BOROUGH OF HADDON HEIGHTS

Tuesday, September 1, 2015 at 7:00 p.m.
Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 3, 2015."

2. Roll Call

3. CAUCUS SESSION
   a.) Field improvements at Cervino Field paid for by HS Booster Club, Discussion and Approval – *Councilwoman Lange*
   b.) Salary of Plumbing Sub-Code Official – *Councilman Berryhill and John Szczerbinski, Construction Official*

4. Recess of Caucus Session and commencement of Business Session

5. Pledge of Allegiance and moment of silence

6. Public Comment on Caucus and Agenda items only

7. Approval of the Council meeting Minutes of August 18, 2015

8. Approval of Executive Session Minutes of March 3, March 17 and July 7, 2015

9. REPORTS OF COUNCIL MEMBERS

10. UNFINISHED BUSINESS

    None.

11. NEW BUSINESS:

Resolution 2015:170 – Resolution Authorizing Payment of Bills and Claims for the First Half of September

Resolution 2015:171 – Resolution Authorizing the Hiring of a Rentals Custodian

Resolution 2015:172 – Resolution Designating Fire Official Coverage for the Month of September, 2015 for the Borough of Haddon Heights Fire Department

Resolution 2015:173 – Resolution Authorizing the Mayor to Execute an Agreement with Bollinger for the Purpose of Providing Prescription Coverage to Borough of Haddon Heights Active Full-time and Retired Employees for the Period 11/1/15 through 11/1/2016

Resolution 2015:174 – Resolution Requesting the Insertion a Special Item of Revenue in the Budget of any County or Municipality Pursuant to N.J.S.A. 40A:4-87 (Chapter 159; P.L. 1948) – *NJDOT Grant 202,000.00*

Resolution 2015:175 – Resolution Awarding a Contract to Charles Marandino, LLC in the Amount of $173,568.30 for the Purpose of the FY 2015 Road Program, Reconstruction of West High Street - Phase II

12. Public Comment

13. Adjournment

BOROUGH OF HADDON HEIGHTS
Tuesday, August 18, 2015 at 7:00 p.m.
Governing Body Meeting Minutes

Mayor Forte called the Caucus session Call to Order.

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspapers provided by Resolution adopted January 3, 2015."

ROLL CALL:

Under roll call the following members were present: Councilmen Stephen D. Berryhill, Jack D. Merryfield, Jr. Richard DiRenzo and Earl R. Miller, Jr., were present as well as Solicitor, Albert J. Olizi, Jr., Borough Clerk Kelly Santosusso and Administrative Assistant Julie Yuhaze. Council President Lange and Councilwoman Susan Griffith were absent.

CAUCUS SESSION:

Mayor Forte began the Caucus session by asking if any Councilmembers had any questions or comments regarding this evening's Agenda.

Mayor Forte said that Resolution 2015:167 (Bills and Claims) will be voted on as amended.

Councilman Miller said that he would like to pull the $2,000 payment to Bowman so that he may review further.

DiRenzo asked why we are paying Bowman. Councilman Miller responded that he was unsure as to the breakdown in accounts paying the overall cost so he suggested pulling it from the bill list. Councilman DiRenzo's concern was with regard to this payment not being included in the original RFP submitted to the Borough. Mayor Forte

DiRenzo asked about a payment to Mike Pirylis for carpet. He asked why the bill was appearing now as he thought Borough Hall carpet was installed last year. It was explained that the bill was for the Captain's Office in the Police Department. Councilman DiRenzo's concern was that he thought this should have been part of the original quote for carpet in Borough Hall. Santosusso said that the Police Department was not part of the initial quote. With the retirement of the Captain, the office was painted and carpeted.

Part Time Employee Salaries – Councilman Berryhill

Councilman Berryhill addressed Council with concern regarding the potential loss of a part-time employee in the Construction Office. He said that he has been told that this is due to the fact that the salary resolution has not been passed. Berryhill said that he did not understand why we would wait until September or October to pass a Resolution giving raises that would be retroactive to January 1. He said that he evaluates his employees every year and in very few exceptions, he gives raises. He said he did not think it makes sense to wait to give raises until October or November. Berryhill said that if Council has approved the budget with proposed raises, the salary resolution should be on the Agenda following budget approval. Councilman Miller responded that he raised the issue of whether non-contractual (which include a number of part-time positions) would receive a raise. He said he distributed a spreadsheet with figures of 1%, 1.5% and 2% increases. Councilman Berryhill said that he did not think it was fair treatment of those employees. He said he is asking Council to review the part-time employees under their respective direction and then make a recommendation as to a raise. He made another recommendation to have this process happen shortly following the adoption of the budget. Discussion ensued. Councilman Miller said that the salary resolution will be on the Agenda for the next meeting.

Solicitor Olizi then addressed *Resolution 2015:164 Resolution Authorizing the Borough of Haddon Heights to Enter into a Cooperative Pricing Agreement* on this evening's Agenda. Superintendent John Ellis said that this cooperative agreement will allow the purchase items for the Department of Public Works at a lesser cost than previously. All seemed to be in favor.

BUSINESS SESSION:
The Business Session commenced at 7:30 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Forte asked all to stand for a moment of silence. He then led the meeting in the Pledge of Allegiance.

PUBLIC COMMENT:

Mayor Forte called for Public Comment on Caucus and Agenda items only.

Brett Harrison, 5 Station Avenue – Mr. Harrison asked Council about Resolution 2015:165 stating that the Haddon Heights Business and Professional Association had voted as a membership not to have alcohol as part of the Fall Festival. He said the reason for this was that HHBPA would need to purchase an additional alcohol liability policy to conduct the event. Mayor Forte answered that the Neighbor's Night Out is covered under the Borough as they are a Borough Committee. Solicitor Olizi responded saying that the resolution for Neighbors Night Out to obtain a One Day Social Affair Permit would be tabled.

Ethel Harrison, 516 Station Avenue, Treasurer of the HHBPA – She reiterated that the membership had decided that no alcohol would be served at the Fall Festival. She went on to say that there has not been any contact between the NNO and the HHBPA regarding a beer garden or use of a spot at the Fall Festival. She said that she would like to pull the Resolution. She said all of their minutes are submitted to the Borough following our meetings.

Seeing no one come forward, a motion to close the public comment portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Merryfield. All members present were in favor.

Mayor Forte asked Council to move ahead to New Business, Resolution 2015:151.

APPROVAL OF MINUTES:

Mayor Forte asked for a motion to approve the Minutes of the August 4, 2015 Council meetings. A motion was made by Councilwoman Merryfield seconded by Councilman Miller. All members were in favor with the exception of Councilman Miller who abstained.

COUNCILMEMBER REPORTS:

Councilman Merryfield reported that 53 calls for service with 46 transported to area hospitals. Councilman Merryfield said that no bids had been received for the bid for the Chevy Tahoe for the Police Department. He said that it would be re-advertised.

Merryfield also reported that Business and Professional Association has asked for the removal of signs for delivery parking. This request has been completed.

Councilman DiRenzo had nothing to report.

Councilman Miller had no report.

Councilman Berryhill reported that all plots in the Community Garden are full. He said he was asked if another Community Garden in town next year would be feasible. Berryhill said that the current garden is thriving. He then reported that Sustainable New Jersey is still working toward certification which will likely be *bronze*.

Berryhill reported that the *Creative Team* is working on the Music Festival to be held in the fall. He said that are still in need of musicians; if anyone is interested in performing, they should contact Councilman Berryhill.

Berryhill went on to report that the *Streetscape Committee* is working on refurbishing and/replacing the banners in town. He said that the Committee would still like to get the street lamps painted and said that Councilman Miller has indicated that if there is money remaining at the end of the year that this may be able to be done.

For the Department of Construction and Zoning, Councilman Berryhill reported on plans for maintenance of abandoned or vacant properties. He said he will provide Chief Scardino of the Fire Department with the

current list. He said he will provide to Chief Kinkler also. He said the idea is to keep vacant properties from detracting from town. If the properties are not properly maintained, we will work to determine what can be done.

ENGINEER'S REPORT:

Steve Bach, 304 White Horse Pike – Mr. Bach stated that he has submitted his report to the Clerk but would like to highlighting a few items on page 3 – we will be receiving bids for the paving of W. High Street and where we received $202,000 in funding from the NJDOT which should take the paving to 12th and 11th. He would recommend that we file the application for 2016 to continue down W. High Street which does rank favorably by the NJDOT as a highly traveled road. He said that he is hoping for the Resolution to be done for the next meeting.

Bach went on to page 4 ADA entrance to Borough Hall. He said that we will be meeting with the Camden County Improvement Authority next week to go over the project which will include new steps and new railings as well as the slate area that has deteriorated will be replaced with white cast stone. He is hoping that this will be awarded at the September 15th meeting with the provision that the physical work will not begin until the day after the Election.

Mayor Forte asked if the pillar cracks can be filled in with the completion of the project. Steve Bach responded that this would be part of our overall wish list and would not be able to be included in this project but should be considered in the next capital budget.

He then reported on CDBG Year 37 Agreement for curb cuts throughout town which is on the Agenda tonight.

Mayor Forte asked if the Borough is compliant with the CCMUA and the Meyer's project. Steve Bach indicated that this will need to be revisited in the next budget round. Mayor Forte asked that the recommendations be included in the next report to council. Bach said we are in general compliance with the agreement.

Lake Street Pump Station is also being advertised for bid in today's paper as well. An emergency generator is an add alternate in the bid but that the Pump Station will need to be elevated to alleviate the issue of flooding.

Lastly, Bach reported that has a meeting with Council President Lange this Thursday at 5:30 with the full survey presented, lighting regarding the lighting fixtures at Devon Avenue. He said that with this meeting, they will complete the bid documents and specifications and will then be able to report back to Council as to whether they wish to go out to public bid on the project.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Resolution 2015:164 – Resolution Authorizing the Borough of Haddon Heights to Enter into a Cooperative Pricing Agreement

A motion to adopt Resolution 2015:164 was made by Councilman DiRenzo, seconded by Councilman Merryfield. All members present were in favor.

Resolution 2015:165 – Resolution Approving a One Day Social Affair Permit for the Neighbors' Night Out Committee for the Purpose of a Beer Garden at the Annual Fall Festival – *October 3, 2015* ***RESOLUTION TABLED***

A motion to table Resolution 2015:165 was made by Councilman Berryhill, seconded by Councilman DiRenzo. All members present were in favor.

Resolution 2015:166 – Resolution Approving a One Day Social Affairs Permit for Neighbors' Night Out Committee for the Purpose of a Wine and Beer Garden at the last Farmer's Market of the Year – *October 25, 2015*

A motion to adopt Resolution 2015:166 was made by Councilman Merryfield, seconded by Councilman Miller. All members were in favor with the exception of Councilman DiRenzo who abstained.

Resolution 2015:167 – Resolution Authorizing Payment of Bills and Claims for the Second Half of August

A motion to adopt Resolution 2015:167 as amended was made by Councilman Miller, seconded by Councilman Merryfield. Under a roll call vote, all members present voted in favor.

Resolution 2015:168 – Resolution Providing for a Meeting Not Open to the Public in Accordance With the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***1. Matter related to Civil Action of Heather Grieco vs. Borough of Haddon Heights, Kelly Santosusso, Borough Clerk in her official capacity as Custodian of the Records and Katilyn Compton, Deputy Borough Clerk in her official capacity as Custodian of the Records. Discussion will be approximately ½ hr. in duration. 2. Matter related to the Plumbing Sub Code Official's salary. Discussion will be approximately ½ hr. in duration. Formal Action May be Taken.***

A motion to adopt Resolution 2015:168 was made by Councilman Berryhill, seconded by Councilman Merryfield. Under a roll call vote, all members present were in favor.

Resolution 2015:169 – Resolution Authorizing Mayor to Execute an Agreement Between the Borough of Haddon Heights and the Camden County Improvement Authority for Year XXXVII (2015-2016) Community Development Block Grant Funding

A motion to adopt Resolution 2015:169 was made by Councilman Merryfield, seconded by Councilman DiRenzo. Under a roll call vote, all members present were in favor.

PUBLIC COMMENT:

Mayor Forte called for Public Comment.

David McGee, 21 Yale Road – Mr. McGee informed read a document from the United States of America, Department of Naturalization and Immigration informing Council that he has officially filed to become an American citizen. He said that he has spent the last twenty-five years here in the states. Council congratulated Mr. McGee.

A motion to close the public portion of the meeting was made by Councilman Berryhill, seconded by Councilman Miller. All members present were in favor.

Mayor Forte announced that Council would be going into Executive Session. 7:49 p.m.

EXECUTIVE SESSION:

A motion to open the Executive Session was made by Councilman Merryfield, seconded by Councilman Berryhill. All members present were in favor.

ADJOURNMENT:

A motion to adjourn was made by Councilman DiRenzo, seconded by Councilman Berryhill. All members present were in favor. 8:22 p.m.

Respectfully submitted:

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Kelly Santosusso, RMC, Borough Clerk

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
August 2015

General Engineering (HH2013-0)

Pedestrian and Traffic Safety Enhancements

- *Kings Highway at Hillside*

  Our office has prepared a base plan and funding application for proposed improvements to the King's Highway pedestrian crossing. A joint application with the Borough of Audubon was prepared for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk. Our office has completed construction documents and is coordinating with Camden County for funding.

- *Kings Highway at Atlantic Avenue Bridge*

  Base plans for new shadow line and cross hatch stripping have been prepared and will be coordinated with Chief Kinker and Captain Valvardi. Our office is coordinating with the Camden County Department of Public Works regarding the Borough's request for the County to install the new striping.

Storm Water Runoff – 120 & 126 White Horse Pike

- Meetings were held at the Borough's offices on August 13, 2013 and September 16, 2013. General discussions as to potential remedial measures were discussed. No definite action plan was established; however the site engineer for 126 White Horse Pike is requesting cost estimates from several contractors for possible improvements that were discussed.

- The 126 White Horse Pike property owner and his site engineer have been requested to provide the cost estimates to the adjoining property owners for further discussion.

- Our office met with the property owner's Engineer on Tuesday, January 21, 2014, to discuss the latest conceptual plan with proposed drainage improvements. The property owner's Engineer agreed to revise conceptual plan addressing Bach Associates' concerns and provide corresponding cost estimate.

- A meeting was held Monday, July 21, 2014, at the Borough Municipal Building to discuss property owner's progress with improvement plans and cost estimate.

304 White Horse Pike, Haddon Heights, NJ 08035
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- A meeting was held Thursday, February 05, 2015 at Bach Associates with the Borough Solicitor, property owner, and property owner's Engineer to discuss progress with the improvement plans.

- Our office received revised drainage mitigation plans dated February 10, 2015 from the property owner's engineer. Minor revisions were required. Our office informed the property owner's engineer of these required revisions.

- Our office received revised drainage mitigation plans dated February 27, 2015 from the property owner's engineer. All required revisions have been addressed and our office has no objection to the improvements being constructed per the latest revised plans.

- The property owner's Engineer has been notified that Council has no objection to the proposed remedial improvements and a general schedule should be provided prior to installation of improvements.

- Construction has begun on this property.

- Our office has been notified by the property owner's Engineer that Camden County has issued the required permit for construction to begin in the County Right of Way and will be completed after PSE&G has approved possible utility relocation.

SAFETEA-LU – Pedestrian & Bicycle Facilities & Street Lighting (No Change Since Last Report)

- Construction has been completed.

- PSE&G has installed a substantial portion of the decorative lighting associated with this project. A punch list has been forwarded to PSE&G for remaining items to be addressed.

- Lexa Concrete has addressed all punch list items.

- Our office has processed Change Order #3 (Final) and is processing close out documentation to NJDOT Local Aid.

FY 2014 NJDOT Municipal Aid Funding

- As previously reported, the Borough received a grant from the NJDOT for $200,000 for the resurfacing of West Atlantic Avenue from Station Avenue to Kings Highway. Our office has prepared the Bid Documents and Specifications for the project consisting of a Base Bid scope of work as well as Add Alternate No. 1 and Add Alternate Bid No. 2. The Base Bid consists of resurfacing of West Atlantic Avenue beginning at Station Avenue and extending approximately 1425 linear feet. Add

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Alternate No. 1 and Add Alternate No. 2 consists of resurfacing from the end of the Base Bid to Kings Highway.

- The Bid Opening was held on September 16, 2014. There were three (3) bidders, with the low bidder being American Asphalt Company, Inc. in the amount of $142,800.60 for the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2.

- The Base Bid was awarded to American Asphalt for the Base Bid in the amount of $142,800.60.

- A pre-construction meeting was held on Tuesday, October 7, 2014, with representatives from American Asphalt, Haddon Heights Police Department, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Construction has commenced with the majority of work completed. Our office has prepared a punch list with remaining items to be addressed. American Asphalt has begun addressing punch list items as weather permits.

- Payment application #2 has been processed by our office and the Borough for payment.

- Payment application #3 has been processed by our office and submitted to the Borough for payment.

- Our office is coordinating with American Asphalt regarding additional sidewalk improvements to utilize remaining grant funding.

- The contractor is expected to complete the additional sidewalk improvements the week of August 24, 2015. Project closeout will commence once the additional improvements are complete.

FY 2015 NJDOT Municipal Aid Funding

- Our office has recommended the Borough submit for a NJDOT FY 2015 Municipal Aid application for the improvements of West High Street – Phase II, between Black Horse Pike and West Atlantic Avenue. A resolution authorizing our office to make application was passed at the October 2014, Council Meeting.

- Our office has submitted Application (MA-2015-Reconstruction of West High Street-00407) including the cost estimate, location map, and scope of work description to reflect up to date unit costs. The Application was submitted on October 13, 2014 and three (3) certified resolutions were forwarded to NJDOT Local Aid on October 30, 2014.

304 White Horse Pike, Haddon Heights, NJ 08035
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- The Borough has been informed by the Commissioner's office that it will be receiving $202,000 for construction and inspection of this project. Our office has submitted a proposal for the estimated cost of survey, design, and construction administration associated with this project. As funding is in place, we have completed the survey and are proceeding with the design.

- This project was publicly bid on August 18, 2015, and the contract will be ready to be awarded at the September 1, 2015, Council Meeting conditioned upon an acceptable low bid.

CDBG Yr 35 & 36 – ADA Improvements to Borough Hall Entrance

- This project involves ADA improvements to the Borough Hall entrance. The current steps and railings are not in compliance with current ADA standards. Specifically, the individual riser dimensions are out of uniformity relative to each other, as is also true dimensions. The existing hand rails do not meet current requirements for size and shape of grasping surface, height above walking surface, extensions at the bottom of the railing, and passable object opening sizes. The proposed improvements include the replacement exterior entrance stairs and railings in accordance with current ADA standards.

- The Borough has received the fully executed agreement for Year 36 from CDBG.

- This project will be publicly bid and the contract will be ready to be awarded at the September 15, 2015 Council Meeting conditioned upon an acceptable low bid.

CDBG Yr 37 – Architectural Barrier Removal & Access (Various Intersections)

- Our office has submitted application documents for the installation of ADA curb ramps for the Borough's Year 37 proposal to the Camden County CDBG Program.

- The Borough has received the fully executed agreement for Year 37 from CDBG.

Inflow and Infiltration Program (No Change Since Last Report)

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.

- It is noted that the Borough has initiated development of an Inflow and Infiltration reduction program. The program development has been based on the "Infiltration / Inflow Analysis for Service Area 26 Haddon Heights Borough" previously prepared by the CCMUA as well as the evaluation previously prepared by this office for the Borough's Lake Street Sewerage Pumping Station.

304 White Horse Pike, Haddon Heights, NJ 08035
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- Our office has initiated flow monitoring at critical locations to quantify inflow and infiltration levels.

- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Inter-municipal Agreement".

- Our office has inspected and prepared associated inspection reports for the majority of the sanitary manholes in the study areas delineated in the above referenced Project Work Plan.

- Our office is in the process of summarizing the results of the flow monitoring and sanitary manhole surveys in an Inflow and Infiltration Analysis Report to be submitted to the CCMUA to comply with the "Inter-municipal Agreement".

Kings Highway Pump Station (No Change Since Last Report)

- Our office has completed the as-built survey, permit, bid, and construction documents for the elimination of the existing Kings Highway Pump Station.

- A set of Bid Documents have been submitted to the Camden County Municipal Utilities Authority (CCMUA) for review.

- We have tabulated the two (2) bids received on July 15, 2014, for the above-referenced project and found the apparent low bidder to be Neri's Construction & Rentals, 849 Clayton Road, Williamstown, New Jersey. Neri's Construction's Base Bid was in the amount of $122,543.^{00}$ representing items 1 through 11 of their Base Bid.

- The Base Bid was awarded to Neri's Construction & Rentals for the Base Bid in the amount of $122,543.00.

- A pre-construction meeting was held on Wednesday, September 17, 2014, with representatives from Neri's Construction & Rentals, Haddon Heights Public Works Department, CCMUA, and Bach Associates.

- Construction has commenced with the majority of work completed including the connection to the CCMUA line. Our office has prepared a punch list with remaining items to be addressed.

- Payment application #2 has been processed by our office and submitted to the Borough for payment.

- Neri's Construction has commenced addressing outstanding punch list items.

304 White Horse Pike, Haddon Heights, NJ 08035
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Hazard Mitigation Grant Program (FEMA) (No Change Since Last Report)

- In coordination with Ms Judy Reiss, Emergency Management Coordinator and Mr. Tom Cella, Superintendant of Public works; our office prepared and submitted a funding letter of intent with associated application materials to the New Jersey Office of Emergency Management.

- The submitted funding request addressed the following projects:

  Backup Power Generator for the Municipal Bldg which houses Police and Emergency Operations Center *(Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43)*

  Elevate Lake Street Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Decommission Kings Highway Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Station Avenue (C.R.656) & East Atlantic Avenue drainage infrastructure improvement – Borough Parking Lot / PNC Parking Lot Collection System

- Our office has been informed by Judy Reiss that the Borough has been allocated $60,000 towards a standby emergency power generator for the Service Operations Facility. It is noted that the projected cost for the new generator is estimated at $148,000. Therefore, in order to proceed with the project, $88,000 in capital funding must be allocated.

- Our office is in the process of preparing the generator specifications for submittal to Camden County for approval.

Glover Mill Village

- As previously reported, the Borough is in receipt of a March 30, 2012 correspondence from the NJDEP Historic Preservation Office (SHPO) concerning their review of the recently released A.D. Marble & Company Phase II Archaeological Report for the Glover Mill Fulling Mill Site / Proposed Glover Mill Subdivision, Block 62, Lots 2, 4, and 6. The referenced March 30, 2012 correspondence concludes that items No. 3 through 13 of their December 20 2011 correspondence have now been addressed.

- The items that remain outstanding are:

  1. The park associated with the Glover Mill site (adjacent to the Glover Fulling Mill foundation site and extending to Sylvan Drive) must be designed in accordance with SHPO requirements.

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2. Development of a construction avoidance and protection plan for the Glover Fulling Mill foundation site in accordance with SHPO requirements.

- Our office is currently coordinating with SHPO and the contract developer of the Glover Mill Village project, Bob Meyers Communities, Inc. to determine if the two items delineated above can be accommodated by the current agreement between the Borough and Bob Meyers Communities, Inc.

- The contract developer, Bob Meyers Communities, Inc. has received Preliminary Subdivision and Historic District Commission approval at June 28, 2012 special meeting of the Borough Planning Board. It is noted that this approval contained the conditions that Bob Meyers Communities, Inc. would be designing and constructing the above referenced park area and implementing the construction avoidance and protection plan in accordance with SHPO requirements.

- The CCMUA approved the agreement to extinguish the Authority's easement located at the Glover Mill site during the July 15, 2013 CCMUA Regular Meeting.

- The contract developer, Bob Meyers Communities, Inc. has received Final Subdivision approval at September 5, 2013, special meeting of the Borough Planning Board. The applicant is currently in the process of circulating the Final Subdivision Plan for the necessary municipal and county endorsements.

- Our office met with Councilwoman Fitzgerald, Council President Lange, Margaret Westfield, R.A., the project archaeologist, and project landscape architect regarding the Glover Fulling Mill Park Grant project. Discussed was the project scope and planned coordination between team members.

- A pre-construction meeting was held at Borough Hall on February 12, 2014.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the September 9, 2014. Our office recommended the Borough reduce the performance guarantee for this project approximately $49,616.02 or 5.9% of the original guaranty.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the February 4, 2015. Our office recommended the Borough reduce the performance guarantee for this project approximately $292,119.00 or 34.9% of the original guaranty.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the May 4, 2015. Our office recommended the Borough reduce the performance guarantee for this project approximately $587,930.00 or 69.2% of the original guaranty.

- Our office met with the developer and Haddon Heights Department of Public Works regarding repairs along Glover Avenue due to construction traffic from Glover Mill Village. Asphalt repairs were made the week of June 12, 2015.

304 White Horse Pike, Haddon Heights, NJ 08035
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- Certificates of Occupancy have been issued for three (3) lots in this development. Construction is ongoing for this project.

Lake Street Pump Station

- Our office has completed the as-built survey, permit, bid, and construction documents for the replacement of the Lake Street Pump Station.

- This project was publicly bid on August 18, 2015, and the contract will be ready to be awarded at the September 15, 2015, Council Meeting conditioned upon an acceptable low bid.

Devon Avenue Field Lights

- Our office has completed an existing condition survey for the Devon Avenue soccer fields which will serve as a base for the proposed lighting improvements.

- Our office is scheduled to meet with Council President Lange and the Soccer Board on Thursday, August 20th to review cost and performance criteria for the proposed lighting improvements.

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304 White Horse Pike, Haddon Heights, NJ 08035
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BOROUGH OF HADDON HEIGHTS
EXECUTIVE SESSION MINUTES
March 3, 2015

Present: Mayor Edward S. Forte, Jr., Council President Lange, Councilwoman Griffith, Councilman DiRenzo and Miller were present. Solicitor Albert Olizi, Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katilyn Compton were also in attendance. Councilmen Berryhill and Merryfield were absent.

Mayor Forte called the Executive Session to order at 8:55 p.m.

Employment Matters related to the Department of Public Works and Construction

Councilman DiRenzo and Clerk Santosusso informed Council that one of the Administrative Assistants in the Service Operations Facility resigned. Councilman DiRenzo discussed the benefits of making the morning position a full time position. Santosusso said that were both positives and negatives to this. She said that the continuity of the office would improve with the position becoming full time. She said that the individual in the part time position is currently the Planning Board Secretary and the sole support to the Departments of Public Works and Construction. Santosusso indicated that should Council decide to make the position full time, thereby eliminating the afternoon part-time position, a part-time person would be needed for a minimum of 10 to 12 hours per week. She explained that due to the success of our rental facilities, this person would show the rental facilities as well as handle rental logistics prior to weekend events. This position would also allow for the full time employee to take lunch and perhaps provide coverage on days in which the full time person could not be in due to illness, vacation and/or personal time. Discussion ensued. It was determined that the position would become full time.

Councilwoman Griffith recused herself from the Executive Session at this point.

Hiring of a Driver/Operator in the Department of Public Works

Council President Lange reported on the interviews she and John Ellis conducted for the Driver/Operator position. Discussion ensued regarding the two (2) candidates with the outcome being that Councilmen Miller and Berryhill would re-interview each candidate and then report back to Council with their opinion. All present were in agreement.

A motion to open the Executive Session to the public was made by Councilman DiRenzo, seconded by Councilwoman Griffith.

A motion to adjourn the meeting was made by Councilwoman Griffith, seconded by Council President Lange. All members present were in favor. 9:25 p.m.

Respectfully submitted:

_____

Kelly Santosusso, RMC, Borough Clerk

BOROUGH OF HADDON HEIGHTS
EXECUTIVE SESSION MINUTES
March 17, 2015

Present: Mayor Edward S. Forte, Jr., Council President Lange, Councilwoman Griffith, Councilmen Berryhill, Merryfield and Miller were present. Solicitor Albert Olizi, Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katilyn Compton were also in attendance. Councilmen DiRenzo was absent.

Mayor Forte called the Executive Session to order at 8:35 p.m.. Councilwoman Griffith recused herself from the meeting.

Employment Matter Related to the Department of Public Works

John Ellis, Acting Superintendent of Public Works was asked to attend the meeting as he and Council President Lange conducted interviews for a Driver/Operator in the Department of Public Works. Two candidates were interviewed with one of the candidates standing out with a Class"A" Commercial Driver's License. Both Ellis and Lange indicated that this individual was well qualified. They noted that the second candidate was also a qualified individual. Councilmen Miller and Berryhill reported back to Council regarding their interviews of each individual. Both expressed that their preference would be the first candidate. Discussion ensued. It was decided that the position would be offered to the first candidate. All members present were in favor.

A motion to open the Executive Session was made by Councilman Berryhill, seconded by Councilman Miller.

A motion to adjourn the meeting was made by Councilman Miller, seconded by Councilman Berryhill. All members present were in favor. 9:00 p.m.

Respectfully submitted:

_____

Kelly Santosusso, RMC, Borough Clerk

BOROUGH OF HADDON HEIGHTS
EXECUTIVE SESSION MINUTES
July 7, 2015

Present: Mayor Edward S. Forte, Jr., Council President Lange, Councilwoman Griffith, Councilmen Berryhill, DiRenzo and Miller were present. Solicitor Albert Olizi, Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katilyn Compton were also in attendance. Councilmen Merryfield and DiRenzo were absent.

Mayor Forte called the Executive Session to order at 8:25 p.m.

Discussion related to salary of Recycling Coordinator Position

Councilwoman Griffith informed Council that the John Ellis has successfully passed the Recycling Certification for the State of New Jersey. She noted that the previous Superintendent was paid $8,000 per year. Griffith suggested that Mr. Ellis receive $3,500 annually for the certification. All members present were in agreement.

Discussion related to hiring of a Service Operations Facility Assistant

Borough Clerk Santosusso asked Council to consider the hiring of a *Service Operations Facility Assistant.* As was discussed in the March 3rd Executive Session, she reiterated that this individual would provide lunch coverage to the full time administrative assistant as well as show and coordinate the weekend rentals of the Cabin and the Community Center. She reminded Council that the full time position would provide paid time off which would include, sick, vacation and personal time. She explained that the ideal scenario would be a person who could work two (2) hours a day and be flexible with schedule in the event full time position utilizes paid time off. Santosusso said that the intention is to make sure that the Service Operation Facility is always open during operating hours. Discussion ensued. Councilman Miller did not agree that the position was necessary. Santosusso explained that when the decision was made to make one of the part time positions full time, she noted that a part-time person would be necessary to continue the seamless operations of the Borough. She noted that the full time administrative assistant is the sole support to both the Department of Public Works and the Construction Office as well as serving as Planning Board Secretary. She and John Ellis, Superintendent explained the duties that need to be covered in the Service Operations Facility. Santosusso said that the position would typically require no more than 10 to 12 hours per week and would pay $12 per hour. She added that no benefits would be afforded with the position. It was agreed that Council would go back on the record to adopt Resolution 2015:138 *Resolution Authorizing the Hiring of a Service Operations Facility Assistant.*

A motion to open the Executive Session was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

A motion to adopt Resolution 2015:138 was made by Councilwoman Griffith, seconded by Council President Lange. All members present voted in favor with the exception of Councilman Miller who voted no.

A motion to adjourn the meeting was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor. 8:47 p.m.

Respectfully submitted:

_____

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2015:170

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR THE FIRST HALF OF SEPTEMBER

Trust Account	$	11,132.07
Capital Account	$	142,507.50
Payroll Account (WE 8/20/15)	$	94,994.58
Animal Account	$	62.42
County Taxes	$	-0-
School Taxes	$	1,060,636.00
Current Fund	$	69,484.25
Total Amount of Bills & Claims	**$**	**1,378,879.24**

Date: September 1, 2015

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	9/1/2015	2015 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	7,721.50	All Accounts Marked T-13
Payroll W/E 8/20/2015	3,410.57	
Total Trust	11,132.07	
Capital		
Bach Associates	507.50	2014-1409(2) Devon Ave Sanitary Landfill HH2013-8
Bowman and Company	2,000.00	2010:1333B Secondary Market Disclosure Report
Midatlantic Waste Systems	140,000.00	New Trash Truck
Total Capital	142,507.50	
Animal		
Red Bank Animal Hospital	62.42	Euthanize Cat
Total Animal	62.42	
Po's Paid Current Account Borough	69,484.25	
School Tax	1,060,636.00	
County Taxes 3RD Q	0.00	
Payroll W/E 8/20/2015	94,994.58	
Total Current	1,225,114.83	
Total Spending 9/1/2015	1,378,879.24	

REVISED 8/31/15

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

First Enc Date Range: First to 12/31/15

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
ALLI	ALL INDUSTRIAL SAFETY PRODUCTS					
15-01107	07/27/15					
1	REPAIR GAS METER	195.00	5-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	07/27
15-01234	08/18/15					
1	GLOVES & FIRST AID KITS	406.90	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	08/18
15-01250	08/24/15					
1	GAS METER YRLY SERVICE AGREEME	149.50	5-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	08/24
	Vendor Total:	751.40				
APPLH	APPLIED HEALTH PHYSICS, LLC					
15-01003	07/07/15					
1	GAMMA SPECTROSCOPY SAMPLE	2,595.00	G-02-41-770-301	B Clean Community	A	07/07
	Vendor Total:	2,595.00				
ARTP	ART PRESS					
15-01257	08/24/15					
1	ADULT ED COURSE GUIDE	480.00	5-01-28-370-238	B Materials & Supplies-Programs/Facilities	A	08/24
	Vendor Total:	480.00				
BACHA	BACH ASSOC PC					
15-01266	08/27/15					
1	ESCR DESIREE SWEENY HHPB2015-6	180.00	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	08/27
2	ESCR T & J LEWIS HHPB2015-5	315.00	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	08/27
3	ESCR GLOV B62.02 L1 HH2014-1-1	315.25	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	08/27
4	ESCR GLOV B62 L2,4,6 HH2014-1	1,630.25	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	08/27
5	ESCR BARNES B130 L10 HH130-10	48.50	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	08/27
6	ESCR GL B62.02 L18 HH2014-1-18	218.25	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	08/27
7	ESCR GLOV B62.02 L9 HH2014-1-9	242.50	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	08/27

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
BACHA BACH ASSOC PC	Continued				
15-01266 08/27/15		Continued			
8 BUCKINGHAM PARTNERS HHPB2015-4	1,763.25	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	08/27
9 DEVON AV SAN LANDFI HHPB2013-8	507.50	C-04-55-807-802	B 2014-1409(2) Devon Ave Sanitary Landfill	A	08/27
10 GENERAL ENGINEERING HH2015-0	2,458.25	5-01-20-165-205	B Engineering - Professional Services	A	08/27
	7,678.75				
Vendor Total:	7,678.75				
BCETC BURLINGTON CTY EMERG TRAIN CTR					
15-00628 04/24/15					
1 TOWER APT FIREFIGHTERS DRILL	322.00	5-01-25-265-231	B Fire - Schools/Training	A	04/24
Vendor Total:	322.00				
BELLE BOROUGH OF BELLMAWR					
15-00048 01/08/15					
1 PUMP TEST FOR APPRATUS E-211	120.00	4-01-25-265-279	B Fire - Mandatory Inspect/Certif	A	01/08
2 PUMP TEST FOR APPRATUS E-213	120.00	4-01-25-265-279	B Fire - Mandatory Inspect/Certif	A	08/24
	240.00				
Vendor Total:	240.00				
BLUE1 HORIZON BLUE CROSS & SHIELD					
15-01260 08/25/15					
1 DENTAL NON POLICE SEPT 2015	1,754.73	5-01-23-220-245	B Blue Cross Dental	A	08/25
Vendor Total:	1,754.73				
BURNB BURNS BUICK GMC					
15-01262 08/25/15					
1 MOTOR MOUNT & HOSES HHPD 18-3	185.18	5-01-26-315-205	B Vehicle Maint - Police	A	08/25
Vendor Total:	185.18				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
CAVAD DOLORES(DEE) CAVALIERE					
15-01272 08/27/15					
1 INSTRUCTOR TOTAL ABS SUM II	315.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	08/27
Vendor Total:	315.00				
COASC COASTAL CLOCK & CHIME					
15-01227 08/17/15					
1 REPLACE NON WPRK MOVEM 2ND PMT	1,192.50	T-13-56-860-803	B Reserve Memeorial Clock Donations (501)	A	08/17
Vendor Total:	1,192.50				
COMC COMCAST					
15-01221 08/17/15					
1 HI SPEED INTERNET MUNI BLDG	138.76	5-01-31-440-216	B Regular Telephones	A	08/17
15-01231 08/18/15					
1 HI SPEED INTERNET HHFD	124.40	5-01-31-440-216	B Regular Telephones	A	08/18
Vendor Total:	263.16				
COUNC COUNTY CONSERVATION CO					
15-01223 08/17/15					
1 YD TRIMMINGS COMIN W/E 8/13/15	405.00	5-01-32-465-218	B Solid Waste - Brush Pickup	A	08/17
15-01256 08/24/15					
1 YARD TRIM DESPOSAL W/E 8/21/15	504.00	5-01-32-465-218	B Solid Waste - Brush Pickup	A	08/24
Vendor Total:	909.00				
DEPLM DEPENDABLE LAND MAINTENANC LLC					
15-01252 08/24/15					
1 TREE REMOVABLE	18,318.00	5-01-26-290-302	B Public Works - Tree Maintenance	A	08/24
Vendor Total:	18,318.00				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
DISCF DISCOUNT FENCE & SUPPLY INC					
15-01198 08/13/15					
1 FENCE SLATS FOR HEATER PUMP ST	420.00	5-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	08/13
Vendor Total:	420.00				
FARRT TERRI FARRUGGIA					
15-01057 07/15/15					
1 REFUND OF SUMMER REC TUITION	50.00	5-01-55-004-001	B Refund Of CY Revenue	A	07/15
Vendor Total:	50.00				
FERNK KATIA FERNANDEZ					
15-01269 08/27/15					
1 INSTRUCTOR ZUMBA SUMMER II	800.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	08/27
Vendor Total:	800.00				
FOP56 FOP LODGE 56					
15-00984 07/02/15					
1 SOCIAL MEDIA SEMINAR	100.00	5-01-25-240-231	B Police - Training / Schools	A	07/02
Vendor Total:	100.00				
HHBE HADDON HEIGHTS BD OF ED					
15-01246 08/21/15					
1 BORO CONTRIBUTION SEPT 2015	1,060,636.00	5-01-55-001-001	B Local School Taxes Payable	A	08/21
Vendor Total:	1,060,636.00				
HHLIB HADDON HEIGHTS LIBRARY					
15-01247 08/21/15					
1 BORO CONTRIBUTION SEPT 2015	22,500.00	5-01-29-390-288	B Maint Free Public Library	A	08/21
Vendor Total:	22,500.00				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
KONMI KONICA MINOLTA BUSINESS					
15-01239 08/20/15					
1 MAINT & COPIES SOF	79.74	5-01-20-100-516	B Service Contracts	A	08/20
15-01258 08/24/15					
1 MAINT & COPIES MUNI BLDG	173.25	5-01-20-100-516	B Service Contracts	A	08/24
Vendor Total:	252.99				
KONPF KONICA MINOLTA PRIMIER FINANCE					
15-01261 08/25/15					
1 LEASE HHPD & SOF AUGUST 2015	116.59	5-01-20-100-516	B Service Contracts	A	08/25
Vendor Total:	116.59				
LINES LINE SYSTEMS, INC					
15-01224 08/17/15					
1 REGULAR PHONES AUGUST 2015	1,001.60	5-01-31-440-216	B Regular Telephones	A	08/17
Vendor Total:	1,001.60				
LYNSS LYNEER STAFFING SOLUTIONS					
15-01225 08/17/15					
1 TEMPORARY WORKERS W/E 8/2/15	1,744.20	5-01-26-290-280	B Public Works - Temporary Workers	A	08/17
15-01248 08/24/15					
1 TEMPORARY WORKERS 8/16/15	1,217.52	5-01-26-290-280	B Public Works - Temporary Workers	A	08/24
Vendor Total:	2,961.72				
MANDS SCOTT A. MANDEL					
15-01271 08/27/15					
1 WED YOGA & GENTLE SUM II	326.36	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	08/27
Vendor Total:	326.36				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
NETS NETWORKS					
15-01220 08/17/15					
1 SPLASH TOP REMOVE SERVICE	10.00	5-01-20-100-515	B Computer Maintanence	A	08/17
15-01240 08/20/15					
1 RENEW WEB HOSTING HADDONHTS.CO	200.00	5-01-20-100-516	B Service Contracts	A	08/20
Vendor Total:	210.00				
NJDLW STATE OF NEW JERSEY					
15-01268 08/27/15					
1 ANNUAL LABOR ASSESSMENT 2015	615.75	5-01-23-226-229	B Disability	A	08/27
Vendor Total:	615.75				
OFFIB OFFICE BASICS, INC.					
15-01265 08/26/15					
1 HP COLOR CARTRIDGES & ENERGIZE	91.48	5-01-20-100-311	B Office Supplies	A	08/26
Vendor Total:	91.48				
PEDRO PEDRONI					
15-01267 08/27/15					
1 NO LEAD GAS	2,778.32	5-01-31-460-275	B Unleaded Gas	A	08/27
Vendor Total:	2,778.32				
PETTC PETTY CASH					
15-01263 08/26/15					
1 CAMERA SHIPPING TO MCGLOTHEN	31.52	5-01-25-240-221	B Police - Detective Expense	A	08/26
2 ACHIEVEMENT CERTIFICATE	8.96	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	08/26
3 OFFICE CHAIR	51.00	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	08/26
4 TITLE FOR NEW TRAILER	60.00	5-01-26-315-202	B Vehicle Maint - Public Works	A	08/26
5 GASOLINE	10.00	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	08/26
6 PAINT & PAINT SUPPLIES	52.18	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	08/26
7 POLICE PORTRAIT	50.00	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	08/26
8 STAPLE GUN & STAPLES	23.65	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	08/26
9 WHITE WALL PLATE	0.97	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	08/26

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
PETTC PETTY CASH	Continued				
15-01263 08/26/15		Continued			
10 CAMERA BATTERY	3.29	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	08/26
11 EYE WASH & FRAMES	28.65	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	08/26
12 CHIEF DETECTIVE LUNCHEON	150.00	5-01-25-240-219	B Police - Dept Head Expense	A	08/26
	470.22				
Vendor Total:	470.22				
POLLC POLLUTION CONTROL FIN AUTH					
15-01253 08/24/15					
1 ELECTRONIC WASTE	215.74	G-02-41-771-301	B RECYCLING TONNAGE GRANT	A	08/24
Vendor Total:	215.74				
RALPS V E RALPH & SON INC					
15-01192 08/12/15					
1 MEDICAL SUPPLIES GLOVES MASKS	106.23	5-01-25-265-233	B Fire - Purchase Minor Equip	A	08/12
Vendor Total:	106.23				
RBVET RED BANK VETERINARY HOSPITAL					
15-01190 08/11/15					
1 EUTHANIZE CAT	62.42	T-12-56-850-801	B Reserve Dog Trust Expenses	A	08/11
Vendor Total:	62.42				
REGNJ REGISTRARS' ASSOC. OF NJ					
15-01236 08/18/15					
1 ANNUAL CONF KELLY & MARIAN	110.00	5-01-20-120-222	B Clerk - Conferences/Conventions	A	08/18
Vendor Total:	110.00				
SHUTR RONALD S SHUTE					
15-01228 08/18/15					
1 Rx REIMBURSEMENT 11/14-7/15	542.71	5-01-23-220-234	B Retirees Health Insurance	A	08/18
Vendor Total:	542.71				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
SIEGM MORRIS L. SIEGEL					
15-01273 08/27/15					
1 INSTRUCTOR TAI CHI SUM II	167.52	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	08/27
Vendor Total:	167.52				
SPADF FRANK SPADEA JR					
15-01251 08/24/15					
1 C2 SEWER LICENSE RENEWAL	50.00	5-01-26-290-231	B Public Works - Schools	A	08/24
Vendor Total:	50.00				
STAHJ JUSTINE L. STAHL					
15-01270 08/27/15					
1 INSTRUCTOR SAT AM YOGA SUM II	160.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	08/27
Vendor Total:	160.00				
TIREC TIRE CORRAL					
15-01229 08/18/15					
1 NEW TIRE HHPD CAR# 18-3	147.69	5-01-26-315-205	B Vehicle Maint - Police	A	08/18
Vendor Total:	147.69				
TMFIT T.M. Fitzgera;d & Asso					
15-01185 08/10/15					
1 RED RECYCLE BUCKETS	1,616.00	T-13-56-860-807	B Reserve Recycling Funds (505)	A	08/10
Vendor Total:	1,616.00				
TREES TREESCAPERS					
15-01205 08/14/15					
1 CUTBACK TREE LIMBS COMM GARDEN	200.00	T-13-56-860-819	B Reserve Community Garden Expenses (516)	A	08/14
Vendor Total:	200.00				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
USPOS UNITED STATES POSTAL SERVICE					
15-01238 08/20/15					
1 REFILL POSTAGE METER	2,000.00	5-01-20-100-212	B Postage	A	08/20
Vendor Total:	2,000.00				
VER33 VERIZON					
15-01219 08/17/15					
1 REGULAR PHONES JULY 2015	544.98	5-01-31-440-216	B Regular Telephones	A	08/17
15-01222 08/17/15					
1 PHONE SOF AUGUST 2015	344.71	5-01-31-440-216	B Regular Telephones	A	08/17
2 PHONE HH CABIN AUGUST 2015	39.67	5-01-31-440-216	B Regular Telephones	A	08/17
	384.38				
Vendor Total:	929.36				
VERIW VERIZON WIRELESS					
15-01241 08/20/15					
1 POLICE MDT'S JULY 2015	38.01	5-01-25-240-254	B Police - Computer Maintenance	A	08/20
15-01259 08/24/15					
1 HHFD MDC'S	40.03	5-01-31-440-216	B Regular Telephones	A	08/24
2 HHFD MDC'S	40.01	5-01-31-440-216	B Regular Telephones	A	08/24
	80.04				
15-01264 08/26/15					
1 CELL PHONES AUGUST 2015	761.92	5-01-31-440-318	B Cell Phones	A	08/26
Vendor Total:	879.97				
VOORA VOORHEES ANIMAL ORHPANAGE					
15-01218 08/17/15					
1 STRAY ANIMAL HOLDING JUNE 2015	400.00	5-01-27-340-205	B Animal	A	08/17
2 STRAY ANIMAL HOLDING JULY 2015	400.00	5-01-27-340-205	B Animal	A	08/17

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
VOORA VOORHEES ANIMAL ORHPANAGE	Continued				
15-01218 08/17/15		Continued			
3 STRAY ANIMAL HOLDING AUG 2015	400.00	5-01-27-340-205	B Animal	A	08/17
	1,200.00				
Vendor Total:	1,200.00				
VSP VISION SERVICE PLAN (CT)					
15-01255 08/24/15					
1 HHPD VISION SEPT 2015	1,058.98	5-01-23-220-247	B Vision Plan	A	08/24
2 RETIREES VISION SEPT 2015	339.32	5-01-23-220-247	B Vision Plan	A	08/24
3 NON POLICE VISION SEPT 2015	352.40	5-01-23-220-247	B Vision Plan	A	08/24
	1,750.70				
Vendor Total:	1,750.70				

Total Purchase Orders: 55 Total P.O. Line Items: 82 Total List Amount: 1,138,474.09 Total Void Amount: 0.00

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Totals by Year-Fund and Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	240.00	0.00	0.00	240.00
CURRENT FUND	5-01	1,127,131.93	0.00	0.00	1,127,131.93
GENERAL CAPITAL FUND	C-04	507.50	0.00	0.00	507.50
	G-02	2,810.74	0.00	0.00	2,810.74
DOG TRUST (ANIMAL)	T-12	62.42	0.00	0.00	62.42
TRUST - OTHER TRUST	T-13	7,721.50	0.00	0.00	7,721.50
Year Total:		7,783.92	0.00	0.00	7,783.92
Total Of All Funds:		1,138,474.09	0.00	0.00	1,138,474.09

1,130,182.67

CAPITAL 507.50
+ SECONDARY MARKET REPORT 2,000.00
+ NEW TRASH TRUCK 140,000.-
TOTAL CAPITAL 142,507.50

RESOLUTION 2015:171

RESOLUTION AUTHORIZING THE HIRING OF A RENTALS CUSTODIAN

WHEREAS, the Borough is in need of hiring a Rentals Custodian; and

WHEREAS, the Borough Clerk advertised the position in the official newspaper and on the Borough's website; and

WHEREAS, the Borough Clerk and Superintendent have interviewed the candidate for said position with the approval of Directors; and

WHEREAS, said candidate was determined to be qualified;

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden hereby authorizes the hiring of Patricia Blackman for the position of Rentals Custodian at an hourly rate of $12.00 per hour with no additional benefits.

Date: September 1, 2015

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2015:172

RESOLUTION DESIGNATING FIRE OFFICIAL COVERAGE FOR THE MONTH OF SEPTEMBER, 2015 FOR THE BOROUGH OF HADDON HEIGHTS FIRE DEPARTMENT

WHEREAS, the current Fire Official is unable to physically serve in the role as Fire Official during the month of September 2015; and

WHEREAS, the Fire Official has arranged coverage for said position for the month of September, 2015;

WHEREAS, Stephen M. DePierri is certified by the State of New Jersey, Division of Fire Safety as a Fire Official; and

NOW, THEREFORE BE IT RESOLVED that the Governing Body hereby approves Stephen M. DePierri to serve as Fire Official for Haddon Heights Fire Department for the month of September, 2015.

Date: September 1, 2015

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

THIS DOCUMENT IS PRINTED ON WATERMARKED PAPER WITH A MULTI-COLORED BACKGROUND AND MULTIPLE SECURITY FEATURES. PLEASE VERIFY AUTHENTICITY

State of New Jersey
Department of Community Affairs
Division of Fire Safety

Hereby Issues To

STEPHEN M DE PIERRI

The Following Certification As

FIRE OFFICIAL

PLEASE DETACH HERE

03/10/2014 to 04/30/2017
Issue Date Lapse Date

105689
ID Number

If your certification card is lost please notify:

Office of Training & Certification
Division of Fire Safety
P.O. Box 809
Trenton, NJ 08625-0809

Richard E. Constable, III
Acting Commissioner

PLEASE DETACH HERE

Dear STEPHEN M DE PIERRI:

Congratulations on being certified in the title indicated above. Let me commend you on your professional attitude and desire to provide a valuable service to your community. The division staff joins me in congratulating you on having demonstrated your competency in this specialty.

Firefighter certifications do not currently have a lapse date. Fire service instructor certifications will be valid for a period of three years. Instructors must complete continuing education units to renew their certification. Each semester instructors will receive a course brochure which will list the seminars scheduled for each semester. Follow the directions in the brochure to register for the continuing education seminars.

Again, I would like to extend my congratulations to you on your accomplishments and trust you will be placing the above certification on your wall with justifiable pride. Please do not hesitate to contact the Division of Fire Safety, Office of Training and Certification at (609) 777-3552 if we may further assist you.

Sincerely,

Richard E. Constable, III
Acting Commissioner

RESOLUTION 2015:173

RESOLUTION AWARDING A CONTRACT TO BOLLINGER, INC. FOR THE PURPOSE OF PROVIDING A PRESCRIPTION DRUG PLAN TO ACTIVE FULL-TIME AND RETIRED BOROUGH EMPLOYEES

WHEREAS, the Borough has appointed Hardenbergh Insurance Group in securing competitive rates for prescription coverage for active full-time and retired employees; and

WHEREAS, the Borough Clerk was presented with a quote from Hardenbergh Insurance Group from current provider, Bollinger, Inc. for a Prescription Drug Plan; monthly premium rates were negotiated at a 2.5% increase and are as follows:

$182.12 for Single
$501.05 for Family
$147.70 Per Over Age Dependent

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that a contract is hereby awarded to Bollinger, Inc. for the purpose of providing prescription drug coverage to active full-time and retired employees.

BE IT FURTHER RESOLVED that this contract shall be effective November 1, 2015 and remain in effect through November 1, 2016.

Date: September 1, 2015

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights do hereby certify that the above Resolution is a true and correct copy of a Resolution adopted at a public meeting of Borough Council on September 1, 2015.

_____
Kelly Santosusso, RMC, Borough Clerk

Bollinger Specialty Group
BOLLINGER, INC., A SUBSIDIARY OF
ARTHUR J. GALLAGHER & CO.

Benefits Division
115 So Jefferson Road, Bldg. 200, Whippany, NJ 07981
Voice: 800-350-8005 Fax: 1-973-921-2876

August 19, 2015

Ms. Kelly Santosusso
Borough of Haddon Heights
625 Station Road
Haddon Heights, NJ 07604

Re: Group Prescription Drug Card Policy # PD-0362 underwritten by Transamerica Premier Life Insurance Company

Dear Ms. Santosusso:

Thank you for selecting Bollinger to administer your group prescription drug card plan. We appreciate your business and look forward to continuing to provide your employees' with quality prescription drug coverage.

Working with our exclusive pharmacy benefit manager, CVS/Caremark, we aggressively manage prescription drug costs and appropriateness through a number of sophisticated programs. Our Safety and Monitoring Solutions program contributes to lower drug costs by stemming prescription drug abuse. Our Drug Savings Review program focuses on dose optimization and condition management offering alternatives which will improve patient outcome.

We have completed the review of your claims experience, including premiums received, claims paid and the expected prescription drug trends for the coming year. Based on this review, there will be an increase of 2.5% in your rates for the coverage provided for the next plan year. The new rates that will go into effect on November 1, 2015, are as follows:

Single	$182.12
Family	$501.05
OAD Rate	$147.70

Bollinger remains committed to providing our clients with the very best coverage and service at competitive rates, and we hope that you view this action as an indication of our commitment to you.

Quoted rates are valid for 60 days from September 1, 2015, after which time premium rates, benefits, terms and/or conditions of renewal coverage may vary.

Sincerely,

John P. Bergamino

John P. Bergamino, HIA
Vice President
Senior Underwriter

_____
Policyholder Signature

cc: Hardenbergh Insurance Group

RESOLUTION 2015:174

RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

WHEREAS, the Chief Financial Officer has certified that the City has received a grant in the amount of $202,000.00 NJDOT 2015 – Reconstruction of West High Street- Phase II.

NOW THEREFORE, BE IT RESOLVED that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2015 CY Budget in the amount of $202,000.00 which item is now available as revenue from the receipt of the NJDOT 2015 – Reconstruction of West High Street- Phase II.

BE IT FURTHER RESOLVED that a like sum of $202,000.00 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"
NJDOT 2015 – Reconstruction of West High Street- Phase II $202,000.00

BE IT FURTHER RESOLVED that the Borough Certified Financial Officer will electronically submit certified copies of this resolution to the Director of Local Government Services for approval.

Date: September 1, 2015

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights do hereby certify that the foregoing Resolution is a true and correct copy of a Resolution adopted by the Governing Body at a public meeting held on September 1, 2015.

_____
Kelly Santosusso, RMC

State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

JAMIE FOX
Commissioner

April 10, 2015

APR 21 2015

Borough Clerk

The Honorable Edward Forte, Jr.
Mayor, Haddon Heights Borough
625 Station Avenue
Haddon Heights, NJ 08035

Dear Mayor Forte:

I am pleased to inform you that your community has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2015 Municipal Aid Program for Reconstruction of West High Street- Phase II in the amount of $202,000.00.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 630 applications requesting more than $253 million. There is $78.75 million available in funds from the Transportation Trust Fund (TTF).

NJDOT is committed to providing statewide assistance for local governments for improvements to and preservation of the local transportation network. The completion of your project will help achieve this goal and pursue a transportation strategy that provides mobility through managing the local roadway system.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington – 973-601-6700
District 2 - Newark - 973-877-1500
District 3 - Trenton – 609-530-5271
District 4 - Cherry Hill - 856-486-6618

Again, thank you for your support of this program and good luck with your project.

Sincerely,

Jamie Fox
Commissioner

c: Municipal Clerk
Municipal Engineer

RESOLUTION 2015:175

RESOLUTION AWARDING A CONTRACT TO CHARLES MARANDINO, LLC IN THE AMOUNT OF $173,568.30 FOR THE PURPOSE OF THE FY 2015 ROAD PROGRAM - RECONSTRUCTION OF WEST HIGH STREET – PHASE II

WHEREAS, the Borough Engineer was authorized to design specification and place out to bid the FY 2015 Road Program - Reconstruction of West High Street – Phase II; and

WHEREAS, bids were received in the Borough Clerk's Office on August 28, 2015 and the lowest bidder was Charles Marandino, LLC with the base bid amount of $173,568.30; and

WHEREAS, the Chief Financial Officer has certified that the above amount will be encumbered from the Grant Fund G-02-41-471-308, NJDOT 2015 West High Street, Phase II.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey hereby awards a contract in the amount of $173,568.30 to Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey for the Purpose of the Reconstruction of West High Street, Phase II.

Date: September 1, 2015

BOROUGH OF HADDON HEIGHTS

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights do hereby certify that the foregoing Resolution was adopted by the Governing Body at a public meeting held on September 1, 2015.

_____

Kelly Santosusso, RMC

BOROUGH OF HADDON HEIGHTS
MUNICIPAL BUILDING
625 STATION AVENUE
HADDON HEIGHTS, NJ 08035
WWW.HADDONHTS.COM
PHONE: 856-547-7164 · FAX: 856-547-5259
EDWARD S. FORTE, JR., MAYOR

HADDON HEIGHTS
THE FRIENDLY COMMUNITY

Certification of Availability of Funds

Date: September 1, 2015

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-145, and any other applicable requirement, I Christie Ehret, Chief Financial Officer of the Borough of Haddon Heights, have ascertained that there are available sufficient uncommitted funds in the CY 2015 Municipal Budget, to award Charles Marandino, LLC for they were the lowest bid/quote received for Reconstruction of West High Street – Phase II in the amount of $173,568.30. Funds for certification are therefore being made available and certified against the following: G-02-41-471-308, NJDOT 2015 West High Street- Phase 2.

Total Amount of Contract: $173,568.30

Amount Certified: $173,568.30

Christie Ehret, Chief Financial Officer

BACH Associates, P C
ENGINEERS • ARCHITECTS • PLANNERS

August 28, 2015

Borough of Haddon Heights
625 Station Avenue
Haddon Heights, NJ 08035

Attn: Kelly Santosusso, Borough Clerk

Re: FY 2015 NJDOT Trust Fund
Reconstruction of West High Street – Phase II
Borough of Haddon Heights, Camden County
Bach File No. HH2015-2

Dear Ms. Santosusso:

We have tabulated the bids received on August 28, 2015, for the above-referenced project and found the low bidder to be Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey. We have reviewed all of the bid documentation and find it to be in order.

Charles Marandino, LLC Base Bid is in the amount of $173,568.30 representing items 1 through 21 of the Base Bid. Enclosed for your reference is the Bid Tabulation and memorandum regarding the bid results.

By copy of this letter we are forwarding the bid tabulation and a copy of the apparent low bidder's bid documents to the Borough Solicitor and NJDOT for review, and returning all original bid documents to the Borough Clerk.

As you may recall, the Borough received $202,000 from the FY2015 NJDOT Trust Fund with $177,760 of this funding to be used towards construction costs. Charles Marandino, LLC's Add Alternate Bid #1 was in the amount of $60,863.50, representing items 101 through 112 and the Add Alternate Bid #2 was in the amount of $34,472.30, representing items 201 through 212. Their total project cost for the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2 is $268,904.10. At this time we cannot recommend award of Add Alternate Bid #1 and Add Alternate Bid #2.

Therefore, in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et. seq., the contract should be awarded to the lowest responsible bidder, which appears to be Charles Marandino, LLC. The award should be contingent upon favorable review by the Borough Solicitor, NJDOT Local Aid, and certification of availability of funds by the Borough CFO.

304 White Horse Pike • Haddon Heights, NJ 08035 • Phone (856) 546-8611 • Fax (856) 546-8612

Should you have any questions or require further information, please do not hesitate to contact me.

Very truly yours,
BACH ASSOCIATES, PC

Steven M. Bach, PE, RA, PP, CME
President

Enclosure
Cc: Mayor & Council
Christie Ehret, CFO
Albert J. Olizi, Esquire (w/ low bid docs)
Vince Masciandaro, Acting Manager, NJDOT Local Aid (w/ low bid docs)

s:\hh2015 haddon heights\hh2015-2 reconstruction of west high street - phase ii\docs\l-borough-recommendation 082815.doc

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304 White Horse Pike • Haddon Heights, NJ 08035
Phone (856) 546-8611 • Fax (856) 546-8612

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BID TABULATION - May 8, 2014

PROJECT NAME:
FY2015 ROAD PROGRAM
RECONSTRUCTION OF WEST HIGH STREET - PHASE II
PROJECT NUMBER:
HH2015-2
CLIENT:
BOROUGH OF HADDON HEIGHTS

CHARLES MARANDINO, LLC
P.O. BOX 20
MILMAY, NJ 08340
856-691-9963

AMERICAN ASPHALT COMPANY, INC.
116 MAIN STREET
W. COLLINGSWOOD HEIGHTS, NJ 08059
856-456-2899

#	DESCRIPTION	QUANTITY & UNITS		UNITS PRICE	TOTAL	UNITS PRICE	TOTAL
	BASE BID						
1	BREAKAWAY BARRICADE	10	UN	$100.00	$1,000.00	$1.00	$10.00
2	DRUM	20	UN	$100.00	$2,000.00	$1.00	$20.00
3	TRAFFIC CONE	20	UN	$50.00	$1,000.00	$1.00	$20.00
4	CONSTRUCTION SIGNS	200	SF	$12.00	$2,400.00	$1.00	$200.00
5	CLEARING SITE	1	LS	$6,800.00	$6,800.00	$28,500.00	$28,500.00
6	KEYWAY CONSTRUCTION	260	SY	$15.00	$3,900.00	$5.00	$1,300.00
7	EXCAVATION UNCLASSIFIED	200	CY	$25.00	$5,000.00	$57.50	$11,500.00
8	DENSE GRADED AGGREGATE BASE COURSE, 6" THICK	1080	SY	$8.00	$8,640.00	$10.50	$11,340.00
9	HOT MIX ASPHALT 19M64 BASE COURSE, 4" THICK	1080	SY	$24.00	$25,920.00	$24.50	$26,460.00
10	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	2670	SY	$11.00	$29,370.00	$14.00	$37,380.00
11	TACK COAT (IF & WHERE DIRECTED)	400	GAL	$0.01	$4.00	$0.01	$4.00
12	PRIME COAT (IF & WHERE DIRECTED)	930	GAL	$0.01	$9.30	$0.01	$9.30
13	RESET EXISTING CASTING	3	UN	$375.00	$1,125.00	$400.00	$1,200.00
14	NO ITEM	-	-	-	-	-	-
15	CONCRETE SIDEWALK, 4" THICK	90	SY	$80.00	$7,200.00	$95.50	$8,595.00
16	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	205	SY	$80.00	$16,400.00	$82.00	$16,810.00
17	8" X 18" CONCRETE VERTICAL CURB	1550	LF	$38.00	$58,900.00	$28.50	$44,175.00
18	BASE REPAIR (IF & WHERE DIRECTED)	100	SY	$21.00	$2,100.00	$50.00	$5,000.00
19	PUBLIC SIDEWALK CURB RAMP DETECTABLE WARNINGS, BRICK TRUNCATED DOMES	32	SF	$35.00	$1,120.00	$40.00	$1,280.00
20	TOPSOILING, 4" THICK (IF & WHERE DIRECTED)	340	SY	$1.00	$340.00	$8.00	$2,720.00
21	FERTILIZING AND SEEDING, TYPE "A-3" (IF & WHERE DIRECTED)	340	SY	$1.00	$340.00	$3.20	$1,088.00
TOTAL AMOUNT BASE BID					$173,568.30		$197,611.30

BACH Associates, PC
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BID TABULATION - May 8, 2014

PROJECT NAME:
FY2015 ROAD PROGRAM
RECONSTRUCTION OF WEST HIGH STREET - PHASE II
PROJECT NUMBER:
HH2015-2
CLIENT:
BOROUGH OF HADDON HEIGHTS

CHARLES MARANDINO, LLC
P.O. BOX 20
MILMAY, NJ 08340
856-691-8983

AMERICAN ASPHALT COMPANY, INC.
116 MAIN STREET
W. COLLINGSWOOD HEIGHTS, NJ 08059
856-456-2899

#	DESCRIPTION	QUANTITY & UNITS		UNITS PRICE	TOTAL	UNITS PRICE	TOTAL
	ADD ALTERNATE BID #1						
101	HMA MILLING, 3" OR LESS	690	SY	$15.00	$10,350.00	$7.00	$4,830.00
102	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	690	SY	$11.00	$7,590.00	$14.00	$9,660.00
103	TACK COAT (IF & WHERE DIRECTED)	110	GAL	$0.01	$1.10	$0.01	$1.10
104	PRIME COAT (IF & WHERE DIRECTED)	240	GAL	$0.01	$2.40	$0.01	$2.40
105	CONCRETE SURFACE COURSE, REINFORCED, 6" THICK	100	SY	$120.00	$12,000.00	$82.00	$8,200.00
106	CONCRETE SIDEWALK, 4" THICK	40	SY	$80.00	$3,200.00	$95.50	$3,820.00
107	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	70	SY	$80.00	$5,600.00	$82.00	$5,740.00
108	8" X 18" CONCRETE VERTICAL CURB	470	LF	$40.00	$18,800.00	$28.50	$13,395.00
109	BASE REPAIR (IF & WHERE DIRECTED)	100	SY	$21.00	$2,100.00	$50.00	$5,000.00
110	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, VARIABLE THICKNESS (IF & WHERE DIRECTED)	10	TON	$100.00	$1,000.00	$150.00	$1,500.00
111	TOPSOILING, 4" THICK (IF & WHERE DIRECTED)	110	SY	$1.00	$110.00	$8.00	$880.00
112	FERTILIZING AND SEEDING, TYPE "A-3" (IF & WHERE DIRECTED)	110	SY	$1.00	$110.00	$3.20	$352.00
	TOTAL AMOUNT ADD ALTERNATE BID #1				**$60,863.50**		**$53,380.50**

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BID TABULATION - May 8, 2014

PROJECT NAME:
FY2015 ROAD PROGRAM
RECONSTRUCTION OF WEST HIGH STREET - PHASE II
PROJECT NUMBER:
HH2015-2
CLIENT:
BOROUGH OF HADDON HEIGHTS

CHARLES MARANDINO, LLC
P.O. BOX 20
MILMAY, NJ 08340
856-691-9963

AMERICAN ASPHALT COMPANY, INC.
116 MAIN STREET
W. COLLINGSWOOD HEIGHTS, NJ 08059
856-456-2899

#	DESCRIPTION	QUANTITY & UNITS		UNITS PRICE	TOTAL	UNITS PRICE	TOTAL
	ADD ALTERNATE BID #2						
201	HMA MILLING, 3" OR LESS	460	SY	$15.00	$6,900.00	$7.00	$3,220.00
202	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	460	SY	$11.00	$5,060.00	$14.00	$6,440.00
203	TACK COAT (IF & WHERE DIRECTED)	70	GAL	$0.01	$0.70	$0.01	$0.70
204	PRIME COAT (IF & WHERE DIRECTED)	160	GAL	$0.01	$1.60	$0.01	$1.60
205	CONCRETE SURFACE COURSE, REINFORCED, 6" THICK	50	SY	$120.00	$6,000.00	$82.00	$4,100.00
206	CONCRETE SIDEWALK, 4" THICK	50	SY	$80.00	$4,000.00	$95.50	$4,775.00
207	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	20	SY	$80.00	$1,600.00	$82.00	$1,640.00
208	8" X 18" CONCRETE VERTICAL CURB	230	LF	$40.00	$9,200.00	$28.50	$6,555.00
209	BASE REPAIR (IF & WHERE DIRECTED)	50	SY	$21.00	$1,050.00	$50.00	$2,500.00
210	PUBLIC SIDEWALK CURB RAMP DETECTABLE WARNINGS, BRICK TRUNCATED DOMES	16	SY	$35.00	$560.00	$40.00	$640.00
211	TOPSOILING, 4" THICK (IF & WHERE DIRECTED)	50	SY	$1.00	$50.00	$8.00	$400.00
212	FERTILIZING AND SEEDING, TYPE "A-3" (IF & WHERE DIRECTED)	50	SY	$1.00	$50.00	$3.20	$160.00
	TOTAL AMOUNT ADD ALTERNATE BID #1				$34,472.30		$30,432.30
	BASE BID + ADD ALTERNATE BID #1				$268,904.10		$281,424.10

BACH Associates, PC
ENGINEERS • ARCHITECTS • PLANNERS

MEMORANDUM

TO: Kelly Santosusso, Borough Clerk

FROM: Steven M. Bach, PE, RA, PP, CME

RE: FY2015 ROAD PROGRAM
RECONSTRUCTION OF WEST HIGH STREET - PHASE II
BOROUGH OF HADDON HEIGHTS

DATE: August 28, 2015

I have reviewed the bids submitted for the above referenced project and have found no apparent errors and/or omissions. A copy of the bid tabulation has been attached for your review.

The list of successful bidders is as follows:

CONTRACTOR	BASE BID AMOUNT
CHARLES MARANDINO, LLC	$173,568.30
AMERICAN ASPHALT COMPANY, INC.	$197,611.30
The average base bid price is:	$185,589.80
Engineer's Base Bid Estimate for this project:	$157,810.00

CONTRACTOR	ADD ALTERNATE #1 BID AMOUNT
CHARLES MARANDINO, LLC	$60,863.50
AMERICAN ASPHALT COMPANY, INC.	$53,380.50
The average base bid price is:	$57,122.00
Engineer's Base Bid Estimate for this project:	$46,700.00

CONTRACTOR	ADD ALTERNATE #2 AMOUNT
CHARLES MARANDINO, LLC	$34,472.30
AMERICAN ASPHALT COMPANY, INC.	$30,432.30
The average base bid price is:	$32,452.30
Engineer's Base Bid Estimate for this project:	$26,390.00

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MEMORANDUM

CONTRACTOR	TOTAL CONSTRUCTION COST
CHARLES MARANDINO, LLC	$268,904.10
AMERICAN ASPHALT COMPANY, INC.	$281,424.10
The average base bid price is:	$275,164.10
Engineer's Base Bid Estimate for this project:	$230,900.00

I HEREBY CERTIFY THIS TO BE A TRUE COPY THAT OF WHICH IS ON FILE IN THE OFFICE OF THE BOROUGH CLERK, BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, STATE OF NEW JERSEY.

DATE 8.28.15

STEVEN M. BACH, PE, RA, PP, CME
New Jersey PE Lic. No. 41507

RESOLUTION 2015:176

RESOLUTION AUTHORIZING SALARIES, WAGES AND REIMBURSEMENTS TO BE PAID TO NON-CONTRACTUAL EMPLOYEES OF THE BOROUGH OF HADDON HEIGHTS

WHEREAS, the Mayor and Council of the Borough of Haddon Heights need to establish salaries, wages or reimbursement rates for non-contractual municipal employees that are commensurate with the offices or positions held and the experience of persons appointed to said offices or positions,

NOW, THEREFORE BE IT ORDAINED, by the Governing Body of the Borough of Haddon Heights in the County of Camden, that the following sections are hereby adopted for purposes of compensating non-contractual municipal officers and employees:

Section 1 – Salaries and Wages
The annual base salaries and wages for the following Borough positions shall be amended and set at the following amounts:

Title/Position	Annual Salary
Public Works Superintendent	$ 65,000.00 – Effective 7/7/15
Tax Collector – Full-Time	$ 59,280.00
Borough Clerk - Full Time	$ 57,200.00
Tax Assessor	$ 40,098.00
Chief Financial Officer/Treasurer	$ 26,520.00
Construction Official	$ 15,300.00
Zoning Officer	$ 15,096.00
Building Sub Code Official	$ 14,280.00
Municipal Court Judge	$ 11,388.00
Fire Chief	$ 9,214.00
Recycling Coordinator	$ 3,500.00 – Effective 7/21/15
Electrical Sub Code Official	$ 6,729.50
Fire Safety Inspector	$ 5,375.50
Fire Safety Coordinator	$ 5,914.00
Fire Sub Code Official	$ 5,694.00
Plumbing Sub Code Official	$ 5,694.00
Summer Recreation – Counselor 1	$ 3,500.00
Summer Recreation – Counselor 2	$ 2,500.00

Title/Position	Hourly Pay Rate
Deputy Borough Clerk	$ 18.87 / hour
Executive Assistant – Service Operations Facility Assistant	$ 12.00 / hour
Crossing Guard 1st Class	$ 12.83 / hour – Effective 9/1/15
Crossing Guard 2nd Class	$ 11.66 / hour – Effective 9/1/15
Class II Special Officer	$ 11.39 / hour
Certified Relief Firefighter	$ 15.53 / hour
Uncertified Relief Firefighter	$ 12.42 / hour
Community Program Coordinator	$ 15.84 / hour
Summer Recreation – Staff	$ 8.38 / hour

Salaries, wages and reimbursement rates of Borough employees covered under collective bargaining contracts, which may include titles and positions listed in this section and may include titles and positions not listed in this section, shall be paid pursuant to these contracts as agreed to by the Mayor and Borough Council.

Section 2 – Duties and terms of employment
Except as otherwise provided by state statute or collective bargaining contract, the duties and terms of employment, including hours of employment and other pertinent information, shall be set forth by ordinance, personnel manual, and/or personnel policy approved by the Mayor and Borough Council.

Section 3 – Compensation for mileage and expenses
A Borough employee, who utilizes his or her own motor vehicle for travel outside the borough that is related to borough business or their official Borough duties, shall be reimbursed for mileage set at a rate determined by the Mayor and Council, and for the cost of parking and tolls incurred during such travel.

Section 5 - Effective date of salaries and wages
The annual salaries adopted in this ordinance shall be effective from January 1, 2015 for those officers and employees employed by the Borough as of January 1, 2015, unless otherwise specified.

Date: September 1, 2015

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk