AMENDED WITH 2 ADDITIONS 2013: 189 & 190

BOROUGH OF HADDON HEIGHTS
Wednesday, November 6, 2013, 7:00 p.m.
Governing Body Meeting Agenda

1. Caucus session Call to Order

2. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 5, 2013."

3. Roll Call

4. CAUCUS SESSION

a. Penn Credit One (1) Year Extension for Collection of Municipal Court Debt – *Councilman Merryfield*

b. Resolutions 2013:189 and 189 Regarding Sustainable Haddon Heights – *Councilman Berryhill*

5. Recess of Caucus Session and commencement of Business Session

6. Pledge of Allegiance and moment of silence

7. Approval of minutes from October 1st and 15th meetings

8. Public Comment on Caucus items and agenda items only

9. Reports from Council Members and Borough Engineer

10. UNFINISHED BUSINESS: None

11. NEW BUSINESS:

Resolution 2013:178 – Resolution Granting Authorization to Issue Planning/Zoning Refund.

Resolution 2013:179 – Resolution Approving a 1-Year Extension to the Contract with Penn Credit for the Collection of Municipal Court Debt.

Resolution 2013:180 – Resolution Authorizing the Mayor to Execute the Year 35 Community Development Block Grant ("CDBG) Award.

Resolution 2013:181 – Resolution Changing Custodian of Petty Cash Fund (Chief Richard Kinkler).

Resolution 2013:182 – Resolution Appointing Chester Dirkes as Electrical Sub Code Official to a 4-Year Term.

Resolution 2013:183 – Resolution Appointing Ralph Jones As Fire Sub Code Official to a 4-Year Term.

Resolution 2013:184 – Resolution Appointing James McHugh As Plumbing Sub Code Official to a 4-Year Term.

Resolution 2013:185 – Resolution Approving Payment of Bills & Claims for 1st Half of November.

Resolution 2013:186 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of Any County or Municipality Pursuant to NJSA 40A:4-87 (Chapter 159 P.L. 1948) ($24,999, Architectural Survey Grant Reimbursement – Phase 2)

Resolution 2013:187 - Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of Any County or Municipality Pursuant to NJSA 40A:4-87 (Chapter 159 P.L. 1948) ($2,000 2013 Sustainable Jersey Small Grant)

Resolution 2013:188 – Resolution Authorizing Transfer of Appropriations

Resolution 2013:189 - Sustainable Land Use Pledge Resolution

Resolution 2013:190 – Pledge of Municipal Support for New Jersey Wildlife Action Plan

12. Public Comments

13. Adjournment

Mayor Edward S. Forte called the Caucus session to Order at 7:00PM.

He then stated, "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 5, 2013."

Under Roll Call the following council members were present: Councilwomen Rose Fitzgerald and Susan Griffith, Councilmen Richard Di Renzo and Stephen Berryhill. Borough Solicitor Albert J. Olizi, Jr. was also present along with Interim Borough Clerk Joan D. Moreland and Deputy Clerk Kelly Santosusso. Council President Kathy Lange and Councilman Jack D. Merryfield, Jr. were absent.

CAUCUS SESSION:

With no items on the agenda, Mayor Forte asked council members present if they had any items to discuss and the following items were offered:

Councilwoman Rose Fitzgerald reported that Carol Larro has met with CVS requesting a sign for the historic horse trough located at the White Horse Pike & Kings Highway. They seem to be interested in the project, more information to follow. She also said that the Archeological Survey was completed yesterday and there is a copy in the Library. She will report on the grant at the next meeting.

Councilwoman Susan Griffith advised everyone that Tom Cella was looking into a shared service program for tree trimming and removal with the Borough of Audubon for about a year to enable us to get caught up. She mentioned that she heard that the Streetscape Committee and Neighbors Night Out Committee were combining. This is not true, however as explained by Griffith, both committees are working together for Christmas decorations and other projects to benefit the town.

Mayor Forte announced that the Ground Breaking Ceremony for the Glover Mill development is scheduled for Saturday, October 19th at 10:00AM and encourage all to attend.

Mayor Forte and Solicitor Olizi explained the procedure for the Green Acres Scoping Hearing being held at 7:00PM in the Municipal Building. Olizi will open the meeting and ask the Borough Clerk to take roll call of council members present. He will then give the public a description, utilizing a map of the area and explain what we are seeking to do. The public will then have an opportunity to ask questions. When the public no longer has any comments or questions, the hearing will be closed.

Mayor Forte called for a recess of the Caucus Session at 7:20PM.

The business portion of the meeting began at 7:55PM with a Pledge of Allegiance and moment of silence.

Mayor Forte was joined by Councilwoman Susan Griffith who read a Proclamation proclaiming October *is Good Neighbors Month.* The Proclamation was presented to David Sommerville who was representing Good Neighbors. He thanked the Mayor for the Proclamation and the residents for their support of Good Neighbors. He also said that with the help of Good Neighbors, all residents affected by the house explosion were given $1,000. Sommerville also said that all money collected goes to benefit those Haddon Heights residents who are in need.

There were no public comments on Caucus items and agenda items.

Motion to adopt the Minutes from the September 17th Council Meeting, as amended, was made by Councilwoman Griffith, seconded by Councilman Di Renzo. All present were in favor.

The following reports were given by Council Members:

Councilwoman Griffith reporting for DPW said the electronics recycling program is working out well, noting that 8000 lbs. of electronics were recycled the first month of operation.

Reporting for Neighbors Night Out, Griffith said the Spaghetti Dinner was sold out with 300 people attending the event. She said the committee is hoping to do the same next year also. She also reported that NNOC is helping with Christmas decorations and that the train station owner is going to decorate also, making the fountain area very festive. Councilwoman Griffith said the NNOC is working on a Welcome to Haddon Heights sign and in the process of obtaining quotes.

Councilman Di Renzo reporting for Construction and Zoning reported that he has asked our Zoning Officer Ron Newell to be more aggressive with vacant properties. Regarding finances, he reported that the department budgets are being submitted and would like to have them all by Friday when he is meeting with the CFO. He thanked all for cooperating.

Councilwoman Fitzgerald reported that the State allowed us to go back 2 years to reach our match for the Glover Mill Park Grant. She said we will get $50,000 for archeology work around the Glover Fulling Mill. She said she will be meeting with our Engineer to go over all requirements.

Councilman Berryhill reported that 3 years ago he was put on the Environmental Commission and there were 10 people who were very committed to working on environmental issues. He then said that the Sustainable Haddon Heights Committee was joined with the Environmental Commission and the Recycling Committee came out of this. He also said that Janice Bergbauer, Marshall Hatfield, Jan Ewing and Judy Barnes joined together to raise funds and he thinks they are doing a great job. The group is working with the town toward Sustainable Haddon Heights certification.

Councilman Berryhill said he presented 2 resolutions to council a few meetings ago and was given the suggestion that they should go before the Planning/Zoning Board first. He announced that the committee will be at the October 17th meeting for input.

Regarding the Community Garden, Berryhill said he spoke with a 90 year old resident whose property backs up to the garden about bushes that were trimmed. He said, "She is now a friend of the garden".

Berryhill announced that the Woman's Club will be celebrating their 100th Anniversary and will be planting daffodil bulbs in recognition. He also announced that the Rotary Club will be donating tulip bulbs for planting on Station Avenue.

Regarding Drug Awareness, Councilman Berryhill held up a poster provided by Audrey DiRenzo which will be posted in the Municipal Building. He said that people can die during a drug overdose because often times a person trying to help them is afraid to call 911 for assistance in fear that they may get in trouble. Mayor Forte said that Triton High School had three overdoses last month. Councilwoman Fitzgerald said she is alarmed by the number of heroin overdoses. The Chief was asked what can be done to alleviate this ongoing problem. Chief Richard Kinkler said he isn't sure why the media doesn't report it that much. Berrhyhill said that instead of criminalizing, we need to get these people healty. He then thanked the DiRenzo's for their efforts. Councilman DiRenzo said there is one man who plays various volleyball teams, him against the team, teaching them how to handle bullying which is well received by the many teams he has played against. Berryhill said that the DiRenzo's really do a lot with Drug Alliance and will be putting on an event for seniors in town along with many other plans.

Lastly, Councilman Berryhill reminded everyone about the Fall Festival sponsored by the Haddon Heights Business & Professional Association this coming weekend.

There was no Old Business.

NEW BUSINESS:

Resolution 2013:159 – Resolution Authorizing Refund of Tax Overpayment.

Motion to adopt Resolution 2013:159 was made by Councilman Di Renzo, seconded by Councilwoman Griffith. Under roll call, all present voted yes.

Resolution 2013:160 – Resolution Appointing Frank Lafferty to the Position of Fire Official for a 3-Year Term Retroactively to January 1, 2013.

Motion to adopt Resolution 2013:160 was made by Councilwoman Griffith, seconded by Councilwoman Fitzgerald. All members present were in favor.

Resolution 2013:161 – Resolution Setting the Trick or Treating Hours for Halloween.

Motion to adopt 2013:161 was made by Councilwoman Griffith, seconded by Councilman Di Renzo. All members present were in favor.

Resolution 2013:162 – Resolution Accepting a $50,000 Grant from New Jersey Historic Trust for Glover Fulling Mill Park.

Motion to adopt Resolution 2013:162 was made by Councilwoman Fitzgerald, seconded by Councilman Berryhill. Under roll call all members present voted yes.

Resolution 2013:163 – Resolution Authorizing Payment of Bills & Claims for the 1st Half of October.

Motion to adopt Resolution 2013:163 was made by Councilwoman Griffith, seconded by Councilwoman Fitzgerald. Under roll call all members present voted yes.

Resolution 2013:164 – Resolution Authorizing Refunds of Program Fees.

Motion to adopt Resolution 2013:164 was made by Councilman Di Renzo, seconded by Councilman Berryhill. All members present were in favor.

Resolution 2013:165 – Resolution Supporting Application for Social Affair Liquor Permit for Use By Haddon Heights Neighbors Night Out Committee.

Motion to adopt Resolution 2013:165 was made by Councilwoman Griffith, seconded by Councilman Di Renzo. All members present were in favor.

Resolution 2013:166 – Resolution to Authorize Insertion of Special Item of Revenue and Appropriation Per NJSA 40A:4-87 – NJ Historic Trust Grant.

Motion to adopt Resolution 2013:166 was made by Councilwoman Griffith, seconded by Councilman Di Renzo. Under roll call, all members present voted yes.

Resolution 2013:167 – Resolution to Authorize Insertion of Special Item of Revenue and Appropriation Per NJSA 40A:4-87 – Camden County Open Space Grant.

Motion to adopt Resolution 2013:167 was made by Councilwoman Griffith, seconded by Councilman Di Renzo. Under roll call, all members present voted yes.

Resolution 2013:168 – Resolution to Authorize Insertion of Special Item of Revenue and Appropriation Per NJSA 40A-4-87 – Camden County Shared Service Agreement Grant.

Motion to adopt Resolution 2013:168 was made by Councilman Berryhill, seconded by Councilman Di Renzo. Under roll call, all members present voted yes.

With no further business to come before council, Mayor Forte opened the meeting to the public for comments or concerns.

Karen Errington asked council what they were doing about Section 8 (Affordable Housing). Borough Engineer Steve Bach replied that the developer is required to comply with the current COAH rulings.

With no further comments to be made, motion to close the public portion was made by Councilwoman Griffith, seconded by Councilman Di Renzo. All present were in favor.

Mayor Forte called for a motion to adjourn and motion was made by Councilwoman Griffith, seconded by Councilman Di Renzo. All present were in favor.

Respectfully Submitted By:

JOAN D. MORELAND
INTERIM BOROUGH CLERK

BOROUGH OF HADDON HEIGHTS
October 15, 2013, 7:00 p.m.
Governing Body Meeting Minutes

Mayor Edward S. Forte called the Caucus session to Order at 7:00 p.m.

He then stated, "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 5, 2013."

Under Roll Call the following Council members were present: Councilwomen Rose Fitzgerald, Susan Griffith as well as Council President Kathy Lange. Councilmen Richard Di Renzo, Jack Merryfield. Borough Solicitor, Albert J. Olizi, Jr. was also present along with Deputy Clerk, Kelly Santosusso and Executive Assistant, Katie Compton. Councilman Steve Berryhill arrived at 7:04 p.m.

CAUCUS SESSION:

Mayor Forte announced that two bills were billing pulled from this evening's bill list for Pro Computer Service.

Councilman Berryhill mentioned that his report was not included in the minutes from the October 1st meeting. Deputy Clerk Santosusso said that she would be sure that Councilman Berryhill's report was included in an amended copy. It was decided that the minutes from October 1st would not be approved this evening.

Councilwoman Lange asked a question regarding the raffle license on the agenda. She said that although she understood that the Business Association was sponsoring the PTG, nothing about a raffle was included on their marketing piece. Deputy Clerk Santosusso said that the license was for a raffle of baskets that were provided by each class of the grade schools. The application was submitted to the Clerk's office in just enough time for it to be approved by the state. She further explained that one non-profit can assist another non-profit in conducting a raffle by allowing use of their license. All proceeds must be deposited into the Business Association's account and then they issue a check from their account to the PTG for the profits from the event.

Mayor Forte asked Councilman Berryhill how that Borough Calendar plans were proceeding mentioning that he hoped the calendar would not be distributed late as it was last year. Councilman Berryhill gave an overview of Marshall Hatfield's plans for improving the calendar. Deputy Clerk Santosusso said she received a bill from the Business Association for $1,125 for the Borough's pages in the calendar. She further explained that just $650 was budgeted for this purpose. Mayor Forte asked Councilman Berryhill to communicate with Mr. Hatfield about the November 1st deadline that was sent out. He said that November election results would need to be included so that Council members are accurately published.

Best Practices Inventory:

Mayor Forte announced that the Borough completed the *Best Practices Inventory* which will be submitted to the State today. This will ensure that the Borough receives 100% of state aid. Christie Ehret, CFO, Joan Moreland and Kelly Santosusso completed the Inventory.

Mayor Forte called for a recess of the Caucus Session at 7:20 p.m.

BUSINESS SESSION:

The business portion of the meeting began at 7:30 p.m. with a Pledge of Allegiance and moment of silence.

PUBLIC COMMENT ON CAUCUS AND AGENDA ITEMS ONLY

There were no public comments on Caucus items and agenda items. A motion was made to close the public comment portion by Councilman Merryfield and seconded by Councilwoman Griffith. All were in favor.

COUNCIL MEMBER REPORTS:

Councilman Berryhill reported that Green Initiatives and Sustainable HH are working together toward sustainable certification. He said that he is going before the Planning Board for a discussion on the Resolution on Sustainable Land Use Pledge and the Municipal Wildlife Action Plan. If he receives the Planning Board's support he will bring to the next Council meeting for approval.

Councilwoman Fitzgerald stated that she attended the Library Board meeting. She noted that she has always attended these meetings over the past five (5) years and stated that she was commended by the Library Board as they have appreciated the support of Council. Councilwoman Fitzgerald reported that under Chris Walter's leadership, the Library is doing well. She announced that the Library will be open from 10 a.m. to 9 p.m. beginning January 2, 2014. The Library will no longer close for dinner.

She reported on the Encampment event saying that it was an absolutely beautiful day. She said that all went well as the residents were notified in advance of the schedule of the firing of the muskets. She also said the publicity in the Courier Post prior to the Encampment was helpful and that overall, the event was well received. She noted that several photos were on the Courier's website.

Councilman DiRenzo reported that and the Drug Alliance attended an event at the High School with Bob Holmes, a one man volleyball team who took on the teachers and students. Mr. Holmes has won over 18,000 matches. He spoke to the kids about drinking and driving, texting and driving and bullying. Councilman DiRenzo said that he was very impressed with the presentation that it was very well received. He said that it was interesting to see the students who came back into the gymnasium to speak with him. Councilman DiRenzo thanked Councilman Berryhill for arranging presentation.

Councilman DiRenzo went on to report on Construction & Zoning figures. For September, Zoning Officer Ron Newell sent out 17 violation letters; the office had 23 zoning applications, six (6) variance applications, 14 violations were resolved, 31 inspections, seven (7) zoning information requests, $575 in zoning application fees received, one (1) summons written, one (1) case pending and two (2) court cases settled. He said that the Borough has received $1,316 in court fines for individuals who have not followed the Borough's ordinances.

DiRenzo also reported on the Construction Office – He said that we have eight (8) updates year to date, (an update is when officers go out and find that work has been done without variances or permits). For the month of September, 45 new permits, three (3) new buildings, one (1) addition and 43 alterations. The value of construction is $408,659. Councilman DiRenzo stated that this shows that residents are staying in town and investing in their properties. $10,773 in permit fees have been collected. We have had seven (7) demolitions. Year to date, $90,969 has been collected in permit fees. DiRenzo mentioned that a home is being built on Crest Avenue.

Lastly, DiRenzo reported that the Construction and Zoning Departments have paid for themselves this year. Any monies collected from this point forward go directly to the town. He wanted to thank John Sczcerbinski and his staff for the great job they do.

Council President Lange announced that the Parks and Rec Committee will meet this Thursday at 7:30 p.m. in the Conference Room. She reported that she received final bills for Summer Rec and is now able to report a $3,313.81 profit. AED's have been installed by the High School at Barr Complex, Cervino and Devon Avenue fields. Devon Avenue field status - in the process of spot seeding. Lange reported that the High school athletic director said that he is very pleased with Tru Green's results. She said that the Tru Green contract runs through the end of the year.

Beginning in 2014, the High School will resume the responsibility of seeding and cutting the fields and leaf removal. Lange also reported that she prepared and submitted the Parks and Rec budget to the Finance office. Lastly, she said that she wrote six (6) letters of recommendation for the National Honor Society for Summer Rec counselors.

Council President Lange reported that she will be meeting with the Chief and the Captain to determine protocol on races/events held within Haddon Heights. She mentioned that they are interested in taking a proactive approach in an effort to address safety.

Council President Lange attended the October 8th meeting of the Board of Education meeting. She reminded everyone that there will be one (1) question on the ballot about raising some funds for items on the ballot about raising some funds to cover items that are not included in the core curriculum. The Board of Education is estimating that an affirmative vote on this question would raise the average tax payers' bill by approximately $61. Please contact the Board of Education regarding any questions about the question to be placed on the ballot.

Mayor Forte asked who would be maintaining the AED's, stating that they should not be left idle during the winter due to moisture, etc. Council President Lange said that she did address the topic and the Schools will maintain them. She said would like to address conducting some training for Borough staff in the future.

Councilwoman Griffith reported that the Department of Public Works is still working on bids for tree removal/bidding. Tom Cella is working on a fiscally responsible solution to address the many trees that are in need of attention in town.

An extended Farmer's Market and Harvest Festival will be held on Sunday, October 27th from 11 a.m. to 3:00 p.m. This will conclude the season for the Farmer's Market. Griffith reported that the Neighbor's Night Out Committee was asked if they could support and wine and beer garden during the Harvest Festival. Councilwoman Griffith asked that all come out to support the Farmer's Market and Neighbor's Night Out Committee.

Councilman Merryfield said that he would like to take the opportunity to read a couple of letters that he received regarding our emergency personnel in Haddon Heights. He said that he regularly receives such letters. He said that instead of reporting statistics, he wanted to read these letters commending our Police Department and emergency responders. He went on to read a letter from John Kern of 4th Avenue, a police officer who does not work in Heights but who lives in town. The letter described an incident that occurred on 4th Avenue and went on to describe Mr. Kern's admiration for our emergency responders. Mr. Kern also expressed his gratitude for the fact that our Police Department is remaining independent from the County. Councilman Merryfield concluded by personally thanking all of our emergency responders.

Mayor Forte announced the Groundbreaking event for the Glover Mill Project at the old Department of Public Works site at 10 a.m. this Saturday.

BOROUGH ENGINEER'S REPORT:

Please see attached report provided by Steve Bach of Bach & Associates.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Resolution 2013:169 – Resolution Approving Payment of Bills and Claims for 2nd Half of October.

Motion to adopt Resolution 2013:169 was made by Councilwoman Fitzgerald and seconded by councilman Merryfield. Under roll call vote, all were in favor.

Resolution 2013:170 – Resolution Designating Recipients For the Camden County Housing Rehabilitation Program and Authorizing Camden County Improvement Authority as Administrative Agent.
Motion to adopt Resolution 2013:170 was made by Councilwoman Griffith and seconded by Councilman Berryhill. All were in favor.

Resolution 2013:171 – Resolution Awarding a Contract to Landscape Maintenance Co., for the Purpose of the HHYA Major and Minor Ball Fields Improvements.

Motion to adopt Resolution 2013:171 was made by Councilman Merryfield and seconded by Council President Lange. Under roll call vote, all were in favor.

Resolution 2013:172 – Resolution Approving Raffle License for Haddon Heights Business & Professional Association For a 10/26/13 Drawing.

Motion to adopt Resolution 2013:172 was made by by Councilwoman Griffith and seconded by Council President Lange. All were in favor.

Resolution 2013:173 – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. *(Discussion of a personnel matter relating to the Department of Public Works. Meeting will be approximately 30 minutes and formal action may be taken).*

Motion to adopt Resolution 2013:173 was made by Councilwoman Griffith and seconded by Council President Lange. All were in favor with the exception of Councilman DiRenzo who abstained.

Resolution 2013:174 – Resolution Authorizing the Mayor to Execute a Collective Negotiations Agreement Between the Borough of Haddon Heights and AFSCME AFL-CIO, District Council 71, Local 3869.

Motion to adopt Resolution 2013:174 was made by Councilman Merryfield and seconded by Council President Lange. Under roll call vote, all voted in favor.

Resolution 2013:175 – 50K Grant for Glover Fulling Mill Park

Motion to adopt Resolution 2013:175 was made by Councilwoman Fitzgerald and seconded by Council President Lange. Under roll call vote, all voted in favor.

Resolution 2013:176 – Resolution Authorizing the Mayor to Sign Second Amendment to the Contract for the Purchase of Land (Glover Mill).

Motion to adopt Resolution 2013:176 was made by Council President Lange and seconded by Councilwoman Griffith. All voted in favor.

PUBLIC COMMENT:

With no further business to come before Council, Mayor Forte opened the meeting to the public for comments or concerns.

John Sczcerbinski, Construction Official. Mr. Sczcerbinksi addressed Council regarding his sub-code officials reappointments. He expressed some concern that the inspectors have not been reappointed. He went on to explain that he is very satisfied with the job all of the inspectors do and said that they are a large part of the success of the Construction office. He said that they have tenure and deserve reappointment. Lastly, he said that he would be happy to address any concerns that any Council member(s) have regarding tenure. Council thanked Mr. Sczcerbinski for his comments and said that the officials would be reappointed at the next Council meeting.

John Schmidt, 610 Station Avenue. Mr. Schmidt said that he is a local contractor in town and wanted to make the point that he feels the Construction Office has been doing a fabulous job. He went on to say that the office is very accommodating adding that the inspectors often willingly

adjust their schedules. He went on to say that all of the inspectors are an attribute to our town. Lastly, Mr. Schmidt mentioned that he feels our fees our too high.

With no further comments to be made, motion to close the public portion was made by Councilwoman Griffith, seconded by Councilman Merryfield. All members present were in favor.

Mayor Forte announced that Council was going into Closed Session and that formal action may be taken. 7:58 p.m.

RESOLUTION ADDED ON FOLLOWING CLOSED SESSION:

Mayor Forte went downstairs to see if anyone was present in the Auditorium. Meeting was re-opened.

Resolution 2013:177 – Resolution Authorizing the Hiring of a Workplace Investigator

Motion to adopt Resolution 2013:177 was made by Councilman Merryfield and seconded by Council President Lange. Under a roll call vote, all voted in favor with the exception of Councilwoman Griffith who abstained and Councilman DiRenzo who was not present.

Motion to adjourn the meeting was made by Council President Lange and seconded by Councilman Merryfield. All were in favor. 8:44 p.m.

Respectfully Submitted:

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Kelly Santosusso, Deputy Borough Clerk

11/6/13
CAUCUS

October 23, 2013

To: Mayor and Council

From: Catherine Lawson, Haddon Heights Court

Re: Penn Credit

I understand that the 2 year contract for Penn Credit our collection agency is up for a renewal. Penn has only started collecting since May, 2013. The Administrative Office of the Courts held up the process due to reviewing all of Penn's collection notices.

I have attached a monthly payment analysis from Penn Credit. My only issue thus far with them is verifying deceased defendants. I spoke with Sharon Tobin from Penn Credit and she is going to see what she can do. The court will not just take someone's word of a death.

I would recommend that the Boro extend the contract for 1 more year. In the meantime, I will consult with other courts regarding their collection companies and advise next year. Since Haddon Heights was on the forefront with initiating the collections program, other municipalities are just getting started in the process.

Penn Credit Corporation

Payment Analysis Report

Report Date: 10/03/2013 **From/To:** 2011/01-2013/09 **Created for:** NT0418 - Haddon Heights Municipal Court

Month-Year	Number Placed	Amount Placed	Placement Collections	Monthly Collections	# PIF	$ PIF	# STL	$ STL	# BKR	$ BKR	# ADJ	$ ADJ	# CAN	$ CAN	# CRQ	$ CRQ	Amount Collectable	LIQ%	Active Dollars
2013/05	295	$161,746.56	$3,631.60	$0.00	8	$3,170.40	0	$0.00	0	$0.00	0	$0.00	0	$0.00	1	$753.60	$160,992.96	2.26%	$157,361.36
2013/06	13	$8,457.60	$0.00	$316.80	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$8,457.60	0.00%	$8,457.60
2013/07	14	$5,670.60	$466.80	$2,362.40	1	$466.80	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$5,670.60	8.23%	$5,203.80
2013/08	0	$0.00	$0.00	$772.40	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$0.00	0.00%	$0.00
2013/09	25	$11,354.40	$0.00	$646.80	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00	$11,354.40	0.00%	$11,354.40
Total for 2013	**347**	**$187,229.16**	**$4,098.40**	**$4,098.40**	**9**	**$3,637.20**	**0**	**$0.00**	**0**	**$0.00**	**0**	**$0.00**	**0**	**$0.00**	**1**	**$753.60**	**$186,475.56**	**2.20%**	**$182,377.16**
Client Total	**347**	**$187,229.16**	**$4,098.40**	**$4,098.40**	**9**	**$3,637.20**	**0**	**$0.00**	**0**	**$0.00**	**0**	**$0.00**	**0**	**$0.00**	**1**	**$753.60**	**$186,475.56**	**2.20%**	**$182,377.16**

RESOLUTION 2013:178

AUTHORIZATION TO ISSUE PLANNING/ZONING REFUNDS

WHEREAS, the Borough of Haddon Heights receives application fees and deposits, held in an escrow trust account, from individuals with matters before the Borough's Planning Board to cover certain legal, planning and engineering review costs related to said applications; and

WHEREAS, there are instances where application fees and deposits paid are in excess of the amounts needed to cover such costs;

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, New Jersey that the borough's Chief Financial Officer is authorized to issue refund checks from the borough's Reserve for Planning Board Escrow account to the following in the amounts noted, which represent excess amounts needed for Planning/Zoning application review costs:

Case #	Applicant:	Refund Amount:
13-2-1P	Dr. Richard Doty	$ 50.00
13-3-2P	Derek Isenberg	50.00
13-3-3P	Jeff Zuidema	50.00
13-3-4P	Glenn Ellison	50.00
13-4-1P	Darin & Doris Barratti	50.00
13-4-3P	Michael Bartorelli	50.00
13-5-1P	Delaware & Susquehana Railroad Club	50.00
13-10-1P	ICON-CVS	275.00
Total		$575.00

Date: November 6, 2013

_____
Mayor Edward S. Forte, Jr.

Attest: _____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:179

RESOLUTION PROVIDING A ONE-YEAR EXTENSION OF

CONTRACT WITH PENN CREDIT

FOR THE COLLECTION OF MUNICIPAL COURT DEBT

WHEREAS, a contract was awarded to Penn Credit by Resolution 2011:223 on December 6, 2011 for a 2-year period with a 1-year extension; and

WHEREAS, due to the fact that the process was held up by The Administrative Office of the Courts due to reviewing all of Penn Credits collection notices, Penn Credit actually began collecting Municipal Court Debt in May, 2013.

NOW, THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights feels it would be in the best interest of the Borough to approve the 1-year extension to the current contract with Penn Credit in accordance with Section 3, entitled "Term" of the current contract which is on file in the Borough Clerk's office.

Date: November 6, 2013

_____

Mayor Edward S. Forte, Jr.

Attest _____

Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:180

RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE YEAR 35 COMMUNITY DEVELOPMENT BLOCK GRANT AWARD IN THE AMOUNT OF $20,400 TO BE USED FOR "REMOVAL OF BARRIER CURB CUTS ALONG WYNNFIELD AVENUE, SYCAMORE STREET AND ST. MARTINS AVENUE"

WHEREAS, the Borough of Haddon Heights has been awarded a Year 35 Community Development Block Grant in the amount of $20,400 for the purpose stated above.

NOW, THEREFORE BE IT RESOLVED, that Mayor Edward S. Forte, Jr. is hereby authorized to sign the Agreement for the aforementioned grant.

Date: November 6, 2013

_____
Mayor Edward S. Forte, Jr.

Attest _____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:181

RESOLUTION CHANGING CUSTODIAN OF

PETTY CASH FUND (POLICE CHIEF RICHARD KINKLER)

WHEREAS, Marie Holcombe was custodian of the Borough of Haddon Heights Petty Cash Fund; and

WHEREAS, in accordance with NJSA 40A:5-21, the Borough of Haddon Heights is changing custodian to Police Chief Richard Kinkler; and

WHEREAS, Police Chief Richard Kinkler is bonded in the amount of $1,000,000 by virtue of a surety bond.

NOW, THEREFORE BE IT RESOLVED that the Borough of Haddon Heights, County of Camden hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

Date: November 6, 2013

_____

Mayor Edward S. Forte, Jr.

Attest _____

Joan D. Moreland, Interim Borough Clerk

BUDGET FORM

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES

APPLICATION TO ESTABLISH A PETTY CASH FUND

BOROUGH OF HADDON HEIGHTS COUNTY OF CAMDEN

Pursuant to the provisions of N.J.S. 40A:5-21 application is hereby made for permission to establish a petty cash fund for the following office or department and amount:

ALL BOROUGH DEPARTMENTS $ 500.00

The petty cash fund will be used by the aforementioned office or department to pay claims specifically described as follows:

OUT OF POCKET EXPENDITURES FOR BOROUGH BUSINESS NEEDED ON AN EMERGENCY BASIS.

It is estimated that the maximum amount of such claims to be paid in any one month will be: $ 200.00

It is estimated that the maximum amount of such claims to be paid in any fiscal year will be: $ 2,000.00

Certification is hereby made that the person having custody of the fund will be bonded with corporate surety in an amount not less than $1,000 or the amount of the fund, whichever is greater.

The custodian of such fund and the amount of surety bond will be as follows:

POLICE CHIEF RICHARD KINKLER $ 500.00

Petty Cash Funds Currently In Existence and Approved By The Division of Local Government Services

Clerk	$ 500.00		$
	$		$
	$		$

This application was authorized at a meeting of the GOVERNING BODY of the BOROUGH of HADDON HEIGHTS, County of CAMDEN held on the 6TH day of NOVEMBER, 2013 and upon approval of the Director of Local Government Services, authorization will be given for the issuance of a check to the fund custodian in the amount set forth in the application.

I hereby certify that the above charges are for emergency purchases and are not of such nature that should be processed through an encumbrance system.	I hereby certify that this application was authorized by the governing body as indicated in the application.
[signature] 11/7/13	Joan R. Moreland 11/7/13
CFO *Date*	*Clerk* *Date*

Approved by: _____ _____

Duly Appointed Designee of the Director, Division of Local Government Services *Date*

State of New Jersey

Department of Community Affairs
Division of Local Government Services
Bureau of Financial Regulation and Assistance
Petty Cash

Municipality: Haddon Heights Borough
County: Camden
MuniCode: 0418

Received	Approved	Office	Custodian	Amount	Bond
14/03/89	09/03/89	Clerk	Joan Young	$500	$10,000

RESOLUTION 2013:182

RESOLUTION APPOINTING CHESTER DIRKES AS ELECTRICAL SUB CODE OFFICIAL TO A FOUR YEAR TERM

NOW THEREFORE BE IT RESOLVED BY the Governing Body of the Borough of Haddon Heights that Chester Dirkes is hereby reappointed to the position of Electrical Sub Code Official for a 4-Year term in accordance with NJSA52:27 D-126(b);

BE IT FURTHER RESOLVED that Mr. Dirkes' term will expire 9/30/16.

Date: November 6, 2013

_____
Mayor Edward S. Forte, Jr.

Attest _____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:183

RESOLUTION APPOINTING RALPH JONES AS FIRE SUB CODE OFFICIAL TO A FOUR YEAR TERM

NOW THEREFORE BE IT RESOLVED BY the Governing Body of the Borough of Haddon Heights that Ralph Jones is hereby reappointed to the position of Fire Sub Code Official for a 4-Year term in accordance with NJSA 52:27 D-126(b);

BE IT FURTHER RESOLVED that Mr. Jones' term will expire 9/30/16.

Date: November 6, 2013

_____
Mayor Edward S. Forte, Jr.

Attest _____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:184

RESOLUTION APPOINTING JAMES MC HUGH AS PLUMBING SUB CODE OFFICIAL TO A FOUR YEAR TERM

NOW THEREFORE BE IT RESOLVED BY the Governing Body of the Borough of Haddon Heights that James McHugh is hereby reappointed to the position of Plumbing Sub Code Official for a 4-Year term in accordance with NJSA 52:27 D-126(b);

BE IT FURTHER RESOLVED that Mr. McHugh's term will expire 9/30/16.

Date: November 6, 2013

_____
Mayor Edward S. Forte, Jr.

Attest _____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:185

RESOLUTION AUTHORIZING PAYMENT OF

BILLS & CLAIMS FOR 1ST HALF OF NOVEMBER

Trust Account	$ 17,641.27
Capital Account	$ 27,435.40
Current Account	2,914,596.52
Payroll Account (10/18/13 & 11/1/13)	220,281.73
Total Amount of Bills & Claims	$ 3,179,954.92

Date: November 6, 2013

_____

Mayor Edward S. Forte, Jr.

Attest _____

Joan D. Moreland, Interim Borough Clerk

Expenditures for Council Meetings

Date	11/6/2013	2013 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	7,752.75	All Accounts Marked T-13
Payroll 10/18/2013	4,109.90	ACH Police Traffic
Payroll 11/1/2013	5,778.62	ACH Police Traffic
Total Trust	17,641.27	
Capital		
Bach Associates	1,325.00	2013:1400(2) Pedestrian Bike Lane Path/Ped & Bike Fac St Li HH2012-3
Bach Associates	1,780.50	2013:1390(1) Rec Field Improvements/HHYA Improvements HH2013-4
Computer Square, Inc.	4,500.00	2012:1382(10)Computers & IT Software/Develop & Install Train IRMS Syst
Haddon Tree Service	1,000.00	2013:1390(1) Rec/Field Improvements/Remove Tree @ Barr Complex
Procomputer Service	109.90	2013:1400(6) Acquire Computer & IT Equipment/McAfee Anti Virus Prot Addl Capabilities
SAR	18,720.00	2013:1400(1) RepairsWater/Sewer System/Emergency Stormwater Repair
Total Capital	27,435.40	
Animal		
NJ Department of Health & Human Ser		
Total Animal	0.00	
Po's Paid Current Account	2,914,596.52	
Payroll 10/18/2013	101,407.45	
Payroll 11/1/2013	118,874.28	
Total Current	3,134,878.25	
Total Spending 11/6/2013	3,179,954.92	

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

First Enc Date Range: First to 12/31/13

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
AJB A & J BAR					
13-01589 10/16/13					
1 TRASH CAN LIDS	361.00	G-02-41-770-301	B Clean Community	A	10/16/
Vendor Total:	361.00				
ALBRA ANN M ALBRIGHT					
13-01601 10/21/13					
1 MEDICARE REIMBURS 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/
Vendor Total:	1,258.80				
ALNTA ATLANTIC TACTICAL					
12-01814 12/05/12					
1 STATION UNIFORMS FOR F. LAFFER	750.00	2-01-25-265-232	B UNIFORM ALLOWANCE	A	12/05/
Vendor Total:	750.00				
ARTP ART PRESS					
13-01620 10/22/13					
1 #10 REGULAR ENVELOPES FOR SOF	67.00	3-01-20-100-311	B OFFICE SUPPLIES	A	10/22/1
Vendor Total:	67.00				
AUDUH AUDUBON HARDWARE					
13-01433 09/23/13					
1 HHFD PURCHASES FOR SEPT & OCT	121.64	3-01-25-265-233	B PURCHASE MINOR EQUIPMENT	A	09/23/1
Vendor Total:	121.64				
BACHA BACH ASSOC PC					
13-01565 10/13/13					
1 PED & BIKE FAC ST LI HH2012-3	1,325.00	C-04-55-807-602	B 2013:1400(2) Pedestrian/Bike Lane Path	A	10/13/1

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
BACHA BACH ASSOC PC	Continued				
13-01565 10/13/13		Continued			
2 HH GEN ENGINEERING HH2013-0	7,018.97	3-01-20-165-205	B PROFESSIONAL ENGINEERING SERVICES	A	10/13/
3 HHYA IMPROVEMENTS HH2013-4	1,780.50	C-04-55-807-501	B 2013:1390(1) REC/FIELD IMPROVEMENTS	A	10/13/
4 HANDICAP RAMP PROGRAM HH2013-5	1,107.50	3-01-20-165-205	B PROFESSIONAL ENGINEERING SERVICES	A	10/13/
5 GLOVER MILL VILLAGE HHPB2012-3	4,516.75	T-13-56-860-802	B Reserve Planning Board Escrow	A	10/13/
6 BARRINGTON DINER REST HH2012-5	390.00	T-13-56-860-802	B Reserve Planning Board Escrow	A	10/13/
	16,138.72				
Vendor Total:	16,138.72				
BAILJ JACK BAILEY					
13-01596 10/17/13					
1 C2 SEWER LICEMSE OCTOBER 13	300.00	3-01-26-290-215	B SEWER LICENSE	A	10/17/.
Vendor Total:	300.00				
BARRA DARIN & DORIS BARRATTI					
13-01281 08/23/13					
1 ESCROW REFUND CS# 13-4-1P	50.00	T-13-56-860-802	B Reserve Planning Board Escrow	A	08/23/:
Vendor Total:	50.00				
BARTM MICHAEL BARTORELLI					
13-01283 08/23/13					
1 ESCROW REFUND CS# 13-4-3P	50.00	T-13-56-860-802	B Reserve Planning Board Escrow	A	08/23/1
Vendor Total:	50.00				
BATTR ROBERT J BATTERSBY					
13-01608 10/21/13					
1 MEDICARE REIMBURSE ROB 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/1
2 MEDICARE REIMBURSE BRENDA 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/1
	2,517.60				
Vendor Total:	2,517.60				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
BERTA BERT'S AUTO BODY					
13-01490 09/30/13					
1 BODY REPAIRS DODGE DORANGO	1,391.40	3-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	09/30/
Vendor Total:	1,391.40				
BLACL LYNN BLACKBURN					
13-01611 10/21/13					
1 MEDICARE REIMBURSE LYNN 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/
Vendor Total:	1,258.80				
BLUE1 HORIZON BLUE CROSS & SHIELD					
13-01618 10/22/13					
1 DENTAL NON POLICE NOV 2013	1,795.93	3-01-23-220-245	B BLUE CROSS DENTAL	A	10/22/
Vendor Total:	1,795.93				
BLUE2 HORIZON BLUE CROSS BLUE SHIELD					
13-01619 10/22/13					
1 DENTAL POLICE NOV 2013	2,851.55	3-01-23-220-245	B BLUE CROSS DENTAL	A	10/22/1
Vendor Total:	2,851.55				
BOLLI BOLLINGER, INC RX ADMIN					
13-01582 10/15/13					
1 PRESCRIPTION COVERAGE NOV 2013	17,201.05	3-01-23-220-246	B PRESCRITIONS - BOLLINGER	A	10/15/1
Vendor Total:	17,201.05				
BUIVS STEPHEN J. BUIVIDAS					
13-01586 10/15/13					
1 PUBLIC DEFENDER 3RD Q 2013	875.00	T-13-56-860-808	B Reserve Public Defender	A	10/15/1
Vendor Total:	875.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
CAMDR CONVANTA CAMDEN ENERGY RECOVER					
13-01561 10/11/13					
1 HOUSEHOLD TRASH SEPT 2013	13,149.76	3-01-32-465-217	B CAMDEN RESOURCE RECOVERY	A	10/11/
2 RECYCLE TAX SEPT 2013	680.16	3-01-32-465-302	B RECYCLING TAX	A	10/11/
3 RECYCLE TAX SEPT 2013 ADD'L	160.02	3-01-32-465-302	B RECYCLING TAX	A	10/11/
4 HOUSEHOLD TRASH SEPT 13 ADD'L	3,093.72	3-01-32-465-302	B RECYCLING TAX	A	10/11/
	17,083.66				
Vendor Total:	17,083.66				
CARTD CARTRIDGE DEPOT					
13-01590 10/17/13					
1 CARTRIDGE FOR FINANCE PRINTER	169.99	3-01-20-100-311	B OFFICE SUPPLIES	A	10/17/
Vendor Total:	169.99				
CAVAD DOLORES(DEE) CAVALIERE					
13-01666 10/30/13					
1 ABS & LOWER BODY & PILATES	490.00	3-01-28-370-265	B CONTRACTED STAFF	A	10/30/1
Vendor Total:	490.00				
CCFCF CAMDEN CTY FIRE CHIEF'S &					
13-00271 02/13/13					
1 TEXT BOOK FOR FIREFIGHTER II	60.00	3-01-25-265-231	B SCHOOLS/TRAINING	A	02/13/1
Vendor Total:	60.00				
CCHEA CAMDEN COUNTY PEPT OF CENT SER					
13-01587 10/16/13					
1 ANIMAL CONTROL NOVEMBER 2013	647.50	3-01-27-340-205	B ANIMAL CONTROL	A	10/16/1
Vendor Total:	647.50				
CCMUA REGIONAL SEWER SERVICE					
13-01564 10/11/13					
1 FOOT OF GREEN ST 4TH Q 2013	83.25	3-01-26-310-287	B CCMUA	A	10/11/1
2 W ATL & HIGH STREET 4TH Q 2013	83.25	3-01-26-310-287	B CCMUA	A	10/11/1

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
CCMUA REGIONAL SEWER SERVICE	Continued				
13-01564 10/11/13		Continued			
3 321 SEVENTH AVE 4THQ 2012	83.25	3-01-26-310-287	B CCMUA	A	10/11/
4 514 W ATLANTIC AVE 4THQ 2012	83.25	3-01-26-310-287	B CCMUA	A	10/11/
5 HHFD 4THQ 2012	83.25	3-01-26-310-287	B CCMUA	A	10/11/
6 MUNI BLDG 4THQ 2012	83.25	3-01-26-310-287	B CCMUA	A	10/11/
	499.50				
Vendor Total:	499.50				
CCTR CAMDEN COUNTY TREASURER					
13-01558 10/10/13					
1 COUNTY TAXES 4TH Q 2013	1,623,513.43	3-01-55-001-002	B County Taxes Payable	A	10/10/
2 OPEN SPACE TAXES 4TH Q 2013	39,382.08	3-01-55-001-004	B County Open Space Tax Payable	A	10/10/
	1,662,895.51				
Vendor Total:	1,662,895.51				
COMC COMCAST					
13-01579 10/15/13					
1 HI SPEED INTERNET MUNI BLDG	129.85	3-01-31-440-216	B REGULAR TELEPHONES	A	10/15/1
Vendor Total:	129.85				
COMPS COMPUTER SQUARE, INC.					
12-01830 12/06/12					
1 DEVEL INSTALL TRAIN IRMS SYST	4,500.00	C-04-55-807-410	B 2012:1382(10) COMPUTERS & I.T. HARDWARE	A	12/06/1
Vendor Total:	4,500.00				
DALYT THOMAS M DALY					
13-01603 10/21/13					
1 MEDICARE REIMBURSE TOM 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/1
2 MEDICARE REIMBURSE LYNN 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/1
	2,517.60				
Vendor Total:	2,517.60				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
DELAS DELAWARE & SUSQUEHANNA RR CLUB					
13-01284 08/23/13					
1 ESCROW REFUND CS# 13-5-1P	50.00	T-13-56-860-802	B Reserve Planning Board Escrow	A	08/23/
Vendor Total:	50.00				
DIAMS WELLS FARGO BUSINESS CREDIT					
13-01497 10/01/13					
1 TEMPORARY WORKERS W/E 9/29/13	1,215.00	3-01-26-290-280	B TEMPORARY WORKERS	A	10/01/
13-01540 10/08/13					
1 TEMPORARY WORKERS W/E 10/06/13	880.20	3-01-26-290-280	B TEMPORARY WORKERS	A	10/08/
13-01636 10/24/13					
1 TEMPORARY WORKERS W/E 10/13/13	1,237.50	3-01-26-290-280	B TEMPORARY WORKERS	A	10/24/1
13-01642 10/25/13					
1 TEMPORARY WORKERS W/E 10/20/13	1,543.50	3-01-26-290-280	B TEMPORARY WORKERS	A	10/25/1
Vendor Total:	4,876.20				
DISCF DISCOUNT FENCE & SUPPLY INC					
13-01574 10/15/13					
1 POLES FOR BASKET BALL COURT	697.00	3-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	10/15/1
13-01634 10/24/13					
1 FENCE TIES	120.00	3-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	10/24/1
Vendor Total:	817.00				
DITIA ALLY DITILLIO					
13-01665 10/30/13					
1 ZUMBA INSTRUCT OCT 2013	640.00	3-01-28-370-265	B CONTRACTED STAFF	A	10/30/1
Vendor Total:	640.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
DOTYD DR. RICHARD DOTY					
13-01276 08/23/13					
1 ESCRFOW REFUND CS#13-2-1P	50.00	T-13-56-860-802	B Reserve Planning Board Escrow	A	08/23/
Vendor Total:	50.00				
DUCKA A A DUCKETT INC					
13-01524 10/07/13					
1 ANNUAL BOILER INSPECTION CONTR	1,196.00	3-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	10/07/
Vendor Total:	1,196.00				
EBNEL LETICIA ANGELIA EBNER					
13-01670 10/30/13					
1 YOGA GENTLE & VINYASSA INSTR	640.00	3-01-28-370-265	B CONTRACTED STAFF	A	10/30/
Vendor Total:	640.00				
ELLIG GLENN ELLISON					
13-01280 08/23/13					
1 ESCROW REFUND CS# 13-3-4P	50.00	T-13-56-860-802	B Reserve Planning Board Escrow	A	08/23/1
Vendor Total:	50.00				
ENGIH ENGINEERED HYDRAULICS INC					
13-01534 10/08/13					
1 HYDROLICS HOSES FOR LEAFER	410.58	T-13-56-860-807	B Reserve Recycling Funds	A	10/08/1
Vendor Total:	410.58				
EVANK KENNETH EVANS					
13-01607 10/21/13					
1 MEDICARE REIMBURS KEN 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/1
2 MEDICARE REIMBURS DOROTHY 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/1
	2,517.60				
Vendor Total:	2,517.60				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
FERNK KATIA FERNANDEZ					
13-01664 10/30/13					
1 ZUMBA INSTRUCT EARLY FALL 2013	800.00	3-01-28-370-265	B CONTRACTED STAFF	A	10/30/
Vendor Total:	800.00				
FIRES FIRE & SAFETY SERVICES, LTD.					
13-01346 09/12/13					
1 REPAIRS TO AIR SYSTEM ON SEAGR	1,126.48	3-01-26-315-207	B FIRE DEPT-VEHICLE MAINTENANCE	A	09/12/1
Vendor Total:	1,126.48				
FLEMP FLEMING TERMITE & PEST					
13-01637 10/24/13					
1 PEST CONTROL COMM CTR OCT 13	30.00	3-01-26-310-235	B PEST CONTROL	A	10/24/1
2 PEST CONTROL HH CABIN OCT 13	25.00	3-01-26-310-235	B PEST CONTROL	A	10/24/1
3 PEST CONTROL SOF OCT 13	24.00	3-01-26-310-235	B PEST CONTROL	A	10/24/1
4 PEST CONTROL MUNI BLDG OCT 13	24.00	3-01-26-310-235	B PEST CONTROL	A	10/24/1
	103.00				
Vendor Total:	103.00				
FORDM FORD MOTOR CREDIT DEPT 67-434					
13-01643 10/25/13					
1 2011 CHEV CAPRICE HHPD	15,881.22	3-01-25-240-275	B Vehicle Lease / Purchase	A	10/25/1
Vendor Total:	15,881.22				
GALLE EVELYN S GALLAGHER					
13-01604 10/21/13					
1 MEDICARE REIMBURSE EVELYN 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/1
2 MEDICARE REIMBURSE THOMAS 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/1
	2,517.60				
Vendor Total:	2,517.60				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
GENCS GENERAL CHEMICAL AND SUPPLY					
13-01285 08/23/13					
1 TOILET PAPER, CLEANER, MOP HEA	460.10	3-01-26-290-238	B PURCH MAT & SUPPLIES	A	08/23/
Vendor Total:	460.10				
GLOUT GLOUCESTER TWP MUA					
13-01545 10/09/13					
1 DISPOSAL LEAVES & GRASS	2,974.00	3-01-32-465-216	B GLOUCESTER TWP MUA	A	10/09/
Vendor Total:	2,974.00				
GOVD GOV DEALS					
13-01530 10/07/13					
1 FEES FOR AUCTIONS 9/13	363.00	3-01-20-120-237	B EQUIPMENT MAINT/REPAIR	A	10/07/
Vendor Total:	363.00				
GRAMB GRAMCO BUSINESS COMMUNICATIONS					
13-01592 10/17/13					
1 BLUE BURN CD'S	75.60	3-01-20-100-311	B OFFICE SUPPLIES	A	10/17/1
2 SHIPPING	10.00	3-01-20-100-311	B OFFICE SUPPLIES	A	10/17/1
	85.60				
Vendor Total:	85.60				
HADTC HADDON TREE COMPANY					
13-01487 09/30/13					
1 TREE REMOVAL @ BARR COMPLEX	1,000.00	C-04-55-807-501	B 2013:1390(1) REC/FIELD IMPROVEMENTS	A	09/30/1
Vendor Total:	1,000.00				
HHBE HADDON HEIGHTS BD OF ED					
13-01645 10/25/13					
1 BORO CONTRIBUTION NOV 2013	989,079.00	3-01-55-001-001	B Local School Taxes Payable	A	10/25/1
Vendor Total:	989,079.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
HHFIR HADDON HEIGHTS FIRE DEPT					
13-01576 10/15/13					
1 AWARDS 2013	5,000.00	3-01-25-265-226	B AWARDS	A	10/15/
Vendor Total:	5,000.00				
HHLIB HADDON HEIGHTS LIBRARY					
13-01646 10/25/13					
1 BORO CONTRIBUTION NOV 2013	22,500.00	3-01-29-390-288	B MAINT FREE PUBLIC LIBRARY	A	10/25/
Vendor Total:	22,500.00				
HOLMB BOB HOLMES					
13-01599 10/18/13					
1 ANTI-DRUGS ANTI BULLYING	2,000.00	G-02-41-703-301	B Municipal Drug Alliance DEDR	A	10/18/
Vendor Total:	2,000.00				
HOMED THE HOME DEPOT					
13-01334 09/12/13					
1 RECYCLING BINS FOR OFFICES	73.76	T-13-56-860-807	B Reserve Recycling Funds	A	09/12/1
Vendor Total:	73.76				
HOUPT HOUPERT TRUCK SERVICE					
13-01461 09/25/13					
1 DIESEL INSPECTIONS 6 TRUCKS	427.50	3-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	09/25/1
Vendor Total:	427.50				
INNOI INNOVATIVE INVESTIGATIONS, INC					
13-01421 09/18/13					
1 CRIMINAL REC SEARCH MCATEER	20.00	3-01-28-370-265	B CONTRACTED STAFF	A	09/18/1
Vendor Total:	20.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
INTEM INTERSTATE MOBILE CARE INC					
13-00951 06/19/13					
1 RESPIRATORY & VISION EXAM	112.00	3-01-25-265-229	B OSHA Medical Evaluation	A	06/19/
13-01273 08/22/13					
1 OSHA PHYSICAL FOR M. MEINEKE	112.00	3-01-25-265-229	B OSHA Medical Evaluation	A	08/22/
13-01560 10/11/13					
1 PHYSICAL TWO CROSSING GUARDS	256.00	3-01-25-240-228	B MEDICAL EXAMS	A	10/11/
Vendor Total:	480.00				
ISEND DEREK ISENBERG					
13-01278 08/23/13					
1 ESCROW REFUND CS# 13-3-2P	50.00	T-13-56-860-802	B Reserve Planning Board Escrow	A	08/23/
Vendor Total:	50.00				
JOHNP EVELYN (PAT) JOHNSON					
13-01623 10/22/13					
1 MEDICARE REIMBURSE PAT 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/22/
Vendor Total:	1,258.80				
KONDB BLAKE J. KONDRAS					
13-01668 10/30/13					
1 LOW INPACT AREOBICS INSTR	560.00	3-01-28-370-265	B CONTRACTED STAFF	A	10/30/1
Vendor Total:	560.00				
KONMI KONICA MINOLTA BUSINESS					
13-01581 10/15/13					
1 COPIES & RENTAL HHPD SEPT 2013	182.39	3-01-26-310-256	B SERVICE CONTRACTS	A	10/15/1
Vendor Total:	182.39				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
LAMML LAUREN LAMMERS					
13-01667 10/30/13					
1 NEW BOOT CAMP INSTR OCT 2013	210.00	3-01-28-370-265	B CONTRACTED STAFF	A	10/30/
Vendor Total:	210.00				
LANGL LANGUAGE LINE SERVICES, INC.					
13-01594 10/17/13					
1 OVER THE PHONE INTERPRETATION	20.40	3-01-43-490-206	B WITNESS/INTERPRET FEE	A	10/17/
Vendor Total:	20.40				
LAUTS LAUTENBACHER SECURITY					
13-01555 10/10/13					
1 REPLACED KEYPAD SOF BLDG	510.00	3-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	10/10/
Vendor Total:	510.00				
LINES LINE SYSTEMS, INC					
13-01557 10/10/13					
1 PHONES OCTOBER 2013	1,216.61	3-01-31-440-216	B REGULAR TELEPHONES	A	10/10/1
Vendor Total:	1,216.61				
LIVIJ JOHN LIVINGSTON					
13-01585 10/15/13					
1 INSTRIUCTOR FEE & SUPPLIES	228.55	3-01-28-370-265	B CONTRACTED STAFF	A	10/15/1
Vendor Total:	228.55				
MAIED DOMINIC MAIESE					
13-01610 10/21/13					
1 MEDICARE REIMBURSE DOM 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/1
2 MEDICARE REIMBURSE ALBERT 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/1
	2,517.60				
Vendor Total:	2,517.60				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
MALLC MALL CHEVROLET					
13-01573 10/15/13					
1 UPPER STRUT MT KITS HHPD 18-3	88.50	3-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	10/15/
Vendor Total:	88.50				
MATTW MATTLEMAN, WERNROTH & MILLER					
13-01577 10/15/13					
1 SOLICITOR SERVICES 4TH Q 2013	2,900.00	3-01-20-155-205	B CONTRACTUAL - SOLICITOR EXPENSE	A	10/15/
2 LEGAL SERVICES 4TH Q 2013	10,285.00	3-01-20-155-381	B OTHER LEGAL EXPENSES	A	10/15/
	13,185.00				
Vendor Total:	13,185.00				
MBD MBD ENTERPRISE					
13-01522 10/04/13					
1 PLASTIC HELMETS FIRE PREVENTIO	237.24	T-13-56-860-814	B Reserve Uniform Fire Safety	A	10/04/
Vendor Total:	237.24				
MIDAT MIDATLANTIC WASTE SYSTEMS					
13-01482 09/27/13					
1 AIR CYLINDER FOR #18 TRASH TRU	45.31	T-13-56-860-807	B Reserve Recycling Funds	A	09/27/
Vendor Total:	45.31				
MILJO JOHN MILOSZAR					
13-01014 07/02/13					
1 MEDICARE REIMBURSE JOHN 2013	1,114.80	3-01-23-220-259	B Medicare Retired Employees	A	07/02/1
2 MEDICARE REIMBUR ELLEN 2013	1,234.80	3-01-23-220-259	B Medicare Retired Employees	A	07/02/1
	2,349.60				
Vendor Total:	2,349.60				
MORJO JOAN MORELAND					
13-01591 10/17/13					
1 REIMBURSEMENT FOR CLERK'S ASSN	60.00	3-01-20-120-222	B CONFERENCES/CONVENTIONS	A	10/17/1

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
MORJO JOAN MORELAND	Continued				
13-01606 10/21/13					
1 MEDICARE REIMBURSE JOAN 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/
2 MEDICARE REIMBURSE RICHAR 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/
	2,517.60				
13-01663 10/30/13					
1 HEALTH BENEFITS NOV 2013	958.83	3-01-23-220-259	B Medicare Retired Employees	A	10/30/
Vendor Total:	3,536.43				
MUNIR MUNICIPAL RECORDS SERVICE					
13-01593 10/17/13					
1 CERTIF OF COMPLIANCE	95.00	3-01-25-265-633	B PURCHASES MINOR EQUIPMENT	A	10/17/
2 RECEIPTS 3PT NCR	140.00	3-01-25-265-633	B PURCHASES MINOR EQUIPMENT	A	10/17/
	235.00				
Vendor Total:	235.00				
NAPA NAPA AUTO PARTS					
13-01366 09/12/13					
1 HHFD PURECHASES FOR AUG & SEPT	90.16	3-01-26-315-207	B FIRE DEPT-VEHICLE MAINTENANCE	A	09/12/1
Vendor Total:	90.16				
NASSE NASSAU ELECTRIC CO INC					
13-01413 09/17/13					
1 REPAIR LIGHTS @ DEVON FIELD	1,890.00	3-01-28-370-215	B FIELD MAINTENANCE	A	09/17/1
Vendor Total:	1,890.00				
NATA NAT ALEXANDER CO., INC					
13-01428 09/20/13					
1 LETTERING FOR TURN OUT COAT	50.00	3-01-25-265-235	B PERSONAL PROTECTIVE EQUIP	A	09/20/1
Vendor Total:	50.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
NJSHA NJ SHADE TREE FEDERATION					
13-01595 10/17/13					
1 ATTEND SHADE TREE COMM MEETING	200.00	3-01-26-290-276	B PURCHASE TREES	A	10/17/
Vendor Total:	200.00				
OFFIB OFFICE BASICS, INC.					
13-01629 10/23/13					
1 REFILL CAL PADS WIPES PENS	112.08	3-01-20-100-311	B OFFICE SUPPLIES	A	10/23/
Vendor Total:	112.08				
PAULS PAUL'S CUSTOMS AWARDS					
13-01600 10/21/13					
1 CUSTOM PLATES W/ENGRAVING	14.00	3-01-25-240-226	B AWARDS	A	10/21/1
Vendor Total:	14.00				
PEDRO PEDRONI					
13-01624 10/22/13					
1 DIESEL FUEL	2,740.75	3-01-31-460-276	B DIESEL FUEL	A	10/22/1
Vendor Total:	2,740.75				
PROCS PRO COMPUTER SERVICE					
13-01543 10/09/13					
1 E-MAIL SUPPORT AUGUST 2013	392.00	3-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	10/09/1
13-01554 10/10/13					
1 COPY OF PUBLISHER SOFTWARE	118.79	3-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	10/10/1
13-01568 10/14/13					
1 MONTHLY SUPPORT OCTOBER 2013	799.00	3-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	10/14/1
13-01570 10/14/13					
1 MCAFEE ANTI VIRUS PROT ADDL CO	109.90	C-04-55-807-606	B 2013:1400(6) Acq Computer & IT Equip	A	10/14/1
Vendor Total:	1,419.69				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Dat
PSEGR PSE&G					
13-01566 10/13/13					
1 STREET LIGHTING SEPT 2013	5,885.45	3-01-31-435-288	B STREET LIGHTING	A	10/13/:
2 OTHER LIGHTING SEPT 2013	5,425.05	3-01-31-430-288	B Electric & Gas	A	10/13/:
	11,310.50				
Vendor Total:	11,310.50				
PUBSU PUBLIC SAFETY UNLIMITED LLC					
13-01559 10/10/13					
1 CLOTHES & EQUIP FOR SLO BRADY	533.00	3-01-25-240-235	B PURCHASE UNIFORMS	A	10/10/:
13-01562 10/11/13					
1 UNIFORMS FOR SLEO CYBULSKI	624.00	3-01-25-240-235	B PURCHASE UNIFORMS	A	10/11/1
Vendor Total:	1,157.00				
RALPS V E RALPH & SON INC					
13-01549 10/09/13					
1 AED BATT/HEARTSTART 24-M3863A	225.00	3-01-25-240-233	B MINOR EQUIPMENT / SUPPLIES	A	10/09/1
Vendor Total:	225.00				
RETRO THE RETROSPECT					
13-01583 10/15/13					
1 10/11/13 RFP	151.37	3-01-20-120-217	B LEGAL ADVERTISING	A	10/15/1
Vendor Total:	151.37				
SANTK KELLY SANTOSUSSO					
13-01567 10/14/13					
1 TRAVEL TO CLERK'S CLASSES	54.62	3-01-20-120-225	B TRAVEL EXPENSES	A	10/14/1
13-01647 10/28/13					
1 REIMBURSE TRAVEL TO CLERK TEST	41.07	3-01-20-120-225	B TRAVEL EXPENSES	A	10/28/1

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Dat
SANTK KELLY SANTOSUSSO	Continued				
13-01647 10/28/13		Continued			
2 REIMBURSE PARKING CLERK TEST	19.00	3-01-20-120-225	B TRAVEL EXPENSES	A	10/28/
	60.07				
Vendor Total:	114.69				
SIEGM MORRIS L. SIEGEL					
13-01669 10/30/13					
1 TAI CHI INSTRUCTOR OCT 2013	360.00	3-01-28-370-265	B CONTRACTED STAFF	A	10/30/
Vendor Total:	360.00				
SINGG SINGLEY & GINDELE, ATTORNEYS					
13-01578 10/15/13					
1 PROSECUTOR SERVICES SEPT 2013	750.00	3-01-25-275-113	B PROSECUTOR	A	10/15/1
Vendor Total:	750.00				
SPEIJ JOHN SPEIGEL					
13-01472 09/25/13					
1 REIMBURSE RX CO PAY 1/13-8/13	492.92	3-01-23-220-234	B RETIREES HEALTH INS	A	09/25/1
13-01621 10/22/13					
1 MEDICARE REIMBURSE JOHN 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/22/1
Vendor Total:	1,751.72				
SPRIM MARION SPEIGEL					
13-01473 09/25/13					
1 REIMBURSE RX CO PAY 1/13-8/13	211.42	3-01-23-220-234	B RETIREES HEALTH INS	A	09/25/1
Vendor Total:	211.42				
TIREC TIRE CORRAL					
13-01563 10/11/13					
1 NEW TIRES FOR LEAFERS	579.11	T-13-56-860-807	B Reserve Recycling Funds	A	10/11/1

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Dat
TIREC TIRE CORRAL	Continued				
13-01575 10/15/13					
1 TIRE REPAIR FOR HHPD 18-1	24.99	3-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	10/15/1
Vendor Total:	604.10				
TRUGR TRU GREEN					
13-01327 09/04/13					
1 SOIL PH 8/26/13	493.00	3-01-28-370-215	B FIELD MAINTENANCE	A	09/04/1
2 CUSTOMIZED LAWN PLAN 8/26/13	374.00	3-01-28-370-215	B FIELD MAINTENANCE	A	09/04/1
	867.00				
Vendor Total:	867.00				
TURSA AURORA M TURSI					
13-01602 10/21/13					
1 MEDICARE REINBURSE AURORA 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/1
Vendor Total:	1,258.80				
VER33 VERIZON					
13-01569 10/14/13					
1 SOF OCT 2013	282.24	3-01-31-440-216	B REGULAR TELEPHONES	A	10/14/1
13-01572 10/14/13					
1 HH CABIN PHONES OCT 2013	33.83	3-01-31-440-216	B REGULAR TELEPHONES	A	10/14/1
2 REGULAR PHONES OCT 2013	166.62	3-01-31-440-216	B REGULAR TELEPHONES	A	10/14/1
	200.45				
13-01617 10/21/13					
1 911 SERVICE HHPD OCT 2013	6.55	3-01-31-440-216	B REGULAR TELEPHONES	A	10/21/1
Vendor Total:	489.24				
VERIW VERIZON WIRELESS					
13-01615 10/21/13					
1 HHPD MDT'S OCT 2013	38.01	3-01-25-240-254	B COMPUTER MAINTENANCE	A	10/21/1

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Da
VERIW VERIZON WIRELESS	Continued				
13-01639 10/24/13					
1 HHFD FMC'S OCT 2013	40.03	3-01-31-440-216	B REGULAR TELEPHONES	A	10/24/:
2 HHFD FMC'S OCT 2013	40.05	3-01-31-440-216	B REGULAR TELEPHONES	A	10/24/:
	80.08				
Vendor Total:	118.09				
VILCS THE VILLAGE CHEESE SHOP					
13-01598 10/17/13					
1 SUPPLIES WINE & CHEESE CLASS	270.00	3-01-28-370-238	B MATERIALS & SUPPLIES-PROGRAMS/FACILITIES	A	10/17/1
Vendor Total:	270.00				
VSP VISION SERVICE PLAN (CT)					
13-01616 10/21/13					
1 CONTRACTED EMPLOYEES NOV 2013	1,243.20	3-01-23-220-247	B VISION PLAN	A	10/21/1
2 NON CONTRACTED EMPLOY NOV 2013	499.67	3-01-23-220-247	B VISION PLAN	A	10/21/1
	1,742.87				
Vendor Total:	1,742.87				
WILSD DONALD WILSON					
13-01605 10/21/13					
1 MEDICARE REIMBURSE DON 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/1
2 MEDICARE REIMBURSE DIANE 2013	1,258.80	3-01-23-220-259	B Medicare Retired Employees	A	10/21/1
	2,517.60				
Vendor Total:	2,517.60				
WINZI WINZINGER INC					
13-01406 09/17/13					
1 BRUSH PICK UP W/E 9/6/13	461.00	3-01-32-465-218	B BRUSH PICKUP	A	09/17/1
13-01538 10/08/13					
1 BRUSH PICK UP W/E 9/27/2013	391.00	3-01-32-465-218	B BRUSH PICKUP	A	10/08/1

Vendor # Name / PO # / Item	PO Date	Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Dat
WINZI WINZINGER INC			Continued				
13-01580	10/15/13						
1		BRUSH PICK UP W/E 10/7/13	344.00	3-01-32-465-218	B BRUSH PICKUP	A	10/15/1
13-01625	10/22/13						
1		BRUSH PICK UP W/E 10/11/2013	284.00	3-01-32-465-218	B BRUSH PICKUP	A	10/22/1
		Vendor Total:	1,480.00				
YOUFA TREASURER STATE OF NEW JERSEY							
13-01584	10/15/13						
1		MARRIAGE & CU FEES 3RD Q 2013	175.00	3-01-55-005-002	B Marriage Fees Due NJ	A	10/15/1
		Vendor Total:	175.00				
ZUIDE JEFF ZUIDEMA							
13-01279	08/23/13						
1		ESCROW REFUND CS# 13-3-3P	50.00	T-13-56-860-802	B Reserve Planning Board Escrow	A	08/23/1
		Vendor Total:	50.00				

Total Purchase Orders: 120 Total P.O. Line Items: 154 Total List Amount: 2,850,673.25 Total Void Amount: 0.00

October 31, 2013
02:57 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	750.00	0.00
CURRENT FUND	3-01	2,831,369.10	0.00
GENERAL CAPITAL FUND	C-04	8,715.40	0.00
	G-02	2,361.00	0.00
TRUST - OTHER TRUST	T-13	7,477.75	0.00
Total Of All Funds:		2,850,673.25	0.00

2,834,480.10

CURRENT FROM ABOVE	2,834,480.10
ADD'L HEALTH INS RETIREES	46,669.43
HEALTH INS ACTIVE	33,111.59
	2,914,261.12

RESOLUTION 2013:186

RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

WHEREAS, the Chief Financial Officer has certified that the Borough has received a grant in the amount of $24,999.00 Architectural Survey Grant Reimbursement – Phase 2.

NOW THEREFORE, BE IT RESOLVED that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2013 CY Budget in the amount of $24,999.00 which item is now available as revenue from the receipt of the Architectural Survey Grant Reimbursement – Phase 2.

BE IT FURTHER RESOLVED that a like sum of $24,999.00 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"
Architectural Survey Grant Reimbursement – Phase 2 **$24,999.00**

BE IT FURTHER RESOLVED that the City Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval, with a copy of the letter awarding the Grant.

Date: November 6, 2013

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:187

RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

WHEREAS, the Chief Financial Officer has certified that the Borough has received a grant in the amount of $2,000.00 for the 2013 Sustainable Jersey Small Grant.

NOW THEREFORE, BE IT RESOLVED that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2013 CY Budget in the amount of $2,000.00 which item is now available as revenue from the receipt of the 2013 Sustainable Jersey Small Grant.

BE IT FURTHER RESOLVED that a like sum of $2,000.00 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"
2013 Sustainable Jersey Small Grant $2,000.00

BE IT FURTHER RESOLVED that the City Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval, with a copy of the letter awarding the Grant.

Date: November 6, 2013

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:188

RESOLUTION AUTHORIZING TRANSFERS OF APPROPRIATIONS

WHEREAS, there are certain appropriations in the 2013 budget of the Borough of Haddon Heights in which there remains insufficient balances to meet the requirements for operating the Borough's affairs for the remainder of 2013; and

WHEREAS, R.S. 40A: 4-58 permits transfers during the last two months of the fiscal year from certain appropriations, where unexpected balances will not be needed to those appropriations facing deficiencies, said transfer to be authorized by not less than two-thirds of the full membership of the governing body.

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Haddon Heights, Camden County, New Jersey that the transfers be made between the budget appropriations as follows:

Account #	Account Title	Transfer To:	Transfer From:
3-01-20-100-500	Publication of Newsletter		$2,500.00
3-01-20-120-200	Municipal Clerk OE	4,500.00	
3-01-20-130-100	Finance SW		4,900.000
3-01-20-150-100	Tax Assessor SW	4,000.00	
3-01-20-145-100	Tax Collector SW	7,000.00	
3-01-20-135-200	Audit OE	1,500.00	
3-01-20-155-300	Legal OE	30,000.00	
3-01-21-180-100	Planning Board SW		7,000.00
3-01-21-185-100	Zoning Board SW	1,600.00	
3-01-22-195-100	Construction SW	3,000.00	
3-01-23-210-200	General Liability OE	17,250.00	
3-01-23-215-200	Workers Compensation OE		31,000.00
3-01-25-240-100	Police SW		25,000.00
3-01-25-240-200	Police OE		25,000.00
3-01-25-265.200	Fire OE		6,450.00
3-01-25-265-400	Uniform Fire Safety SW	5,500.00	
3-01-25-290-200	Public Defender OE		1,000.00
3-01-26-310-200	Buildings & Grounds OE	4,000.00	
3-01-26-290-100	Public Works SW	15,000.00	
3-01-26-315-200	Vehicle Maintenance OE	7,000.00	
3-01-27-340-200	Animal Control OE		1,100.00

3-01-36-471-200	PERS		3,400.00
3-01-28-370-100	Park & Recreation SW	7,000.00	
	Total	**$107,350.00**	**$107,350.00**

Date: November 6, 2013

Mayor Edward S. Forte, Jr.

ATTEST:

Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:189

SUSTAINABLE LAND USE PLEDGE RESOLUTION

WHEREAS, land use is an essential component of overall sustainability for a municipality; and

WHEREAS, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

WHEREAS, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources; and

WHEREAS, Given New Jersey's strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities to take the lead;

NOW THEREFORE BE IT RESOLVED, that we the **Borough of Haddon Heights**, resolve to take the following steps with regard to our municipal land-use decisions with the intent of making **Haddon Heights** a truly sustainable community. It is our intent to include these principles in the next master plan revision and re-examination report and to update our land-use zoning, natural resource protection, and other ordinances accordingly.

Regional Cooperation - We pledge to reach out to administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.

Transportation Choices - We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning transportation projects and reviewing development applications. We will re-evaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.

Natural Resource Protection - We pledge to take action to protect the natural resources of the State for environmental, recreational and agricultural value, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.

Mix of Land Uses - We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in

downtown and town center areas.

Housing Options - We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single- and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.

Green Design - We pledge, to the extent feasible, to incorporate the principles of green design and renewable energy generation into municipal buildings, and when updating our site plan and subdivision requirements for residential and commercial buildings.

Municipal Facilities Siting - We pledge, to the extent feasible, to take into consideration factors such as walkability, bike-ability, greater access to public transit, proximity to other land-use types, and open space when locating new or re-located municipal facilities.

Agenda and Date Voted on: November 6, 2013

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Mayor Edward S. Forte, Jr.

Attest _____
Joan D. Moreland, Interim Borough Clerk

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Borough of Haddon Heights Council on November 6, 2013.

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Joan Moreland, Interim Borough Clerk

RESOLUTION 2013:190

PLEDGE of Municipal Support for New Jersey's Wildlife Action Plan

This Plan is in support of New Jersey Department of Environmental Protection, Division of Fish and Wildlife, State-level Priority Conservation Goals and Strategies

Recognizing that animals are an integral and valuable part of all communities and believing concern for the wellbeing of wild animals and wild species is a hallmark of a sustainable natural community, the **Borough of Haddon Heights** pledges its support for the New Jersey Wildlife Action Plan as outlined:

WHEREAS, New Jersey is home to a rich diversity of wildlife and ecologically significant natural communities,

WHEREAS, New Jersey's wildlife and wild places are under threat from development, fragmentation, invasive species and the impacts of people,

WHEREAS, the populations of mammals, birds, invertebrates, fish, reptiles and amphibians that live in and migrate through New Jersey find themselves clinging to smaller and smaller pieces of wild clean lands and aquatic habitats,

WHEREAS, it is more cost-effective to prevent species from becoming imperiled than it is to recover them once their populations have declined,

WHEREAS, a naturally functioning and healthy ecosystem represents a healthy environment for NJ wildlife and our citizens,

WHEREAS, the NJ Division of Fish and Wildlife, other state and federal agencies, and many partners in conservation have worked together to develop a state Wildlife Action Plan for the benefit of biologists, wildlife experts, municipal leaders, land stewards, non-profit organizations, educators, planners, researchers, outdoor recreation enthusiasts, landowners and all the people who know the wild places of New Jersey State,

WHEREAS, the New Jersey Wildlife Action plan is a comprehensive action agenda for the conservation of native wildlife, the restoration of important lands and water, and public education targeting the needs of rare wildlife in New Jersey,

WHEREAS, the residents of, and visitors to, New Jersey also enjoy and benefit from New Jersey's wildlife and wild spaces.

NOW THEREFORE BE IT RESOLVED that, we, the **Borough of Haddon Heights**, resolve to take the following steps with regard to our municipal land-use decisions with the intent of making **Haddon Heights** an ecologically sustainable community. It is our intent to include these principles in our public lands management, our environmental resources inventory and to inform the next master plan revision and update our zoning accordingly.

- We will identify imperiled species, critical habitat and unique ecosystems in our Environmental Resource Inventory.
- Acknowledging that it is more cost-effective to protect species than recover species, we will protect populations of rare and imperiled species that live and breed in, and migrate through, the municipality and the habitats they depend upon.
- Because habitat integrity is critical to healthy biodiversity we will manage publicly owned lands in accordance with wildlife management actions laid out in the New Jersey Wildlife Action Plan and will promote the management of all protected lands to promote biodiversity.
- We will protect wildlife habitats and maintain connectivity of habitat when formulating an open space acquisition strategy, open space stewardship plans and through the municipal master plan including planning and zoning ordinances.
- We will seek to minimize disturbance of critical wildlife populations and their habitats from human activities, subsidized predators and invasive species.
- When possible and appropriate, we will work with neighboring municipalities to implement the aforementioned principles across municipal boundaries.
- When possible and appropriate, we will strive to monitor and implement appropriate management of municipal easements to ensure native vegetation and wildlife takes precedence over invasive and/or exotic species.

Agenda and date voted on: November 6, 2013

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Mayor Edward S. Forte, Jr.

Attest _____
Joan D. Moreland, Interim Borough Clerk

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Borough of Haddon Heights Council on November 6, 2013.

_____
Joan Moreland, Interim Borough Secretary