BOROUGH OF HADDON HEIGHTS

Tuesday, December 2, 2014 at 7:00 p.m.
Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014."

2. Roll Call

3. CAUCUS SESSION

   Personnel Policies and Procedures – *Mayor Forte*
   New Tax Bills / Result of Second Question on Ballot for School Budget – *Mayor Forte*

4. Recess of Caucus Session and commencement of Business Session

5. Pledge of Allegiance and moment of silence

6. Public Comment on Caucus and Agenda items only

7. Approval of the Governing Body Meeting Minutes of November 18, 2014.

8. REPORTS OF COUNCIL MEMBERS

9. UNFINISHED BUSINESS:

   None

10. NEW BUSINESS:

Ordinance 2014:1416 – An Ordinance Establishing Procedures to Adopt Personnel Practices and Authorizing the Borough Clerk to Implement Said Practices with All Officials, Appointees, Employees, Prospective Employees, Volunteers and Independent Contractors of the Borough of Haddon Heights

Resolution 2014:207 – Resolution Adopting Personnel Policies and Procedures

Resolution 2014:208 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of the Borough of Haddon Heights Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948)

Resolution 2014:209 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of the Borough of Haddon Heights Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948)

Resolution 2014:210 – Resolution Authorizing Refunds of Program Fees

Resolution 2014:211 – Resolution Authorizing Issuance of Planning/Zoning Refunds

Resolution 2014:212 – Resolution Authorizing the Mayor to Execute a Shared Service Agreement Between the Borough of Haddon Heights and the Borough of Bellmawr, County of Camden, State of New Jersey Relative to the Maintenance of Fire Apparatus for the Borough of Haddon Heights

Resolution 2014:213 – Resolution of Borough of Haddon Heights Approving Change Order for FY 2012 New Jersey Department of Transportation Trust Fund Wide Road Infrastructure Improvement Program

Resolution 2014:214 – Resolution Authorizing the Department of Public Works Superintendent to Purchase Salt Through the Camden County Cooperative Pricing System #57-CCCPS, Bid B-27/2014

Resolution 2014:215 – Resolution Authorizing Payment of Bills and Claims for the First Half of December

11. Public Comment

12. Adjournment

BOROUGH OF HADDON HEIGHTS
November 18, 2014 at 7:00 p.m.
Governing Body Meeting Minutes

Mayor Forte called the Caucus session Call to Order.

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014."

ROLL CALL:

Under roll call the following members were present: Council President Kathy Lange presided over the meeting as Mayor Forte was absent. Councilwoman Susan Griffith, Councilmen Rick DiRenzo, Jack D. Merryfield, Jr., and Steve Berryhill were present as well as Borough Solicitor, Albert J. Olizi, Jr., Esq., Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katilyn Compton. Councilman Earl R. Miller, Jr. was absent.

Council President Lange began the Caucus session by asking if any Councilmembers had any questions or comments regarding this evening's Agenda. Lange announced that there will be an addition, Resolution 2014:206, *A Resolution of the Borough of Haddon Heights, in the County of Camden, State of New Jersey, Authorizing an Emergency Appropriation Pursuant to N.J.S.A. 40A:4-46 for Emergency Sanitary Sewer and Roadway Repairs on Maple Avenue in the Borough of and Authorizing the Issuance of Emergency Notes Pursuant to N.J.S.A. 40A:4-51 (Under 3% limitation). She noted that* the last section of the Resolution will include *"payment shall be subject to approval by governing body."* Solicitor Olizi explained that the resolution being approved this evening is just deeming this an emergency situation and permits the types of funding recommended by bond counsel.

Councilwoman Griffith asked if the Medicare reimbursement payments are annual or quarterly. Clerk Santosusso responded that she believes it is annually.

Councilman Berryhill requested a change to the minutes of November 5, 2014. He said that his report should explain that *the Environmental Commission has passed bylaws and these laws may be changing.*

Councilman DiRenzo had a question regarding the tree companies that are listed on the bills and claims. DiRenzo asked if we have a contract with a tree company, is it acceptable that we use another? Deputy Superintendent of Public Works John Ellis explained that we do not have a contract with any company for tree services. Any contracts we may have are/were for specific projects within the town.

Councilman DiRenzo also asked if we were extending the RFP's for professional services. Clerk Santosusso responded yes, stating that the new due date for submission will be Friday, December 5th. This will be published as an addendum and will be included in the RETROSPECT, Courier Post, and on the Borough's website.

Councilman Berryhill announced that he wanted to inform all of Council that he and Councilman Miller will be visiting local Bill Ciccitelli's new radio station located at 6 White Horse Pike. Berryhill explained that the station plays all types of music and that they will be happy to advertise the Borough's events. Solicitor Olizi suggested that not more than three (3) council members go at any one time.

Caucus Session recessed at 7:16 p.m.

BUSINESS SESSION:

The Business Session commenced at 7:30 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Council President Lange asked all to stand for a moment of silence. She then led the meeting in the Pledge of Allegiance.

PUBLIC COMMENT:

Council President Lange called for Public Comment on Caucus and Agenda items only.

David McGee, 414 Third Avenue – Mr. McGee asked Councilman Merryfield why it was stated in the Minutes from November 5th that the previous holiday parade route was unsafe. Councilman Merryfield responded that the staging that took place at Lippincott Avenue and Station Avenue resulted in safety issues that were brought to his attention by Chief Kinkler. Council President Lange responded that the suggestion to change the route came from our Police and Fire Departments. Chief Kinkler came forward and explained that the previous staging area holds a lot of cut-through traffic during the time that the staging of the Parade occurs. Additionally, it also occurs during rush hour. He said that he anticipated safety issues and brought his concerns to Fire Chief Nick Scardino and he agreed. Chief Kinkler said that the Parade being primarily located on the West Side of Haddon Heights will be much safer over all. Councilman DiRenzo asked Chief Kinkler if there will still be a police officer stationed on the East Side of the White Horse Pike for pedestrian safety concerns. Chief Kinkler responded that there will be an officer at the corner of Station Avenue and White Horse Pike, not specifically for pedestrian safety but to control traffic for the Parade. Chief Scardino explained that this Parade has gained momentum and gotten more popular within recent years. As it has grown, the staging area needs to be larger to accommodate the number of apparatus' that attend the event. He said that many participants stand near the stage and socialize, which causes increased safety concerns in a high traffic area. He said with the new route, controlling the area will be easier due to the need to only block off three (3) intersections, whereas that number quadruples on the east side. Mr. McGee asked Chief Scardino if there was a possibility of having less trucks participate in the Parade. Chief Scardino responded that there is no way to control this number explaining that a mass e-mail gets sent out with only a few RSVP responses. Chief Scardino explained that the new route will continue down Station Avenue to the White Horse Pike where they will turn right and continue down to enter Barrington's Parade. Councilman DiRenzo asked if there had been any resident complaints regarding the previous route. Councilman Merryfield said there have been no resident complaints but noted that Borough officials are just looking to make the staging and the Parade safer overall.

Chief Scardino commended Councilman Merryfield on his soliciting the opinions of every business owner conducting a survey on the route change of the Parade. Scardino said this was constructive and very diplomatic.

Seeing no one else come forward, a motion to close this portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

CERTIFICATE OF RECOGNITION *Art Ritter, Interfaith Caregiver's Volunteer of the Year*

Council President Lange asked Mr. Ritter to come forward to receive a *Certificate of Recognition* for his being named *Interfaith Caregiver's Volunteer of the Year*. Lange read the Certificate and then thanked Mr. Ritter for his extraordinary service over a period of twenty years. Council members congratulated and thanked Mr. Ritter. The RETROSPECT asked all to pose for a photo.

APPROVAL OF MINUTES:

Council President asked for a motion approving the Executive Session Minutes of September 16, 2014. A motion to approve the Executive Session Minutes of September 16, 2014 was made by Councilwoman Griffith, seconded by Councilman Berryhill; Councilman DiRenzo abstained. All members present were in favor.

Council President asked for a motion approving the Minutes of the November 5, 2014 Council meeting as amended. A motion to approve the Minutes of November 5, 2014 as amended was made by Councilman Merryfield, seconded by Councilman Berryhill; Councilman DiRenzo abstained. All members present were in favor.

COUNCILMEMBER REPORTS:

Councilman Steve Berryhill reported that Haddon Heights has an internet radio station located at 6 White Horse Pike. Local Bill Ciccitelli is running it and asked Berryhill to reach out to the Police and Fire Departments and the Business Association to let them know he is available to talk and is willing to put out any public service announcements.

Councilman Berryhill informed Council that Art Ritter is also on the Community Garden board.

Berryhill said that he spoke with Councilman Miller regarding shared services and will be calling for a meeting of the Shared Services Committee. John Rayser has started to work on the community bulletin board outside of the post office. Within the next few weeks, Berryhill hopes to meet with Borough Engineer Steve Bach to discuss the bridge on East Atlantic Avenue to improve the look of it. Berryhill has already spoken with the County. He said we need to come up with a proposal. He said he will have more to report in December or January.

Councilman Richard DiRenzo had nothing to report this evening.

Council President Lange thanked the Haddon Heights Soccer Club for their donation to the Board of Education for the work on the Devon Avenue varsity fields. She said that over $6,000 will pay for extra attention to the fields prior to seeding. Another $1,000 will go to the irrigation company to expand the existing zones. Lange reported that all fall sports will end by November 23rd. She further explained that the water has been turned off at all of the field complexes and winterizing has been completed. Lange noted that registration for the winter session community programs is ongoing. She announced that the Parks and Rec Committee will meet this Thursday, but no regular business will be conducted. Lastly, Lange said that she attended the Board of Education meeting and directed anyone interested to the Board of Education's website for notes about the meeting.

Councilwoman Susan Griffith had nothing to report this evening.

Councilman Jack Merryfield reported that he knows there has been concerns regarding the new staging area and route for the Holiday Parade. He said that after speaking with business owners on the 500 block of Station Avenue regarding the new Parade route, he discovered that these business owners had concerns about the Parade not passing down their block. After discussing it with the Police Chief and Fire Chief, it was decided that since the most dangerous part about the Parade is the staging area, the extension of the Parade down to the White Horse Pike and then down to Clements Bridge Road in Barrington was feasible. Merryfield said that he feels this is in the best interest for everyone. He said that we can revisit this subject next year.

ENGINEER'S REPORT:

Steve Bach reported on two (2) items. The first item was the emergency situation on Maple Avenue. He explained that a company has been out for about 12 hours trying to repair a 10' pipe that goes upstream Maple Avenue pump station. He said that due to the condition of the pipe, there is no way to do a simple repair. They have looked into alternate possibilities such as sleeving, but this was not an option. Bach said that the only option we have is to replace the pipe. This will alleviate some of the problems related to the pipe. The second item is regarding *Resolution 2014:202: Resolution of Borough of Haddon Heights Approving Change Order #1 for the FY 2013 Road Program, Reconstruction of West High Street.* He said this change order is not an additional sum of money, it represents the job closing change order of the project. It is actually a reduction in cost because the total came in slightly under what was budgeted and contracted for. Councilwoman Susan Griffith thanked Steve Bach and his office for the immediate attention to the emergency situation on Maple Avenue.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Resolution 2014:199 – Resolution Authorizing Haddon Heights Board of Education to Hire Subcontractors for Seasonal Maintenance and Improvements to the Varsity Field of the McCullough Sports Complex at Devon Avenue

A motion to adopt Resolution 2014:199 was made by Councilwoman Griffith, seconded by Councilman Merryfield. All members present were in favor.

Resolution 2014:200 – Resolution Awarding a Contract to Bollinger, Inc. for the Purpose of Providing a Prescription Drug Plan to Full-time Borough Employees

A motion to adopt Resolution 2014:200 was made by Councilwoman Griffith, seconded by Councilman Merryfield. Under a roll call vote, all members present were in favor.

Resolution 2014:201 – Resolution Awarding a Contract to Horizon Dental for the Purpose of Providing a Dental Plan for Full-time Borough Employees

A motion to adopt Resolution 2014:201 was made by Councilwoman Griffith, seconded by Councilman Merryfield. Under a roll call vote, all members present were in favor.

Resolution 2014:202 – Resolution of Borough of Haddon Heights Approving Change Order #1 for the FY 2013 Road Program, Reconstruction of West High Street

A motion to adopt Resolution 2014:202 was made by Councilman Berryhill seconded by Councilman Merryfield. Under a roll call vote, all members present were in favor.

Resolution 2014:203 – Resolution Authorizing Payment of Bills and Claims for the Second Half of November

A motion to adopt Resolution 2014:203 was made by Councilwoman Griffith, seconded by Councilman Merryfield. Under a roll call vote, all members present were in favor.

Resolution 2014:204 – Resolution Authorizing Transfers of Appropriations

A motion to adopt Resolution 2014:204 was made by Councilman Merryfield, seconded by Councilwoman Griffith. Under a roll call vote, all members present were in favor.

Resolution 2014:205 – A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***Matters related to potential litigation. Discussion will be approximately ½ hr. in duration. Formal Action May Be Taken.***

A motion to adopt Resolution 2014:205 was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members present were in favor.

Resolution 2014:206 – A Resolution of the Borough of Haddon Heights, in the County of Camden, State of New Jersey, Authorizing an Emergency Appropriation Pursuant to N.J.S.A. 40A:4-46 for Emergency Sanitary Sewer and Roadway Repairs on Maple Avenue in the Borough of and Authorizing the Issuance of Emergency Notes Pursuant to N.J.S.A. 40A:4-51 (Under 3% limitation)

A motion to adopt Resolution 2014:206 was made by Councilwoman Griffith, seconded by Councilman Berryhill. Under a roll call vote, all members present voted in favor.

PUBLIC COMMENT:

Council President Lange called for Public Comment.

David McGee, 414 Third Avenue – Mr. McGee commended the Borough for "doing things the right way." He went on to describe his experiences at recent school board meetings indicating that his interactions were negative. He thanked Council for being fully compliant with the law with respect to meeting preparation and bills and claims being made available to the public in advance of the meeting.

Seeing no one else come forward, a motion to close the public portion of the meeting was made by Councilman Merryfield, seconded by Councilwoman Griffith. All members present were in favor.

EXECUTIVE SESSION:

Lange announced that Council would be going into Executive Session and that the meeting would be adjourned following. Motion to close the Executive Session of the meeting was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

A motion to close the Executive session was made by Councilwoman Griffith, seconded by Councilman Merryfield. All members were in favor.

ADJOURNMENT:

A motion to adjourn was made by Councilman Berryhill, seconded by Councilman Merryfield. All members present were in favor. 8:50 p.m.

Respectfully submitted:

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Kelly Santosusso, RMC, Borough Clerk

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
November 2014

General Engineering (HH2013-0)

Pedestrian and Traffic Safety Enhancements

- *Kings Highway at Hillside* (No Change Since Last Report)

  Our office has prepared a base plan and funding application for proposed improvements to the King's Highway pedestrian crossing. A joint application with the Borough of Audubon was prepared for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk. The completed applications were hand-delivered on March 31, 2014. A copy of the application was submitted to the Borough Clerk.

- *Kings Highway at Atlantic Avenue Bridge* (No Change Since Last Report)

  Base plans for new shadow line and cross hatch stripping are currently being prepared and will be coordinated with Chief Kinker and Captain Valvardi. Our office will coordinate with the Camden County Department of Public Works regarding the Borough's request for the County to install the new stripping.

Storm Water Runoff – 120 & 126 White Horse Pike

- Meetings were held at the Borough's offices on August 13, 2013 and September 16, 2013. General discussions as to potential remedial measures were discussed. No definite action plan was established; however the site engineer for 126 White Horse Pike is requesting cost estimates from several contractors for possible improvements that were discussed.

- The 126 White Horse Pike property owner and his site engineer have been requested to provide the cost estimates to the adjoining property owners for further discussion.

- Our office met with the property owner's Engineer on Tuesday, January 21, 2014, to discuss the latest conceptual plan with proposed drainage improvements. The property owner's Engineer agreed to revise conceptual plan addressing Bach Associates' concerns and provide corresponding cost estimate.

- A meeting was held Monday, July 21, 2014, at the Borough Municipal Building to discuss property owner's progress with improvement plans and cost estimate.

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- The 126 White Horse Pike property owner's site engineer is finalizing improvement plans to address concerns of our office as discussed at the Monday, August 11, 2014 meeting.

SAFETEA-LU – Pedestrian & Bicycle Facilities & Street Lighting

- Construction has completed for the majority of improvements along East Atlantic Avenue, West Atlantic Avenue, Green Street, and Lippincott Lane complete. Our office has prepared the punch list for remaining items to be addressed.

- PSE&G has installed a substantial portion of the decorative lighting associated with this project. A punch list has been forwarded to PSE&G for remaining items to be addressed.

- Lexa Concrete has addressed all punch list items.

- Our office is in the process of submitting payment voucher #3 to NJDOT Local Aid.

- Our office is processing close out documentation including Change Order #3 (Final).

FY 2012 NJDOT Municipal Aid

- The Contractor has completed all punch list items. Payment Application #3 (Final) and close out documentation including Change Order #1 (Final) have been processed by our office and submitted to the Borough for processing.

FY 2014 NJDOT Municipal Aid Funding

- As previously reported, the Borough received a grant from the NJDOT for $200,000 for the resurfacing of West Atlantic Avenue from Station Avenue to Kings Highway. Our office has prepared the Bid Documents and Specifications for the project consisting of a Base Bid scope of work as well as Add Alternate No. 1 and Add Alternate Bid No. 2. The Base Bid consists of resurfacing of West Atlantic Avenue beginning at Station Avenue and extending approximately 1425 linear feet. Add Alternate No. 1 and Add Alternate No. 2 consists of resurfacing from the end of the Base Bid to Kings Highway.

- The Bid Opening was held on September 16, 2014. There were three (3) bidders, with the low bidder being American Asphalt Company, Inc. in the amount of $142,800.60 for the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2.

- The Base Bid was awarded to American Asphalt for the Base Bid in the amount of $142,800.60.

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- A pre-construction meeting was held on Tuesday, October 7, 2014, with representatives from American Asphalt, Haddon Heights Police Department, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Construction has commenced with markout and curb removal.

CDBG Yr 36 – ADA Improvements to Borough Hall Entrance (No Change Since Last Report)

- This project involves ADA improvements to the Borough Hall entrance. The current steps and railings are not in compliance with current ADA standards. Specifically, the individual riser dimensions are out of uniformity relative to each other, as is also true dimensions. The existing hand rails do not meet current requirements for size and shape of grasping surface, height above walking surface, extensions at the bottom of the railing, and passable object opening sizes. The proposed improvements include the replacement exterior entrance stairs and railings in accordance with current ADA standards.

Camden County Open Space (2012)

- The Camden County Open Space Committee has funded $25,000 of asphalt walkway improvements along Devon Avenue adjacent to the fence line of the existing recreational fields.

- Construction has completed for the majority of improvements. Our office has prepared a punch list for remaining items to be addressed.

- Our office has processed payment application #1.

- Lexa Concrete has addressed all punch list items.

- Our office is coordinating with Lexa Concrete to process final payment and close out documentation.

Camden County Open Space (2014) (No Change Since Last Report)

- Our office has revised and submitted a joint application with the Borough of Audubon for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk

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- At the August 21, 2014, Freeholder Meeting, Camden County announced the 2014 Grant recipients. Unfortunately, both Haddon Heights and Audubon were not successful in receiving funding.

- Our office is in the process of exploring alternate funding sources for the pedestrian crossing improvements.

Inflow and Infiltration Program (No Change Since Last Report)

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.

- It is noted that the Borough has initiated development of an Inflow and Infiltration reduction program. The program development has been based on the "Infiltration / Inflow Analysis for Service Area 26 Haddon Heights Borough" previously prepared by the CCMUA as well as the evaluation previously prepared by this office for the Borough's Lake Street Sewerage Pumping Station.

- Our office has initiated flow monitoring at critical locations to quantify inflow and infiltration levels.

- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Inter-municipal Agreement".

- Our office has inspected and prepared associated inspection reports for the majority of the sanitary manholes in the study areas delineated in the above referenced Project Work Plan.

- Our office is in the process of summarizing the results of the flow monitoring and sanitary manhole surveys in an Inflow and Infiltration Analysis Report to be submitted to the CCMUA to comply with the "Inter-municipal Agreement".

Kings Highway Pump Station

- Our office has completed the as-built survey, permit, bid, and construction documents for the elimination of the existing Kings Highway Pump Station.

- A set of Bid Documents have been submitted to the Camden County Municipal Utilities Authority (CCMUA) for review.

- We have tabulated the two (2) bids received on July 15, 2014, for the above-referenced project and found the apparent low bidder to be Neri's Construction & Rentals, 849 Clayton Road, Williamstown, New Jersey. Neri's Construction's Base

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Bid was in the amount of $122,543.^{00} representing items 1 through 11 of their Base Bid.

- The Base Bid was awarded to Neri's Construction & Rentals for the Base Bid in the amount of $122,543.00.

- A pre-construction meeting was held on Wednesday, September 17, 2014, with representatives from Neri's Construction & Rentals, Haddon Heights Public Works Department, CCMUA, and Bach Associates.

- Construction has commenced with the connection to the CCMUA line completed. Neri's Construction is coordinating with PSE&G regarding removing electric service from the building and providing service to the proposed flow meter. Once electric service has been established, the building will be demolished.

Hazard Mitigation Grant Program (FEMA) (No Change Since Last Report)

- In coordination with Ms Judy Reiss, Emergency Management Coordinator and Mr. Tom Cella, Superintendant of Public works; our office prepared and submitted a funding letter of intent with associated application materials to the New Jersey Office of Emergency Management.

- The submitted funding request addressed the following projects:

  Backup Power Generator for the Municipal Bldg which houses Police and Emergency Operations Center *(Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43)*

  Elevate Lake Street Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Decommission Kings Highway Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Station Avenue (C.R.656) & East Atlantic Avenue drainage infrastructure improvement – Borough Parking Lot / PNC Parking Lot Collection System

- Our office has been informed by Judy Reiss that the Borough has been allocated $60,000 towards a standby emergency power generator for the Service Operations Facility. It is noted that the projected cost for the new generator is estimated at $148,000. Therefore, in order to proceed with the project, $88,000 in capital funding must be allocated.

- Our office is in the process of preparing the generator specifications for submittal to Camden County for approval.

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HYAA – Barr Recreational Complex Improvements (No Change Since Last Report)

- Construction has been completed regarding the Lighting. Payment Application #1 has been processed by our office and submitted to the Borough. Our office is currently processing the close out documentation.

- Construction has been completed regarding the Infield Improvements and Payment Application #1 has been processed by our office and the Borough.

- Our office is verifying quantities with the contractor and processing the final payment application and final change order.

Glover Mill Village (No Change Since Last Report)

- As previously reported, the Borough is in receipt of a March 30, 2012 correspondence from the NJDEP Historic Preservation Office (SHPO) concerning their review of the recently released A.D. Marble & Company Phase II Archaeological Report for the Glover Mill Fulling Mill Site / Proposed Glover Mill Subdivision, Block 62, Lots 2, 4, and 6. The referenced March 30, 2012 correspondence concludes that items No. 3 through 13 of their December 20 2011 correspondence have now been addressed.

- The items that remain outstanding are:

  1. The park associated with the Glover Mill site (adjacent to the Glover Fulling Mill foundation site and extending to Sylvan Drive) must be designed in accordance with SHPO requirements.

  2. Development of a construction avoidance and protection plan for the Glover Fulling Mill foundation site in accordance with SHPO requirements.

- Our office is currently coordinating with SHPO and the contract developer of the Glover Mill Village project, Bob Meyers Communities, Inc. to determine if the two items delineated above can be accommodated by the current agreement between the Borough and Bob Meyers Communities, Inc.

- The contract developer, Bob Meyers Communities, Inc. has received Preliminary Subdivision and Historic District Commission approval at June 28, 2012 special meeting of the Borough Planning Board. It is noted that this approval contained the conditions that Bob Meyers Communities, Inc. would be designing and constructing the above referenced park area and implementing the construction avoidance and protection plan in accordance with SHPO requirements.

- The CCMUA approved the agreement to extinguish the Authority's easement located at the Glover Mill site during the July 15, 2013 CCMUA Regular Meeting.

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- The contract developer, Bob Meyers Communities, Inc. has received Final Subdivision approval at September 5, 2013, special meeting of the Borough Planning Board. The applicant is currently in the process of circulating the Final Subdivision Plan for the necessary municipal and county endorsements.

- Our office met with Councilwoman Fitzgerald, Council President Lange, Margaret Westfield, R.A., the project archaeologist, and project landscape architect regarding the Glover Fulling Mill Park Grant project. Discussed was the project scope and planned coordination between team members.

- A pre-construction meeting was held at Borough Hall on February 12, 2014.

- Demolition has commenced on site.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the September 9, 2014. Our office recommended the Borough reduce the performance guarantee for this project approximately $49,616.02 or 5.9% of the original guaranty.

- Construction is ongoing for this project.

FY 2013 Road Program – Reconstruction of West High Street

- Our office prepared the plans and specifications for the full depth reconstruction of West High Street from Bellmawr Avenue to approximately 760 feet past the first offset intersection of Lake Street.

- We have tabulated the four (4) bids received on May 8, 2014, for the above-referenced project and found the apparent low bidder to be Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey. Charles Marandino's Base Bid was in the amount of $194,269.[30] representing items 1 through 18 of their Base Bid.

- Our office has been coordinating with New Jersey American Water regarding their current construction along West High Street. In order to allow for NJAW to complete their work along West High Street and to allow proper settlement of the trench.

- The Borough awarded the Base Bid in the amount of $194,269.30 to Charles Marandino, LLC on June 3, 2014.

- Construction of this project has completed. Our office has processed the final payment application and closeout documentation for this project.

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Tax Map Maintenance/Revisions for the Borough of Haddon Heights for Tax Year 2013
(No Change Since Last Report)

- As requested by the Borough Tax Assessor, Remington & Vernick has submitted a proposal to perform Tax Map Maintenance services for the tax year 2013, in conformance with the Camden County Board of Taxation. Services would be completed and documents submitted to the Camden County Board of Taxation no later than January 2014 with a total cost not to exceed $3,000.00. It is our understanding the 2013 Budget contains a $3,000.00 line item under the Tax Assessor. The costs associated with the Remington & Vernick services would be passed through this office with no mark up or handling costs. A copy of Remington and Vernick's October 31, 2013 proposal for the above referenced services was attached to our December 2013 report.

- In addition a draft Ordinance for the purpose of creating an escrow structure to cover costs for future Tax Map/GIS updates associated with Planning Board applications is attached for consideration. If no objection, our office will coordinate with the Borough Clerk to have this introduced and adopted in 2014.

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October 2014 Public Works Summary Report

- ✓ All core work for the month of October has been completed.
- ✓ Answered and responded to all phone calls & e-mails.
- ✓ Trash cans along Station Ave. and at ball parks have been emptied twice a week.
- ✓ Weekly and monthly Police car maintenance was performed.
- ✓ Cut grass on all borough properties.
- ✓ Collected 515 yds. of leaves
- ✓ Brush collection for the month totaled 250 cu yards.
- ✓ Picked up16 yds. of grass around town.
- ✓ Collected 3,545 lbs. of electronics.
- ✓ Collected 5,360 lbs. of white goods.
- ✓ We replaced traffic signs around town for the Police Dept.
- ✓ Cleared storm inlets around town.
- ✓ Did monthly playground inspections at Hoffs Park.
- ✓ 4 sewer calls (0) ours (4) not ours. We flushed 1,200 ft. of sewer pipes.
- ✓ Checked and maintained all sewer pump stations.
- ✓ Trimmed tree branches around town that we can reach.
- ✓ Replaced picnic table tops and seats at Hoffs Park.

ORDINANCE 2014:1416

AN ORDINANCE ESTABLISHING PROCEDURES TO ADOPT PERSONNEL PRACTICES AND AUTHORIZING THE BOROUGH CLERK TO IMPLEMENT SAID PRACTICES WITH ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS AND INDEPENDENT CONTRACTORS OF THE BOROUGH OF HADDON HEIGHTS

BE IT ORDAINED by the Borough of Haddon Heights that:

Section 1. The Borough shall by ordinance establish titles for public employment by the Borough and salary ranges for Borough employees.

Section 2. The Borough shall by resolution adopt and amend from time to time personnel policies and procedures including rules concerning the hiring and termination of employees, terms and conditions of employment, and regulations required to comply with applicable federal and state employment related law. The personnel policies and procedures adopted pursuant to said resolution(s) shall be applicable to all officials, appointees, employees, prospective employees, volunteers and independent contractors of the Borough.

Section 3. The Borough Clerk shall be responsible to implement and enforce the personnel practices adopted by ordinance or resolution authorized pursuant to this section. If there is a conflict between said personnel practices and any duly adopted and lawful collective bargaining agreement, personnel services contract, Attorney General Guideline pertaining to the administration and functioning of the police department or federal or state law, the terms and conditions of that contract, law or Guideline shall prevail. In all other cases, the practices adopted pursuant to this ordinance shall prevail.

Section 4. The following sections are hereby repealed:

Section 5. This ordinance shall take effect immediately upon passage and publication as required by law.

Date: December 2, 2014

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:207

RESOLUTION ADOPTING PERSONNEL POLICIES AND PROCEDURES

WHEREAS, it is the policy of Borough of Haddon Heights to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Attorney General's guidelines with respect to Police Department personnel matters, the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Borough has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Borough that the Personnel Policies and Procedures Manual attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract, Attorney General Guideline with respect to Police Department personnel matters, or federal or state law, the terms and conditions of that contract, Guideline or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Borough employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Borough.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED that the Borough Clerk and all managerial/supervisory personnel are responsible for these employment practices. The Borough Clerk and the Solicitor and/or Employment Attorney shall assist in the implementation of the policies and procedures in
this manual.

Date: December 2, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:208

RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF HADDON HEIGHTS PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

WHEREAS, the Chief Financial Officer has certified that the Borough of Haddon Heights has received a grant in the amount of $7,500.00 Drive Sober or Get Pulled Over Grant.

NOW THEREFORE, BE IT RESOLVED that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2014 CY Budget in the amount of $7,500.00 which item is now available as revenue from the receipt of the Drive Sober or Get Pulled Over Grant.

BE IT FURTHER RESOLVED that a like sum of $7,500.00 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"
Drive Sober or Get Pulled Over Grant $7,500.00

BE IT FURTHER RESOLVED that the grant will be filed electronically with a certified copy of this resolution to the Director of Local Government Services.

Date: December 2, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, Acting Borough Clerk

RESOLUTION 2014:209

RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF HADDON HEIGHTS PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

WHEREAS, the Chief Financial Officer has certified that the Borough has received a grant in the amount of $11,074.00 Municipal Alliance Grant.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2014 CY Budget in the amount of $11,074.00 which item is now available as revenue from the receipt of the Municipal Alliance Grant.

BE IT FURTHER RESOLVED that a like sum of $11,074.00 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"
Municipal Alliance Grant $11,074.00

BE IT FURTHER RESOLVED BE IT FURTHER RESOLVED that the grant will be filed electronically with a certified copy of this resolution to the Director of Local Government Services for approval.

Date: December 2, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, Acting Borough Clerk

RESOLUTION 2014:210

RESOLUTION AUTHORIZING REFUNDS OF PROGRAM FEES

WHEREAS, the Borough of Haddon Heights offers a variety of Adult Education, Fitness, Nutrition, Kids & Teens and Senior Programs for Haddon Heights residents; and

WHEREAS, refunds are necessary for varied reasons and are as follows:

Lynda Erickson 525 4th Avenue Haddon Heights, NJ 08035	Irish Dancing	$ 30.00
Elizabeth Gartland 1329 Keswick Avenue Haddon Heights, NJ 08035	Sewing for Beginners	$ 60.00
Jodilyn Turner 31 9th Avenue Haddon Heights, NJ 08035	Wed. a.m. Yoga	$ 38.00
Pam Whitaker 1027 Sycamore Street Haddon Heights, NJ 08035	Low Impact Thur.	$ 22.00
	Total	$150.00

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights that the above refunds are hereby approved.

Date: December 2, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Council Meeting Date **12/2/2014** **Due Date to Accounting: 11/26/14**

REFUNDS

Registrant	Address	Class:	Session:	Paid	TOTAL REFUND
Lynda Erickson	525 4th Avenue Haddon Heights, NJ 08035	Irish Dancing	E. Winter 14	$30.00	$30.00
Elizabeth Gartland	1329 Keswick Avenue Haddon Heights, NJ 08035	Sewing for Beginners	E. Winter 14	$60.00	$60.00
Jodilyn Turner	31 9th Ave Haddon Heights, NJ 08035	Wed AM Yoga	E. Winter 14	$38.00	$38.00
Pam Whitaker	1027 Sycamore Street Haddon Heights, NJ 08035	Low Impact Thursday	E. Winter 14	$22.00	$22.00
				total=	$150.00

RESOLUTION 2014:211

RESOLUTION AUTHORIZING ISSUANCE OF PLANNING/ZONING REFUNDS

WHEREAS, the Borough of Haddon Heights receives application fees and deposits held in an escrow trust account, from individuals with matters before the Borough's Planning Board to cover certain legal, planning and engineering review costs related to said applications; and

WHEREAS, there are instances where application fees and deposits paid are in excess of the amounts needed to cover such costs;

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, New Jersey that the Borough's Chief Financial Officer is authorized to issue refund checks from the Borough's Reserve for Planning Board Escrow account to the following in the amounts noted, which represent excess amounts needed for Planning/Zoning application review costs:

Applicant:	Case #:	Refund Amount:
Michael Bartorelli	14-3-1P	55.00
Jon & Rita Dame	14-3-3P	50.00
Kevin Severance	14-3-4P	50.00
Frank & Laura Taylor	14-3-2P	50.00
Robert Walther	14-4-1P	50.00
David Gilson	14-4 2P	50.00
John & Kelley Knightlinger	14-4-4P	50.00
Daniel & Donna Kane	14-5-1P	50.00
Dan Mazzucco	14-5-2P	50.00
John & Jennifer Rhodes	14-5-3P	50.00
Christi Clark	14-5-4P	50.00
James Atwell	14-5-5P	50.00
117 Home Sollutions, LLC	14-5-6P	50.00
Thomas Schrank & Monica Roche	14-6-1P	50.00
Jason & Nina Shames	14-6-2P	50.00
Justin & Katie Cerritelli	14-7-1P	50.00
Kenneth & Pauline Malewicz	14-8-1P	50.00
Rita Salmon	14-8-2P	50.00

Date: December 2, 2014

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

Applicant	Lot #	Refund Amount
MICHAEL BARTORELLI	14-3-1P	55.00
JON + RITA DAME	14-3-3P	50.00
KEVIN SEVERANCE	14-3-4P	50.00
FRANK + LAURA TAYLOR	14-3-2P	50.00
ROBERT WALTHER	14-4-1P	50.00
DAVID GILSON	14-4-2P	50.00
JOHN + KELLEY KNIGHTLINGER	14-4-4P	50.00
DANIEL + DONNA KANE	14-5-1P	50.00
DAN MAZZUCCO	14-5-2P	50.00
JOHN + JENNIFER RHODES	14-5-3P	50.00
CHRISTI CLARK	14-5-4P	50.00
JAMES ATWELL	14-5-5P	50.00
117 HOME SOLUTIONS, LLC	14-5-6P	50.00
THOMAS SCHRAUL + MONICA ROCHE	14-6-1P	50.00
JASON + NINA SHAMES	14-6-2P	50.00
JUSTIN + KATIE CERRITELLI	14-7-1P	50.00
KENNETH + PAULINE MALEWICZ	14-8-1P	50.00
RITA SALMON	14-8-2P	50.00

RESOLUTION 2014:212
RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
SHARED SERVICE AGREEMENT BETWEEN THE BOROUGH OF HADDON HEIGHTS AND THE BOROUGH OF BELLMAWR, COUNTY OF CAMDEN, STATE OF NEW JERSEY, RELATIVE TO THE MAINTENANCE OF FIRE APPARATUS FOR THE BOROUGH OF HADDON HEIGHTS.

THIS DOCUMENT constitutes a Uniform Shared Service Agreement pursuant to N.J.S.A. 40A:65 -1 et seq. entered into by and between the Borough of Haddon Heights, a body politic and corporate of the State of New Jersey with offices located at 625 Station Avenue, Haddon Heights New Jersey, 08035{Haddon Heights}, and the Borough of Bellmawr, a body politic and corporate of the State of New Jersey with offices located at 21 East Browning Road, Bellmawr, New Jersey, 08031{Bellmawr}. The date of this Agreement is the___ day of DECEMBER 2014.

WITNESSETH

WHEREAS, the Borough of Haddon Heights {hereinafter "Haddon Heights"} is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Bellmawr {hereinafter " Bellmawr"} is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, Haddon Heights and Bellmawr wish to enter into an Agreement whereby Bellmawr would provide Mechanical Services to the Haddon Heights Fire Departments Fleet for the purpose of Fleet Maintenance.

WHEREAS, by negotiations previously had between Bellmawr and Haddon Heights, the terms and provisions hereafter set forth were determined and agreed thereto; and

WHEREAS, Haddon Heights and Bellmawr intend by virtue of this document to set forth the terms and conditions of this agreement; and

WHEREAS, the proper and respective public officials are or will be authorized to execute this Shared Services Agreement pursuant to Resolutions of their respective governing bodies; attached hereto and made part of this agreement;

NOW, THEREFORE, AND IN CONSIDERATION of the mutual promises set forth herein, the parties hereto agree as follows:

1. **SCOPE**

   1.1 The Borough of Bellmawr will provide a qualified mechanic/lube person to perform simple to complex mechanical services to the Borough of Haddon Heights Fire Department Fleet.
   1.2 When requested in writing with a minimum 48 hour notice for preventive maintenance and a minimum of 24 hour notice for emergency repairs
   1.3 Bellmawr agrees to maintain Fire Department Fleet in a safe and effective manner utilizing standard mechanical practices
   1.4 Haddon Heights agrees to pay all cost associated with parts, tires, oils and services contracted to outside entities.

1.5 Haddon Heights agrees to adhere to mechanical write ups in conjunction with any unit unsafe for fire department services.

1.6 The Borough of Haddon Heights is required to open or keep in good standing accounts with the following vendors that the Borough of Bellmawr's mechanical department utilizes for repairs and maintenance of Haddon Heights Fire Departments fleet. All purchases to be charged to Haddon Heights.

Grainger 1001 Hadley Road, S. Plainfield, NJ 07080 Phone 1-973-777-7700

Gloucester Plumbing 520 S. Broadway, Gloucester City, NJ 08031 Phone 856-456-1700

Engineered Hydraulics 405 Route 130, West Collingswood Hts, NJ 08059 Phone 856-456-5200

Guy's Brakes 7300 N. Crescent Blvd. Bldg 8, Pennsauken, NJ 08110 Phone 665-0100

Craig's Radiator 419 Delsea Drive, Sewell, NJ 08080 Phone 856-582-8117

Applied Industrial Products 124 E 9th Avenue, Runnemede, NJ 08107 Phone 856-933-1600

Auto & Truck Parts of Deptford 1725 Hurffville Road Sewell, NJ, 08080 Phone 232-7158 Dominic cell 1-609-685-9230

Stein's Generator & Starter Service, Inc. 10069 Sandmeyer Lane, Phila., PA, 19116 Phone 1-215-969-6900

Fire Line Equipment 4652 Division Hwy, East Earl, PA 17519 Phone 1-717-354-8106

Pardos Truck Service 2020 Delsea Drive, Sewell NJ 08080 Phone 1-856-227-2330

Joseph Fazzio, INC. 2900 Glassboro Cross Keys Road, Glassboro, NJ 08028 Phone 856-881-3185

Emergency Equipment Sales, LLC 4 Youngs Road, Trenton, NJ 08608 Phone 609-587-8885

Excel Hydraulics P.O. Box 40, Swedesboro NJ, 08085 Phone 856-241-1145

2.TERM

The services to be furnished hereunder shall commence on the ___day of DECEMBER 2014 ending at midnight on the ____day of November 2017.

3. PAYMENTS

The Borough of Bellmawr shall bill the Borough of Haddon Heights the sum of sixty ($60.00) per hour for services performed on fire apparatus.

4. AUDIT

Pursuant to the Single Audit Act of 1984, Bellmawr agrees to permit the Borough of Haddon Heights and/or its agents to examine any and all records relevant to this Agreement and shall make the same available upon demand at a reasonable time and place for the purpose of auditing the records, reports and documents relative to this Agreement.

5. INDEMNIFICATION

Bellmawr and Haddon Heights shall indemnify and hold each other harmless and defend each other, its elected officials, employees, officers and agents, from and against all liability, claims, suits, losses, damages, cost and demands, on account of bodily injury, including death or property damage, arising out of or connected with the performance of the services under this agreement.

The execution and delivery of this Agreement shall not be construed to confer any right of action against Bellmawr on behalf of Haddon Heights or on behalf of any other person, natural or otherwise, for failure, neglect or breach of any term, covenant or condition thereof. The Agreement and all of its terms, conditions and provisions are solely for the benefit of Haddon Heights and Bellmawr and it is understood and agreed between parties hereto that the sole remedy of Haddon Heights or Bellmawr in the event of any failure of this Agreement shall be the termination hereof.

6. NOTICES

All notices hereunder shall be in writing and sent certified mail, return receipt requested for the Borough of Bellmawr to the Borough Clerk, Borough of Bellmawr, at 21 East Browning Road, Bellmawr, New Jersey 08031 and for the Borough of Haddon Heights to the Borough Clerk, Borough of Haddon Heights, at 625 Station Avenue, Haddon Heights New Jersey 08035

7. MISCELLANEOUS

The following provisions shall apply to this agreement:

a. Construction of this agreement

The parties acknowledge that this agreement was prepared under New Jersey Law and shall therefore be interpreted under the laws of the State of New Jersey.

b. Amendments

This agreement may not be amended, altered or modified in any manner except in writing by the parties hereto.

c. Headings

This section and any other headings contained in this agreement are for references only and shall not affect the meaning and interpretation of this agreement.

d. Interpretations

Any questions regarding proper interpretation of the terms of this agreement shall be submitted by Municipal Administrator of the Provider, to the Municipal Attorney of the Provider and Recipient respectively, for interpretation. Absent a unanimous opinion, the matter shall be referred to a single arbitrator for binding arbitration. The cost of the arbitration shall be borne equally between the Provider and Recipient.

e. Remedy

It is understood that the sole remedy for breach of contract is termination under the termination clause. No monetary damages or back charges may be deemed or granted in any dispute over the administration of this contract except as may otherwise be provided for in this agreement.

f. Severability

Pursuant to N.J.A.C. 53:23-4.6 in the event this agreement is deemed void, unlawful, invalidated by a Court of competent jurisdiction or prove otherwise unenforceable, the other parts or sections shall be separable and remain in full force and effect.

IN WITNESS WHEROF, the appropriate officials of the Borough of Haddon Heights place their signatures and appropriate seals on this ___day of DECEMBER 2014

ATTEST: THE BOROUGH OF HADDON HEIGHTS

BY:

_____ _____

Kelly Santosusso, Borough Clerk Edward S. Forte Jr., Mayor

Certification:

I, Kelly Santosusso, Borough Clerk for the Borough of Haddon Heights, do hereby certify the foregoing to be true and correct copy of the Shared Service Agreement (Mechanical Services) adopted by resolution of the Borough of Haddon Heights, at a meeting of said Borough on this ___ day of DECEMBER 2014, and that said Shared Service Agreement was adopted by resolution which passed by a majority vote of the Borough Council of the Borough of Haddon Heights.

_____

Kelly Santosusso, Borough Clerk

IN WITNESS WHEREOF, The appropriate officials of the Borough of Bellmawr place their signatures and appropriate seals on this ___day of DECEMBER 2014.

ATTEST: THE BOROUGH OF BELLMAWR

BY:

_____ _____

Charles J. Sauter, III, Borough Clerk Frank R. Filipek, Mayor

CERTIFICATION:

I, CHARLES J. SAUTER, III, Borough Clerk for the Borough of Bellmawr, do hereby certify the foregoing to be a true and correct copy of the Shared Services Agreement (Mechanical Services) adopted by resolution of the Borough of Bellmawr, at a meeting of said Borough on the __ day of DECEMBER 2014, and that said Shared Service Agreement was adopted by resolution which passed by a majority vote of the Borough Council of the Borough of Bellmawr.

_____

Charles J. Sauter, III, Borough Clerk

RESOLUTION 2014:213

RESOLUTION OF BOROUGH OF HADDON HEIGHTS APPROVING CHANGE ORDER #1 FOR FY 2012 NEW JERSEY DEPARTMENT OF TRANSPORTATION TRUST FUND WIDE ROAD INFRASTRUCTURE IMPROVEMENT PROGRAM

WHEREAS, it was necessary to make changes to the contract amount based on quantities installed in completing the FY 2012 Department of Transportation Trust Fund Wide Road Infeastructure Improvement Program in the Borough of Haddon Heights, Camden County, New Jersey; and

WHEREAS, a Change Order was developed to itemize and authorize those changes and is considered to be the final change;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, that the following Change Order #1 which revises the contract amount from $153,925.70 to $160,850.95 representing an increase of $6,925.25 is hereby granted.

BE IT FURTHER RESOLVED, that the Certified Financial Officer has certified that these funds will be encumbered from Account # _____.

Dated: December 2, 2014

Borough of Haddon Heights

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights, do hereby certify that the foregoing Resolution is a true and complete copy of a Resolution adopted at a meeting of the Governing Body on December 2, 2014

_____
Kelly Santosusso, RMC, Borough Clerk

BACH Associates, PC
ENGINEERS • ARCHITECTS • PLANNERS

November 14, 2014

Borough of Haddon Heights
625 Station Avenue
Haddon Heights, NJ 08035

HAND DELIVERED

Attn: Kelly Santosusso, RMC, Borough Clerk

Re: FY 2012 NJDOT Trust Fund
Haddon Heights Borough – Wide Road
Infrastructure Improvement Program – FY 2012
Borough of Haddon Heights, Camden County
Bach File No. HH2012-7

Dear Ms. Santosusso:

The work for the above referenced project has been reviewed by this office and all punchlist items have been addressed by the Contractor and found acceptable for payment. Enclosed is Payment Certificate #3 (Final), documenting the as-built quantities and final contract value.

Retainage can also be released at this time. As such we recommend payment in the amount of $22,025.^{00}. This payment should be conditioned on favorable review of the enclosed Maintenance Bond, Agreement to Satisfy and Indemnify with Respect to Liens, and Prevailing Wage Payment Certification by the Solicitor.

In addition, Change Order #1 (Final) is also attached to be approved by council resolution and signed by the Mayor. Change Order #1 (Final) reflects adjustments to contract quantities based on quantities installed.

By copy of this letter, I am forwarding one (1) original of the Maintenance Bond, one (1) copy of the Agreement to Satisfy and Indemnify with Respect to Liens and one (1) copy of the Prevailing Wage Payment Certification to the Solicitor for review.

Should you have any questions, or require any additional information, please contact me.

Very truly yours,
BACH ASSOCIATES, PC

SB

Steven M. Bach, PE, RA, PP, CME
President

enclosures
cc: Mayor and Council
Christie Ehret, CFO
Albert Olizi, Borough Solicitor
Harry Fricke, Bogey's Trucking & Paving, Inc.

S:\HH2012 Haddon Heights\-7 2012 Road Program\Docs\L-borough-payment #2 final & CO - 111414.doc

304 White Horse Pike • Haddon Heights, NJ 08035 • Phone (856) 546-8611 • Fax (856) 546-8612

BACH ASSOCIATES, PC
304 White Horse Pike
Haddon Heights, NJ 08035

CURRENT ESTIMATE

Project #: HH2012-7 Invoice Date: 10/31/2014

Date: 11/14/2014 Estimate #: 3

Base Contract Price: $153,925.70

Project: FY2012 NJDOT TRUST FUND
HADDON HEIGHTS BOROUGH-WIDE ROADWAY

Owner: Borough of Haddon Heights
625 Station Avenue
Haddon Heights, NJ 08035

Contractor:
BOGEY'S TRUCKING & PAVING, INC.
1779 DELSEA DRIVE
DEPTFORD, NJ 08096

Item	Description	Contract Price Quantity		Unit Price	Extended Price	Previous Payments Qty	Previous Payments Amount	Current Payment Qty	Current Payment Amount	Work Complete to Date Qty	Work Complete to Date Amount
	BASE BID										
1	BREAKAWAY BARRICADE	10	UN	$0.01	$0.10	10	$0.10			10	$0.10
2	DRUM	20	UN	$0.01	$0.20	20	$0.20			20	$0.20
3	TRAFFIC CONE	20	UN	$0.01	$0.20	20	$0.20			20	$0.20
4	CONSTRUCTION SIGNS	200	SF	$2.00	$400.00	200	$400.00			200	$400.00
5	CLEARING SITE	1	LS	$3,500.00	$3,500.00	1	$3,500.00			1	$3,500.00
6	NO ITEM	-	-	-	-	-	-	-	-	-	-
7	EXCAVATION UNCLASSIFIED	590	CY	$26.00	$15,340.00	581	$15,106.00	9	$234.00	590	$15,340.00
8	DENSE GRADED AGGREGATE BASE COURSE, 4" THICK	2630	SY	$5.00	$13,150.00	2514	$12,570.00	76	$380.00	2590	$12,950.00
9	NO ITEM	-	-	-	-	-	-		-	-	-
10	HOT MIX ASPHALT 19M64 BASE COURSE, 2.5" THICK	2630	SY	$11.30	$29,719.00	2514	$28,408.20	76	$858.80	2590	$29,267.00
11	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 1.5" THICK	2630	SY	$9.50	$24,985.00	2514	$23,883.00	76	$722.00	2590	$24,605.00
12	TACK COAT (IF & WHERE DIRECTED)	400	GAL	$0.01	$4.00	400	$4.00			400	$4.00
13	PRIME COAT (IF & WHERE DIRECTED)	920	GAL	$0.01	$9.20	0	$0.00			0	$0.00
14	CONCRETE SIDEWALK, 4" THICK	40	SY	$45.00	$1,800.00	40	$1,800.00	78	$3,510.00	118	$5,310.00
15	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	60	SY	$55.00	$3,300.00	60	$3,300.00			60	$3,300.00
16	8" X 18" CONCRETE VERTICAL CURB	1740	LF	$22.00	$38,280.00	1740	$38,280.00	116	$2,552.00	1856	$40,832.00
17	TRAFFIC MARKINGS, SYMBOLS, LONG-LIFE, THERMOPLASTIC	30	SF	$34.00	$1,020.00	0	$0.00	30	$1,020.00	30	$1,020.00
18	PUBLIC SIDEWALK CURB RAMP DETECTABLE WARNINGS, BRICK TRUNCATED DOMES	16	SF	$25.00	$400.00	16	$400.00	64	$1,600.00	80	$2,000.00
19	NO ITEM	-	-	-	-	-	-	-	-	-	-
20	TOPSOILING, 4" THICK (IF & WHERE DIRECTED)	1480	SY	$0.01	$14.80	1480	$14.80			1480	$14.80
21	FERTILIZING AND SEEDING, TYPE "A-3" (IF & WHERE DIRECTED)	1480	SY	$0.01	$14.80	1480	$14.80			1480	$14.80
	ADD ALTERNATE #1 GREEN STREET										
101	BASE REPAIR (IF & WHERE DIRECTED)	70	SY	$20.00	$1,400.00	0	$0.00	70	$1,400.00	70	$1,400.00
102	HMA MILLING, VARIABLE THICKNESS	1210	SY	$2.50	$3,025.00	1167	$2,917.50	30	$75.00	1197	$2,992.50
103	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	1210	SY	$9.75	$11,797.50	1167	$11,378.25	30	$292.50	1197	$11,670.75
104	TACK COAT (IF & WHERE DIRECTED)	180	GAL	$0.01	$1.80	180	$1.80			180	$1.80
105	PRIME COAT (IF & WHERE DIRECTED)	30	GAL	$0.01	$0.30	0	$0.00			0	$0.00
106	CONCRETE SIDEWALK, 4" THICK	10	SY	$45.00	$450.00	12	$540.00			12	$540.00
107	8" X 18" CONCRETE VERTICAL CURB	180	LF	$22.00	$3,960.00	197	$4,334.00			197	$4,334.00
108	SAWING AND SEALING JOINTS IN HOT MIX ASPHALT OVERLAY (IF & WHERE DIRECTED)	900	LF	$1.50	$1,350.00	0	$0.00	900	$1,350.00	900	$1,350.00
109	TOPSOILING, 4" THICK (IF & WHERE DIRECTED)	190	SY	$0.01	$1.90	190	$1.90			190	$1.90
110	FERTILIZING AND SEEDING, TYPE "A-3" (IF & WHERE DIRECTED)	190	SY	$0.01	$1.90	190	$1.90			190	$1.90
					$153,925.70		**$146,856.65**		**$13,994.30**		**$160,850.95**

Prepared By: CAR
Checked By: SMB

BACH Associates, PC
ENGINEERS • ARCHITECTS • PLANNERS

We hereby certify the foregoing to be a true and correct estimate of the amount and value of work completed to date.

