Thereof has been rescheduled to Wednesday, June 8, 2016 at 7:30 p.m. in the Municipal Building located at 625 Station Avenue.

NEW BUSINESS:

Introduction of Ordinance 2016:1431 An Ordinance to Mandate Direct Deposit for Municipal Employees by the Borough Council of the Borough of Haddon Heights Pursuant to C. 52:14-15f et. seq.

Public Hearing and final adoption is scheduled for Wednesday, June 8, 2016 at 7:30 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, New Jersey.

A motion to introduce Ordinance 2016:1431 was made by Councilwoman Griffith, seconded by Councilman Berryhill. Under a roll call vote, all members present were in favor.

Resolution 2016:127 – Resolution Appointing Councilman Stephen D. Berryhill to Inter-local Government Directorship

A motion to adopt Resolution 2016:127 was made by Council President Lange, seconded by Councilwoman Griffith. Under a roll call vote, all members present voted in favor.

Resolution 2016:128 – Resolution Authorizing Refunds of Tax Overpayments to CoreLogic Tax Services

A motion to adopt Resolution 2016:128 was made by Councilwoman Griffith, seconded by Councilwoman Valvardi. Under a roll call vote, all members present voted in favor.

Resolution 2016:129 – Resolution Authorizing Refund of Tax Overpayment to Lereta, LLC

A motion to adopt Resolution 2016:129 was made by Councilwoman Valvardi, seconded by Councilman Berryhill. Under a roll call vote, all members present voted in favor.

Resolution 2016:130 Resolution Authorizing Bills and Claims for the Second Half of May

A motion to adopt Resolution 2016:130 as amended was made by Council President Lange, seconded by Councilwoman Griffith. Under a roll call vote, all members voted in favor.

Resolution 2016:131 – Resolution Authorizing Haddon Heights Youth Athletics Association to Install

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Additional Service Window at Barr Complex Concession Stand, W. Atlantic Avenue

A motion to table Resolution 2016:131 was made by Council President Lange, seconded by Councilwoman Griffith. All members present voted in favor.

Resolution 2016:132 – Resolution Authorizing the Mayor to Execute a Shared Service Agreement By and Between the Township of Gloucester and the Borough of Haddon Heights, County of Camden, State of New Jersey, Relative to an Automated License Plate Recognition System

A motion to adopt Resolution 2016:132 was made by Councilwoman Griffith, seconded by Councilman Berryhill. Under a roll call vote, all members present voted in favor.

Resolution 2016:133 – Resolution Opposing State Assembly Bill A2242

A motion to adopt Resolution 2016:133 was made by Councilwoman Griffith, seconded by Councilwoman Valvardi. All members present voted in favor.

Resolution 2016:134 – Resolution Approving Change Order #1 for the Rehabilitation of Lake Street Pump Station, Borough of Haddon Heights, Camden County, New Jersey

A motion to adopt Resolution 2016:134 was made by Councilwoman Griffith, seconded by Councilwoman Valvardi. Under a roll call vote, all members present voted in favor.

Resolution 2016:135 – Resolution Supporting Application for Discretionary Aid for Repaving of W. High Street, Phase III

A motion to adopt Resolution 2016:135 was made by Councilwoman Griffith, seconded by Council President Lange. Under a roll call vote, all members present voted in favor.

Resolution 2016:136 – Resolution Authorizing Refunds of Program Fees

A motion to adopt Resolution 2016:136 was made by Council President Lange, seconded by Councilwoman Valvardi. Under a roll call vote, all members present voted in favor.

Resolution 2016:137 – Sustainable Land Use Pledge Resolution

A motion to adopt Resolution 2016:137 was made by Councilwoman Griffith, seconded by Councilman Berryhill. Under a roll call vote, all members present voted in favor.

Resolution 2016:138 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of any County or Municipality Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) – *Bullet Proof Vest Grant*

A motion to adopt Resolution 2016:138 was made by Councilwoman Griffith, seconded by Councilman Berryhill. Under a roll call vote, all members present voted in favor.

Resolution 2016:139 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of any County or Municipality Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) – *Drunk Driving Enforcement Grant*

A motion to adopt Resolution 2016:139 was made by Councilwoman Griffith, seconded by Councilman Berryhill. Under a roll call vote, all members voted present in favor.

Resolution 2016:140 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of any County or Municipality Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) – *Hazardous Discharge Site Remediation Fund*

A motion to adopt Resolution 2016:140 was made by Council President Lange, seconded by Councilwoman Valvardi. Under a roll call vote, all members present voted in favor.

Resolution 2016:141 – Resolution Appointing I. Dominic Simeone to the Position of Conflict Public Defender for the Borough of Haddon Heights – *I. Dominic Simeone, Esq.*

A motion to adopt Resolution 2016:141 was made by Councilwoman Griffith, seconded by Councilman Berryhill. Under a roll call vote, all members present voted in favor.

PUBLIC COMMENT:

Mayor Merryfield called for Public Comment on any matter. Seeing no one come forward for public comment, a motion to close public comment portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

A motion to adjourn was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members were in favor. 7:57 p.m.

Respectfully submitted:

Kelly Santosusso, RMC, Borough Clerk