

**Borough of Haddon Heights
ENVIRONMENTAL COMMISSION
June 17, 2015 Meeting Minutes**

Chair Marshall Hatfield called the June 2015 Business Meeting of the Haddon Heights Environmental Commission (“HHEC”) meeting to order at 7:12 PM and led the flag salute and the reading of the “Sunshine Law”.

Roll Call:

John Babcock	Present	Kevin Murphy	Present
Steven Berryhill	Excused Absence	Jackie Parisi	Present
Dave Cox	Excused Absence	Bill Rafter	Present
Marshall Hatfield	Present	Bruce Koch (Alt.)	Present
Vince Stango (Alt.)	Excused Late		

Public Comment:

No one from the public was present.

Approval of the March Minutes

The May Meeting Minutes were approved with no corrections. Bill R made a motion to accept and this was seconded by Kevin M.

Old Business

ANJEC Open Spaces Grant & Graphic Artist Search Update:

Kevin passed on some questions from a potential bid submitter.

- Was the Haddon Township map done by one person? Answer was yes.
- Which or what existing Haddon Heights maps would be supplied? Answer from Marshall: The town maps are available as a resource. What is needed is a map similar to the Haddon Township map. The data on the backside of that map is not expected to be provided by the selected graphic artist/designer.

Marshall said that Mark Parker, who did the Haddon Township map, will provide a quote for the HH map. Bruce mentioned that he thought Julie Yuhaze does some graphic work for the borough and that he would check with her to see if she wanted to submit a quote.

ACTION: Bruce K. to check with Julie Yuhaze on HH map and he will advise Marshall.

Vince said that the National Constitution Center (“NCC”) had hired a student either from Philadelphia U. or Philadelphia College of the Arts named Eric. Eric is more of an illustrator than a designer, but is interested in this project.

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Marshall said that he like to have all submissions by **June 26th**, with a decision/award by **July 8th**. The design would then be due by **August 28th** and the map completed in **early September**.

Shade Tree Commission – status/update:

Marshall said he had not heard anything from the NJ DEP Forestry Division regarding the one month late submission of the Shade Tree Commission (STC) annual report. Steve Berryhill is the council liaison to that commission and should be able to provide an updated status next month.

In response to a question from Kevin on the STC, Marshall said they were under the purview of the HHEC.

TCDI Railroad Corridor DVRPC Grant Update:

Kevin said that since Audubon had submitted all the documentation to the DVRPC and that the DVRCP was still reviewing the documentation, Audubon had been allowed to begin charging against the contract. Subsequently, the DVRPC found that the “in-kind services” portion of the documentation did not match up properly and needed to be resubmitted. He said this was a very small portion of the contract. Kevin said that he had not yet seen any notice of the kick off meeting.

Safe Pedestrian Crossings Update:

Kevin said that he had no progress to report. He needs to get in touch with John Ellis, DPW, and will notify Marshall after he does.

ACTION: Once Kevin talks with John Ellis, he will advise Marshall.

Sustainable Jersey EC Actions to be completed by August 31:

Included in the agenda for tonight’s meeting, Marshall provided a list of Sustainable Jersey actions that he would like to see completed by August 31st so that Haddon Heights could attain the “Silver” level. Thirteen items were listed representing 135 points each ranging from 5 to 20 points per item or action completed. Some are in progress, but Marshall said he needs volunteers from the HHEC to assist Sustainable HH in this effort.

Saturday, July 4 Independence Day Parade Participation:

Marshall asked whether the HHEC was interested in participating in the July 4th parade, but there was not much to be found.

Heights Report Articles due July 3rd, Sept. 4th, and Nov. 6th:

Articles need to be submitted to Julie Yuhaze by or before these dates. Bill R said he could write one on the Sustainable Jersey points system for attaining bronze, silver and gold levels. Marshall said that subject belonged to Sustainable HH and

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maybe one of the Sustainable Jersey Action Items listed in the agenda could be used. Bill said he would look into that.

New Business:

No new business.

Commissioner Comments

- Bruce said that between a vacation and FBI training, he will not be able to attend July's, August's, or September's HHEC meetings.
- Kevin said he will be on vacation in July and will miss the July meeting.

Adjournment:

Bill R made a motion to adjourn and this was seconded by Bruce and approved. The meeting adjourned at 8:25 PM.

Respectfully Submitted,

John Babcock
Secretary

Next Business Meeting – Wednesday, July 15, 2015, 7:00 PM