# BOROUGH OF HADDON HEIGHTS

Tuesday, April 19, 2016 at 7:00 p.m.

Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 2, 2016."

2. Roll Call

3. CAUCUS SESSION:

4. Recess of Caucus Session and commencement of Business Session

5. Pledge of Allegiance and moment of silence

6. PROCLAMATION DESIGNATING APRIL AS *ALCOHOL AWARENESS MONTH*

7. Public Comment on Caucus and Agenda items only

8. Approval of Minutes of the April 5, 2016 Council meeting Minutes

9. REPORTS OF COUNCIL MEMBERS:

10. ENGINEER'S REPORT

11. UNFINISHED BUSINESS:

Resolution 2016:106 – Resolution For Local Examination of the 2016 Municipal

Resolution 2016:107 – A Resolution Authorizing The 2016 Municipal Budget To Be Read By Title Only

PUBLIC HEARING ON THE 2016 MUNICIPAL BUDGET

Final Adoption of the 2016 Municipal Budget

12. NEW BUSINESS:

Resolution 2016:108 – Resolution Authorizing Refund of a Summer Recreation Fee

Resolution 2016:109 – Resolution Authorizing a Change Order for the FY 2014 New Jersey Department of Transportation Trust Fund Resurfacing of W. Atlantic Avenue

Resolution 2016:110 – Resolution Authorizing Bills and Claims for the Second Half of April

Resolution 2016:111 – Resolution Providing for a Meeting Not Open to the Public in Accordance with the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***1) Discussion is related to contract negotiations with Captain of Police. 2) Discussion related to the Administrative Assistant Position in the Service Operations Facility. Discussion is expected to be ½ hr. in duration. Formal Action May be Taken.***

Resolution 2016:112 – Resolution Authorizing Refund of Tax Overpayment

Resolution 2016:113 – Resolution Authorizing Refund of Tax Overpayment

Resolution 2016:114 – Resolution Authorizing Refund of Tax Overpayment

Resolution 2016:115 – Resolution Extending Grace Period for Payment of Second Quarter 2016 Taxes

Resolution 2016:116 – Resolution Authorizing Salaries, Wages and Reimbursements to be Paid to Non-Contractural Employees of the Borough of Haddon Heights

13. Public Comment

14. Adjournment

# *Proclamation*

## ALCOHOL AWARENESS MONTH
## 2016

**WHEREAS,** alcohol is a primary factor in the four leading causes of death for young person's ages 10-21; and

**WHEREAS,** alcohol is the most commonly used addictive substance in the United States; and

**WHEREAS,** young people who begin drinking before age 15 are four times more likely to develop alcohol dependence than those who begin drinking at age 21; and

**WHEREAS,** the typical American will see 100,000 beer commercials before he or she turns 18; and

**WHEREAS,** kids who drink are more likely to be victims of violent crime, to be involved in alcohol-related traffic crashes, and to have serious school-related problems; and

**WHEREAS,** a supportive family environment is associated with lowered rates of alcohol use for adolescents; and

**WHEREAS,** consistent and sustained parental attitudes can influence a child's decision about whether or not to use alcohol and drugs; and

**WHEREAS,** kids who have conversations with their parents and learn a lot about the dangers of alcohol and drug use are 50% less likely to use alcohol and drugs than those who don't have such conversations.

**NOW, THEREFORE,** I, Mayor Jack D. Merryfield, now join the National Council on Alcoholism and Drug Dependence, Inc. (NCADD) and do hereby proclaim April 2016 as

*Alcohol Awareness Month*

in the Borough of Haddon Heights. As the leader, I also call upon all citizens, parents, governmental agencies, public and private institutions, businesses, hospitals, schools and colleges in our community to support efforts that will provide early education about alcoholism and addiction and increase support for individuals and families coping with alcoholism. Through these efforts, together, we can provide Hope, Help and Healing for those in our community who are facing challenges with alcohol use and abuse.

April 17, 2016

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Mayor Jack D. Merryfield

# RESOLUTION 2016:106

## RESOLUTION FOR LOCAL EXAMINATON OF THE 2016 BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Haddon Heights has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the borough meets the necessary conditions to participate in the program for the 2016 budget year.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights that in accordance with N.J.A.C. 5:30-7.6a &b and based upon the Chief Financial Officer's certification, the governing body has found the Budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

    a. Payment of interest and debt redemption charges
    b. Deferred charges and statutory expenditures
    c. Cash deficit of preceding year
    d. Reserve of uncollected taxes
    e. Other reserves and non-disbursement items
    f. Any inclusions of amounts required for school purposes

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (Complies with the "CAP" law.)

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

    a. All estimates of revenue are reasonable, accurate, and correctly stated,
    b. Items of appropriation are properly set forth,
    c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced, publicly advertised, and in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Director of the Division of Local Government Services.

Date: April 15, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

# RESOLUTION 2016:107

## A RESOLUTION AUTHORIZING THE 2016 MUNICIPAL BUDGET TO BE READ BY TITLE ONLY

**WHEREAS**, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of the public hearing, a complete copy of the budget has been made available for public inspection; and

**WHEREAS**, these conditions have been met.

**NOW, THEREFORE BE IT RESOLVED** that the 2016 Municipal budget shall be read by title only.

**ROLL CALL:**

| | Yes | No | Abstain | Absent |
|---|---|---|---|---|
| Lange | | | | |
| Griffith | | | | |
| DiRenzo | | | | |
| Berryhill | | | | |
| Valvardi | | | | |
| Ceroli | | | | |

Date: April 19, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

# RESOLUTION 2016:108

## RESOLUTION AUTHORIZING REFUND OF A SUMMER RECREATION FEE

**WHEREAS,** the Borough of Haddon Heights offers a variety of Adult Education, Fitness, Nutrition, Kids & Teens and Senior Programs for Haddon Heights residents; and

**WHEREAS,** refunds are necessary for varied reasons and are as follows:

| Registrant | Class | Amount |
|---|---|---|
| Rebecca Vives<br>324 Davis Avenue<br>Mt. Ephraim, NJ 08059 | Summer Rec Program | $75.00 |

**NOW, THEREFORE BE IT RESOLVED,** by the Governing Body of the Borough of Haddon Heights that the above refunds are hereby approved.

Date: April 19, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

# RESOLUTION 2016:109

## RESOLUTION APPROVING CHANGE ORDER #1 FOR THE FY 2014 NJDOT TRUST FUND RESURFACING OF W. ATLANTIC AVENUE BOROUGH OF HADDON HEIGHTS, CAMDEN COUNTY, NJ

**WHEREAS,** it was necessary to make changes to the contract amount based on as-built quantities of items of work installed for the FY 2014 NJDOT Trust Fund Resurfacing of W. Atlantic Avenue, Borough of Haddon Heights, Camden County, New Jersey; and

**WHEREAS,** a Change Order was developed to itemize and authorize those changes and is considered to be the final change;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Haddon Heights, County of Camden, that the following final Change Order #1 which revises the contract amount from $142,800.60 to $171,267.85 and represents an increase of $28,467.25, (+19.9%) which is hereby granted.

**BE IT FURTHER RESOLVED,** that the Certified Financial Officer has certified that these funds will be encumbered from Account #G-02-41-471-307.

Date: April 19, 2016

**Borough of Haddon Heights**

_____
Mayor Jack D. Merryfield

**ATTEST:** _____
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION:**

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body held on April 19, 2016.

_____
Kelly Santosusso, RMC, Borough Clerk

BACH Associates, PC
ENGINEERS • ARCHITECTS • PLANNERS

April 12, 2016

Borough of Haddon Heights
625 Station Avenue
Haddon Heights, NJ 08035

Attn: Kelly Santosusso, Borough Clerk

Re: FY 2014 NJDOT Trust Fund
Resurfacing of W. Atlantic Avenue
Borough of Haddon Heights, Camden County, NJ
Bach Associates No. HH2014-2

Dear Ms. Santosusso:

Enclosed please find Payment Certificate #4 (Final) for the referenced project in the amount of $30,489.$^{08}$. The work has been reviewed by this office and found acceptable for payment. Please note this final payment includes the $9,952.$^{83}$ retainage that was being held as all punchlist items have been addressed by the Contractor and found acceptable for payment. Additionally, NJDOT has concurred with our request to waive core testing so there will be no penalties for thickness, compaction or composition. Enclosed is a copy of our Payment Certificate #4 (Final) dated April 12, 2016 documenting the as-built quantities and final contract value.

This payment should be conditioned on favorable review of the enclosed Maintenance Bond, Agreement to Satisfy and Indemnify with Respect to Liens, and Prevailing Wage Payment Certification by the Solicitor.

In addition, Change Order #1 (Final) is also attached to be executed by the Mayor and approved by resolution. Change Order #1 (Final) reflects adjustments to final contract value based on final quantities installed. All four (4) originals of the Change Order should be returned to our office to forward to NJDOT Local Aid for approval. Once approved, we will provide the Township with one (1) original of each Change Order.

By copy of this letter, I am forwarding copies of the Maintenance Bond, Agreement to Satisfy and Indemnify with Respect to Liens and Prevailing Wage Payment Certification to the Solicitor for review.

304 White Horse Pike • Haddon Heights, NJ 08035 • Phone (856) 546-8611 • Fax (856) 546-8612

Should you have any questions, or require any additional information, please contact me.

Very truly yours,
BACH ASSOCIATES, PC

Steven M. Bach, PE, RA, PP, CME
President

enclosures
cc: Mayor and Council c/o Kelly Santosusso, Borough Clerk
Albert J. Olizi, Esq.
Christie Ehret, CFO
Frank Aquilante, American Asphalt
Scott Colan, Construction Inspector
File HH2014-2

S:\HH2014 Haddon Heights\HH2014-2 West Atlantic Ave Reconstruction\Docs\L-borough-payment #4 final - 041216.doc


304 White Horse Pike • Haddon Heights, NJ 08035
Phone (856) 546-8611 • Fax (856) 546-8612

# RESOLUTION 2016:110

## RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR SECOND HALF OF APRIL

| | | |
|---|---|---|
| Trust Account | $ | 5,678.62 |
| Capital Account | $ | 5,550.00 |
| Payroll Account (WE 4/19/16) | $ | 96,694.01 |
| School Taxes | $ | -0- |
| County Taxes | $ | -0- |
| Animal Account | $ | 487.80 |
| Current Fund | $ | 164,230.47 |
| Total Amount of Bills & Claims | $ | 272,640.90 |

Date: April 19, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

| | | |
|---|---|---|
| Date | 4/19/2016 | 2015/2016 Accounts |
| Vendor | Amount | Reason |
| Trust | | |
| Various Included in Report | 4,635.00 | All Accounts Marked T-13 |
| Payrolls W/E 4/19/16 | 1,043.62 | |
| Total Trust | 5,678.62 | |
| Capital | | |
| Bach & Associates | 2,600.00 | 2014:1411(6) lake Street Pump Station |
| Motorola Solutions | 2,950.00 | 2014:1411(4) Fire Department Equipment |
| Total Capital | 5,550.00 | |
| NJ Dept of Health & Human Services | 37.80 | Animal License Fees March |
| Red Bank Veterinary Hospital | 50.00 | Euthanize Rabbit Hit By Car |
| Voorhees Animal Orphanage | 400.00 | Stray Animal Holding April 2016 |
| Total Animal | 487.80 | |
| Po's Paid Current Account Borough | 164,230.47 | |
| School Tax | | |
| County Taxes 1st Q | | |
| Payrolls W/E 4/19/16 | 96,694.01 | |
| Total Current | 260,924.48 | |
| Total Spending 3/15/2016 | 272,640.90 | |

` O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

First Enc Date Range: First to 12/31/16

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| ADVPS ADVANCED PUBLIC SAFETY, INC. | | | | | |
| 16-00530 04/06/16 | | | | | |
| 1 YEARLY CONTRACT SMART CONNECT | 412.14 | 6-01-25-240-254 | B Police - Computer Maintenance | A | 04/06 |
| Vendor Total: | 412.14 | | | | |
| AMERA AMERICAN ASPHALT CO INC | | | | | |
| 16-00533 04/06/16 | | | | | |
| 1 57 CLEAN STONE | 24.77 | 6-01-26-290-258 | B Public Works - Street Maint/Repairs | A | 04/06 |
| 2 EZ STREET COLD ASPHALT | 135.00 | 6-01-26-290-258 | B Public Works - Street Maint/Repairs | A | 04/06 |
| | 159.77 | | | | |
| 16-00566 04/13/16 | | | | | |
| 1 FINAL PMT RESURFACE W ATL AV | 30,489.08 | G-02-41-471-307 | B NJ DOT 2013 - West Atlantic Ave | A | 04/13 |
| Vendor Total: | 30,648.85 | | | | |
| TP ART PRESS | | | | | |
| 16-00502 04/01/16 | | | | | |
| 1 BUS CARDS VALVARDI & CEROLI | 112.00 | 6-01-20-120-224 | B Clerk - Mayor/Councilman Expense | A | 04/01 |
| 16-00575 04/14/16 | | | | | |
| 1 SUMMER 2016 BROCHURE | 508.00 | 6-01-28-370-238 | B Materials & Supplies-Programs/Facilities | A | 04/14 |
| Vendor Total: | 620.00 | | | | |
| ARTSI ARTSIGN | | | | | |
| 16-00475 03/29/16 | | | | | |
| 1 NEW SIGN DEPOSIT | 700.00 | T-13-56-860-823 | B Reserve for Neighbor Night Out (520) | A | 03/29 |
| Vendor Total: | 700.00 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| AUDUH AUDUBON HARDWARE | | | | | |
| 16-00532 04/06/16 | | | | | |
| 1 BUILDING & GROUNDS SUPPL MAR | 712.61 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 04/06 |
| Vendor Total: | 712.61 | | | | |
| AUTZO AUTO ZONE | | | | | |
| 16-00335 03/03/16 | | | | | |
| 1 VEHICLE EQUIP & REP MAR 16 DPW | 53.50 | 6-01-26-315-202 | B Vehicle Maint - Public Works | A | 03/03 |
| 2 VEHICLE EQUIP & REP MAR 16 PD | 265.20 | 6-01-26-315-205 | B Vehicle Maint - Police | A | 03/03 |
| | 318.70 | | | | |
| Vendor Total: | 318.70 | | | | |
| BACHA BACH ASSOC PC | | | | | |
| 16-00574 04/14/16 | | | | | |
| 1 GENERAL ENGINEERING HH2016-0 | 3,826.25 | 6-01-20-165-205 | B Engineering - Professional Services | A | 04/14 |
| 2 LAKE ST PUMP STA HH2015-5 | 2,600.00 | C-04-55-808-806 | B 2014:1411(6) Lake St Pump Station | A | 04/14 |
| 3 GMV B62.02L14 GR R HH2014-1-14 | 468.75 | T-13-56-860-802 | B Reserve Planning Board Escrow (500) | A | 04/14 |
| 4 GMV B62.02L23 GR R HH2014-1-23 | 468.75 | T-13-56-860-802 | B Reserve Planning Board Escrow (500) | A | 04/14 |
| 5 B62.02 L12 GR REV HHPB2015-7 | 47.50 | T-13-56-860-802 | B Reserve Planning Board Escrow (500) | A | 04/14 |
| | 7,411.25 | | | | |
| Vendor Total: | 7,411.25 | | | | |
| BOLLI BOLLINGER, SPECIALITY GROUP | | | | | |
| 16-00573 04/14/16 | | | | | |
| 1 PRESCRIPTION DRUG MAY 2016 | 18,628.59 | 6-01-23-220-246 | B Prescriptions - Bollinger | A | 04/14 |
| Vendor Total: | 18,628.59 | | | | |
| BOWMA BOWMAN AND COMPANY LLP | | | | | |
| 16-00505 04/01/16 | | | | | |
| 1 ANNUAL FIN STATEMENT PROF SERV | 3,825.00 | 6-01-20-135-205 | B Professional Audit Services | A | 04/01 |
| Vendor Total: | 3,825.00 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| CAMDR CONVANTA ENERGY, LLC | | | | | |
| 16-00520 04/05/16 | | | | | |
| 1 HOUSEHOLD TRASH MARCH 2016 | 12,805.85 | 6-01-32-465-217 | B Solid Waste -Camden Resource Recovery | A | 04/05 |
| 2 RECYCLE TAX MARCH 2016 | 603.48 | 6-01-32-465-302 | B Recycling Tax | A | 04/05 |
| | 13,409.33 | | | | |
| Vendor Total: | 13,409.33 | | | | |
| CCPOL CAMDEN COUNTY POLICE CHIEFS | | | | | |
| 16-00389 03/11/16 | | | | | |
| 1 CHIEF KINKLERS MEMBER DUES | 200.00 | 6-01-25-240-223 | B Police - Dues | A | 03/11 |
| Vendor Total: | 200.00 | | | | |
| COMC COMCAST | | | | | |
| 16-00544 04/08/16 | | | | | |
| 1 HI SPEED INTERNET SOF APRIL 16 | 137.85 | 6-01-31-440-216 | B Regular Telephones | A | 04/08 |
| Vendor Total: | 137.85 | | | | |
| COREL Corelogic Tax Services | | | | | |
| 16-00578 04/14/16 | | | | | |
| 1 REFUND OF OVERPAYMENT TAXES | 1,882.06 | 6-01-55-001-005 | B Tax Overpayments Payable | A | 04/14 |
| Vendor Total: | 1,882.06 | | | | |
| COUNC COUNTY CONSERVATION CO | | | | | |
| 16-00518 04/04/16 | | | | | |
| 1 BLACK DYE MULCH | 144.00 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 04/04 |
| 2 YARD TRIMMINGS DISP 3/31/16 | 306.00 | 6-01-32-465-218 | B Solid Waste - Brush Pickup | A | 04/04 |
| | 450.00 | | | | |
| 16-00567 04/13/16 | | | | | |
| 1 YARD TRIMMINGS DISP 4/8/16 | 1,350.00 | 6-01-32-465-218 | B Solid Waste - Brush Pickup | A | 04/13 |
| Vendor Total: | 1,800.00 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| COURP COURIER POST | | | | | |
| 16-00517 04/04/16 | | | | | |
| 1 NOTICE TO BIDDERS TEMP LABOR | 27.90 | 6-01-20-120-217 | B Clerk - Legal Advertising | A | 04/04 |
| 2 ORD TO EXCEED MINICIPAL BUDGET | 60.30 | 6-01-20-120-217 | B Clerk - Legal Advertising | A | 04/04 |
| 3 MUNICIPAL BUDGET | 64.80 | 6-01-20-120-217 | B Clerk - Legal Advertising | A | 04/04 |
| | 153.00 | | | | |
| Vendor Total: | 153.00 | | | | |
| DEERP READY FRESH BY NESTLE | | | | | |
| 16-00554 04/11/16 | | | | | |
| 1 BOTTLED WATER MARCH 2016 | 160.29 | 6-01-20-120-279 | B Clerk - Bottled Water | A | 04/11 |
| Vendor Total: | 160.29 | | | | |
| DIRKC CHESTER DIRKES | | | | | |
| 16-00514 04/04/16 | | | | | |
| 1 MILAGE REIMBURSEMENT 1ST Q 16 | 51.30 | 6-01-22-195-257 | B Construction - Fuel Reimbursement | A | 04/04 |
| Vendor Total: | 51.30 | | | | |
| GENCS GENERAL CHEMICAL AND SUPPLY | | | | | |
| 16-00447 03/22/16 | | | | | |
| 1 BUCKEYE CASTLEGUARD FINISH | 111.76 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 03/22 |
| Vendor Total: | 111.76 | | | | |
| GLOUP GLOUCESTER CO POLICE ACADEMY | | | | | |
| 16-00526 04/05/16 | | | | | |
| 1 ENROLLMENT FEE FOR D. FAMULAR | 300.00 | 6-01-25-240-231 | B Police - Training / Schools | A | 04/05 |
| Vendor Total: | 300.00 | | | | |
| GRAIN GRAINGER | | | | | |
| 16-00457 03/23/16 | | | | | |
| 1 STRAINERS FOR WATER PUMP | 65.84 | 6-01-25-265-233 | B Fire - Purchase Minor Equip | A | 03/23 |
| Vendor Total: | 65.84 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| GRAMB GRAMCO BUSINESS COMMUNICATIONS | | | | | |
| 16-00503 04/01/16 | | | | | |
| 1 RECORDING SYSTEM INCL MICROPH | 497.50 | 6-01-21-180-205 | B Planning Bd - Professional Service | A | 04/01 |
| 2 RECORDING SYSTEM INCL MICROPH | 497.50 | 6-01-20-120-237 | B Clerk - Equipment Maint/Repair | A | 04/01 |
| | 995.00 | | | | |
| Vendor Total: | 995.00 | | | | |
| HHFARM HADDON HEIGHTS FARMERS MARKET | | | | | |
| 16-00581 04/14/16 | | | | | |
| 1 DONATION FROM NEIGHBORS NIGHT | 250.00 | T-13-56-860-823 | B Reserve for Neighbor Night Out (520) | A | 04/14 |
| Vendor Total: | 250.00 | | | | |
| HHYA HADDON HEIGHTS YOUTH ASSOCIATI | | | | | |
| 16-00431 03/18/16 | | | | | |
| 1 SIGN FOR YOUTH ASSN BALLFIELDS | 300.00 | T-13-56-860-823 | B Reserve for Neighbor Night Out (520) | A | 03/18 |
| Vendor Total: | 300.00 | | | | |
| HOMED HOME DEPOT CREDIT SERVICES | | | | | |
| 16-00392 03/11/16 | | | | | |
| 1 DOOR KNOB FOR CABIN & EXIT SIG | 212.72 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 03/11 |
| 2 PAINT & ROLLERS | 245.98 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 03/31 |
| 3 LOCK SET | 27.94 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 03/31 |
| | 486.64 | | | | |
| Vendor Total: | 486.64 | | | | |
| JONER RALPH JONES | | | | | |
| 16-00512 04/04/16 | | | | | |
| 1 1ST Q 2016 MILAGE REIMBURSEMEN | 16.61 | 6-01-22-195-257 | B Construction - Fuel Reimbursement | A | 04/04 |
| Vendor Total: | 16.61 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| KONMI KONICA MINOLTA BUSINESS | | | | | |
| 16-00568 04/13/16 | | | | | |
| 1 MAINT & COPIES SOF MARCH 2016 | 79.74 | 6-01-20-100-516 | B Service Contracts | A | 04/13 |
| Vendor Total: | 79.74 | | | | |
| LAUTS LAUTENBACHER SECURITY | | | | | |
| 16-00424 03/17/16 | | | | | |
| 1 TEST & CERT FIRE ALARM SYSTEM | 210.00 | 6-01-25-265-241 | B Fire - Alarm System | A | 03/17 |
| Vendor Total: | 210.00 | | | | |
| LEGAP LEGACY PHOTOGRAPHY | | | | | |
| 16-00550 04/11/16 | | | | | |
| 1 8X10 PORTRAITS | 110.00 | 6-01-20-120-224 | B Clerk - Mayor/Councilman Expense | A | 04/11 |
| Vendor Total: | 110.00 | | | | |
| LEREM LERETA LLC | | | | | |
| 16-00577 04/14/16 | | | | | |
| 1 REFUND OF OVERPAYMENT TAXES | 4,227.52 | 6-01-55-001-005 | B Tax Overpayments Payable | A | 04/14 |
| Vendor Total: | 4,227.52 | | | | |
| LIGHB BRETT LIGHTNER | | | | | |
| 16-00495 03/31/16 | | | | | |
| 1 TUITION REIMBURSEMENT SUMMER | 1,775.00 | 6-01-25-240-229 | B Police - College Reimbursement | A | 03/31 |
| Vendor Total: | 1,775.00 | | | | |
| LINES LINE SYSTEMS, INC | | | | | |
| 16-00552 04/11/16 | | | | | |
| 1 REGULAR PHONES APRIL 2016 | 560.26 | 6-01-31-440-216 | B Regular Telephones | A | 04/11 |
| Vendor Total: | 560.26 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| MATTW MATTLEMAN, WERNROTH & MILLER | | | | | |
| 16-00570 04/13/16 | | | | | |
| 1 SOLICITOR EXPENSE 1ST Q 2016 | 2,600.00 | 6-01-20-155-205 | B Legal Contractual - Solicitor Expense | A | 04/13 |
| 2 LEGAL EXPENSE 1ST Q 2016 | 10,354.43 | 6-01-20-155-381 | B Legal - Other Legal Expenses | A | 04/13 |
| | 12,954.43 | | | | |
| Vendor Total: | 12,954.43 | | | | |
| MORAE ERIN MORAN | | | | | |
| 16-00561 04/12/16 | | | | | |
| 1 REIMBURSE FOR BROCHURE MAILING | 467.65 | 6-01-20-100-212 | B Postage | A | 04/12 |
| Vendor Total: | 467.65 | | | | |
| MOTOS MOTOROLA SOLUTIONS, INC. | | | | | |
| 16-00269 02/19/16 | | | | | |
| 1 APX6000LI PORTABLE RADIO | 2,950.00 | C-04-55-808-804 | B 2014:1411(4) Fire Depr Equip | A | 02/19 |
| Vendor Total: | 2,950.00 | | | | |
| NAPA NAPA AUTO PARTS | | | | | |
| 16-00336 03/03/16 | | | | | |
| 1 VEH MAINT & REPAIRS MAR 16 DPW | 154.19 | 6-01-26-315-202 | B Vehicle Maint - Public Works | A | 03/03 |
| 2 VEH MAINT & REPAIRS MAR 16 PD | 1,281.21 | 6-01-26-315-205 | B Vehicle Maint - Police | A | 03/03 |
| | 1,435.40 | | | | |
| Vendor Total: | 1,435.40 | | | | |
| NATA NAT ALEXANDER CO., INC | | | | | |
| 16-00432 03/18/16 | | | | | |
| 1 BRASS ADAPTER | 23.00 | 6-01-25-265-255 | B Fire - Maint/Repair Other | A | 03/18 |
| 2 BROCHING FASTNER & REG FLOW TE | 41.95 | 6-01-25-265-255 | B Fire - Maint/Repair Other | A | 03/18 |
| | 64.95 | | | | |
| Vendor Total: | 64.95 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| NATUR NATURE SCAPE | | | | | |
| 16-00476 03/29/16 | | | | | |
| 1 50% DEPOSIT ON FOUNTAIN | 2,300.00 | T-13-56-860-823 | B Reserve for Neighbor Night Out (520) | A | 03/29 |
| Vendor Total: | 2,300.00 | | | | |
| NETS NETWORKS PLUS, LLC | | | | | |
| 16-00500 04/01/16 | | | | | |
| 1 POE INJECTOR | 25.00 | 6-01-20-100-515 | B Computer Maintanence | A | 04/01 |
| 2 CISCO SYSTEMS WIRELESS | 165.00 | 6-01-20-100-515 | B Computer Maintanence | A | 04/01 |
| 3 PNY 32GB FLASH DRIVE | 15.00 | 6-01-20-100-515 | B Computer Maintanence | A | 04/01 |
| | 205.00 | | | | |
| 16-00569 04/13/16 | | | | | |
| 1 IT SERVICE CONTRACT APRIL 16 | 1,200.00 | 6-01-20-100-515 | B Computer Maintanence | A | 04/13 |
| 2 SPLASH TOP REMOTE SERVICE | 10.00 | 6-01-20-100-515 | B Computer Maintanence | A | 04/13 |
| | 1,210.00 | | | | |
| Vendor Total: | 1,415.00 | | | | |
| NEWER RONALD NEWELL | | | | | |
| 16-00510 04/04/16 | | | | | |
| 1 MILAGE REIMBURSEMENT MARCH 16 | 98.28 | 6-01-21-185-171 | B Zoning Bd - Code Enforcement | A | 04/04 |
| Vendor Total: | 98.28 | | | | |
| NJAMB NJ AMERICAN WATER | | | | | |
| 16-00516 04/04/16 | | | | | |
| 1 135 HYDTS MARCH 2016 | 6,088.50 | 6-01-25-265-389 | B Fire Hydrant Water Service | A | 04/04 |
| 16-00555 04/11/16 | | | | | |
| 1 HHFD 608 STATION AV MARCH 2016 | 33.50 | 6-01-31-445-289 | B Water Service | A | 04/11 |
| 2 HH LOF CABIN MARCH 2016 | 20.23 | 6-01-31-445-289 | B Water Service | A | 04/11 |
| 3 625 STATION AVE MARCH 2016 | 80.44 | 6-01-31-445-289 | B Water Service | A | 04/11 |
| 4 514 WEST ATLAN AVE MARCH 2016 | 47.27 | 6-01-31-445-289 | B Water Service | A | 04/11 |
| 5 321 LIPPENCOTT AVE. MARCH 2016 | 47.27 | 6-01-31-445-289 | B Water Service | A | 04/11 |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| NJAMB NJ AMERICAN WATER | Continued | | | | |
| 16-00555 04/11/16 | | Continued | | | |
| 6 WALNUT AVE. & DEVON MARCH 2016 | 87.16 | 6-01-31-445-289 | B Water Service | A | 04/11 |
| | 315.87 | | | | |
| 16-00559 04/12/16 | | | | | |
| 1 600 LIPPENCOTT LANE MARCH 2016 | 42.40 | 6-01-31-445-289 | B Water Service | A | 04/12 |
| Vendor Total: | 6,446.77 | | | | |
| NJDCA TREASURER ST OF NJ | | | | | |
| 16-00583 04/14/16 | | | | | |
| 1 STATE PERMIT SURCHAR FEE 1ST Q | 2,103.00 | 6-01-55-005-001 | B DCA Training Fees Due NJ | A | 04/14 |
| Vendor Total: | 2,103.00 | | | | |
| NJDOR TREASURER STATE OF NJ | | | | | |
| 16-00435 03/21/16 | | | | | |
| 1 VEHICLE REGISTRATION | 534.00 | G-02-41-770-301 | B Clean Community | A | 03/21 |
| Vendor Total: | 534.00 | | | | |
| NJHSS NJ DEPT. HEALTH & SENIOR SVCS. | | | | | |
| 16-00536 04/07/16 | | | | | |
| 1 MONTHLY ANIMAL LIC MARCH 2016 | 37.80 | T-12-56-850-821 | B Dog Fees Due State of NJ | A | 04/07 |
| Vendor Total: | 37.80 | | | | |
| OFFIB OFFICE BASICS, INC. | | | | | |
| 16-00529 04/06/16 | | | | | |
| 1 CORK BOARD & BINDERS | 256.68 | 6-01-20-100-311 | B Office Supplies | A | 04/06 |
| 16-00543 04/08/16 | | | | | |
| 1 NAME PLATES FOR PLANNING BOARD | 199.50 | 6-01-21-180-218 | B Planning Bd - Planner | A | 04/08 |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| OFFIB OFFICE BASICS, INC. | Continued | | | | |
| 16-00553 04/11/16 | | | | | |
| 1 MARKER FOLDERS CARTRIDGES TAPE | 111.70 | 6-01-20-100-311 | B Office Supplies | A | 04/11 |
| Vendor Total: | 567.88 | | | | |
| ONECA ONE CALL CONCEPTS | | | | | |
| 16-00509 04/04/16 | | | | | |
| 1 MARK OUTS FOR MARCH 2016 | 48.75 | 6-01-26-290-254 | B Public Works - Sewer Maint/Repairs | A | 04/04 |
| Vendor Total: | 48.75 | | | | |
| ORIET ORIENTAL TRADING COMPANY | | | | | |
| 16-00456 03/23/16 | | | | | |
| 1 CHILD ENGINEER CAPS | 209.90 | 6-01-20-100-411 | B Marketing Events & Communic. | A | 03/23 |
| Vendor Total: | 209.90 | | | | |
| PAULS PAUL'S CUSTOMS AWARDS | | | | | |
| 16-00525 04/05/16 | | | | | |
| 1 CUSTOM PLATES WITH ENGRAVING | 30.00 | 6-01-25-240-226 | B Police - Awards | A | 04/05 |
| 6-00547 04/08/16 | | | | | |
| 1 NAME PLATE V. CEROLI | 10.00 | 6-01-20-120-224 | B Clerk - Mayor/Councilman Expense | A | 04/08 |
| Vendor Total: | 40.00 | | | | |
| PEDRO PEDRONI | | | | | |
| 16-00545 04/08/16 | | | | | |
| 1 NO LEAD GAS | 1,821.84 | 6-01-31-460-275 | B Unleaded Gas | A | 04/08 |
| 2 DIESEL FUEL | 742.71 | 6-01-31-460-276 | B Diesel Fuel | A | 04/08 |
| | 2,564.55 | | | | |
| Vendor Total: | 2,564.55 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| PIHPD PINE HILL PD K9 | | | | | |
| 16-00439 03/21/16 | | | | | |
| 1 TRAFFIC STOP COURSE HUNT | 150.00 | 6-01-25-240-231 | B Police - Training / Schools | A | 03/21 |
| Vendor Total: | 150.00 | | | | |
| PSEGR PSE&G | | | | | |
| 16-00519 04/04/16 | | | | | |
| 1 WEST HIGH & 8TH ST MARCH 2016 | 29.28 | 6-01-31-430-288 | B Electric & Gas | A | 04/04 |
| 2 SOUTH PARK AVE P60406 MARCH 16 | 4.26 | 6-01-31-430-288 | B Electric & Gas | A | 04/04 |
| 3 514 W ATLANTIC AVE MARCH 16 | 1,325.53 | 6-01-31-430-288 | B Electric & Gas | A | 04/04 |
| 4 321 7TH AVE MARCH 16 | 777.44 | 6-01-31-430-288 | B Electric & Gas | A | 04/04 |
| 5 WEST HIGH STREET MARCH 16 | 246.29 | 6-01-31-430-288 | B Electric & Gas | A | 04/04 |
| | 2,382.80 | | | | |
| 16-00576 04/14/16 | | | | | |
| 1 DEVON AVE P#61076 APRIL 2016 | 21.73 | 6-01-31-430-288 | B Electric & Gas | A | 04/14 |
| 2 E ATLAN AVE P#01310 APRIL 2016 | 21.73 | 6-01-31-430-288 | B Electric & Gas | A | 04/14 |
| | 43.46 | | | | |
| 16-00580 04/14/16 | | | | | |
| 1 STREET LIGHTING MARCH 2016 | 6,352.08 | 6-01-31-435-288 | B Street Lighting | A | 04/14 |
| 2 OTHER LIGHTING MARCH 2016 | 4,733.86 | 6-01-31-430-288 | B Electric & Gas | A | 04/14 |
| | 11,085.94 | | | | |
| Vendor Total: | 13,512.20 | | | | |
| PUBSU PUBLIC SAFETY UNLIMITED LLC | | | | | |
| 16-00120 01/21/16 | | | | | |
| 1 BLACKINTON HAT BADGE SILVER | 684.00 | 6-01-25-240-233 | B Police - Minor Equipment / Supplies | A | 01/21 |
| 2 BLACKINTON HAT BADGE HIGLO | 693.00 | 6-01-25-240-233 | B Police - Minor Equipment / Supplies | A | 01/21 |
| | 1,377.00 | | | | |
| Vendor Total: | 1,377.00 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| RBVET RED BANK VETERINARY HOSPITAL | | | | | |
| 16-00461 03/29/16 | | | | | |
| 1 EUTHANIZE RABBIT HIT BY CAR | 50.00 | T-12-56-850-801 | B Reserve Dog Trust Expenses | A | 03/29 |
| Vendor Total: | 50.00 | | | | |
| RECIG GERALD RECIGNO | | | | | |
| 16-00513 04/04/16 | | | | | |
| 1 1ST Q MILAGE REIMBURSEMENT | 47.52 | 6-01-22-195-257 | B Construction - Fuel Reimbursement | A | 04/04 |
| Vendor Total: | 47.52 | | | | |
| RUTGE RUTGERS THE STATE UNIV | | | | | |
| 16-00492 03/31/16 | | | | | |
| 1 CLASS FOR V. CEROLI | 175.00 | 6-01-20-120-224 | B Clerk - Mayor/Councilman Expense | A | 03/31 |
| Vendor Total: | 175.00 | | | | |
| SANTK KELLY SANTOSUSSO | | | | | |
| 16-00515 04/04/16 | | | | | |
| 1 REIMBURSEMENT FOR DOMAIN REG | 49.00 | 6-01-20-100-515 | B Computer Maintanence | A | 04/04 |
| Vendor Total: | 49.00 | | | | |
| SCHNT THOMAS SCHNEIDER | | | | | |
| 16-00498 04/01/16 | | | | | |
| 1 TUITION REIMBURSEMENT SPRING | 1,811.00 | 6-01-25-240-229 | B Police - College Reimbursement | A | 04/01 |
| Vendor Total: | 1,811.00 | | | | |
| SJSAN SOUTH JERSEY SANITATION | | | | | |
| 16-00534 04/07/16 | | | | | |
| 1 CURBSIDE TRASH MARCH 2016 | 26,000.00 | 6-01-26-305-202 | B Trash - SJ Sanitation | A | 04/07 |
| Vendor Total: | 26,000.00 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| SOITA SONS OF ITALY | | | | | |
| 16-00582 04/14/16 | | | | | |
| 1 DONATION FROM NEIGHBORS NIGHT | 100.00 | T-13-56-860-823 | B Reserve for Neighbor Night Out (520) | A | 04/14 |
| Vendor Total: | 100.00 | | | | |
| TIREC TIRE CORRAL | | | | | |
| 16-00501 04/01/16 | | | | | |
| 1 TRASH TRUCK #7 NEW TIRES | 3,191.60 | G-02-41-770-301 | B Clean Community | A | 04/01 |
| Vendor Total: | 3,191.60 | | | | |
| TRANT TRANS TEC DBA: FREIGHT LINE | | | | | |
| 16-00527 04/06/16 | | | | | |
| 1 AIRBRAKE SENOR TRASH TR #48 | 135.00 | G-02-41-771-301 | B RECYCLING TONNAGE GRANT | A | 04/06 |
| Vendor Total: | 135.00 | | | | |
| VER33 VERIZON | | | | | |
| 16-00531 04/06/16 | | | | | |
| 1 REG PHONES SOF MARCH 2016 | 14.59 | 6-01-31-440-216 | B Regular Telephones | A | 04/06 |
| 6-00556 04/11/16 | | | | | |
| 1 HH CABIN APRIL 2016 | 40.91 | 6-01-31-440-216 | B Regular Telephones | A | 04/11 |
| 16-00560 04/12/16 | | | | | |
| 1 HHFD FAX MACHINE MARCH 2016 | 90.20 | 6-01-31-440-216 | B Regular Telephones | A | 04/12 |
| Vendor Total: | 145.70 | | | | |
| VERIW VERIZON WIRELESS | | | | | |
| 16-00524 04/05/16 | | | | | |
| 1 POLICE MDT'S MARCH 2016 | 37.61 | 6-01-25-240-254 | B Police - Computer Maintenance | A | 04/05 |
| Vendor Total: | 37.61 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| VIVER REBECCA VIVES | | | | | |
| 16-00537 04/07/16 | | | | | |
| 1 REFUND OF SUMMER REC TUITION | 75.00 | 6-01-55-004-001 | B Refund Of CY Revenue | A | 04/07 |
| Vendor Total: | 75.00 | | | | |
| VOORA VOORHEES ANIMAL ORHPANAGE | | | | | |
| 16-00546 04/08/16 | | | | | |
| 1 STRAY ANIMAL HOLDING APR 2016 | 400.00 | T-12-56-850-801 | B Reserve Dog Trust Expenses | A | 04/08 |
| Vendor Total: | 400.00 | | | | |
| WATMM WATERS MCPHERSON MCNEILL | | | | | |
| 16-00504 04/01/16 | | | | | |
| 1 BOND COUNCIL SERVICES | 400.00 | 6-01-20-130-205 | B Finance - Professional Finance Services | A | 04/01 |
| Vendor Total: | 400.00 | | | | |
| WELLS WELLS FARGO REAL EST TAX SER | | | | | |
| 16-00579 04/14/16 | | | | | |
| 1 REFUND OF OVERPAYMENT TAXES | 2,323.94 | 6-01-55-001-005 | B Tax Overpayments Payable | A | 04/14 |
| Vendor Total: | 2,323.94 | | | | |
| YOUFA TREASURER STATE OF NEW JERSEY | | | | | |
| 16-00535 04/07/16 | | | | | |
| 1 MARRIAGE LIC & CU FEE 1ST Q 16 | 125.00 | 6-01-55-005-002 | B Marriage Fees Due NJ | A | 04/07 |
| Vendor Total: | 125.00 | | | | |

Total Purchase Orders: 80 Total P.O. Line Items: 112 Total List Amount: 174,903.27 Total Void Amount: 0.00

April 15, 2016
01:09 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|---|---|---|---|---|
| CURRENT FUND | 6-01 | 129,880.79 | 0.00 | 0.00 | 129,880.79 |
| GENERAL CAPITAL FUND | C-04 | 5,550.00 | 0.00 | 0.00 | 5,550.00 |
| | G-02 | 34,349.68 | 0.00 | 0.00 | 34,349.68 |
| DOG TRUST (ANIMAL) | T-12 | 487.80 | 0.00 | 0.00 | 487.80 |
| TRUST - OTHER TRUST | T-13 | 4,635.00 | 0.00 | 0.00 | 4,635.00 |
| Year Total: | | 5,122.80 | 0.00 | 0.00 | 5,122.80 |
| Total Of All Funds: | | 174,903.27 | 0.00 | 0.00 | 174,903.27 |

**RESOLUTION 2016:111**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6 et seq., and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**WHEREAS**, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ (1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) ***Matters Relating to Collective Bargaining Agreements***: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds***: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) ***Matters Relating to Public Safety and Property***: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

_____ (7) ***Matters Relating to Litigation, Negotiations and the Attorney Client Privilege***: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is

required in order for the attorney to exercise his ethical duties as a lawyer. ***Matter expected to be ½ hour in duration. Formal Action May be Taken.***

___X___ (8) ***Matters Relating to the Employment Relationship***: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. ***1) Matter related to contract negotiations with Police Captain. Matter expected to be ½ hour in duration. 2) Matter related to Service Operations Facility Administrative Assistant Position. Matter expected to be ½ hr. in duration. Formal Action May be Taken.***

_____ (9) ***Matters Relating to the Potential Imposition of a Penalty***: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Haddon Heights, assembled in public session on April 19, 2016 that an Executive Session closed to the public shall be held on April 19, 2016 at approximately 7:30 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in Executive Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

This resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on April 19, 2016.

_____

Mayor Jack D. Merryfield

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

# RESOLUTION 2016:112

## RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, on July 31, 2015 the Haddon Heights Tax Office received a tax overpayment; and

WHEREAS, said overpayment will require a refund to Lereta, LLC;

PROPERTY:

20 Kings Hwy
Block 5, Lot 1.06

OVERPAYMENT:

$4,227.52

REFUND OF $4,227.52 TO:

Lereta, LLC
Attn: Tax Servicing Department
1123 Park View Drive
Covina, CA 91724

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights in the County of Camden, State of New Jersey that a refund in the amount of $4,227.52 be issued to Lereta, LLC, 1123 Park View Drive, Covina, CA 91724.

April 19, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

# RESOLUTION 2016:113

## RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, on August 6, 2015 the Haddon Heights Tax Office received a tax overpayment; and

WHEREAS, said overpayment will require a refund to CoreLogic Tax Services

PROPERTY:

130 Seventh Ave
Block 41, Lot 16

OVERPAYMENT:

$1,882.06

REFUND OF $1,882.06 TO:

CoreLogic Tax Services
Attn: Tax Servicing Department
1500 Solana Blvd, Building 1
Westlake, TX 76262

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights in the County of Camden, State of New Jersey that a refund in the amount of $1,882.06 be issued to CoreLogic Tax Services, 1500 Solana Blvd., Building 1, Westlake, TX 76262.

April 19, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

# RESOLUTION 2016:114

## RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, on November 4, 2015 the Haddon Heights Tax Office received a tax overpayment; and

WHEREAS, said overpayment will require a refund to Wells Fargo

PROPERTY:

1542 High St
Block 100, Lot 1

OVERPAYMENT:

$2,323.94

REFUND OF $2,323.94 TO:

Wells Fargo Real Estate Tax Service, LLC
ATTN: Financial Support Unit
MAC X2301-02C
1 Home Campus
Des Moines, IA 50328-0001

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights in the County of Camden, State of New Jersey that a refund in the amount of $2,323.94 be issued to Wells Fargo Real Estate Tax Service, LLC MAC X2301-02C, 11 Home Campus, Des Moines, IA 50328-0001.

April 19, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

# RESOLUTION 2016:115

## RESOLUTION EXTENDING GRACE PERIOD FOR PAYMENT OF SECOND QUARTER 2016 TAXES

WHEREAS, the New Jersey Homestead Benefit was issued by the State of New Jersey and applied to the second quarter 2016 taxes; and

WHEREAS, the New Jersey Homestead Benefit bills were printed with a second quarter due date of May 12, 2016 in error, the official grace period for the taxes should be extended by two (2) days to match the bills issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, in the County of Camden and State of New Jersey, that the governing body finds it equitable and proper that the grace period be extended from ten to twelve days, within which time said bills may be paid without interest and any payment received after that date, interest will revert back to May 1, 2016.

Extended Date: **May 12, 2016**

April 19, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

## RESOLUTION 2016:116

### RESOLUTION AUTHORIZING SALARIES, WAGES AND REIMBURSEMENTS TO BE PAID TO NON-CONTRACTURAL EMPLOYEES OF THE BOROUGH OF HADDON HEIGHTS

**WHEREAS**, the Mayor and Council of the Borough of Haddon Heights need to establish salaries, wages or reimbursement rates for non-contractual municipal employees that are commensurate with the offices or positions held and the experience of persons appointed to said offices or positions;

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Haddon Heights in the County of Camden, that the following sections are hereby adopted for purposes of compensating non-contractual municipal officers and employees:

**Section 1 – Salaries and Wages**
The annual base salaries and wages for the following Borough positions shall be amended and set at the following amounts:

| Title/Position | Annual Salary |
|---|---|
| Public Works Superintendent | $ 66,300.00 |
| Tax Collector – Full-Time | $ 61,651.50 |
| Borough Clerk - Full Time | $ 59,488.00 |
| Tax Assessor | $ 41,702.00 |
| Chief Financial Officer/Treasurer | $ 27,581.00 |
| Construction Official | $ 15,606.00 |
| Zoning Officer | $ 15,398.00 |
| Building Sub Code Official | $ 14,565.50 |
| Municipal Court Judge | $ 11,615.50 |
| Fire Chief | $ 9,398.00 |
| Recycling Coordinator | $ 3,570.00 |
| Electrical Sub Code Official | $ 6,864.00 |
| Fire Safety Inspector | $ 5,483.00 |
| Fire Safety Coordinator | $ 5,914.00 |
| Fire Sub Code Official | $ 6,032.50 |
| Plumbing Sub Code Official | $ 6,864.00 |
| Summer Recreation – Director 1 | $ 3,500.00 |
| Summer Recreation – Director 2 | $ 2,500.00 |
| Emergency Management Coordinator | $ 1,451.50 |

| Title/Position | Hourly Pay Rate |
|---|---|
| Deputy Borough Clerk | $ 19.16 / hour |
| Executive Assistant – Service Operations Facility Assistant | $ 12.24 / hour |
| Rental Custodian – Part Time | $ 12.24 / hour |
| Crossing Guard 1st Class | $ 13.09 / hour – Effective 9/1/16 |
| Crossing Guard 2nd Class | $ 11.89 / hour – Effective 9/1/16 |
| Class II Special Officer | $ 15.00 / hour – Effective 4/19/16 |
| Certified Relief Firefighter | $ 15.84 / hour |
| Uncertified Relief Firefighter | $ 12.67 / hour |
| Community Program Coordinator | $ 16.16 / hour |
| Summer Recreation – Staff | $ 8.59 / hour |

Salaries, wages and reimbursement rates of Borough employees covered under collective bargaining contracts, which may include titles and positions listed in this section and may include titles and positions not listed in this section, shall be paid pursuant to these contracts as agreed to by the Mayor and Borough Council.

**Section 2 – Duties and terms of employment**
Except as otherwise provided by state statute or collective bargaining contract, the duties and terms of employment, including hours of employment and other pertinent information, shall be set forth by ordinance, personnel manual, and/or personnel policy approved by the Mayor and Borough Council.

**Section 3 – Compensation for mileage and expenses**
A Borough employee, who utilizes his or her own motor vehicle for travel outside the borough that is related to borough business or their official Borough duties, shall be reimbursed for mileage set at a rate determined by the Mayor and Council, and for the cost of parking and tolls incurred during such travel.

**Section 5 - Effective date of salaries and wages**
The annual salaries adopted in this ordinance shall be effective from January 1, 2016 for those officers and employees employed by the Borough as of January 1, 2016, unless otherwise specified.

Date: April 19, 2016

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Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk