BOROUGH OF HADDON HEIGHTS

Tuesday, June 16, 2015 at 7:00 p.m.

Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 3, 2015."

2. Roll Call

3. CAUCUS SESSION
   a.) Animal Licensing – *Councilman Steve Berryhill*
   b.) Salary Ordinance – *Councilman Miller*

4. Recess of Caucus Session and commencement of Business Session

5. Pledge of Allegiance and moment of silence

6. PRESENTATION OF CERTIFICATES OF ACHIEVEMENT TO ST. ROSE TRACK TEAM – *Mayor Forte and Council President Lange*

7. Public Comment on Caucus and Agenda items only

8. Approval of the Council meeting Minutes of June 3, 2015

9. REPORTS OF COUNCIL MEMBERS:

10. BOROUGH ENGINEER'S REPORT:

11. UNFINISHED BUSINESS:

    None.

12. NEW BUSINESS:

    Introduction of Bond Ordinance 2015:1425 – *Not yet available from Bond Counsel*

    Resolution 2015:116 – Resolution Canceling Outstanding Checks

    Resolution 2015:117 – Resolution Authorizing Membership in a Mutual Aid and Assistance Agreement with Participating Units

    Resolution 2015:118 – Resolution Authorizing the Mayor to Execute an Agreement Between the Borough of Haddon Heights and Phoenix Advisors, LLC, Independent Registered Municipal Advisor of Record for the Purpose of Providing Continuing Disclosure Agent Services

    Resolution 2015:119 – Resolution Authorizing the Approval of Bills and Claims for the Second Half of June

    Resolution 2015:120 – Resolution Authorizing the Solicitation of Bids for a High Compaction Collection Vehicle for the Department of Public Works for the Purpose of Collection of Recyclable Materials

    Resolution 2015:121– A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***1. Discussion regarding personnel matter relating to the Construction/Zoning office. 2. Discussion related to Police Contract Negotiations. Discussions expected to be one (1) hour in duration. Formal Action May be Taken.***

13. Public Comment

14. Adjournment

RESOLUTION 2015:116

RESOLUTION CANCELING OUTSTANDING CHECKS

WHEREAS, upon review of the financial records of various bank accounts maintained by the Borough of Haddon Heights, it was determined that there are several stale-dated outstanding checks; and

WHEREAS, it is in the best interest of the Borough to cancel these outstanding checks;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Haddon Heights, that the following outstanding checks be canceled:

ACCOUNT & CHECK #	CHECK DATE	PAYEE	AMOUNT
Court General Fund			
7045	04/09/2013	Henry Mitchell	$ 35.00
7068	06/13/2013	Henry Mitchell	33.00
7077	07/12/2013	CVS	50.00
7084	08/09/2013	Henry Mitchell	30.00
7092	08/09/2013	Allen Kent	1.00
7093	08/09/2013	Kate Ryan	2.00
7112	10/09/2013	CVS	50.00
7114	10/09/2013	Lorraine Allen	10.00
7123	11/05/2013	Henry Mitchell	60.00
7158	03/13/2014	Henry Mitchell	50.00
7167	04/11/2014	Christopher Kane	9.00
7807	07/10/2014	Doris Taylor	1.00
7813	08/12/2014	Henry Mitchell	32.00
7819	09/08/2014	Henry Mitchell	35.00
Bail Fund			
6757	07/11/2013	Barbara Brassill	$ 22.80
Payroll Trust Fund			
Unknown			$1,670.43
10980	01/25/2013	Dennis Riggs	1,687.05
12279	06/13/2014	Lynn Duncan	182.29
12547	09/19/2014	Carol Pfeifer	2.91
12552	09/19/2014	Michael Kinky	1.65
12555	09/19/2014	Benjamin Zwaska	1.31
12738	11/25/2014	Barry Briscoe	21.35

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby directed to record the effects of this resolution in the financial accounts of the Borough.

Date: June 16, 2015

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

CAMDEN COUNTY
MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN PARTICIPATING UNITS

RESOLUTION 2015:117

AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS.

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies police, Emergency Medical Service, fire departments, fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A: 14 -26 and 40A: 14-156.1; and

WHEREAS, the President in Homeland Security Directive (HSPD) - 5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act" App.A9 -33 et. seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency, and

WHEREAS, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," NJ.A.C. 52:14E-11 et. seq., commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" NJ.A.C. 5:75A et. seq, and

WHEREAS, it is deemed to be in the best interests of the residents of this municipality and/or fire district to enter into a mutual aid and assistance agreement with the County of Camden and other municipalities including (but not limited to) municipal police, Emergency Medical Service or fire departments, volunteer fire companies or EMS organizations and/or fire districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

NOW, THEREFORE, BE IT RESOLVED, by the GOVERNING BODY of the BOROUGH of HADDONHEIGHTS County of CAMDEN, and State of New Jersey as follows:

A. That the _____ is hereby authorized and directed to enter into the Camden County Mutual Aid and Assistance Agreement Between Participating Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein.

CAMDEN COUNTY
MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN PARTICIPATING UNITS

B. That the and

Of the _____ are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the _____.

C. That the _____ is hereby authorized and directed to forthwith forward a copy of this Resolution and an executed copy of Schedule A of the agreement to the offices of the Camden County Office of Emergency Management for review and filing by the appropriate Fire, EMS and County Prosecutor or his designee as appropriate.

CAMDEN COUNTY
MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN PARTICIPATING UNITS

THIS AGREEMENT is made between the parties set forth on Schedule A (attached hereto) all of which are either the County of Camden and all of its departments, municipalities including, but not limited to, municipal police, Emergency Medical Service and /or fire departments, volunteer fire companies or EMS organizations or Fire Districts, hereinafter sometimes referred to as "Participating Units", "Requesting Units" or "Responding Units".

WHEREAS, the President in Homeland Security Directive (HSPD) - 5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local [1] and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act" App.A9 -33 et. seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency, and

WHEREAS, the State of New Jersey adopted the "Fire Service Resource Emergency Deployment Act," N.J.S.A. 52:14E-11 et. seq., to establish a mechanism for the coordination of fire service resources throughout the State to facilitate a quick and efficient response to any emergency incident or situation that requires the immediate deployment of those resources in order to protect life and property from the danger or destruction of fire, explosion or other disaster, and

WHEREAS, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" N.J.A.C. 5:75A et. seq, and N J.A.C. 5:75 A-2.2 specifically requires each municipality or fire district to adopt a local fire mutual aid plan, and

WHEREAS, the Participating Units recognize that entering into an agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation and to address those situations when additional aid and assistance is needed to protect the best interests of the persons and property in each individual jurisdiction.

