BOROUGH OF HADDON HEIGHTS

June 19, 2012 at 7:00 p.m.
Governing Body Meeting Agenda

1. Caucus session call to order

2. In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 7, 2012.

3. Roll Call

4. CAUCUS SESSION:

5. Discussion

6. Roundtable

7. Recess of Caucus Session and commencement of Business Session

8. Pledge of Allegiance and moment of silence

9. Resolution 2012:121 - Resolution Appointing Daniel R. Kinkler to the Position of Patrolman for the Haddon Heights Police Department

10. Public Comment on Caucus items and agenda items only

11. Adoption of Minutes from the June 5th Council meeting

12. Mayor & Council Member's Reports

13. OLD BUSINESS:

    Public hearing of Ordinance 2012:1384.

    Ordinance 2012:1384 – An Ordinance Authorizing Salaries, Wages and Reimbursements to Be Paid to Certain Employees of the Borough of Haddon Heights. (Relief Firefighter and Fire Dept. Officer/Operator).

14. NEW BUSINESS:

    Ordinance 2012:1383 – Introduction of an Ordinance of the Borough of Haddon Heights, New Jersey, Supplementing Chapter 450 of the Borough Code Regarding Commemoratives. Public hearing and final adoption is scheduled for 7:30 p.m. on July 17th at the Municipal Building, 625 Station Avenue, Haddon Heights, NJ.

    Resolution 2012:118 – A Resolution Amending 2012:113 Awarding Contract to Wise Historic Preservation, LLC.

    Resolution 2012:119 – Resolution Amending the Borough Awards Policy.

    Resolution 2012:120 – Resolution Approving Payment of Bills and Claims for 2nd Half of June.

15. General Comments from the Public

16. Adjournment

BOROUGH OF HADDON HEIGHTS

June 5, 2012
Council Meeting Minutes

Mayor Edward S. Forte, Jr. called the Caucus Meeting to order at 7:30 p.m. Due to the Primary Election and 2 voting districts being at the Municipal Building, this meeting was held at the Community Center.

He then stated, "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 7, 2012."

Under Roll Call the following Council Members were present: Councilmen David McCollum, Stephen Berryhill and Richard DiRenzo, Council President Kathy Lange and Councilwoman Susan R. Griffith. Borough Solicitor Albert J. Olizi, Jr., Esq. and Borough Clerk, Joan Moreland were also present. Councilwoman Rosemary Fitzgerald was absent.

CAUCUS SESSION:

Discussions:

a. Borough Awards Policy – Councilman DiRenzo

   Councilman DiRenzo reviewed his memo regarding the above subject. Councilman McCollum asked if the Employee of the Year be a Police Officer. DiRenzo said yes. He also asked if there is an Award Committee and DiRenzo said yes there is. Council President Lange said the plaques should be uniform in size and purchased as the same vendor. DiRenzo agreed.

   Everyone present agreed to have a Resolution on the agenda setting the guidelines for Borough Awards Policy.

b. Summary of Findings – Form Based Code – Bob Melvin, Group Melvin Design. Mr. Melvin was not present at this time.

Mayor Forte called for Roundtable.

Roundtable:

Council President Lange said Ordinance 2012:1283 was not in her packet. After everyone checked their packet, no Council member had the ordinance in their packet. The ordinance was removed from the Business Agenda by Mayor Forte and will be on the June 19th agenda for introduction.

Lange said that the 4th Friday was a great event!

Regarding Bond Ordinance #2012:1382 up for adoption this evening, Councilman McCollum made drafts of his presentation and passed them to the residents present. He said that his pie chart shows 85% went to Project Garnet. He also said that the debt is up $2 million over 2009 and an increase in debt of $290,000 with the bond ordinance to be adopted tonight. The 2 charts provided by Councilman McCollum are attached to these minutes.

Jeff Kasko, CFO said he would provide a copy of the Supplemental Debt Statement for tonight's bond ordinance and Annual Debt Statement for 2011 to Council President Lange.

Mayor Forte asked council members that all dates, times and locations of committee meetings for the year be provided to the Borough Clerk. He also requested that he be copied on all agendas and minutes for committee meetings. He clarified that this request is for committees formed in January 2012.

Mr. Bob Melvin from Melvin Group Design arrived and gave the following report regarding the Form Based Code:

· Recommendations were provided to council members.
· 2 public workshops were held.
· Summary of findings has been presented to the Planning Board.
· Recommended zone changes.
· Housekeeping of Code book to keep everything in Form Based Code.

Mayor Forte said that the Planning Board created a committee that will review and advise Council accordingly.

With no further comments to be made from council members, Mayor Forte called for a 5 minute recess at 7:25 p.m.

Mayor Forte opened the Business portion at 7:30 p.m. with a Pledge of Allegiance and moment of silence.

He then called for Public Comment on Caucus items and agenda items only. There were none at this time.

Motion to adopt the minutes from the May 15th meeting as amended was made by Councilwoman Griffith, seconded by Council President Lange. All members present were in favor.

Mayor & Council Member's Reports:

Councilman McCollum reported that the 4th of July Committee needs volunteers to help with food distribution at the end of the parade. Mayor Forte said that hot dogs have been taken care of and that there may be a moon bounce.

Councilwoman Griffith presented a report the DPW May activities. The full report is attached to these minutes.

Council President Lange reported that staff hiring is complete for the Summer Recreation Program and that training is underway. Councilman Berryhill advised Lange that the Drug Commission is donating $500 to the Summer Recreation program. She reported that there will be two staff members on standby to cover activities if need be. A complete copy of her report is attached to these minutes.

Councilman DiRenzo reported that the Court is doing a good job! He also advised everyone that the Police will soon be using E-Tickets. He reported that the '*Click It or Ticket*' program went well.

Councilman Berryhill said that 3 years ago, he and Councilman McCollum met with the County regarding the flooding problem on Station Avenue. He announced that starting right after 4th of July, work will begin by the County. He said they have been very good to work with.

Berryhill reported that the Drug Commission is once again running the 5K run which is being held the day before the 4th of July.

Regarding Green Initiatives, Councilman Berryhill said the Rain Garden has obtained a 501C-3 status for its educational value. He also announced that there are nine plots available in the Town Garden. He said they may be getting some private donations to provide water to the garden. He also announced that two Directors are moving out of town and he needs two more. He also said that someone from the Committee will be at every Farmer's Market to promote interest and answer questions. Berryhill said that Marshall Hatfield is getting donations and the Committee is looking for plumbers to help with a water source for the Town Garden.

Berryhill said he attended the Neighbor's Night Out and really enjoyed it! He said the Committee did a nice job.

Mayor Forte thanked Katie Compton for coming to the Council meeting to assist the Borough Clerk. The Deputy Clerk, Kelly Santosusso, was at the Municipal Building to assist any voters who had questions or problems voting in the Primary.

Steve Bach, Borough Engineer, reported that the County bids are out and are due June 19th. He also advised everyone that the Maple Avenue Bridge repair will begin July 9th.

OLD BUSINESS:

Public hearing and final adoption of Ordinance 2012:1382.

Ordinance 2012:1382 – An Ordinance of the Borough of Haddon Heights, in the County of Camden, New Jersey, Providing for Various Capital Improvements and Related Expenses In and for the Borough, Appropriating $551,350 Thereof, and Authorizing the Issuance of $523,500 in General Improvement Bonds or Notes of the Borough to Finance.

Hearing or seeing no comments from the public, motion to close the public hearing was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

Motion to adopt Ordinance 2012:1382 was made by Councilman Berryhill, seconded by Councilwoman Griffith. Under a roll call vote, all members present voted yes.

NEW BUSINESS:

Introduction of Ordinance 2012:1384. Public hearing and final adoption are scheduled for June 19th, 7:30 p.m. at the Municipal Building, 625 Station Avenue, Haddon Heights, NJ.

Ordinance 2012:1384 – An ordinance Authorizing Salaries, Wages and Reimbursements to Be Paid to Certain Employees of the Borough of Haddon Heights. (Relief Firefighter and Fire Dept. Officer/Operator)

Motion to introduce Ordinance 2012:1384 was made by Councilman DiRenzo, seconded by Councilwoman Griffith. Under a roll call vote, all members of Council present voted yes.

Resolution 2012:111 – Resolution Authorizing a Refund of Tax Overpayment.

Motion to adopt Resolution 2012:111 was made by Councilman McCollum, seconded by Councilman Berryhill. Under a roll call vote, all members present voted yes.

Resolution 2012:112 – Resolution Approving Payment of Bills and Claims for 1st Half of June.

Motion to adopt Resolution 2012:112 was made by Councilwoman Griffith, seconded by Councilman Berryhill. Under a roll call vote, all members present voted yes.

Resolution 2012:113 – Resolution Awarding a Contract to Wise Preservation Planning, LLC, for A Borough-Wide Intensive Level Historic Resource Survey Update in the Amount of $29,999.

Motion to adopt Resolution 2012:133 was made by Council President Lange, seconded by Councilman Berryhill. Under a roll call vote, all members present voted yes.

Resolution 2012:114 – Resolution to Authorize Insertion of Special Item of Revenue and Appropriation Per NJSA 40A:4-87 For Municipal Court Alcohol Education, Rehabilitation and Enforcement Funds.

Motion to adopt Resolution 2012:114 was made by Councilman McCollum, seconded by Councilman Berryhill. Under a roll call vote, all members present voted yes.

Resolution 2012:115 - Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, NJSA 10:4-12. (Discussion Police hiring. Discussion will last approximately 30 minutes. Formal action may be taken.)

Motion to adopt Resolution 2012:115 was made by Councilman DiRenzo, seconded by Councilman Berryhill. All members present were in favor.

Resolution 2012:116 - Resolution to Agree to Obtain a Borough-Wide Intensive Level Historic Resource Survey Update Grant from the State of New Jersey.

Motion to adopt Resolution 2012:116 was made by Councilman Berryhill, seconded by Council President Lange. Under a roll call vote, all members present voted yes.

Resolution 2012:117 – Resolution Approving a Raffle, 50/50 and Drawing for St. Rose.

Motion to adopt Resolution 2012:117 was made by Councilman DiRenzo, seconded by Council President Lange. All members present were in favor.

General Comments from the Public:

Fire Chief Nicholas Scardino explained that the Relief Firefighter has existed for the past 25 years and he also wanted to set a position to cover when the Secretary and Career Firefighter is out of the office.

With no other comments from the public, motion to close the public portion was made by Councilwoman Griffith, seconded by Councilman DiRenzo. All members present were in favor.

CLOSED SESSION:

At 8:00 p.m. the Mayor, Council Members, Solicitor, Interim Borough Clerk met in the conference room for discussion of hiring two (2) police officers. Councilwoman Fitzgerald was not in attendance.

Councilman DiRenzo went over the process and said that the top candidates were: Class I, Daniel Kinkler (full-time) and Class II, Kyle Rickvalsky (part-time). Both men had to go through some final testing if chosen.

Motion to close the meeting was made by Councilman Berryhill, seconded by Councilman DiRenzo. All members present were in favor.

At 8:10 p.m. the Governing Body went back to the auditorium and resumed the open meeting.

Mayor Forte reviewed what was discussed in the closed session and announced that everyone present agreed to make offers to the men for the one (1) full-time position and one (1) part-time position available in the Police Department.

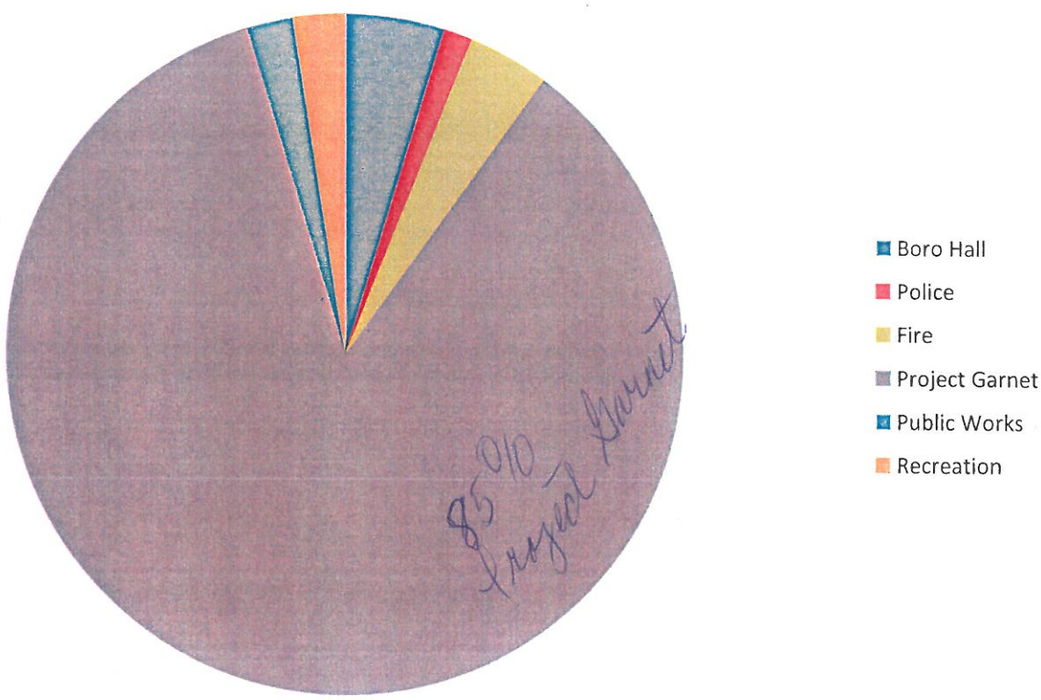
With no further action to be taken, motion to adjourn the meeting was made by Councilwoman Griffith, seconded by Councilman DiRenzo. All members present were in favor.

_____8:15 p.m.
Joan D. Moreland, Interim Borough Clerk

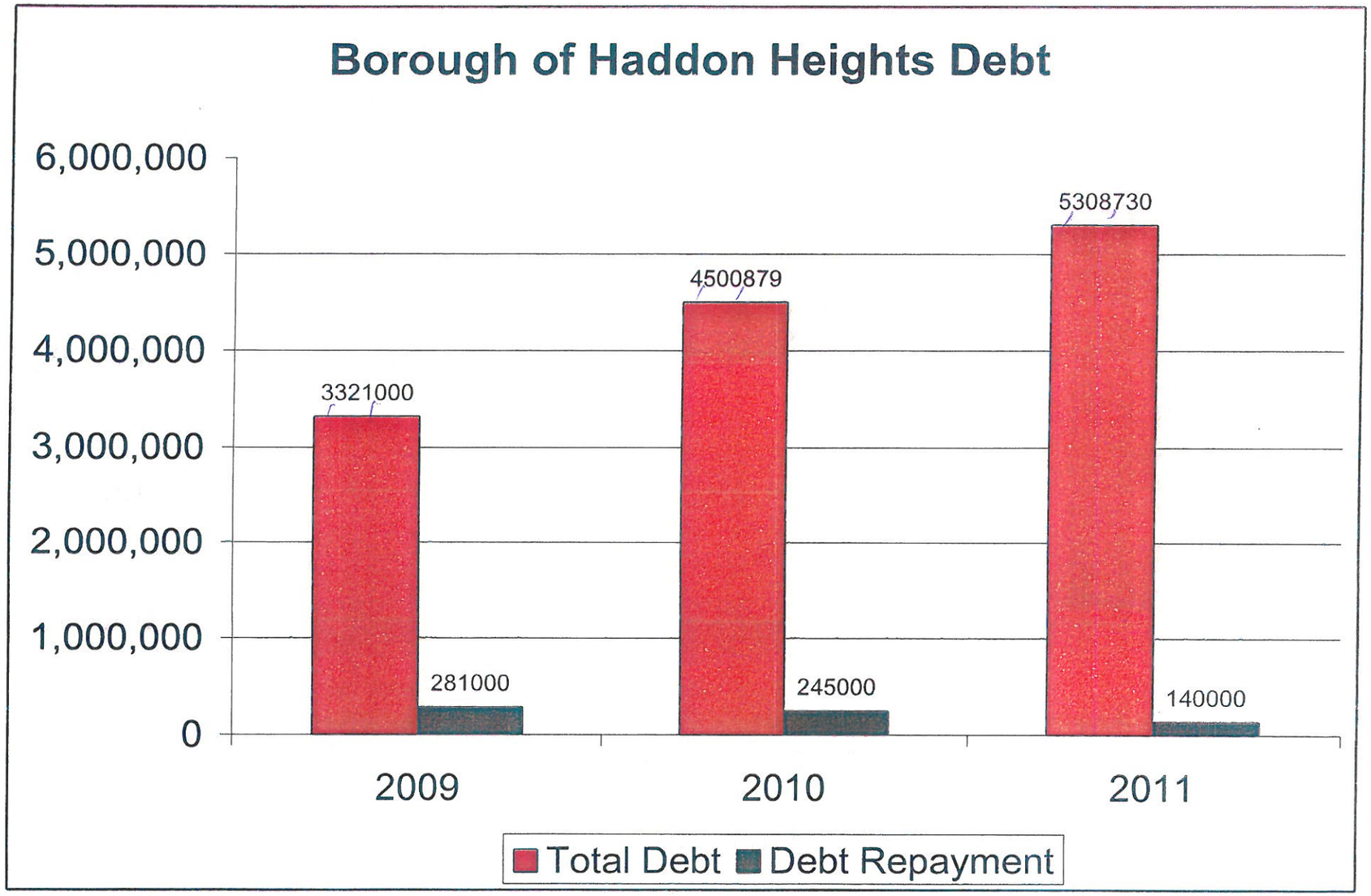
Presented by
Councilman McCallum
6/5/12 Caucus

2009-2000 debt for areas listed

Bonds and/or BANS.



Presented by
Councilman McCollum
6/5/12 Caucus



DPW REPORT
6/5/12
COUNCIL WOLHAP
GRIFFITH

May 2012 Public Works Summary Report

- ✓ All core work for the month of May has been completed.
- ✓ Answered and responded to all phone calls & e-mails.
- ✓ Trash cans along Station Ave. and at ball parks have been emptied twice a week.
- ✓ Monthly white goods were collected.
- ✓ Weekly and monthly Police car maintenance & preformed.
- ✓ Town wide grass cutting.
- ✓ We collected 292 cu. yds. of brush this month.
- ✓ We collected 138 cu. yds. of grass this month.
- ✓ Covered weekend rentals for Cabin and Community Center.
- ✓ Cleared storm inlets around town.
- ✓ Completed and submitted Storm Water Report to the state.
- ✓ 5 sewer calls (0) ours (5) not ours. We flushed 1,250 ft of sewer pipe to clear blockages.
- ✓ We preformed regular checks and maintenance on our sewer pump stations and as part of our preventive maintenance program we flushed 60 sewer lines for a total of 17,706 ft. 72 sewer lines were chemically treated with root killers and degreasers.
- ✓ Painted interior of cabin and installed new bike rack.
- ✓ Repaired sprinkler system and faucet in concession stand at Devon Ave fields.
- ✓ Cleared debris from Little Timber Creek.
- ✓ Trimmed trees blocking traffic signs throughout town.

SEWER REPORT

TODAYS DATE: JUNE 4, 2012

SEWER REPORT FOR THE MONTH OF: MAY 2012

SEWER BLOCKAGES REPORTED: 5 BLOCKAGES

SEWER BLOCKAGES BEING OURS: NONE

FOOTAGE OF LINES FLUSHED: 1,250 FEET

PUMP STATION ALARM CALLS: NONE

SEWER STORM PROBLEMS: NONE

:

PREVENTIVE MAINTENANCE LINES FLUSHED: 60 LINES

FOOTAGE OF MAITENANCE LINES FLUSHED: 17,706 FEET

NUMBER OF CHEMICAL LINES MAINTAINED: 72 LINES

AMOUNT OF CHEMICALS USED: LIQUID CHLORINE : 2 GALS.

: ROOT X ROOT KILLER : 169 LBS.

: CHERRY MAT DEGREASER : 34 GALS.

: TRIPLE X PIPE CLEANER : 250 LBS.

OUTSIDE CONTRACTERS USED: NONE

:

:

OTHER: GREASED PUMPS + MOTORS @ ALL PUMPING STATIONS
CHANGED + BLED FILTERS ON PUMPS @
ALL PUMPING STATIONS.

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY // //			
TUESDAY RAINY DAY 5 // 1 // 12	SHOP - WORK ON VEHICLES PUMP STATIONS GREASED + CHANGE FILTERS CLEAN INLETS IN TOWN PAINT CABIN	15 cu yds. GRASS	JORGE, ODILIO } HELPERS
WEDNESDAY RAINY DAY 5 // 2 // 12	SHOP - WORK ON VEHICLES FIX SPRINKLER SYSTEM @ DEVON AVE. FINISH PAINTING + FIXING CABIN CLEAN CREEK @ DEVON AVE. CLEAN COMMUNITY CENTER FINISH CLEANING INLETS IN TOWN GENERATOR TESTED FOR THE MONTH TRASH - STATION AVE. + B.H.P.		JORGE, ODILIO } HELPERS JOE - SICK DAY
THURSDAY DRY DAY 5 // 3 // 12	BRUSH - WEST SIDE WORK ON STORMWATER REPORT SHOP - WORK ON VEHICLES SHOP - FULL SERVICE ON POLICE VEHICLES CUT + TRIM GRASS IN TOWN	20 cu yds. BRUSH	JORGE, ODILIO } HELPERS
FRIDAY DRY DAY 5 // 4 // 12	TRASH - STATION AVE, BHP, + FIELDS SHOP - WORK ON VEHICLES CUT + TRIM GRASS IN TOWN CLEAR SOME OF AREA BEHIND TENNIS COURTS	25 cu yds. BRUSH	ODILIO - HELPER
SATURDAY 5 // 5 // 12			
SUNDAY 5 // 6 // 12			

** WEEKLY DUTIES FOR WEEK OF : 5 // 6 // 2012 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY Dry Day 5 // 7 // 12	Trash Grass pickup throughout town cut grass at c. center, 574 to Atlantic and 7th and high.	grass cu Yds 33	Jorge, odilio } helpers Frank sick Day Dennis sick Day
TUESDAY DRY DAY 5 // 8 // 12	SEWER MAINTENANCE WITH CHEMICALS SHOP - WORK ON VEHICLES CUT & TRIM GRASS PAINT LINES IN TOWN		JORGE, ODILIO } HELPERS
WEDNESDAY RAINY DAY 5 // 9 // 12	SEWER MAINTENANCE CLEAN INLETS IN TOWN WORKED ON CABIN ENTRANCE + BIKE RACK SHOP - WORK ON VEHICLES TRIM BRUSH AWAY FROM STOP SIGNS IN TOWN		JORGE, ODILIO } HELPERS
THURSDAY DRY DAY 5 // 10 // 12	SEWER MAINTENANCE PAINT LINES IN TOWN BRUSH - EAST SIDE SHOP - WORK ON VEHICLES	20 cu. yds. BRUSH	JORGE, ODILIO, NIKIEFH } HELPERS
FRIDAY DRY DAY 5 // 11 // 12	SEWER MAINTENANCE PAINT LINES IN TOWN BRUSH - EAST SIDE SHOP - WORK ON VEHICLES SHOP - WORK ON POLICE CARS	20 cu. yds. BRUSH	JORGE, ODILIO } HELPERS DENNIS - VACATION DAY
SATURDAY 5 // 12 // 12			
SUNDAY 5 // 13 // 12			

** WEEKLY DUTIES FOR WEEK OF : 5 // 13 // 2012 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY DRY DAY 5 // 14 // 12	TRASH - STATION AVE, B.H.P, + FIELDS. GRASS - COLLECTION THROUGH TOWN SEWER MAINTENANCE WITH CHEMICALS X-MAS DECORATION IN CABIN ATTIC	25 cu. yds. GRASS	JORGE, ODILIO } HELPERS TOM - SICK
TUESDAY RAINY DAY 5 // 15 // 12	SHOP - WORK ON VEHICLES SEWER MAINTENANCE WITH JETTER CLEAN INLETS IN TOWN CLEAN PUMP STATIONS		FRANK - PERSONAL JAMES - 1/2 PERSONAL
WEDNESDAY DRY DAY 5 // 16 // 12	SHOP - WORK ON VEHICLES SEWER MAINTENANCE WITH JETTER FIX SINK @ MENS ROOM @ COMMUNITY CENTER FINISH BIKE RACK @ CABIN REPLACE SINK FAUCET @ DEVON AVE. CUT + TRIM GRASS IN TOWN TRIM TREES ALONG ATLANTIC AVE. TRASH - STATION + B.H.P.		JORGE, ODILIO } HELPERS
THURSDAY DRY DAY 5 // 17 // 12	BRUSH - WEST SIDE SHOP - WORK ON VEHICLES TRIM TREES ALONG ATLANTIC AVE. SET UP COMMUNITY CENTER	20 cu. yds. BRUSH	JORGE, ODILIO, WAYNE } HELPERS
FRIDAY DRY DAY 5 // 18 // 12	BRUSH - WEST SIDE TRASH - STATION AVE, B.H.P, + FIELDS PAINT LINES @ BRIDGE CUT + TRIM GRASS RECYCLING BUCKETS @ ST. ROSE BANNER UP BY AUDUBON	65 cu. yds. BRUSH	JORGE, ODILIO } HELPERS
SATURDAY 5 // 19 // 12			
SUNDAY 5 // 20 // 12			

** WEEKLY DUTIES FOR WEEK OF : 5 // 20 // 2012 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY RAINY DAY 5 //21 //12	TRASH- STATION AVE., B.H.P., + FIELDS GRASS PICK-UP THROUGH TOWN METAL PICK-UP THROUGH TOWN PICK UP BARRICADES @ SCHOOL CUT GRASS TRIM TREES ON 12TH AVE.	38 cu. yds. GRASS	JORGE, ODILIO } HELPERS TOM- VACATION DAY
TUESDAY OFF + ON RAIN DAY 5 //22//12	WEED STATION AVE. CUT & TRIM ALONG ATLANTIC AVE. CUT BUSHES ON GUYER DRIVE SHOP- WORK ON VEHICLES CLEAN INLET ON HILLSIDE AVE.		JORGE, ODILIO } HELPERS
WEDNESDAY DRY DAY 5 //23 //12	WEED STATION AVE. TRASH - STATION AVE. + B.H.P. CUT + TRIM TREES ALONG ATLANTIC AVE. SHOP - WORK ON VEHICLES CUT + TRIM GRASS IN TOWN	25 cu. yds BRUSH	JORGE, ODILIO } HELPERS DENNIS - VACATION DAY
THURSDAY DRY DAY 5 //24// 12	BRUSH- EAST SIDE SHOP- WORK ON VEHICLES SEWER MAINTENANCE WITH JETTER		JORGE, ODILIO } HELPERS
FRIDAY DRY DAY 5 //25//12	BRUSH- EAST SIDE SHOP- WORK ON VEHICLES SEWER MAINTENANCE W/ CHEMICALS + JETTER TRASH- STATION AVE, B.H.P., + FIELDS CUT + TRIM GRASS IN TOWN BARRACADES @ 413 1ST AVE.	70 cu. yds. BRUSH	JORGE, ODILIO } HELPERS TOM - OUT
SATURDAY 5 //26//12			
SUNDAY 5 //27//12			

** WEEKLY DUTIES FOR WEEK OF : 5 //27 // 2012 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY 5 //28 //12	ALL OFF		
TUESDAY DRY DAY 5 //29 //12	TRASH - STATION AVE., B.H.B., + FIELDS GRASS COLLECTION THROUGH TOWN SHOP - WORK ON VEHICLES LIMB DOWN @ 320 8TH AVENUE SEWER MAINTENANCE WITH CHEMICALS CUT GRASS IN TOWN	27 CU. yds GRASS	JORGE, ODILIO } HELPERS TOM - OFF JOE - VACATION
WEDNESDAY DRY DAY 5 //30 //12	SHOP - WORK ON VEHICLES CUT + TRIM GRASS IN TOWN SEWER MAINTENANCE WITH CHEMICALS		JORGE, ODILIO } HELPERS JOE - VACATION
THURSDAY DRY DAY 5 //31 //12	BRUSH - WEST SIDE SHOP - WORK ON VEHICLES SEWER MAINTENANCE WITH CHEMICALS CUT + TRIM GRASS		JORGE, ODILIO } HELPERS JOE - VACATION
FRIDAY // //			
SATURDAY // //			
SUNDAY // //			

** WEEKLY DUTIES FOR WEEK OF : 5 // 31 // 2012 **

6.5.12 Council

Kathy Lange

Caucus

- Review of Memorials Resolution Q and A
- Response to Council events when invitations/reminders go out
- Council vacation dates

Director of Parks and Rec

- Summer Rec staff is hired and training sessions have been set up
- Ordering for Summer Rec will take place ? tee shirt subsidy
- Registration good, PR continues
- Community Center programs registrations\
- Softball Tournament at Barr this Saturday

- Fall is the busiest season and we are already planning for it
- MWC Kick Off event was held as scheduled on 5/25 – Walgreen Reps came and brought pedometers and other free items. Project on going.

Board of Education

- Ongoing communication on field maintenance issues and responsibilities
- 2012-2013 meeting schedule is/is not posted on BOE website
- Reminders sent out about Nov 20 for Student Council recognition at HHHS auditorium, this is a meeting location change for us

Professional/Community

- Judged a double session of "This I Believe" at the HS-senior project very impressive

BOROUGH OF HADDON HEIGHTS, NEW JERSEY

ORDINANCE NO. 2012-1383

ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, NEW JERSEY, SUPPLEMENTING CHAPTER 450 OF THE BOROUGH CODE REGARDING COMMEMORATIVES

BACKGROUND

WHEREAS, the Borough of Haddon Heights, County of Camden, New Jersey ("Borough"), its Governing Body, Planning Board, and Historic Preservation Commission are regularly consulted by individuals and groups seeking to commemorate or memorialize, within the Borough, a person or event; and

WHEREAS, the Borough is sensitive to the emotional aspect generally involved when an individual or group seeks to commemorate or memorialize a person or event; and

WHEREAS, in light of the sensitivities mentioned above, the Borough believes that it is in the best interest of the Borough and individuals and groups who wish to place commemoratives or memorials within the Borough to have a well defined procedure governing the placement of commemoratives or memorials within the Borough;

NOW, THEREFORE, BE IT ORDAINED BY THE BOROUGH COUNCIL, OF THE BOROUGH OF HADDON HEIGHTS, NEW JERSEY, AS FOLLOWS:

Section 1. *Short Title.* This subchapter shall be known as the "Municipal Commemoratives Code."

Section 2. *Definitions.*

(a) As used in this subchapter, the term "memorial" shall mean any sign, banner, plaque, bench, statue, stone, tree, plant, pole, bicycle rack, or any other contrivance, containing any text, symbol, or photograph, which names, honors, or otherwise contemplates a person who is deceased.

(b) As used in this subchapter, the term "commemorative" shall mean any sign, banner, plaque, bench, statue, stone, tree, plant, pole, bicycle rack,

or any other contrivance, containing any text, symbol, or photograph, which names, honors, or otherwise contemplates a living person or an event.

Section 3. *Requirement of conformity to Code.* No person shall erect any memorial or commemorative on any public property, including but not limited to any street, sidewalk, parkland, or right of way, except in conformance with this subchapter and any other applicable sections of the Borough Code.

Section 4. *Application for Approval of Memorial or Commemorative.* Any person or group who desires to place a memorial or commemorative on any public property shall first submit to the Zoning Officer an application, which must, at a minimum, contain the following information:

(a) An identification of the person or group wishing to place the memorial or commemorative;

(b) The specific location of the proposed memorial or commemorative, and a photograph of the location;

(c) A statement of reasons for the placement of the memorial, such as the person or event's importance or significance;

(d) A professional drawing or catalog photograph of the commemorative or memorial, with dimensions;

(e) The full text of any words to appear on the commemorative or memorial, and a depiction of any photograph or symbol to appear on the commemorative or memorial;

(f) The method of installation of the commemorative or memorial and identification of the person or group that will physically install it;

(g) The approximate cost of the commemorative or memorial, and a statement that the person or group desiring to place the commemorative or memorial either has sufficient funds available for the commemorative or memorial, or the person or group's plan for acquiring sufficient funds for the placement of the memorial;

(h) An acknowledgement that the applicant will comply with the provisions of this subchapter and all other applicable sections of the Borough Code; and

(i) An acknowledgement that, upon placement, the memorial or commemorative shall become the property of the Borough.

Section 5. *Review of Application.* The Zoning Officer shall conduct a review of the application to determine whether the application is complete. If the Zoning Officer determines that the application is complete, he shall determine whether

approval by the Historic District Commission and/or Planning Board is required, in which case the Zoning Officer shall refer the application to the appropriate body for consideration. If the Zoning Officer determines that approval by the Historic District Commission and/or Planning Board is not required, the Zoning Officer shall refer the application to the Borough Clerk for placement on an appropriate agenda for Borough Council consideration.

Section 6. *Approval of Application.* Notwithstanding the provisions of Section 5, above, the Borough Council shall have the authority to grant final approval or rejection of all applications to place memorials or commemoratives. If an application is referred to the Historic District Commission and/or Planning Board, the Borough Council shall not take action on the application until such time as the Planning Board has made a decision on the application. Nothing in this Section shall limit Borough Council's authority to refer any application to the Planning Board for a report and recommendation in accordance with N.J.S.A. 40:55D-26(b).

Section 7. *Status of Memorial or Commemorative.* Upon placement, the memorial or commemorative shall become the property of the Borough.

Section 8. *Maintenance.* If a memorial or commemorative is in need of maintenance, as determined by the Chief of Police, the Zoning Officer, or the Superintendent of Public Works, the Borough may notify the person or group who placed the memorial or commemorative of the need for maintenance, and provide the person or group with (a) an opportunity to determine the cost of the necessary maintenance (which cost and supporting information shall be provided to the Borough upon request of the Borough), and an opportunity to perform the necessary maintenance; and/or (b) information as to the cost to the Borough to perform the necessary maintenance. If the person or group is unwilling to perform or fund the necessary maintenance, or cannot, after reasonable diligence, be contacted or fails to respond, the Borough may, in its discretion, remove the memorial or commemorative.

Section 9. *Relocation.* If, in Borough Council's judgment, it is necessary to relocate a memorial or commemorative, the Borough Council shall have the right to do so, after consultation with the person or group who placed the memorial or commemorative (or the inability of the Borough, after reasonable diligence, to contact the person or group who placed the commemorative or memorial, or their failure to respond.)

Section 10. *Periodic Review.* The Zoning Officer or a designee of the Zoning Officer shall maintain a log of the date of the placement of all memorials and commemoratives placed pursuant to this subchapter. On the tenth anniversary of the placement of a memorial or commemorative, the Borough may conduct a review of the memorial or commemorative to determine its condition, continued relevance, and appropriateness of location. The Borough may, after consultation with the person or group who placed the memorial or commemorative (or the inability of the Borough, after reasonable diligence, to contact the person or group who placed the commemorative or memorial, or their failure to respond) elect, in its sole discretion, to remove or relocate the memorial or commemorative. Notwithstanding the foregoing, the review permitted under this Section shall not preclude the Borough from conducting a review of any commemorative or memorial at any time should conditions warrant such a review.

Section 11. *Effectiveness and Applicability.* This ordinance shall take effect twenty days after the first publication of its final passage and shall apply to all commemoratives or memorials sought to be placed on or after that date; provided, however, that any replacement or modification to any existing memorial or commemorative shall be governed by the terms of this ordinance upon replacement or modification.

Section 12. *Reservation of Rights.* Nothing in this Ordinance shall affect in any way the Borough's right to place a memorial or commemorative under Borough sponsorship or using Borough funds.

Introduced:_____

Public Hearing: _____

Final Adoption:_____

_____

Mayor Edward S. Forte, Jr.

Attest:_____

Joan D. Moreland, Interim Borough Clerk

ORDINANCE 2012:1384

AN ORDINANCE AUTHORIZING SALARIES, WAGES AND REIMBURSEMENTS TO BE PAID TO CERTAIN EMPLOYEES OF THE BOROUGH OF HADDON HEIGHTS

WHEREAS, the Mayor and Council of the Borough of Haddon Heights need to establish salaries, wages or reimbursement rates for certain municipal employees that are commensurate with the offices or positions held and the experience of persons appointed to said offices or positions,

NOW, THEREFORE BE IT ORDAINED, by the Governing Body of the Borough of Haddon Heights in the County of Camden, that the following sections are hereby adopted for purposes of compensating certain municipal officers and employees:

Section 1 – Salaries and Wages
The annual salaries and wages of the following borough positions shall be amended and set as follows:

Title/Position	Hourly Pay Rate
Relief Firefighter	$12.00
Fire Department Officer/Operator	$15.00

Section 2 – Duties and terms of employment
Except as otherwise provided by state statute or collective bargaining contract, the duties and terms of employment, including hours of employment and other pertinent information, shall be set forth by ordinance, personnel manual, and/or personnel policy approved by the Mayor and Borough Council.

Section 3 – Maximum amounts
The salaries and wages authorized by this ordinance are maximum amounts for each office or position. Actual salaries and wages paid are determined by the Mayor and Borough Council and may be less than, but not more than, the maximum amounts authorized in this ordinance.

Section 4 – Compensation for mileage and expenses
A borough employee, who utilizes his or her own motor vehicle for travel outside the borough that is related to borough business or their official borough duties, shall be reimbursed for mileage set at a rate determined by the Mayor and Council, and for the cost of parking and tolls incurred during such travel.

Section 5 - Effective date of salaries and wages
The annual salaries adopted in this ordinance shall be effective from June 1, 2012 for those officers and employees employed by the borough as of January 1, 2012, unless otherwise specified by a collective bargaining contract. For all others, including hourly wage employees, the annual salary or hourly wage rate shall be effective 20 days after final adoption of this ordinance.

Section 6 – Past ordinances repealed
All ordinances or parts of ordinances of the Borough of Haddon Heights that are inconsistent with any part of this ordinance are herby repealed to the extent of such inconsistency.

Section 7 – Effective date of ordinance
This ordinance shall become operative 20 days after final adoption.

Introduction Date: June 5, 2012

Adoption Date: _____

_____
Mayor Edward S. Forte, Jr.

Attest:_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2012:119

RESOLUTION AMENDING BOROUGH OF HADDON HEIGHTS EMPLOYEE AWARD POLICY

Addendum A

I. Purpose

The purpose of this policy is to provide guidelines for department heads and elected officials regarding the criteria for presenting, time in service, retirement and other awards to Borough employees and citizens. The desire for recognition is a motivation that may be utilized to increase the effectiveness of the Borough. Commendation and praise are more effective tools of leadership than criticism and disciplinary measures. Leaders should use every opportunity to call the attention of others to outstanding accomplishments. Care should be taken to avoid giving undue praise to the exclusion of others having equal claim to the credit.

II. Policy

It will be the policy of the Borough, in cooperation with employee unions, to recognize employees. The Borough shall ensure however, that any such recognition is merited as provided in the guidelines set forth herein. The indiscriminate distribution of unwarranted recognition serves to only to minimize the impact of those acts that are truly deserved. This policy will become effective upon a resolution from Council and will not be retroactive.

III. Length of Service Awards: for employees whom work an **average of twenty hours or more per week annually** and are in good standing.

a. After 5 years of service: Letter from the Mayor, suitable for framing, to be presented at the Borough's annual Holiday get together.

b. After 10 years of service: Letter from the Mayor, suitable for framing, and a $75.^{00} taxable check, to be presented at the Borough's annual Holiday get together.

c. After 15 years of service: Letter from the Mayor, suitable for framing, and a $100.^{00} taxable check, to be presented at the Borough's annual Holiday get together.

d. After 20 years of service: Letter from the Mayor, suitable for framing, and a $150.^{00} check, to be presented at the Borough's annual Holiday get together.

e. After 25 years of service: Letter from the Mayor, suitable for framing, and a $200.^{00} taxable check, to be presented at the Borough's annual Holiday get together.

f. After 30 years of service: Letter from the Mayor, suitable for framing, and a $300.^{00} taxable check, to be presented at the Borough's annual Holiday get together.

g. Every subsequent five years after 30 years of service: Letter from the Mayor, suitable for framing, and $300.^{00} taxable check, to be presented at the Borough's annual Holiday get together.

h. Retirement Awards: An employee having met requirements for longevity retirement or, at the discretion of council, having been retired medically under certain conditions, will receive a retirement award from the Borough commemorating their service. This award is generally presented at a scheduled council meeting. A plaque is to be presented by the Mayor along with a watch valued at no more than $250.^{00} and a taxable check for $400.^{00} at a council meeting. Additional awards, plaques or gifts may be presented, at the discretion of the Mayor and Council. The employee's letter of retirement to the finance office will serve as the means to set this process in motion.

IV. Length of Service Awards: for employees whom work **twenty hours or less** per week annually.

a. After 10 years of service: Plaque from the Mayor presented at the Borough's annual Holiday get together.

b. After 20 years of service: Plaque from the Mayor and a $200.^{00} taxable check presented at the Borough's annual Holiday get together.

c. Upon retirement with more than 20 years of service: A plaque recognizing years of service and a $200.^{00} taxable check to be presented by the Mayor at a Council meeting as close to the employee retirement date as possible.

V. Specialty Awards:

a. The Police Department can issue specialty "valor" awards based on their internal policies.

b. Excellent Duty Award: An award presented to any employee who exhibits an excellent level of sustained performance or who performs a task, assignment, investigation or self-initiated action in an exemplary manner. This award rises above the level of recognition warranted by a Certificate of Appreciation.

c. Civic Award: An award presented to any employee by an outside group, organization or other entity that wishes to recognize the contribution of a member of this organization with the approval of the department.

d. Certificate of Appreciation: An award for exemplary performance (not meeting the definition of the award categories) in a specific incident, which warrants documentation for future favorable reference. There are two categories for this award: Employee and Citizen.

e. Citizen Appreciation Medal: An award for heroic performance by a citizen (exceeds the definition of the Certificate of Appreciation) in a specific incident, which he/she risks their own safety to aide an officer in distress.

VI. Quarterly and Annual Awards:

a. Officer of the Year: Awarded to a full-time officer annually for recognition as one who has consistently performed in an exemplary manner, is true to the ethics of the police service, and is highly deserving of the faith placed in him by the public.

b. Employee of the Year: An award presented annually to a full-time employee as recognition of an individual who has performed exemplary service continually throughout the previous calendar year.

c. Officer/Employee of the Quarter: Employees selected quarterly for recognition of outstanding performance or meritorious service.

d. Volunteer of the Year: An award presented annually to a volunteer worker, who has committed a monthly minimum of 15 hours of work during the calendar year.

e. Citizen of the Year: An award presented to a private citizen for outstanding contributions to the Borough of Haddon Heights.

f. Business Partnership of the Year: An award presented to a company that has teamed up with the Borough donating many needed items, service or monies for the community.

VII. Civic Awards

a. Any organization, private or civic, wishing to present an award on behalf of its organization, shall make its request to the Mayor for approval.

b. The Borough Clerk will coordinate such awards.

VIII. Administering of awards:

a. Department heads are to budget for awards annually in their O and E budget. Department heads will order plaques from a local vendor in a standard format. Department heads shall order watches from a local vendor. The employee whom is to receive the watch will be allowed to pick the style and type of watch but shall pay any cost over the allotted amount prior to pick up by the Borough. Department heads shall initiate awards recommendations with the Committee.

b. Awards Committees: The Police Department shall have its own awards committee. The Borough awards committee shall be comprised of Department heads.

c. Procedure:

1. Any employee may forward a recommendation for an Award, through the chain of command to the award committee(s).

2. Upon receipt of a recommendation, the committee shall ensure the dissemination of the award nominations to members of the committee. The committee will consider the nomination at a later date.

3. Upon approval by the committee, a recommendation for an award will be forwarded to the Mayor, The appropriate certificate will be prepared and attached to a copy of the original nomination.

4. The following completed certificates shall be accompanied by a citation that provides details of the actions for which the recipient was chosen and shall be signed by the division or bureau commander.

   a. Officer of the Quarter
   b. Officer of the Year
   c. Employee of the Quarter
   d. Employee of the Year
   e. Reserve Officer of the Year
   f. Volunteer of the Year
   g. Citizen of the Year
   h. Business Partnership of the Year

IX. CERTIFICATE / CITATION EXAMPLES:

a. The Excellent Duty Award is awarded to_____ who distinguished themselves by exhibiting an excellent level of sustained performance or performed a task, assignment, investigation or self-initiated action in an exemplary fashion while in the performance of his/her duties.

b. The Certificate of Appreciation: is awarded to_____ for an exemplary performance in a specific incident. This award exemplifies a commitment to provide the highest level of service.

c. The Certificate of Appreciation is awarded to_____ for the exemplary contribution to the Borough of Haddon Heights improving the quality of life and for making the Borough of Haddon Heights a better place to live, work and visit. ******Note: Awarded to citizen******

d. The Officer /Employee of the Year is awarded to _____ in recognition of consistent, exemplary and ethical performance and accomplishment in service to the community and the Borough department in (list award month and year).

e. The Officer/Employee of the Quarter is awarded to _____ in recognition of outstanding performance or meritorious service to the department and community during (**List:** Awarded this 1st day of (list award month and year).

f. The Volunteer of the Year Award is awarded to _____ for dedicating his/her valuable time and assistance to a variety of tasks in the Borough of Haddon Heights.

g. The Citizen of the Year Award is awarded to _____ in appreciation for his/her tireless dedication, community involvement and effort put forth to make the community a better place to live.

h. The Business Partnership of the Year Award is awarded to _____for his/her dedication and contributions to the community in an effort to make the Borough of Haddon Heights a better community in which to live.

X. **SAFE DRIVER AWARD**

a. DISCUSSION:

i. As a necessary function in carrying out assigned duties, an employee might drive a Borough vehicle thousands of miles each year, and do so without an accident. When this occurs, the department wishes to recognize the employee for such an accomplishment by presentation of a safe driver award.

ii. Those employees eligible for such an award are those whose assigned duties require the daily and constant operation of a Borough vehicle, and who have not been involved in a vehicle accident in which they were determined to be at fault, or to have negligently or carelessly contributed to the accident, for a period of three years.

iii. The objective is to recognize those employees who have not been involved in an avoidable accident. Decisions as to eligibility for the award will be made with that purpose in mind.

iv. An employee whose primary duties are such that they do not require daily and constant operation of a vehicle is not eligible for the award.

b. PROCEDURE:

i. At the time of the annual performance evaluation or the time of eligibility of an employee, who might be eligible for a safe driver award, the rater will research the personnel service record of the employee to determine if the above criteria are met.

ii. If it is determined that the employee has met the criteria, the rater will document the information on the employees evaluations as a "Safe Driving Award." The effective date and the number of years of safe driving will also be documented.

iii. A memo will be forwarded to the Borough Clerk for each department documenting employees whom shall receive compensating time for receiving the award and a memorandum from the Mayor recognizing their accomplishment.

1. A memorandum from the Mayor will be presented by the Mayor for a consecutive year of safe driving
2. A memorandum and a compensation day will be given for three consecutive safe years of driving.

XI. LETTERS OF COMMENDATION FROM CITIZEN

DISCUSSION: The Borough frequently receives letters from citizens or other agencies commending the performance of various employees. To ensure proper response and filing of such letters, each letter is to be processed by department heads and maintained in personnel records.

a. PROCEDURE:

i. Any letter which commends a Borough employee shall be routed to the appropriate department head. It is the responsibility of the department head to ensure that the letter is reviewed and that an appropriate response is prepared.

ii. A response card can be mailed to the citizen or agency commending the employee.

iii. The original commendation letter will be forwarded to the employee along with a notification acknowledging receipt of the letter by the department head.

iv. A copy of the commendation letter will be placed in the employee's personnel folder.

Date: June 19, 2012

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2012:120

RESOLUTION APPROVING PAYMENT OF BILLS AND CLAIMS

FOR 2nd HALF OF JUNE

TRUST ACCOUNT	$ 10,328.37
CAPITAL ACCOUNT	3,467.75
ANIMAL ACCOUNT	25.20
CURRENT ACCOUNT	82,253.85
PAYROLL 6/15/2012	93,356.18
TOTAL FOR ALL BILLS AND CLAIMS FOR 2ND HALF OF JUNE	189,431.35
	==========

Date: June 19, 2012

_____

Mayor Edward S. Forte, Jr.

Attest_____

Joan D. Moreland, Interim Borough Clerk

Expenditures for Council Meetings

Date	6/19/2012	2012 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	8,253.00	All Accounts Marked T-13
Payroll 6/15/2012	2,075.37	ACH Police Traffic
Total Trust	10,328.37	
Capital		
Bach Associates	1,829.69	2011:1368 Glover Mill
Bach Associates	1,614.06	2011:1369E Glover Mill
Griffin Sign Co., Inc.	24.00	2010:1333D DPW Signage
Total Capital	3,467.75	
Animal		
Voorhees Animal Hospital		
NJ Dept Health & Zoonotic Deseases	25.20	
Total Animal	25.20	
Po's Paid Current Account	82,253.85	
Payroll 6/15/2012	93,356.18	
Total Current	175,610.03	
Total Spending 5/15/2012	189,431.35	

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
First Enc Date Range: First to 12/31/12
Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
ABACI ABACUS I.T.					
12-00840 06/06/12					
1 FIRE WALL SOF JUNE 2012	99.00	2-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	06/06/12
2 FIRE WALL MUNI BLDG JUNE 2012	99.00	2-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	06/06/12
	198.00				
Vendor Total:	198.00				
AIRHA AIRHANDLERS MECHANICAL SERVICE					
12-00789 05/29/12					
1 FIX LEAKING WATER LOOP VALVES	910.00	2-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	05/29/12
12-00813 06/01/12					
1 FIXED CHILLED WATER VALVE	162.30	2-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	06/01/12
Vendor Total:	1,072.30				
ANKOF ANKOR FIRE & SAFETY EQUIP					
12-00779 05/23/12					
1 20 LB FIRE EXTING REFILLED	35.00	2-01-25-265-255	B MAINT/REPAIR OTHER	A	05/23/12
Vendor Total:	35.00				
ANTHR ANTHONY'S RISTORANTE					
12-00863 06/11/12					
1 FOOD FOR NEIGHBORS NIGHT	6,075.00	T-13-56-860-803	B RESERVE FOR MEMORIAL CLOCK DONATIONS	A	06/11/12
Vendor Total:	6,075.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
AVSCAP AIR VICTORY SQUADRON- US CIVIL					
12-00834 06/05/12					
1 DONATION FOR JULY 4TH PARADE	500.00	2-01-20-100-411	B Marketing Events & Communic.	A	06/05/12
Vendor Total:	500.00				
BACHA BACH ASSOC PC					
12-00826 06/04/12					
1 DEL BUONO 319 WHP B 137 L 1	1,222.50	T-13-56-860-802	B Reserve Planning Board Escrow	A	06/04/12
2 GLOVER MILL VILL B 62 L 2,4,6	1,829.69	C-04-55-807-201	B 2011:1368 REMEDIATION OLD DPW SITE	A	06/04/12
3 PROFESSIONAL ENGINEERING SERVI	3,736.25	2-01-20-165-205	B PROFESSIONAL ENGINEERING SERVICES	A	06/04/12
4 GLOVER MILL VILL B 62 L 2,4,6	1,614.06	C-04-55-807-305	B 2011:1369E REMEDIATION OLD DPW SITE	A	06/12/12
	8,402.50				
Vendor Total:	8,402.50				
CAMDR CAM CTY RESOURCE					
12-00818 06/04/12					
1 HOUSEHOLD TRASH MAY 2012	14,169.48	2-01-32-465-217	B CAMDEN RESOURCE RECOVERY	A	06/04/12
2 RECYCLING CHARGE MAY 2012	685.62	2-01-32-465-302	B RECYCLING TAX	A	06/04/12
	14,855.10				
Vendor Total:	14,855.10				
COMC COMCAST					
12-00849 06/07/12					
1 HIGH SPEED INTERNET JUNE 12	126.90	2-01-31-440-216	B REGULAR TELEPHONES	A	06/07/12
12-00873 06/12/12					
1 HI SPEED INTERNET HHFD JUNE 12	107.17	2-01-25-265-256	B COMPUTER MAINTENCE	A	06/12/12
Vendor Total:	234.07				
CONTR CONTRACTOR SERVICE					
12-00815 06/01/12					
1 METAL SAW BLADES	101.86	2-01-26-290-233	B PURCH MINOR EQUIP	A	06/01/12
Vendor Total:	101.86				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
COURP COURIER POST					
12-00839 06/05/12					
1 CONSULTANT BID NOTICE	73.26	2-01-21-180-217	B ADVERTISING	A	06/05/12
2 BID NOTICE	34.98	2-01-20-120-217	B LEGAL ADVERTISING	A	06/05/12
3 ADENDUM 1 ARCH STUDY	44.88	2-01-21-180-217	B ADVERTISING	A	06/05/12
	153.12				
Vendor Total:	153.12				
CRESM THE CRESCENT MOTORCYCLE PATROL					
12-00830 06/05/12					
1 DONATION FOR 4TH OF JULY PARAD	650.00	2-01-20-100-411	B Marketing Events & Communic.	A	06/05/12
Vendor Total:	650.00				
DEERP DEER PARK WATER					
12-00874 06/12/12					
1 BOTTLED WATER MAY 2012	69.34	2-01-20-120-279	B BOTTLED WATER	A	06/12/12
Vendor Total:	69.34				
DIAMS WELLS FARGO BUSINESS CREDIT					
12-00804 05/30/12					
1 TEMPORARY WORKERS W/E 5/20/12	708.75	2-01-26-290-280	B TEMPORARY WORKERS	A	05/30/12
12-00817 06/01/12					
1 TEMPORARY WORKERS W/E 5/27/12	787.50	2-01-26-290-280	B TEMPORARY WORKERS	A	06/01/12
12-00860 06/11/12					
1 TEMPORARY WORKERS W/E 6/3/2012	630.00	2-01-26-290-280	B TEMPORARY WORKERS	A	06/11/12
Vendor Total:	2,126.25				
DIMES DiMEGLIO SEPTIC, INC.					
12-00894 06/14/12					
1 PORT TOILETS FOR NEIGBORS NITE	360.00	T-13-56-860-803	B RESERVE FOR MEMORIAL CLOCK DONATIONS	A	06/14/12
Vendor Total:	360.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
ENGIH ENGINEERED HYDRAULICS INC					
12-00802 05/30/12					
1 HOSE ASSEMBLY	115.96	2-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	05/30/12
Vendor Total:	115.96				
FLEMP FLEMING TERMITE & PEST					
12-00836 06/05/12					
1 PEST CONTROL MUNI BLDG MAY 12	24.00	2-01-26-310-235	B PEST CONTROL	A	06/05/12
2 PEST CONTROL SOF MAY 12	24.00	2-01-26-310-235	B PEST CONTROL	A	06/05/12
3 PEST CONTROL CABIN MAY 12	25.00	2-01-26-310-235	B PEST CONTROL	A	06/05/12
4 PEST CONTROL COMM CTR MAY 12	30.00	2-01-26-310-235	B PEST CONTROL	A	06/05/12
	103.00				
Vendor Total:	103.00				
FRFBD THE FREEDOM FESTIVAL PATRIOTIC					
12-00831 06/05/12					
1 DONATION FOR 4TH OF JULY PARAD	1,100.00	2-01-20-100-411	B Marketing Events & Communic.	A	06/05/12
Vendor Total:	1,100.00				
GLOOT GLOUCESTER CITY STRING BAND					
12-00857 06/08/12					
1 BAND FOR JULY 4TH PARADE 2012	800.00	2-01-20-100-411	B Marketing Events & Communic.	A	06/08/12
Vendor Total:	800.00				
GRIFS GRIFFIN SIGN CO INC					
12-00799 05/30/12					
1 SET SCREWS FOR SIGNAGE	24.00	C-04-55-806-903	B 2010:1333D DPW SIGNAGE/HARDWARE & MOWER	A	05/30/12
Vendor Total:	24.00				
HESSC HESS CORPORATION					
12-00791 05/30/12					
1 ELECTRIC FOR SEWER STATIONS	3,597.68	2-01-31-430-288	B Electric & Gas	A	05/30/12

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
HESSC HESS CORPORATION	Continued				
12-00847 06/07/12					
1 ELECT FIRE DEPT APR & MAY 2012	505.29	2-01-31-430-288	B Electric & Gas	A	06/07/12
2 ELECT SOF BLDG APR & MAY 2012	475.01	2-01-31-430-288	B Electric & Gas	A	06/07/12
3 ELECT VAR LOC APR & MAY 2012	248.24	2-01-31-430-288	B Electric & Gas	A	06/07/12
	1,228.54				
Vendor Total:	4,826.22				
IONAD DENNIS IONATA					
12-00835 06/05/12					
1 FEE FOR JULY 4TH PARADE	850.00	2-01-20-100-411	B Marketing Events & Communic.	A	06/05/12
Vendor Total:	850.00				
JOHNP EVELYN (PAT) JOHNSON					
12-00824 06/04/12					
1 HEALTH CARE BENEFITS JUNE 2012	445.41	2-01-23-220-259	B Medicare Retired Employees	A	06/04/12
Vendor Total:	445.41				
JUSTT JUST TIRES					
12-00812 06/01/12					
1 NEW TIRE 18-2 POLICE CAR	140.90	2-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	06/01/12
12-00850 06/07/12					
1 NEW TIRE FOR POLICE CAR 18-1	130.66	2-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	06/07/12
Vendor Total:	271.56				
KDI KDI, INC.					
12-00845 06/06/12					
1 CONTRACT PAYMENT MAR, APR, MAY	170.47	2-01-26-310-256	B SERVICE CONTRACTS	A	06/06/12
Vendor Total:	170.47				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
KONMI KONICA MINOLTA BUSINESS					
12-00781 05/23/12					
1 COPING OVERAGE CHARGES	169.81	2-01-26-310-256	B SERVICE CONTRACTS	A	05/23/12
Vendor Total:	169.81				
KONPF KONICA MINOLTA PRIMIER FINANCE					
12-00825 06/04/12					
1 CONTRACT PAYMENT	271.89	2-01-26-310-256	B SERVICE CONTRACTS	A	06/04/12
12-00829 06/05/12					
1 CONTRACT PAYMENT	147.90	2-01-26-310-256	B SERVICE CONTRACTS	A	06/05/12
Vendor Total:	419.79				
MALLC MALL CHEVROLET					
12-00784 05/29/12					
1 DOOR LOCK ACCTUATOR 18-1	80.73	2-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	05/29/12
Vendor Total:	80.73				
MUNIR MUNICIPAL RECORDS SERVICE					
12-00769 05/22/12					
1 TICKETS & ENVELOPES	450.00	2-01-43-490-238	B Operation Mat'l & Supplies	A	05/22/12
Vendor Total:	450.00				
NJAMB NJ AMERICAN WATER					
12-00838 06/05/12					
1 139 HYDTS MAY 2012	6,060.40	2-01-25-265-389	B FIRE HYDRANT WATER SERVICE	A	06/05/12
12-00848 06/07/12					
1 HH BOROUGH GARAGE MAY 2012	32.84	2-01-31-445-289	B WATER SERVICE	A	06/07/12
2 SOCCER CLU WALN & D MAY 2012	413.40	2-01-31-445-289	B WATER SERVICE	A	06/07/12
3 SOCCER CLU WALN & D MAY 2012	166.04	2-01-31-445-289	B WATER SERVICE	A	06/07/12
4 HH MUNI BLDG MAY 2012	134.33	2-01-31-445-289	B WATER SERVICE	A	06/07/12
5 HH CABIB MAY 2012	10.60	2-01-31-445-289	B WATER SERVICE	A	06/07/12
6 HH COMMUNITY CTR MAY 2012	39.18	2-01-31-445-289	B WATER SERVICE	A	06/07/12

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
NJAMB NJ AMERICAN WATER	Continued				
12-00848 06/07/12		Continued			
7 W HIGH ST BALL FIELD MAY 2012	39.18	2-01-31-445-289	B WATER SERVICE	A	06/07/12
	835.57				
12-00872 06/12/12					
1 FIRE DEPT WATER MAY 2012	42.31	2-01-31-445-289	B WATER SERVICE	A	06/12/12
Vendor Total:	6,938.28				
NJHSS NJ DEPT. HEALTH & SENIOR SVCS.					
12-00852 06/07/12					
1 ANIMAL LICENSE REPORT MAY 2012	25.20	T-12-56-850-801	B Reserve Dog Trust Expenses	A	06/07/12
Vendor Total:	25.20				
OGSCC THE ORIGINAL GARDEN STATE					
12-00832 06/05/12					
1 DONATION FOR JULY 4TH PARADE	250.00	2-01-20-100-411	B Marketing Events & Communic.	A	06/05/12
Vendor Total:	250.00				
PAULS PAUL'S CUSTOMS AWARDS					
12-00806 05/30/12					
1 CUSTOMER PLATES W/ ENGRAVING	18.00	2-01-25-240-226	B AWARDS	A	05/30/12
Vendor Total:	18.00				
PEDRO PEDRONI					
12-00856 06/08/12					
1 DIESEL FUEL	3,301.81	2-01-31-460-276	B DIESEL FUEL	A	06/08/12
Vendor Total:	3,301.81				
PSEGR PSE&G					
12-00827 06/04/12					
1 321 7TH AVE COMM CTR MAY 2012	299.59	2-01-31-430-288	B Electric & Gas	A	06/04/12

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
PSEGR PSE&G	Continued				
12-00859 06/08/12					
1 STREET LIGHTING MAY 2012	6,384.42	2-01-31-435-288	B STREET LIGHTING	A	06/08/12
2 OTHER LIGHTING MAY 2012	1,137.62	2-01-31-430-288	B Electric & Gas	A	06/08/12
	7,522.04				
Vendor Total:	7,821.63				
PUBSU PUBLIC SAFETY UNLIMITED LLC					
11-04511 12/05/11					
1 CLOTHES FOR POLICE LIGHTNER	697.00	1-01-25-240-235	B PURCHASE UNIFORMS	A	12/05/11
2 VEST FOR OFFICER MORGAN	59.00	1-01-25-240-235	B PURCHASE UNIFORMS	A	12/05/11
	756.00				
Vendor Total:	756.00				
SHUTR RONALD S SHUTE					
12-00773 05/22/12					
1 RX REIMBURSEMENT TO 5/12/12	235.00	2-01-23-220-234	B RETIREES HEALTH INS	A	05/22/12
Vendor Total:	235.00				
SIEME SIEMENS INDUSTRY, INC.					
12-00745 05/15/12					
1 BIOXIDE	1,525.20	2-01-26-290-273	B PURCHASE CHEMICALS	A	05/15/12
2 BIOXIDE	2,715.60	2-01-26-290-273	B PURCHASE CHEMICALS	A	05/15/12
	4,240.80				
Vendor Total:	4,240.80				
SINGG SINGLEY & GINDELE, ATTORNEYS					
12-00819 06/04/12					
1 PROSECUTOR SERVICE MAY 2012	750.00	2-01-25-275-113	B PROSECUTOR	A	06/04/12
Vendor Total:	750.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
SJSAN SOUTH JERSEY SANITATION					
12-00820 06/04/12					
1 CURB SIDE TRASH MAY 2012	22,500.00	2-01-26-305-202	B S J SANITATION	A	06/04/12
Vendor Total:	22,500.00				
VEDDL VEDDOR LLC					
12-00877 06/12/12					
1 FOOD AND ICE NEIGHBORS NITE	595.50	T-13-56-860-803	B RESERVE FOR MEMORIAL CLOCK DONATIONS	A	06/12/12
Vendor Total:	595.50				
VER33 VERIZON					
12-00837 06/05/12					
1 MESSAGE SERVICE JUNE 2012	32.77	2-01-31-440-216	B REGULAR TELEPHONES	A	06/05/12
12-00880 06/12/12					
1 HH CABIN JUNE 2012	33.37	2-01-31-440-216	B REGULAR TELEPHONES	A	06/12/12
2 SOF JUNE 2012	247.64	2-01-31-440-216	B REGULAR TELEPHONES	A	06/12/12
	281.01				
Vendor Total:	313.78				
VER41 VERIZON COMMUNICATIONS					
12-00879 06/12/12					
1 FIOS INTERNET FINAL PAYMENT	25.98	2-01-31-440-216	B REGULAR TELEPHONES	A	06/12/12
Vendor Total:	25.98				
VER48 VERIZON					
12-00844 06/06/12					
1 FIRE DEPT PHONES MAY 2012	51.43	2-01-31-440-216	B REGULAR TELEPHONES	A	06/06/12
Vendor Total:	51.43				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
VERIW VERIZON WIRELESS					
12-00853 06/07/12					
1 POLICE MDT'S FOR MAY 2012	160.06	2-01-31-440-216	B REGULAR TELEPHONES	A	06/07/12
Vendor Total:	160.06				
VIRGC 9TH VIRGINIA CAVLARY					
12-00875 06/12/12					
1 SOLDIERS FOR JULY 4TH PARADE	250.00	2-01-20-100-411	B Marketing Events & Communic.	A	06/12/12
Vendor Total:	250.00				
WELLF WELLS FARGO HOME MTG., INC					
12-00876 06/12/12					
1 TAX REFUND 17 ELEVENTH AVE HH	1,100.31	2-01-55-001-005	B Tax Overpayments Payable	A	06/12/12
Vendor Total:	1,100.31				
WOODR WOODRUFF ENERGY US, LLC.					
12-00814 06/01/12					
1 NAT GAS MUNI BUILDING MAY 2012	0.30	2-01-31-430-288	B Electric & Gas	A	06/01/12
2 NAT GAS MUNI BUILDING MAY 2012	6.23	2-01-31-430-288	B Electric & Gas	A	06/01/12
	6.53				
Vendor Total:	6.53				

Total Purchase Orders: 58 Total P.O. Line Items: 81 Total List Amount: 93,999.80 Total Void Amount: 0.00

June 14, 2012
04:28 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	756.00	0.00
CURRENT FUND	2-01	81,497.85	0.00
GENERAL CAPITAL FUND	C-04	3,467.75	0.00
DOG TRUST (ANIMAL)	T-12	25.20	0.00
TRUST - OTHER TRUST	T-13	8,253.00	0.00
Year Total:		8,278.20	0.00
Total Of All Funds:		93,999.80	0.00

82,253.85 current.

RESOLUTION 2012:121

RESOLUTION APPOINTING DANIEL R. KINKLER

TO THE POSITION OF PATROLMAN

FOR THE HADDON HEIGHTS POLICE DEPARTMENT

WHEREAS, Daniel R., Kinkler was recommended by the Police Hiring Committee,

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that Daniel R. Kinkler is hereby appointed to the position of Patrolman for the Haddon Heights Police Department.

BE IT FURTHER RESOLVED that the appointment is effective June 25, 2012.

Date: June 19, 2012

_____

Mayor Edward S. Forte, Jr.

Attest: _____

Joan D. Moreland, Interim Borough Clerk