BOROUGH OF HADDON HEIGHTS

Tuesday, February 19, 2013, 7:00 p.m.

Governing Body Meeting Agenda

1. Caucus session call to order.

2. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 5, 2013."

3. Roll Call.

4. CAUCUS SESSION:

   Discussions:

   a. Haddon Heights Community Garden – Mayor Forte
   b. E-Report – Mayor Forte

5. Recess of Caucus Session and commencement of Business Session.

6. Pledge of Allegiance and moment of silence.

7. Certificate of Appreciate to Haddon Heights Baptist School students for the work on cleaning up Station Avenue.

8. Public Comment on Caucus items and agenda items only.

9. Adoption of minutes from the February 5th Council Meeting.

10. Mayor, Council Member's and Engineer's Reports:

11. OLD BUSINESS:

    Public hearing and final adoption of Ordinance 2013:1391.

    Ordinance 2013:1391 – An Ordinance to Authorize Exceeding the 2013 Municipal Budget Appropriations Limit and to Establish a Cap Bank.

12. NEW BUSINESS:

    Resolution 2013:42 – Resolution Authorizing the Mayor to execute a Service Agreement with Belfor USA Group, Inc. For Restoration Services for the Borough of Haddon Heights.

    Resolution 2013:48 – Resolution Approving Payment of Bills & Claims for 2nd Half of February.

13. Comments from the Public.

13. Adjournment.

BOROUGH OF HADDON HEIGHTS
Tuesday, February 5, 2013
Governing Body Meeting Minutes

Mayor Edward S. Forte, Jr., called the Caucus session opened at 7:00 p.m.

He then stated, "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 5, 2013."

Under Roll Call the following council members were present: Council President, Kathy Lange and Councilwoman Susan Griffith, Councilmen Rick DiRenzo, Stephen Berryhill and Jack Merryfield. Borough Solicitor, Albert J. Olizi, Jr., Deputy Borough Clerk, Kelly Santosusso and Patricia Cooper, Deputy Tax Collector were also present.

CAUCUS SESSION:

Mayor Forte asked if council members had any questions or comments regarding the business agenda. Several questions were asked and answered by either Mayor Forte or Solicitor Olizi.

Discussions:

a. HHYA Agreement – Solicitor Olizi addressed the HHYA Agreement for consideration on tonight's Agenda. As previously explained, he advised that HHYA will be responsible for paying back the loan and that the advantage to the Borough is that the fields will be improved at no cost to the Borough.

b. BELFOR Restoration Services – Mayor introduced Linda Stokely of BELFOR Restoration. Mrs. Stokely explained that an Agreement between BELFOR and the Borough would put the Borough at the top of the list for services should a disaster occur in our area.

c. Community Garden Management and Community Garden Water Source – Councilman Berryhill stated that Jan Ewing has resigned from managing the Community Garden. Judy Barnes stated that she has enjoyed three good seasons and that the Garden is losing gardeners due to no water source. Councilman Berryhill stated that he is willing to talk about a new system to manage the Garden but would like to see the Borough take over the collection of the fees and suggested the possibility of the Program Coordinator taking on this task. Mayor Forte stated that Borough staff is short.

Recess of Caucus Session was called at 7:25 p.m.

Mayor Forte opened the Business portion of the meeting at 7:30 p.m. with the Pledge of Allegiance and moment of silence.

Presentation of Certificate of Recognition to Eagle Scout Alexander Duncan by Mayor Forte. Mayor Forte and Council President Lange asked Alexander and his parents to come forward as Council President Lange read the Certificate of Recognition. Alexander thanked Mayor Forte and commented that he appreciated the community who has afforded boys the opportunities experienced through Boy Scouts. Mayor Forte encouraged Alexander to continue his volunteer efforts.

Presentation of Honorable Service Medals to Sgt. Robert Long and Patrolman Thomas Schneider. The Mayor read each Award and congratulated both officers. Chief Kinkler stated that Tom Schneider was named 'Officer of the Year' last year. He went on to say that all duties assigned to patrolman Schneider have been mastered quickly. He knows the town well and this leads to the success in apprehending suspects. The Chief stated that he appreciates his officers going above and beyond on a daily basis. He also mentioned that Sgt. Robert Long, who was unable to be here tonight, has had five arrests over the last month and a half. Chief Kinkler stated that he has never seen a more active patrol than in the last month and a half. He said that Sgt. Long has had five arrests in this time period and has a 'knack' for spotting the criminals.

Councilman Merryfield commented that he recalls when Patrolman Schneider was hired and how impressed he has been with his development as an officer.

Mayor Forte then called for Public Comment on Caucus items and agenda items only. Seeing none, a motion was made by Councilwoman Griffith, seconded by Councilman Merryfield to close the public portion of the meeting. All members were in favor.

Motion to adopt the minutes of January 15, 2012 was made by Council President Lange and seconded by Councilwoman Griffith. ~~*70 percent off of energy costs*~~, correction should read *'70 percent off of improvement costs.'*

A motion to approve as amended was made by Council President Lange and seconded by Councilman Merryfield. All members voted in favor with the exception of Councilwoman Fitzgerald who abstained.

Council President requested a correction be made to the December 18, 2012 minutes. She said in her Council report the minutes reflect ~~*'Devon Avenue is closed for six weeks*~~; correction should read '*Devon Avenue is closed for six months.*'

A motion to approve the December 18, 2012 minutes as amended was made by Councilman Merryfield, seconded by Councilwoman Griffith. All were in favor.

Mayor Forte then called for reports from Council members. The following reports were presented:

Councilman Merryfield reported that the Fire Department last year had 513 calls for service. So far, year to date, they have run 66 calls for service. HH fielded a team of participants in the American Lung Association 2013 Fight Air Quality being held on Saturday, March 23rd at Three Logan Square in Philadelphia. This is a timed event in which a responder climbs three flights of steps in full turnout gear. Anyone who is interested in supporting our team, please visit www.lunginfo.org/phillyclimb.

Councilwoman Griffith had nothing new to report for the Department of Public Works except that normal routine maintenance is occurring. She then reported on the Neighbor's Night Out Comedy Murder Mystery of the Mayor. Event will be held at the Sons of Italy on Saturday, March 23rd, doors opening at 6:00 with a social hour. Dinner and show will begin at 7 p.m. Anthony's Ristorante will be catering, family style. Tickets will be approximately $40 per person. She said that once numbers are firm, the Committee will begin to advertise. There will only be 72 tickets available for this event as seating is limited in the facility.

Councilwoman Griffith reported that she attended the Streetscape Committee – Brett Harrison of the Village Cheese Shop spoke to Superintendent, Tom Cella regarding new trees to be planted by the Village Cheese Shop. She said that Christmas decorations will include the purchase of a second skylight banner (smaller scale) for the crossing at 7th & Station Avenues. She said that they will also be replacing the wreaths in the 600 and 700 blocks of Station Avenue. Councilwoman Griffith mentioned that the Streetscape Committee wanted to thank the County for their help with the flooding on Station Avenue; it has vastly improved with the recent water remediation project. The Committee addressed raising the '*Welcome to Haddon Heights*' signs at White Horse Pike and Station Avenue in an effort to make them more visible. In addition to raising the signs, it has come to her attention that all of the advertising signs are beginning to look somewhat unprofessional. Councilwoman Griffith suggested that Council ask the Planning Board to review the signs with some input from the Streetscape Committee and devise a 'sign protocol' so that the entrance to the town looks a little more attractive. Solicitor Olizi suggested that the Planning Board review and suggest standard colors and sizes so that the signs appear consistent. Mayor says that he feels there should be some regulation but that the Business Association should have some input. They also suggested planters on Station Avenue. Councilwoman Fitzgerald said that no planters should be purchased for Station Avenue without a commitment from business owners to water the planters.

Council President Lange reported on Parks and Rec. She met with borough engineer Steve Bach and the president and vice president of HHYA on 2/21/13 to tour the Barr Complex and discuss improvements. Council President communicated with mike Barbera, Supervisor of buildings and grounds to discuss field preparations at the three venues for the spring sports season. She also reported that fitness programs adult education programs are underway including two programs for our youth. January rentals were good and February is pretty well booked and we already have many advance bookings for the spring and summer seasons. Councilwoman Lange reported that we have three children already enrolled in the Summer Rec program. Council President Lange also attended the Sustainable NJ meeting in Stratford on 1/30/13 along with Councilmen Berryhill and DiRenzo. She thanked Councilman Berryhill for handling the registration. She also reminded everyone that the school district will be introducing their budget at the School Board

meeting on Tuesday, February 12th at 7th Avenue School. The budget will be presented at 7:00 p.m. with the regular meeting beginning at 7:30 p.m.

Councilman DiRenzo had nothing to report.

Councilwoman Rose Fitzgerald attended the New Jersey Preservation at the Roebling Institute. Joan Rossler has been working in the history room for months; the change is immediate at first glance. Patrick Crilly has redone the floors in the Library basement. She said that the Library is looking great and wanted to make it known that the Library is a well-used facility, alive with activity. She also reported that the Library came out ahead with their budget and feels that Chris Walter is doing a good job as the new Library Director.

Councilman Berryhill reported that Councilman DiRenzo will be joining the Drug Commission as a member and has come up with an idea for developing something for seniors in town. Councilman Berryhill said that Councilman DiRenzo is doing well and will do a great job on the committee.

Green Initiatives Committee and Sustainabjle Haddon Heights - Councilman DiRenzo and Councilwoman Lange attended the meeting Sustainable Cherry Hill and Sustainable Stratford. He was very glad to have had the support of Council President Lange and Councilman DiRenzo attend with him. We have a very good chance at becoming a sustainable town. Chris Waldron was hired by the County for Sustainable Camden County and is very impressive. He was hired among at least 100 candidates for the position with the County. He worked for the Philadelphia Zoo for thirteen years and was the Sustainable adviser for five years. A Visioning Workshop will be held on Saturday, March 2nd at Borough Hall in the Auditorium. Sustainable Haddon Heights is running it. The Idea is to get a feel for where residents would like to see the town with regard to sustainability over the next 10 to 20 years. Congressman Andrews will be in attendance as well as Chris Waldron from the County. Mayor Forte asked that the Borough planner be invited as well. Councilman Berryhill mentioned that Jan Ewing will no longer be managing the Community Garden. Green Initiatives is looking for someone to run it as well as some help from the town for a water source. He said that he spoke at tonight's Caucus regarding help with a water source. Councilman Berryhill attended the Streetscape Committee meeting as well. All the merchants are very satisfied with the results from the recent water remediation project and are grateful for the help from the County on this project.

Haddon Heights Business and Professional Association are working on two events: A Bowling Night on February 23rd. He said this event is always a lot of fun and much of the proceeds from this event are put back into the events that the HHBPA sponsor for town. Tickets are available at the Cheese Shop, Wise Jeweler's and the Library and are $30 each. The HHBPA is working on a Borough Wide Art Show scheduled for May 11th; artwork will be displayed up and down Station Avenue. Professional and amateur artists are welcome as well as children's art work.

OLD BUSINESS:

Public hearing and final adoption of Ordinance 2013:1390.

Ordinance 2013:1390 – 2013 General Capital Ordinance

Seeing no one come forward, a motion was made to close the public hearing was made by Councilman Merryfield, seconded by Councilwoman Griffith. All members were in favor.

A motion to adopt Ordinance 2013:1390 was made by Councilman DiRenzo, seconded by Councilwoman Griffith. All members were in favor.

NEW BUSINESS:

Ordinance 2013:1391 – An Ordinance to Authorize Exceeding the 2013 Municipal Budget Appropriations Limit and to Establish a Cap Bank.

Public hearing and final adoption to be held at 7:30 p.m. on February19th at the Municipal Building.

A motion to introduce Ordinance 2013:91 was made by Councilwoman Griffith and seconded by Council President Lange. All members were in favor.

Resolution 2013:41 – Resolution Authorizing the Mayor to Sign an Agreement Providing for the Borough Financing of Certain Improvements to be made to Borough Playing Fields and for Repayment by Haddon Heights Youth Athletics, Inc.

Motion to adopt Resolution 2013:41 was made by Council President Lange, seconded by Councilwoman Griffith. Under roll call, all members voted in favor.

Resolution 2013:42 – This resolution was removed from the agenda. Number not used.

Resolution 2013:43 – Resolution Authorizing the Mayor to Execute an Agreement with Camden County Municipal Utilities Authority for the Direct Connection to the CCMUA Regional Interceptor System between the CCMUA and the Borough of Haddon Heights.

Motion to adopt Resolution 2013:43 was made by Councilman Merryfield, seconded by Councilwoman Fitzgerald. Under a roll call vote, all members voted in favor.

Resolution 2013:44 - Resolution Approving Bills and Claims for the first half of February.

Motion to adopt Resolution 2013:44 was made by Councilwoman Griffith, seconded by Councilwoman Fitzgerald. Under roll call vote, all members voted in favor.

Resolution 2013:45 – Resolution Authorizing Transfers of Appropriations and Appropriation Reserves.

Motion to adopt Resolution 2013:45 was made by Councilwoman Griffith, seconded by Council President Lange. Under roll call, all members voted in favor.

Resolution 2013:46 – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, NJSA 10:4-12.

Motion to adopt Resolution 2013:46 was made by Councilman Merryfield, seconded by Council President Lange. All members were in favor.

Resolution 2013:47 - Resolution Awarding a Contract to Lexa Concrete for the Purpose of Pedestrian and Bicycle Facilities and Street Lighting in Haddon Heights – Construction East and West Atlantic Avenue and Lippincott Lane, Federal Project No, HPP-COSS (274) Construction NJDOT Job. No. 5818307.

Motion to adopt Resolution 2013:47 was made by Council President Lange, seconded by Councilman Merryfield. Under roll call, all members voted in favor.

Comments from the Public:

With no further business to come before Council, Mayor Forte opened the meeting to the public for comment.

Joseph Messina and his son Anthony Messina, 1225 Keswick Avenue. Mr. Messina addressed Council explaining that his son Anthony is working on his Eagle Scout project. Anthony went on to describe his idea for a Haddon Heights public radio station. He went over the anticipated costs which totaled approximately $4,100. Mayor Forte suggested a Business Plan be developed which should include fundraising for the project. Solicitor Olizi stated that as part of the Eagle Scout project, funds would have to be raised by the Scout. Several members of Council also offered constructive suggestions in this endeavor.

Carol DiMedio, 106 Kings Highway. Mrs. DiMedio commented on her recent experience with the Barrington Ambulance Corp. She said she had occassion to call Barrington Ambulance twice recently as she is caring for her elderly father-in-law. During one of these visits, she expressed her concern that while the two young gentlemen who came to her home were compassionate and mannerly, she felt that they were not experienced enough to be paired together on a Saturday evensing. She suggested that the teams that go out have at least one person who is experienced. Councilman Merryfield said that he appreciated her comments and would pass along the information to the Barrington Ambulance Corp.

Adjournment:

Motion to adjourn the meeting was made by Councilwoman Griffith, seconded by Council President Lange. All council members were in favor.

Respectfully submitted,

_____ 8:30 p.m.
Kelly Santosusso, Deputy Borough Clerk

Caucus
2/19/13

Joan Moreland

From: Jan Ewing <jlewing@comcast.net>
Sent: Thursday, January 31, 2013 9:43 PM
To: Edward Forte
Subject: Haddon Heights Community Garden

Effective February 1, 2013, I will no longer be available to manage the Haddon Heights Community Garden for the Borough of Haddon Heights. In all good conscience, I can no longer collect fees that will be going into the Borough's general revenue fund and not be available to provide maintenance and improvements to the community garden. Had this been made clear at the outset, I would never have volunteered when the Mayor and Council asked for help in creating a community garden. The Borough's inability to provide water and other needed resources, as is done by other municipalities, has created significant difficulties for the gardeners, as demonstrated by the lower number of plot rentals this past year.

Please advise who from the Borough will be taking over community garden management responsibilities so I can inform the current and past gardeners as well as anyone who contacts me. My recommendation is Amy Lafferty as the Program Coordinator. I will be glad to provide transition assistance. Normal procedure is to have plot rentals in progress by no later than the beginning of February.

Jan Ewing
1509 Prospect Ridge Boulevard
Haddon Heights, NJ 08035
856-546-0391

Haddon Heights Community Garden Budget Items

$ 1,000.00	Water to Garden (includes installation, trenching and yard hydrant)
3,110.00	Fencing (115' black,2-rail aluminum w/pickets, 10' delivery gate, 4' entrance gate, 150' rabbit fencing)
60.00	Three combination locks (yard hydrant and two gates)
125.00	Compost (one truckload)
750.00	Storage Shed (8'x8' or 10'x10' shed, flooring, paint, etc)
1,868.00	Community Garden sand-blasted sign (ArtSign – to match other Borough signs)
100.00	Miscellaneous (info box, rent signage, stakes, etc)

$ 6,263.00 Total if everything was done in 2013 (net of $3,588 with revenue credit)

$ 4,395.00 Without sign (net of $1,720 after plot revenue is credited)

- Water, fencing and on-site storage shed are consistent with what other Camden County municipalities provide.
- The storage shed will allow a mower, roto-tiller, and small tool storage to be on-site and out-of-view.
- The sign provides consistency and Borough awareness.
- The perimeter fencing will eliminate individual plot fencing and make the garden look better and be much easier to maintain by the gardeners.
- Plot revenue, including 2013, should total $2,675 ($1,475 transferred to Borough for 2010-11, $475 for 2012 currently held by SHH, $725 anticipated for 2013)

Submitted by:

Councilman Stephen D Berryhill
(856) 546-9800 (sberryhill@haddonhts.com)

Jan Ewing – Sustainable Haddon Heights
856.546.0391 (janice.ewing.wh85@wharton.upenn.edu)

Marshall Hatfield – Sustainable Haddon Heights
609.502.2653 (mhatfield01@comcast.net)

Joan Moreland

From: Marshall <mhatfield01@comcast.net>
Sent: Monday, December 03, 2012 1:33 PM
To: jkasko
Cc: Edward Forte; Albert J Olizi Jr.; sberryhill; Richard DiRenzo; rfitzgerald; Councilwoman Sue Griffith; Kathy Lange; dmccollum
Subject: Request for Community Garden 2013 funding
Attachments: Community Garden FAQ.pdf; Community Garden Budget Request_2013.pdf; HH Community Garden Report_2012.pdf; Haddon Heights Gardens Grow Community Spirit_Retrospect.PDF

Hi Jeff,

Since I have most of the Community Garden information electronically, Steve Berryhill asked me to respond to your questions regarding Sustainable Haddon Heights' formal request to the Borough for 2013 funding. Some of your questions are good ones, and some are probably due to not receiving a copy of the Community Garden Report to Council, dated October 16, 2012. So that everyone is on the same page, I will attach the following documents:

- 2012 Community Garden End of Year Report to Council
- 2013 Itemized Budget Request
- Community Garden Fact Sheet (FAQ at the Garden's genesis in 2009)
- Retrospect article about Community Garden and Community Spirit

Your email below and questions of 11/26 have been paraphrased a bit for the following quick Executive Summary:

> "We have budget accounts to pay for water for borough buildings, fields and hydrants, but not for this. My understanding from the mayor is that we won't be able to add this to the budget in 2013. In addition, I just got finished telling Moody's (regarding the borough's bond rating) that the spending controls we are instituting include a general moratorium on new programs, services and personnel (excepting emergencies or state mandated things) in order to hold the line on budget/spending/taxes. Other questions/concerns include -- Are these groups official borough entities, and Has the borough agreed to sponsor or fund any of its activities, including maintenance/watering of the garden?? -Jeff"

Clarifications:

A. **The subject is the "Community Garden" at 13 Glover Ave (not the Demonstration "Rain Garden" at the Community Center).**
B. **Funding request consists of ONE TIME EXPENSES of water hookup, perimeter fencing and storage shed; as well as ON-GOING FUNDING for water, compost & misc:**
    a. **$1,000 Water Hook-up – includes trenching and copper pipe from NJ American Water Co street meter to the yard hydrant, all fittings**
    b. **$3,110 Perimeter Fencing – will allow much easier maintenance of the entire garden and will eliminate individual plot/rabbit fencing.**
    c. **$750 Storage Shed – will allow storage of maintenance equipment and end-of-season stakes and small plant cages.**
    d. **$579 Annual Expenses ($144 water service, $210 water usage, $125 annual-truckload of compost, $100 misc for locks, info box, rent signs, stakes, etc)**

Your Questions:

1. **How much water is involved?**

A. Currently, the Fire Department has been filling six 45-gallon rain barrels, once a week for the growing season (APR-SEP), for a total of 7,020 gallons annually. Although actual usage will probably be close to 11,000 gallons annually with a full compliment of gardeners, for 1st year budgeting purposes we will estimate very high at 5,000 gallons per month or 30,000 gallons annually.
B. Benchmark usage for other Parks & Rec properties include annual usage of 8,000 gallons for Cervino Field, 476,000 gallons for Soccer Field #1 and 418,000 gallons for Soccer Field #2.
C. Total Metered Borough Benchmark Metered Usage in 2010 was 1,555,000 gallons at a cost of $11,323 plus a PWAC surcharge of $.40/1000 gallons ($622.00).

2. **Any idea on the annual cost?**

Annual cost is based on two elements:

A. Estimated monthly service charge for a 5/8" water line of $12/month, or $144 annually.
B. Estimated average monthly usage charge of $7/1000 gallons, or $35/month, or $210 annually.

For more accurate numbers, refer to your NJ American Water Company invoices and any announcements of rate increases for 2013. Annual cost for Cervino Field for 2010 was $346, Soccer Field #1 was $3,013 and Soccer Field #2 was $2,683. You would have to do internal research to identify the shared maintenance expenses involved by DPW and the BOE for the Parks & Rec fields.

3. **Is there revenue from this initiative?**

In the case of the Community Garden, there are two cost/revenue items to consider:

A. DPW Reduced Maintenance Cost - By taking this 6000 sq' Borough-owned property off of the DPW Maintenance Schedule, approximately $619 per year is saved (or the hours are used for other Borough services). Savings based on a minimum hourly rate of $13.75/temporary worker, using a 3-man crew for one hour ($41.25/trip). Time based on a property trip for mowing and weed-whacking every 10 days, or 15.4 trips a season. $41.25 x 15 = $618.75 savings/year. **2010-2012 savings to date = $1,856, and the savings will total $2,475 when you count 2013.**
B. Revenue is currently $25/plot for residents. There are currently 29 rentable plots. 2013 will open up plot rentals for $35 to non-residents, after May 15 if any plots remain. Revenue that has been transferred to the Borough was $750 in 2010 (28 rentals), and $725 in 2011 (29 rentals) for a total of $1,475. Revenue for 2012 was $475 (19 rentals) and will be transferred prior to the end of the year. **Revenue for 2010-2012 = $1,950. 2013 revenue is anticipated to be $725 (29 rentals) bringing the total revenue to $2,675, but only if a permanent water supply is provided.** By not having a permanent water supply, gardeners have to fill up containers and then carry them to their individual plots from the rain barrels or bring it from home. Exit and recruitment surveys have confirmed that the decrease in gardeners and the difficulty in recruiting replacement gardeners comes from the single fact that there is no reliable and easily accessible source of water.

Questions for Borough Finance:

A. **Have you established a dedicated funding account for Community Garden plot rentals?**
B. **What have you done with the revenue received to date?**
C. **Are you allowing the revenue to just go into general revenue, making it more difficult to track?**

4. **Are these groups (referring to Green Initiatives and Sustainable Haddon Heights) official borough entities?**

CLARIFICATION. Green Initiatives currently is the official Borough Committee that oversees the Community Garden. However, all volunteers for the Community Garden come from Sustainable Haddon Heights.

- Resolution 2009:147 Approving a Community Garden. After months of deliberation a Motion to approve was made by Councilman Haggerty, as amended, and seconded by Councilwoman Trish Sheilds. The Motion was passed unanimously by Council on July 21, 2009.
- **My understanding is that the Borough provided $1,500 start-up funding for the Community Garden in 2009. Our best calculations indicate that there is probably about $1,000 still remaining in this appropriation, unless it was moved at the end of that year to the general revenue account. Most likely, the funding for the 2013 Community Garden should go to a dedicated account to the group that manages the garden, currently Sustainable Haddon Heights. Perhaps the 2009 funding account is still active and your internal research can confirm the unallocated funds, which would reduce our 2013 one-time funding request to $4,000.**
- At this time, there are no Borough staff assigned to the Green Initiatives Committee, which can be corrected with the 2013 committee appointments. Recommended appointments include DPW Superintendent Tom Cella and Finance Department Dave Sommerville.

5. **Has the borough agreed to sponsor or fund any of its activities, including maintenance/watering of the garden?**

This is your best question, and the reason for our request. The short answer is Yes – see above bullet point #2. More significant, based on the results of a recent survey conducted by Rutgers Master Gardeners of Camden County, Haddon Heights appears to be the only municipality that does not support it's Community Garden with a Permanent Water Supply. Additionally, most municipalities provide Perimeter Fencing, with the exception of Cherry Hill and Haddon Heights, and Compost, with the exception of Gloucester City and Haddon Heights.

EXECUTIVE SUMMARY:

Plot Revenue 2010-2012	= $1,950
Plot Revenue 2013 est.	= $ 725
Plot Revenue 2010-2013	**= $2,675**
DPW Savings 2010-2012	= $1,856
DPW Savings 2013	= $ 928
DPW Savings 2010-2013	**= $2,475**

Requested Funding:

One-time funding 2013	**= $4,860 (round to $5,000)**
On-going funding 2013	**= $ 579 (round to $600)**

SUMMARY STATEMENT:

This request for funding is meant to correct a deficiency in current municipal support for the Community Garden, compared to other Camden County municipalities. Going forward, the Community Garden should be self-sustaining after the basic needs of water, fencing and on-site storage have been met, in contrast to all other municipal properties that have a revenue stream. The impact of not approving the requested funding will put your Community Garden at risk.

A Motion to Approve, by Councilman Stephen Berryhill, has been requested to be made at a December Council meeting.

Best regards,

Marshall Hatfield
mhatfield01@comcast.net

www.sustainablehaddonheights.org

1509 Prospect Ridge Blvd
Haddon Heights, NJ 08035
609.502.2653 mobile (7:30 am - 10:00 pm)
856.546.0391 home (9:00 am - 9:00 pm)
856.546.6739 fax

Haddon Heights Community Garden

Report to Borough Council
October 16, 2012

Jan Ewing
hhcommunitygarden@yahoo.com
www.sustainablehaddonheights.org

Contents

- Mission Statement
- Gardener Rules
- Plot Owner Distribution Map
- Financial Summary by Year
- Media Coverage
- Camden County Community Gardens Summary
- Haddon Heights Community Garden Requests

Mission Statement

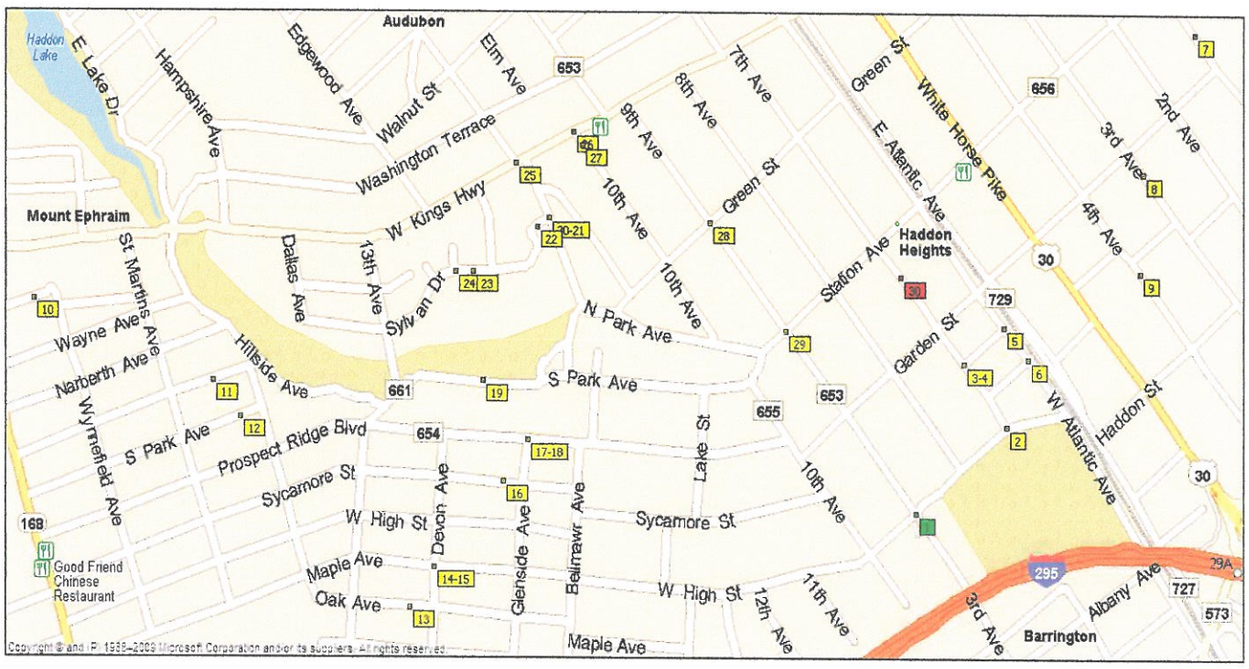
The mission of the Haddon Heights Community Garden is to improve the quality of life for residents by providing them with an opportunity to:

- Grow their own nutritious food,
- Reduce their food expenses,
- Form intergenerational and community connections,
- Help children understand where their food comes from, and
- Provide healthy, outdoor exercise.

Garden Rules

- Plots may only be leased to residents of Haddon Heights.
- All individuals who will garden on a particular plot must sign the application for that plot. This includes friends and family who will maintain the plot during a member's time away from home. A signature on the application indicates that the signee has read, understands and agrees to abide by the rules below.
- All gardeners are expected to contribute to the general upkeep of the garden common areas and serve on a garden committee.
- HHCG Members must be actively working their plot by May 15 to retain rights to their plot.
- Gardens must be used to grow produce and flowers for personal use only. Commercial use of a garden plot is strictly prohibited.
- Gardeners are responsible for keeping their plot and the paths surrounding their plot free of weeds and debris and for maintaining their plot within its confines. No plants may encroach on the walkways. No plant material or supporting structure may be more than 6 feet over soil level.
- Gardeners who fail to maintain their plot or have a consistently weedy or unattended plot will be contacted and given 5 days to clean up the plot. Continued inactivity will be viewed as abandonment of the garden plot and the plot will be forfeited without refund.
- Gardeners must remove their own trash, including garden debris. Garden plots should be free of litter at all times.
- Children under 4 years of age are not permitted in the HHCG. Pets are also not permitted in the HHCG.
- Smoking is prohibited in the HHCG.
- Listening to radios and/or music is permitted only if earphones are used.
- Gardeners are expected to be courteous to each other and considerate of neighbors to the HHCG.
- No gardening equipment, temporary supporting structures, or plastic sheeting are permitted in the HHCG between November 30 and March 15 unless they are supporting winter crops. Failure to abide by this rule may prohibit participation in the next growing season.
- **Gardening Courtesy and Communication:** One of the main goals in community gardening is to work together in harmony. Please be courteous in all interactions and work together to resolve any disagreements. The HHCG committee is available for guidelines and clarification of the rules and regulations. The committee will check plots regularly to encourage productive use by all participants.

Community Gardeners 2010-2012



30 net gardeners (many repeats from year to year); 76 total rented plots

Garden Financials 2010-2012

- 2010 Plot Rentals
  - 28 plots leased
  - $750 paid to Borough
    - $475 to Borough 4/27
    - $275 to Borough 7/1
  - $700 net receipts ($50 refund)
- 2011 Plot Rentals
  - 29 plots leased
  - $725 total receipts
    - $650 to Borough 4/5
    - $75 to Borough 5/25
- 2012 Plot Rentals
  - 19 plots leased
  - $475 total receipts
    - $375 deposit to SHH $375
    - $ 50 deposit to SHH $50
    - $ 50 deposit to SHH $50

Financial Summary

- $1,475 = Total funds to Borough 2010 – 2011
  Less $50 refund in 2010
- $475 = 2012 funds held by Sustainable Haddon Heights
- $1,900 = Total plot rental funds 2010 - 2012

Haddon Heights Gardens Grow Community Spirit

Haddon Heights Fire Department Chief Nick Scardino douses the entire garden with a blast of water from the fire hose. The department also fills the water collection barrels so the gardeners have access to water at the site.

GROWING SPIRIT: Above, Jeannie Marcucci checks on the Joe Pye weed. Marcucci, a professional landscape designer, selected the plant as part of the garden border to help attract wildlife to the garden.

"If it takes a village to raise a child, then it certainly takes a community to sustain a garden. At the Haddon Heights' Community Garden on Glover Avenue, everything revolves around a sense of community. Not only do the gardeners share their professional and personal expertise, but they generously donate their extra bounty, to their neighbors. The Haddon Heights Community Garden grew out of the borough's desire to become certified as "sustainable." One of the certification requirements of Sustainable Jersey is for a municipality to maintain a community garden.

Jan Ewing, of the Haddon Heights Community Garden Committee, explained that the gardening project has now entered its third year. The 29 plots within the gardens located on Glover Avenue used to be just a vacant lot owned by the borough. However, what once used to be a barren field is now a thriving testimonial to organic gardening. "Organic gardening is sustainable and most of the gardeners prefer to grow organically," Ewing noted. She also stated that back in 2010, the Pennsylvania Horticultural Society recognized the Haddon Heights Community Garden with its Community Greening Award."

Anne Forline – The Retrospect – July 6, 2012

Heights Gardeners Seek Water Supply

"A desire for a steady water supply and other improvements led to a proposal by Sustainable Haddon Heights (SHH) to lease the borough's community garden on Glover Ave. at Tuesday night's borough council meeting. The volunteer organization currently operates the garden, which has 30 10-foot by 10-foot plots that lease for $25 annually."

Brett Ainsworth – The Retrospect – August 24, 2012

Camden County Master Gardeners Community Gardens* Survey Highlights

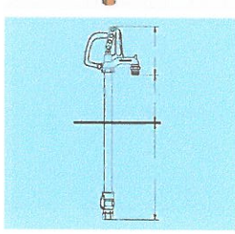
- All surveyed municipalities with community gardens provide running water to the gardens, with the exception of Haddon Heights.
- Watering rules range from 15 minutes to one hour a day per plot and gardeners must be present.
- Haddon Heights currently has six rain barrels filled by the Fire Department one time a week.
- Lawnside has a privately-operated garden, managed by the Free Haven Mosque. The garden manager fills 14 55-gallon drums with pumps, 2-3 times a week from a well across the street and 400' of hose.
- Most municipalities have provided perimeter fencing, with the exception of Cherry Hill and Haddon Heights. Cherry Hill's Barclay Farms garden is very large compared to all others, and has the largest plots (25x25 with 2' walkways), many with individual plot fences.
- Gloucester Twp's Fencing and Signage expenses were paid for from Open Space funds.
- Cherry Hill, Collingswood and Pennsauken rent plots to non-residents. Collingswood charges $35 for residents and $45 for non-residents, based on availability.
- Most municipalities provide compost as needed with the exception of Gloucester City and Haddon Heights. Gloucester City uses fund-raisers to support their annual mushroom compost purchases, as well as equipment.
- All gardens are organic and do not allow pesticides or herbicides.
- Pennsauken provides lighting and has received donations of signage from a local artist, greenhouse, and raised bed materials from Home Depot

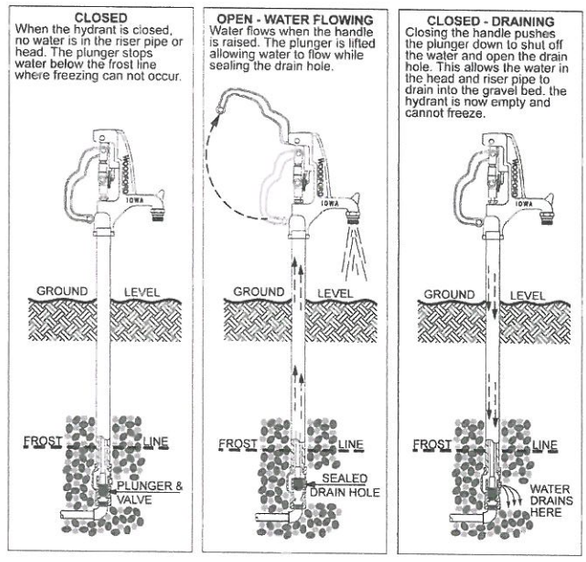
** Cherry Hill, Collingswood, Gloucester City, Gloucester Twp, Haddonfield, Lawnside, & Pennsauken*

Community Garden Requests to Council

- Permanent Water Hookup from Street to Garden Center
  - Combination lock for gardeners
  - Borough to provide on-going water needs
  - (No charge for NJ American Water hookup from street)
  - Estimated cost of $1,000 for installed freezeless yard hydrant
- Perimeter Fencing with Gate
  - Will eliminate the need for interior rabbit fencing
  - Garden will be easier to maintain
  - Borough to survey and define the property lines
- Sustainable Haddon Heights to Manage the Garden
  - Open up 10x10 plot rentals to non-residents for $10 more than the resident fee per growing season ($35), after April 15 if available.
  - Frees up Borough Finance from dealing with multiple small transactions.

Freeze Proof Water Hydrant





Estimated Cost of Hydrant, Trenching, Materials and Labor = $1,000

Fact Sheet

This fact sheet has been created to provide a prompt and accurate response to questions about the Haddon Heights Community Garden.

What are the benefits of a Community Garden?

Community gardens provide an opportunity for healthy, intergenerational activities in an outdoor environment. The community garden provides the opportunity to get to know your neighbors a little better and discover similar interests.

The garden is an educational laboratory, demonstrating different gardening styles and techniques. The native plant border at the Haddon Heights Community Garden shows how to use attractive, low-maintenance plants in the landscape while benefiting the native wildlife.

Gardeners can grow affordable, organic produce. Studies have shown that community gardeners have a healthier and more nutrient-rich diet.

Community gardens provide enjoyable exercise.

Community gardens are a focal point for community organizing and can lead to community-based efforts to address shared concerns.

Who actually benefits from the Haddon Heights Community Garden?

The Borough will no longer have the costs of constantly maintaining the property and Public Works can concentrate their resources elsewhere. Pollution caused by mowing will be greatly reduced and will eventually be completely eliminated, improving the air quality in the area.

A community garden benefits the community, not just the gardeners. Some visitors to the Haddon Heights Community Garden have gardens at home and enjoy seeing other gardens and talking with other gardeners. Elderly visitors come to share their wisdom. Children learn where food comes from and the work involved in growing it.

The Haddon Heights Community Garden sponsors a series of gardening-related workshops for the community, which are very well-received by residents.

Where did the idea for the Community Garden come from?

Creating a community garden is one of the activities included in the Sustainable Jersey certification process and has been implemented in many other communities throughout New Jersey. For more information, visit the Sustainable Jersey website at www.sustainablejersey.com/.

How was the creation of a community garden communicated to the residents in town? Did residents have an opportunity to provide input?

An article about the plans for a community garden was published on page 16 of the October, 2009 edition of the Heights Report, which is distributed to all Haddon Heights residents.

The community garden was discussed at several Council meetings and Resolution 2009:147 was finally made and passed unanimously at the Borough Council meeting on July 21, 2009. Although there was the opportunity for residents to provide comments at that time, none were received.

Although not required, contact was made with property owners adjacent to the plot advising them of the intent to create a community garden on the vacant land. Our contact information was provided to address any concerns, and responses were provided within 24 hours.

The establishment of a community garden required no variances because such use conforms to zoning regulations.

Why was the Glover Avenue site chosen?

The Green Initiatives Committee prepared an inventory of all Borough-owned property. Most of the properties were already occupied by buildings, parking lots, or sports fields. The remaining properties were assessed for sunlight and drainage. Sites that met these requirements included the area behind the tennis courts on Devon Avenue, the former DPW site, 13 Glover Avenue, and a plot on Maple Avenue.

The Devon Avenue site was eliminated because gardening is prohibited until the Borough's mandated remediation could be completed. The former DPW was eliminated because of Borough safety concerns, as indicated by the locked gate, as well as future development by any potential purchaser of the property. The Maple Avenue site was eliminated because it is smaller than the Glover Avenue site and not as centrally located. A complete inventory of all the properties considered is available upon request from hhcommunitygarden@yahoo.com.

How large is the garden?

The total area is slightly less than 6,000 sq. ft. and is divided into 29 plant-able 10' x 10' plots.

Who supports and funds the Haddon Heights Community Garden?

The Borough has provided the vacant lot for the community garden and offers limited support from the Public Works Department. Fees for leasing plots are currently returned to the Borough to address future anticipated expenses (permanent water solution, fencing, signage, etc.). The fee to lease a plot is currently $25.

The Haddon Heights Community Garden also receives guidance from both the Pennsylvania Horticultural Society (PHS), through their Garden Tenders program, and the Camden County Extension Service of Rutgers Master Gardeners from town were recruited to help start and manage the program. Additional financial support will come from grants applied for by Sustainable Haddon Heights, or from 501(c)(3) donations.

Who can lease plots?

Currently, only residents of Haddon Heights, your neighbors, can lease plots.

Where will people park?

For those that do not walk or bike to their plots, they will park along the street, just like everybody else does in town. Because the street runs along the back of most of the properties on Glover Avenue, this should not impede parking for those residents. Most participants are on-site for no more than an hour.

Will the increased traffic become a problem?

While not anticipated, any traffic issues will be addressed by the proper authorities.

Where will you get water for the garden?

At the present time, the Volunteer Fire Department fills six water barrels on a weekly basis. It takes less than half an hour. This is being used as a training opportunity and shows community spirit. A permanent solution to having running water provided to the site is currently being pursued.

Gardeners are also encouraged to follow water-conservation practices.

Will the water barrels attract mosquitoes?

The barrels have screening to prevent mosquitoes from entering. In addition, mosquito dunks, an organic mosquito control, are being used.

What rules apply to the garden?

All gardeners agree to a set of rules that are more restrictive than those that apply to homeowners. For example, radios are not permitted. Smoking is not allowed in the garden. Children under 4 and pets are excluded. Organic gardening methods are strongly encouraged.

Copies of the rules are provided to each gardener as well as posted on our website (www.sustainablehaddonheights.org).

The gardeners are committed to being good neighbors.

If the garden has compost piles, will they smell?

No. A properly managed compost pile does not have unpleasant odors. The expectation is that any compost pile will be properly maintained or it will be removed.

Will the garden attract rats and other pests?

Rats, like many children, do not particularly like vegetables. They are attracted to discarded protein sources in trash cans, not community gardens. Most pests do not find vegetable gardens any more appealing than lawns or flower gardens. However, it appears we have gained the interest of a family of local rabbits.

Additionally, the native plant border attracts beneficial insects to the garden.

ORDINANCE 2013:1391

AN ORDINANCE TO AUTHORIZE EXCEEDING THE 2013 MUNICIPAL BUDGET APPROPRIATIONS LIMIT AND TO ESTABLISH A CAP BANK

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% increase rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Governing Body of the Borough of Haddon Heights finds it advisable and necessary to increase its CY 2013 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Governing Body hereby determines that an additional 1.5% increase in the budget for said year, amounting to $89,892.45 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Governing Body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriations in either of the next two succeeding years;

NOW, THEREFORE BE IT ORDAINED by the Council of the Borough of Haddon Heights, a majority of the full authorized membership affirmatively concurring, that, in the CY 2013 budget year, the final appropriations of the Borough of Haddon Heights may be increased, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, by up to 3.5%, amounting to $209,749.04, and that the CY 2013 municipal budget for the Borough of Haddon Heights be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriations in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the New Jersey Division of Local Government Services within five days of introduction; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five days after such adoption.

Introduction Date: February 5, 2012

Adoption Date: _____

Mayor Edward S. Forte, Jr.

ATTEST: Kelly Santoriello

~~Joan D. Moreland, Interim~~ Borough Clerk
DEPUTY

RESOLUTION 2013:42

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SERVICE AGREEMENT EWITH BELFOR USA GROUP, INC. FOR RESTORATION SERVICES FOR THE BOROUGH OF HADDON HEIGHTS

WHEREAS, the Governing Body has reviewed and has approved the attached Service Agreement with BELFOR USA GROUP, INC.

NOW, THEREFORE, BE IT RESOLVED, that Mayor Edward S. Forte, Jr. is hereby authorized to sign the Agreement providing for the Restoration Services with BELFOR USA GROUP, INC. for the Borough of Haddon Heights.

Date: February 19, 2013

_____

Mayor Edward S. Forte, Jr.

Attest: _____

Joan D. Moreland, RMC/MMC
Interim Borough Clerk

2013:42

RED ALERT® Service Agreement – Basic Plan

This RED ALERT® AGREEMENT by and between BELFOR USA GROUP, INC. ('BELFOR"), a Colorado Corporation, with Corporate Headquarters located at 185 Oakland Avenue, Suite 300, Birmingham, MI 48009 and Haddon Heights Borough, whose address is 625 Station Avenue, Haddon Heights, NJ 08035 ("Client") is entered into upon the following terms and conditions.

1. The purpose of this Agreement is to establish the basis upon which BELFOR will provide to Client any RED ALERT® emergency services, restoration services or reconstruction services.
2. Upon execution of: (1) this RED ALERT® Service Agreement and (2) a RED ALERT® Work Authorization, Client is deemed an Emergency Client and authorizes BELFOR to respond to a loss for the Client in accordance with the terms of this Service Agreement.
3. Client intends to waive all standard procurement procedures in order to accommodate the emergency nature of the Services and to mitigate any further loss.

BELFOR Contact:

Name: Linda Stokely

Phone Number: 877-334-8094

Address: 41 Twosome Dr. Suite 7, Moorestown, NJ 08057

Email: Linda.Stokley@us.belfor.com

Client Contact:

Name: Edward S. Forte Jr. (Mayor)

Phone Number: 609-605-8086

Address: 625 Station Avenue, Haddon Heights, NJ 08035

Email: efortemayor@haddonhts.com

The parties hereto understand and agree to the terms and conditions of this Agreement, acknowledge the receipt and sufficiency of mutual consideration contained herein, and Client declares that they are authorized to bind their company into this Agreement, and only a BELFOR Officer is authorized to sign.

BELFOR USA GROUP, INC.	CLIENT
Signature by an Officer of Belfor USA	Signature
Robert Martens Name	Name
Legal Director Title	Title
January 15, 2013 Date	Date

1. Service Plan Term

This Agreement is binding upon full signing hereof (the "Effective Date"), and shall continue for a period of exactly three (3) years from such date. Either party may terminate this Agreement by providing six (6) months' notice prior to the end of the first three-year term. If this Agreement is not terminated during the first three-year term, the Agreement will continue in full force and effect for consecutive terms of three (3) years each. Any termination request must be made in writing to the other party.

2. Definitions

Basic Plan: Should any loss occur, insured or otherwise, BELFOR shall provide Basic Level RED ALERT® Clients with emergency services prior to any other potential or existing BELFOR client that is not classified as a Premium Plus Level RED ALERT® Client. BELFOR reserves the right to prioritize response to Clients within the same class at its sole discretion. After receiving an initial response from BELFOR, or if Client declines, or fails, to notify BELFOR that such Client requires an immediate response for a property BELFOR reserves the right to initiate a response to other Clients.

3. BELFOR Obligations

BELFOR shall use best efforts to respond as immediately as possible from the time they are contacted by Client.

4. Client Obligations

Upon the occurrence of a loss, immediately notify BELFOR of any Property, in need of a response by using the 24-Hour Hotline. Shortly after contacting BELFOR, Client shall expeditiously set up its accounting system, and discuss with its insurer the requisite information, in order to facilitate payment to BELFOR for services under this Agreement.

5. Payments & Invoicing

All charges on invoices presented by BELFOR are based upon the "BELFOR Rate and Material Schedule" (attached as Exhibit "A") or by other Agreements signed between BELFOR and the Client, and will be paid no later than 30 days from the receipt of invoice by the Client unless Client disputes any amount charged in writing and the dispute is grounded in good faith and Client's reasonable judgment. In the event of any such dispute, Client shall pay the undisputed portion in accordance with the foregoing and the parties shall seek to resolve the disputed amount as soon as reasonably practicable. Notwithstanding the foregoing, BELFOR's payment will not be affected by disputes between the Client and its insurer or dependent upon the insurer's payment or approval of BELFOR's invoices or charges. The Client assigns to BELFOR its right, title and interest in any and all insurance proceeds to the extent required to cover payment for work performed. Notwithstanding the foregoing, the Client is ultimately liable for any charges for work performed under this Agreement. BELFOR reserves the right to allow prices changes upon thirty (30) days' notice to the Client.

Interest on any unpaid balance shall be charged at the rate of 1.0% per month. If payment is not timely made, on submitted invoices, BELFOR reserves the right to cease any work, whether present or future, until BELFOR is fully paid, including interest, for services performed.

6. Indemnification

To the extent permitted by law, BELFOR will reimburse, indemnify, defend, and hold harmless the Client, and its present, former, and future shareholders, employees, officers, and directors from and against loss, damage, expense (including reasonable attorney fees and expenses), and penalty, for any claim or action by or on behalf of any person (collectively, "Loss") resulting from: (i) any defects in performing the work under the RED ALERT® Work Authorization by BELFOR or its employees or agents; (ii) all claims of BELFOR employees, agents and subcontractors, whether for injury, death, compensation, social security, pension, or unemployment compensation, (iii) all injury, damages and Loss resulting from BELFOR's negligence, in whole or in part, or willful act. In no event shall either party be liable for consequential, reliance or special damages, including lost profits, lost revenues or lost business opportunities. BELFOR shall have no liability for, and shall be held harmless from and against, all claims, damages, liabilities, and costs arising out of or relating to the presence, discovery, or failure to discover, remove, address, remediate or cleanup environmental or biological hazards including, but not limited to, mold, fungus, hazardous waste, substances or materials, or asbestos unless contracted to do so on a BELFOR remediation contract. Notwithstanding the foregoing, BELFOR is not liable to the extent any injury, damage, or Loss, is proximately caused or alleged to be proximately caused, in whole or in part, by the negligence or willful act(s) or omissions of the Client, its employees, subcontractors or its agents. The Client shall reimburse, indemnify, defend, and hold harmless BELFOR, its subsidiaries and affiliates and present, former, and future shareholders, employees, officers, members and directors from and against all injury, damages and Loss resulting from or alleged to result from the Client's negligence, in whole or in part, or willful act.

7. Insurance

BELFOR shall, during the performance of this Agreement, maintain the appropriate and customary insurance coverages with insurers in good standing and authorized to do business under the laws of the State(s) where performance occurs.

8. Assignment

Neither the Client nor BELFOR may assign or otherwise transfer its rights, obligations, and/or duties under this Agreement without the prior written consent of the other unless those assignments are to subsidiaries, affiliates or other owned company. Any prohibited assignment is void. Nothing contained in this Article shall be deemed or construed to prevent BELFOR from subcontracting out all or a portion of the services provided hereunder, provided, however, that in such event, BELFOR will remain ultimately responsible for the delivery of the services set forth herein and in any Work Authorization.

9. Warranty

BELFOR warrants to Client that all materials and equipment used in or incorporated into the Work will be of good quality, new, and free of liens, claims, and security interests of third parties; that all labor, installation, materials and equipment used or incorporated into the Work will be of good quality, installed in a good and workmanlike manner, and free from defects; and the Work will conform with the requirements of this Agreement and all applicable codes. The foregoing Warranty shall commence on the date of the project's completion and continue for a period of one (1) year. If required by Client, BELFOR shall furnish satisfactory evidence as to the kind and quality of materials and equipment. BELFOR's warranty excludes remedy for damage or defect caused by abuse, modifications not executed by Contractor, improper or insufficient maintenance, improper operation or normal wear and tear and normal usage. All warranties are contingent upon full and final payment to BELFOR.

10. Regulatory Compliance, Permits & Safety

BELFOR and its employees, agents, and subcontractors will comply with all federal, state and local laws, rules and regulations applicable to this Agreement or to the performance of services rendered hereunder. BELFOR will secure and pay for any and all permits and licenses required in the performance of the services. BELFOR will abide by all local, OSHA and federal safety laws. BELFOR shall take all necessary precautions for the safety of its employees and all other persons who may be affected by their work.

11. Force Majeure

BELFOR cannot be held liable for not meeting its obligations under this Agreement or Work Authorization due to circumstances that prevent BELFOR from performing under this Agreement. Those circumstances include but are not limited to: acts of war, local quarantine or evacuation order, acts of God, continuing severe weather, order by court or governmental authority or other circumstances beyond BELFOR's control. Under such circumstances, BELFOR will promptly notify you as a RED ALERT® Client on a priority basis when such conditions make it impossible or impractical to respond.

12. Attorney's Fees

The prevailing party to any legal action or extra-judicial proceeding relating to this Agreement shall be entitled to recovery of its reasonable attorney's fees, costs, expert fees and other reasonable expenses incurred. The determination of the "prevailing party" shall be based upon the party who prevails upon the matters actually litigated and shall not be determined solely based upon the party receiving a net monetary recovery.

13. Survival

The provisions of this Agreement, which by their nature survive termination of this Agreement or final completion thereof, including, without limitation, all warranties, indemnities and payment obligations shall remain in full force and effect after final completion or any termination of this Agreement.

14. Entire Agreement

This Agreement, its Exhibits, and the RED ALERT® Work Authorization are the final, full and complete agreement between the Client and BELFOR with respect to the subject matter hereof. All prior and contemporaneous agreements, representations, and understandings of the parties are superseded. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all of the parties.

15. Governing Law

This Agreement will be interpreted and enforced under the law where the Work was performed without regard to laws of any other jurisdiction.

Initials ____ ____

RED ALERT® Work Authorization

The following RED ALERT® client authorizes BELFOR to proceed:

Haddon Heights Borough
RED ALERT® Client Name

represents that they are authorized signors for the hereinafter specified property (and/or its contents) and hereby authorize and direct BELFOR USA Group Inc. ("BELFOR") to provide all labor, equipment and materials required to properly repair the specified real property, structure or contents commonly known as (the loss location):

Address City State Zip

BELFOR agrees to perform work as specified under the RED ALERT® Service Agreement executed between the companies. If a Familiarization Survey (under the Premium Plus Plan) has been completed, it will also be part of this agreement and BELFOR will be authorized to proceed with its implementation. BELFOR is authorized to proceed with the following work (or work described as attached):

The undersigned parties agree to this Work Authorization and BELFOR will proceed accordingly,

BELFOR Manager RED ALERT® Client

Insurance Company RED ALERT® Plan RED ALERT® No. / / Date of Authorization

General Conditions

In the event that Client and BELFOR do not enter into a contract as described above, BELFOR shall invoice Client for all work performed hereunder plus any associated costs, all in accordance with the terms of the RED ALERT® Service Agreement payable in 30 days. Client agrees to pay BELFOR's invoice. This Agreement is not binding upon BELFOR unless the Client is in current good standing with BELFOR and the terms of the RED ALERT® Service Agreement. If for any reason the amount due under this Work Authorization is not paid when due, BELFOR shall be entitled to its expenses and attorneys' fees incurred in the enforcement of this agreement with interest on the unpaid balance at the rate of 1.0% per month or the rate prescribed by law. BELFOR is not liable for any Public Adjuster fee. In the event of a conflict, the terms of the RED ALERT® Service Agreement will govern.

Initials ____ ____

ADDENDUM TO TERMS AND CONDITIONS REGARDING PAYMENTS AND INVOICING

Belfor USA Group, Inc. understands that the client is a governmental entity within the State of New Jersey and is subject to statutes, ordinances and procedures which are not common to non-governmental entities. Notwithstanding anything to the contrary noted in any other portion of this agreement or its general terms and conditions, Belfor agrees that it will submit bills and invoices in accordance with the procedures adopted by the Clerk including submission of payment vouchers or purchase orders and that Belfor will not seek payment nor expect payment unless in conformity therewith subject to governmental action approving payment of any bill. It is further understood by Belfor that payments from the client may be made without interest or penalty beyond thirty (30) days of submittal of an invoice conforming to client's procedures.

The parties hereto do hereby acknowledge and agree to the foregoing terms and conditions as they amend the terms and conditions of the contract.

BELFOR USA GROUP, INC.	CLIENT
Signature by an Officer of Belfor USA	Signature
Robert Martens	Edward S. Kochte Jr.
Name	Name
Legal Director	Mayor
Title	Title
1/15/2013	1-11-13
Date	Date

Rate and Materials Schedule for Invoicing (Exhibit A)

Effective Date: August 2009

BELFOR PROPERTYRESTORATION

§ III.I ITEMIZED SCHEDULED CONSUMABLES

Consumable Description	Unit	Rate
CHEMICALS		
Alcohol, Isopropyl	Gal	$ 79.50
BELFOR-AC 14 Alkaline Cleaner 14	Gal	$ 34.00
BELFOR-AC 12 Alkaline Cleaner 12	Gal	$ 46.00
BELFOR-All Natural Citrus Solvent Cleaner	Gal	$ 34.00
BELFOR-All Purpose Cleaner	Gal	$ 10.50
BELFOR-All Purpose Spotter	Gal	$ 22.50
BELFOR-Carpet Rinse & Neutralizer	Gal	$ 18.50
BELFOR-CD 04-C Complex Deruster 04 C	Gal	$ 73.00
BELFOR-CD 13 Complex Deruster 13	Gal	$ 114.50
BELFOR-CIF Citrofix Lemon Scent	Ounce	$ 1.00
BELFOR-Concentrated Odor Counteractant & Smoke Eliminato	Gal	$ 31.00
BELFOR-EC 12 Electronics Cleaner	Gal	$ 30.00
BELFOR-ESL Label Protection Laquer	Ounce	$ 17.50
BELFOR-Extra Duty Cleaner Degreaser	Gal	$ 17.00
BELFOR-Fabric Protector	Gal	$ 40.00
BELFOR-GC General Cleaner	Gal	$ 28.00
BELFOR-Glass Cleaner	Gal	$ 8.00
BELFOR-Hand Cleaning Wipes	Tub	$ 41.00
BELFOR-HD 01 Hand Deruster 01	Gal	$ 39.00
BELFOR-Lemon Oil Furniture Polish	Gal	$ 5.00
BELFOR-Liquid Laundry Detergent	Gal	$ 17.50
BELFOR-LP 40 Light Preserver 40	Gal	$ 73.00
BELFOR-MPP Metal Polishing Paste	Ounce	$ 15.50
BELFOR-Multi-Enzyme Spotter-Deodorizor-Protector	Gal	$ 31.00
BELFOR-Multi-Purpose Restroom Cleaner	Gal	$ 13.50
BELFOR-NC CR Neutral Cleaner CR	Gal	$ 122.50
BELFOR-NK One Step Cleaner and Preserver (electrical)	Pint	$ 12.50
BELFOR-OC24 Organic Cleaner 24	Gal	$ 46.50
BELFOR-OC62 Organic Cleaner 62	Gal	$ 32.00
BELFOR-Oil Preserver	Gal	$ 46.50
BELFOR-One Step Traffic Film Remover	Gal	$ 13.50
BELFOR-O-SW Oil Black (Elect. Contacts Only)	Ounce	$ 34.00
BELFOR-PM Polish Milk	Ounce	$ 5.00
BELFOR-Premium Dish Detergent	Quart	$ 6.00
BELFOR-Quarry & Hard Tile Cleaner	Gal	$ 17.50
BELFOR-Rug & Upholstery / Traffic & Bonnet Cleaner	Gal	$ 25.00
BELFOR-SD 02 Sulfide Defroster	Gal	$ 52.50
BELFOR-Vehicle & Transportation Wash	Gal	$ 15.50
BELFOR-WP Wax Preserver	Gal	$ 78.50
Disinfectant/Antimicrobial	Gal	$ 51.00
Encapsulant, Antifungicidal	Gal	$ 82.00
Encapsulant, Soot	Gal	$ 43.50
Nitric Acid, Ultra Pure	Quart	$ 154.50
Soda, Soda Blaster Material	Bag	$ 35.00
Thermo Fog Deodorizer	Gal	$ 63.00
Thinner, Paint/Mineral Spirits	Gal	$ 22.50
Zinser, or similar sealant	Gal	$ 75.00
GENERAL		
Adhesive, Caulk	Tube	$ 8.00
Adhesive, Remover	Can	$ 11.50
Bags, Environmental Trash Bags	Ea.	$ 3.00
Bags, Insulation machine	Ea.	$ 31.00
Bags, Trash	Ea.	$ 0.82
Banner Guard	Roll	$ 28.00
Blades, Demo (saw, grinder wheels, etc)	Ea.	$ 18.50
Boot Covers, Latex	Per Pair	$ 10.50
Boxes, Book	Ea.	$ 5.00
Boxes, Dish Pack	Ea.	$ 6.00
Boxes, Slip Covers	Ea.	$ 3.00
Boxes, Wardrobe/Specialty	Ea.	$ 35.00
Brady Cards	Ea.	$ 7.00
Brush, Scrub (long handle)	Ea.	$ 11.50
Brushes, Pipe	Ea.	$ 31.00
Brushes, Wire (large)	Ea.	$ 7.00
Brushes, Wire (small)	Ea.	$ 5.00
Disposable Decontamination Unit	Ea.	$ 416.00
Duct, Lay Flat (500') with hog rings	Roll	$ 467.50
Fasteners, Misc / Lock & Hasp	Ea.	$ 30.00
Filter, Charcoal	Ea.	$ 65.00
Filter, HEPA	Ea.	$ 230.50
Filter Material	Roll	$ 119.50
Floor Buffer Pad	Ea.	$ 12.50
Floor Dry (40#)	Bag	$ 15.50
Foam Blocks	Ea.	$ 0.12
Foam Scrubbing Pads	Pak	$ 51.50
Insulation	Foot	$ 0.37
Inventory Tags	Box	$ 124.50
Lock Box	Ea.	$ 45.50
Mop Heads	Ea.	$ 13.50
Moving Blanket	Ea.	$ 3.00
Plastic Sheeting, 1.5 mil (24 x 200)	Ea.	$ 43.50
Plastic Sheeting, 4 mil (20 x 100)	Ea.	$ 62.50
Plastic Sheeting, 6 mil (20 x 100)	Ea.	$ 81.50
Plastic Sheeting, 6 mil-Fire Retardant / Anti Static (20 x 100)	Ea.	$ 319.00
Plastic Sheeting, Carpet Protector	Roll	$ 81.50
Red Resin Paper (200 ft. roll)	Roll	$ 24.50
Sponge (for Sponge jet)	Bag	$ 46.50
Sponge, Particulate Removal (3/4"x3"x6")	Ea.	$ 2.00
Sponge, Particulate Removal (1.5"x3"x6")	Ea.	$ 4.00
Spray Bottle w/trigger	Ea.	$ 4.00
Steel wool	Ea.	$ 1.06
Tape, Caution	Roll	$ 16.00
Tape, Duct (Gray or Teal)	Roll	$ 7.00
Tape, Painters (blue)	Roll	$ 8.00

Consumable Description	Unit	Rate
GENERAL (Cont'd)		
Tape, Poly Box	Roll	$ 3.00
Tarp	Sq. Ft.	$ 0.40
Wipes, Cotton Cloth	Lb.	$ 5.00
Wipes, Lint Free	Pak	$ 35.00
Wipes, Wipe All	Pak	$ 12.50
Wipes, Workshop (rags)	Lb.	$ 4.00
Wrap, Bubble/Anti Static	Roll	$ 84.50
Wrap, Stretch	Roll	$ 59.50
ELECTRONICS / MECHANICAL		
Apron, Chemical	Ea.	$ 5.00
Arm Sleeves, Chemical	Ea.	$ 4.00
Arsenic Test Kit	Per Test	$ 5.00
Bags, Anti Static	Ea.	$ 4.00
Brush, Dispersion (large)	Ea.	$ 13.50
Brush, Dispersion (small)	Ea.	$ 5.00
Brush, Non Conduct	Ea.	$ 10.50
Chloride Quick Test Strips	Ea.	$ 1.25
Cleaning / Decon Sticks	Ea.	$ 1.25
Non-Conduct Scrubbers, Green (#7447)	Box	$ 28.00
Non-Conduct Scrubbers, Maroon (#96)	Box	$ 78.50
Non-Conduct Scrubbers, White (#98)	Box	$ 47.50
Tape, Clean Room	Roll	$ 24.50
Wipes, Presaturated IPA/DI	Pak	$ 20.50
Wipes, Standard Clean Room	Pak	$ 29.00
Wipes, Ultra Clean Room	Pak	$ 62.00
ENVIRONMENTAL		
Asbestos Glove Bag	Ea.	$ 34.00
Breathing Air, Type K Bottle	Ea.	$ 55.50
Drum, Poly Closed Top, 15 Gallon	Ea.	$ 42.00
Drum, Poly Open Top, 15 Gallon	Ea.	$ 45.50
Drum, Steel Closed Top, 15 Gallon	Ea.	$ 34.00
Drum, Steel Open Top, 15 Gallon	Ea.	$ 36.00
Drum, Poly Closed Top, 30 Gallon	Ea.	$ 49.50
Drum, Poly Open Top, 30 Gallon	Ea.	$ 53.50
Drum, Steel Closed Top, 30 Gallon	Ea.	$ 40.00
Drum, Steel Open Top, 30 Gallon	Ea.	$ 47.50
Drum, Poly Closed Top, 55 Gallon	Ea.	$ 70.00
Drum, Poly Open Top, 55 Gallon	Ea.	$ 76.00
Drum, Steel Closed Top, 55 Gallon	Ea.	$ 55.50
Drum, Steel Open Top, 55 Gallon	Ea.	$ 67.00
Drum, Steel Salvage, 85 Gallon	Ea.	$ 168.00
Drum, Poly Overpack, 95 Gallon	Ea.	$ 257.50
Drum, Steel Overpack, 110 Gallon	Ea.	$ 504.50
Protective Suits (Acid)	Ea.	$ 84.50
Protective Suits (Level A, fully encapsulating)	Ea.	$ 1,570.50
Protective Suits (PolyPro Asbestos)	Ea.	$ 8.00
Protective Suits (Saranex Chemical)	Ea.	$ 31.00
Sorbent Boom	Ea.	$ 67.00
Sorbent Pad	Bale	$ 101.00
Sorbent Pads (individual)	Ea.	$ 10.50
Sorbent Pillows	Ea.	$ 25.50
HVAC		
HVAC Air Blast Nozzle, Replacement	Ea.	$ 50.00
HVAC Air Whip, Multi Head, Replacement	Ea.	$ 65.00
HVAC BBJ Freshduct / Microbiocide	15oz	$ 50.00
HVAC Cleaner Degreaser	Gal	$ 17.00
HVAC Closed Cell Foam Insulation Tape 1/8"x2"x30'	Roll	$ 24.75
HVAC Coil Cleaner	Gal	$ 47.75
HVAC Collection Machine Filters (Pleated Filter & Bag Filter)	Ea.	$ 58.00
HVAC Collection Machine HEPA Filter	Ea.	$ 340.40
HVAC Duct Liner 1" - 3'x100'	Roll	$ 400.00
HVAC Duct Mastic	Gal	$ 29.00
HVAC Encapsulant, Antimicrobial (Foster)	Gal	$ 82.00
HVAC Fiberlock	Gal	$ 72.00
HVAC HEPA Vac Collection Bag & Filter Protector	Ea.	$ 10.00
HVAC HEPA Vac Filters (Dacron Filter Bag & Impaction)	Ea.	$ 60.00
HVAC HEPA Vac HEPA Filter	Ea.	$ 285.00
HVAC Propane Fill Charge	Cylinder	$ 45.00
HVAC Rotary Brush Head, Replacement	Ea.	$ 114.25
HVAC Rotary Brush System, Replacement Core	Ea.	$ 40.00
HVAC Sheetmetal Blank	Ea.	$ 17.00
HVAC Sheetmetal Screw	Box 100	$ 21.50
HVAC Spray Adhesive	Can	$ 24.00
HVAC Unibit	Ea.	$ 82.00
HVAC Vacuum Brush Head - Replacement	Ea.	$ 24.00
HVAC Vacuum Extension Wand 1.25"	Ea.	$ 9.00
SAFETY		
Boots, Chemical PVC	Per Pair	$ 45.50
Cartridge, MSA Combination	Ea.	$ 16.50
Dust Mask	Ea.	$ 2.00
Gloves, Nitrile	Per Pair	$ 5.30
Gloves, Cotton	Per Pair	$ 2.00
Gloves, Cotton Underliners	Per Pair	$ 0.26
Gloves, Latex (Surgical)	Box 100	$ 23.50
Gloves, Leather	Per Pair	$ 8.00
Gloves, Nylon Inspection	Per Pair	$ 0.50
Protective Suits (Tyvek)	Ea.	$ 18.50
Respirator, (N95)	Ea.	$ 3.50
Respirator, HEPA (P100)	Ea.	$ 10.50
Respirator, HEPA Replacement Pancake Filter	Ea.	$ 8.50
Respirator, HEPA + Particulate Replacement Filter	Ea.	$ 36.00
Respirator, HEPA (P100)	Ea.	$ 10.50
Respirator, HEPA Replacement Pancake Filter	Ea.	$ 8.50
Respirator, HEPA + Particulate Replacement Filter	Ea.	$ 36.00

The rates contained in this exhibit are exclusive of federal, state and local sales or use taxes and the costs associated with any applicable federal, state or local approvals, consents, permits, licenses and orders incident to performance of the work.

BELFOR Initial: _____

Customer Initial: _____

Rate and Materials Schedule for Invoicing (Exhibit A)

Effective Date: August 2009

BELFOR PROPERTYRESTORATION

§ I. Service Line Labor Rates and Rate Conditions

Rate Code	Job Title	Hourly Rate
Project Management Classifications:[1]		
AA	Administrative Assistant	$ 37.50
PA	Project Auditor	$ 54.50
APM	Assistant Project Manager	$ 68.00
HSO	Health & Safety Officer	$ 85.00
PM	Project Manager	$ 100.00
PE	Project Estimator	$ 109.00
SPM	Senior Project Manager	$ 124.00
PC	Project Coordinator	$ 151.00

[1] These classifications are used throughout other service lines

[2] In New York City, Alaska, and Hawaii, a multiplier of 1.25 will be applied to the hourly rate. The New York rate applies to a seventy five mile radius from the borough of Manhattan.

General Classifications:[1,2]		
GL	General Labor (labor experienced with BELFOR operations)	$ 32.75
DL	Day Labor	$ 27.50
LF	Labor Foreman	$ 38.50

[1] These classifications are used throughout other service lines. Rates are not applicable to specialty or licensed trade labor.

[2] In California, New York City, Alaska, and Hawaii, a multiplier of 1.25 will be applied to the hourly rate. The New York rate applies to a seventy five mile radius from the borough of Manhattan.

Restoration Services (General):[1]		
RT	Restoration Technician	$ 50.00
RS	Restoration Supervisor	$ 54.50

[1] In California, New York City, Alaska, and Hawaii, a multiplier of 1.25 will be applied to the hourly rate. The New York rate applies to a seventy five mile radius from the borough of Manhattan.

Reconstruction Services:[1,2]		
PT	Painter	$ 60.00
DP	Drywall Installer/Finisher	$ 67.50
CR	Carpenter (General Framer/Finish/Trim/Cabinet/Mechanic)	$ 69.50
TF	Trade Foreman (Commercial Supervision)	$ 72.50
EL	Electrician	$ 96.50
HV	HVAC Mechanical	$ 99.00
PL	Plumber	$ 102.00

[1] In California, New York City, Alaska, and Hawaii, a multiplier of 1.25 will be applied to the hourly rate. The New York rate applies to a seventy five mile radius from the borough of Manhattan.

[2] If the rates listed for Reconstruction Services vary by more than 10% from the applicable Xactimate Price List, the Xactimate rates will be used.

Technical Services (Dehumidification, Documents/Media, Electronics, HVAC, Machinery, Mold):		
TN	Technician	$ 65.00
TS	Technical Specialist	$ 72.50
TL	Team Leader	$ 84.50
TSE	Technical Support Engineer (Chemistry, Electronic, Machinery, Quality Control)	$ 89.50

Semiconductor Services:		
DM	Documentation Manager	$ 65.00
DPA	Decon Project Auditor	$ 75.00
DC	Decon Technician	$ 84.50
DPM	Decon Project Manager	$ 145.00
DE	Decon Engineer	$ 164.50

Environmental Services:		
HT	Hazmat/Asbestos Technician	$ 50.00
HLT	Hazmat/Asbestos Lead Technician	$ 62.00
HEO	Hazmat/Asbestos Equipment Operator	$ 67.00
HS	Hazmat/Asbestos Supervisor	$ 76.00

[1] In California, New York City, Alaska, and Hawaii, a multiplier of 1.25 will be applied to the hourly rate. The New York rate applies to a seventy five mile radius from the borough of Manhattan.

§ I.II Labor Calculation Policy:

The guidelines for labor invoicing will be as follows: The first eight hours worked on any scheduled shift Monday through Friday will be charged at the regular hourly rate. Any hours worked in excess of eight hours on any shift Monday through Friday will be charged at 1.5 times the regular hourly rate. All hours worked on Saturday will be at 1.5 times the regular hourly rate. All hours worked on Sunday and all Holidays (see §I.III Item 3 for recognized holidays) will be charged at 2 times the regular hourly rate.

After Hours Emergency Services: In the event that BELFOR personnel are required for emergency services after normal BELFOR business hours (Weekdays 4:00 p.m.-7:00 a.m.), 1.5 times the scheduled rate will be charged.

BELFOR Initial: _____

Customer Initial: _____

§ I. Service Line Labor Rates and Rate Conditions

§ I.III Labor Considerations

1). Work performed under a particular contract that is subject to Federal and State wage and hour laws, prevailing wages, and/or collective bargaining agreements may require negotiated changes to the above stated rates. If necessary, adjustments will be made to the hourly rates and other labor provisions.

2). When circumstances beyond our control require BELFOR personnel to stand-by at the job site, a minimum stand-by charge of 6 hours at the standard hourly rate (no overtime) will be charged.

3). National holidays recognized by BELFOR for rate (not payroll) purposes are New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas.

4). The scheduled Labor Rates will be charged for all BELFOR personnel, labor subcontractors, and subcontractors fulfilling any Labor Classifications.

5). Work performed in the Washington D.C. Metropolitan area is entitled to an additional 5% markup that will be applied to the total of all labor rates.

§ II. Scheduled Equipment Rental (see § II.I Itemized Scheduled Equipment Rental)

1). The listed prices shall be applied to all equipment that are utilized in the performance of the work.

2). During the course of performance of the work BELFOR may add additional equipment to the schedule.

3). Work performed in the Washington D.C. Metropolitan area is entitled to an additional 5% markup that will be applied to the total of all Scheduled Equipment Rental rates.

§ III. Scheduled Consumables (see § III.I Itemized Scheduled Consumables)

1). Any scheduled consumables purchased locally where the price exceeds 80% of the rate, the item will be invoiced at documented cost plus Contractor's 10% Overhead / 10% Profit (21%).

2). BELFOR reserves the right to change the rates of consumables affected by market conditions.

3). Consumables are charged on a "per unit" basis whether utilized by the unit or not.

4). During the course of performance of the work BELFOR may add additional consumables to the Rate Schedule.

5). The freight charge for all Scheduled Consumables utilized during area-wide catastrophes will be one percent (1%) of the scheduled rate.

6). Work performed in the Washington D.C. Metropolitan area is entitled to an additional 5% markup that will be applied to the total of all Scheduled Consumable rates.

§ IV. Vendors, Unscheduled Materials and Unscheduled Equipment

1). Contractor's 10% overhead and 10% profit (21%) will be added to the total of all documented costs for Unscheduled Materials, Unscheduled Equipment, and Subcontractors / Vendors (including DUCTZ HVAC and BELFOR Enviromental Services) who are not fulfilling a scheduled Labor Classification.

2). Work performed in the Washington D.C. Metropolitan area is entitled to an additional 5% markup that will be applied to the total of all Vendors, Unscheduled Materials and Unscheduled Equipment invoices.

§ V. Reimbursables

1). Contractor's 10% overhead will be added to the total of all reimbursables.

2). Per diem rates are $30 per person per day and will be charged for all personnel in **§ I. Service Line Labor Rate and Rate Conditions**. BELFOR incurs, and thus charges, this daily rate whether the per diem is paid directly to the employee, is charged to BELFOR as a separate charge, or is included with other compensation considerations. For multiple jobs on a single day, per diem will be prorated accordingly.
Per Diem reimbursement is subject to certain limitations regarding deductibility governed by the Internal Revenue Service, Code of 1986, Section 274(n)(1). Please consult your tax advisor on the appropriate treatment of these costs on your project as it is our policy that any deductibility limitation for income tax purposes is the responsibility of the customer.

3). BELFOR shall be reimbursed for travel expenses (airfare, hotels, rental cars) for personnel at documented costs plus markup (see item 1).

§ VI. Document Drying and Recovery Services

Freeze drying charges will range from $40 to $75 per cubic foot based on the volume of documents to be dried, the type of document (bound or loose paper), and the moisture saturation.

Other recovery service charges will be determined per job, based on the following relevant factors:

* Nature of Damage
* Degree of soot / char
* Mold contamination
* Odor

Because the type and level of contamination may vary so greatly and thus affect the resultant recovery protocol required, these additional services will be quoted after examining a sample of the affected documents.

§ VII. CAT Considerations

1). Due to higher cost structure, all CAT labor will be billed at the General Labor (GL) rate.

2). A 6% fee will be added to the total of each invoice. This fee will cover all of the indirect charges that must be allocated to each job in the CAT. Examples of these charges would be freight, CAT management, CAT office, admin support, warehousing, delivery charges, etc...

3). Lodging will be charged at the average nightly rate of up to three hotels that house the most BELFOR personnel. The full average nightly rate will be charged for single occupancy and 50% of the average nightly rate per person will be charged for double occupancy.

4). The freight charge for all Scheduled Equipment utilized during area-wide catastrophes will be one additional day of rental.

The rates contained in this exhibit are exclusive of federal, state and local sales or use taxes and the costs associated with any applicable federal, state or local approvals, consents, permits, licenses and orders incident to performance of the work.

BELFOR Initial:_____

Customer Initial:_____

Rate and Materials Schedule for Invoicing (Exhibit A)

Effective Date: August 2009

BELFOR PROPERTY RESTORATION

§ II.I **ITEMIZED SCHEDULED EQUIPMENT**

Equipment Description	Unit	Rate
GENERAL		
Accounting Package (laptop, printer)	Ea / Day	$ 69.00
Air compressor, gas/electric	Ea / Day	$ 37.00
Air compressor, tow behind	Ea / Day	$ 118.50
Air movers/carpet blowers	Ea / Day	$ 30.00
Barricade fencing, 100 feet	100 ft / wk	$ 37.00
Blasting Unit, Agri/Soda	Ea / Day	$ 648.00
Bobcat, Small	Ea / Day	$ 386.00
Buffer, Floor	Ea / Day	$ 37.00
Camera, IR	Ea / Day	$ 225.00
Cart, Tilt/Demolition	Ea / Day	$ 40.00
Containment System (zipper door)	Ea / Day	$ 24.50
Dehumidification, Dehumidifier - 100 to 140 AHAM Pints	Ea / Day	$ 187.50
Dehumidification, Dehumidifier - 500/600 cfm	Ea / Day	$ 405.00
Dehumidification, Dehumidifier - 2000/2250 cfm	Ea / Day	$ 842.50
Dehumidification, Dehumidifier - 3500 cfm	Ea / Day	$ 1,004.00
Dehumidification, Dehumidifier - 4500-5000 cfm	Ea / Day	$ 1,360.50
Dehumidification, Dehumidifier - 9000/10000 cfm	Ea / Day	$ 2,138.50
Dehumidification, Dehumidifier - 15000 cfm	Ea / Day	$ 3,669.00
Dehumidification, Dehumidifier - 1 Ton Spot Cooler	Ea / Day	$ 161.50
Dehumidification, Dehumidifier - DX Unit - 20 / 30 ton	Ea / Day	$ 1,295.50
Dehumidification, Dehumidifier - DX Unit - 60 Ton	Ea / Day	$ 2,041.50
Dehumidification, Dehumidifier - Chiller 100 to 400 Ton	Ton / Day	$ 26.00
Dehumidification, Dehumidifier, gas fired - 2000/2250 cfm	Ea / Day	$ 972.50
Dehumidification, Dehumidifier, gas fired - 4500/5000 cfm	Ea / Day	$ 1,620.00
Dehumidification, Dehumidifier, gas fired - 9000/10000 cfm	Ea / Day	$ 2,559.50
Dehumidification, Heater - 20 KW	Ea / Day	$ 160.00
Dehumidification, Heater - 50 KW	Ea / Day	$ 356.50
Dehumidification, Heater - 100 KW	Ea / Day	$ 486.00
Dehumidification, Heater - 150 KW	Ea / Day	$ 583.00
Dehumidification, Heater - 200 KW	Ea / Day	$ 939.50
Dehumidification, Heater - 400 KW	Ea / Day	$ 1,328.50
Dehumidification, Heater - 600 KW	Ea / Day	$ 1,815.00
Dehumidification, Heater - 1000 KW	Ea / Day	$ 2,138.50
Dolly, 4-wheel, Appliance	Ea / Day	$ 18.00
Dry Cleaning Unit (portable)	Ea / Day	$ 143.00
Dry Ice Blaster w/Accessories	Ea / Day	$ 973.50
Electrical Distribution (Spider Box)	Ea / Day	$ 75.00
Extension Cord	Ea / Day	$ 4.50
Extraction Unit (portable)	Ea / Day	$ 155.50
Extraction Unit (Truck or Trailer mount)	Ea / Day	$ 561.50
Floor cleaning system (walk behind)	Ea / Day	$ 237.00
Fogger, Commercial	Ea / Day	$ 112.50
Fogger, ULV / Thermal (electric)	Ea / Day	$ 40.00
Generator (portable)	Ea / Day	$ 124.50
Heater, Electric	Ea / Day	$ 15.50
Heater, Propane/Torpedo	Ea / Day	$ 55.50
HEPA Filtration Unit / Air Scrubber	Ea / Day	$ 155.50
Injectidry Unit	Ea / Day	$ 131.00
Insulation Machine	Ea / Day	$ 89.50
Ion Air Cleaning System	Ea / Day	$ 47.50
Jack Hammer	Ea / Day	$ 100.00
Ladder, 24', 34' & Extension ladders	Ea / Day	$ 12.50
Ladder, 4', 6', 8', 10 & 12'	Ea / Day	$ 10.50
Light, Temporary (Demo / Stand / String)	Ea / Day	$ 24.50
Light, Tower Mobile (400 WT diesel)	Ea / Day	$ 155.50
Manometer	Ea / Day	$ 82.50
Mechanical Gang Box (heavy tools)	Ea / Day	$ 37.00
Moisture Meter	Ea / Day	$ 21.00
Mop Bucket with wringer	Ea / Day	$ 7.50
Ozone Generator	Ea / Day	$ 124.50
Pump, Sump / Flood	Ea / Day	$ 34.00
Pump, Trash with Hose, 2"	Ea / Day	$ 139.00
Radio, 2 way – Job site communications (minimum qty - 2)	Ea / Day	$ 24.50
Sand Blaster	Ea / Day	$ 39.00
Sander - Dustless	Ea / Day	$ 31.00
Saw, Demo	Ea / Day	$ 106.00
Scaffolding, Baker	Ea/Section	$ 28.00
Smoke Machines (small)	Ea / Day	$ 100.00
Small Tools Charge	PP/Day	$ 5.30
Soda Blaster	Ea / Day	$ 966.00
Sponge Jet Blaster	Ea / Day	$ 224.50
Sponge Jet Media Classifier	Ea / Day	$ 206.00
Steam Cleaner	Ea / Day	$ 243.00

Equipment Description	Unit	Rate
GENERAL (Cont'd)		
Tool Box (portable)	Ea / Day	$ 24.50
Tool Set, Frame/Demo (passload, saws, etc)	PP/Day	$ 31.00
Trailer, Freezer	Ea / Day	$ 149.50
Truck, Moving/Box	Ea / Day	$ 155.50
Truck/Trailer	Ea / Day	$ 124.50
Upholstery Machine/Lady Vac (steam cleaner)	Ea / Day	$ 63.00
Vacuum, HEPA	Ea / Day	$ 100.00
Vacuum, Upright	Ea / Day	$ 16.50
Vacuum, Wet/Dry	Ea / Day	$ 34.00
Vehicle, Pickup 3/4 Ton, 4x4	Ea / Day	$ 118.50
Vehicle, Pickup, SUV or Car	Ea / Day	$ 69.00
Vehicle, Truck 1 Ton 4x4 Liftgate	Ea / Day	$ 165.00
Vehicle, Van (1 van per 10 people)	Ea / Day	$ 112.50
Washer, High Pressure (cold)	Ea / Day	$ 100.00
Washer, High Pressure (hot)	Ea / Day	$ 124.50
X-Ray Dryer	Ea / Day	$ 155.50
X-Ray Separation Tank	Ea / Day	$ 467.50
ELECTRONICS / MECHANICAL		
Cart, Electronic Decontamination	Ea / Day	$ 63.00
Cleaning Room, HEPA filtered	Ea / Day	$ 978.50
Crane, A-Frame (1 ton)	Ea / Day	$ 139.00
Crane, Overhead (2 Ton, monorail 38 feet)	Ea / Day	$ 772.50
Decon Room	Per Project	$ 515.00
DI Water System	Ea / Day	$ 40.00
Documentation Kit (digital camera/photo printer)	Ea / Day	$ 69.00
Electrical Distribution (120 Amp Panel)	Ea / Day	$ 187.50
Electrical Test Equipment (Megger, Hi-Pot, Grounding Cables)	Ea / Day	$ 412.00
Electronic Dehumidification Unit/Heating (KHT)	Ea / Day	$ 224.50
Gas Detector, ATI PortaSens II	Ea / Day	$ 307.00
HEPA Filtered Hood	Ea / Day	$ 154.50
HEPA Water Displacement Unit	Ea / Day	$ 93.50
Oven, Convection Drying (ULT)	Ea / Day	$ 436.50
Oven, Vacuum Drying	Ea / Day	$ 623.00
Quality Control Kit, (scientific instruments)	Ea / Day	$ 187.50
Reflectoquant Test Device	Ea / Day	$ 103.00
Sealer, Vacuum	Ea / Day	$ 273.00
Spray Booth with 2 sinks (portable)	Ea / Day	$ 187.50
Sprayer, Airless H.P. (Wagner)	Ea / Day	$ 81.50
Tool Handling Charge	Per Project	$ 463.50
Ultrasonic Bath, Portable	Ea / Day	$ 324.50
Ultrasonic Bath, Bench Top	Ea / Day	$ 187.50
Ultrasonic Dip Line, Industrial Multi-step	Ea / Day	$ 3,365.00
Vacuum, Clean Room	Ea / Day	$ 154.50
Wet Bench (portable)	Ea / Day	$ 188.00
Workstation (table, chair, lights, ESD)	Ea / Day	$ 24.50
ENVIRONMENTAL		
Cascade Breathing Air System	Ea / Day	$ 170.00
Chemical Hose, Hazmat	Ea / Day	$ 226.50
Confined Space Entry System	Ea / Day	$ 206.00
Decontamination Shower/Filter	Ea / Day	$ 144.00
Jerome Mercury Vapor Analyzer	Ea / Day	$ 252.50
Mini-Rae (PID)	Ea / Day	$ 180.00
MSA Passport (O2, LEL, CO, H2S)	Ea / Day	$ 206.00
Personal Sample Pump	Ea / Day	$ 29.00
Pump, Diaphragm 1", Hazmat	Ea / Day	$ 206.00
Pump, Diaphragm 2", Hazmat	Ea / Day	$ 309.00
Self-Contained Breathing Apparatuses (SCBA), 30 Minute	Ea / Day	$ 144.00
Self-Contained Breathing Apparatuses (SCBA), 5 Minute	Ea / Day	$ 113.50
Trailer, Emergency Response, Hazmat	Ea / Day	$ 309.00
HVAC		
HVAC, High Volume Tornado System	Ea / Day	$ 95.00
HVAC, Mobile Resource Unit	Ea / Day	$ 155.50
HVAC, Power and Manual Hand Tools	PP/Day	$ 25.00
HVAC, Rotary Brush Duct Cleaning System	Ea / Day	$ 45.00
HVAC, Service Vehicle / Trailer Combo	Ea / Day	$ 124.50
HVAC Vacuum System	Ea / Day	$ 195.00
HVAC Video / Tool Robot	Ea / Day	$ 504.50
HVAC, Viper Duct Cleaning System	Ea / Day	$ 45.00
SAFETY		
Personal Fall Protection (PFP)	PP / Day	$ 37.00
Personal Protection Equipment (PPE)	PP / Day	$ 18.50
Personal Respiratory Protection (PRP)	PP / Day	$ 37.00
Respirator, PAPR	Ea / Day	$ 82.50

The rates contained in this exhibit are exclusive of federal, state and local sales or use taxes and the costs associated with any applicable federal, state or local approvals, consents, permits, licenses and orders incident to performance of the work.

BELFOR Initial: 6

Customer Initial:_____

Rate and Materials Schedule for Invoicing (Exhibit A)

Effective Date: August 2009

BELFOR PROPERTY RESTORATION

§ I. **Service Line Labor Rates and Rate Conditions**

Rate Code	Job Title	Hourly Rate
Project Management Classifications:[1]		
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SPM	Senior Project Manager	$ 124.00
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[1] These classifications are used throughout other service lines

[2] In New York City, Alaska, and Hawaii, a multiplier of 1.25 will be applied to the hourly rate. The New York rate applies to a seventy five mile radius from the borough of Manhattan.

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DL	Day Labor	$ 27.50
LF	Labor Foreman	$ 38.50

[1] These classifications are used throughout other service lines. Rates are not applicable to specialty or licensed trade labor.

[2] In California, New York City, Alaska, and Hawaii, a multiplier of 1.25 will be applied to the hourly rate. The New York rate applies to a seventy five mile radius from the borough of Manhattan.

Restoration Services (General):[1]		
RT	Restoration Technician	$ 50.00
RS	Restoration Supervisor	$ 54.50

[1] In California, New York City, Alaska, and Hawaii, a multiplier of 1.25 will be applied to the hourly rate. The New York rate applies to a seventy five mile radius from the borough of Manhattan.

Reconstruction Services:[1, 2]		
PT	Painter	$ 60.00
DP	Drywall Installer/Finisher	$ 67.50
CR	Carpenter (General Framer/Finish/Trim/Cabinet/Mechanic)	$ 69.50
TF	Trade Foreman (Commercial Supervision)	$ 72.50
EL	Electrician	$ 96.50
HV	HVAC Mechanical	$ 99.00
PL	Plumber	$ 102.00

[1] In California, New York City, Alaska, and Hawaii, a multiplier of 1.25 will be applied to the hourly rate. The New York rate applies to a seventy five mile radius from the borough of Manhattan.

[2] If the rates listed for Reconstruction Services vary by more than 10% from the applicable Xactimate Price List, the Xactimate rates will be used.

Technical Services (Dehumidification, Documents/Media, Electronics, HVAC, Machinery, Mold):		
TN	Technician	$ 65.00
TS	Technical Specialist	$ 72.50
TL	Team Leader	$ 84.50
TSE	Technical Support Engineer (Chemistry, Electronic, Machinery, Quality Control)	$ 89.50
Semiconductor Services:		
DM	Documentation Manager	$ 65.00
DPA	Decon Project Auditor	$ 75.00
DC	Decon Technician	$ 84.50
DPM	Decon Project Manager	$ 145.00
DE	Decon Engineer	$ 164.50
Environmental Services:		
HT	Hazmat/Asbestos Technician	$ 50.00
HLT	Hazmat/Asbestos Lead Technician	$ 62.00
HEO	Hazmat/Asbestos Equipment Operator	$ 67.00
HS	Hazmat/Asbestos Supervisor	$ 76.00

[1] In California, New York City, Alaska, and Hawaii, a multiplier of 1.25 will be applied to the hourly rate. The New York rate applies to a seventy five mile radius from the borough of Manhattan.

§ I.II **Labor Calculation Policy:**

The guidelines for labor invoicing will be as follows: The first eight hours worked on any scheduled shift Monday through Friday will be charged at the regular hourly rate. Any hours worked in excess of eight hours on any shift Monday through Friday will be charged at 1.5 times the regular hourly rate. All hours worked on Saturday will be at 1.5 times the regular hourly rate. All hours worked on Sunday and all Holidays (see §I.III Item 3 for recognized holidays) will be charged at 2 times the regular hourly rate.

After Hours Emergency Services: In the event that BELFOR personnel are required for emergency services after normal BELFOR business hours (Weekdays 4:00 p.m.-7:00 a.m.), 1.5 times the scheduled rate will be charged.

BELFOR Initial: _____

Customer Initial: _____

Rate and Materials Schedule for Invoicing (Exhibit A)

Effective Date: August 2009

BELFOR PROPERTY RESTORATION

§ II.I **ITEMIZED SCHEDULED EQUIPMENT**

Equipment Description	Unit	Rate
GENERAL		
Accounting Package (laptop, printer)	Ea / Day	$ 69.00
Air compressor, gas/electric	Ea / Day	$ 37.00
Air compressor, tow behind	Ea / Day	$ 118.50
Air movers/carpet blowers	Ea / Day	$ 30.00
Barricade fencing, 100 feet	100 ft / wk	$ 37.00
Blasting Unit, Agri/Soda	Ea / Day	$ 648.00
Bobcat, Small	Ea / Day	$ 386.00
Buffer, Floor	Ea / Day	$ 37.00
Camera, IR	Ea / Day	$ 225.00
Cart, Tilt/Demolition	Ea / Day	$ 40.00
Containment System (zipper door)	Ea / Day	$ 24.50
Dehumidification, Dehumidifier - 100 to 140 AHAM Pints	Ea / Day	$ 187.50
Dehumidification, Dehumidifier - 500/600 cfm	Ea / Day	$ 405.00
Dehumidification, Dehumidifier - 2000/2250 cfm	Ea / Day	$ 842.50
Dehumidification, Dehumidifier - 3500 cfm	Ea / Day	$ 1,004.00
Dehumidification, Dehumidifier - 4500-5000 cfm	Ea / Day	$ 1,360.50
Dehumidification, Dehumidifier - 9000/10000 cfm	Ea / Day	$ 2,138.50
Dehumidification, Dehumidifier - 15000 cfm	Ea / Day	$ 3,669.00
Dehumidification, Dehumidifier - 1 Ton Spot Cooler	Ea / Day	$ 161.50
Dehumidification, Dehumidifier - DX Unit - 20 / 30 ton	Ea / Day	$ 1,295.50
Dehumidification, Dehumidifier - DX Unit - 60 Ton	Ea / Day	$ 2,041.50
Dehumidification, Dehumidifier - Chiller 100 to 400 Ton	Ton / Day	$ 26.00
Dehumidification, Dehumidifier, gas fired - 2000/2250 cfm	Ea / Day	$ 972.50
Dehumidification, Dehumidifier, gas fired - 4500/5000 cfm	Ea / Day	$ 1,620.00
Dehumidification, Dehumidifier, gas fired - 9000/10000 cfm	Ea / Day	$ 2,559.50
Dehumidification, Heater - 20 KW	Ea / Day	$ 160.00
Dehumidification, Heater - 50 KW	Ea / Day	$ 356.50
Dehumidification, Heater - 100 KW	Ea / Day	$ 486.00
Dehumidification, Heater - 150 KW	Ea / Day	$ 583.00
Dehumidification, Heater - 200 KW	Ea / Day	$ 939.50
Dehumidification, Heater - 400 KW	Ea / Day	$ 1,328.50
Dehumidification, Heater - 600 KW	Ea / Day	$ 1,815.00
Dehumidification, Heater - 1000 KW	Ea / Day	$ 2,138.50
Dolly, 4-wheel, Appliance	Ea / Day	$ 18.00
Dry Cleaning Unit (portable)	Ea / Day	$ 143.00
Dry Ice Blaster w/Accessories	Ea / Day	$ 973.50
Electrical Distribution (Spider Box)	Ea / Day	$ 75.00
Extension Cord	Ea / Day	$ 4.50
Extraction Unit (portable)	Ea / Day	$ 155.50
Extraction Unit (Truck or Trailer mount)	Ea / Day	$ 561.50
Floor cleaning system (walk behind)	Ea / Day	$ 237.00
Fogger, Commercial	Ea / Day	$ 112.50
Fogger, ULV / Thermal (electric)	Ea / Day	$ 40.00
Generator (portable)	Ea / Day	$ 124.50
Heater, Electric	Ea / Day	$ 15.50
Heater, Propane/Torpedo	Ea / Day	$ 55.50
HEPA Filtration Unit / Air Scrubber	Ea / Day	$ 155.50
Injectidry Unit	Ea / Day	$ 131.00
Insulation Machine	Ea / Day	$ 89.50
Ion Air Cleaning System	Ea / Day	$ 47.50
Jack Hammer	Ea / Day	$ 100.00
Ladder, 24', 34' & Extension ladders	Ea / Day	$ 12.50
Ladder, 4', 6', 8', 10 & 12'	Ea / Day	$ 10.50
Light, Temporary (Demo / Stand / String)	Ea / Day	$ 24.50
Light, Tower Mobile (400 WT diesel)	Ea / Day	$ 155.50
Manometer	Ea / Day	$ 82.50
Mechanical Gang Box (heavy tools)	Ea / Day	$ 37.00
Moisture Meter	Ea / Day	$ 21.00
Mop Bucket with wringer	Ea / Day	$ 7.50
Ozone Generator	Ea / Day	$ 124.50
Pump, Sump / Flood	Ea / Day	$ 34.00
Pump, Trash with Hose, 2"	Ea / Day	$ 139.00
Radio, 2 way – Job site communications (minimum qty - 2)	Ea / Day	$ 24.50
Sand Blaster	Ea / Day	$ 39.00
Sander - Dustless	Ea / Day	$ 31.00
Saw, Demo	Ea / Day	$ 106.00
Scaffolding, Baker	Ea/Section	$ 28.00
Smoke Machines (small)	Ea / Day	$ 100.00
Small Tools Charge	PP/Day	$ 5.30
Soda Blaster	Ea / Day	$ 966.00
Sponge Jet Blaster	Ea / Day	$ 224.50
Sponge Jet Media Classifier	Ea / Day	$ 206.00
Steam Cleaner	Ea / Day	$ 243.00

Equipment Description	Unit	Rate
GENERAL (Cont'd)		
Tool Box (portable)	Ea / Day	$ 24.50
Tool Set, Frame/Demo (passload, saws, etc)	PP/Day	$ 31.00
Trailer, Freezer	Ea / Day	$ 149.50
Truck, Moving/Box	Ea / Day	$ 155.50
Truck/Trailer	Ea / Day	$ 124.50
Upholstery Machine/Lady Vac (steam cleaner)	Ea / Day	$ 63.00
Vacuum, HEPA	Ea / Day	$ 100.00
Vacuum, Upright	Ea / Day	$ 16.50
Vacuum, Wet/Dry	Ea / Day	$ 34.00
Vehicle, Pickup 3/4 Ton, 4x4	Ea / Day	$ 118.50
Vehicle, Pickup, SUV or Car	Ea / Day	$ 69.00
Vehicle, Truck 1 Ton 4x4 Liftgate	Ea / Day	$ 165.00
Vehicle, Van (1 van per 10 people)	Ea / Day	$ 112.50
Washer, High Pressure (cold)	Ea / Day	$ 100.00
Washer, High Pressure (hot)	Ea / Day	$ 124.50
X-Ray Dryer	Ea / Day	$ 155.50
X-Ray Separation Tank	Ea / Day	$ 467.50
ELECTRONICS / MECHANICAL		
Cart, Electronic Decontamination	Ea / Day	$ 63.00
Cleaning Room, HEPA filtered	Ea / Day	$ 978.50
Crane, A-Frame (1 ton)	Ea / Day	$ 139.00
Crane, Overhead (2 Ton, monorail 38 feet)	Ea / Day	$ 772.50
Decon Room	Per Project	$ 515.00
DI Water System	Ea / Day	$ 40.00
Documentation Kit (digital camera/photo printer)	Ea / Day	$ 69.00
Electrical Distribution (120 Amp Panel)	Ea / Day	$ 187.50
Electrical Test Equipment (Megger, Hi-Pot, Grounding Cables)	Ea / Day	$ 412.00
Electronic Dehumidification Unit/Heating (KHT)	Ea / Day	$ 224.50
Gas Detector, ATI PortaSens II	Ea / Day	$ 307.00
HEPA Filtered Hood	Ea / Day	$ 154.50
HEPA Water Displacement Unit	Ea / Day	$ 93.50
Oven, Convection Drying (ULT)	Ea / Day	$ 436.50
Oven, Vacuum Drying	Ea / Day	$ 623.00
Quality Control Kit, (scientific instruments)	Ea / Day	$ 187.50
Reflectoquant Test Device	Ea / Day	$ 103.00
Sealer, Vacuum	Ea / Day	$ 273.00
Spray Booth with 2 sinks (portable)	Ea / Day	$ 187.50
Sprayer, Airless H.P. (Wagner)	Ea / Day	$ 81.50
Tool Handling Charge	Per Project	$ 463.50
Ultrasonic Bath, Portable	Ea / Day	$ 324.50
Ultrasonic Bath, Bench Top	Ea / Day	$ 187.50
Ultrasonic Dip Line, Industrial Multi-step	Ea / Day	$ 3,365.00
Vacuum, Clean Room	Ea / Day	$ 154.50
Wet Bench (portable)	Ea / Day	$ 188.00
Workstation (table, chair, lights, ESD)	Ea / Day	$ 24.50
ENVIRONMENTAL		
Cascade Breathing Air System	Ea / Day	$ 170.00
Chemical Hose, Hazmat	Ea / Day	$ 226.50
Confined Space Entry System	Ea / Day	$ 206.00
Decontamination Shower/Filter	Ea / Day	$ 144.00
Jerome Mercury Vapor Analyzer	Ea / Day	$ 252.50
Mini-Rae (PID)	Ea / Day	$ 180.00
MSA Passport (O2, LEL, CO, H2S)	Ea / Day	$ 206.00
Personal Sample Pump	Ea / Day	$ 29.00
Pump, Diaphragm 1", Hazmat	Ea / Day	$ 206.00
Pump, Diaphragm 2", Hazmat	Ea / Day	$ 309.00
Self-Contained Breathing Apparatuses (SCBA), 30 Minute	Ea / Day	$ 144.00
Self-Contained Breathing Apparatuses (SCBA), 5 Minute	Ea / Day	$ 113.50
Trailer, Emergency Response, Hazmat	Ea / Day	$ 309.00
HVAC		
HVAC, High Volume Tornado System	Ea / Day	$ 95.00
HVAC, Mobile Resource Unit	Ea / Day	$ 155.50
HVAC, Power and Manual Hand Tools	PP/Day	$ 25.00
HVAC, Rotary Brush Duct Cleaning System	Ea / Day	$ 45.00
HVAC, Service Vehicle / Trailer Combo	Ea / Day	$ 124.50
HVAC Vacuum System	Ea / Day	$ 195.00
HVAC Video / Tool Robot	Ea / Day	$ 504.50
HVAC, Viper Duct Cleaning System	Ea / Day	$ 45.00
SAFETY		
Personal Fall Protection (PFP)	PP / Day	$ 37.00
Personal Protection Equipment (PPE)	PP / Day	$ 18.50
Personal Respiratory Protection (PRP)	PP / Day	$ 37.00
Respirator, PAPR	Ea / Day	$ 82.50

The rates contained in this exhibit are exclusive of federal, state and local sales or use taxes and the costs associated with any applicable federal, state or local approvals, consents, permits, licenses and orders incident to performance of the work.

BELFOR Initial: G

Customer Initial:_____

Rate and Materials Schedule for Invoicing (Exhibit A)

Effective Date: August 2009

BELFOR PROPERTY RESTORATION

§ III.1 **ITEMIZED SCHEDULED CONSUMABLES**

Consumable Description	Unit	Rate
CHEMICALS		
Alcohol, Isopropyl	Gal	$ 79.50
BELFOR-AC 14 Alkaline Cleaner 14	Gal	$ 34.00
BELFOR-AC 12 Alkaline Cleaner 12	Gal	$ 46.00
BELFOR-All Natural Citrus Solvent Cleaner	Gal	$ 34.00
BELFOR-All Purpose Cleaner	Gal	$ 10.50
BELFOR-All Purpose Spotter	Gal	$ 22.50
BELFOR-Carpet Rinse & Neutralizer	Gal	$ 18.50
BELFOR-CD 04-C Complex Deruster 04 C	Gal	$ 73.00
BELFOR-CD 13 Complex Deruster 13	Gal	$ 114.50
BELFOR-CIF Citrofix Lemon Scent	Ounce	$ 1.00
BELFOR-Concentrated Odor Counteractant & Smoke Eliminato	Gal	$ 31.00
BELFOR-EC 12 Electronics Cleaner	Gal	$ 30.00
BELFOR-ESL Label Protection Laquer	Ounce	$ 17.50
BELFOR-Extra Duty Cleaner Degreaser	Gal	$ 17.00
BELFOR-Fabric Protector	Gal	$ 40.00
BELFOR-GC General Cleaner	Gal	$ 28.00
BELFOR-Glass Cleaner	Gal	$ 8.00
BELFOR-Hand Cleaning Wipes	Tub	$ 41.00
BELFOR-HD 01 Hand Deruster 01	Gal	$ 39.00
BELFOR-Lemon Oil Furniture Polish	Gal	$ 5.00
BELFOR-Liquid Laundry Detergent	Gal	$ 17.50
BELFOR-LP 40 Light Preserver 40	Gal	$ 73.00
BELFOR-MPP Metal Polishing Paste	Ounce	$ 15.50
BELFOR-Multi-Enzyme Spotter-Deodorizor-Protector	Gal	$ 31.00
BELFOR-Multi-Purpose Restroom Cleaner	Gal	$ 13.50
BELFOR-NC CR Neutral Cleaner CR	Gal	$ 122.50
BELFOR-NK One Step Cleaner and Preserver (electrical)	Pint	$ 12.50
BELFOR-OC24 Organic Cleaner 24	Gal	$ 46.50
BELFOR-OC62 Organic Cleaner 62	Gal	$ 32.00
BELFOR-Oil Preserver	Gal	$ 46.50
BELFOR-One Step Traffic Film Remover	Gal	$ 13.50
BELFOR-O-SW Oil Black (Elect. Contacts Only)	Ounce	$ 34.00
BELFOR-PM Polish Milk	Ounce	$ 5.00
BELFOR-Premium Dish Detergent	Quart	$ 6.00
BELFOR-Quarry & Hard Tile Cleaner	Gal	$ 17.50
BELFOR-Rug & Upholstery / Traffic & Bonnet Cleaner	Gal	$ 25.00
BELFOR-SD 02 Sulfide Defroster	Gal	$ 52.50
BELFOR-Vehicle & Transportation Wash	Gal	$ 15.50
BELFOR-WP Wax Preserver	Gal	$ 78.50
Disinfectant/Antimicrobial	Gal	$ 51.00
Encapsulant, Antifungicidal	Gal	$ 82.00
Encapsulant, Soot	Gal	$ 43.50
Nitric Acid, Ultra Pure	Quart	$ 154.50
Soda, Soda Blaster Material	Bag	$ 35.00
Thermo Fog Deodorizer	Gal	$ 63.00
Thinner, Paint/Mineral Spirits	Gal	$ 22.50
Zinser, or similar sealant	Gal	$ 75.00
GENERAL		
Adhesive, Caulk	Tube	$ 8.00
Adhesive, Remover	Can	$ 11.50
Bags, Environmental Trash Bags	Ea.	$ 3.00
Bags, Insulation machine	Ea.	$ 31.00
Bags, Trash	Ea.	$ 0.82
Banner Guard	Roll	$ 28.00
Blades, Demo (saw, grinder wheels, etc)	Ea.	$ 18.50
Boot Covers, Latex	Per Pair	$ 10.50
Boxes, Book	Ea.	$ 5.00
Boxes, Dish Pack	Ea.	$ 6.00
Boxes, Slip Covers	Ea.	$ 3.00
Boxes, Wardrobe/Specialty	Ea.	$ 35.00
Brady Cards	Ea.	$ 7.00
Brush, Scrub (long handle)	Ea.	$ 11.50
Brushes, Pipe	Ea.	$ 31.00
Brushes, Wire (large)	Ea.	$ 7.00
Brushes, Wire (small)	Ea.	$ 5.00
Disposable Decontamination Unit	Ea.	$ 416.00
Duct, Lay Flat (500') with hog rings	Roll	$ 467.50
Fasteners, Misc / Lock & Hasp	Ea.	$ 30.00
Filter, Charcoal	Ea.	$ 65.00
Filter, HEPA	Ea.	$ 230.50
Filter Material	Roll	$ 119.50
Floor Buffer Pad	Ea.	$ 12.50
Floor Dry (40#)	Bag	$ 15.50
Foam Blocks	Ea.	$ 0.12
Foam Scrubbing Pads	Pak	$ 51.50
Insulation	Foot	$ 0.37
Inventory Tags	Box	$ 124.50
Lock Box	Ea.	$ 45.50
Mop Heads	Ea.	$ 13.50
Moving Blanket	Ea.	$ 3.00
Plastic Sheeting, 1.5 mil (24 x 200)	Ea.	$ 43.50
Plastic Sheeting, 4 mil (20 x 100)	Ea.	$ 62.50
Plastic Sheeting, 6 mil (20 x 100)	Ea.	$ 81.50
Plastic Sheeting, 6 mil-Fire Retardant / Anti Static (20 x 100)	Ea.	$ 319.00
Plastic Sheeting, Carpet Protector	Roll	$ 81.50
Red Resin Paper (200 ft. roll)	Roll	$ 24.50
Sponge (for Sponge jet)	Bag	$ 46.50
Sponge, Particulate Removal (3/4"x3"x6")	Ea.	$ 2.00
Sponge, Particulate Removal (1.5"x3"x6")	Ea.	$ 4.00
Spray Bottle w/trigger	Ea.	$ 4.00
Steel wool	Ea.	$ 1.06
Tape, Caution	Roll	$ 16.00
Tape, Duct (Gray or Teal)	Roll	$ 7.00
Tape, Painters (blue)	Roll	$ 8.00

Consumable Description	Unit	Rate
GENERAL (Cont'd)		
Tape, Poly Box	Roll	$ 3.00
Tarp	Sq. Ft.	$ 0.40
Wipes, Cotton Cloth	Lb.	$ 5.00
Wipes, Lint Free	Pak	$ 35.00
Wipes, Wipe All	Pak	$ 12.50
Wipes, Workshop (rags)	Lb.	$ 4.00
Wrap, Bubble/Anti Static	Roll	$ 84.50
Wrap, Stretch	Roll	$ 59.50
ELECTRONICS / MECHANICAL		
Apron, Chemical	Ea.	$ 5.00
Arm Sleeves, Chemical	Ea.	$ 4.00
Arsenic Test Kit	Per Test	$ 5.00
Bags, Anti Static	Ea.	$ 4.00
Brush, Dispersion (large)	Ea.	$ 13.50
Brush, Dispersion (small)	Ea.	$ 5.00
Brush, Non Conduct	Ea.	$ 10.50
Chloride Quick Test Strips	Ea.	$ 1.25
Cleaning / Decon Sticks	Ea.	$ 1.25
Non-Conduct Scrubbers, Green (#7447)	Box	$ 28.00
Non-Conduct Scrubbers, Maroon (#96)	Box	$ 78.50
Non-Conduct Scrubbers, White (#98)	Box	$ 47.50
Tape, Clean Room	Roll	$ 24.50
Wipes, Presaturated IPA/DI	Pak	$ 20.50
Wipes, Standard Clean Room	Pak	$ 29.00
Wipes, Ultra Clean Room	Pak	$ 62.00
ENVIRONMENTAL		
Asbestos Glove Bag	Ea.	$ 34.00
Breathing Air, Type K Bottle	Ea.	$ 55.50
Drum, Poly Closed Top, 15 Gallon	Ea.	$ 42.00
Drum, Poly Open Top, 15 Gallon	Ea.	$ 45.50
Drum, Steel Closed Top, 15 Gallon	Ea.	$ 34.00
Drum, Steel Open Top, 15 Gallon	Ea.	$ 36.00
Drum, Poly Closed Top, 30 Gallon	Ea.	$ 49.50
Drum, Poly Open Top, 30 Gallon	Ea.	$ 53.50
Drum, Steel Closed Top, 30 Gallon	Ea.	$ 40.00
Drum, Steel Open Top, 30 Gallon	Ea.	$ 47.50
Drum, Poly Closed Top, 55 Gallon	Ea.	$ 70.00
Drum, Poly Open Top, 55 Gallon	Ea.	$ 76.00
Drum, Steel Closed Top, 55 Gallon	Ea.	$ 55.50
Drum, Steel Open Top, 55 Gallon	Ea.	$ 67.00
Drum, Steel Salvage, 85 Gallon	Ea.	$ 168.00
Drum, Poly Overpack, 95 Gallon	Ea.	$ 257.50
Drum, Steel Overpack, 110 Gallon	Ea.	$ 504.50
Protective Suits (Acid)	Ea.	$ 84.50
Protective Suits (Level A, fully encapsulating)	Ea.	$ 1,570.50
Protective Suits (PolyPro Asbestos)	Ea.	$ 8.00
Protective Suits (Saranex Chemical)	Ea.	$ 31.00
Sorbent Boom	Ea.	$ 67.00
Sorbent Pad	Bale	$ 101.00
Sorbent Pads (individual)	Ea.	$ 10.50
Sorbent Pillows	Ea.	$ 25.50
HVAC		
HVAC Air Blast Nozzle, Replacement	Ea.	$ 50.00
HVAC Air Whip, Multi Head, Replacement	Ea.	$ 65.00
HVAC BBJ Freshduct / Microbiocide	15oz	$ 50.00
HVAC Cleaner Degreaser	Gal	$ 17.00
HVAC Closed Cell Foam Insulation Tape 1/8"x2"x30'	Roll	$ 24.75
HVAC Coil Cleaner	Gal	$ 47.75
HVAC Collection Machine Filters (Pleated Filter & Bag Filter)	Ea.	$ 58.00
HVAC Collection Machine HEPA Filter	Ea.	$ 340.40
HVAC Duct Liner 1" - 3'x100'	Roll	$ 400.00
HVAC Duct Mastic	Gal	$ 29.00
HVAC Encapsulant, Antimicrobial (Foster)	Gal	$ 82.00
HVAC Fiberlock	Gal	$ 72.00
HVAC HEPA Vac Collection Bag & Filter Protector	Ea.	$ 10.00
HVAC HEPA Vac Filters (Dacron Filter Bag & Impaction)	Ea.	$ 60.00
HVAC HEPA Vac HEPA Filter	Ea.	$ 285.00
HVAC Propane Fill Charge	Cylinder	$ 45.00
HVAC Rotary Brush Head, Replacement	Ea.	$ 114.25
HVAC Rotary Brush System, Replacement Core	Ea.	$ 40.00
HVAC Sheetmetal Blank	Ea.	$ 17.00
HVAC Sheetmetal Screw	Box 100	$ 21.50
HVAC Spray Adhesive	Can	$ 24.00
HVAC Unibit	Ea.	$ 82.00
HVAC Vacuum Brush Head - Replacement	Ea.	$ 24.00
HVAC Vacuum Extension Wand 1.25"	Ea.	$ 9.00
SAFETY		
Boots, Chemical PVC	Per Pair	$ 45.50
Cartridge, MSA Combination	Ea.	$ 16.50
Dust Mask	Ea.	$ 2.00
Gloves, Nitrile	Per Pair	$ 5.30
Gloves, Cotton	Per Pair	$ 2.00
Gloves, Cotton Underliners	Per Pair	$ 0.26
Gloves, Latex (Surgical)	Box 100	$ 23.50
Gloves, Leather	Per Pair	$ 8.00
Gloves, Nylon Inspection	Per Pair	$ 0.50
Protective Suits (Tyvek)	Ea.	$ 18.50
Respirator, (N95)	Ea.	$ 3.50
Respirator, HEPA (P100)	Ea.	$ 10.50
Respirator, HEPA Replacement Pancake Filter	Ea.	$ 8.50
Respirator, HEPA + Particulate Replacement Filter	Ea.	$ 36.00
Respirator, HEPA (P100)	Ea.	$ 10.50
Respirator, HEPA Replacement Pancake Filter	Ea.	$ 8.50
Respirator, HEPA + Particulate Replacement Filter	Ea.	$ 36.00

The rates contained in this exhibit are exclusive of federal, state and local sales or use taxes and the costs associated with any applicable federal, state or local approvals, consents, permits, licenses and orders incident to performance of the work.

BELFOR Initial: _____

Customer Initial: _____

RESOLUTION 2013:48

RESOLUTION AUTHORIZING PAYMENT OF BILLS AND

CLAIMS FOR 2ND HALF OF FEBRUARY

Trust Account	$ 2,439.19
Capital Account	9,399.60
Current Account	94,612.53
Payroll 2/8/13	98,392.48
TOTAL BILLS & CLAIMS	$204,843.80

Date: February 19, 2013

_____

Mayor Edward S. Forte, Jr.

Attest_____

Joan D. Moreland, Interim Borough Clerk

Expenditures for Council Meetings

Date	2/19/2013	2013 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	476.15	All Accounts Marked T-13
Payroll 2/8/2013	1,963.04	ACH Police Traffic
Total Trust	2,439.19	
Capital		
S.A.R.	9,399.60	2010:1333F Sewer Improvements/ Emergency Sewer Break 4th & Green
Total Capital	9,399.60	
Animal		
	0.00	
Total Animal	0.00	
Po's Paid Current Account	94,612.53	
Payroll 2/8/2013	98,392.48	`
Total Current	193,005.01	
Total Spending 2/19/2013	204,843.80	

February 14, 2013
01:33 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	805.00	0.00
CURRENT FUND	3-01	89,624.53	0.00
GENERAL CAPITAL FUND	C-04	9,399.60	0.00
	G-02	4,183.00	0.00
TRUST - OTHER TRUST	T-13	476.15	0.00
Total Of All Funds:		104,488.28	0.00

94,612.53

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
First Enc Date Range: First to 12/31/13
Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
AAAR AAA RUSH SIGNS INC					
13-00145 01/23/13					
1 DETAIL TAHOE # 18-7 REMOVE LET	225.00	3-01-25-240-233	B MINOR EQUIPMENT / SUPPLIES	A	01/23/13
13-00146 01/23/13					
1 DETAIL DORANGO # 18-6 REMOVE L	225.00	3-01-25-240-233	B MINOR EQUIPMENT / SUPPLIES	A	01/23/13
Vendor Total:	450.00				
ABACI ABACUS I.T.					
13-00273 02/14/13					
1 FINAL BILL COMPUTER SERVICE	2,800.00	3-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	02/14/13
Vendor Total:	2,800.00				
AIRHA AIRHANDLERS MECHANICAL SERVICE					
13-00231 02/11/13					
1 HEATING PROBLEM IN MUNI BLDG	170.00	3-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	02/11/13
Vendor Total:	170.00				
AJB A & J BAR					
13-00230 02/11/13					
1 JANITORIAL SUPPLIES	99.84	3-01-26-290-238	B PURCH MAT & SUPPLIES	A	02/11/13
Vendor Total:	99.84				
ARTP ART PRESS					
13-00202 02/04/13					
1 RECEIPT PADS 3x4 2 PART	210.00	3-01-20-100-311	B OFFICE SUPPLIES	A	02/04/13

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
ARTP ART PRESS	Continued				
13-00202 02/04/13		Continued			
2 RECEIPT PADS 50 SHEETS PER	150.00	3-01-20-100-311	B OFFICE SUPPLIES	A	02/04/13
	360.00				
Vendor Total:	360.00				
AUTOS AUTO SHINE CAR WASH, INC					
13-00173 01/28/13					
1 CAR WASHES 1ST Q 2013 POLICE	400.00	3-01-25-240-279	B CAR WASHES	A	01/28/13
Vendor Total:	400.00				
BACHA BACH ASSOC PC					
13-00232 02/11/13					
1 2012 ROAD PROG HH2012-7	1,683.00	G-02-41-471-305	B NJ DOT - 2012 ROADWORK	A	02/11/13
Vendor Total:	1,683.00				
BELFR BELMAWR FIRE & RESCUE					
13-00124 01/17/13					
1 TRAINING- ENG CO OPS	300.00	2-01-25-265-231	B SCHOOLS/TRAINING	A	01/17/13
Vendor Total:	300.00				
BILLE BILLOWS ELECTRIC SUPPLY					
13-00171 01/28/13					
1 250V PLUG	12.77	3-01-25-265-233	B PURCHASE MINOR EQUIPMENT	A	01/28/13
Vendor Total:	12.77				
CAMDR CAM CTY RESOURCE					
13-00220 02/05/13					
1 HOUSEHOLD TRASH JAN 2013	12,422.72	3-01-32-465-217	B CAMDEN RESOURCE RECOVERY	A	02/05/13

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
CAMDR CAM CTY RESOURCE	Continued				
13-00220 02/05/13		Continued			
2 RECYCLING TAX JAN 2013	642.75	3-01-32-465-302	B RECYCLING TAX	A	02/05/13
	13,065.47				
Vendor Total:	13,065.47				
COMC COMCAST					
13-00251 02/12/13					
1 HI SPEED INTERNET HHFD FEB 13	114.90	3-01-31-440-216	B REGULAR TELEPHONES	A	02/12/13
Vendor Total:	114.90				
COURP COURIER POST					
13-00236 02/11/13					
1 RES 2013:25 & PROOFS	31.68	3-01-20-120-217	B LEGAL ADVERTISING	A	02/11/13
2 RES 2013:26 & PROOFS	69.30	3-01-20-120-217	B LEGAL ADVERTISING	A	02/11/13
	100.98				
Vendor Total:	100.98				
CRESG CREATIVE SPORTS & GRAPHICS					
12-01312 09/07/12					
1 DECALS FOR DPW VECHICLES	289.50	2-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	09/07/12
Vendor Total:	289.50				
DEERP DEER PARK WATER					
13-00235 02/11/13					
1 BOTTLED WATER JAN 2013	67.25	3-01-20-120-279	B BOTTLED WATER	A	02/11/13
Vendor Total:	67.25				
ELLIS JOHN ELLIS					
13-00205 02/04/13					
1 REIMBURSE FOR APPLICATION FEE	25.00	3-01-26-290-231	B SCHOOLS	A	02/04/13
Vendor Total:	25.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
EPI EPI					
13-00114 01/15/13					
1 REPAIR FIRE PUMP E-211	997.24	3-01-26-315-207	B FIRE DEPT-VEHICLE MAINTENANCE	A	01/15/13
13-00150 01/24/13					
1 LIGHT REPAIR OF E-213	101.00	3-01-26-315-207	B FIRE DEPT-VEHICLE MAINTENANCE	A	01/24/13
Vendor Total:	1,098.24				
FIRET FIRESTONE COMPLETE AUTO CARE					
13-00252 02/12/13					
1 FRONT END ALIGNMENT	73.98	3-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	02/12/13
Vendor Total:	73.98				
HESSC HESS CORPORATION					
13-00225 02/07/13					
1 ELECT GEN SOF JAN 2013	8.61	3-01-31-430-288	B Electric & Gas	A	02/07/13
2 ELECT GEN STREET LIGH JAN 2013	426.90	3-01-31-430-288	B Electric & Gas	A	02/07/13
	435.51				
13-00243 02/11/13					
1 ELECT GEN STREET LIGHT JAN 13	169.74	3-01-31-430-288	B Electric & Gas	A	02/11/13
Vendor Total:	605.25				
HOMED THE HOME DEPOT					
13-00157 01/24/13					
1 CEILING TILES FOR CABIN	98.16	3-01-26-290-238	B PURCH MAT & SUPPLIES	A	01/24/13
Vendor Total:	98.16				
INTES INTERNATIONAL SALT CO					
13-00163 01/28/13					
1 SALT FOR STREET MAINTENANCE	983.56	3-01-26-290-258	B STREET MAINT/REPAIR	A	01/28/13
Vendor Total:	983.56				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
JOHNP EVELYN (PAT) JOHNSON					
13-00198 02/01/13					
1 HEALTH BENEFITS FEB 2013	479.41	3-01-23-220-259	B Medicare Retired Employees	A	02/01/13
Vendor Total:	479.41				
JUSTT JUST TIRES					
13-00222 02/07/13					
1 TIRES FOR POLICE CAR 18-1	129.51	3-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	02/07/13
2 TIRES FOR POLICE CAR 18-3	138.15	3-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	02/07/13
	267.66				
Vendor Total:	267.66				
KONPF KONICA MINOLTA PRIMIER FINANCE					
13-00200 02/04/13					
1 HHPD COPIER PMT JAN 2013	123.59	3-01-26-310-256	B SERVICE CONTRACTS	A	02/04/13
Vendor Total:	123.59				
LINES LINE SYSTEMS, INC					
13-00258 02/12/13					
1 PHONES FEB 2013	1,206.74	3-01-31-440-216	B REGULAR TELEPHONES	A	02/12/13
Vendor Total:	1,206.74				
LORCO LORCO PETROLEUM SERVICE					
13-00226 02/07/13					
1 OIL DISPOSAL	75.00	3-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	02/07/13
2 OIL DISPOSAL	75.00	3-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	02/07/13
	150.00				
Vendor Total:	150.00				
MORJO JOAN MORELAND					
13-00216 02/05/13					
1 RETIREE HEALTH BENE JAN 2013	958.83	3-01-23-220-259	B Medicare Retired Employees	A	02/05/13

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
MORJO JOAN MORELAND	Continued				
13-00216 02/05/13		Continued			
2 RETIREE HEALTH BENE FEB 2013	958.83	3-01-23-220-259	B Medicare Retired Employees	A	02/05/13
	1,917.66				
Vendor Total:	1,917.66				
MUNST MUN CLERKS ASSOC OF N J					
13-00217 02/05/13					
1 MEMBERSHIP DUES J MORELAND 13	100.00	3-01-20-120-223	B DUES	A	02/05/13
Vendor Total:	100.00				
NAPA NAPA MOTOR PARTS					
13-00121 01/17/13					
1 JANUARY 2013 PURCHASES	37.68	3-01-26-315-207	B FIRE DEPT-VEHICLE MAINTENANCE	A	01/17/13
13-00240 02/11/13					
1 OIL DRY	63.00	T-13-56-860-809	B Reserve for Fire Department.	A	02/11/13
Vendor Total:	100.68				
NATA NAT ALEXANDER CO., INC					
12-01879 12/14/12					
1 TURN OUT PANTS REPAIRED	215.50	2-01-25-265-235	B PERSONAL PROTECTIVE EQUIP	A	12/14/12
13-00132 01/18/13					
1 HOSE REPAIR, LADDER COVERS	168.96	3-01-25-265-233	B PURCHASE MINOR EQUIPMENT	A	01/18/13
13-00211 02/04/13					
1 VULCAN HANDLIGHT BATTERIES	81.00	3-01-25-265-233	B PURCHASE MINOR EQUIPMENT	A	02/04/13
Vendor Total:	465.46				
NJAMB NJ AMERICAN WATER					
13-00209 02/04/13					
1 139 HYDTS JAN 2013	6,060.40	3-01-25-265-389	B FIRE HYDRANT WATER SERVICE	A	02/04/13

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
NJAMB NJ AMERICAN WATER	Continued				
13-00223 02/07/13					
1 HHFD WATER JAN 2013	42.56	3-01-31-445-289	B WATER SERVICE	A	02/07/13
2 HH COMMUNITY CT WATER JAN 2013	39.29	3-01-31-445-289	B WATER SERVICE	A	02/07/13
3 321 LIPPINCOTT WATER JAN 2013	39.29	3-01-31-445-289	B WATER SERVICE	A	02/07/13
4 W HIGH BALLFIEL WATER JAN 2013	26.50	3-01-31-445-289	B WATER SERVICE	A	02/07/13
5 MUNI BLDG WATER JAN 2013	64.86	3-01-31-445-289	B WATER SERVICE	A	02/07/13
6 HH CABIN WATER JAN 2013	16.99	3-01-31-445-289	B WATER SERVICE	A	02/07/13
7 WALNUT & DEVON WATER JAN 2013	26.50	3-01-31-445-289	B WATER SERVICE	A	02/07/13
8 WALN & DEV SOCC WATER JAN 2013	22.97	3-01-31-445-289	B WATER SERVICE	A	02/07/13
	278.96				
Vendor Total:	6,339.36				
NJCOP NJ STATE ASSOC OF					
13-00189 01/30/13					
1 MEMBERSHIP DUES FOR 2013	250.00	3-01-25-240-223	B DUES	A	01/30/13
Vendor Total:	250.00				
NJDEP TREASURER, STATE OF NEW JERSEY					
13-00227 02/07/13					
1 1992 GREEN TRUST FUND	1,462.81	3-01-45-940-251	B Green Acres Interest	A	02/07/13
2 BARR REC COMPLEX 1992/GT	5,688.26	3-01-45-940-250	B Green Acres Principal	A	02/07/13
	7,151.07				
13-00228 02/07/13					
1 1989 GREEN TRUST TENNIS COURTS	5,453.68	3-01-45-940-250	B Green Acres Principal	A	02/07/13
2 1989 GREEN TRUST INTERSET	109.62	3-01-45-940-251	B Green Acres Interest	A	02/07/13
	5,563.30				
Vendor Total:	12,714.37				
OBERJ JONATHAN OBER					
13-00197 02/01/13					
1 EDIT CIVIC GROUPS	37.50	3-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	02/01/13
2 REMOVE EMS REFERENCES	25.00	3-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	02/01/13

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
OBERJ JONATHAN OBER	Continued				
13-00197 02/01/13		Continued			
3 EDIT TAX ASSISTANCE PHONE NUMB	12.50	3-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	02/01/13
	75.00				
Vendor Total:	75.00				
ONECA ONE CALL CONCEPTS					
13-00206 02/04/13					
1 MARK OUTS FOR JAN 2013	38.94	3-01-26-290-254	B SEWER MAINT/REPAIR	A	02/04/13
Vendor Total:	38.94				
PEDRO PEDRONI					
13-00207 02/04/13					
1 DIESEL FUEL	2,509.88	3-01-31-460-276	B DIESEL FUEL	A	02/04/13
Vendor Total:	2,509.88				
PROCS PRO COMPUTER SERVICE					
13-00144 01/23/13					
1 PMT FOR OVERAGE HRS JAN 2013	578.50	3-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	01/23/13
Vendor Total:	578.50				
PROM PROJECT PROM COMMITTEE					
13-00272 02/14/13					
1 2013 PROJECT PROM	2,500.00	G-02-41-703-301	B Municipal Drug Alliance DEDR	A	02/14/13
Vendor Total:	2,500.00				
PSEGR PSE&G					
13-00199 02/04/13					
1 S PARK AVE P60406 JAN 2013	4.29	3-01-31-430-288	B Electric & Gas	A	02/04/13
2 514 W ATLANTIC AVE JAN 2013	2,413.57	3-01-31-430-288	B Electric & Gas	A	02/04/13
3 321 7TH AVE JAN 2013	1,662.63	3-01-31-430-288	B Electric & Gas	A	02/04/13
4 W HIGH & 8TH JAN 2013	5.28	3-01-31-430-288	B Electric & Gas	A	02/04/13

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
PSEGR PSE&G	Continued				
13-00199 02/04/13		Continued			
5 W HIGH STREET JAN 2013	344.51	3-01-31-430-288	B Electric & Gas	A	02/04/13
	4,430.28				
13-00265 02/13/13					
1 STREET LIGHTING JAN 2013	5,654.72	3-01-31-435-288	B STREET LIGHTING	A	02/13/13
2 OTHER LIGHTING JAN 2013	3,353.60	3-01-31-430-288	B Electric & Gas	A	02/13/13
	9,008.32				
Vendor Total:	13,438.60				
RETRO THE RETROSPECT					
13-00244 02/11/13					
1 BOARD OF HEALTH MTG & PROOF	13.16	3-01-20-120-217	B LEGAL ADVERTISING	A	02/11/13
2 HIST PRES COMM RESOLUT & PROOF	29.48	3-01-20-120-217	B LEGAL ADVERTISING	A	02/11/13
3 INTRO ORD 2013-1391 & PROOF	53.45	3-01-20-120-217	B LEGAL ADVERTISING	A	02/11/13
4 BOND ORD 2013-90 & PROOF	142.70	3-01-20-120-217	B LEGAL ADVERTISING	A	02/11/13
	238.79				
Vendor Total:	238.79				
RUTGE RUTGERS THE STATE UNIV					
13-00219 02/05/13					
1 CPWM PW MANAGEMENT AND TASKS	927.00	3-01-26-290-231	B SCHOOLS	A	02/05/13
Vendor Total:	927.00				
SANTK KELLY SANTOSUSSO					
13-00249 02/12/13					
1 REIMB REGIS FEE EMPLOY & SOC M	50.00	3-01-20-120-231	B SCHOOLS	A	02/13/13
Vendor Total:	50.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
SAR S.A.R.					
13-00215 02/05/13					
1 EMERG SEWER BREAK 4TH & GREEN	9,399.60	C-04-55-806-905	B 2010:1333F SEWER IMPROVEMENTS	A	02/05/13
Vendor Total:	9,399.60				
SINGG SINGLEY & GINDELE, ATTORNEYS					
13-00233 02/11/13					
1 PROSECUTOR SERVICES JAN 2013	750.00	3-01-25-275-113	B PROSECUTOR	A	02/11/13
Vendor Total:	750.00				
SIRCF SIRCHIE FINGER PRINT LABS					
13-00131 01/18/13					
1 EVID BAGS, HINGE LIFTERS	104.63	3-01-25-240-221	B DETECTIVE EXPENSE	A	01/18/13
Vendor Total:	104.63				
SJENG SOUTH JERSEY ENERGY CO					
13-00224 02/07/13					
1 ELECT SUPPLY 321 7TH AVE JAN	248.00	3-01-31-430-288	B Electric & Gas	A	02/07/13
Vendor Total:	248.00				
SJSAN SOUTH JERSEY SANITATION					
13-00196 02/01/13					
1 CURB SIDE PICK UP JAN 2013	22,916.67	3-01-26-305-202	B S J SANITATION	A	02/01/13
Vendor Total:	22,916.67				
TIREC TIRE CORRAL					
13-00192 01/31/13					
1 TIRE REPAIR #14 TRUCK	35.00	3-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	01/31/13
Vendor Total:	35.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
TRANT TRANS TEC DBA: FREIGHT LINE					
13-00259 02/12/13					
1 FAN BELT FOR TRASH TRUCK	157.43	T-13-56-860-807	B Reserve Recycling Funds	A	02/12/13
13-00264 02/13/13					
1 ALTENATOR FOR TRASH TRUCK	255.72	T-13-56-860-807	B Reserve Recycling Funds	A	02/13/13
Vendor Total:	413.15				
USPOS UNITED STATES POSTAL SERVICE					
13-00260 02/12/13					
1 REFILL POSTAGE METER	2,000.00	3-01-20-100-212	B POSTAGE	A	02/12/13
Vendor Total:	2,000.00				
VER33 VERIZON					
13-00208 02/04/13					
1 MESSAGEING SERVICE FEB 2013	27.74	3-01-31-440-216	B REGULAR TELEPHONES	A	02/04/13
13-00238 02/11/13					
1 SOF PHONES FEB 2013	268.71	3-01-31-440-216	B REGULAR TELEPHONES	A	02/11/13
13-00242 02/11/13					
1 HH CABIN PHONES FEB 2013	33.82	3-01-31-440-216	B REGULAR TELEPHONES	A	02/11/13
13-00262 02/13/13					
1 REG PHONES FEB 2013	157.23	3-01-31-440-216	B REGULAR TELEPHONES	A	02/13/13
Vendor Total:	487.50				
VER48 VERIZON					
13-00210 02/04/13					
1 FIRE DEPT PHONES JAN 2013	50.75	3-01-31-440-216	B REGULAR TELEPHONES	A	02/04/13
Vendor Total:	50.75				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date
VERIW VERIZON WIRELESS						
13-00214 02/05/13						
1 HHPD MDT'S JAN 2013	150.44	3-01-31-440-216		B REGULAR TELEPHONES	A	02/05/13
Vendor Total:	150.44					
WINZI WINZINGER INC						
13-00166 01/28/13						
1 BRUSH COLLECTION W/E 1/18/2013	286.00	3-01-32-465-218		B BRUSH PICKUP	A	01/28/13
13-00213 02/05/13						
1 BRUSH COLLECTION W/E 1/25/2013	233.00	3-01-32-465-218		B BRUSH PICKUP	A	02/05/13
13-00234 02/11/13						
1 BRUSH PICK UP W/E 2/1/2013	144.00	3-01-32-465-218		B BRUSH PICKUP	A	02/11/13
Vendor Total:	663.00					

Total Purchase Orders: 68 Total P.O. Line Items: 94 Total List Amount: 104,488.28 Total Void Amount: 0.00

February 14, 2013
01:33 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	805.00	0.00
CURRENT FUND	3-01	89,624.53	0.00
GENERAL CAPITAL FUND	C-04	9,399.60	0.00
	G-02	4,183.00	0.00
TRUST - OTHER TRUST	T-13	476.15	0.00
Total Of All Funds:		104,488.28	0.00

94,612.53