WITNESSETH:

In consideration of the mutual benefits and covenants contained in this agreement, the Participating Units respectively agree as follows:

[1] As defined in the Homeland Security Act of 2002, Section 2(10): the term "local government" means "(A) county, municipality, city, town, township, local public authority, school district, intrastate district, council of governments.. .regional or interstate government entity, or agency or instrumentality of a local government: an Indian tribe or authorized tribal organization, or in Alaska a Native village or Alaska Regional Native Corporation; and a rural community, unincorporated town or village, or other public entity." 6 U.S.C. 101(10)

CAMDEN COUNTY
MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN PARTICIPATING UNITS

1. **Mutual Aid and Assistance.** Upon the request as provided herein, the Participating Units shall provide mutual aid and assistance to each other. Mutual Aid and Assistance shall include the following:

   a. Rendering of aid and assistance, including pre-established immediate response by one or more Participating Units to an emergency scene under the control and/or jurisdiction of another Participating Unit, said emergency may include but not to be limited to fire, civil unrest, major criminal or emergency events, natural and man -made disaster or catastrophe affecting the environment.

   b. Rendering of aid and assistance by one or more Participating Units to another Participating Unit to serve as supplemental reserve protection in the Requesting Unit's jurisdiction while the Requesting Unit is on an emergency call and/or otherwise current ly unable to address the emergency service needs in its jurisdiction.

   c. Participating in training exercises with other participating units, where the purpose of such training exercises is to coordinate and prepare for fire, civil unrest, major emergency, na rural disaster, environmental disaster and/or other emergency situations that are a threat to life or property.

2. **Requests for Mutual Aid and Assistance.** All requests for mutual aid and assistance shall be through the office of Camden County Communications Center, the Camden County Fire Coordinator, the Camden County EMS Coordinator, Camden County Prosecutor or his designee in accordance with all procedures in effect at the time of the request. The office of Camden County Communications Center shall immediately summon Participating Units to the scene of an emergency in accordance with the pre -established policies and procedures in effect at the time of the request.

   a. Each local jurisdiction shall develop a Municipal Mutual Aid Plan to include mut ual aid assistance to the levels they deem acceptable when measured against potential risks. Said information shall be submitted annually to the County Office of Emergency Management for review by the appropriate coordinator prior to the first day of March each year.

      i. All Local Fire Mutual Aid Plans shall be in compliance with the New Jersey Fire Service Emergency Deployment Rules N.J.A.C. 5:75A et seq, specifically N.J.A.C. 5:75A -2.2.

      ii. The appropriate County Fire, EMS or County Prosecutor will implement the Mutual Aid Plan for jurisdictions/agencies failing to submit plans as required in Section 2.a. above.

3. **Tactical Command and Authority at Emergency Scene .** The Incident Commander of the Requesting Unit shall have overall command authority of all Participating Units at the scene of the emergency. Participating Units of the fire service shall operate in compliance with the State Incident Management System N.J.A.C. 5:73 -1.6(b).

4. **No Charge for Use of Personnel or Equipment.**

   a. No Participating Unit shall bill a Requesting Unit for wages, salaries or use of equipment in making mutual aid and assistance responses, except as is provided for by a pre -existing separate agreement and/or as permitted within the regulations of the Stafford Disaster and Emergency Assistance Act, 42 U.S.C. 5121 -5206 and the implementing regulations of 44 CFR 204 and 206 in which case reimbursements as permitted therein shall be recoverable as provided within said regulations.

   b. If fuel, chemical substances, crowd control gases , water additives, sterilized medical equipment or other disposable goods are used for mitigation of the incident by a Responding Unit at a mutual aid and assistance response which will cause the Responding Unit to incur an expenditure to replace the same, and/or portable equipment requires repair or is lost the Requesting Unit shall replace or, upon receipt of an appropriate voucher, reimburse the Responding Unit for the expenditure involved. Said reimbursement or replacement shall not be construed as payment or consideration for making the mutual aid and assistance response but only as an effort to compensate a Responding Unit for its actual cost outlay in replacing these expendable materials.

   c. This agreement does not supersede any agreement either formal or informal between jurisdictions (e.g. state or federal governments) or between Responding Units (e.g. fire departments of different municipalities).

   d. Participating Units when possible will be reimbursed in accordance with the Spill Compensation Control Act (N.J.A.C. 7:lE-5.3/N.J.S.A. 58:10-23.1 le).

   e. This agreement recognizes the provisions as required by New Jersey Civilian Defense & Control Act App.9-33 et seq. and specifically Emergency Medical Services NJ.S.A.26:2K -60.

5. **Limitation of Providing Mutual Aid and Assistance.** Nothing contained in this Agreement shall be construed to require a Participating Unit to make a mutual aid and assistance response if the response will leave the Participating Unit's jurisdiction without sufficient police, fire, ambulance and/or emergency protection.

6. **Death or Disability.** If any member of a Participating Unit suffers injury or death at the scene of a mutual aid and assistance emergency or training exercise, the member or the member's designee or legal representative shall be entitled to all salary, pension rights, worker's compensation and other benefits to which the member would be entitled if injury or death occurred in the performance of duties within the jurisdiction of the Participating Unit in accordance to N.J.S.A.40A: 14-26. Said rights, benefits and compensation shall be paid by the Participating Unit and not by the Requesting Unit. Each Participating Unit shall be individually responsible for providing adequate benefits, coverage and compensation for its members.

7. **Members Authority.** The members of each Participating Unit making a mutual aid and assistance response shall have the same powers and authority as the members of a Requesting

Unit at the scene of the emergency in accordance with N.J.S.A. 40A: 1 4-156.2. Said members of a Participating Unit shall also have, while so acting, such rights and immunities as they would otherwise enjoy in the performance of their normal duties within their own jurisdiction.

8. **Liability Insurance.** Each Participating Unit shall maintain adequate liability insurance, the minimum limits of which shall be $1 million. Additionally, the Requesting Unit agrees to hold harmless a Participating Unit in the event of any lawsuit arising out of such assistance.

9. **Term; Withdrawal.** This Agreement shall continue indefinitely or until terminated or rescinded by all Participating Units. Any Participating Unit may withdrawal from this Agreement by providing all other Participating Units, the office of Camden County Communications Center, the respective Fire, EMS, County Prosecutor or his designee with sixty (60) days advanced written notice of withdrawal, clearly specifying the applicable date of withdrawal. In the event of withdrawal by any Participating Unit, this Agreement will continue in full force and effect for all remaining Participating Units.

10. **Legal Authority.** This Agreement for mutual aid and assistance is expressly made in accordance with N.J.S.A. 40A: 14-26 and 156.1 et seq.

11. **Entire Agreement.** This agreement constitutes the entire understanding between the Participating Units. This Agreement supersedes all communications, representations or prior agreements, oral or written, between Participating Units with respect to the subject matter hereof.

IN WITNESS WHEREOF, County of Camden and each Municipality, Volunteer Corporation or Fire District representing each Participating Unit has executed this Agreement and affixed its corporate seal on the date and as shown on Schedule A, attached hereto and made a part hereof. By executing this agreement, each Participating Unit acknowledges that said execution has been duly authorized by proper Resolution, a copy of which is annexed to this agreement.

The _____ has executed this agreement on the
(Fire department, Municipally or Corporation)

_____ day of _____, 20

Authorized Signature: _____ Official Title

Authorized Signature: _____ Official Title

CAMDEN COUNTY
MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN PARTICIPATING UNITS

Schedule A

_____
Police Chief

_____
Fire Chief

_____
EMS Chief/Captain

_____
Public Works/MUA Superintendent

RESOLUTION 2015:118

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE BOROUGH OF HADDON HEIGHTS AND PHOENIX ADVISORS, LLC, INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD FOR THE PURPOSE OF PROVIDING CONTINUING DISCLOSURE AGENT SERVICES

WHEREAS, when issuing bonds, execution of Continuing Disclosure Agreements ("CDA's") in connection with one or more bond issuances is necessary to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, but for the execution of the CDA's, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDA's executed in conjunction with the issuance of bonds, the Bond Issuer must codify the requirements stipulated in those various CDA's and compare those requirements with its filings and correct any deficiencies; and

WHEREAS, new rules and regulations promulgated by the Securities & Exchange Commission ("SEC") restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

WHEREAS, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA's and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record, and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that the Mayor is hereby authorized to execute an Agreement between the Borough of Haddon Heights and Phoenix Advisors, LLC, Independent Registered Municipal Advisor of Record for the Purpose of Providing Continuing Disclosure Agent Services.

Dated: June 16, 2015

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

AGREEMENT
for
CONTINUING DISCLOSURE AGENT SERVICES
and
INDEPENDENT REGISTERED MUNICIPAL ADVISOR of RECORD

THIS AGREEMENT, made and entered into on this ____ day of _____, 2015 ("Agreement") by and between the Borough of Haddon Heights, 625 Station Avenue, Haddon Heights, NJ 08035 (hereinafter referred to as the "Bond Issuer"), and Phoenix Advisors, LLC ("Phoenix Advisors"), 4 West Park Street, Bordentown, NJ 08505.

WITNESSETH:

WHEREAS, the Bond Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements ("CDA's") in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, but for the execution of the CDA's, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDA's executed in conjunction with the issuance of bonds, the Bond Issuer must codify the requirements stipulated in those various CDA's and compare those requirements with its filings and correct ant deficiencies; and

WHEREAS, new rules and regulations promulgated by the Securities & Exchange Commission ("SEC") restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

WHEREAS, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA's and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under the SEC regulations and has heretofore been appointed by the Bond Issuer to provide the same until the expiration of this Agreement, as defined in Section 3 herein; and

WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Bond Issuer.

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND, HEREBY AGREE AS FOLLOWS:

Section 1. Phoenix Advisors will perform, inter alia, the tasks as described in the scope of services summarized in Exhibit I and II attached hereto.

Section 2. The Bond Issuer will compensate Phoenix Advisors for services provided in accordance with this agreement, as more particularly set forth below:

Continuing Disclosure Agent Service:
$650 – All inclusive fee (for up to three (3) outstanding issues), plus $100 for each additional outstanding issue, if any, for which filings are required.

Independent Registered Municipal Advisor of Record
There is **no fee** charged by Phoenix Advisors for being designated as your Independent Registered Municipal Advisor (IRMA). As your IRMA, we will be available to answer questions and provide preliminary project and financing analyses for you.

Should you chose to have Phoenix Advisors involved in a debt issuance or to undertake an in-depth evaluation of a proposal or project, perform a consultant service, or assist with a rating agency presentation, a separate engagement proposal will be provided for your acceptance and approval. Our goal is to be available to you and to add value when you need our expertise.

Section 3. This Agreement, as to the Continuing Disclosure Agent and Municipal Advisor of record, shall be in effect through the Bond Issuer's fiscal year-end and is subject to annual reappointment.

Section 4. This Agreement may be terminated by the Bond Issuer or Phoenix Advisors, upon giving thirty (30) days prior written notice.

Section 5. This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the Bond Issuer and Phoenix Advisors have caused this Agreement to be duly executed by their authorized representatives as of the day and year first above written.

Borough of Haddon Heights	PHOENIX ADVISORS, LLC
By: _____	By: _____
Name & Title:	
_____	David B. Thompson, CEO

PHOENIX ADVISORS, LLC

June 4, 2015

Ms. Christie Ehret
Chief Financial Officer
Haddon Heights Borough
625 Station Avenue
Haddon Heights, NJ 08035-1981

Dear Ms. Ehret:

You recognize that staying in compliance with Continuing Disclosure requirements is vitally important. Thank you for selecting Phoenix Advisors, LLC to help you.

Enclosed is our invoice for Continuing Disclosure Agent services, covering scheduled and required filings during your 2014 fiscal year. A Proposal and Agreement for the 2015 fiscal year is also enclosed.

You will note that the appointment of Phoenix Advisors as your Municipal Advisor of Record is a part of this package. Importantly, there is no separate fee for designating Phoenix Advisors as your Municipal Advisor of Record.

I am sure you remember that when the Securities and Exchange Commission ("SEC") promulgated rule 15c:2-12 in 1997, the filing of continuing disclosure became mandatory. It is now likewise mandatory that anyone providing advice to an issuer of municipal debt must be registered with and regulated by the SEC. Phoenix Advisors is registered with the SEC and the MSRB.

In the past, advice in various forms was proffered by Underwriters, Auditors, and Bond Counsels. As an issuer of municipal debt, much of your effectiveness depends on the continuing flow of suggestions and recommendations from your professionals to you. It makes sense to designate an SEC registered firm as your Independent Registered Municipal Advisor. We invite you to discuss this with your bond attorney.

Phoenix Advisors, as Continuing Disclosure Agent and Municipal Advisor of Record, will work in concert with your Auditor and Bond Counsel to assist you in complying with your filing obligations. We will be a valuable, reliable resource concerning your issuance of municipal debt.

As always, please feel free to contact your Phoenix Advisors professional with any questions.

Sincerely,

David Thompson, CEO

4 West Park Street, Bordentown, New Jersey 08505

Voice: (609) 291-0130 **www.muniadvisors.com** **Fax: (609) 291-9940**

new jersey dca
department of community affairs
people.places.progress
division of local government services dlgs

LFN 2014-9

July 23, 2014

Local Finance Notice

Chris Christie, *Governor* | Kim Guadagno, *Lt. Governor* | Richard E. Constable, III, *Commissioner* | Thomas H. Neff, *Director*

Contact Information

Director's Office
V. 609.292.6613
F. 609.292.9073

Local Government Research
V. 609.292.6110
F. 609.292.9073

Financial Regulation and Assistance
V. 609.292.4806
F. 609.984.7388

Local Finance Board
V. 609.292.0479
F. 609.633.6243

Local Management Services
V. 609.292.7842
F. 609.633.6243

Authority Regulation
V. 609.984.0132
F. 609.984.7388

Mail and Delivery
101 South Broad St.
PO Box 803
Trenton, New Jersey
08625-0803

Web:
www.nj.gov/divisions/dca/dlgs
E-mail: dlgs@dca.state.nj.us

Distribution
Chief Financial Officers
Municipal Clerks
Freeholder Board Clerks
Authority Officials
Auditors

Secondary Bond Market Continuing Disclosure Commitments

This Notice is intended to give fair warning to local government officials, including Certified Municipal Finance Officers and comparable staff of authorities and other local governments, that there will be consequences for failing to have identified past noncompliance (where applicable) with continuing financial disclosure requirements related to outstanding bonds and other securities and determining by September 10, 2014 whether to take advantage of a compliance initiative offered by the Securities Exchange Commission's (SEC). While this notice is important for all local governments that have outstanding bonds, bond anticipation notes, and other securities, it is critically important where local governments anticipate a need to access financial markets in the near future - as with the need to "roll over" Bond Anticipation Notes or to issue bonds.

Continuing disclosure requirements are indirectly required pursuant to federal law. The CFO, or another local official, was generally required in one or more documents authorizing the issuance of debt (commonly called "Continuing Disclosure Agreements") to annually, or more frequently, publicly disclose certain information. Consequences of failing to live up to requirements will likely include future difficulty accessing credit markets. Consequences could include, among other things: (1) enforcement actions being brought by the SEC that will result in more severe penalties otherwise available pursuant to "the SEC's "Municipalities Continuing Disclosure Cooperation Initiative" (see below for discussion); (2) denial or deferral of applications made to the Local Finance Board or Director of the Division for various approvals; (3) actions against State licensures in the event of fraudulent attestations of compliance; and/or (4) decreased scores on future "Best Practices Questionnaires" (which will contain questions as to past compliance) that could trigger a withholding of a portion of State Aid.

It is important that you read this notice in its entirety and consult your public finance professionals so you understand your continuing disclosure obligations and what must be done to achieve compliance.

Local government access to capital is critical for advancing needed local infrastructure projects and meeting local cash flow needs. As a condition of providing access to capital in the form of debt, the financial community - at the time of buying debt and while debt remains outstanding - expects to be kept abreast of key financial information that could impact the value of securities in the secondary market. Legally, local governments have an obligation to provide certain information. They are obligated under federal law to issue certain information at the time of issuing new debt, and they are frequently contractually obligated to continue providing certain information while their debt remains outstanding.

Recently, the SEC and the financial community have focused attention on what is alleged to be a widespread failure of local government issuers across the nation to meet their continuing disclosure obligations. They maintain that local government issuers of debt frequently fail to meet their continuing disclosure obligations and misrepresent (sometimes innocently or inadvertently and other times fraudulently) their past compliance when issuing new debt.

Earlier this year, the SEC adopted a program to encouraged local government issuers to self-identify past noncompliance and improve timely continuing disclosure in the future. Their program, known as the "Municipalities Continuing Disclosure Cooperation Initiative" essentially establishes lesser enforcement actions provided local government issuers (and others) self-identify past noncompliance and agree to a plan designed to prevent future noncompliance. You can read more about this program by visiting: http://www.sec.gov/divisions/enforce/municipalities-continuing-disclosure-cooperation-initiative.shtml). It is strongly recommended that local government officials proactively take steps to self-identify their own levels of compliance with Continuing Disclosure Agreements if they have outstanding debt and consult their public finance officials during this process to, among other things, determine if it is advisable to participate in the SEC's program.

The private marketplace is also taking steps to improve disclosure by more closely reviewing past compliance and, as appropriate, refraining from underwriting or buying new debt unless compliance has been achieved. It is critically important that local governments anticipating a need to access financial markets conduct a self-assessment of past continuing disclosure compliance and correct deficiencies. Failure to do so could bar, or delay, access to capital markets.

As part of your self-assessment, it is recommended that you first identify your continuing disclosure contractual obligations with respect to past issuances of debt while it remained (or remains) outstanding. These obligations generally include filing audits, budgets, and certain operating data with various depositories.

Continuing Disclosure Agreements generally specify what information must be filed and where it must be filed. It is critically important that each local government understand the commitments it has made and live up to them. However, the Division recommends, as a best practice, that local governments with continuing disclosure requirements file the following information though the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) website (www.emma.msrb.org) in addition to any information they had previously agreed to provide:

a) As soon as available: The issuer's Annual Financial Statement -- or a variation thereof where an Annual Financial Statement is not statutorily required; and

b) As soon as available: The Issuer's Audited Financial Statements; and

c) As soon as available: The Issuer's adopted budgets; and

d) Within 180 days of the end of the fiscal year: Annual Operating Data, consisting of:

(i) Debt Statistics

(ii) Property Tax Information and tax statistics where the issuer relies on property tax collections as a major source of revenue;

Net Assessed Valuation
Real Property Classifications
Ratio of Assessed Valuation to True Value
Percentage of Collection
Delinquent Tax and Tax Title Lien Information
Property Acquired By Tax Title Lien Liquidation
Tax Rates
Tax Levies
Largest Taxpayers

(iii) Other major revenue data and statistics where the issuer relies on revenues other than property tax collections;

Sewer and water billings;
Parking rents and collections;
Etc.

(iv) Capital Budget

(v) New Construction Permits

e) Within 10 business days of the occurrence of any material events consisting of the following:

(i) Principal and interest payment delinquencies;

(ii) Non-payment related defaults, if material;

(iii) Unscheduled draws on debt service reserves reflecting financial difficulties;

(iv) Unscheduled draws on credit enhancements reflecting financial difficulties;

(v) Substitution of credit or liquidity providers, or their failure to perform;

(vi) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;

(vii) Modifications to rights of security holders, if material;

(viii) Bond calls, if material, and tender offers;

(ix) Defeasances;

(x) Release, substitution, or sale of property securing repayment of the Securities, if material;

(xi) Rating changes;

(xii) Bankruptcy, insolvency, receivership or similar event of the obligated person;

(xiii) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and

(xiv) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

f) Any and all additional or other information or documents required by the specific continuing disclosure obligations of such Issuer, for any particular series of Securities outstanding.

You should also ensure that past official statements -- or similar documents issued with respect to new issuances of debt -- have accurately reported your past compliance with continuing disclosure requirements.

While not required, the Chief Financial Officer is encouraged to seek the assistance of an experienced professional to assist or undertake such self-assessment.

As a final matter, the Division will be drafting a proposed Local Finance Notice -- or other appropriate action – to require: (1) CFOs to attest as part of budget submissions to the Division that appropriate steps are being taken to ensure compliance with continuing disclosure requirements; and (2) auditors to treat non-compliance with continuing disclosure requirements as an instance of non-compliance with prevailing laws, statutes, regulations, contracts and agreements that is required to be reported under *Government Auditing Standards.*

Approved: Thomas H. Neff, Director

RESOLUTION 2015:119

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR SECOND HALF OF JUNE

Trust Account	$	8,370.97
Capital Account	$	6,593.25
Payroll Account (WE 6/11/15)	$	99,753.36
Animal Account	$	24.00
County Taxes	$	-0-
School Taxes	$	-0-
Current Fund	$	91,282.70
Total Amount of Bills & Claims	**$**	**206,048.28**

Date: June 16, 2015

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	6/16/2015	2015 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	5,257.46	All Accounts Marked T-13
Payroll W/E 6/11/2015	3,113.51	
Total Trust	8,370.97	
Capital		
Bach Associates	1,706.25	2014-1409(2) Devon Ave Sanitary Landfill/Devon Av San Landfill HH2013-8
Bach Associates	388.00	2015:1422(c); Devon Ave Field Lights/Devon Av Field Lights HH2015-1
Bach Associates	3,000.00	2015:1422(e); NJDOT West High St/Recons W High St HH2015-2
Networks	1,499.00	2014-1411(1);IT/Misc Office Equip/Lap Top For Kelly
Total Capital	6,593.25	
Animal		
NJ Dept of Health & Human Services	24.00	Animal License Report May
Total Animal	24.00	
Po's Paid Current Account Borough	91,282.70	
School Tax	0.00	
County Taxes 1st Q	0.00	
Payroll W/E 6/11/2015	99,753.36	
Total Current	191,036.06	
Total Spending 6/16/2015	206,048.28	

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
First Enc Date Range: First to 12/31/15
Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
AJB A & J BAR					
15-00815 05/29/15					
1 TRASH BAGS	186.72	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	05/29/15
Vendor Total:	186.72				
AMERA AMERICAN ASPHALT CO INC					
15-00859 06/08/15					
1 EZ STREET COLD ASPHALT	284.85	5-01-26-290-258	B Public Works - Street Maint/Repairs	A	06/08/15
Vendor Total:	284.85				
AUDUH AUDUBON HARDWARE					
15-00872 06/09/15					
1 SUPPLIES FOR MAY 2015	294.76	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/09/15
Vendor Total:	294.76				
AUTZO AUTO ZONE					
15-00697 05/05/15					
1 DPW VEHICLOE PARTS MAY 2015	114.09	5-01-26-315-202	B Vehicle Maint - Public Works	A	05/05/15
2 HHPD VEHICLE PARTS MAY 2015	50.57	5-01-26-315-205	B Vehicle Maint - Police	A	05/05/15
	164.66				
Vendor Total:	164.66				
BACHA BACH ASSOC PC					
15-00816 05/29/15					
1 DEVON AV SAN LANDFILL HH2013-8	1,706.25	C-04-55-807-802	B 2014-1409(2) Devon Ave Sanitary Landfill	A	05/29/15
2 GENERAL ENGINEER HH2015-0	3,060.75	5-01-20-165-205	B Engineering - Professional Services	A	05/29/15
3 DEVON AV FIELD LIGHTS HH2015-1	388.00	C-04-55-810-803	B 2015:1422(c); Devon Ave Field Lights	A	05/29/15
4 RECONS W HIGH ST HH2015-2	3,000.00	C-04-55-810-805	B 2015:1422(e) NJDOT West High St	A	05/29/15
5 GLOV MIL VIL B62.02 HH2014-62.	436.50	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	05/29/15

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
BACHA BACH ASSOC PC	Continued				
15-00816 05/29/15		Continued			
6 DEL BUONO'S B137 HHPB 2014-3	1,395.00	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	05/29/15
7 LOUIS EBNER B141 L HHPB 2015-2	405.00	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	05/29/15
8 CVS SITE PL B23 L3 HHPB 2015-3	337.50	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	05/29/15
9 GLOV MIL VIL B62 L246 HH2014-1	2,506.75	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	05/29/15
	13,235.75				
Vendor Total:	13,235.75				
BARRB BARRINGTON BORO					
15-00823 06/01/15					
1 SEWER CHARGES	4.09	5-01-42-455-285	B BARRINGTON-Sewer	A	06/01/15
Vendor Total:	4.09				
BILLE BILLOWS ELECTRIC SUPPLY					
15-00860 06/08/15					
2 CL 240 QUARTZ LAMP	6.90	5-01-25-265-233	B Fire - Purchase Minor Equip	A	06/08/15
Vendor Total:	6.90				
BURNB BURNS BUICK GMC					
15-00140 01/23/15					
1 PARTS FOR HHPD CAR 18-10	359.01	5-01-26-315-205	B Vehicle Maint - Police	A	01/23/15
15-00195 02/02/15					
1 TRANSMISSION LINES FOR #6 TRUC	196.19	5-01-26-315-202	B Vehicle Maint - Public Works	A	02/02/15
15-00429 03/19/15					
1 HHPD A/C LINE FOR 18-9 CAR	83.94	5-01-26-315-205	B Vehicle Maint - Police	A	03/19/15
2 DPW FUEL LINE FOR #41 BUCKET	92.07	5-01-26-315-202	B Vehicle Maint - Public Works	A	03/19/15
	176.01				
15-00562 04/10/15					
1 AXEL SEAL FOR # 30 DUMP TRUCK	5.68	5-01-26-315-202	B Vehicle Maint - Public Works	A	04/10/15

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date
BURNB BURNS BUICK GMC	Continued				
15-00625 04/24/15					
1 FRONT TIE ROD HHPD 18-3	171.35	5-01-26-315-205	B Vehicle Maint - Police	A	04/24/15
Vendor Total:	908.24				
CAMDR CONVANTA ENERGY, LLC					
15-00849 06/05/15					
1 HOUSEHOLD TRASH MAY 2015	14,724.63	5-01-32-465-217	B Solid Waste -Camden Resource Recovery	A	06/05/15
2 RECYCLE TAX MAY 2015	704.64	5-01-32-465-302	B Recycling Tax	A	06/05/15
	15,429.27				
Vendor Total:	15,429.27				
CAMPOL CAMDEN CTY POLLUTION CONTROL					
15-00832 06/03/15					
1 ELECTRONIC WASTE 100%	356.24	G-02-41-771-301	B RECYCLING TONNAGE GRANT	A	06/03/15
Vendor Total:	356.24				
CAVAD DOLORES(DEE) CAVALIERE					
15-00880 06/10/15					
1 INSTRUCTOR TOTAL PILATES & ABS	525.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/10/15
Vendor Total:	525.00				
CCFIR CAMDEN COUNTY COLLEGE					
15-00754 05/14/15					
1 FIRE INSPECTION 1-11 CLASS	999.00	5-01-25-265-231	B Fire - Schools/Training	A	05/14/15
Vendor Total:	999.00				
CCSNJ CHAMBER OF COMMERCE					
15-00837 06/03/15					
1 MEMBERSHIP DUES FOR MAYOR 2015	350.00	5-01-20-120-224	B Clerk - Mayor/Councilman Expense	A	06/03/15
Vendor Total:	350.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
CCSSS CAMDEN COUNTY TREASURER					
15-00824 06/01/15					
1 ANIMAL CONTROL SERVICES 1ST Q	1,614.37	5-01-27-340-205	B Animal	A	06/01/15
Vendor Total:	1,614.37				
CHERV CHERRY VALLEY TRACTOR					
15-00828 06/02/15					
1 TRACTOR PARTS FOR FORD TRACTOR	137.30	T-13-56-860-807	B Reserve Recycling Funds (505)	A	06/02/15
Vendor Total:	137.30				
COMC COMCAST					
15-00873 06/10/15					
1 HI SPEED INTERNET SOF JUNE 15	137.85	5-01-31-440-216	B Regular Telephones	A	06/10/15
Vendor Total:	137.85				
COUNC COUNTY CONSERVATION CO					
15-00848 06/05/15					
1 YARD TRIMMING DISPOSAL 5/30/15	477.00	5-01-32-465-218	B Solid Waste - Brush Pickup	A	06/05/15
15-00864 06/08/15					
1 YARD TRIMMINGS DISPOSAL 6/5/15	657.00	5-01-32-465-218	B Solid Waste - Brush Pickup	A	06/08/15
Vendor Total:	1,134.00				
COURP COURIER POST					
15-00866 06/08/15					
1 COLLECTION NOTICE TO BIDDERS	58.95	5-01-20-120-217	B Clerk - Legal Advertising	A	06/08/15
2 BIDS NOTICE TO BIDDERS	22.05	5-01-20-120-217	B Clerk - Legal Advertising	A	06/08/15
	81.00				
Vendor Total:	81.00				
DASHM DASH MEDICAL GLOVES, INC					
15-00821 06/01/15					
1 BMN100L BLACK MAXX NIT EXAM GL	35.45	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	06/01/15

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
DASHM DASH MEDICAL GLOVES, INC	Continued				
15-00821 06/01/15		Continued			
2 BMN100X BLACK MAXX NIT EXAM GL	35.45	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	06/01/15
3 DISCOUNT ADJUSTMENT	10.00-	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	06/01/15
	60.90				
Vendor Total:	60.90				
DEERP DEER PARK WATER					
15-00861 06/08/15					
1 BOTTLED WATER MAY 2015	119.33	5-01-20-120-279	B Clerk - Bottled Water	A	06/08/15
Vendor Total:	119.33				
FERNK KATIA FERNANDEZ					
15-00876 06/10/15					
1 INSTRUCTOR ZUMBA SUM I 2015	1,000.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/10/15
Vendor Total:	1,000.00				
GILER GILES & RANSOME INC					
15-00722 05/08/15					
1 DIAGNOSE & REPAIR SQUIRT 2-1	550.00	5-01-26-315-207	B Vehicle Maint - Fire	A	05/08/15
Vendor Total:	550.00				
GRETS GREASE TRAP SERVICES					
15-00825 06/02/15					
1 BARR COMPLEX GREASE TRAP CLEAN	136.95	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/02/15
Vendor Total:	136.95				
HHFIR HADDON HEIGHTS FIRE DEPT					
15-00777 05/20/15					
1 REPLACE DISPLAY FOR MDT	500.00	5-01-25-265-255	B Fire - Maint/Repair Other	A	05/20/15
Vendor Total:	500.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date
JHSER J H SERVICES INCORPORATED						
15-00835 06/03/15						
1 FIELD INSP & FILE SET UP	1,425.00	5-01-20-150-256	B	Assessor - Equipment Service Contract	A	06/03/15
Vendor Total:	1,425.00					
JOHNP EVELYN (PAT) JOHNSON						
15-00834 06/03/15						
1 HEALTH BENEFITS JUNE 2015	515.74	5-01-23-220-234	B	Retirees Health Insurance	A	06/03/15
Vendor Total:	515.74					
KDI KDI, INC.						
15-00838 06/04/15						
1 CONTRACT CHARGES SUPP JUNE-AUG	172.32	5-01-26-290-256	B	Public Works - Service Contracts	A	06/04/15
Vendor Total:	172.32					
KONDB BLAKE J. KONDRAS						
15-00877 06/10/15						
1 INSTRUCTOR LOW IMPACT SUM I 15	171.00	5-01-28-370-265	B	Parks & Rec - Contracted Staff	A	06/10/15
Vendor Total:	171.00					
KONPF KONICA MINOLTA PRIMIER FINANCE						
15-00819 06/01/15						
1 MUNI BLDG LEASE JUNE 2015	256.49	5-01-20-100-516	B	Service Contracts	A	06/01/15
Vendor Total:	256.49					
LEONP PATRICE LEONETTI						
15-00882 06/10/15						
1 INSTRUCTOR VEGAN COOKING	400.00	5-01-28-370-265	B	Parks & Rec - Contracted Staff	A	06/10/15
Vendor Total:	400.00					

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
MANDS SCOTT A. MANDEL					
15-00879 06/10/15					
1 INSTRUCTOR WED YOGA & GENTLE	400.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/10/15
Vendor Total:	400.00				
MOOWA RR DONNELLEY					
15-00738 05/11/15					
1 CERT COPY VITAL REC REG-42B	73.50	5-01-20-120-238	B Clerk - Operation Mat'l & Supplies	A	05/11/15
Vendor Total:	73.50				
MULTT MULTI-TEMP					
15-00818 06/01/15					
1 ADDED WATER TO A/C & CHK CHILL	224.00	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/01/15
2 FIXED CHILLER LOCK & REST PRES	164.50	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/01/15
3 FIXED FAULTY SENSOR SWITCH	154.50	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/01/15
	543.00				
15-00862 06/08/15					
1 REPAIRS TO CHILLER SYSTEM	1,002.56	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/08/15
Vendor Total:	1,545.56				
NAPA NAPA AUTO PARTS					
15-00698 05/05/15					
1 DPW VEHICLE PARTS MAY 2015	850.34	5-01-26-315-202	B Vehicle Maint - Public Works	A	05/05/15
2 HHPD VEHICLE PARTS MAY 2015	156.33	5-01-26-315-205	B Vehicle Maint - Police	A	05/05/15
	1,006.67				
Vendor Total:	1,006.67				
NATA NAT ALEXANDER CO., INC					
15-00783 05/22/15					
1 VULCAN HANDLIGHTS	810.00	5-01-25-265-233	B Fire - Purchase Minor Equip	A	05/22/15
Vendor Total:	810.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
NETS NETWORKS					
15-00761 05/15/15					
1 LAP TOP FOR KELLY	1,499.00	C-04-55-808-801	B 2014-1411(1) IT/Misc Office Equip	A	05/15/15
Vendor Total:	1,499.00				
NJAMB NJ AMERICAN WATER					
15-00846 06/05/15					
1 13 GLOVER AVE MAY 2015	32.69	T-13-56-860-819	B Reserve Community Garden Expenses (516)	A	06/05/15
2 HH CABIN MAY 2015	19.94	5-01-31-445-289	B Water Service	A	06/05/15
3 514 WEST ATLANTIC AV MAY 2015	40.42	5-01-31-445-289	B Water Service	A	06/05/15
4 625 STATION AVE MAY 2015	72.17	5-01-31-445-289	B Water Service	A	06/05/15
5 321 LIPPENCOTT AVE MAY 2015	40.40	5-01-31-445-289	B Water Service	A	06/05/15
6 WEST HIGH ST BALL FLD MAY 2015	53.04	5-01-31-445-289	B Water Service	A	06/05/15
	258.66				
15-00865 06/08/15					
1 135 HYDTS MAY 2015	5,886.00	5-01-25-265-389	B Fire Hydrant Water Service	A	06/08/15
15-00875 06/10/15					
1 HHFD 608 STATION REAR MAY 2015	32.69	5-01-31-445-289	B Water Service	A	06/10/15
Vendor Total:	6,177.35				
NJHSS NJ DEPT. HEALTH & SENIOR SVCS.					
15-00820 06/01/15					
1 MONTHLY ANIMAL LICECSE MAY	24.00	T-12-56-850-801	B Reserve Dog Trust Expenses	A	06/01/15
Vendor Total:	24.00				
OAKWU OAKWOOD UNIFORM & EQUIP					
15-00612 04/20/15					
1 STAT UNIFORMS FOR NEW FIREFIGH	2,159.50	5-01-25-265-232	B Fire - Uniform Allowance	A	04/20/15
Vendor Total:	2,159.50				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
OFFIB OFFICE BASICS, INC.					
15-00801 05/26/15					
1 STEEL MAIL SORTER H-4468BL	193.59	5-01-25-265-233	B Fire - Purchase Minor Equip	A	05/26/15
15-00844 06/05/15					
1 COPY PAPER	81.80	5-01-20-100-311	B Office Supplies	A	06/05/15
2 PURELL	11.90	5-01-20-100-311	B Office Supplies	A	06/05/15
	93.70				
15-00855 06/08/15					
1 CLIP PANEL CARTRIDGE & POST IT	74.24	5-01-20-100-311	B Office Supplies	A	06/08/15
2 CARTRIDGE FOR FINANCE PRINTER	66.58	5-01-20-130-213	B Finance - Office Equipment	A	06/08/15
	140.82				
Vendor Total:	428.11				
ONECA ONE CALL CONCEPTS					
15-00827 06/02/15					
1 MARK OUTS FOR MAY 2015	109.12	5-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	06/02/15
Vendor Total:	109.12				
PEDRO PEDRONI					
15-00845 06/05/15					
1 DIESEL FUEL	1,181.17	5-01-31-460-276	B Diesel Fuel	A	06/05/15
15-00888 06/12/15					
1 NO LEAD GAS	2,619.60	5-01-31-460-275	B Unleaded Gas	A	06/12/15
Vendor Total:	3,800.77				
PSEGK PSE&G					
15-00817 06/01/15					
1 S PARK AVE P60406 MAY 2015	4.32	5-01-31-430-288	B Electric & Gas	A	06/01/15
2 W HIGH ST & 8TH AVE MAY 2015	33.16	5-01-31-430-288	B Electric & Gas	A	06/01/15
3 W HIGH ST MAY 2015	149.73	5-01-31-430-288	B Electric & Gas	A	06/01/15
4 321 7TH AVE MAY 2015	524.83	5-01-31-430-288	B Electric & Gas	A	06/01/15

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
PSEGR PSE&G	Continued				
15-00817 06/01/15		Continued			
5 514 W ATLANTIC AVE MAY 2015	588.69	5-01-31-430-288	B Electric & Gas	A	06/01/15
	1,300.73				
15-00890 06/12/15					
1 EAST ATLANTIC AV P#01310	25.70	5-01-31-430-288	B Electric & Gas	A	06/12/15
2 DEVON AV P#61076	25.70	5-01-31-430-288	B Electric & Gas	A	06/12/15
	51.40				
Vendor Total:	1,352.13				
RETRO THE RETROSPECT					
15-00822 06/01/15					
1 TEMPORARY LABOR NOTICE TO BIDD	24.38	5-01-20-120-217	B Clerk - Legal Advertising	A	06/01/15
Vendor Total:	24.38				
ROTTC CARRIE ROTTINA					
15-00881 06/10/15					
1 INSTRUCTOR MOMMY & ME SUM I	375.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/10/15
Vendor Total:	375.00				
SARA S A R AUTOMATIVE EQUIPMENT					
15-00841 06/05/15					
1 N PARK & GLOVER AV REPAIR PIPE	2,814.00	5-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	06/05/15
Vendor Total:	2,814.00				
SHI SHI-LOCAL GOVT ACCOUNTS					
15-00774 05/19/15					
1 RMS MODUALS EVIDENCE MOD	3,500.00	5-01-25-240-256	B Police - Service Contracts	A	05/19/15
2 EVIDENCE MODULES	6,500.00	5-01-25-240-256	B Police - Service Contracts	A	05/19/15
	10,000.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
SHI SHI-LOCAL GOVT ACCOUNTS	Continued				
15-00850 06/05/15					
1 ANNUAL MAINT REGIONAL RMS APPL	3,000.00	5-01-25-240-256	B Police - Service Contracts	A	06/05/15
Vendor Total:	13,000.00				
SINGG SINGLEY & GINDELE, AT LAW LLC					
15-00694 05/04/15					
1 EXTRA COURT 3/30/2015	375.00	5-01-25-275-113	B Prosecutor	A	05/04/15
2 PROSECUTOR SERVICES APRIL	750.00	5-01-25-275-113	B Prosecutor	A	05/04/15
	1,125.00				
Vendor Total:	1,125.00				
SJSAN SOUTH JERSEY SANITATION					
15-00833 06/03/15					
1 CURB SIDE TRASH MAY 2015	23,750.00	5-01-26-305-202	B Trash - SJ Sanitation	A	06/03/15
Vendor Total:	23,750.00				
SSS SERVICE STATION SERVICE, INC					
15-00826 06/02/15					
1 FIXED BROKEN NOZZLE & TESTED	589.50	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/02/15
Vendor Total:	589.50				
STAHJ JUSTINE L. STAHL					
15-00878 06/10/15					
1 INSTRUCTOR SAT AM YOGA SUM I	200.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/10/15
Vendor Total:	200.00				
TIREC TIRE CORRAL					
15-00840 06/05/15					
1 NEW TIRE HHPD	180.00	5-01-26-315-205	B Vehicle Maint - Police	A	06/05/15
Vendor Total:	180.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
TRANT TRANS TEC DBA: FREIGHT LINE					
15-00829 06/02/15					
1 HUB SEALS # 48 TRASH TRUCK	6.72	T-13-56-860-807	B Reserve Recycling Funds (505)	A	06/02/15
Vendor Total:	6.72				
VER48 VERIZON					
15-00847 06/05/15					
1 HHFD PHONES MAY 2015	56.72	5-01-31-440-216	B Regular Telephones	A	06/05/15
Vendor Total:	56.72				
VERIW VERIZON WIRELESS					
15-00869 06/08/15					
1 HHPD MDT'S MAY 2015	42.65	5-01-31-440-216	B Regular Telephones	A	06/08/15
Vendor Total:	42.65				
VIRGC 9TH VIRGINIA CAVLARY					
15-00867 06/08/15					
1 REINACTORS JULY 4TH PARADE	300.00	5-01-20-100-411	B Marketing Events & Communic.	A	06/08/15
Vendor Total:	300.00				
WIREE WIRELESS COMMUNICATIONS &					
15-00874 06/10/15					
1 CODE PLUG UPGRADE	174.00	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	06/10/15
Vendor Total:	174.00				

Total Purchase Orders: 70 Total P.O. Line Items: 101 Total List Amount: 103,181.41 Total Void Amount: 0.00

June 12, 2015
01:58 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	90,950.46	0.00	0.00	90,950.46
GENERAL CAPITAL FUND	C-04	6,593.25	0.00	0.00	6,593.25
	G-02	356.24	0.00	0.00	356.24
DOG TRUST (ANIMAL)	T-12	24.00	0.00	0.00	24.00
TRUST - OTHER TRUST	T-13	5,257.46	0.00	0.00	5,257.46
Year Total:		5,281.46	0.00	0.00	5,281.46
Total Of All Funds:		103,181.41	0.00	0.00	103,181.41

91,306.70

TOTAL CURRENT 91,306.70

RESOLUTION 2015:120

RESOLUTION AUTHORIZING THE SOLICITATION OF BIDS FOR A HIGH COMPACTION COLLECTION VEHICLE FOR THE DEPARTMENT OF PUBLIC WORKS FOR THE PURPOSE OF COLLECTION OF RECYCLABLE MATERIALS

WHEREAS, the laws of the State of New Jersey pursuant to Public Contracts and Pay to Play legislation authorizes the solicitation of bids/RFP's for various specified items or services; and

WHEREAS, the Borough of Haddon Heights is in need of a high compaction collection vehicle for the Department of Public Works for the Purpose of Collection of Recyclable Materials;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights, County of Camden hereby authorizes the solicitation of bids for a high compaction collection vehicle for the Department of Public Works.

Date: June 16, 2015

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2015:121

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____(1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____(2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____(3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

__X__ (4) ***Matters Relating to Collective Bargaining Agreements***: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. ***Regarding Police Contract Negotiations. Discussion will be approximately ½ hr. in duration. Formal Action May be Taken.***

_____ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds***: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____(6) ***Matters Relating to Public Safety and Property***: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

_____ (7) ***Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege***: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

____X____ (8) ***Matters Relating to the Employment Relationship***: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. ***Discussion related to personnel matter in the Construction/Zoning Department. Discussion will be ½ hr. in duration. Formal Action May Be Taken.***

_____ (9) ***Matters Relating to the Potential Imposition of a Penalty***: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on June 16, 2015 that an Executive Session closed to the public shall be held on June 16, 2015 at approximately 7:45 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in Executive Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on June 16, 2015.

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk