Borough of Haddon Heights
December 20, 2011 – 7:00 p.m.
Governing Body Meeting Agenda

1. Salute to the flag and moment of silence

2. In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 2, 2011

3. Roll Call

4. Presentation of Honorable Service Award to Patrolman Jason Volpe

5. Proclamations for Coaches from Haddon Heights High School

6. Public Remarks on agenda items only

7. Approval of minutes from the November 22nd council meeting

8. Governing Body Reports

9. OLD BUSINESS:

   Public hearing and final adoption of Ordinance 2011:1374

   Ordinance 2011:1374 – An Ordinance Amending Chapter 450 of the Code of the Borough of Haddon Heights

10. NEW BUSINESS:

    Resolution 2011:43 – Resolution Appointing David E. Bauman To Special Enforcement Officer, Class II For The Haddon Heights Police Department

    Resolution 2011:225 – Resolution Approving Signage For The Haddon Heights Rain Garden

    Resolution 2011:228 – Resolution Authorizing A Shared Services Agreement By And Between The Borough of Haddon Heights And the County of Camden For The Provision of Marketing Services For Recyclables

    Resolution 2011:229 - Resolution Ratifying Police Contract For The Period Of January 1, 2012 Through December 31, 2014

    Resolution 2011:230 – Resolution To Authorize Insertion Of Special Item Of Revenue and Appropriation Per NJSA 40A:4-87 – Body Armor Replacement Fund Program

    Resolution 2011:231 – Resolution Authorizing Transfers of Appropriations

    Resolution 2011:232 – Bills and Claims

    Resolution 2011:233 – A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, NJSA 10:4-12 (*Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege)*

    Resolution 2011:221 – Garden State Municipal Joint Insurance Fund Joint Trust Agreement and Resolution To Join

11. Public Comments

12. Adjournment

ORDINANCE 2011:1374

AN ORDINANCE AMENDING CHAPTER 450 OF THE CODE OF THE BOROUGH OF HADDON HEIGHTS

NOW, THEREFORE BE IT ORDAINED that Chapter 450 of the Code of the Borough of Haddon Heights is **amended** as follows:

450-135 Signs

N. Signs are permitted in office and business districts as follows:
(2) There shall be no more than one sign per business establishment with the exception of official signs, temporary signs and functional signs.

Proposed

N(2) There shall be no more than one sign per business establishment with the exception of official signs, temporary signs and functional signs. If the establishment is located on a corner, with a window facing each street, two signs shall be permitted provided one sign faces each street and they comply with all requirements of the sign code.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon a public hearing, final adoption and legal advertisement as required by law.

Introduction: November 22, 2011

Public Hearing: December 20, 2011

Final Adoption: December 20, 2011

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Mayor Scott M. Alexander

Attest_____
Melissa Bovera, Acting Borough Clerk

RESOLUTION 2011:43

RESOLUTION APPOINTING
DAVID E. BAUMAN
TO SPECIAL LAW ENFORCEMENT OFFICER, CLASS, II FOR THE HADDON HEIGHTS POLICE DEPARTMENT

WHEREAS, interviews were conducted by Police Chief and Police Captain for the position of Special Law Enforcement Officer, Class II for the Haddon Heights Police Department; and

WHEREAS, it has been determined that David E. Bauman has a good reputation, is mature, PTC certified, and is an experienced Police Officer.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights that David E. Bauman is hereby appointed to the position of Special Law Enforcement Officer, Class II in accordance with Boro Ordinance 75-10, Appointment of Special Law Enforcement Officers (Amended 2-17-1998 by Ord. No. 1030)

BE IT FURTHER RESOLVED that such appointment is effective November 1, 2010.

Date: December 20, 2011

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Mayor Scott M. Alexander

Attest_____
Melissa Bovera, Acting Borough Clerk

RESOLUTION 2011:221

GARDEN STATE MUNICIPAL JOINT INSURANCE FUND JOINT TRUST AGREEMENT AND RESOLUTION TO JOIN

WHEREAS, a number of local governmental units in the State of New Jersey have joined together to form a Joint Insurance Fund as permitted by the Chapter 372 Laws of 1983 (40A:10-36); and

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

WHEREAS, the Governing Body of the Borough of Haddon Heights, has determined that membership in the Garden State Municipal Joint Insurance Fund (hereinafter referred to as the "Fund") is in the best interests of itself and its citizens; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights (hereinafter referred to as the "Municipality") does hereby resolve and agree to become a member of the Fund for a period not to exceed three (3) years beginning January 1, 2012 for the purpose of establishing the following types of coverage:

- Workers' Compensation and Employer's Liability;
- General Liability including law enforcement and public officials liability;
- Motor vehicle liability;
- Property damage (buildings, contents, equipment, and motor vehicle);

BE IT FURTHER RESOLVED, that the Municipality has never defaulted on claims and has not been canceled for nonpayment of insurance premiums for a period of at least two years prior to the adoption of this Resolution; and

BE IT FURTHER RESOLVED, that the Mayor and the Municipal Clerk are authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Fund and to deliver same to the Executive Director of the Fund with the express reservation that said document shall become effective only upon approval by the New Jersey Department of Insurance and the Department of Community Affairs.

Date: December 20, 2011

_____
Mayor Scott M. Alexander

Attest: _____
Melissa Bovera, Acting Clerk

GARDEN STATE MUNICIPAL JOINT INSURANCE FUND

INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT, made this day of December 20, 2011 in the County of Camden, State of New Jersey, By and Between the Garden State Municipal Joint Insurance Fund, hereinafter referred to as "FUND", and the Governing Body of the Borough of Haddon Heights, a duly constituted local unit of government hereinafter referred to as "MUNICIPALITY";

WITNESSETH:

WHEREAS, several local governmental units have collectively formed or are in the process of forming a Joint Insurance Fund as such an entity is authorized and described in NJSA 40A:10-36 et seq. and the administrative regulations promulgated pursuant thereto and:

WHEREAS, the MUNICIPALITY has agreed to become a member of the FUND in accordance with and to the extent provided for in the bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND;

NOW THEREFORE, it is agreed as follows:

1. The MUNICIPALITY accepts the FUND'S bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of the said bylaws and the pertinent statutes and Administrative Regulations pertaining to same and as set forth in the Risk Management Plan.

2. The MUNICIPALITY agrees to participate in the FUND with respect to the types of insurance listed in the Township's Resolution.

3. The MUNICIPALITY agrees to become a member of the FUND for an additional period not to exceed three (3) years, beginning January 1, 2012 to December 31, 2014, the commencement of which shall coincide with the effective date of the FUND'S operation and coverage, or the effective date of membership, whichever occurs later.

4. The MUNICIPALITY certifies that it has never defaulted on any claims if self insured and has not been canceled for non-payment of insurance premiums for a period of at least two years prior to the date thereof.

5. In consideration of membership in the FUND the MUNICIPALITY agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND, all of whom as a condition of membership in the FUND shall execute a verbatim counterpart of this Agreement and by execution hereof the full faith and credit of the MUNICIPALITY is pledged to the punctual payment of any sums which shall become due to the FUND in accordance with the bylaws thereof, this Agreement, the Fund's Risk Management Plan or any applicable Statute.

6. If the FUND in the enforcement of any part of this Agreement shall incur necessary expense or become obligated to pay attorney's fees and/or Court costs the MUNICIPALITY agrees to reimburse the FUND for all such reasonable expenses, fees and costs on demand.

7. The MUNICIPALITY and the FUND agree that the FUND shall hold all monies paid by the MUNICIPALITY to the FUND as fiduciaries for the benefit of FUND claimants all in accordance with NJAC 11:15 2.1 et seq.

8. The FUND shall establish separate Trust Accounts for each of the following categories of risk and liability:

   - Workers' Compensation and Employers' Liability

- Liability, other than motor vehicle
- Property Damage, other than motor vehicle
- Property
- Motor Vehicle

The FUND shall maintain Trust Accounts aforementioned in accordance with NJSA 40A: 10-36, NJAC 11:15.2 et seq., NJSA 40A: 5-1 and such other statutes as may be applicable. More specifically, each of the aforementioned separate Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and excess insurance or reinsurance premiums for each such risk or liability or as "surplus" as such term is defined by NJAC 11:15-2.2.

9. Each MUNICIPALITY who shall become a member of the FUND shall be obligated to execute this Agreement.

Borough of Haddon Heights

December 20, 2011

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Mayor Scott M. Alexander

Attest: _____
Melissa Bovera, Acting Clerk

RESOLUTION 2011:225

RESOLUTION APPROVING SIGNAGE FOR THE HADDON HEIGHTS RAIN GARDEN

WHEREAS, the Governing Body adopted Resolution 2011:97 to allow the establishment of a Rain Garden; and

WHEREAS, the Rain Garden is located at the Community Center approximately 310 square feet along the public works property line.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights that the attached design of the sign is hereby approved.

Date: December 20, 2011

_____
Mayor Scott M. Alexander

Attest_____
Melissa Bovera, Acting Borough Clerk

RESOLUTION 2011:228

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF HADDON HEIGHTS AND THE COUNTY OF CAMDEN FOR THE PROVISION OF MARKETING SRVICES FOR RECYCLABLES

WHEREAS, Camden County has entered into an Agreement with FCR Camden, LLC. d/b/a ReCommunity Recycling (hereinafter "Operator") of Charlotte, North Carolina, to provide marketing services for recyclables for Camden County and its municipalities at their facility located at 2201 Mt. Ephraim Avenue, Camden, New Jersey, 08104 (hereinafter "Facility"); and

WHEREAS, the County and the Borough of Haddon Heights (hereinafter Municipality") are desirous of entering into a Shared Services Agreement, whereby the Municipality will benefit from the above-referenced recycling marketing services; and

WHEREAS, such Shared Services Agreement will provide for the processing and marketing of glass, metal, and certain plastic food and beverage containers, newspapers, old corrugated cardboard and mixed residential paper, and such other recyclables as may be determined from time to time by the County which are generated by municipal programs; and

WHEREAS, this Agreement shall begin on January 1, 2012 and shall end on December 31, 2016; and

WHEREAS, in each month where the Average Commodity Revenue of Single Stream recyclables delivered by the Municipality to the Operator exceeds $75.00 per ton, Municipality shall receive a revenue share of 55% and the County shall receive a portion of the remaining 45% that exceeds the $75.00 per ton; and

WHEREAS, should the amount per ton be less than $75.00 in any given month during the term of this agreement, there shall be no cost to the Municipality and the County shall bear all costs and fees from the delivery of recyclables delivered by the Municipality to the Operator for that month; and

WHEREAS, additional terms and conditions shall be negotiated by the parties; and

WHEREAS, NJSA 40A:65-1 et seq ("Uniform Shared Services and Consolidation Act") permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within it's jurisdiction; and

WHEREAS, the County and the Municipality agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of this Shared Services Agreement pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act; now therefore,

BE IT RESOLVED, by the Borough of Haddon Heights that the proper officials be and are hereby authorized to execute a Shared Services Agreement with the County of Camden, 520 Market Street, Camden, New Jersey 08102, for the provision of marketing recyclables as described herein, at the revenue share and for the term described herein.

BE IT FURTHER RESOLVED, that there shall be no cost to the Borough of Haddon Heights for the marketing and delivery of recyclables to the Operator under the terms of the Shared Services Agreement with the County of Camden as authorized by adoption of this Resolution.

December 20, 2011

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Mayor Scott M. Alexander

Attest: _____

Melissa Bovera, Acting Clerk

Department of Parks

Jeffrey L. Nash
Freeholder Liaison

Dominic Vesper
Acting Director

John C. Sworaski
Division Director

camden county
NEW JERSEY
Making It Better, Together.

Division of Environmental Affairs
520 North Newton Lake Drive
Collingswood, New Jersey 08107
Phone: (856) 858-5241
Fax: (856) 858-3470

October 28, 2011

Dear Mayor:

Attached is a Shared Services Agreement relative to a new five (5) year agreement with FCR Camden, Inc., currently doing business as ReCommunity Recycling. Also attached is a sample Authorizing Resolution, which you may use for governing body approval of the agreement.

As you are aware, your municipality currently delivers recyclables to the FCR/ReCommunity Facility in Camden under terms of a Shared Services Agreement signed as early as 2003. This agreement is due to expire on December 31, 2011.

Earlier this year, a committee comprised of seven municipal public works directors/recycling coordinators researched options available to the County and its municipalities, upon the expiration of the current agreement. Based on this research, and the benefits of the relationship between ReCommunity and Camden County municipalities over time, it was their unanimous recommendation that the County seek to negotiate a new five (5) year agreement with FCR/ReCommunity, on behalf of the municipalities. Acting on this recommendation and input received from other public works director and recycling coordinators, the County has negotiated a new five (5) year agreement with FCR/ReCommunity that will increase revenue shares for municipalities delivering their recyclables via single-stream by 10%, while maintaining a zero tipping fee for the municipalities. As in the past, Camden County will retain sole responsibility for any fees due to FCR/ReCommunity under both strong and weak market conditions.

It should be noted that your municipality is free to negotiate with an alternative recycling facility for the marketing of your recyclables beyond December 31st.

If your municipality intends to continue using the FCR/ReCommunity recycling facility under the terms identified in the attached agreement, kindly print out three copies of the agreement, have all three signed and witnessed, then return all three copies, along with a copy of the Authorizing Resolution, to my attention by December 1, 2011. A fully executed original agreement will be returned to you once it has been signed by the County.

Please feel free to contact me at (856) 858-5211 should you have any questions.

Sincerely,

Jack Sworarski, Director
Division of Environmental Affairs

Robert E. Anderson
Director Business Development and Marketing

ReCommunity Mid Atlantic
2201 Mount Ephraim Avenue
Camden, NJ 08104

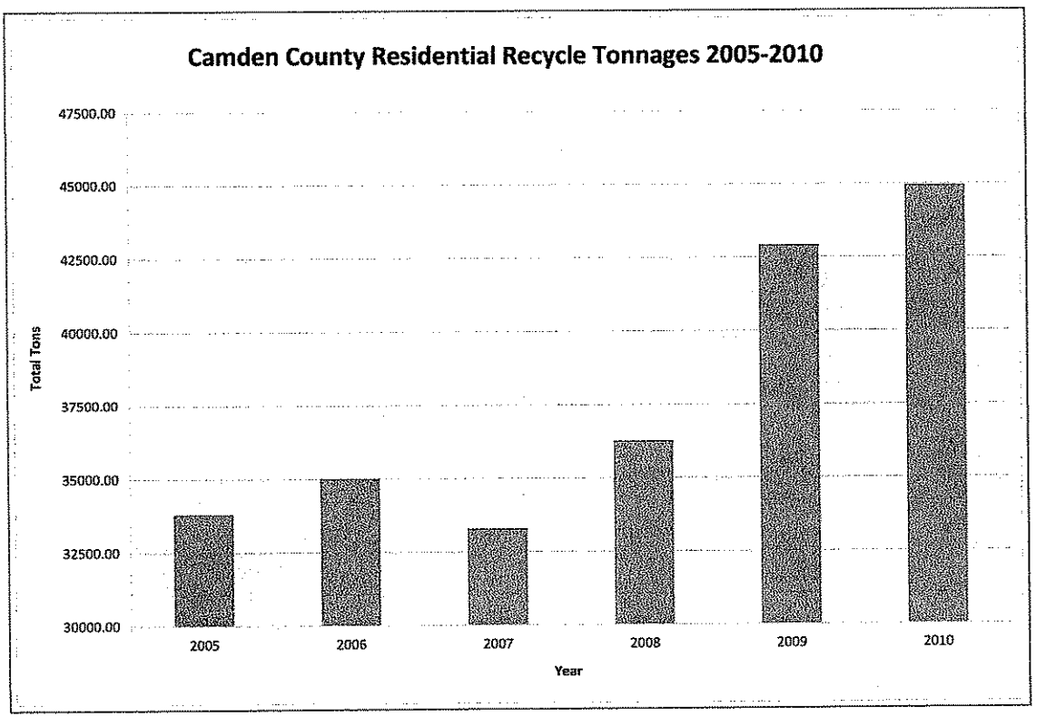
October 18, 2011

Mr. Tom Cella
Recycling Coordinator
Haddon Hts Municipal Building
625 Station Ave
Haddon Hts, NJ 08035

Dear Tom,

ReCommunity Recycling is very proud of its successful relationship with Camden County Municipalities. Together, we have worked hard to establish a sustainable recycling program that works extremely well in servicing the Camden County Municipalities in all commodity market conditions. We continue to make investments in recycle materials processing infrastructure to deliver additional value to Camden County Municipalities. The chart below illustrates how these investments have delivered disposal diversion value to Camden County Municipalities.

ReCommunity Investments yield dramatic tonnage growth:



Current Investments

The most recent ReCommunity investments focus on expanding the list of acceptable materials to include programs for **expanded plastics** and **aseptic cartons, as well as to increase the quality and consistency** of our commodities.

Investing in equipment to expand the list of acceptable materials is important in maximizing diversion rates and results in reduced solid waste disposal expenses. These new investments have expanded to include additional grades of plastic and aseptic containers. Municipalities today are wrestling with extreme budget constraints. The expansion of you recycling program results in increased solid waste disposal avoidance providing additional funds for other critical services. Coupling the addition of these materials into the single stream with new messaging on the expansion, results in greater participation and increased volumes. The chart above clearly demonstrates how past investments have delivered additional diversion value to Camden County Municipalities.

Safety is ReCommunity's number one priority and primary focus in operating a recycling center. Product quality is number two. Investing in equipment to produce high quality commodity products is smart. We are convinced that investing in equipment that produces the highest quality product pays dividends in the greater marketability of, and increased value for, the materials we produce. This increased value translates into real dollars each month that are automatically passed through the revenue share program to the Camden County Municipalities.

Exciting Achievements

- **$4,825,000 in Revenue Share Payments ReCommunity has paid directly to Camden County Municipalities since 2006.**
- **$885,000 represents the Enhanced Value offered to Camden County and its Municipalities.**
- **42 new Green Local Jobs created in Camden County.**
- **April 2007 – ReCommunity starts accepting single stream.**
- **All 37 Camden County Municipalities consolidated into the program.**
- **95 % of the Camden County Municipalities converted to Single Stream**
- **35 % growth in tonnage since 2007.**
- **Funded, participated in the development and launched the Single Stream recycling video.**
- **Created a new single stream recycling flyer and offered one for each household to each municipality.**
- **Seamless performance through one of the most challenging commodity markets in recent history.**

What's next

Over the last several months a Sub Committee has recommended a new 5 year contract with ReCommunity. There was a consensus of Camden County Municipalities indicating a desire to continue the relationship with ReCommunity. It has been established that the County can sign a new contract for an additional five year term through December 31, 2016. ReCommunity has formulated enhancements to the current revenue structure which will deliver substantial value to the Camden County Municipalities.

Enhancements

Municipalities: Increase the Revenue Share for single stream by five (5%) percentage points from 50% to 55%.

The single stream revenue share will increase to 55% from 50%

New Proposed Revenue Share Calculation:
Revenue Share: 55%
Threshold: $75.00 per ton

Example: "ACR" Average commodity revenue at $155 per ton.

Calculation:
$155 - $75 = $80.00 per ton
$80.00 * 55% = $44.00 per ton paid directly to the Municipality

Retroactive Revenue Share Payment: Each participating Camden County Municipality will be eligible for payment of increased revenue share effective **August 1, 2011**. The Municipality must execute an inter-local agreement, consistent with this proposal, with the County prior to December 31, 2011.

Haddon Hts estimated retroactive payment: $1,904.00

Educational fund: ReCommunity will provide **$15,000 in Educational Materials** over the term of the agreement. Educational Materials can include any items that promote single stream recycling within the County and will require agreement between ReCommunity and Camden County.

The Camden County Recycling program has been a success by nearly every measure as demonstrated in the long list of achievements. We like to think that we have helped to contribute to that success through our innovation, perseverance, and good old-fashioned hard work. We look forward to the opportunity to continue this success and our partnership with Camden County into the future. Thank you for allowing ReCommunity Recycling to provide Camden County Municipalities with the best recycle marketing services in South Jersey.

Respectfully,

Robert E Anderson
Regional Business Development Manager
ReCommunity LLC.

RESOLUTION 2011:229

**RESOLUTION RATIFYING POLICE CONTRACT
FOR THE PERIOD OF
JANUARY 1, 2012 THROUGH DECEMBER 31, 2014**

NOW, THEREFORE BE IT RESOLVED by the Mayor and Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that the contract between the **Borough of Haddon Heights and the Haddon Heights Policemen's Benevolent Association Local No. 328** (Sergeants, Detectives and Patrolmen), covering the **period of January 1, 2012 through December 31, 2014** is hereby ratified.

Date: December 20, 2011

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Mayor Scott M. Alexander

Attest_____
Melissa Bovera, Acting Clerk

RESOLUTION 2011:230

RESOLUTION TO AUTHORIZE INSERTION OF SPECIAL ITEM OF REVENUE AND APPROPRIATION PER N.J.S.A. 40A:4-87 – BODY ARMOR REPLACEMENT FUND PROGRAM

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount, and

WHEREAS, the Borough of Haddon Heights has received state or federal monies to insert in its 2011 municipal budget as cited below;

SECTION 1. **NOW THEREFORE BE IT RESOLVED,** that the Borough of Haddon Heights, County of Camden hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2011 municipal budget, which is now available as follows:

Source:	N.J. Department of Law and Public Safety Division of Criminal Justice Body Armor Replacement Fund Program	
Revenue Title:	Body Armor Fund	$1,778.11

SECTION 2: **BE IT FURTHER RESOLVED** that a like sum and the same is hereby appropriated under the following caption:

Appropriations Excluded from CAP:

Body Armor Grant	$1,778.11

DATE: 12/20/11

_____
Mayor Scott M. Alexander

ATTEST: _____
Melissa Bovera
Acting Borough Clerk

RESOLUTION 2011:231

RESOLUTION AUTHORIZING TRANSFERS OF APPROPRIATIONS

WHEREAS, there are certain appropriations in the 2011 budget of the Borough of Haddon Heights in which there remain insufficient balances to meet the requirements for operating the Borough's affairs for the remainder of 2011; and

WHEREAS, N.J.S.A. 40A:4-58 permits transfers during the last two months of the fiscal year from certain appropriations, where unexpected balances will not be needed for certain appropriations, with said transfers to be adopted by not less than two-thirds of the full membership of the governing body;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights, Camden County, New Jersey that transfers are authorized to be made between 2011 budget appropriations as follows:

Transfer from:		**Transfer to:**	
Appropriations Inside CAPS		***Appropriations Inside CAPS***	
General Admin	$ 1,500.00	Office Supplies	$ 500.00
Tax Collector S&W	2,000.00	Marketing/Events	500.00
Assessor S&W	1,500.00	Engineering Services	6,500.00
Construction S&W	2,500.00	Employee Insurance	13,000.00
Police S&W	9,200.00	Public Works OE	14,000.00
Public Works S&W	5,000.00	Municipal Building OE	200.00
Gen. Liability Insurance	5,000.00	Parks & Playgrounds	2,000.00
SUI Employer Cont.	3,000.00	Telephone	2,000.00
Solid Waste Disposal	5,000.00		
Trash & Recycling OE	4,000.00		
Total	**$ 38,700.00**	**Total**	**$ 38,700.00**

DATE: December 20, 2011

_____
Mayor Scott M. Alexander

ATTEST: _____
Melissa Bovera, Acting Borough Clerk

RESOLUTION 2011:232

RESOLUTION APPROVING PAYMENT OF BILLS AND CLAIMS
2nd HALF OF DECEMBER

Trust Account	$ 4,219.56
Capital Account	12,390.61
Animal Account	0.00
Current Account	175,806.02
Payroll 12/16/2011	114,930.48
TOTAL BILLS AND CLAIMS AUTHORIZED	**$ 192,416.19**

Date: December 20, 2011

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Mayor Scott M. Alexander

Attest_____
Melissa Bovera, Acting Borough Clerk

Expenditures for Council Meetings

Date	12/20/2011	
Vendor	Amount	Reason
Trust		
Various Included in Report	0.00	All Accounts Marked T-13
Payroll 12/16/2011	4,219.56	ACH Police Traffic
Total Trust	4,219.56	
Capital		
Artsign	369.27	2010: 1333D DPW Signage/Hardware
Pennoni	12,021.34	2011: 1369E Remediation of Old DPW Site HHTS1107
Total Capital	12,390.61	
Animal		
Total Animal	0.00	
Po's Paid Current Account	60,875.54	
Payroll 12/16/2011	114,930.48	
Total Current	175,806.02	
Total Spending 12/20/2011	192,416.19	

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

First Enc Date Range: First to 12/31/11

Open: N Rcvd: N Paid: N
Held: N Aprv: Y Void: N
Bid: Y State: Y Other: Y

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
ARTP ART PRESS						
11-04491 11/30/11						
1 #10 IVORY ENVELOPES 1000	82.00	1-01-25-240-233	B PURCHASE OF MINOR EQUIP	A	11/30/11	12,
Vendor Total:	82.00					
ARTSI ARTSIGN						
11-04496 11/30/11						
1 BALANCE FOR HOFF'S PARK SIGN	369.27	C-04-55-806-903	B 2010:1333D DPW SIGNAGE/HARDWARE & MOWER	A	11/30/11	12,
Vendor Total:	369.27					
BLICD DICK BLICK ART MATERIALS						
11-04449 11/17/11						
1 SOFT METAL SHEETS & SHIPPING	36.15	1-01-28-370-238	B MATERIALS & SUPPLIES-PROGRAMS	A	11/17/11	12
Vendor Total:	36.15					
BRUNJ JIM BRUNO						
11-04536 12/07/11						
1 SINATRA TRIBUTE SENIORS PARTY	300.00	1-01-20-100-411	B Marketing Events & Communic.	A	12/07/11	12
Vendor Total:	300.00					
BUECI Irene Buechlein						
11-04557 12/12/11						
1 MAH-JONGG INST WINTER 2011	50.00	1-01-28-370-265	B CONTRACTED STAFF	A	12/12/11	12
Vendor Total:	50.00					
CARTD CARTRIDGE DEPOT						
11-04507 12/01/11						

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
1 BROTHER PC 201	39.98	1-01-20-100-311	B OFFICE SUPPLIES	A	12/01/11	12/
11-04538 12/08/11						
1 HP COLOR CARTRIDGES	222.38	1-01-20-100-311	B OFFICE SUPPLIES	A	12/08/11	12/
11-04564 12/14/11						
1 BLACK & COLOR HP CARTRIDGES	120.94	1-01-20-100-311	B OFFICE SUPPLIES	A	12/14/11	12/
Vendor Total:	383.30					
CASAP CASA PAYROLL SERVICES						
11-04562 12/13/11						
1 PAYROLL W/E 12/16/2011	149.55	1-01-20-130-222	B PAYROLL SERVICE	A	12/13/11	12/
Vendor Total:	149.55					
CCFIR CAMDEN COUNTY COLLEGE						
11-03766 07/19/11						
1 FIREFIGHTER II CLASS	385.00	1-01-25-265-231	B SCHOOLS/TRAINING	A	07/19/11	12/
11-03767 07/19/11						
1 SEAN WARD FIREFIGHTER II CLASS	385.00	1-01-25-265-231	B SCHOOLS/TRAINING	A	07/19/11	12
11-03768 07/19/11						
1 STEPHEN MACH FIREFIGHTER II CL	385.00	1-01-25-265-231	B SCHOOLS/TRAINING	A	07/19/11	12
11-03769 07/19/11						
1 FIREFIGHTER I CLASS 3 PEOPLE	450.00	1-01-25-265-231	B SCHOOLS/TRAINING	A	07/19/11	12
Vendor Total:	1,605.00					
DEERP DEER PARK WATER						
11-04548 12/12/11						
1 BOTTLED WATER NOV 2011	51.55	1-01-20-120-279	B BOTTLED WATER	A	12/12/11	12
Vendor Total:	51.55					
DEMID DEMICHELE & DEMICHELE P.C.						

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
11-04526 12/06/11						
1 SOLICITOR DUTIES SEPT 2011	1,041.66	1-01-20-155-205	B PROFESSIONAL EXPENSE	A	12/06/11	12,
2 SOLICITOR DUTIES OCT 2011	1,041.66	1-01-20-155-205	B PROFESSIONAL EXPENSE	A	12/06/11	12,
3 SOLICITOR DUTIES NOV 2011	1,041.66	1-01-20-155-205	B PROFESSIONAL EXPENSE	A	12/06/11	12,
4 SOLICITOR DUTIES DEC 2011	1,041.66	1-01-20-155-205	B PROFESSIONAL EXPENSE	A	12/06/11	12,
	4,166.64					
Vendor Total:	4,166.64					
DIAMS WELLS FARGO BUSINESS CREDIT						
11-04483 11/29/11						
1 TEMPORARY WORKERS W/E 11/20/11	2,310.00	1-01-26-290-280	B TEMPORARY WORKERS	A	11/29/11	12,
2 TEMPORARY WORKERS W/E 11/20/11	15.75	1-01-26-290-280	B TEMPORARY WORKERS	A	11/29/11	12,
	2,325.75					
Vendor Total:	2,325.75					
DITIA ALLY DITILLO						
11-04553 12/12/11						
1 ZUMBA INSTRUCTOR WINTER 2011	1,350.00	1-01-28-370-265	B CONTRACTED STAFF	A	12/12/11	12
Vendor Total:	1,350.00					
EBNEL LETICIA ANGELIA EBNER						
11-04555 12/12/11						
1 YOGA INSTRUCTOR WINTER 2011	280.00	1-01-28-370-265	B CONTRACTED STAFF	A	12/12/11	12
Vendor Total:	280.00					
FERNK KATIA FERNANDEZ						
11-04558 12/12/11						
1 ZUMBA INSTRUCTOR WINTER 2011	350.00	1-01-28-370-265	B CONTRACTED STAFF	A	12/12/11	12
Vendor Total:	350.00					
FITRO ROSE FITZGERALD						

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
11-04515 12/05/11						
1 NJLM CONFERENCE WOMEN IN GOVT	90.25	1-01-20-120-222	B CONFERENCES/CONVENTIONS	A	12/05/11	12,
Vendor Total:	90.25					
FLEMP FLEMING TERMITE & PEST						
11-03848 08/02/11						
1 PEST CONTROL MUNI BLDG JUL 11	24.00	1-01-26-310-235	B PEST CONTROL	A	08/02/11	12,
2 PEST CONTROL DPW JUL 11	24.00	1-01-26-310-235	B PEST CONTROL	A	08/02/11	12,
3 PEST CONTROL CONST OFFI JUL 11	24.00	1-01-26-310-235	B PEST CONTROL	A	08/02/11	12,
4 PEST CONTROL COMM CTR JUL 11	30.00	1-01-26-310-235	B PEST CONTROL	A	08/02/11	12,
5 PEST CONTROL CABIN JUL 11	25.00	1-01-26-310-235	B PEST CONTROL	A	08/02/11	12,
	127.00					
11-04545 12/12/11						
1 PEST CONTROL COMM CTR NOV 2011	30.00	1-01-26-310-235	B PEST CONTROL	A	12/12/11	12,
2 PEST CONTROL HH CABIN NOV 2011	25.00	1-01-26-310-235	B PEST CONTROL	A	12/12/11	12,
3 PEST CONTROL SOF NOV 2011	24.00	1-01-26-310-235	B PEST CONTROL	A	12/12/11	12,
4 PEST CONTROL MUNI BLD NOV 2011	24.00	1-01-26-310-235	B PEST CONTROL	A	12/12/11	12,
	103.00					
Vendor Total:	230.00					
FORTE EDWARD F FORTE, JR						
11-04530 12/06/11						
1 REGISTRATION FOR LEAG OF MUNI	60.00	1-01-20-120-231	B SCHOOLS	A	12/06/11	12,
Vendor Total:	60.00					
HADTC HADDON TREE COMPANY						
11-04456 11/18/11						
1 HOFFS PARK TREE TAKE DOWN EMER	1,400.00	1-01-26-290-302	B TREE REMOVAL	A	11/18/11	12,
Vendor Total:	1,400.00					
HELMP PAUL HELMES						

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcv Da
11-04442 11/15/11						
1 MEDICARE REIMBURSEMENT 2011	1,336.80	1-01-23-220-259	B Medicare Retired Employees	A	11/15/11	12,
Vendor Total:	1,336.80					
HESSC HESS CORPORATION						
11-04549 12/12/11						
1 ELECTRICITY SUPPLIES DEC 2011	225.45	1-01-31-430-288	B Electric & Gas	A	12/12/11	12,
Vendor Total:	225.45					
HHBUS HADDON HEIGHTS BUSINESS &						
11-04443 11/15/11						
1 CONTRIBUTION FOR CALEND DISTRI	618.00	1-01-20-120-205	B PUBLICITY	A	11/15/11	12
Vendor Total:	618.00					
HOMED THE HOME DEPOT						
11-04459 11/21/11						
1 D BATTERIES FOR PODIUM	26.23	1-01-26-310-238	B PURCH MAT & SUPPLIES	A	11/21/11	12
Vendor Total:	26.23					
JOHNP EVELYN (PAT) JOHNSON						
11-04494 11/30/11						
1 HEALTH BENEFITS DECEMBER 2011	436.68	1-01-23-220-259	B Medicare Retired Employees	A	11/30/11	12
Vendor Total:	436.68					
KNOXC KNOX COMPANY						
11-04398 11/08/11						
1 CABLE FOR DOWNLOADING DATA	47.00	1-01-25-265-233	B PURCHASE MINOR EQUIPMENT	A	11/08/11	12
Vendor Total:	47.00					
LANGK KATHY LANGE						
11-04519 12/05/11						
1 REIMBURSE FOR OUT OF POCK EXP	217.85	1-01-20-120-222	B CONFERENCES/CONVENTIONS	A	12/05/11	12

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date / Rcv Dat
11-04523 12/06/11					
1 REIMBURSE FOR EXPENSES WATER P	35.68	1-01-28-370-238	B MATERIALS & SUPPLIES-PROGRAMS	A	12/06/11 12,
Vendor Total:	253.53				
LOFTJ JOANNE LOFTUS					
11-04480 11/28/11					
1 MULTIMEDIA ART CLASS INSTRUCT	275.00	1-01-28-370-265	B CONTRACTED STAFF	A	11/28/11 12,
Vendor Total:	275.00				
MALLC MALL CHEVROLET					
11-04273 10/18/11					
1 CAT CONVERTER & GASKETS 18-1	480.94	1-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	10/18/11 12
Vendor Total:	480.94				
MGLP MGL PRINTING SOLUTIONS					
11-04563 12/14/11					
1 HOMESTEAD & PD5 FORMS	104.00	1-01-20-145-238	B Operation Mat'l & Supplies	A	12/14/11 12
Vendor Total:	104.00				
MORJO JOAN MORELAND					
11-04499 11/30/11					
1 HEALTH INS REIMBURS FOR NOV 11	1,300.25	1-01-23-220-234	B RETIREES HEALTH INS	A	11/30/11 12
Vendor Total:	1,300.25				
NASSE NASSAU ELECTRIC CO INC					
11-04537 12/08/11					
1 REPLACE GFI RECEPTICAL	85.00	1-01-26-310-254	B MAINT/REPAIR MUN BLDG & GROUND	A	12/08/11 12
Vendor Total:	85.00				
NATA NAT ALEXANDER CO., INC					
11-04364 11/01/11					

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
1 HOSE ADAPTOR	25.00	1-01-25-265-233	B PURCHASE MINOR EQUIPMENT	A	11/01/11	12/
Vendor Total:	25.00					
NJAMB NJ AMERICAN WATER						
11-04522 12/05/11						
1 140 HYDTS NOV 2011	6,043.80	1-01-25-265-389	B FIRE HYDRANT WATER SERVICE	A	12/05/11	12/
11-04542 12/12/11						
1 HH W HIGH BALLFIELD NOV 2011	25.00	1-01-31-445-289	B WATER SERVICE	A	12/12/11	12/
2 321 LIPPENCOTT WATER NOV 2011	37.37	1-01-31-445-289	B WATER SERVICE	A	12/12/11	12/
3 HH COMMUN CTR WATER NOV 2011	37.45	1-01-31-445-289	B WATER SERVICE	A	12/12/11	12/
4 HH WALNUT & DEV WATER NOV 2011	25.00	1-01-31-445-289	B WATER SERVICE	A	12/12/11	12/
5 HH SOCCER CLU WATER NOV 2011	49.42	1-01-31-445-289	B WATER SERVICE	A	12/12/11	12/
6 HH LOG CABIN WATER NOV 2011	10.00	1-01-31-445-289	B WATER SERVICE	A	12/12/11	12/
7 HH MUNI BLDG WATER NOV 2011	55.52	1-01-31-445-289	B WATER SERVICE	A	12/12/11	12/
	239.76					
Vendor Total:	6,283.56					
NJLAW THE NWE JERSEY LAW JOURNAL						
11-04413 11/14/11						
1 2012 ED NJ LOCAL GOVT DESKBOOK	157.95	1-01-20-120-238	B OPERATION MAT'L & SUPPLIES	A	11/14/11	12/
Vendor Total:	157.95					
ONECA ONE CALL CONCEPTS						
11-04512 12/05/11						
1 MARK OUTS FOR NOV 2011	72.80	1-01-26-290-254	B MAINT/REPAIR SEWER SYSTEM	A	12/05/11	12/
Vendor Total:	72.80					
PEDRO PEDRONI						
11-04495 11/30/11						
1 NO LEAD GAS	2,006.04	1-01-31-460-275	B UNLEADED GAS	A	11/30/11	12
11-04540 12/08/11						

Vendor # Name / PO # / PO Date / Description / Item / Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
1 DIESEL FUEL	2,951.65	1-01-31-460-276	B DIESEL FUEL	A	12/08/11	12,
Vendor Total:	4,957.69					
PENNA PENNONI ASSOC INC						
11-04489 11/30/11		CAPITAL				
1 DPW REMEDIATION HHTS1107	12,021.34	C-04-55-807-305	B 2011:1369E REMEDIATION OLD DPW SITE	A	11/30/11	12,
2 REMEDIAL INVESTIGATIO HHTS0801	257.50	G-02-41-780-301	B Devon Ave Landfill	A	11/30/11	12,
	12,278.84					
Vendor Total:	12,278.84					
PSEGR PSE&G						
11-04534 12/07/11						
1 321 7TH AVE. NOV 2011	220.17	1-01-31-430-288	B Electric & Gas	A	12/07/11	12,
2 S. PARK AVE. NOV 2011	4.41	1-01-31-430-288	B Electric & Gas	A	12/07/11	12,
	224.58					
Vendor Total:	224.58					
PTS PACIFIC TELEMANAGEMENT SERVICE						
11-04373 11/02/11						
1 PAY PHONE MUNI BLDG OCT 2011	48.68	1-01-31-440-216	B REGULAR TELEPHONES	A	11/02/11	12
Vendor Total:	48.68					
PURCP PURCHASE POWER						
11-04550 12/12/11						
1 US POSTAGE	85.88	1-01-20-100-212	B POSTAGE	A	12/12/11	12
Vendor Total:	85.88					
RETRO THE RETROSPECT						
11-04520 12/05/11						
1 INTRO ORD 2011-1374 & PROOFS	30.50	1-01-20-120-217	B LEGAL ADVERTISING	A	12/05/11	12

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
Vendor Total:	30.50					
ROSET ROSEY'S TANK CLEANING						
11-04531 12/07/11						
1 2 PUMP STATION CLEANED	4,770.00	1-01-26-290-254	B MAINT/REPAIR SEWER SYSTEM	A	12/07/11	12,
Vendor Total:	4,770.00					
SARA S A R AUTOMATIVE EQUIPMENT						
11-04469 11/22/11						
1 LEAFER STORAGE 4TH Q 2011	1,500.00	1-01-26-290-298	B STORAGE OF VEHICLES	A	11/22/11	12
Vendor Total:	1,500.00					
SIEGM MORRIS L. SIEGEL						
11-04554 12/12/11						
1 TAI CHI INSTRUCTOR WINTER 2011	280.00	1-01-28-370-265	B CONTRACTED STAFF	A	12/12/11	12
Vendor Total:	280.00					
SJSAN SOUTH JERSEY SANITATION						
11-04505 12/01/11						
1 CURBSIDE TRASH NOV 2011	22,500.00	1-01-26-305-202	B S J SANITATION	A	12/01/11	12
Vendor Total:	22,500.00					
TIREC TIRE CORRAL						
11-04500 12/01/11						
1 CHEVY TAHOE POLICE CAR	161.26	1-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	12/01/11	12
11-04504 12/01/11						
1 TIRES FOR POLICE TAHOE 18-1	281.32	1-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	12/01/11	12
11-04517 12/05/11						
1 TIRE FOR POLICE 18-5 CAR	109.43	1-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	12/05/11	12
Vendor Total:	552.01					

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
VER41 VERIZON COMMUNICATIONS						
11-04539 12/08/11						
1 FIOS INTERNET DEC 2011	60.86	1-01-31-440-216	B REGULAR TELEPHONES	A	12/08/11	12/
Vendor Total:	60.86					
VER48 VERIZON						
11-04521 12/05/11						
1 FIRE DEPT PHONE DEC 2011	43.32	1-01-31-440-216	B REGULAR TELEPHONES	A	12/05/11	12/
Vendor Total:	43.32					
VERIW VERIZON WIRELESS						
11-04541 12/08/11						
1 POLICE PHONES NOV 2011	165.04	1-01-31-440-216	B REGULAR TELEPHONES	A	12/08/11	12/
Vendor Total:	165.04					
WOODR WOODRUFF ENERGY US, LLC.						
11-04508 12/02/11						
1 NAT GAS MUNI BLDG NOV 2011	301.05	1-01-31-430-288	B Electric & Gas	A	12/02/11	12/
2 NAT GAS MUNI BLDG NOV 2011	460.05	1-01-31-430-288	B Electric & Gas	A	12/02/11	12/
	761.10					
Vendor Total:	761.10					

Total Purchase Orders: 60 Total P.O. Line Items: 80 Total List Amount: 73,266.15 Total Void Amount: 0.00

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	60,618.04	0.00
GENERAL CAPITAL FUND	C-04	12,390.61	0.00
	G-02	257.50	0.00
Total Of All Funds:		73,266.15	0.00

60,875.54

RESOLUTION 2011:233

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, NJSA 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act, NJSA 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

_____(1) ***Matters required by Law to be Confidential***: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____(2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds***: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____(3) ***Matters Involving Individual Privacy***: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____(4) ***Matters Relating to Collective Bargaining Agreements***: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____(5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds***: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____(6) ***Matters Relating to Public Safety and Property***: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

__x__ (7) ***Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege***: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

_____ (8) ***Matters Relating to the Employment Relationship***: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) ***Matters Relating to the Potential Imposition of a Penalty***: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on December 20, 2011, that an Executive Session closed to the public shall be held on December 20, 2011 at 7:00 PM in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ, for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on December 20, 2011.

_____
Mayor Scott M. Alexander

Attest_____
Melissa Bovera, Acting Borough Clerk