BOROUGH OF HADDON HEIGHTS

October 2, 2012, 7:00 p.m.
Governing Body Meeting Agenda

1. Caucus session call to order

2. In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 7, 2012.

3. Roll Call

4. CAUCUS SESSION:

5. Discussions:

   a. Snow Removal Trust – Jeff Kasko, CFO
   b. "Project Medicine Drop" Program – Councilman DiRenzo

6. Roundtable

7. Recess of Caucus Session and commencement of Business Session

8. Pledge of Allegiance and moment of silence

9. Proclamation Designating National Fire Prevention Week, October 7th-13th, 2012, "Have 2 Ways Out!"

10. Proclamation Proclaiming the month of October as *'Good Neighbors Month'*

11. Public Comment on Caucus items and agenda items only

12. Adoption of minutes from the September 18th Council meeting

13. Mayor, Council Members' and Engineer's Reports

14. OLD BUSINESS:

    Resolution 2012:152 – Resolution Approving Shared Services Agreement By and Between the Boroughs of Audubon, Collingswood, Haddon Heights and Haddonfield, Mount Ephraim, Oaklyn and the Township of Haddon. *(1. Motion to bring back to the table. 2. Motion to amend (adding Exhibit A) 3. Motion to adopt as amended)*

15. NEW BUSINESS:

    Resolution 2012:158 – Resolution Imposing Lien on Block 30, Lot 5, 310 3rd Avenue

    Resolution 2012:159 – Resolution Imposing Lien on Block 132, Lot 12, 1939 Narberth Avenue

    Resolution 2012:160 – Resolution Awarding a Contract to Line Systems, Inc. in the Amount of $1,867.25 Monthly Recurring Cost for a Term of 60 Months for the Purpose of Providing a Hosted PBX Voice Over Internet Protocol Phone System

    Resolution 2012:161 – Resolution Authorizing the Payment of Bills and Claims for the 1st Half of October.

    Resolution 2012:162 – Resolution for a Shared Service Agreement by and Between the Borough of Haddon Heights and the Borough of Bellmawr, County of Camden, State of New Jersey, and Relative to the Creation of Equipment Storage Area Located on Devon Avenue in Haddon Heights.

16. Comments from the Public

17. Adjournment

10/2/12
CAUCUS
ITEM b.

State of New Jersey
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Mail Code 401-2C
Solid and Hazardous Waste Management Program
P.O.Box 420
Trenton, NJ 08625-0420
TEL: # (609) 633-1418
FAX # (609) 633-9839

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

BOB MARTIN
Commissioner

Sharon M. Joyce, Acting Director
Office of the Attorney General
Department of Law and Public Safety
Division of Consumer Affairs
124 Halsey Street, 7th Floor
P.O. Box 45027
Newark, NJ 07101

APR 1 2 2012

RE: "Project Medicine Drop" Program – Regulatory Interpretation

Dear Ms. Joyce,

The Solid and Hazardous Waste Management Program acknowledges receipt of a letter signed by Linda McGloin of your staff dated April 9, 2012, sent via email dated April 10, 2012. The letter describes a "Project Medicine Drop" program undertaken by the Division of Consumer Affairs (DCA) in collaboration with local police departments and Covanta Energy whereby:

- DCA will provide lockable metal drop-off boxes at the participating local police departments and sheriff's offices;
- Drop-off boxes shall be clearly marked to indicate that only household pharmaceuticals are to be deposited and will list types of pharmaceutical waste that may be deposited and types that are prohibited;
- Members of the public will deposit their unused or expired household pharmaceutical waste in the drop-off boxes 24 hours a day, seven days a week, 365 days a year;
- The police departments and sheriff's offices will be responsible to keep the boxes secure, and accessible to the public and will ensure proper transportation and disposal of the household medication; and
- Covanta Energy will provide free services under its "RX4Safety" program. Under this program, Covanta Energy will accept the household medication at one of its permitted Resource Recovery Facilities (RRFs) in New Jersey for incineration.

In order to conduct the above operation within New Jersey's regulatory framework, DCA requested the Department's guidance on the following:

1. Whether Covanta Energy facilities may, under the existing solid and hazardous waste regulations, accept household waste drugs collected by local police departments and sheriffs' offices under the above program, and

2. What documents, if any, should be kept relating to the above program.

In response to question #1, please be advised that 40 CFR 261.4(b)1 excludes household wastes from being hazardous waste and states that "a resource recovery facility managing municipal solid waste shall not be deemed to be treating, storing, disposing of, or otherwise managing hazardous wastes for the purposes of regulation under this subtitle, if such facility receives and burns only household waste (from single and multiple dwellings, hotels, motels, and other residential sources)". Therefore, Covanta Energy's permitted RRFs may accept and burn the household pharmaceutical wastes received under the DCA's "Project Medicine Drop" program in compliance with the requirements of its respective solid waste facility permits.

In response to question #2, please be advised that normally, transportation of any wastes from collection points to Covanta facilities would be required to be performed by a licensed solid waste transporter. However, if the police department/sheriff's office intends to transport the collected pharmaceutical waste using its own vehicles, the Department will, upon request, issue a letter to the police department/sheriff's office authorizing a one-day exception from the registration requirements and also a letter to Covanta authorizing them to accept the waste from the unregistered entity, on the day of the event. The exception letters will be needed every time the waste pharmaceuticals are transported and must accompany the shipment and a copy be kept on file by the police department/sheriff's office as part of record keeping. In order to obtain an exception letter, the local police department/sheriff's office must contact the Department's Solid Waste Enforcement, Vehicle Registration Section at 609-292-6305 at least seven days in advance of the expected day of the event.

If you have any questions or would like additional information, please contact Zafar Billah, Section Chief of the Bureau of Landfill and Hazardous Waste Permitting, at (609) 984-6985.

Sincerely,

Mary Jo M. Aiello

Mary Jo M. Aiello, Director
Solid and Hazardous Waste Management Program

C: Angelene Taccini, NJDEP
Larry Ragonese, NJDEP
Neal Buccino, DCA
John Castner, SWC&E
Robert Confer, BLHWP
John Barry, BSWC&E
Michael Gage, BSWC&E
Zafar Billah, BLHWP
Herb Gross, BLHWP

Doc: v:\er\shw\data\BL&HWP WORD\Tech Asst (Misc.)\DCA Project Medicine Drop.doc

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

New Jersey Office of the Attorney General

Division of Consumer Affairs
Office of the Director
124 Halsey Street, 7th Floor, Newark NJ

JEFFREY S. CHIESA
Attorney General

ERIC T. KANEFSKY
Acting Director

Mailing Address:
P.O. Box 45027
Newark, NJ 07101
(973) 504-6534

Project Medicine Drop

Standard Operating Procedure (SOP)

New Jersey Division of Consumer Affairs

Police Department

SOP updated 7/26/12

Project Medicine Drop is an initiative of the New Jersey Division of Consumer Affairs and participating law enforcement agencies, and is an important component of the Division's effort to halt the diversion and abuse of prescription drugs.

Under **Project Medicine Drop**, the Division provides lockable metal boxes similar to curbside mailboxes to the participating police departments and sheriff's offices.

The police department and sheriff's offices are responsible for keeping the boxes secure, and ensuring they are accessible to the public for the disposal and destruction of the deposited medications.

Members of the public are invited to deposit their unused or expired household pharmaceutical waste into their nearest **Project Medicine Drop** box, 24 hours a day, seven days a week, 365 days a year. This opportunity prevents unused medications from falling into the hands of those who might abuse them, and it keeps them from being flushed into the water supply. Much more information can be found at www.NJConsumerAffairs.gov/meddrop.

Participating Police Departments and Sheriff's Offices agree to abide by the following Standard Operating Procedure.

If any aspect of the SOP must be modified due to the staffing or logistical realities of the Department, the Department's Commanding Officer or his/her designee will discuss those details with representatives of the Division's Drug Control Unit and the Division's Enforcement Bureau, with the goal of finding a workable solution. (*Contact: Susan Gartland, Manager of the New Jersey Division of Consumer Affairs Drug Control Unit, 973-504-6411, susan.gartland@lps.state.nj.us*).

The SOP may be amended if necessary, so long as any changes continue to ensure the

I. Definitions:

- "Division" means the New Jersey Division of Consumer Affairs.
- "Department" means the Police Department or Sheriff's Office that is partnering with the Division and has signed the Project Medicine Drop MOU.
- "Drop Box" refers to the secured metal box, provided by the Division to the Department, in order to enable members of the public to safely and securely dispose of their unused, household prescription drugs.
- "Medications" refers to household prescription drugs, deposited by members of the public into the Drop Box.
- "PMD" means Project Medicine Drop, and refers to the initiative as well as the partnership between the Division and the Department.

II. Drop Box and Educational Materials:

The Division will supply a Drop Box to the Department, free of charge to the Department. The Drop Box will remain the property of the Division.

The Division will supply educational Project Medicine Drop flyers and/or brochures to the Department, for display in the Department's lobby and/or dissemination by the Department to residents. The Department may distribute these materials, or not, as the Department sees fit.

If requested by the Department, the Division may provide posters to the Department, either to advertise the presence of the Drop Box or to provide instructions for members of the public, as to the types of materials that may be deposited in the Drop Box.

The Department will use the "DEA Waiver Form Letter," included with this SOP as "Attachment A," to request from the U.S. Drug Enforcement Administration, New Jersey Division, Special Agent in Charge, a waiver to collect household medications under the PMD partnership.

III. NOTE Regarding Department Personnel Who Are, or May Be, Pregnant:

According to the U.S. Centers for Disease Control and Prevention, certain medications may cause serious birth defects and should be avoided by all women who are or might become pregnant.

When making staffing decisions related to Project Medicine Drop and the potential handling of the contents of the Drop Box, the Department must be aware of the concern that certain medications are not to be handled by women who are pregnant or who might become pregnant.

IV. Installation of the Drop Box:

The Department will install the Drop Box in a location that meets the security and public access needs of the project.

Security Needs:

- The Drop Box must be located so that members of the public will not have access to the Box, without being visible to on-duty Department personnel who are given instructions in how to immediately respond if any individual attempts to damage the box, steal its contents, etc.

- The Drop Box must be bolted to the floor and must be locked at all times.

- The Drop Box must be located indoors, in an area within sight of Department personnel who are given instructions in how to immediately respond if any individual attempts to damage the box, steal its contents, etc.

- The Drop Box must remain locked, and the key kept in a secure area within the Department, at all times except when the Drop Box is being emptied and its contents removed for secure storage and eventual destruction.

Public Access Needs:

- Members of the public must be able to deposit medications into the Drop Box 24 hours a day, seven days a week.

- The Drop Box must be located in a place that is visible to members of the public who visit the Department.

- Members of the public must be able to deposit medications into the Drop Box anonymously.

Meeting the Security and Public Access Needs:

The Department shall provide to representatives of the Division's Drug Control Unit and Enforcement Bureau, a clear description of the ways it will meet the security and public access needs of Project Medicine Drop.

Representatives of the Division's Drug Control Unit and Enforcement Bureau shall review the Department's specific arrangements, policies, and logistical resources, to determine whether they are appropriate.

The New Jersey Division of Consumer Affairs, Drug Control Unit, can be reached by contacting Unit Manager Susan Gartland at 973-504-6411, susan.gartland@lps.state.nj.us. Mailing address: Susan Gartland, Manager, Drug Control Unit, New Jersey Division of Consumer Affairs, P.O. Box 45027, Newark, NJ 07101.

V. Materials Accepted Into the Drop Box:

The Drop Box is clearly labeled to identify the materials that may be deposited, and the materials that may not be deposited.

- The Drop Box accepts household medications only.

- The Drop Box accepts pills, capsules, patches, and pet medications.

- The Drop Box does not accept mail, trash, syringes, or liquids.

Beyond this requirement, the Department shall decide whether the Drop Box will accept the packaging – pill bottles and cardboard boxes – along with the medications dropped

off by members of the public.

VI. The Department's Options Regarding Pill Bottles and Boxes:

Departments may allow members of the public to deposit their medications, still in the original bottles and packages, into the Drop Box. Or:

Departments may require members of the public to remove their pills, blister packs, etc. from the original packaging, before depositing the medications in the Drop Box. (This method reduces the volume of what is deposited in the Drop Box, thereby saving storage space, without reducing the total amount of medications deposited into the Drop Box).

The choice is up to the Department; however, each choice brings certain requirements to which the Department must adhere.

The Department must notify the Division as to which option it will follow.

a) First Option: The Department allows members of the public to deposit their medications still in the original bottles and packages.

   Under this option, the Department will receive pill bottles or other packaging that includes labels with the patient's names, addresses, or other identifying information. The Department must protect the privacy of this information.

   This can be done by keeping the packaging, along with the medications, in a secure evidence locker, until the packaging is destroyed along with the medications.

   Additionally, the Department must prohibit any personnel from photographing, sharing, or otherwise recording or disseminating any labels, or the information on labels, that includes patients' names, addresses, or other identifying information.

b) Second Option: The Department requires members of the public to remove their pills, blister packs, etc. from the original packaging, before depositing their medications in the Drop Box.

   Departments that follow this option must attach the following items to the Drop Box:

   - A "hanging label," which will be supplied by the Division. The label must be affixed to the Drop Box so as to hang in front of the box opening. The label states clearly that anyone wishing to deposit medications must first separate them from the original container, then place the medications into a ziplock bag, then place the ziplock bag into the Drop Box.

   - A magnetic brochure holder, affixed to the side of the Drop Box, and stuffed with plastic zip lock bags. The Department will obtain the magnetic brochure holder from a location such as an office supply store; and will obtain the zip lock bags from a location such as a grocery store. The Department will check and replenish the zip lock bags as needed.

   A Department that chooses this Second Option may still occasionally find medications deposited in their bottle or original packaging. As with the First Option, the Department must protect the privacy of any medication labels that bear the patient's name, address, or other identifying information.

   This can be done by keeping the packaging, along with the medications, in a secure evidence locker, until the packaging is destroyed along with the medications.

Additionally, the Department must prohibit any personnel from photographing, sharing, or otherwise recording or disseminating any labels, or the information on labels, that includes patients' names, addresses, or other identifying information.

VII. Removal, Storage, and Destruction of Medications Placed in the Drop Box:

The Department will ensure safety, security, and accountability throughout its custody of medications deposited in the Drop Box – including the process by which medications are removed from the Drop Box; the process by which they are placed and kept in a secured storage area such as an evidence locker; and the process by which they are transported for destruction.

The Department will keep a "PMD Custody Log" to record the date and time of each activity such as emptying the Drop Box, sealing its contents, weighing the contents, placing them in the evidence locker, and transporting them for destruction.

The Department will keep a "PMD Transport/Disposal Log" to record those instances when medications from the Drop Box are transported from the evidence locker to the disposal site for final destruction.

Each log will be signed by the officers who conduct these activities, as well as by the employee at Covanta or other company who takes responsibility for the destruction of the medications.

The Department will retain the PMD Custody Logs and PMD Transport Logs, and will send copies to the Division's Drug Control Unit (see contact information under XII. below) at least once every quarter, on the following dates each year:

- January 1
- April 1
- July 1
- October 1

The quarterly logs may be sent by email (with an attachment in .PDF format) or regular mail, depending on the Department's preference.

A blank "PMD Custody Log" is included with this SOP as "Attachment B"; and a blank "PMD Transport/Destruction Log" is included as "Attachment C."

VIII. Removal of Medications from the Drop Box:

The Department must ensure that law enforcement personnel empty the Drop Box, and remove its contents to a secured storage area such as an evidence locker, at least once every two weeks – or more often, if feasible.

Because medications in the Drop Box may create dust, it is recommended that officers wear gloves and dust masks while removing materials from the Drop Box.

Please also see the note above, about the potential danger to Department personnel who are or may become **pregnant**.

The process of emptying medications from the box will include the following steps:

- Two officers will be present when the Drop Box is opened and emptied.

- After removing its contents, the officers will close and lock the Drop Box, and return the key to its secure keeping place.

- The officers will immediately take the contents of the Drop Box to the secured area, such as an evidence locker, in which the medications will be stored prior to their ultimate destruction.

- The officers will seal the contents of the Drop Box in a sealable evidence bag or similar sealed container.

- They will mark the evidence bag or container with the words "Project Medicine Drop" in order to clarify for Department personnel the nature and purpose of the container.

- The officers will weigh the contents of the Drop Box.

- The officers will secure the sealed contents in a secured storage area such as the Department's evidence locker.

- The officers will accurately record these activities in the "PMD Custody Log," and sign the log.

IX. Storing Medications, Prior to Destruction:

After removing medications from the Drop Box, and before transporting them for final destruction, the Department will keep the medications in a secured area such as its evidence locker.

The Department may keep the medications in the evidence locker for as long a period of time as the Department deems necessary.

For example, some participating Departments have set aside a specific area within their storage locker for PMD medications, and will transport the medications for final destruction only when that area is close to full capacity.

X. Destruction of Medications:

The Departments are responsible for the destruction of PMD medications, according to their own policies and procedures for the destruction of Controlled Dangerous Substances.

Departments who wish to do so, may dispose of PMD medications **FREE OF CHARGE** through a partnership the Division has developed with Covanta Energy and Covanta's "Prescription For Safety" / "Rx4Safety" program.

Covanta operates three Energy-From-Waste Facilities in New Jersey, specifically:

- Newark (*Covanta Essex Company, 183 Raymond Boulevard, Newark, NJ 07105, 973-344-0900*)

- Oxford (*Covanta Warren Energy Resource Co., L.P., 218 Mt. Pisgah Avenue, Oxford, NJ 07863, 908-453-2195*)

- Rahway (*Covanta Union, Inc., 1499 Route 1 North, Rahway, NJ 07065, 732-499-0101*)

Each of these locations will accept PMD medications from **ANY Department, anywhere in New Jersey, that is a member of PMD,** so long as the Department follows the steps described in XI. below.

Please note that ONLY household medications from the PMD Drop Boxes may be provided to Covanta Energy for free disposal under this partnership.

NOTE: The Division is seeking to make it easier for PMD partners to access this opportunity. We are seeking to develop similar relationships with companies that operate incinerators in Central and Southern New Jersey; and we are seeking to develop partnerships with county prosecutor's offices for the transport of these drugs.

*In the meantime, this opportunity for **free disposal** of medications is available to **any and all PMD partners, including those in Northern, Central, and Southern New Jersey**.*

*ALSO NOTE: **Departments who have their own arrangements for the disposal and destruction of PMD medications may continue to use those arrangements**, so long as they are in compliance with all applicable statutes and regulations. Departments that use a different method to destroy the PMD medications should describe that method to the Division.*

XI. Destruction of Medications: Steps for FREE DISPOSAL with Covanta Energy

Departments wishing to make use of the Division's partnership with Covanta Energy, and dispose of their medications free of charge at one of Covanta's three New Jersey facilities, may do so at any time of the year. The Departments must follow these steps:

FIRST: Making Arrangements with Covanta and NJ DEP:

- Prior to scheduling the disposal of medications, the Department must contact Covanta Energy by sending an email to John Frotton, Area Manager of Environmental Health & Safety, Covanta Energy, at jfrotton@covantaenergy.com, cc rxforsafety@covantaenergy.com. Mr. Frotton may also be contacted at 862-345-5039.

- Covanta Energy will then provide the Department with a form to be filled out, and specific instructions on scheduling a burn at one of Covanta's three waste-to-energy facilities in New Jersey. The Department will follow those instructions each time it wishes to schedule a burn of PMD medications.

- At least three weeks in advance of the scheduled burn date, the Department must contact the New Jersey Department of Environmental Protection (NJ DEP) and request, in writing, a one-day waiver to transport PMD household medications to the Covanta site.

- (NOTE: The Department may use the "NJ DEP Transport Request Form Letter" which is included here as "Attachment D," in order to request the one-day transport waiver. As noted in the form letter, the Department must include specific information about the vehicle or vehicles that will be used to transport the PMD medications).

THEN: Transporting the PMD Medications to the Covanta Site:

- The Department personnel who transport the PMD medications to a Covanta facility must carry at least one copy of the one-day transport waiver letter the Department will receive from NJ DEP. They must abide by any and all terms

required by DEP that are noted in the waiver letter.

- In addition, the Department personnel must follow any other instructions provided by Covanta Energy related to bringing PMD household medications to a Covanta facility for disposal.

FINALLY: Destruction of PMD Medications at the Covanta Site

- Upon arriving at the Covanta facility, the Department personnel will be greeted by a security officer. They will be checked into the facility, and will be led by Covanta employees to the furnace that is used to burn PMD medications and other materials. The Department personnel will watch the Covanta employees place all of the PMD medications into the "feed chute" that sends the medications into the furnace.

- After watching the Covanta employees place all of the PMD medications into the "feed chute," and before leaving the Covanta facility, the Department personnel must fill out the "PMD Transport/Destruction Log" which is included here as "Attachment C."

- The Department personnel must obtain the **name and signature of the Covanta employee** who takes responsibility for the drugs, on the "PMD Transport/Destruction Log."

- The Department will retain the "PMD Transport/Destruction Log" and provide copies to the Division on a quarterly basis.

XII. Contact Information for the Division's Drug Control Unit

The New Jersey Division of Consumer Affairs, Drug Control Unit, can be reached by contacting Unit Manager Susan Gartland at 973-504-6411, susan.gartland@lps.state.nj.us. Mailing address: Susan Gartland, Manager, Drug Control Unit, New Jersey Division of Consumer Affairs, P.O. Box 45027, Newark, NJ 07101.

XIII. Signatures:

By signing this SOP, the Department's Commanding Officer and Division Director agree that the Department will follow these conditions of Project Medicine Drop.

As noted above, if any aspect of the SOP must be modified due to the staffing or logistical realities of the Department, the Department's Commanding Officer or his/her designee will discuss those details with representatives of the Division's Drug Control Unit and Enforcement Bureau, with the goal of finding a workable solution. The SOP may be amended if necessary, so long as any changes continue to ensure the security and accessibility needs of Project Medicine Drop.

This partnership may be dissolved with consent of both parties. In such cases, the Division will remove the Drop Box from the Department, after making arrangements for the proper disposal of any medications that may have been placed in the Drop Box.

Space for the signatures of the Department's Commanding Officer, and the Acting Director of the Division of Consumer Affairs, is provided on the next page.

_____ _____

Department's Commanding Officer date
Please SIGN, and PRINT your name and the name of your Department

_____ _____

Eric T. Kanefsky, Acting Director date
New Jersey Division of Consumer Affairs

XIII. Attachments:

- Attachment A: US DEA Waiver Form Letter. The Department will use this letter to request a waiver from the U.S. Drug Enforcement Administration, New Jersey Division, Special Agent in Charge in order to collect household medications under the PMD partnership.

- Attachment B: PMD Custody Log. The Department will use this log to record activities related to the removal of medications from the Drop Box, and their storage in the Department's evidence locker.

- Attachment C: PMD Transport/Destruction Log. The Department will use this log to record activities related to the transport of PMD medications to the point of final destruction.

- Attachment D: NJ DEP Transport Request Form Letter. Departments wishing to dispose of their drugs free of charge at one of the three Covanta Energy sites in New Jersey, will use this form letter to request a one-day transport waiver from the New Jersey Department of Environmental Protection.

- Attachment E: NJ DEP Interpretation Letter regarding Project Medicine Drop. This letter is provided as a record for those Departments who wish to benefit from the Division's partnership with Covanta Energy, for the free disposal and destruction of PMD medications.

ATTACHMENT A:

U.S. DEA Waiver Form Letter

The Department will use this letter to request a waiver from the U.S. Drug Enforcement Administration, New Jersey Division, Special Agent in Charge in order to collect household medications under the PMD partnership.

(Agency Letterhead)

(Date)

Brian R. Crowell, Special Agent in Charge
U.S. Drug Enforcement Administration, New Jersey Division
80 Mulberry Street
Newark, NJ 07102

Dear Special Agent in Charge Crowell,

My agency, the (name of Department), has agreed to become a partner in "Project Medicine Drop," led by the New Jersey Division of Consumer Affairs ("Division").

As you know, Project Medicine Drop gives consumers the opportunity to dispose of their unused prescription medications, safely and securely, in secured drop boxes maintained by local law enforcement agencies. This initiative is inspired by the success of the U.S. Drug Enforcement Administration's successful Operation Take Back initiative, and is an important component of New Jersey's effort to halt the diversion and abuse of prescription drugs.

As a Project Medicine Drop partner, my agency will maintain a prescription drug drop box, provided by the Division, at our (address). Our policies and procedures related to Project Medicine Drop will conform to all applicable laws and ordinances, and to the Division's requirements for security and public availability.

I am writing to request a waiver from the U.S. Drug Enforcement Administration, authorizing my agency to receive medications from members of the public into our Project Medicine Drop box, and to store those medications in a secure area prior to their final disposal and destruction.

Please send the waiver to my attention; and please contact me directly if you need any additional information.

Sincerely,

ATTACHMENT B:

PMD Custody Log

The Department will use this log to record activities related to the removal of medications from the Drop Box, and their storage in the Department's evidence locker.

PMD CUSTODY LOG

Name of Police Department: _____

Date/Time	Drop Box Contents Removed? **Yes/No**	Drop Box Contents Sealed into Evidence Bag / Other Container? **Yes/No**	Drop Box Contents Weighed? (***If yes, enter the total weight in pounds***)	Drop Box Contents Secured in Department's Evidence Locker? **Yes/No**	Names and Signatures of Officers Who Conducted These Activities

ATTACHMENT C:

PMD Transport / Destruction Log

The Department will use this log to record activities related to the transport of PMD medications to the point of final destruction.

Date: _____

Officer in Charge: _____

Police Department: _____

Project Medicine Drop
Transport / Destruction Log

1) Date / Time at which the Project Medicine Drop medications were removed from the Department's evidence locker, for transport to the disposal site: _____

2) Quantity of Project Medicine Drop medications removed from the evidence locker, for transport to the disposal site: _____

3) Method of transport to the disposal site: _____

4) Were ALL medications, removed from the evidence locker, successfully transported to the disposal site? _____

5) Did the Officer in Charge watch disposal site personnel load ALL of the Project Medicine Drop medications into the "feed chute" to the furnace? _____

6) Date / Time at which the last of the Project Medicine Drop medications were placed into the "feed chute" to the furnace: _____

7) Please obtain the NAME and SIGNATURE of the disposal site employee who took charge of the destruction of the Project Medicine Drop medications. By signing, the disposal site employee verifies that the disposal site has taken custody of and responsibility for the medications; and that all of the medications will be, or have been, fully destroyed.

_____ _____

Name of Disposal Site employee (*please print*) Signature and Date

8) The Officer in Charge must sign below.

_____ _____

Name of Officer in Charge (*please print*) Signature and Date

ATTACHMENT D:

N.J. DEP Transport Request Form Letter

Departments wishing to dispose of their drugs free of charge at one of the three Covanta Energy sites in New Jersey, will use this form letter to request a one-day transport waiver from the New Jersey Department of Environmental Protection.

(Agency Letterhead)

(Date)

New Jersey Department of Environmental Protection
Bureau of Solid Waste Compliance and Enforcement
9 Ewing Street
PO Box 420
Trenton, NJ 08625
ATTN.: Michael P. Gage, Supervisor

(NOTE: in addition to sending by mail, the Department should ALSO send to Michael Gage by fax (609-292-4539) and/or email (Michael.Gage@dep.state.nj.us)).

RE: One-Time Unloading Authorization

Dear Mr. Gage,

The (name of Police Department) is a partner in Project Medicine Drop, led by the New Jersey Division of Consumer Affairs. This statewide initiative enables residents to dispose of their unused household medications by placing them in the custody of participating police departments.

As a Project Medicine Drop partner agency, my Department seeks temporary authorization to transport unused household medications for destruction.

Pursuant to N.J.A.C. 7:26-3(a), no person shall engage or continue to engage in the transportation of solid waste in this State without first obtaining an approved registration statement from the New Jersey Department of Environmental Protection. The Department will provide a waiver from this requirement on a limited basis for law enforcement agencies transporting evidence and drugs (illicit & pharmaceuticals) to an incinerator for destruction.

I therefore submit the information on the following page, as my Temporary Approval Request for the one-day transport of medications.

Please contact me directly if you require any additional information; and please contact me as soon as possible to confirm the receipt and approval of this request.

Sincerely,

Temporary Approval Request

Pursuant to N.J.A.C. 7:26-3(a), no person shall engage or continue to engage in the transportation of solid waste in this State without first obtaining an approved registration statement from the New Jersey Department of Environmental Protection. The Department will provide a waiver from this requirement on a limited basis for law enforcement agencies transporting evidence and drugs (illicit & pharmaceuticals) to an incinerator for destruction. To request such a waiver the following information must be provided and sent to Michael Gage by fax (609-292-45309) or email Michael.Gage@dep.state.nj.us).

Agency Name: _____
Mailing Address: _____
Contact Name: _____ **Title:** _____
Telephone #: _____ **Fax #:** _____
E-Mail Address: _____

Which facility will materials be transported to:
(For example:

Covanta Union, Inc.
1499 Route 1 North
Rahway, NJ 07065

973-344-0990

(See the names and addresses of New Jersey's three Covanta facilities, listed in *Section X. Destruction of Medications*, in the PMD SOP).

Date Waste Will be Transported: _____

Describe Quantity and Type of Vehicles That Will Be Used for Transport Waste (e.g. "1 U-Haul Box Truck" or "1 Unmarked Police SUV Ford Explorer")

_____
_____
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Describe Material(s) That Will Be Transported:

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Signature of Requester **Date**

ATTACHMENT E:

N.J. DEP Interpretation Letter regarding Project Medicine Drop

This letter is provided as a record for those Departments who wish to benefit from the Division's partnership with Covanta Energy, for the free disposal and destruction of PMD medications.

PROCLAMATION

WHEREAS, the Borough of Haddon Heights is committed to ensuring the safety and security of all those living in and visiting our state; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,600 people in the United States in 2010, according to the latest research from the nonprofit National Fire Protection Association (NFPA), and fire departments in the United States responded to more than 369,000 home fires; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, only one-third of Americans have both developed and practiced a home fire escape plan, and

WHEREAS, almost three-quarters of Americans do have an escape plan; however, less than half have actually practiced it, and

WHEREAS, one-third of American households who made one and estimate they thought they would have at least 6 minutes before a fire in their home would become life threatening. The time available is often less, and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Borough of Haddon Heights' first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Haddon Heights residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2012 Fire Prevention Week theme, "**Have Two Ways Out!**" effectively serves to remind us to develop and practice a home fire escape plans during Fire Prevention Week and year-round.

THEREFORE, I, Edward S. Forte, Jr., Mayor of the Borough of Haddon Heights do hereby proclaim October 7-13, 2012, as Fire Prevention Week throughout this state, and I urge all the people of Haddon Heights to practice their home fire escape plan during Fire Prevention Week 2012, and to support the many public safety activities and efforts of Haddon Heights' fire and emergency services.

_____

Mayor Edward S. Forte, Jr.

PROCLAMATION

WHEREAS, the incomparable services which Good Neighbors have rendered in the past have earned the respect and appreciation of the people they have served; and

WHEREAS, this volunteer organization provides financial assistance to Haddon Heights residents on a short term emergency basis; and

WHEREAS, the financial operation of Good Neighbors is funded entirely through contributions, and these volunteers who give unselfishly of their time, may be threatened by the inability to continue this assistance.

NOW, THEREFORE, I, Edward S. Forte, Jr, Mayor of the Borough of Haddon Heights, do hereby proclaim the month of October as

GOOD NEIGHBORS MONTH

And urge every resident of the borough to give as generously as they can to this most deserving organization.

October 2, 2012

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Mayor Edward S. Forte, Jr.

BOROUGH OF HADDON HEIGHTS

September 18, 2012
Council Meeting Minutes

Mayor Edward S. Forte, Jr. called the caucus meeting to order at 7:30 p.m.

He then stated, "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 7, 2012."

Under Roll Call the following council members were present: Councilmen David McCollum, Stephen Berryhill and Richard DiRenzo, Councilwomen Fitzgerald and Griffith and Council President Lange. Borough Solicitor Albert J. Olizi, Jr., Interim Borough Clerk Joan Moreland and Deputy Clerk, Kelly Santosusso was also present.

CAUCUS SESSION:

Discussions:

a. New Phone System – Mayor Forte

Mayor Forte stated that Deputy Clerk Santosusso received four quotes for a new Borough phone system. He passed around a proposed quote from *'Line Systems'*, our current company, stating that we would pay approximately what we are currently paying for a five year contract with no increase of cost to the Borough over the five year period. Michael Fox from 'Line Systems' was present to answer any questions. This will be a voice over internet protocol (VOIP) system. The Borough will be responsible for installing CAT5 wiring where necessary. All other expenses related to the transition will be covered by *Line Systems*. The new system will allow transferring of calls to all departments, between buildings and will allow Department Heads to use features such as their extensions being transferred to cell phones and phone messages being sent to personal e-mail accounts notifying user that a message has been received. He explained the message system and said that it can also alert someone via cell phone, text or e-mail that a call/message has been received. There will be 44 phones in the four Borough buildings. A resolution will be on the October 2nd Agenda for Council's consideration. The current phone system is well over twenty years old and is no longer sufficient for our needs.

b. 2012 Best Practices – Jeff Kasko, Acting CFO

Jeff Kasko, Acting CFO, reviewed the 2012 Best Practices, stating that the Borough did well, scoring 94%. He explained that there were 50 questions that had to be answered. He said he would like a written procedure for #20 concerning the amount of surplus available in support of municipal operations. #26 concerns a dedicated trust fund to reserve unspent snow removal funds and reserve at least the average of three years of snow removal expenses incurred. A resolution regarding #26 will be prepared for council's review on the October 2nd caucus agenda. #45 dealt with how much employees injured on the job are paid. Haddon Heights does not currently limit benefits for work related injuries to 70%.

c. Interpretive signs for three Pre-Revolutionary Homes – Councilwoman Rose Fitzgerald

This item was tabled for a later date so that all the information could be gathered for discussion.

Recess of Caucus Session and Commencement of Business Session:

Mayor Forte asked everyone to stand for a moment of silence and Pledge of Allegiance.

Public Comment on Caucus items and agenda items only:

David Ragonese, 603 Sycamore Terrace commended Council for addressing Resolution 2012:152 and for planning ahead for the future.

With no further comments to come before Council, Mayor Forte called for a motion to adopt the minutes from the September 4th Council meeting. Two corrections were made and a motion to adopt as amended was made by Council President Lange and seconded by Councilwoman Fitzgerald. All members were in favor with exception of Councilwoman Griffith who abstained as she was not present at the September 4th meeting.

Mayor Forte then read a Proclamation from Governor Christie naming September 11, 2012 as Patriot Day and National Day of Service and Remembrance. The proclamation paid tribute to the police officers, firefighters, EMS responders, federal agents and ordinary citizens who performed extraordinary acts of courage and valor during our Nation's most dire moment of need. Mayor Forte said that the full proclamation will be hung in the Municipal Building.

Mayor, Council Member's and Engineer's Reports:

Councilman Berryhill reported that the Drug Alliance met last night and all went well. Regarding the Station Avenue water (flooding) remediation project, he reported that concrete curbing will be installed soon, noting that the longer the ground settles, the better so this will most likely be done by mid-November. Berryhill said that the contractors will mill the entire roadway down East Atlantic Avenue, extended to the parking lot area. This will not be done prior to or around the Fall Festival date.

Reporting for the Green Initiatives Committee, Councilman Berryhill reported that they have a table at the Farmer's Market and invited anyone who is interested to stop by and visit with them. Regarding the Streetscape Committee, Berryhill reported having met with DPW Superintendent Tom Cella and said that holiday lighting has been ordered.

Councilwoman Fitzgerald presented reports from the Zoning and Construction Offices. A copy of the full report is attached to these minutes.

Fitzgerald said that Station Avenue looks pretty good and that she feels the parking problem has been resolved. She reported that we have just one vacant store as of right now. Councilwoman Fitzgerald said the Fall Festival will be held on October 6th and the Revolutionary Encampment will be held in the County Park on October 13th. She also announced that Mayor Forte will be at the ribbon cutting ceremony for LaCucina Bakery located in the 500 block of Station Avenue.

Councilman DiRenzo presented a report on Public Safety including the Police Department, Fire Department, and EMS. A copy of the reports are attached to these minutes. DiRenzo also reported that the Municipal Court has collected fines in the amount of $279,508.02 so far this year. He reported that there is no update on the red light cameras. Councilman DiRenzo reported that the Police Department has finalized plans for the 2 permanent radar signs that will be placed at Stanfill Towers and by the Devon Avenue sporting complex. He also reported the following for the Police Department: Will be obtaining 2 new vehicles in the next 2 months; November 3rd the Story Storks, a nonprofit group in town, will be sponsoring a 5k run on November 3rd; Opening day for Soccer was last Friday and that there is a need for crossing guards.

Council President Lange asked who to contact regarding items for the Borough calendar. She was advised that Brett Harrison from the Cheese Shop is handling the calendar this year along with Marshall Hatfield. Reporting for Parks and Recreation Council President Lange reported the following: The Summer Recreation Program will run from June 25th through July 25th next year for 5 weeks and that fees will be kept the same; Parks and Recs Committee will be meeting this coming Thursday; A mid-field light repair is being assessed; The Union Soccer event last Friday night was well attended and the Union Soccer representatives were very pleased with the turnout; Field Hockey and Fall Ball has started at the Barr Complex; She worked with PTG for the Hoots and Owls event scheduled for October 27th, 11am – 6pm.; and Costume Swap is scheduled for October 5th, 8:30am – 10:30pm at the Community Center.

As Council Representative for the Board of Education, Council President Lange stopped in at the September BOE meeting and said details of the meeting are on the Board's website. She also said that reminder letters have gone out for Student Council Night to be held on November 20th.

Councilwoman Griffith reported for DPW, a full copy of the report is attached to these minutes. Griffith reported that the Neighbor's Night Out Committee is sponsoring a Spaghetti and Meatballs Dinner to be held on Station Avenue this coming Sunday. Proceeds will benefit holiday decorations on Station Avenue. Tickets are $20 for adults and $10 for children. Tickets are available at the Library and Municipal Tax Office and she encouraged everyone to come out and help the town. She also reported that the license for the Beer Garden at the Fall Festival has been received.

For the Memorial Clock Committee, Councilwoman Griffith said they have received some bids for painting the clock and putting in new lighting, noting that the committee is looking to have the work done in the next few months.

Mayor Forte added that tickets for the spaghetti and meatballs dinner is limited to 300 and no tickets will be sold the day of the event.

Councilman DiRenzo asked if we needed to purchase a streetsweeper with the new Shared Services Agreement. Someone replied that if we use Haddonfield's only Station Avenue is done. If we have our own, we can then do the entire town.

Councilman McCollum asked Councilwoman Griffith to report on storing the seasonal vehicles. Griffith said we currently pay rent to store seasonal vehicles to Barrington. Our DPW has cleared the area on the left of the tennis courts on Devon Avenue where stone and fencing will be added and we will be able to store our seasonal vehicles, thereby saving the Borough money. She noted that the agreement with Barrington was made by the prior administration.

Councilman McCollum, in reference to the report on Construction Permits and the value of new construction done, said that the $2,291,978 equates to three tenths of 1% to be paid in added assessments. Regarding the Board of Health, McCollum reported that they will have a significant presence the Fall Festival.

Mayor Forte, in regards to the Shared Services Agreement, that he has spent the last couple of months working with the Mayors of the other towns and feels we are going to benefit from sharing services and resources.

Borough Engineer Steve Bach reported on several items. A copy of his full report is attached with these minutes.

NEW BUSINESS:

Resolution 2012:150 – Resolution Refunds of Tax Overpayments. Motion to adopt was made by Councilman Berryhill, seconded by Councilwoman Griffith. Under a roll call vote, all members voted yes.

Resolution 2012:151 – Resolution Rejecting All Bids Received for IT Services. Motion to adopt was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members were in favor with the exception of Councilman DiRenzo who voted against.

Resolution 2012:152 – Resolution Approving Shared Services Agreement By and Between the Boroughs of Audubon, Collingswood, Haddon Heights and Haddonfield, Mount Ephraim, Oaklyn and the Township of Haddon. Motion to adopt was made by Councilman Berryhill, seconded by Councilwoman Griffith. Upon discussion, Councilwoman Fitzgerald noted that there was no equipment list attached. Mayor Forte said he would get copies of all the equipment from all the towns. She then asked "if we purchase a streetsweeper, would we share that" Mayor Forte replied, yes.

Council President Lange asked Councilwoman Fitzgerald if she would be comfortable with the Code Official being shared. Fitzgerald said yes and noted that we already share a code official when necessary. Councilman DiRenzo said he thinks this is a great agreement and just wants to strike the word "consolidate" from the agreement. Councilman Berryhill asked, "Why are we not comfortable with share and consolidate." Berryhill asked, "Why we are passing something that is not the same as every other town." Councilman DiRenzo said he isn't comfortable with the word consolidated in the Agreement. Councilman McCollum asked Solicitor Albert Olizi if this was considered a contract. Olizi responded saying, this is an Agreement. McCollum suggested having a 'meeting of minds' with the other towns because we would be are thereby changing the essence of the Agreement. Mayor Forte said he likes the words "share and consolidate."

Councilman DiRenzo said he was concerned that this can extend to police department consolidation. Mayor Forte said he feels like Councilman DiRenzo is "off base." Solicitor Olizi said he thinks the agreement is limited to DPW items and some fire department equipment.

Council President Lange said we did discuss this at caucus but we did not get the further information (equipment list) to feel a little more comfortable. Councilman Berryhill said he wants to make a motion to pass the resolution tonight as it is currently written. A short recess was taken to allow the Mayor to get the equipment lists from his office. He advised council members that what he has are the originals and then passed them around for council members to review. He stated that the lists are the equipment to be shared. Councilman DiRenzo questioned why police salaries are included in the information the Mayor provided.

After further discussion between council members, Mayor Forte asked for a motion to table Resolution 2012:152, stating that under Robert's Rules of Order, a motion to table supercedes a motion to adopt. A motion to table the adoption of Resolution 2012:152 was made by Council President Lange, seconded by Councilman DiRenzo. Upon a roll call vote, Councilmen McCollum and Berryhill vote no, Councilman DiRenzo, Councilwomen Fitzgerald, Griffith and Council President Lange voted yes. Motion carried.

Resolution 2012:153 – Resolution Authorizing the Payment of Bills and Claims for the 2nd Half of September. Motion to adopt was made by Council President Lange, seconded by Councilwoman Griffith. Upon a roll call vote, all members voted yes.

Resolution 2012:154 – Resolution Authorizing the Mayor to Execute Contract for a Private Collection Agency to Recover Debts Owed to the Borough for Fines and Penalties Issued by the Municipal Court of Haddon Heights.

(Penn Credit Corp.) Motion to adopt was made by Councilman DiRenzo, seconded by Councilwoman Griffith. Councilman McCollum abstained from voting all other council members voted yes.

Resolution 2012:155 – Resolution authorizing Borough Council to go into Closed Session to discuss the following: EMS Proposal and Memorial Clock Bollards Damage. Formal action may be taken. Discussion is expected to be at least thirty minutes. Motion to adopt was made by Councilman Berryhill, seconded by Councilman DiRenzo. All members were in favor.

Resolution 2012:156 – Resolution Amending the Borough of Haddon Heights Personnel Policies and Procedures Manual. (Adding Collection of Cash Policy) Motion to adopt was made by Councilman Berryhill, seconded by Councilman DiRenzo. Upon a roll call vote, all members voted yes.

Resolution 2012:157 – Resolution Setting the Curfew Hours for Mischief Night and Halloween Night and Trick or Treating Hours for Halloween. Motion to adopt was made by Councilwoman Griffith, seconded by Council President Lange. All members were in favor.

With no further business to come before Council Mayor Forte opened the meeting for comments from the Public at which time the following residents came before Council:

Fire Chief Nicholas Scardino, 608 rear Station Avenue, just wanted to address the comment the Mayor made. He said that the decision not to purchase the ladder was in the spirit of sharing with another town. In support of this initiative, we have lent our fire apparatus to other departments in need. He also said that if he had any input on the Shared Services Agreement, he would say that the lending of equipment should not create a hardship for us. Mayor Forte stated that the intent is only to lend equipment that is not needed on a daily basis. Solicitor Olizi stated that under the contract, you are not obligated to participate and noted that the wording is in the Agreement. The Mayor said he feels Haddon Heights benefits a little more from this Agreement than a larger town would.

David Ragonese, 603 Sycamore Terrace advised Councilman Berryhill that he voted no on three important issues and would like an explanation of the following: June 15, 2010, a no vote on the budget, May 7, 2011, a no vote on the budget and a no vote on the 2012 budget. He said the voters deserve an answer from Berryhill. Councilman Berryhill said he does not recall at this time what his reason was for voting no, but thought there was "waste in the budget." Discussion between Ragonese and Berryhill followed for a few minutes.

Mr. Ragonese asked about the possibility of getting two painted lines for pedestrian crossing at Hazel and Walnut Avenues. Council President Lange said that a stop sign has been placed at Hazel Avenue and that some brush had been cleared.

Council President Lange, in reference to Resolution 2012:152, said that she doesn't want anyone to think that she doesn't agree with the general concept. She said she did not understand why police salaries and positions were listed.

With no further business to come before Council, motion to close the public portion was made by Councilwoman Griffith, seconded by Councilwoman Fitzgerald. All members were in favor. 8:45 p.m.

Mayor and Council members went to the conference room to conduct two (2) closed session items.

CLOSED SESSION NOTES:

The closed meeting authorized by Resolution 2012:155 was opened by Mayor Forte at 8:55 p.m.

All Council members were present as well as Borough Engineer Steve Bach, Borough Solicitor Albert J. Olizi, Jr., Borough Clerk, Joan D. Moreland and Deputy Borough Clerk, Kelly Santosusso.

First item discussed was in reference to potential litigation over claim filed with regards to bollards around the Memorial Clock. Short discussion was held between the Borough Engineer, Solicitor, Mayor and some Council members. No action was taken and this topic will remain open for the time being.

The second item discussed was EMS Services. This topic will be discussed further at the next caucus meeting. No formal action was taken. This topic will remain open for the time being.

Motion to open the meeting to the public was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members were in favor.

Motion to adjourn was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members were in favor.

Respectfully Submitted:

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Joan D. Moreland, Interim Borough Clerk 10:00 p.m.

4/18/12
REPORTS

August 2012 Public Works Summary Report

- ✓ All core work for the month of August has been completed.
- ✓ Answered and responded to all phone calls & e-mails.
- ✓ Trash cans along Station Ave. and at ball parks have been emptied twice a week.
- ✓ Monthly white goods were collected.
- ✓ Weekly and monthly Police car maintenance & preformed.
- ✓ Town wide grass cutting.
- ✓ We collected 275 cu. yds. of brush this month. - looking into way to save money -
- ✓ We collected 49 cu. yds. of grass this month.
- ✓ Cleared storm inlets around town.
- ✓ 1 sewer calls (0) ours (1) not ours. We flushed 360 ft of sewer pipe to clear blockages.
- ✓ We replaced batteries in the alarm panels at Maple Ave and Kings Hwy. pump stations as part of our maintenance program.
- ✓ The repainting of the stop bars, crosswalks, and curbs throughout the Borough is almost completed.
- ✓ Completed drainage project on Maple Ave.
- ✓ Continuing work on the Devon Ave. storage area.

StreetSweeper -
mission - provide quality service @ lower cost to taxpayer.

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY // //			
TUESDAY // //			
WEDNESDAY RAIN DAY 8 // 1 // 12	TRASH - STATION AVE. & B.H.P. TRIM GRASS IN TOWN SHOP - WORK ON VEHICLES CLEAN INLETS IN TOWN DUMP TRUCK WITH WOOD CHIPS CUT GRASS @ 310 3RD AVENUE CLEAR AREA NEXT TO COURTS @ DEVON AVE.	6 cu. yds. WOOD CHIPS	JORGE, JESUS } HELPERS JOE - VACATION JAMES - SICK
THURSDAY DRY DAY 8 // 2 // 12	BRUSH - EAST SIDE OF TOWN CLEAR AREA NEXT TO COURTS @ DEVON AVE. SHOP - WORK ON VEHICLES DUMP TRUCKS WITH CHIPS + BRUSH COMPLETE MARK OUTS IN TOWN	5 cu. yds. WOOD CHIPS 25 cu. yds. BRUSH	JORGE, JESUS } HELPERS RICKY, MIKE } HELPERS JOE - VACATION
FRIDAY DRY DAY 8 // 3 // 12	TRASH @ STATION AVE., B.H.P., + FIELDS SHOP - WORK ON VEHICLES CLEAN CHAIRS + TAKE TO BOROUGH HALL FILE CABINET - TOOK TO BOROUGH HALL TOOK COPY MACHINE TO COMMUNITY CENTER CUT GRASS @ 1939 NARBERTH AVE. DUMP TRUCKS WITH CHIPS, METAL, + BRUSH	35 cu. yds. BRUSH 5 cu. yds WOOD CHIPS 1,880 pounds METAL	JORGE, JESUS } HELPERS JOE - VACATION JAMES - COMP TIME
SATURDAY 8 // 4 // 12			
SUNDAY 8 // 5 // 12			

** WEEKLY DUTIES FOR WEEK OF : 8 // 5 // 2012 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY DRY DAY 8 // 6 // 12	TRASH - STATION AVE., B.H.P., & FIELDS. GRASS PICK-UP THROUGH TOWN PICK UP BARRICADES @ BLOCK PARTIES DUMPED CONCRETE CUT & TRIM AROUND BOROUGH SIGN @ KINGS HWY. & HILLSIDE PICK UP STORM DAMAGE THROUGH TOWN SHOP - WORK ON VEHICLES	10 cu. yd. GRASS 2,800 LBS. CONCRETE	JORGE, JESUS } HELPERS
TUESDAY DRY DAY 8 // 7 // 12	PAINT LINES IN TOWN CUT & TRIM GRASS THROUGH TOWN SHOP - WORK ON VEHICLES FILLED POT HOLES IN TOWN WORK ON AREA NEXT TO TENNIS COURTS @ DEVON AVE.	4,200 LBS. HOT PATCH	JORGE, JESUS } HELPERS
WEDNESDAY DRY DAY 8 // 8 // 12	PICK UP TRASH @ STATION AVE. & B.H.P. CUT & TRIM GRASS IN TOWN FILL IN POT HOLES THROUGH TOWN PAINT LINES IN TOWN WORK ON AREA NEXT TO TENNIS COURTS	10 cu. yds. BRUSH	JORGE, JESUS } HELPERS
THURSDAY DRY DAY 8 // 9 // 12	BRUSH - WEST SIDE OF TOWN SHOP - WORK ON VEHICLES CUT & TRIM GRASS IN TOWN WORK ON AREA @ DEVON AVENUE DUMP TRUCKS OF ROOTS/BRUSH	20 cu. yds. BRUSH	JORGE, JESUS, LOUIS, RICKY } HELPERS
FRIDAY RAINY DAY 8 // 10 // 12	TRASH - STATION AVE, B.H.P. & FIELDS CUT & TRIM GRASS IN TOWN MARK OUT AREAS IN TOWN FOR WORK TO BE DONE PAINT LINES IN TOWN (IN MORNING) PUT BARRACADES @ HOUSE FOR BLOCK PARTY CLEAN INLETS IN TOWN SHOP - WORK ON TRUCKS	45 cu. yds. BRUSH	JORGE, JESUS } HELPERS
SATURDAY 8 // 11 // 12			
SUNDAY 8 // 12 // 12			

** WEEKLY DUTIES FOR WEEK OF : 8 // 12 // 2012 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY DRY DAY 8 // 13 // 12	TRASH - STATION AVE., B.H.P., + FIELDS GRASS PICK UP THROUG TOWN PICK UP BARRICADES FROM BLOCK PARTY SHOP - WORK ON VEHICLES CLEANED BREAK ROOM	18 cu. yds. GRASS	JORGE, JESUS } HELPERS
TUESDAY RAIN DAY 8 // 14 // 12	PAINT SOME LINES IN TOWN CUT + TRIM GRASS IN TOWN WORK ON DEVON AVE FIELD NEXT TO TENNIS COURTS CLEAN BATHROOMS @ CONCESSION STANDS @ ATLANTIC + DEVON AVE. WORK ON STORMWATER THROUGH TOWN SHOP - WORK ON VEHICLES		JORGE, JESUS } HELPERS BARRY - ½ PERSONAL
WEDNESDAY RAIN DAY 8 // 15 // 12	TRASH - STATION AVE. + B.H.P. CUT + TRIM GRASS IN TOWN PICK UP SUPPLIES @ STORES SHOP - WORK ON VEHICLES DOING ODDS + ENDS JOBS		JORGE, LOUIS } HELPERS
THURSDAY DRY DAY 8 // 16 // 12	SHOP - WORK ON VEHICLES PICK UP BRUSH THROUGH EAST SIDE OF TOWN PAINT LINES IN TOWN FIX FENCE @ DEVON AVE. FIX FENCE @ 8TH + HIGH FIELD		JORGE, JESUS, LOUIS, RICKY } HELPERS
FRIDAY DRY DAY 8 // 17 // 12	TRASH - STATION AVE., B.H.P. + FIELDS PUT BANNER UP @ BOROUGH HALL PICK UP METAL IN TOWN DUMP BRUSH TRUCKS FINISH BRUSH ON EAST SIDE CUT + TRIM GRASS IN TOWN FIX NO PARKING SIGN ON 3RD AVENUE	45 cu. yds BRUSH	JORGE, JESUS } HELPERS JOE - PERSONAL TOM - PERSONAL - ? JAME - SICK
SATURDAY 8 // 18 // 12			
SUNDAY 8 // 19 // 12			

** WEEKLY DUTIES FOR WEEK OF : 8 // 19 // 2012 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY WET BUT DRY DAY 8 //20 //12	TRASH - STATION AVE., B.H.P., & FIELDS SHOP - WORK ON VEHICLES GRASS PICK UP THROUGH TOWN METAL PICK UP THROUGH TOWN	13 cu. yds. GRASS	JORGE, JESUS } HELPERS
TUESDAY Nice Day 8 //21 //12	SHOP - WORK ON VEHICLES PAINT LINES & CROSSWALKS IN TOWN CUT & TRIM GRASS THROUGH TOWN CHANGE BANNER @ BANK SPRAY WEEDS & FIELDS		Jorge, Jesus } HELPERS FRANK - PERSONAL
WEDNESDAY Nice Day 8 //22 //12	Trash Station and BHP. Cut and Trim Grass through Town. SPRAY AREAS IN TOWN WITH WEED KILLER SHOP - WORK ON VEHICLES TAKE DOWN SIGN @ DEVON AVE FIELD OPEN UP MANHOLE @ KINGS HWY PUMP STATION		JORGE, JESUS } Helpers
THURSDAY DRY DAY 8 //23 //12	SHOP - WORK ON VEHICLES CUT + TRIM GRASS IN TOWN PAINT LINES + CURBS IN TOWN SPRAY WEEDED AREAS IN TOWN BRUSH - WEST SIDE OF TOWN		JORGE, JESUS, LUIS } HELPERS
FRIDAY DRY DAY 8 //24 //12	TRASH - STATION AVE., B.H.P. & FIELDS CUT + TRIM GRASS IN TOWN PAINT LINES + CURBS IN TOWN PUT BARRICADES OUT FOR EVENTS SHOP - WORK ON VEHICLES TRIM TREES @ CORNERS IN TOWN	37 cu. yds. BRUSH	JORGE, JESUS } HELPERS DENIS - VACATION TOM - VACATION
SATURDAY 8 // 25 //12			
SUNDAY 8 // 26 //12			

** WEEKLY DUTIES FOR WEEK OF : 8 // 26 //2012 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY Humid Rain on and off Day 8 //27// 12	Trash - Station Ave, B.H.P. and Fields. Grass pickup throughout Town. work on Police car. Cut and Trim grass clean off inlets	grass 8cu yds.	Jorge } Helpers Jesus } Frank vacation Dennis vacation.
TUESDAY Rainy Day 8 //28 //12	clean off inlets work on vechicles cut and trim grass Spray weed Killer. move stones off W. Atlantic		Jorge } Helpers. Jesus } Frank vacation Dennis vacation
WEDNESDAY Nice Day 8 //29 //12	Trash - station Ave, B.H.P. change Banner cut and trim Grass. Paint Lines and curbs in Town. Work on vechicles.		Jorge } Helpers Jesus } Frank vacation Dennis vacation
THURSDAY Nice. Day 8 //30 //12	Brush East side work on vechicles cut and trim Grass		Jorge } Helpers Jesus } Frank vacation Dennis vacation
FRIDAY ~~Hot~~ Day 8 //31 //12	Trash - station Ave, B.H.P and Fields. Brush East side cut and trim grass. work on vechicles. painted curbs. in Town.	42 cu. yds. BRUSH	Jorge } Helpers. Jesus } Frank vacation Dennis vacation.
SATURDAY // //			
SUNDAY // //			

** WEEKLY DUTIES FOR WEEK OF : 8 // 31 // 2012 **

SEWER REPORT

TODAYS DATE: SEPTEMBER 4, 2012

SEWER REPORT FOR THE MONTH OF: AUGUST 2012

SEWER BLOCKAGES REPORTED: 1 BLOCKAGE

SEWER BLOCKAGES BEING OURS: NONE

FOOTAGE OF LINES FLUSHED: 360 FEET

PUMP STATION ALARM CALLS: NONE

SEWER STORM PROBLEMS: NONE

:

PREVENTIVE MAINTENANCE LINES FLUSHED: NONE

FOOTAGE OF MAITENANCE LINES FLUSHED: NONE

NUMBER OF CHEMICAL LINES MAINTAINED: NONE

AMOUNT OF CHEMICALS USED: NONE

:

:

:

OUTSIDE CONTRACTERS USED: NONE

:

:

OTHER: REPLACE BATTERIES IN ALARM PANEL @ MAPLE AVE & KINGS HWY. PUMPING STATIONS

CHECKED PUMPING STATIONS

9/18/12
REPORT

ON HEIGHTS COURT TOTAL MONTHY COLLECTIONS

	2008	2009	2010	2011	2012
JANUARY	$ 18,215.00	$ 32,176.06	$ 49,284.48	$ 39,011.80	$ 38,711.50
FEBRUARY	$ 23,026.00	$ 30,427.06	$ 35,183.98	$ 37,233.15	$ 40,251.64
MARCH	$ 24,100.00	$ 23,921.06	$ 40,714.73	$ 37,939.10	$ 34,796.38
APRIL	$ 22,274.75	$ 30,961.50	$ 33,658.98	$ 45,832.60	$ 32,445.00
MAY	$ 20,426.00	$ 28,463.36	$ 30,019.98	$ 41,971.70	$ 32,964.00
JUNE	$ 33,752.86	$ 35,553.06	$ 48,631.48	$ 45,055.00	$ 36,885.00
JULY	$ 23,113.75	$ 33,945.56	$ 33,506.48	$ 36,523.00	$ 30,230.20
AUGUST	$ 23,533.25	$ 35,973.56	$ 34,683.97	$ 41,352.55	$ 33,225.20
SEPTEMBER	$ 28,005.00	$ 35,574.49	$ 30,001.86	$ 31,896.00	
OCTOBER	$ 26,663.50	$ 33,200.06	$ 27,956.59	$ 31,670.10	
NOVEMBER	$ 17,414.08	$ 38,527.82	$ 35,499.40	$ 33,915.35	
DECEMBER	$ 20,780.12	$ 30,954.43	$ 29,299.05	$ 22,011.15	
TOTALS	$ 281,304.31	$ 389,678.02	$ 428,440.98	$ 444,411.50	$ 279,508.92

HEIGHTS COURT MONTHLY BORO DISBURSEMENTS

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
JANUARY	$ 19,528.18	$ 18,882.90	$ 10,493.08	$ 8,258.62	$ 9,541.95	$ 9,081.62	$ 15,942.42	$ 25,415.51	$ 19,308.12	$ 18,454.13
FEBRUARY	$ 17,449.12	$ 14,248.68	$ 8,535.41	$ 10,024.33	$ 9,648.50	$ 11,388.56	$ 15,092.38	$ 17,245.40	$ 19,582.85	$ 19,346.70
MARCH	$ 17,425.03	$ 15,806.50	$ 10,770.17	$ 9,292.42	$ 10,794.11	$ 12,408.31	$ 11,693.54	$ 19,396.57	$ 19,096.67	$ 16,730.73
APRIL	$ 19,283.73	$ 16,059.78	$ 10,788.69	$ 10,024.66	$ 13,094.72	$ 11,370.62	$ 14,936.52	$ 15,187.14	$ 24,009.14	$ 16,855.56
MAY	$ 18,721.53	$ 11,052.56	$ 7,777.54	$ 8,451.42	$ 12,101.93	$ 9,194.88	$ 13,605.64	$ 13,844.54	$ 21,973.12	$ 16,705.73
JUNE	$ 17,342.16	$ 19,320.55	$ 11,719.42	$ 9,022.22	$ 19,228.28	$ 16,403.63	$ 18,215.87	$ 24,937.62	$ 23,343.07	$ 18,896.61
JULY	$ 18,351.03	$ 19,426.20	$ 8,702.39	$ 10,084.01	$ 12,139.82	$ 12,482.47	$ 18,475.26	$ 16,803.97	$ 19,020.60	$ 15,423.75
AUGUST	$ 12,749.13	$ 11,154.43	$ 8,166.15	$ 9,211.90	$ 9,083.51	$ 11,789.96	$ 19,095.36	$ 19,032.65	$ 20,897.87	$ 17,846.35
SEPTEMBER	$ 18,528.12	$ 10,042.90	$ 8,858.67	$ 5,637.37	$ 7,213.35	$ 13,936.62	$ 18,704.87	$ 16,151.01	$ 16,639.55	
OCTOBER	$ 16,984.20	$ 8,169.41	$ 8,445.03	$ 8,893.94	$ 7,053.72	$ 12,600.96	$ 16,375.28	$ 15,542.10	$ 16,081.92	
NOVEMBER	$ 11,968.20	$ 7,779.55	$ 10,555.57	$ 8,635.47	$ 6,476.72	$ 8,135.45	$ 20,156.93	$ 19,336.55	$ 17,721.80	
DECEMBER	$ 14,225.42	$ 9,899.60	$ 9,464.66	$ 5,913.74	$ 3,578.92	$ 10,910.94	$ 16,109.85	$ 14,942.00	$ 10,832.37	
TOTALS	$202,555.85	$161,843.06	$114,276.78	$103,450.10	$119,955.53	$139,704.02	$198,403.92	$ 217,835.06	$ 228,507.08	$ 140,259.56

9/18/12
REPORT

MEMO

FROM:	Chief Richard Kinkler
DATE:	September 5th, 2012
TO:	Director of Police Richard DiRenzo
SUBJECT:	**August Monthly Report**

Below are statistics for the Haddon Heights Police Department along with important topics. As always do not hesitate to contact me with any questions 856-297-0051.

MONTHLY STATISTICS FOR AUGUST

- 6,811 miles were driven on patrol
- 758 calls for service
- 29 adult arrests
- no juvenile arrest
- 18 accidents
- 438 motor vehicle summonses were issued

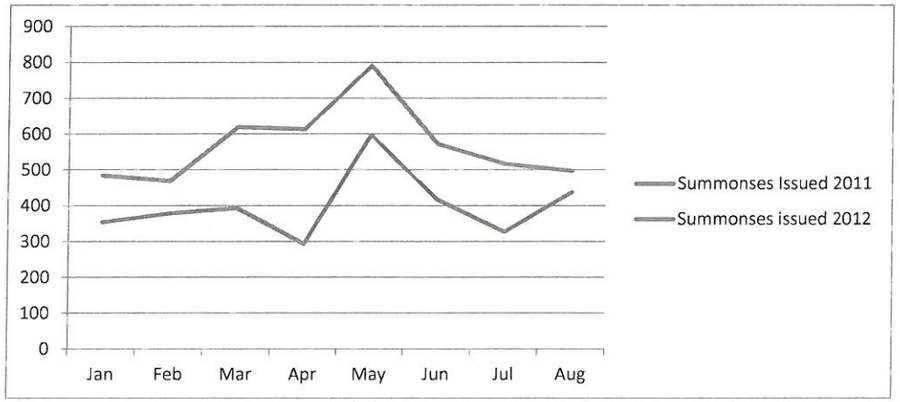
Summary of ongoing initiatives:

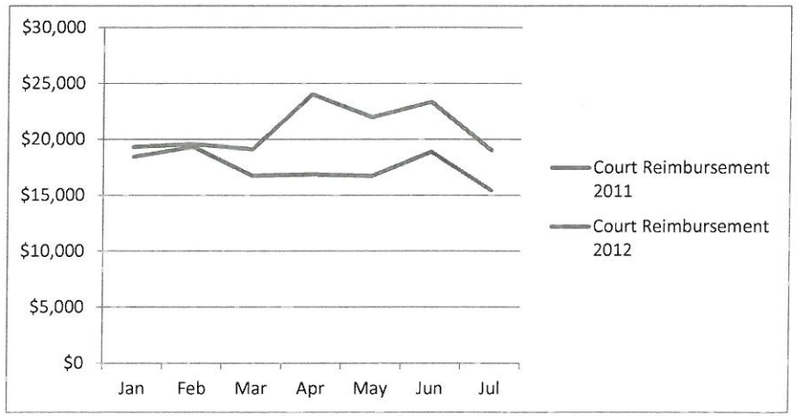
- ***Red Light Camera*** *- No update at this time.*
- ***Station Avenue Drainage Mitigation Project*** *– In the middle of the project.*

Attached are some figures related to costs, analysis related to Class II Officers. Overall with Class II officers there is a net financial gain. There could be a slight cost with a Class I because they would be used for foot patrol along Station Avenue, rather that solely for traffic.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Court Reimbursement 2011	$19,308	$19,582	$19,096	$24,009	$21,973	$23,343	$19,020	$20,897	$16,639	$16,081	$17,721	$10,832
Court Reimbursement 2012	$18,454	$19,346	$16,730	$16,855	$16,705	$18,896	$15,424	*$17,846*				
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Summonses Issued 2011	484	468	619	613	791	572	517	497	428	462	506	413
Summonses issued 2012	354	378	393	293	598	417	327	438				

Class II YES NO





17846 approximated

Jan	Feb	Mar	Apr	May	Jun	Jul		Total
$19,308	$19,582	$19,096	$24,009	$21,973	$23,343	$20,897	$20,897	$148,208
$18,454	$19,346	$16,730	$16,855	$16,705	$18,896	$15,423	$17,846	$140,255
-854.00	-236.00	-2366.00	-7154.00	-5268.00	-4447.00	-5474.00	-3051.00	-$28,850

RESOLUTION 2012:152

SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGHS OF AUDUBON, COLLINGSWOOD, HADDON HEIGHTS AND HADDONFIELD, MOUNT EPHRAIM, OAKLYN AND THE TOWNSHIP OF HADDON

THIS DOCUMENT constitutes a Shared Services Agreement ("Agreement") pursuant to N.J.S.A. 40A:65-1 et seq., entered into by and between the **Borough of Audubon**, a body politic and municipal corporation of the State of New Jersey, with offices located at 606 W. Nicholson Road, Audubon, New Jersey 08106; the **Borough of Collingswood**, a body politic and municipal corporation of the State of New Jersey, with offices located at 678 Haddon Avenue, Collingswood, New Jersey 08108; the **Borough of Mount Ephraim**, a body politic and municipal corporation of the State of New Jersey, with offices located at 121 S. Black Horse Pike, Mt. Ephraim, New Jersey 08059; the **Borough of Oaklyn**, a body politic and municipal corporation of the State of New Jersey, with offices located at 500 White Horse Pike, New Jersey 08107; the **Township of Haddon**, a body politic and municipal corporation of the State of New Jersey, with offices located at 135 Haddon Avenue, Haddon Township, New Jersey 08108; the **Borough of Haddon Heights**, a body politic and municipal corporation of the State of New Jersey, with offices located at 625 Station Avenue, Haddon Heights, New Jersey 08035; and the **Borough of Haddonfield**, a body politic and municipal corporation of the State of New Jersey, with offices located at 242 Kings Highway, East, Haddonfield, New Jersey 08033; individually referred to as Municipality and collectively referred to as the "Municipalities".

The date of the execution of this Agreement is the _____ day of _____, 2012.

WITNESSETH

WHEREAS the Borough of Audubon, is a municipal corporation of the State of New Jersey with offices located at 606 W. Nicholson Road, Audubon, New Jersey 08106; and

WHEREAS the Borough of Collingswood, is a municipal corporation of the State of New Jersey with offices located at 678 Haddon Avenue, Collingswood, New Jersey 08108; and

WHEREAS the Township of Haddon, is a municipal corporation of the State of New Jersey with offices located at 135 Haddon Avenue, Haddon Township, New Jersey 08108; and

WHEREAS the Borough of Haddon Heights, is a municipal corporation of the State of New Jersey with offices located at 625 Station Avenue, Haddon Heights, New Jersey 08035; and

WHEREAS the Borough of Haddonfield, is a municipal corporation of the State of New Jersey with offices located at 242 Kings Highway, East, Haddonfield, New Jersey 08033; and

WHEREAS the Borough of Mount Ephraim, is a municipal corporation of the State of New Jersey, with offices located at 121 S. Black Horse Pike, Mt. Ephraim, New Jersey 08059; and

WHEREAS the Borough of Oaklyn, is a municipal corporation of the State of New Jersey, with offices located at 500 White Horse Pike, New Jersey 08107; and

WHEREAS the Municipalities currently and independently provide a wide variety of municipal services; and

WHEREAS the Municipalities desire to enter into an agreement to share and consolidate municipal services including but not limited to emergency construction code inspection services and the sharing of equipment; and

WHEREAS N.J.S.A. 40A:65-1 specifically authorizes local government units to enter into agreements for the provision of shared services;

NOW, THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the **Boroughs of Audubon, Collingswood, Haddon Heights, Haddonfield, Mount Ephraim, Oaklyn and the Township of Haddon** do hereby agree as follows:

AGREEMENT

1. PURPOSE.

The **Boroughs of Audubon, Collingswood, Haddon Heights, Haddonfield, Mount Ephraim, Okalyn and the Township of Haddon** shall enter into this agreement to share and consolidate services and share equipment on as needed basis among the Municipalities. A listing of all equipment owned by each of the Municipalities that is subject to this Agreement is attached hereto as Schedule A.

2. TERM

This Agreement shall be effective for the period commencing upon the execution date of the Agreement and shall continue for a period of 1 year and shall be annually renewable by Resolution of each of the Municipalities.

Any party may, with or without cause, terminate this Agreement or cease participation in this Agreement by notice to the other Municipalities. Such notice shall be

provided in writing by the party wishing to terminate the Agreement to the other Municipalities at least 120 days prior to the designated termination date.

3. SHARED SERVICES/EQUIPMENT

The Municipalities agree that they will provide services and/or equipment to any of them on an as needed basis including, but not limited to, emergency situations. By way of illustration and not limitation, the Municipalities agree that the services of their construction code official shall be available to any of them on an emergent basis and in the absence of their own official. In addition, the equipment identified on Schedule A to this Agreement shall be available to each of the Municipalities as needed provided the equipment being provided is not needed at that time by the Municipality which owns it.

4. COMPENSATION

The Municipalities shall not receive any payment from each other and shall not be responsible for payment to each other for the services or equipment provided to them.

5. INDEMNIFICATION

The Municipalities shall indemnify and hold each other harmless and defend each other, their elected officials, employees, officers and agents, from and against all liability, claims, suits, losses, damages, costs and demands, on account of bodily injury, including death or property damage, arising out of or connected with the performance of services or providing of equipment under this Agreement.

6. INSURANCE

Each of the Municipalities acknowledge and represent that they are insured through the Camden County Municipal Liability Joint Insurance Fund, with the exception of Haddon Heights, which is insured through the Garden State Join Insurance Fund, and maintain liability, worker's compensation and property and casualty insurance.

7. DISPUTE RESOLUTION

In the event a dispute shall arise concerning the terms and conditions of this Agreement, the Municipalities hereto agree to submit said dispute to an impartial arbitrator as they shall agree and such arbitration shall be conducted in accordance with the American Arbitration Association Rules. Each Municipality involved in the arbitration shall be responsible for its equal share of the cost of the proceeding, including the arbitrator. The Municipalities agree that the decision rendered by the impartial arbitrator shall be binding.

8. NOTICES

All notices hereunder shall be in writing and sent certified mail, return receipt requested for the Municipalities to their respective municipal clerks at the addresses indicated above.

9. AUTHORIZATION

Each Municipality to this Agreement represents and warrants to the other that all municipal action necessary for it to enter into and perform all obligations required by this Agreement has been validly taken and that the undersigned are authorized to execute this Agreement.

G. **Waiver**

It is understood and agreed by the Municipalities that a failure or delay in the enforcement of any of the provisions of this Agreement by any of the Municipalities shall not be construed as a waiver of those provisions.

IN WITNESS WHEREOF, the Mayors of the **Boroughs of Audubon, Collingswood, Haddon Heights, Haddonfield, Mount Ephraim, Oaklyn and the Township of Haddon** have placed their signatures and appropriate seals on this _____ day of _____, 2012.

BOROUGH OF AUDUBON

_____ **BY:**_____
Attest **JOHN J. WARD, MAYOR**

BOROUGH OF COLLINGSWOOD

_____ **BY:**_____
Attest **M. JAMES MALEY, JR., MAYOR**

BOROUGH OF MOUNT EPHRAIM

_____ **BY:**_____
Attest **JOSEPH E. WOLK, MAYOR**

BOROUGH OF OAKLYN

_____ BY:_____
Attest **ROBERT FORBES, MAYOR**

TOWNSHIP OF HADDON

_____ BY:_____
Attest **RANDALL W. TEAGUE, MAYOR**

BOROUGH OF HADDON HEIGHTS

_____ BY:_____
Attest **EDWARD FORTE, MAYOR**

BOROUGH OF HADDONFIELD

_____ BY:_____
Attest **LETITIA G. COLOMBI, MAYOR**

EXHIBIT A

TO

SHARED SERVICES AGREEMENT

BOROUGH OF AUDUBON DEPT. OF PUBLIC WORKS VEHICLES

#"S REFUSE VEHICLES

20	04	MACK	25Y
21	07	MACK	32Y
22	99	MACK	25Y
23	99	MACK	25Y
24	94	FORD	20Y
25	88	INTER	25Y
26	07	MAC	Roll Off (3-30 YD CANS 1-20YD CAN)

#'S DUMP TRUCKS

1	78	CHEV	6 YD
2	96	INTER	6 YD
3	95	FORD	8YD
4	03	FORD	4 YD
5	79	INTER	6YD
6	93	FORD	4YD
7	01	INTER	6YD
8	89	GMC	8YD
11	01	DODGE	4YD

LANDSCAPE EQUIPMENT/TREE REMOVAL

12	91	BUCKET TRUCK
	04	BRUSH CHIPPER
	00	BRUSHCHIPPER
	94	CARLTON STUMP GRINDER

LEAF VACUUMS

ODB-LEAFER
ODB LEAFER
GIANT VAC LEAFER

SEWER JETTER

#'S

31	95	FORD	JET-VAC

STREET SWEEPER

#'S

42	03	ELGIN

LOADERS/TRACTORS

#"S		
49	88	FORD BACK HOE
50	67	NELSON LOADER
52	94	FORD TRACTOR
53	06	KOMATSU LOADER

ROAD REPAIR

AIR COMPRESSOR SULLIVAN

TRAILER 610RT

ROLLER

DPW VEHICLE INVENTORY 5-14-2012 ORGANIZED FOR SHARED SERVICES COALITION

Haddon Heights - Vehicle Schedule DPW

Year	Make	Model	Description
2012	Chevrolet	Silverado	Dump Truck
2007	Chevrolet	3 Yd Dump	Dump Truck
2007	Chevrolet	5 Yd	Dump Truck
2002	Dodge	Ram	Truck
2000	Ford	f-750	Dump Truck
1999	Ford	Crown Victoria	Crown Victoria
1995	Ford	Dump	Dump Truck

HADDONFIELD, NJ										
Equip. No.	Ref. No.	Type	Manufacturer	Model No.	Description	Year	Life	Cost	VIN and Serial Number	Replacement year
10	MG55076	Ford	Explorer	XL Sport 4x4	Explorer	2003	12	$23,714	1FMZU72K73UB51400	2015
21	MG32566	Sweeper	Elgin Eagle	Eagle	Street Sweeper	1998	20	$125,000	E0306S	2018
22	T44T5U	Loaders	Caterpillar	IT28G	Front End Loader	2002	14	$110,833	8CR03983	2016
23	MG16432	Loaders	Case	SK-580	Loader/Backhoe	1993	15	$23,832	JJG0176197	2013
23		Mower	Exmark		72" Mower	2008	8	$14,000		2016
24		Mower	Exmark		60" Mower	2002	8	$8,500		2012
24a		Mower	Exmark	THP17KA483	48" Walk Behind Mower	2008	8	$5,800		2016
28	T30X4H	Chipper	Vermeer	1800	Streets Chipper	2003	8	$42,000	1VRN1312X31003300	2011
29	TET10D	Chipper	Vermeer	1800 XL	Tree crew chipper	2007	8	$40,704	1VRY131Z571001633	2015
31	MG82523	Chipper Truck	Sterling	Actera	Chipper Truck	2009	15	$100,000	2FZACHBS19AAG6178	2023
31A	**MG16435**	**Tree Truck**	**Ford**	**F-700**	**Chipper Truck**	**1994**	**10**	**$38,395**	**1FDXK74C5RVA21380**	**due to retire**
33	MG42298	Jetter	Standard	LT7	Jetter	2000	20	$109,880	2FZNAJBB6YAG74067	2020
34	MG84312	Tree Truck	Sterling	Actera	Bucket Truck	2008	12	$175,000	2FZACHBS79AAG7156	2020
41	MG77858	Dump Truck	Sterling	Acterra	Dump Truck	2007	17	$135,000	2FZACHDJ57AY84340	2024
42	MG65522	Dump Truck	Sterling	Acterra	Dump Truck	2006	17	$110,000	2FZACHDC06AV64164	2023
46	MG56880	Dump Truck	Sterling	Acterra	Dump Truck	2003	17	$87,675	2FZACHAK63AL80550	2020
947	MG84352	Dump Truck	Sterling	Acterra	Dump Truck	2007	17	$121,000	2FZACHDJ97AY84339	2024
948	MG84362	Dump Truck	Freightliner	Acterra	Dump Truck	2009	17	$119,000	1FVAC3DJ59HAK7054	2026
47	MG85PB	Dump Truck	Ford	F-800	Dump Truck	1989	17	$40,274		SOLD
48	MG16436	Dump Truck	Ford	F-800	Dump Truck	1994	17	$44,037	1FDYK84EORVA21377	SOLD
51	**MG77857**	**Trash Truck**	**Mack**	**LE613**	**Trash Truck**	**2008**	**17**	**$182,000**	**1M2AU04C88M001040**	**2024**
51A	MG159Y	Trash Truck	Ford	LTS-8000	Trash Truck	1984	Reserve	$70,796	FDYY8005EVA068	Sold
52	**MG28286**	**Trash Truck**	**Mack**	**LE613**	**Trash Truck**	**1997**	**8**	**$69,679**	**1M2AC07C2VM002145**	**2013**
53	**MG28285**	**Trash Truck**	**Mack**	**LE613**	**Trash Truck**	**1997**	**8**	**$58,998**	**1M2AC07C4VM002146**	**2013**
54	MG60PA	Trash Truck	Ford	LTS-8000	Trash Truck	1988	Reserve	$80,450	1FDZY82A3JVA07657	Sold
55	**MG37PC**	**Trash Truck**	**Ford**	**LTS-8000**	**Trash Truck**	**1990**	**Reserve**	**$93,220**	**1FDZY82A61VA41238**	**due to retire**
56	**MG72728**	**Trash Truck**	**Mack**	**LE613**	**Trash Truck**	**2007**	**8**	**$170,000**	**1M2ACO8C47MO13553**	**2015**
57	**MG64841**	**Recycling Truck**	**Sterling Condo**	**Condor**	**Recycling Truck**	**2005**	**10**	**$160,000**	**49HABVDC65RN84499**	**2015**
57A	MG13964	Recycling Truck	International	4900	Recycling Truck	1993	Reserve	$41,587	1HTSCPLLXPH484109	Sold
58	**MG44743**	**Recycling Truck**	**Crane**	**LE23-B**	**Recycling Truck**	**2001**	**10**	**$48,326**	**1CYCAJ38X1T044944**	**2011**
58A	MG31PC	Recycling Truck	International	4900	Recycling Truck	1990	Reserve		1HTSBZRL9LH258675	Sold
59	MG13953	Recycling Truck	Mack	DM-685	Recycling Roll Off Truck	1985	20	$23,000	1M2B126CXFA011749	overdue
59	MG91095	Recycling Truck	Mack	613	Roll Off Truck	2000	15	$55,000	1M2K185C9YM007889	2025
60	MG42284	Pick Up Truck	Ford	F-150	Half Ton P/U Truck	2000	12	$15,000	1FTPX18L9YNB87980	2012
61	MG70082	Pick Up Truck	Chev	1500	Half Ton P/U Truck	2006	10		1GCEK14V86E244244	2016
62	MG77859	Pick Up Truck	Chev	2500	3/4 Ton P/U Truck	2008	10	$28,000	1GCHK24K18E137046	2018
63	MG45640	Pick Up Truck	Ford	F-250	3/4 Ton P/U Truck	2001	10	$24,806	1FTNF21L21EB49734	2011
64	MG69PB	Pick Up Truck	Ford	F-250 4x4	3/4 Ton P/U Truck	1989	15	$17,247	1FTHX26HXKKB43522	overdue
65	**MG7139**	**Pick Up Truck**	**Ford**	**F-450**	**One Ton Utility Truck**	**1994**	**12**	**$26,300**	**1FDLF47M3REA10948**	overdue
O365	**MG57350**	**SUV**	**Ford**	**Expedition**	**full size suv**	**2003**	**12**	**$0**	**1FMPU16L83LB66467**	
O665	**MG88420**	**Cargo Van**	**Ford**	**Van**	**Utility Van**	**2006**	**12**	**$0**	**1FTNE24W16HA85782**	
66	**MG65521**	**Sewer Truck**	**Ford**	**F-250**	**3/4 Ton P/U Utility Truck**	**2006**	**10**	**$40,000**	**1FDNF215X6EA91702**	2016
66A	**MG26241**	**Sewer Truck**	**Dodge**	**BR 2500**	**3/4 Ton P/U Utility Truck**	**1997**	**10**	**$17,819**	**1B7KF26ZOVJ509595**	overdue
67	MG26256	Dump Truck	Ford	F-350	1 ton dump	1994	12		2FDKF37H7RCA65199	RETIRED TO SCHOOL BOARD
1067	MG86878	Landscape Dump	Sterling	Bullet	550 Landscape dump	2008	12	$71,000	3F6WK76A08G351169	
68	MG65247	Stake Body	Ford	F-350	Stake body	2005	13	$38,000	1FDWF35Y65EC71111	2018
L11OLD	TCF20V	Leaf Machine	Old Dominion Br	SCL800TM-25	Leaf Vacuum Machine	2000	10	$23,200	6002928	2010
L12	T43T5U	Leaf Machine	Old Dominion Br	SCL800TM-25	Leaf Vacuum Machine	2002	10	$23,844	7023430	2012
L13	TCX71M	Leaf Machine	Old Dominion Br	SCL800TM-25	Leaf Vacuum Machine	2006	10	$29,774	5064428	2016
L14	TCX70M	Leaf Machine	Old Dominion Br	SCL800TM-25	Leaf Vacuum Machine	2006	10	$29,774	5064427	2016
L15	T70Y6N	Leaf Machine	Old Dominion Br	SCL800TM-25	Leaf Vacuum Machine	2003	10	$24,143	9033744	2013
L16	T66D3J	Leaf Machine	Old Dominion Br	SCL800TM-25	Leaf Vacuum Machine	1998	10	$22,500	4982427	SOLD
L18	THD61F	Leaf Machine	Old Dominion Br	SCL800TM-25	Leaf Vacuum Machine	2009	10	$30,000	1Z9PS24209R168113	2019

L17	TGG44F	Leaf Machine	Old Dominion Br	SCL800TM-25	Leaf Vacuum Machine	2009	10	$35,000	1Z9PS24289R168036	2019
L2010	THL68K	Leaf Machine	Old Dominion Br	SCL800TM-25	Leaf Vacuum Machine	2010	10	$31,000	1Z9PS2420AR168004	
Lbackup	MG28814	Leaf Machine	Old Dominion Br	SCL800TM-25	Leaf Vacuum Machine	1997	10	$22,500	5972211	overdue
T1	THD25F	Trailer	PAC	NTTRL	Landscape Trailer	2009	12	$700	4FPFB06119G137614	2021
T2	TGG98F	Trailer	SGR	NTTRL	Water Trailer	2009	12	$6,500	1S9E3222681489038	2021
T3	TGT58C	Trailer	RMV	2 axle	Aspahlt Trailer	2008	12	$30,000	4S9PH17298M097505	2020
T4	MG7891	Trailer	PEN	2 axle	Landscape Trailer	1995	15	5000	1P9U616D6SL016601	
T8	T83J6U	Trailer	Ver	1 axle	utlity trailer	2000	20	7500	1VRN151U2Y1000489	
2009	retired equipment									
	trash equipment									

Vehicle List

2501 1994 Ford Pick-Up – Gas
Vin # 1FTHF26H9RNB67838
Tag # MG 4698
Miles – 55,348

2502 1991 Ford Stakebody - Gas
Vin # 2FDLF47GOMCA38411
Tag # MG 90PC
Miles – 49,637

2503 1990 Ford Dump Truck - Gas
Vin # 1FDX70K4LVA25770
Tag # MG 20PC
Miles – 20,412

2504 2004 Ford F-450 -GAS
Vin # 1FDXF47S44EB97061
Tag # MG 61120
Miles – 8,508

2505 1979 Ford Jetter -Gas
Vin # P1F002895200409130399
Tag # MG X188
Miles – 9,934

2506 1979 Ford F-250 Pick-Up -Gas
Vin # F26HEEC0054
Tag # MG 56874
Miles – 77,334

Miles – 14,965

2519 Isuzu Schwarze Sweeper -Diesel
Vin # J8DE5B14317902704
Tag # MG 45657
Miles – 4,037

2520 1988 Ford 555B Back Hoe -Diesel
Vin # C780429
Tag # MG 84PA
Miles – 21,666

2521 1989 GMC Top Kick -Diesel
Vin # 1GDP707Y1KU516942
Tag # MG 51432
Miles – 154,131

2522 2006 Peterbilt -Diesel
Vin # 2NPLHD8X76M650625
Tag # MG 65519
Miles – 0

2523 1986 Ford F-8000 -Diesel
Vin # 1FDYK80UXGVA49682
Tag # MG 55088
Miles – 78,878

2524 2006 Peterbilt -Diesel
Vin # 2NPLHD8X76M650624
Tag # MG 65518
Miles – 0

2525 2008 Case Backhoe
Vin# N7C43318

Tag # -
Miles - 20

2526 2007 GMC Dump
Vin # - 1GDM7C1397F412749
Tag # - MG66981
Miles - 180

COLLINGSWOOD
NEW JERSEY
It's Where You Want To Be

Vehicle Master List

Vehicle No	Vehicle Description	Model	Make	VIN Number	Tag
0601	Sport Utility 5.4L	Expedition	1997 Ford	1FMFU18L3VLC16834	MG25155
0607	Pick-up 5.7L	3500	1997 GMC	1GTHK34R3VE556997	MG25169
0604	Pick-up 6.0L	2500HD	2003 GMC	1GTHK24U83E316520	MG53727
0606	Pick-up 5.7L	2500	1997 GMC	1GTGK24R3VE548677	MG25170
0605	Pick-up 5.0L	2500	1988 Chevy	2GCFK24H8J1285164	MG13799
0621	Zero Turn Mower	Lazer	Ex-Mark		
0602	Sport Utility 5.7L	Tahoe	1999 Chevy	1GNEC13R6XR132626	MG35962
0608	Van 4.9L	E150	1995 FORD	1FTEE14YSHA66983	MG72688
0610	Dump 8.3L Cummings	L8000	1994 Ford	1FDZY82E5RVA41212	MG5266
0611	Dump 6.0L	F450	2003 Ford	1FDXF47P73EB91135	MG55082
0612	Dump 8.3L	Dump	1999 Sterling	2FZ6MLBBXXA98067	MG25205
0613	Dump 8.3L	Dump	1999 Sterling	2FZ6MLBB1XA989068	MG25206
0614	Dump 8.3L	F800	1995 Ford	1FDYF80E7SVA19769	MG20827
0615	Dump 5.9L	Ram3500	2001 Dodge	3B6MF36651M575212	MG48806
0616	Bucket Truck	F700 / Altec	1994 Ford	1FDXK74C8RVA42688	MG5270
0905	Stake Body		1988 International	JPAWRYRKXJRH45124	MG57PA
0619	Dump 6.6L	3500	2006 Chevy	1GBJK34D56E229142	MG52052
0623	Park Tractor	340	1984 Ford	C729635	MG5245
0624	Zero Turn Mower		Kubota		
0625	Tractor	1910	1985 Ford	UPO5776	MG37274
0626	Tractor	TN55	2002 New Holland	UPO9530	MG50579
0627	Tractor	1920 Tractor	1989 Ford	UP25781	MG37275
0628	Little Loader	345D Tractor	1993 Ford	A419138	MG48807
0629	Tractor	3930 Tractor	1993 Ford	BD53662	MG5242
0630	Tractor	3930 Tractor	1993 Ford	BD49670	MG5241
0631	Leaf Machine	Leaf Machine	1977 American Road	W749004247	MG385H
0632	Leaf Machine	Leaf Machine	1978 American Road	W84907919	MG386H
0633	Leaf Machine Little Red	Leaf Machine	2002 Giant Vac	102302021	T80U7D
0634	Leaf Machine	Leaf Machine	1985 American Road	WS54924108	MG51EB
0636	Sweeper	SC-8000	2000 Sterling	49H6WFAA41HH13538	MG38698

Vehicle No	Vehicle Description	Model	Make	VIN Number	Tag
0637	Li'l Sweeper		1988 Tennant	TEN180888	MG31LS
11K2	White Sedan	Crown Vic	Ford		
0639	Chipper	Model 150	1997 Bandit	011389	MG25157
0640	Chipper		1990 Bandit	BAN375790	MG55LS
0641	Loader	L90	1990 Volvo	L090V60890	MG61LS
0638	Blacktop machine		1990 Puckett	PBP89D4040	N/A
0643	Roller		1990 Puckett	PBR90D680	N/A
0644	Backhoe	420D	2001 Caterpillar	FDP04510	MG49522
0645	Blacktop Trailer	Trailer	1990 Interstate	KBPK268LA602006	MG47LS
0646	Stump Machine	Stumper	1965 Vermeer	1560	MG54EB
0647	Haybuster	HD-9	2002 Tubgrinder	241390139	MG13806
0648	Air Compressor	Compressor	1994 Grimmer/Schmitt	17629	MG5265
1002	Utility Truck	F Super Duty	1997 Ford	1FDLF47G6VEC66490	MG32540
1008	Van	G10	1993 Chevy	CDG15Z2PF352241	MG13798
0906	Pick-up 4.3L	S10 Pickup	1993 Chevy	1GCDT14Z7PO177209	MG5234
1006	Air Compressor	MMD PDS1858	2007 Airman	B4-6844136	828MGS
1123	White Sedan	Charger	2006 Dodge	2B2KA43H36H503445	MG73907
1122	White Sedan	Charger	2006 Dodge		
1005	Tractor	Cub Cadet	Tractor	000368834	N/A
0902	Sewer Utility	F350 Utility	1986 Ford	2DJF37H3GCB70979	MG79HZ
0903	Pick-up 5.8L	F250	1995 Ford	2FTHF26H2SCA72856	MG21560
0904	Jetter	Acterra	2003 Sterling	2FZHCHAK43AM10563	MG50588
1001	Pick-up	F150	2000 Ford	1FTPF18LXYNC22884	MG38699
1121	White Sedan	Charger	2006 Dodge	2B3KA3H36H503512	MG73908
1120	White Sedan	Charger	2006 Dodge	2B3KA43H06H465608	MG72727
1119	White Sedan	Crown Vic	2004 Ford	2FAFP71W44X143578	MG52033
0635	Leaf Machine Big Red	Leaf Machine	2002 Giant Vac	100102032	T79U7D
1100	Black Sport Utility	Durango	2002 Dodge	1B4HS4N92F204586	RE-322V
1101	White Sport Utility	Durango	2001 Dodge	2FALP71W4VX179274	MG49515
1003	Van	E250	2006 Ford	1FTNS24W86DA71846	MG52049
0618					
1102	White Sport Utility	Durango	2002 Dodge	1B4HS48N12F210639	AOC-50T

Vehicle No	Vehicle Description	Model	Make	VIN Number	Tag
1104	White Sport Utility	Cherokee	1996 Jeep	1J4FJ68S6TL179917	MG23661
1150-1105	Sedan	Crown Vic	1996 Ford		
1103	Green Sedan	Crown Victoria	1997 Ford	2FALP71W4VX179274	ABH-3614
1108	Black Sport Utility	Explorer	1997 Ford	1FMDU34EOVUD46963	MG28789
1109	White Sport Utility	Explorer	1997 Ford	1FMDU34EOVUD48809	MG28790
1149		Tahoe	1996 Chevy		
0603	Sport Utility 5.7L	Tahoe	1999 Chevy	1GNEC13R8XR132661	MG35963
1114	White Sedan	Charger	2006 Dodge	2B3KA43H56H503446	MG72708
1115	White Sedan	Crown Vic	2001 Ford	2FAFP71WO1X152435	MG46732
1116	White Sedan	Crown Vic	2000 Ford	2FAFP171W4YX107170	MG43046
1117	White Sport Utility	Durango	2002 Dodge	1B4HS48N42F210635	MG54686
1118	Sport Utility	Durango	2002 Dodge	1B4HS48N52F210630	MG54687
1151	Gray Tach Truck	Panel Van	GMC		
1152	Sedan	Camry	Toyota		
1153	White Bug Van	Aerostar	Ford		
0609	Roll-Off 8.0L	Granite Roll-Off	2008 Mack	1M2AX04CX8M001998	MG66977
0617	Bucket Truck 7.5L	F SuperDuty	1994 Ford	1FDLF47G8REA24550	MG66984
0101	Sedan	Crown Vic	2001 Ford	2FAFP71W21X58298	MVX-21B
1106					
1107	White Sedan	Crown Vic	2005 Ford	2FAFP71W95X106267	MG64108
1105	White Sedan	Charger	2006 Dodge	2B3KA43H16H465598	MG72239
1113	White Sedan	Charger	2006 Dodge	2B3KA43H36H465599	MG7207
1111	Green Sport Utility	Tahoe	1996 Chevy	1GNEK13R4TJ362113	SMU-56D
1110	White Sedan	Charger	2006 Dodge	2B3KA43H66H465600	MG72240
0771	White Sedan	Caprice	1995 Chevy	1G1BL52PXSR187858	MG50059
0649	Generator	Power Pro 65	Airman	1476A60723	
0622	Tractor	TN60A	New Holland	HJE047532	MG66976
1004	Pick-up	Ranger	2007 Ford	1FTYR14U67PA00369	MG52050
0642	Loader	L70	2008 Volvo	L70FV62438	MG66985

HADDON TOWNSHIP
NEW JERSEY

where community thrives

4. A list/inventory of all current public works vehicles
FORD F-450
2010 Case 521 Loader with hammer
One ton Roller
(2)Internationals (with 7400 crane)
(2)FORD F-250
FORD F-150
(3)FORD RANGER
Case CX with Hammer
Small bucket truck
STERLING Jetter
SPRINTER VAN
Kubota U45 with Hammer
(2)CHE-PICK-UP
TIMCO Sweeper
Asphalt Machine
Freightliner tree truck 60ft boom forestry body/stumper and chipper
Small bucket truck
Camera truck 6" to 60"

MOUNT EPHRAIM EQUIPMENT - DPW

YEAR	MAKE	MODEL	VIN #	DATE IN SERVICE
PUBLIC WORKS VEHICLES:				
2009	GIANTVAC	Leaf Picker	102709003	
2009	QUIPNET	Drop deck trailer	4KNTT18209L161130	
2010	FORD	F-450 mini-dump	1FDAF4HYXAEA82517	
1989	FORD	Dump truck	1FDPF70K75VA15572	
2009	FORD	F-350 pickup	1FTWF31539EA15810	
2007	SRG	Street sweeper	49HAADBVX7DW84123	
1995	GMC	Pickup truck	1GTFK24K3SE537575	
1991	EAG	Trailer	112RAJ243ML037934	
2003	FORD	F-450 mini-dump	1FDXF47S23ED84152	
2007	CASE	Backhoe/loader	N7C423879	
1994	FORD	Sewer jetter	1FDXK84EXRVA26663	
1997	INT	Trash Truck	1HTSHAAR6VH422595	
2006	PEQUEA	TRL	4JAUS10146G112672	
1985	INGERSOLL	Air comp/trailer	144716144763	
2008	CASE	Skid steerer	N8M497114	
1996	PER FIRST	Chipper	010115	
2006	FORD	F-450 mini-dump	1FDXF47Y96EB71725	
2006	PETERBILT	Trash truck	2NPLLD0X77M696144	
1999	GIANTVAC	Leaf picker	273366	
2000	FORD	F-750 Dump truck	3FDXF75H7YMA30993	

BOROUGH OF HADDON HEIGHTS

RESOLUTION 2012:158

IMPOSING LIEN ON BLOCK 30, LOT 5, 310 THIRD AVE

WHEREAS, the property known as Block 30, Lot 5 on the Tax Map of the Borough of Haddon Heights, 310 Third Ave., had become overgrown with brush, weeds, dead or dying trees, trash, and other debris; and

WHEREAS, the Borough of Haddon Heights notified the owner with respect to the conditions on the property on the property pursuant to Section of the Code of the Borough of Haddon Heights; and

WHEREAS, the owner of said property either refused or neglected to address and abate the conditions on the property; and

WHEREAS, the Borough of Haddon Heights, in accordance with Section of the Code of the Borough of Haddon Heights, undertook to abate the conditions on the property and to clean up the property; and

WHEREAS, the Borough of Haddon Heights has incurred costs in the amount of $198.00 with respect to the clean up of Block 30, Lot 5, 310 Third Ave.; and

WHEREAS, the cost of such services has been certified to the Borough Council of the Borough of Haddon Heights;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Haddon Heights that the amount of $198.00 be and the same is hereby certified as a lien against Block 30, Lot 5; and

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Haddon Heights that a certified copy of this resolution shall be filed with the collector of taxes and the amount charged hereunder, $198.00 shall become a lien and shall added to and become part of the taxes next to be assessed and levied upon Block 30, Lot 5 and shall bear interest at the same rate as taxes and may be enforced and collected to the same extent and in the same manner as unpaid taxes.

Date: October 2, 2012

_____

Mayor Edward S. Forte, Jr.

Attest_____

Joan D. Moreland, Interim Borough Clerk

BOROUGH OF HADDON HEIGHTS

RESOLUTION 2012:159

IMPOSING LIEN ON BLOCK 132, LOT 12, 1939 NARBERTH AVE

WHEREAS, the property known as Block 132, Lot 12 on the Tax Map of the Borough of Haddon Heights, 1939 Narberth Ave., had become overgrown with brush, weeds, dead or dying trees, trash, and other debris; and

WHEREAS, the Borough of Haddon Heights notified the owner with respect to the conditions on the property on the property pursuant to Section of the Code of the Borough of Haddon Heights; and

WHEREAS, the owner of said property either refused or neglected to address and abate the conditions on the property; and

WHEREAS, the Borough of Haddon Heights, in accordance with Section of the Code of the Borough of Haddon Heights, undertook to abate the conditions on the property and to clean up the property; and

WHEREAS, the Borough of Haddon Heights has incurred costs in the amount of $198.00 with respect to the clean up of Block 132, Lot 12, 1939 Narberth Ave.; and

WHEREAS, the cost of such services has been certified to the Borough Council of the Borough of Haddon Heights;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Haddon Heights that the amount of $198.00 be and the same is hereby certified as a lien against Block 132, Lot 12; and

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Haddon Heights that a certified copy of this resolution shall be filed with the collector of taxes and the amount charged hereunder, $198.00 shall become a lien and shall added to and become part of the taxes next to be assessed and levied upon Block 132, Lot 12 and shall bear interest at the same rate as taxes and may be enforced and collected to the same extent and in the same manner as unpaid taxes.

Date: October 2, 2012

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2012:160

RESOLUTION AWARDING A CONTRACT TO LINE SYSTEMS, INC. IN THE AMOUNT OF $1,867.25 MONTHLY RECURRING COST FOR A TERM OF 60 MONTHS FOR THE PURPOSE OF PROVIDING A HOSTED PBX VOICE OVER INTERNET PROTOCOL PHONE SYSTEM

WHEREAS, four quotes were received by the Borough for a Voice Over Internet Protocol phone system for all Borough offices; and

WHEREAS, Line Systems, Inc.'s quote of $1,867.24 recurring monthly cost for a period of sixty months is the lowest quote received:

WHEREAS, Line Systems, Inc. is the lowest most qualified vendor to provide the above referenced services.

NOW THEREFORE, BE IT RESOLVED that a contract is hereby awarded to Line Systems, Inc., located at 1645 West Chester Pike, Suite 200, West Chester, PA 19382 for a monthly cost of $1,867.25 for a term of sixty months for the purpose of providing a hosted PBX Voice Over Internet Protocol Phone System.

BE IT FURTHER RESOLVED that funding for this contract has been encumbered to account #_____ in accordance with the Chief Financial Officer's Certification of Funds hereon attached.

Date: _____

_____
Mayor Edward S. Forte, Jr.

ATTEST:_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2012:162

SHARED SERVICE AGREEMENT BY AND BETWEEN THE BOROUGH OF HADDON HEIGHTS AND THE BOROUGH OF BELLMAWR, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AND RELATIVE TO THE CREATION OF EQUIPMENT STORAGE AREA LOCATED ON DEVON AVENUE IN HADDON HEIGHTS.

THIS DOCUMENT constitutes a Uniform Shared Services Agreement pursuant to N.J.S.A. 40:65-1 et seq. entered into by and between the Borough of Haddon Heights, a body politic and corporate of the State of New Jersey with offices located at 625 Station Avenue, Haddon Heights, New Jersey, 08035 (Haddon Heights) and the Borough of Bellmawr, a body politic and corporate of the State of New Jersey with offices located at 21 East Browning Road, Bellmawr, New Jersey, 08031 (Bellmawr). The date of this agreement is September 27, 2012

WITNESSETH

WHEREAS, the Borough of Haddon Heights (hereinafter "Haddon Heights.") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Bellmawr (hereinafter "Bellmawr") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, Haddon Heights and Bellmawr wish to enter into an Agreement whereby Bellmawr would provide manpower and equipment for the purpose of installation of an Equipment Storage Yard located on Devon Avenue, Haddon Heights, New Jersey

WHEREAS, by negotiations previously had between Haddon Heights and Bellmawr, the terms and provisions hereafter set forth were determined and agreed thereto; and

WHEREAS, Haddon Heights and Bellmawr intend by virtue of this document to set forth the terms and conditions of this agreement; and

WHEREAS, the proper and respective public officials are or will be authorized to execute this Uniform Shared Service Agreement pursuant to resolutions of their respective governing bodies, attached hereto and made part of this agreement;

NOW,THEREFORE, AND IN CONSIDERATION of the mutual promises set forth herein, the parties hereto agree as follows:

1. SCOPE

1.1 The Borough of Bellmawr will provide manpower and equipment for the purpose of installation of an equipment storage yard with an entrance area 15' x 80' and storage area 85' x 110''with installation of 4" Dense Graded Aggregate in Two (2) lifts equaling 8" total (3" HMA9.564 asphalt to be installed at entrance only)

1.2 All cost of asphalt and D.G.A. to be paid by Haddon Heights under contract with American Asphalt Company and Second Chance Recycling.

1.3 The Borough of Bellmawr will be responsible for all mark-outs to be obtained from New Jersey One Call

1.4 Haddon Heights is responsible to provide as-built plans of the tennis court area if available.

1.5 The Borough of Bellmawr is responsible for excavation of materials with disposal cost if applicable charged to Haddon Heights.

1.6 All traffic and resident notification shall be the responsibility of Haddon Heights.

2. TERM

The services to be furnished hereunder shall commence on October 2, 2012 and ending October 1, 2013. This agreement may be extended by mutual agreement, in writing, of the parties.

3. PAYMENT

Haddon Heights agrees to pay Bellmawr $35.00 per hour, per man, plus $35.00 per hour per asphalt equipment rental. Total invoice for labor and equipment not to exceed $3,360.00

4. AUDIT

Pursuant to the single audit act of 1984, Bellmawr and Haddon Heights agree to allow each other's agent to examine any and all records relevant to this agreement and shall make available upon demand at a reasonable time and place for the purpose of auditing the records, reports and documents relative to this agreement.

5. INDEMINIFICATION

Haddon Heights and Bellmawr shall indemnify and hold each other harmless and defend each other, its elected officials, employees, officers and agents, from and against all liability, claims, suits, losses, damages, on account of bodily injury, including death or property damage, arising out of or connected with the performance of the services under this agreement.

The execution and delivery of this agreement shall not be construed to confer any right of action against either municipal entity on behalf of the other or on behalf of any other person, natural or otherwise, for any failure, neglect or breach of any term, covenant or condition thereof. The agreement and all of its terms, conditions and provisions are solely for the benefit of Bellmawr and Haddon Heights and it is understood and agrees between parties hereto that the sole remedy of either Haddon Heights or Bellmawr in the event of any failure or breach of this agreement shall be the termination hereof.

6. NOTICES

All notices hereunder shall be in writing and sent certified mail, return receipt requested for the Borough of Bellmawr to the Borough Clerk, Borough of Bellmawr, at P.O. Box 368 Bellmawr, New Jersey, 08031 and for the Borough of Haddon Heights to the Acting Borough Clerk, Borough of Haddon Heights, at 625 Station Avenue, Haddon Heights, New Jersey, 08035

7. MISCELLANEOUS

The following provisions shall apply to this agreement:

A. Construction of this agreement

The parties acknowledge that this agreement was prepared under New Jersey Law and shall therefore be interpreted under the laws of the State.

B. Amendments

This agreement may not be amended, altered or modified in any manner except in writing signed by the parties hereto.

C. Headings

This section and any other headings contained in this agreement are for references only and shall not affect the meaning and interpretation of this agreement.

IN WITNESS WHEREOF, the appropriate officials of the Borough of Haddon Heights place their signatures and appropriate seals on this 2nd day of October 2012

ATTEST: BOROUGH OF HADDON HEIGHTS

BY:

Joan Moreland, Interim Borough Clerk

Edward S. Forte, Jr., Mayor

Certification:

I, Joan D. Moreland, do hereby certify the foregoing to be true and correct copy of the Shared Services Agreement adopted by resolution of the Borough of Haddon Heights, at a meeting of said Borough on the 2nd day of October, 2012, and that said Shared Service Agreement was adopted by resolution which passed by a majority vote of the Borough Council of the Borough of Haddon Heights.

Joan D. Moreland, Interim Borough Clerk