BOROUGH OF HADDON HEIGHTS

Tuesday, October 21, 2014 at 7:00 p.m.

Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014."

2. Roll Call

3. CAUCUS SESSION
   a. HHYA – *Council President Lange*
   b. Personnel Handbook – *Mayor Forte/Kelly Santosusso*

4. Recess of Caucus Session and commencement of Business Session

5. Pledge of Allegiance and moment of silence

6. Public Comment on Caucus and Agenda items only

7. Approval of the Minutes of the October 7, 2014 Council Meeting

8. REPORTS OF COUNCIL MEMBERS

9. ENGINEER'S REPORT – *Steve Bach*

10. UNFINISHED BUSINESS:

Public Hearing and final adoption of Ordinance 2014:1414 An Ordinance Amending Ordinance 2014:1413 Salary Ordinance Authorizing Salaries, Wages and Reimbursements to be Paid to Non-Contractual Employees of the Borough of Haddon Heights.

Public Hearing and final adoption of Ordinance 2014:1415 – An Ordinance Amending Chapter §100-13 of the Code of the Borough of Haddon Heights Entitled Parking Prohibited at All Times.

11. NEW BUSINESS:

Resolution 2014:187 – Resolution Appointing John Ellis to the Position of Deputy Superintendent for the Department of Public Works

Resolution 2014:188 – Resolution Authorizing the Payment of Bills and Claims for Second Half of October

Resolution 2014:189 – Resolution Authorizing the Refund of a Street Opening Permit Deposit

Resolution 2014:190 – Resolution Authorizing Haddon Heights Youth Athletics Inc. Proposal to Apply to Construction Office for Appropriate Permits for Installing a Storage Shed/Announcer's Area and a Field Directional Sign at the Major's Field at Barr Complex

Resolution 2014:191 – Resolution Authorizing Partial Refund of a Cabin Rental Fee

Resolution 2014:192 – Resolution Authorizing the Haddon Heights Fire Department Purchase of Two (2) Gas Meters and Accessories from Gen-el Safety and Industrial Products of Randolph, New Jersey Utilizing State Contract A68566

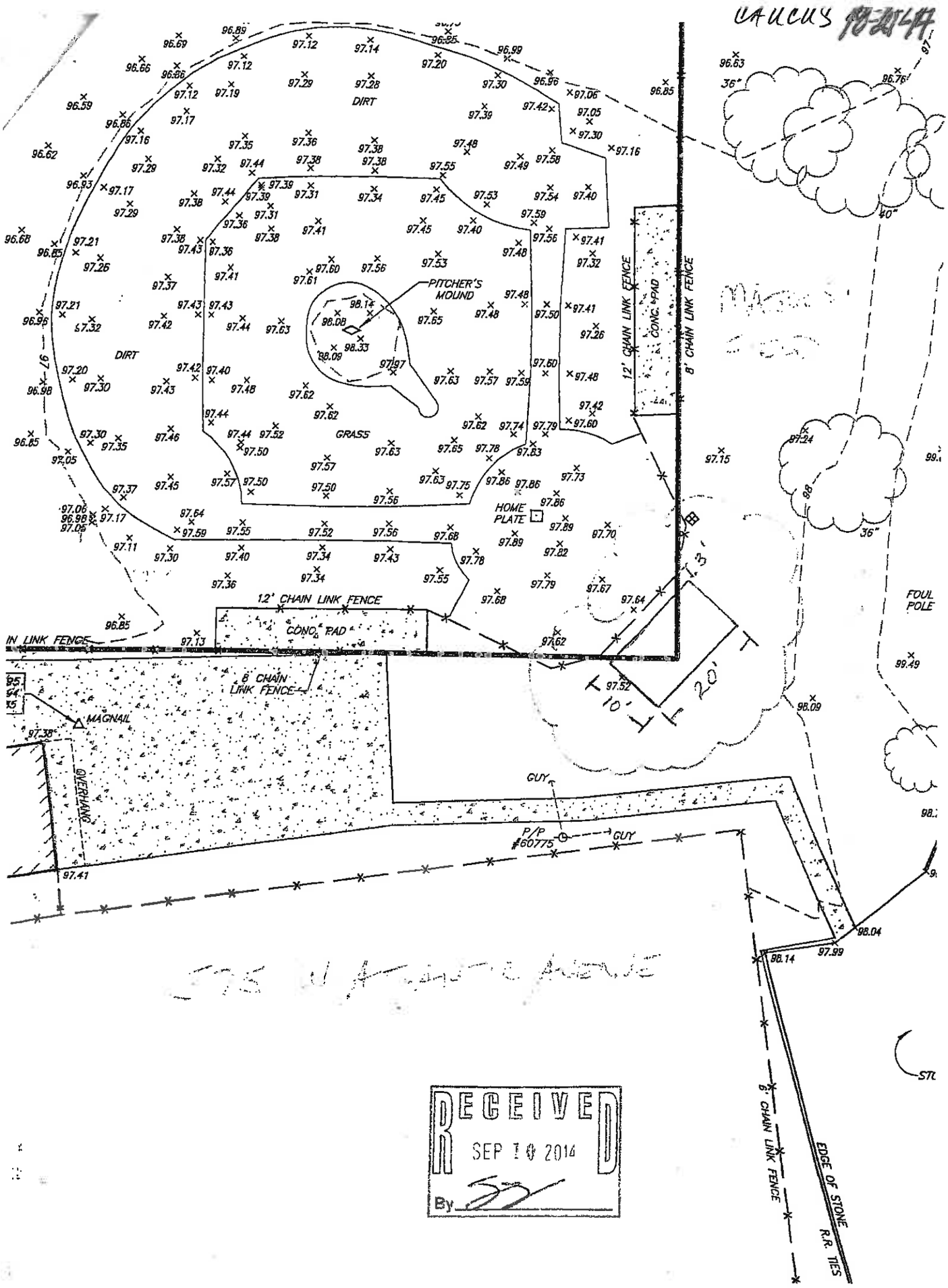
Resolution 2014:193 – Resolution Establishing a "Complete Streets" Policy for the Borough of Haddon Heights

Resolution 2014:194 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of the Borough of Haddon Heights Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

Resolution 2014:195 – Resolution Authorizing the Online Auction of Surplus Personal Property No Longer In Use

12. Public Comment

13. Adjournment



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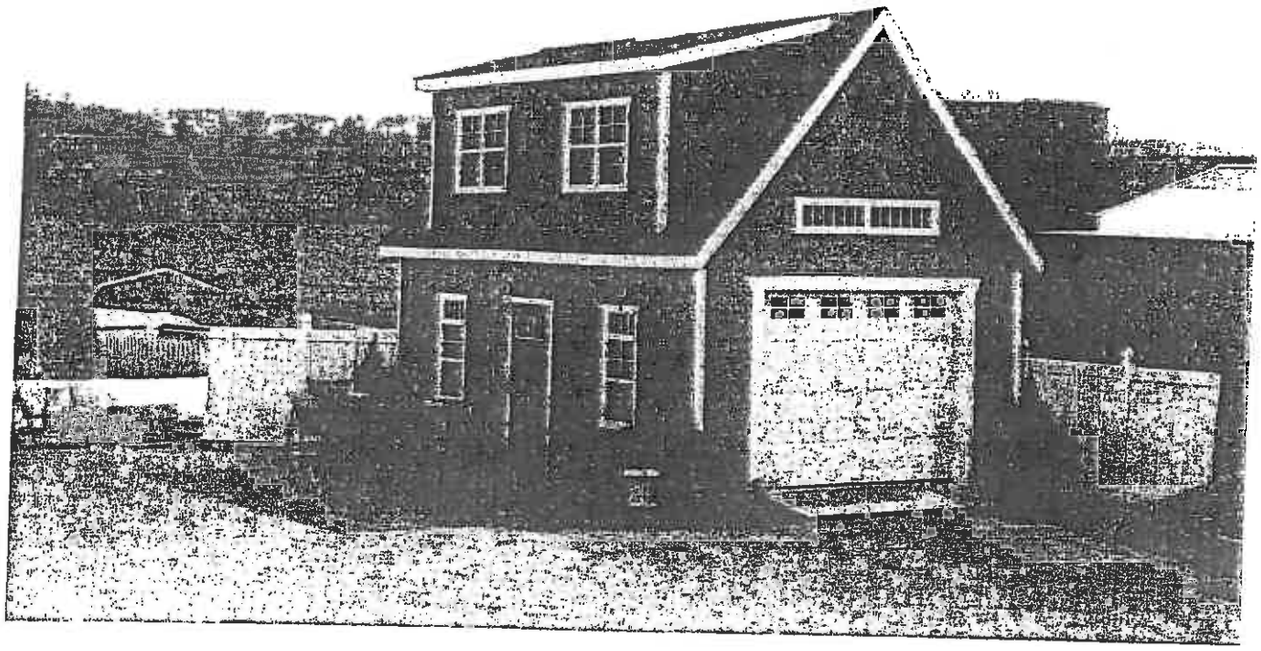


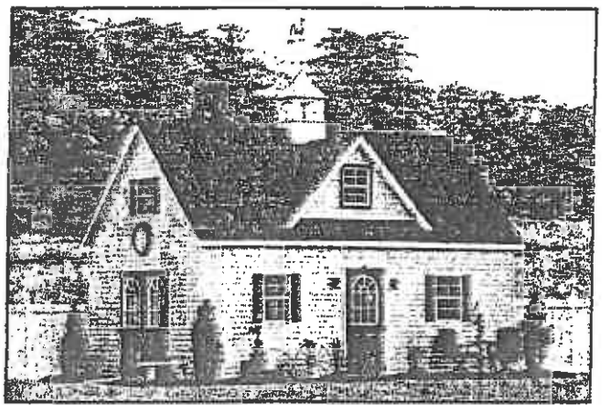
Sheds Unlimited
281 White Horse Road
Gap, PA 17527
717-442-3281 – office@shedsunlimited.net
www.shedsunlimited.net

The Legacy Two Story Sheds and Garages

Leave a legacy with our line of two story sheds and two story garages at Sheds Unlimited. These roomy custom designed sheds and garages in either wood or vinyl will give your backyard the extra touch of home combined with a new level of space." With two floors and optional dormers combined with numerous customizing possibilities, you will find it a pleasure to begin the adventure of new Two Story Shed look in your yard. For more in- formation or for a specific price quote please contact one of our professional sales reps at 717-442-3281 or email us at office@shedsunlimited.net

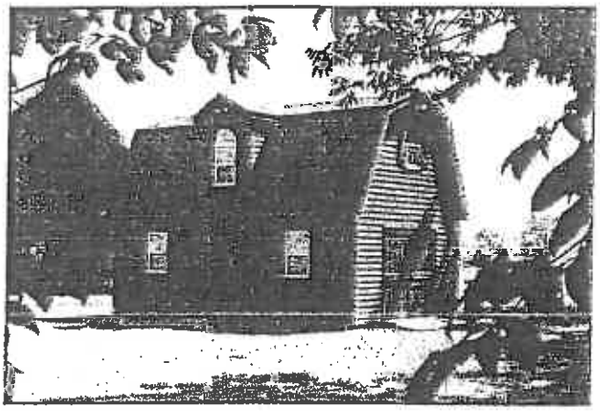
10'-16' Building - Specifications

- Wooden first floor included 12" O/C
- 7'6" Ceiling first floor
- 14/12 Pitch Roof on Workshop
- 2"x8" Second floor joist—12 or 16" on center
- 5/8 Plywood on Second Floor
- Corner Stairs with Landing
- 6' Classic Doors with Transome Windows
- 3' Classic Door with Transome Window
- 2 - 24"x36" Slider Windows
- 6'6" to first bend in roof for MaxiBarn

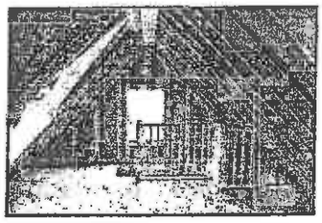


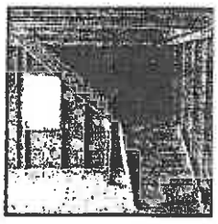
Two Car Garage Specifications

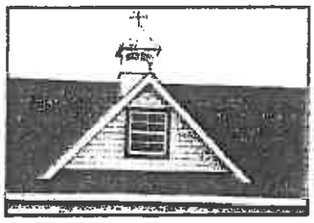
- Built on Customer Prepared concrete pad
- **2"x6" Framing**
- 8' Ceiling first floor
- 12/12 Pitch Roof on Workshop
- Setup included in price within 20 miles
- I Joist Flooring for 20-28' Buildings
- Engineered Rafters at 24" center
- Two overhead doors with sunburst glass
- 2 - 24"x36" Slider Windows
- 3' House Type Door with Transome Window
- Hurricane Straps on Rafters Sheathing Clips
- Felt Paper and 30 Year Architectural Shingles
- House Wrap under Vinyl Siding

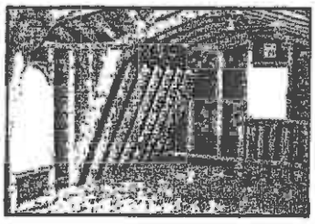


Countless Options:









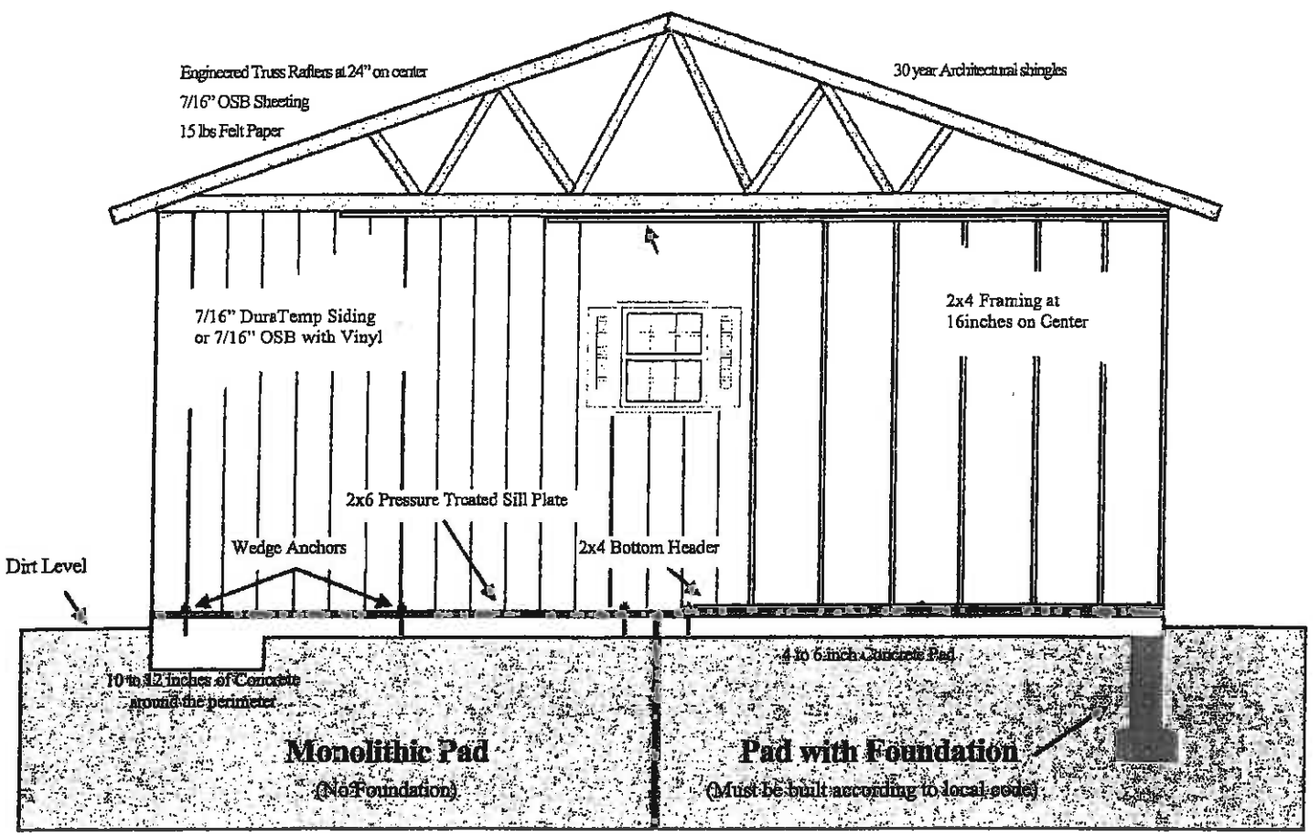
Please feel free to contact us at: 717-442-3281 – office@shedsunlimited.net

Sheds Unlimited INC
281 White Horse Road
Gap, PA 17527
office@shedsunlimited.net
717-442-3281
www.shedsunlimited.net

Garage Pad Prep Instructions

Preparation for your garage is an important procedure. Please follow the following instructions carefully and feel free to contact Sheds Unlimited if you have any further questions.

1. Each customer is responsible to follow local codes regarding a pad. Some towns require a **Foundation** and others allow for a simple **Monolithic Pad** poured on top of the ground. Customers are responsible to check with local authorities to find out what is required
2. The Concrete Pad should be built the size of the garage which the customer has purchased or plans to purchase. Please do not go larger than the building or there could be problems with water flowing under the wall.
3. If a customer desires to have a concrete drive going up to the building, be sure to drop the concrete one inch below the garage pad line to avoid water flowing under the walls.
4. Sheds Unlimited will install pressure treated 2x6 plate with **1/2 inch Wedge Anchors** every 4' around the perimeter of the building, excluding the doors. If a local town requires that the bolts be concreted into the foundation, please contact Sheds Unlimited at 717-442-3281

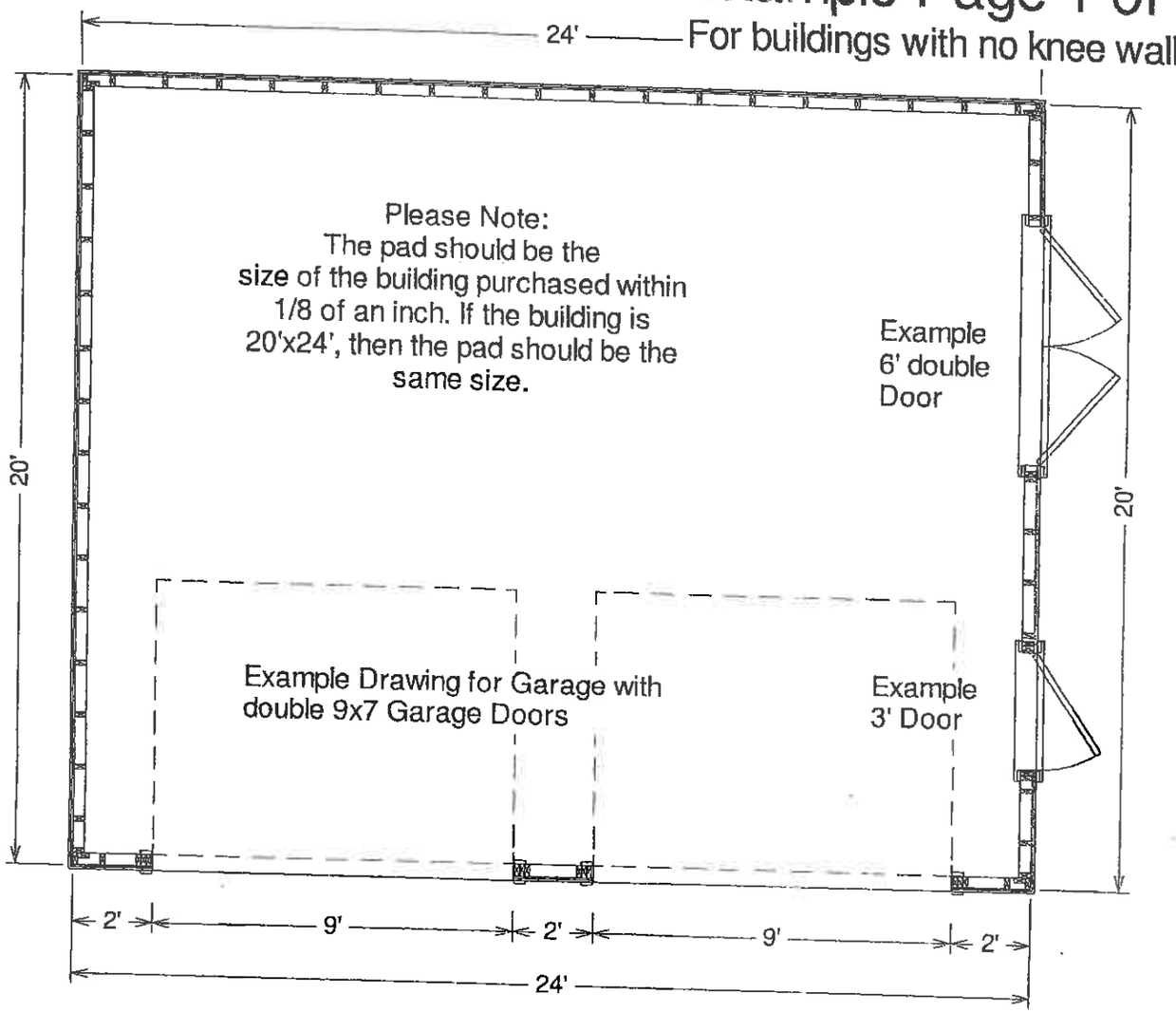


Please call or email with any pad related questions: 717-442-3281 – office@shedsunlimited.net

Garage Pad Prep Instructions

For buildings with no knee wall

20x24 Example building



If you have Questions Please contact: Sheds Unlimited Inc.

281 White Horse Road
Gap, PA 17527
office@shedsunlimited.net

717-442-3281 - 717-442-9055
Fax 717-442-5241

ORDINANCE 2014:1414

AN ORDINANCE AMENDING ORDINANCE 2014:1413 AN ORDINANCE AUTHORIZING SALARIES, WAGES AND REIMBURSEMENTS TO BE PAID TO CERTAIN EMPLOYEES OF THE BOROUGH OF HADDON HEIGHTS

WHEREAS, the Mayor and Council of the Borough of Haddon Heights need to re-establish the position and salary of Deputy Superintendent of Public Works; and

NOW, THEREFORE BE IT ORDAINED, by the Governing Body of the Borough of Haddon Heights in the County of Camden, that the annual salary for the position of Deputy Superintendent is hereby set as follows:

Title/Position	Maximum Annual Salary
Deputy Superintendent	$60,000

Section 1 – Effective date of salaries and wages
The annual salary in this ordinance shall be effective upon final adoption.

Section 2 – Past ordinances repealed
All ordinances or parts of ordinances of the Borough of Haddon Heights that are inconsistent with any part of this ordinance are hereby repealed to the extent of such inconsistency.

Section 6 – Effective date of ordinance
This ordinance shall become operative upon final adoption.

Introduction Date: October 7, 2014

Public Hearing Date: October 21, 2014

Adoption Date: _____

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

ORDINANCE 2014:1415

AN ORDINANCE AMENDING §100-13 OF THE CODE OF THE BOROUGH OF HADDON HEIGHTS ENTITLED PARKING PROHIBITED AT ALL TIMES

NOW, THEREFORE BE IT ORDAINED that §100-13 entitled Parking prohibited at all times is hereby ***amended*** as follows:

§ 100-13 Parking Prohibited at all times.

Name of Street	Sides	Location
Third Avenue	**East**	**From a point 210 of southerly from Kings Highway to a point 40 feet southerly therefrom**
Garden Street	**South**	**From a point 120 westerly from White Horse Pike to a point 76 feet westerly therefrom**

BE IT FURTHER ORDAINED that this ordinance will become effective immediately upon a public hearing, final adoption and advertisement as is required by law.

Introduction: October 7, 2014

Public Hearing: October 21, 2014

Final Adoption: _____

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

BOROUGH OF HADDON HEIGHTS
October 7, 2014, 7:00 p.m.
Governing Body Meeting Minutes

Mayor Forte called the Caucus session Call to Order.

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014."

ROLL CALL:

Under roll call the following members were present: Council President Kathy Lange and Councilwoman Susan Griffith, Councilmen Rick DiRenzo, Earl R. Miller, Jr., Jack Merryfield and Steve Berryhill were present as well as Borough Solicitor, Albert J. Olizi, Jr., Esq. Conflict Solicitor, Paul Gilligan, Esq., Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katilyn Compton.

Mayor Forte began the Caucus session by asking if any Councilmembers had any questions or comments about tonight's Agenda.

Councilman DiRenzo asked about the payment to BELFOR Property Restoration, and wanted to know if this was a reimbursement. Mayor Forte and Deputy Clerk Compton answered yes. DiRenzo also asked what the invoices for Pro Computer Service were regarding. Mayor responded that these were payments for work done earlier in the year prior to entering into a contract with Networks Plus.

Mayor Forte commented that the second Council meeting in November falls during the New Jersey League of Municipalities Conference which is scheduled for November 17th through the 20th. Mayor Forte asked how many Councilmembers thought they might be in Atlantic City on November 17th as the Council meeting would have to be rescheduled if we were unable to have a quorum. After discussion, it was determined that the meeting date would remain November 17th.

Solicitor Olizi stated that several members of the Governing Body are members of the Sons of Italy. He said that all members will recuse themselves from the following discussion in which the Sons of Italy is presenting a plan to add a deck to the rear of the Borough owned building located at 6 W. Atlantic Avenue.

Sons of Italy – *Nick Cinalli, Conflict Solicitor Paul Gilligan, Esq.*
Mr. Cinalli stated that he is a licensed professional engineer for the State of New Jersey and a member of the Sons of Italy in Haddon Heights. Mr. Cinalli distributed a diagram which details the plans for a deck to be added to the rear of the Borough owned building located at 6 W. Atlantic Avenue. He said that he was coming before Council this evening to ask permission to proceed with the application process through the Construction Office. Mr. Cinalli explained that there are zoning issues related to the project. He briefly explained the amount of space between the back of the proposed deck and the neighbor's property line. He explained further that he has preliminarily submitted the Zoning application and plans to the Construction Official. Mr. Gilligan, Conflict Solicitor, clarified with Mr. Cinalli that his understanding is that Mr. Cinalli is coming before the Council for permission to proceed with the plans through the Construction office. Should Council approve of proceeding with the plan, a Resolution to this effect would be voted upon this evening during the business session of the public meeting. It was further clarified that Construction and Zoning fees would be waived as the Sons of Italy building is owned by the Borough. Councilman Berryhill said that he approves of the idea as he has previously rented the facility and thinks a deck would be a nice addition. Both Council President Lange and Councilwoman Griffith were also in agreement. Conflict Solicitor Gilligan said that the Resolution would be voted on this evening.

Best Practices Inventory – *Christie Ehret, CFO*
Christie Ehret, CFO presented the CY 2014-2015 Best Practices Inventory. She said that she and Kelly Santosusso answered all questions and determined that the Borough is eligible for 100% of state aide. She asked Council if there were any questions with regard to the questions that were answered "no." Councilman Miller said that regarding the questions with respect to adopting of municipal budget, he noted that he will begin the budget process now so that we have an adopted budget in March of 2015. A question regarding

whether the Borough has adopted a Pay to Play Ordinance was addressed and it was clarified that the Borough did adopt the ordinance per Local Public Contracts Law. Christie Ehret noted that Council may want to review the State Workers Compensation Law with regard to paying employees out of work on workman's comp more than the statutory benefit which is 70%.

Council President Lange commented that a Resolution will be on the next meeting's agenda approving HHYA's proceeding with the application process for a project at Major's baseball field.

The Caucus Session recessed at 7:25 p.m.

BUSINESS SESSION:

The Business Session commenced at 7:30 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Forte asked all to stand for a moment of silence. He then led the meeting in the Pledge of Allegiance.

PUBLIC COMMENT:

Mayor Forte called for Public Comment on Caucus and Agenda items only.

Seeing no one come forward, a motion was made to close this portion of the meeting by Councilman Merryfield, seconded by Councilwoman Griffith. All members present were in favor.

Mayor Forte stepped forward and read a Proclamation to *Haddon Heights Good Neighbors* recognizing October 2014 as Good Neighbors Month. He presented it to Good Neighbors member Dave Sommerville. Mayor Forte asked Mr. Sommerville if he would like to make remarks. Mr. Sommerville thanked Mayor and Council and then explained that all monies donated to *Good Neighbors* go to friends and neighbors who have fallen on hard times. He encouraged all to donate to this worthy organization. All posed for a photo for the RETROSPECT.

Mayor Forte asked Captain Michael Valvardi to come forward to receive a *Certificate of Recognition* for being chosen as *Volunteer of the Year by the Municipal Alliance*. Mayor Forte read the Certificate of Recognition which details the achievements of Captain Michael Valvardi during his 12 years of service on the Haddon Heights Municipal Drug Alliance. Captain Valvardi commented on the collective achievements of all of the members of the Drug Alliance and thanked the current and former Mayors and Councils for their continued support.

APPROVAL OF MINUTES:

Mayor Forte asked for a motion approving the Council meeting minutes of September 16, 2014 was made by Councilwoman Griffith seconded by Council President Lange. All members present were in favor.

Mayor Forte mentioned that the Special Meeting Minutes of September 10, 2014 will be on the October 21, 2014 meeting Agenda for approval.

COUNCILMEMBER REPORTS:

Councilman Merryfield had no report this evening.

Councilwoman Griffith reported that the Neighbors Night Out Committee is moving forward with purchasing a decorative Star to be installed (not mounted) on top of the Library. Griffith said the Committee will be working with a sign company to create a customized Star. She said she is gathering quotes to present to the Library at their next Board Meeting. Mayor Forte inquired as to how tall the Star will be. Griffith responded approximately 10 feet tall; Mayor Forte said that he wanted to be sure that the Star would not be affected by high winds, etc. Mayor Forte asked John Ellis of DPW to work with the Fire Department to make sure the Star will be secured safely.

Council President Lange inquired as to when the lighting of the Star would occur. Councilwoman Griffith responded that the tree and the star should be lit at the same time at the Holiday Parade.

Council President Lange reported that all fall sports are in progress and that preliminary planning for end of the season field work is being prepared with the High School. Devon Avenue field light repair will be done

this week as well as the repair of a section of the fence that was hit be a vehicle. The Program banner was purchased and hung. She thanked DPW. Program registration continues to be strong due to the individual mailing saying that registration has increased significantly. Third quarter rentals report has been compiled.

Lange announced that the Revolutionary War Soldier Encampment is scheduled for this Saturday, October 11th from 10 a.m. to 4 p.m. near the Canon. Preliminary work has been done for coordination of the Holiday Parade. She also announced the Town Wide Yard sale is scheduled for this Saturday.

Lastly, Lange said that she attended the Board of Education meeting and also coordinated field use between the town and the PTG for the *Hoots and Howls* event.
Councilman DiRenzo had no report this evening.

Councilman Miller said he had no report but wanted to mention that he will be working with our CFO so that we can begin the budget process for 2015. He asked that Department Heads and Directors begin to review their budget needs for 2015.

Councilman Berryhill announced that the Environmental Commission is working on bylaws for the Commission to be reviewed by Solicitor Olizi. He said that Sustainable HH is coming up with a *Complete Streets* Resolution for the next meeting. He said that Solicitor Olizi suggested getting input from the Planning Board. Berryhill said that he and Sustainable HH will plan to attend the next Planning Board meeting so that they may review and give any recommendations they deem appropriate. He that the Council passing this Resolution will help in achieving our sustainable re-certification. Berryhill said he is hoping to have the Resolution ready for the next meeting.

Lastly, Berryhill reported that he attended the Fall Festival at the Board of Health table along with Rite Aid assisting with giving out literature.

Mayor Forte reported that October is Fire Prevention Month. He announced that among the many things to consider during Fire Prevention month is an escape plan explaining that this is critical; he said that all should set up an escape plan with their family. He also said that it is encouraged to change smoke detectors and carbon monoxide detector batteries at least once a year.

Mayor Forte said that he has been working with the School Board regarding the Enterovirus. He said that the schools are aggressively working on addressing cleaning by daily and weekly cleaning of all surfaces, walls and floors in an effort to kill the virus. He said that the Borough plans to do the same with all Borough buildings as well.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Introduction of Ordinance 2014:1414 An Ordinance Amending Ordinance 2014:1413 Salary Ordinance Authorizing Salaries, Wages and Reimbursements to be Paid to Non-Contractual Employees of the Borough of Haddon Heights. Public Hearing and final adoption will be held on October 21, 2014 at 7:30 p.m., Borough Hall, 625 Station Avenue, Haddon Heights, New Jersey.

A motion to introduce Ordinance 2014:1414 was made by Councilwoman Griffith, seconded by Council President Lange. Upon a roll call vote, all members were in favor.

Introduction of Ordinance 2014:1415 – An Ordinance Amending Chapter §100-13 of the Code of the Borough of Haddon Heights Entitled Parking Prohibited at All Times. Public Hearing and Final Adoption will be held on October 21, 2014 at 7:30 p.m., Borough Hall, 625 Station Avenue, Haddon Heights, New Jersey.

A motion to introduce Ordinance 2014:1415 was made by Councilman Merryfield, seconded by Councilwoman Griffith. All members were in favor.

Resolution 2014:165 – Awarding a Contract to Mall Chevrolet for the Lease Purchase of a 2014 Chevrolet Caprice PPV-C1 for the Police Department

A motion to adopt Resolution 2014:165 was made by Councilman Merryfield, seconded by Councilwoman Griffith. Upon a roll call vote, all members were in favor.

Resolution 2014:177 – Resolution Authorizing Sons of Italy to Submit Plans to the Construction Office for Adding a Deck to the Borough Owned Sons of Italy Building.

A motion to adopt Resolution 2014:177 was made by Councilman Berryhill, seconded by Councilwoman Griffith. Upon a roll call vote, Councilman Berryhill, Councilwoman Griffith and Council President Lange voted in favor. Councilmen Miller, Merryfield and DiRenzo abstained.

Resolution 2014:178 – A Resolution Authorizing the Mayor to Execute a Shared Services Agreement Between the Borough of Haddon Heights and the County of Camden in Conjunction with the Governor's Council on Alcoholism and Drug Abuse

A motion to adopt Resolution 2014:178 was made by Council President Lange, seconded by Councilman Merryfield. Upon a roll call vote, all members were in favor.

Resolution 2014:179 – Resolution Appointing Jackie Parisi to the Haddon Heights Environmental Commission

A motion to adopt Resolution 2014:179 was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members were in favor with the exception of Councilman Merryfield who abstained.

Resolution 2014:180 – Resolution Approving Increase in Change Fund in the Office of the Borough Clerk and Tax Collector

A motion to adopt Resolution 2014:180 was made by Councilwoman Griffith, seconded by Councilman Miller. Upon a roll call vote, all members voted in favor.

Resolution 2014:181 – Resolution Setting Trick or Treat Hours on Halloween, October 31, 2014.

A motion to adopt Resolution 2014:181 was made by Councilwoman Griffith, seconded by Council President Lange. All members were in favor.

Resolution 2014:182 – Resolution Authorizing Refunds of Program Fees

A motion to adopt Resolution 2014:182 was made by Council President Lange, seconded by Councilwoman Griffith. Upon a roll call vote, all members voted in favor.

Resolution 2014:183 – Resolution of Borough of Haddon Heights Approving Change Order #1 for the FY 2013 Road Program Resurfacing of Lippincott Avenue

A motion to adopt Resolution 2014:183 was made by Councilwoman Griffith, seconded by Councilman Merryfield. Upon a roll call vote, all members voted in favor.

Resolution 2014:184 – Resolution of Borough of Haddon Heights Authorizing the Borough Engineer to Make Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Completion of Resurfacing of West High Street

A motion to adopt Resolution 2014:184 was made by Councilwoman Griffith, seconded by Councilman Miller. Upon a roll call vote, all members voted in favor.

Resolution 2014:185 – Resolution Approving Increase in Petty Cash Fund

A motion to adopt Resolution 2014:185 was made by Councilman Merryfield, seconded by Councilman Miller. Upon a roll call vote, all members voted in favor.

Resolution 2014:186 – Resolution Authorizing the Payment of Bills and Claims for First Half of October

A motion to adopt Resolution 2014:186 was made by Councilman Miller, seconded by Councilwoman Griffith. Upon a roll call vote, all members voted in favor with the exception of Councilman DiRenzo who abstained.

PUBLIC COMMENT:

Mayor Forte called for Public Comment. Seeing no one come forward, a motion to close the public portion of the meeting was made by Councilman Miller, seconded by Councilwoman Griffith. All members were in favor.

ADJOURNMENT:

With no further business to address, a motion to adjourn was made by Councilman Miller, seconded by Councilwoman Griffith. All members present were in favor. 7:55 p.m.

Respectfully submitted:

_____

Kelly Santosusso, RMC, Borough Clerk

September 2014 Public Works Summary Report

- ✓ All core work for the month of September has been completed.
- ✓ Answered and responded to all phone calls & e-mails.
- ✓ Trash cans along Station Ave. and at ball parks have been emptied twice a week.
- ✓ Weekly and monthly Police car maintenance was performed.
- ✓ Cut grass on all borough properties.
- ✓ Cut grass on vacant properties around town.
- ✓ Brush collection for the month totaled 220 cu yards.
- ✓ Picked up 69 yds. of grass around town.
- ✓ Collected 2,414 lbs. of electronics.
- ✓ Collected 1,640 lbs. of white goods.
- ✓ We replaced traffic signs around town for the Police Dept.
- ✓ Cleared storm inlets around town.
- ✓ Did monthly playground inspections at Hoffs Park.
- ✓ 4 sewer calls (3) ours (1) not ours. We flushed 1730 ft. of sewer pipes.
- ✓ Flushed 20,273 ft. of sewer mains as part of sewer maintenance.
- ✓ Maple Ave wet well cleaned out & new valves installed.
- ✓ Trimmed tree branches around town that we can reach.
- ✓ We built new salt bin at the Public Works.
- ✓ Used 1.05 tons of blacktop on pot holes.

HH Construction Monthly Report

September 1 through September 30	September 2014	September 2013	Total 2014	Total 2013
Updates	5	8	9	58
New Permits	43	45	362	333
New Buildings (includes detached garages)	1	3	3	4
Additions	1	1	10	15
Alterations	43	43	356	366
Value of Construction	438,736	408,659	3,020,420	2,742,416
Permit Fees	13,893	10,373	95,295	90,969
Demolitions *	0	7	6	16

Demolitons are a category that includes oil tank removals, and other smaller structures.
It does not mean the demolition of a single family dwelling.

2014 Inspections By Subcode

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
	UCC	UCC	UCC	UCC	UCC	UCC	UCC	UCC	UCC	UCC	UCC	UCC	
BUILDING	19	24	38	53	54	44	81	77	102				492
ELECTRICAL	30	30	28	30	45	51	24	24	40				302
FIRE	5	7	11	6	5	7	8	4	9				62
PLUMBING	17	19	30	23	38	42	37	21	29				256
TOTAL	71	80	107	112	142	144	150	126	180	0	0	0	1,112

2014 Permit Fees Generated

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building	4,462	1,505	4,759	8,400	3,292	3,884	3,366	10,549	5,890				46,107
Plumbing	1,560	1,560	2,025	2,160	1,485	1,575	1,155	2,490	3,015				17,025
Electrical	1,435	1,410	1,681	2,350	1,890	1,951	1,560	2,815	2,510				17,602
Fire	545	970	705	875	395	540	760	1,760	1,170				7,720
Dumpsters	100	50	0	200	100	100	200	300	150				1,200
Fencing	50	100	100	150	150	100	150	50	50				900
Tents	200	200	0	0	0	0	200	0	0				600
Zoning	275	100	275	400	400	225	175	175	225				2,250
Muni Sign	0	0	50	0	100	0	0	0	100				250
Concrete	0	50	0	900	450	300	250	200	400				2,550
TOTAL	8,002 625	5,445 450	9,170 425	13,785 1,650	7,062 1,200	7,950 725	6,841 975	17,614 725	12,585 925	0 0	0 0	0 0	96,154

* DCA Fees not entered because money in and money out is identical

Certificates	0	0	175	0	0	0		175	700				1,050

RESOLUTION 2014:187

RESOLUTION APPOINTING DEPUTY SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS

NOW, THEREFORE, BE IT RESOLVED that John J. Ellis is hereby appointed to the position of Deputy Superintendent of the Department of Public Works; and

BE IT FURTHER RESOLVED that the appointment is effective immediately and through December 31, 2014.

Date: October 21, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:188

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR THE SECOND HALF OF OCTOBER

Trust Account	$ 5,483.96
Capital Account	$ 176,587.51
Payroll Week Ending 10/17/14	$ 93,583.93
Animal Account	$ 3.60
P.O.'s Paid Current Borough Account	$ 68,145.79
Monthly Borough Contribution to Schools	$ -0-
County Taxes	$ -0-
Total Amount of Bills & Claims	$ 343,804.79

Date: October 21, 2014

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	10/21/2014	2014 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	4,791.31	All Accounts Marked T-13
Payroll W/E 10/17/2014	692.65	
Total Trust	5,483.96	
Capital		
Boyce Associates	5,766.52	2014:1411(8) Picnic Table Replacement/Picnic Tables
Home Depot	353.99	2012:1382(1)DPW Vehicles & Equipment/Concrete Asphalt Chaulk Salt B
Jeff Young Concrete	2,400.00	2012:1382(1)DPW Vehicles & Equipment/Asphalt Pad for Salt Bin
Jeff Young Concrete	2,300.00	2014:1411(5) Misc Sewer Repairs/Repair Stormwater Inlet 7th & Gard
Laurel Lawn Mowers	16,091.00	2012:1382(1) DPW Vehicles & Equipment/6 & 4 Yard Salt Spreader
Midatlantic Waste Systems	149,276.00	2014:1411(3)Public Works Vehicles & Equipment/Purchase Trash Truck
Networks	400.00	2014:1411(1)Misc Office Equipment/New Printer Scanner Fax & Set
Total Capital	176,587.51	
Animal		
NJ Dept of Health & Senior Services	3.60	NJ Lic Report September 2014
Total Animal	3.60	
Po's Paid Current Account Borough	68,145.79	
School Contribution	0.00	
County Taxes 3RD Q	0.00	
Payroll W/E 10/17/2014	93,583.93	
Total Current	161,729.72	
Total Spending 10/7/2014	343,804.79	

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
NJAMB NJ AMERICAN WATER					
14-01483 10/04/14					
1 136 HYDTS SEPT 2014	5,929.60	4-01-25-265-389	B Fire Hydrant Water Service	A	10/04,
14-01486 10/05/14					
1 HHYA WALNUT AVE & DEVON SEPT	844.11	4-01-31-445-289	B Water Service	A	10/05,
2 HH COMMUNITY CTR SEPT 14	51.52	4-01-31-445-289	B Water Service	A	10/05,
3 HH W HIGH STREET BALLF SEPT 14	38.59	4-01-31-445-289	B Water Service	A	10/05,
4 HH MUNI BLDG SEPT 14	89.73	4-01-31-445-289	B Water Service	A	10/05,
5 HH CABIN SEPT 14	19.27	4-01-31-445-289	B Water Service	A	10/05,
6 BOROUGH GARAGE DPW SEPT 14	45.09	4-01-31-445-289	B Water Service	A	10/05,
	1,088.31				
14-01489 10/06/14					
1 HHFD SEPT 2014	32.06	4-01-31-445-289	B Water Service	A	10/06,
14-01500 10/07/14					
1 HHYA WALNUT & DEVON SEPT 2014	32.20	4-01-31-445-289	B Water Service	A	10/07,
2 13 GLOVER AVE COOM GAR SEPT 14	12.88	T-13-56-860-819	B Reserve Community Garden Expenses (516)	A	10/07,
	45.08				
Vendor Total:	7,095.05				
NJDCA TREASURER ST OF NJ					
14-01492 10/06/14					
1 PERMIT SURCHARGE 3RD Q 2014	1,885.00	4-01-55-005-001	B DCA Training Fees Due NJ	A	10/06,
Vendor Total:	1,885.00				
NJHSS NJ DEPT. HEALTH & SENIOR SVCS.					
14-01508 10/07/14					
1 NJ LIC REPORT SEPTEMBER 2014	3.60	T-12-56-850-801	B Reserve Dog Trust Expenses	A	10/07,
Vendor Total:	3.60				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Di
OBERJ JONATHAN OBER					
14-01517 10/09/14					
1 WEB SITE HOSTING OCT 2014	120.00	4-01-20-100-515	B Computer Maintanence	A	10/09,
Vendor Total:	120.00				
OFFIB OFFICE BASICS, INC.					
14-01506 10/07/14					
1 RIBBON & TAPE	5.16	4-01-20-100-311	B Office Supplies	A	10/07,
14-01509 10/07/14					
1 ENVEL PENS HIGHLIGHTER	54.84	4-01-20-100-311	B Office Supplies	A	10/07,
2 TAPE COMBO LO PENS HIGHLIGHTER	51.24	4-01-20-100-311	B Office Supplies	A	10/07,
3 PAD LOCK COMBO	10.02	4-01-20-100-311	B Office Supplies	A	10/07,
	116.10				
Vendor Total:	121.26				
OLDD OLD DOMINION BRUSH					
14-01280 08/21/14					
1 LEAFER PARTS	4,659.00	T-13-56-860-807	B Reserve Recycling Funds (505)	A	08/21,
Vendor Total:	4,659.00				
PAULS PAUL'S CUSTOMS AWARDS					
14-01476 10/03/14					
1 PLATES W ENGRAVING	12.00	4-01-25-240-226	B Police - Awards	A	10/03,
Vendor Total:	12.00				
PROCS PRO COMPUTER SERVICE					
14-01485 10/04/14					
1 E-MAIL CONNECTIONS FOR SEPT	392.00	4-01-20-100-515	B Computer Maintanence	A	10/04,
Vendor Total:	392.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc D
PSEGR PSE&G					
14-01545 10/15/14					
1 STREET LIGHTING SEPT 2014	6,269.59	4-01-31-435-288	B Street Lighting	A	10/15,
2 OTHER LIGHTING SEPT 2014	6,444.09	4-01-31-430-288	B Electric & Gas	A	10/15,
	12,713.68				
14-01553 10/15/14					
1 E ATLANTIC AVE P#01310 OCT 14	22.69	4-01-31-430-288	B Electric & Gas	A	10/15,
2 DEVON AVE P#61076 OCT 14	22.69	4-01-31-430-288	B Electric & Gas	A	10/15,
	45.38				
Vendor Total:	12,759.06				
RIVEF RIVER FRONT RECYCLING					
14-01513 10/08/14					
1 BRUSH PICK UP 9/26/2014	250.00	4-01-32-465-218	B Solid Waste - Brush Pickup	A	10/08,
Vendor Total:	250.00				
ROBWD JACK ROBINSON					
14-01522 10/10/14					
1 PORT A POTTY FOR REVOL ENCAMP	135.00	4-01-20-100-411	B Marketing Events & Communic.	A	10/10,
Vendor Total:	135.00				
RYAND DONALD S RYAN ESQUIRE					
14-01515 10/09/14					
1 PROFESSIONAL SERVICE 3RD Q 14	450.00	4-01-21-180-205	B Planning Bd - Professional Service	A	10/09,
2 PLAN BD RESOLUTIONS 3RD Q 14	500.00	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	10/09,
3 CREDIT FOR OVER PAYMT 2ND Q 14	450.00-	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	10/09,
	500.00				
Vendor Total:	500.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Di
VACUS VACUUM SALES INC					
14-01541 10/15/14					
1 JETTER HOSE PARTS	28.59	4-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	10/15,
Vendor Total:	28.59				
VER33 VERIZON					
14-01502 10/07/14					
1 MESSAGING SERVICE SEPT 2014	12.58	4-01-31-440-216	B Regular Telephones	A	10/07,
14-01540 10/14/14					
1 PHONES SOF SEPT 2014	341.38	4-01-31-440-216	B Regular Telephones	A	10/14,
14-01551 10/15/14					
1 REG PHONES SEPT 2014	178.22	4-01-31-440-216	B Regular Telephones	A	10/15,
Vendor Total:	532.18				
VER48 VERIZON					
14-01494 10/07/14					
1 HHFD PHONES SEPT 2014	52.33	4-01-31-440-216	B Regular Telephones	A	10/07,
Vendor Total:	52.33				
VERIW VERIZON WIRELESS					
14-01505 10/07/14					
1 HHPD MDT'S SEPT 2014	88.19	4-01-31-440-216	B Regular Telephones	A	10/07,
Vendor Total:	88.19				
VOORA VOORHEES ANIMAL ORHPANAGE					
14-01524 10/10/14					
1 ANIMAL HOLDING OCTOBER 2014	400.00	4-01-27-340-205	B Animal	A	10/10,
Vendor Total:	400.00				

Vendor # Name / PO # / Item	PO Date	Description	Amount	Contract / Charge Account	PO Type / Acct Type	Description	Stat/Chk	First Enc D
YOUFA TREASURER STATE OF NEW JERSEY								
14-01487	10/06/14							
1		MARRIAGE LIC & CU FEES 3RD Q	325.00	4-01-55-005-002	B	Marriage Fees Due NJ	A	10/06,
		Vendor Total:	325.00					

Total Purchase Orders: 67 Total P.O. Line Items: 91 Total List Amount: 249,528.21 Total Void Amount: 0.00

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	68,145.79	0.00	0.00	68,145.79
GENERAL CAPITAL FUND	C-04	176,587.51	0.00	0.00	176,587.51
DOG TRUST (ANIMAL)	T-12	3.60	0.00	0.00	3.60
TRUST - OTHER TRUST	T-13	4,791.31	0.00	0.00	4,791.31
Year Total:		4,794.91	0.00	0.00	4,794.91
Total Of All Funds:		249,528.21	0.00	0.00	249,528.21

RESOLUTION 2014:189

RESOLUTION AUTHORIZING THE REFUND OF A STREET OPENING PERMIT DEPOSIT

WHEREAS, the Borough Clerk issued a Street Opening Permit to Dave Pelouze Plumbing for sewer repairs for his customer, resident James O'Neil of 211 Crest Avenue on October 1, 2014; and

WHEREAS, a deposit was collected by the Borough Clerk in the amount of $52.00; and

WHEREAS, upon inspection by the Department of Public Works, it was determined that the work was done satisfactorily; fee for inspection is $25.00.

NOW, THEREFORE IT BE RESOLVED that the Governing Body of the Borough of Haddon Heights hereby authorizes a refund to James O'Neil, 211 Crest Avenue, Haddon Heights, New Jersey in the amount of $27.00.

Date: October 21, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:190

RESOLUTION AUTHORIZING HADDON HEIGHTS YOUTH ATHLETICS INC. PROPOSAL TO APPLY TO CONSTRUCTION OFFICE FOR APPROPRIATE PERMITS FOR INSTALLING A STORAGE SHED/ANNOUNCER'S AREA AND A DIRECTIONAL FIELD SIGN AT MAJOR'S FIELD AT BARR COMPLEX

WHEREAS, the Haddon Heights Youth Athletics Inc. wishes to enhance storage and PA services at the Major's Field at the Borough owned Barr Complex; and

WHEREAS, the Haddon Heights Youth Athletics wishes to install a 10' W x 20' L by 16' H decorative pre-fab storage shed with a second floor announcer's area behind the backstop of Major's Field; and

WHEREAS, the Haddon Heights Youth Athletics would like to install a design compatible sign showing the names and location of the three (3) fields of the Barr Complex;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights hereby authorizes the Haddon Heights Youth Athletics proposal to apply to the Construction Office for appropriate permits for installing a 10' W x 20' L x 16' H storage shed/announcer's area and directional sign at the Major's Field at Barr Complex.

Date: August 5, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights hereby certify that the foregoing is a true and correct copy of a Resolution adopted at a public meeting of the Borough of Haddon Heights Council on October 21, 2014.

_____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:191

RESOLUTION AUTHORIZING PARTIAL REFUND OF A CABIN RENTAL FEE

WHEREAS, the Borough of Haddon Heights offers rental facilities for use by Haddon Heights residents; and

WHEREAS, refunds are necessary for various reasons and are as follows:

Name	Amount
Andrew James 100 Seventh Avenue Haddon Heights, NJ 08035	$30.00

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Haddon Heights that the above refunds are hereby approved.

Date: October 21, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:192

RESOLUTION AUTHORIZING THE FIRE DEPARTMENT PURCHASE OF TWO (2) GAS METERS AND ACCESSORIES FROM GEN-EL SAFETY & INDUSTRIAL PRODUCTS OF RANDOLPH, NEW JERSEY UTILIZING STATE CONTRACT #A68566

WHEREAS, the Fire Department is in need of purchasing two (2) gas meters for use by firefighters on emergency calls; and

WHEREAS, these gas meters will be used to identify various types of dangerous gases which may be present in a home; and

WHEREAS, the gas meters and accessories from Gen-el Safety and Industrial Products of Randolph, New Jersey; and

WHEREAS, the Chief Financial Officer has certified that these funds are available and will be paid out of capital accounts #C-04-55-807-610, $1,505.15, #C-04-55-807-404, $177.20, #C-04-55-807-301, $1,733.56, #C-04-55-806-909, $322.04, #C-04-55-806-910, $432.48, #C-55-807-101, $21.61 and #C-04-55-808-804, $52.06 for a total of $4,244.10.

NOW THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights, Camden County, State of New Jersey hereby authorizes the purchase of two (2) gas meters and accessories from Gen-el Safety & Industrial Products for the Haddon Heights Fire Department.

Date: October 21, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:193

RESOLUTION ESTABLISHING A "COMPLETE STREETS" POLICY FOR THE BOROUGH OF HADDON HEIGHTS

WHEREAS, "complete streets" are streets designed for all users, including pedestrians, bicyclists, transit riders, motorists and people of all ages and abilities; and

WHEREAS, a "complete street" is defined as a means to provide safe access for all users by designing and operating a comprehensive, integrated, connected multi-modal network of transportation options; and

WHEREAS, the benefits of complete streets include improving safety for pedestrians, bicyclists, transit riders, drivers, children, older citizens, non-drivers and the mobility challenged; providing connections to bicycling and walking trip generators such as employment, education, residential, recreation, retail centers and public facilities; promoting healthy lifestyles; creating more livable communities and economic development opportunities; reducing traffic congestion and reliance on carbon fuels thereby reducing greenhouse gas emissions; and, saving money by incorporating sidewalks, on-street bike facilities, safe crossings and transit amenities into the initial design of a project, thus sparing the expense of retrofits later; and

WHEREAS, the Borough of Haddon Heights recognizes that all streets are different and is committed to creating context-sensitive street corridors that balance user needs and accommodate all road users of all ages and abilities for all trips.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Haddon Heights hereby adopts a "Complete Streets" Policy that acknowledges and implements the concept that streets should be designed, built and retrofitted for all users: motor vehicles, pedestrians, bicyclists, transit users and people with disabilities. The Borough recognizes that this policy must be flexible and that all streets are different and user needs must be balanced and fit into the local context. This policy shall be implemented as follows:

1. All Borough streets should be designed and constructed to include accommodations for pedestrians, bicyclists, public transit and motorists. Complete streets shall accommodate users of all ages and abilities.

2. The Borough of Haddon Heights will work with Camden County, the New Jersey Department of Transportation and other related agencies to ensure complete streets principles are incorporated in a context-sensitive manner.

3. While complete streets principles are context-sensitive, complete streets features should be considered from the earliest stages of project delivery and throughout project life cycle, including project development and scoping, roadway design standards, capital programming procedures, and operation and maintenance practices.

4. The Borough of Haddon Heights should approach every transportation project (including new and retrofitted projects) as an opportunity to improve public streets and the transportation network for all users.

5. The Borough of Haddon Heights Planning Board should incorporate this complete streets policy into its reviews of major site plans and redevelopment projects.

6. The Borough of Haddon Heights should consider incorporating the goals and objectives of the Complete Streets Policy into the next re-examination, update, revision, amendment or adoption of the Borough of Haddon Heights Master Plan.

7. Exceptions may be made to this policy under any one of the following conditions:

    a. Bicycle and pedestrian facilities are not required where they are prohibited by law.

    b. When the cost of incorporating a new bicycle, pedestrian, and/or public transit facilities is excessive, defined as greater than 20% of the overall project cost, the need for and/or probable use of the facility shall be considered in making the determination as to whether or not an exception should be approved at this time or held for future consideration.

    c. Other conditions, as circumstances dictate.

BE IT FURTHER RESOLVED that this resolution shall remain on file in the Borough Clerk's office.

Date: October 21, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted at a public meeting of the Borough Council on October 21, 2014.

_____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:194

RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF HADDON HEIGHTS PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item has been made available by Law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; and

WHEREAS, the Chief Financial Officer has certified that the Borough has received a grant in the amount of $1,765.27 Body Armor Grant;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2014 CY Budget in the amount of $1,765.27 which item is now available as revenue from the receipt of the Body Armor Grant.

BE IT FURTHER RESOLVED that a like sum of $1,765.27 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"
Body Armor Grant $1,765.27

BE IT FURTHER RESOLVED that the Borough Clerk forward two (2) certified copies of this resolution to the Director of Local Government Services for approval, with a copy of the letter awarding the Grant.

Date: October 21, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:195

RESOLUTION AUTHORIZING THE ONLINE AUCTION OF SURPLUS PERSONAL PROPERTY NO LONGER IN USE

WHEREAS, the Borough of Haddon Heights has surplus personal property no longer needed for public use; and

WHEREAS, the online auction will be at www.govdeals.com; and

WHEREAS, the online sale is being conducted in accordance with Local Finance Notice 2008-9.

WHEREAS, all items to be sold by means of the online auction are listed on Appendix A attached to this resolution; and

WHEREAS, the terms and conditions of the online auction are noted in full in Appendix A and also available through the Borough Clerk's office and on the Borough's website at haddonhts.com; and

WHEREAS, the dates of the online auction are November 4, 2014 commencing and commencing at midnight November 12, 2014.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, Camden County, State of New Jersey that an online auction for the sale of surplus personal equipment no longer needed for public use is hereby approved.

Date: October 21, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk