

**Borough of Haddon Heights  
ENVIRONMENTAL COMMISSION  
March 18, 2015 Meeting Minutes**

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Chair Marshall Hatfield called the March 2015 Business Meeting of the Haddon Heights Environmental Commission (“HHEC”) to order at 7:25 PM.

**Roll Call:**

John Babcock	Present	Kevin Murphy	Present
Steven Berryhill	Excused Absence	Jackie Parisi	Excused Absence
Dave Cox	Present	Bill Rafter	Excused Absence
Marshall Hatfield	Present	Bruce Koch (Alt.)	Not Present
Vince Stango (Alt.)	Not Present		

**Public Comment:**

No one from the public was present.

**Approval of the February Minutes**

The last sentence of the second paragraph under **Safe Pedestrian Crossings** was changed from: “Jackie felt that the Black Horse Pike should be included, but Kevin felt that we should stay with current list for now.” to “Jackie felt that the Black Horse Pike should be included.” John made a motion to accept the minutes as amended and this was seconded by Kevin.

**Old Business**

**Annual Report to Boro. Council:**

Marshall has added narrative to the outline provided to the HHEC in the December business meeting that includes a summary of volunteer hours, opportunities to improve, and key lessons learned. He is planning to give the report to Kelly tomorrow, March 19<sup>th</sup>.

<b>ACTION:</b> Marshall to give HHEC Annual Report to Kelly S. on Mar. 19 <sup>th</sup> .
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**2015 Borough Green Team – Resolution**

The resolution was passed to change the rename the Green Initiative to the Green Team on March 17<sup>th</sup>. The main reason for the name change was to meet Sustainable Jersey requirements for certification. The members are Steve Bach (Borough Engineer), Steve Berryhill (Council Liaison), John Ellis (DPW), Kathy Lange (Council President), Dave Cox (HHEC), Jeanie Mariucci (Green Jeans Gardens), Richard Burke (Community Garden), Marshall Hatfield (HHEC & SHH), Kelly Santosusso (Borough Clerk), Nick Scardino (HHFD), Mick Scardino (HHPD), Dave Steinberg (SHH), Lauren Tepfor (Creative Team), and Chris Walter (HH Library).

**EC Candidate Alternates (Bruce Koch & Vince Stango) – Resolution**

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The resolution past on March 17<sup>th</sup> that included the renaming of the Green Initiative to Green Team also named Bruch Koch and Vince Stango as HHEC alternates.

**ANJEC EC Training:**

The new Environmental Commissioners workshop was held in Haddon Township on March 7<sup>th</sup> from 9 AM to 1:30 PM. Marshall, Bruce, and Kevin attended, receiving Certificates of Completion.

**ANJEC Open Spaces Grant:**

The grant application deadline is March 30<sup>th</sup> for approval on April 1<sup>st</sup>. Marshall with speak with Bill R and work on filling out the grant for the Timber Creek Nature Trail. The Open Spaces map is still needed.

<b>ACTION:</b> Marshall, working with Bill R, to complete grant application and submit by March 30 <sup>th</sup> at midnight.
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**Open Spaces Mapping Progress:**

Kevin M said he will focus on Timber Creek and send a PDF map to Marshall and Bill R. by March 24<sup>th</sup>.

<b>ACTION:</b> Kevin to provide PDF open spaces map of Haddon Heights with focus on Timber Creek to Marshall and Bill R by the March 24 <sup>th</sup> .
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**TCNJ One Day Project Application:**

Marshall sent the application in on March 3<sup>rd</sup>. He has not heard anything back yet.

**Street and Parks Tree Inventory Plan:**

Marshall said that if the TCNJ students are not available then we will aim to conduct the inventory on April 25<sup>th</sup> and obtain alternate resources from the community.

<b>ACTION:</b> Marshall to call Sustainable Jersey to find out the status of our application and if TCNJ students will be made available and when.
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**Safe Pedestrian Crossings Work Session Update:**

Kevin said the work session went well and has set up a Complete Streets Inventory spreadsheet on line. He has sent invites to the HHEC members to access this spreadsheet.

Marshall has taken additional photos of a number of intersections and crossing areas and added GPS coordinates manually to each photo. Kevin expressed some concern on whether there was a good method to directly upload the photos with the

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GPS coordinates. There is an interactive map where locations can be tagged showing the GPS coordinates and then a photo uploaded to that tag.

**ACTION:** Kevin to research interactive map that will allow GPS tagged locations to accept photo uploads.

**East-West Atlantic Avenues (TCDI) Grant Update:**

Kevin had a meeting with the Program Manager and Andrew Lavechia on Monday, March 16<sup>th</sup>. Audubon is the recipient of the grant and so has to coordinate the grant activities. It is worth \$75,000 with \$60,000 coming from the federal government and the \$15,000 balance equally from Audubon, Oaklyn, and Haddon Heights. Steve Bach is meeting with the DVRPC and Audubon to discuss contract issues. Everything is moving forward.

**ACTION:** Jackie to talk with Steve Bach regarding RR corridor opportunities and information provide to him by Marshall.

**Environmental Resources Inventory Update:**

No update.

***New Business:***

**Master Gardeners of Camden County Help Request:**

Marshall said that a request was sent in for assistance with the tree inventory.

**Environment New Jersey Solar Endorsement Letter Request:**

Marshall said that the deadline had passed before the request could be generated.

**Tree Saplings Application to the NJDEP:**

Marshall said this was submitted. The application had to be received by March 13<sup>th</sup>. We can get 5 seedlings per resident. Two-thousand were requested. The type of tree is not known. Marshall will work with Kelly and Julie at the Borough office for use of the town website and talk with John Ellis at DPW to see if he has a list of interested residences.

**ACTION:** Marshall to contact Kelly and Julie regarding use of town website for tree sapling availability and John Ellis regarding possible list of interested residences.

***Commissioner Comments***

Kevin asked whether we should be backing up or archiving HHEC data and see if we can get that data onto the Borough servers.

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**ACTION:** John will contact Julie to see what back up/archiving the borough is currently using and whether we can get our data included.

***Adjournment:***

John B made a motion to adjourn and this was seconded by Marshall and approved. The meeting adjourned at 9:05 PM.

Respectfully Submitted,

John Babcock  
Acting Secretary

Next Business Meeting – Wednesday, April 15, 2015, 7:00 PM