Field Representative: for TG — Thomas Greenwald, Inspector — Date 11/14/14

Project Engineer: STB — Steven M. Bach, PE, RA, PP, CME — Date 11/14/14

Contract Price	
Total Due on Contract Items	$160,850.95
Material Accepted (See Attached Statement)	$0.00
Total Estimate	$160,850.95
Less Retainage - 10% HMA, 2% Other Items	$0.00
Net Amount Payable This Estimate	$160,850.95
Less Amount Previously Paid	$138,825.95
Amount Now Payable	**$22,025.00**

Final Contract Amount

Current Payment

Owner:	Borough Of Haddon Heights							
Location:	Borough Wide Road Imp. 2012			Bogey's Trucking & Paving, Inc.				
Bid Date:	March 12, 2013 @ 10:00 AM			Estimate #2 Final			10/31/2014	
	Base Bid					Tot. Comp.	Tot. Comp.	Total Amt.
Item#	Discription	Quanity	Unit	Unit Price	Total Price	This -Est.	To Date	Due
1	Breakaway Barricades	10	UN	$0.01	$0.10		10	$0.10
2	Drums	20	UN	$0.01	$0.20		20	$0.20
3	Traffic Cones	20	UN	$0.01	$0.20		20	$0.20
4	Consteruction Signs	200	SF	$2.00	$400.00		200	$400.00
5	Clearing Site	1	LS	$3,500.00	$3,500.00		1	$3,500.00
6	No Item	0	0	$0.00	$0.00			$0.00
7	Excavation Unclassified	590	CY	$26.00	$15,340.00	9	590	$15,340.00
8	DGA 4" Thick	2630	SY	$5.00	$13,150.00	76	2590	$12,950.00
9	No Item	0	0	$0.00	$0.00			$0.00
10	HMA 19M64 2.5"	2630	SY	$11.30	$29,719.00	76	2590	$29,267.00
11	HMA 9.5M64 1.5" Thick	2630	SY	$9.50	$24,985.00	76	2590	$24,605.00
12	Tack Coat (I & W)	400	Gal	$0.01	$4.00		400	$4.00
13	Prime Coat (I & W)	920	Gal	$0.01	$9.20			$0.00
14	Concrete SW 4"	40	SY	$45.00	$1,800.00	78	118	$5,310.00
15	Concrete DW 6" Reinforced	60	SY	$55.00	$3,300.00		60	$3,300.00
16	8" X 18" Vertical Curb	1740	LF	$22.00	$38,280.00	116	1856	$40,832.00
17	Traffic Marking Thermo	30	SF	$34.00	$1,020.00	30	30	$1,020.00
18	PSW Curb Ramp Brick	16	SF	$25.00	$400.00	64	80	$2,000.00
19	No ItEM	0	0	$0.00	$0.00			$0.00
20	Topsoiling 4" (I & W)	1480	SY	$0.01	$14.80		1480	$14.80
21	Fertilizing & Seeding A-3 (I & W)	1480	SY	$0.01	$14.80		1480	$14.80
	Total Amount Bid				$131,937.30			
	Add Alternate #1 Green Street							
101	Base Repair (I & W)	70	SY	$20.00	$1,400.00	70	70	$1,400.00
102	HMA Milling Variable	1210	SY	$2.50	$3,025.00	30	1197	$2,992.50
103	HMA 9.5M64 2" Thick	1210	SY	$9.75	$11,797.50	30	1197	$11,670.75
104	Tack Coat (I & W)	180	Gal	$0.01	$1.80		180	$1.80
105	Prime Coat (I & W)	30	Gal	$0.01	$0.30			$0.00
106	Concrete SW 4"	10	SY	$45.00	$450.00		12	$540.00
107	8" X 18" Vertical Curb	180	LF	$22.00	$3,960.00		197	$4,334.00
108	Sawing & Sealing Joints In HMA (I & W)	900	LF	$1.50	$1,350.00	900	900	$1,350.00
109	Topsoiling 4"	190	SY	$0.01	$1.90		190	$1.90
110	Fertilizing & Seeding A-3	190	SY	$0.01	$1.90		190	$1.90
	Total Alternate #1				$21,988.40			
	Total Completed To Date							$160,850.95
	Less 2% Retainage							
	Less Prevolusly Paid							$138,825.95
	Total Amount Due This Estimate							$22,025.00

MAINTENANCE BOND

BOND NO. ASA1791-5451MNT

KNOW ALL MEN BY THESE PRESENTS:

THAT BOGEY'S TRUCKING & PAVING, INC. as Principal, hereinafter called Contractor, and HUDSON INSURANCE COMPANY as Surety, hereinafter called Surety, are firmly bound unto BOROUGH OF HADDON HEIGHTS as Obligee, hereinafter called Owner, in the penal sum of ONE HUNDRED SIXTY THOUSAND EIGHT HUNDRED FIFTY AND 95/100 Dollars ($160,850.95), for the payment whereof the Contractor and Surety bind themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, Contractor has by written agreement, dated APRIL 23, 2013 entered into a contract with the Owner for FY2012 NJDOT TRUST FUND HADDON HEIGHTS BOROUGH - WIDE ROADWAY INFRASTRUCTURE IMPROVEMENT PROGRAM in accordance with the General Conditions, the Drawings and Specifications, which contract is by reference incorporated herein, and made part hereof, and is referred to as the Contract.

NOW, THEREFORE, the condition of this obligation is such that, if Contractor shall remedy any defects due to faulty materials or workmanship, and pay for any damage to other work resulting therefrom, which shall appear within a period of TWO YEARS year(s) (SEPTEMBER 29, 2014 TO SEPTEMBER 29, 2016)from the date of acceptance of the work provided for in the Contract, then this obligation to be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that Owner shall give Contractor and Surety notice of observed defects with reasonable promptness.

SIGNED and sealed this 12th day of NOVEMBER, 2014.

In the presence of:

Witness

BOGEY'S TRUCKING & PAVING, INC.
Principal (SEAL)

Title DONALD BOGEY, PRESIDENT

HUDSON INSURANCE COMPANY

Surety (SEAL)

Witness

CHRISTOPHER J. RUCK, Attorney-in-Fact

14944

HUDSON INSURANCE GROUP®

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That HUDSON INSURANCE COMPANY, a corporation of the State of Delaware, with offices at 100 William Street, New York, New York, 10038, has made, constituted and appointed, and by these presents, does make, constitute and appoint

Richard J. Taylor, James C. Carlins, Jeffrey H. Nath,
Anthony P. Lekse and Christopher J. Ruck

its true and lawful Attorney(s)-in-Fact, at New York, New York, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking shall obligate said Company for any portion of the penal sum thereof in excess of the sum of **Ten Million Dollars ($10,000,000.00).**

Such bonds and undertakings when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary.

In Witness Whereof, HUDSON INSURANCE COMPANY has caused these presents to be of its Executive Vice President thereunto duly authorized, on this 27th day of July, 2012 at New York, New York.

SEAL 1918
(Corporate seal)

HUDSON INSURANCE COMPANY

Attest.....
Dina Daskalakis
Assistant Corporate Secretary

By.....
Christopher T. Suarez
Executive Vice President

STATE OF NEW YORK
COUNTY OF NEW YORK. SS.

On the 27th day of July, 2012 before me personally came Christopher T. Suarez to me known, who being by me duly sworn did depose and say that he is an Executive Vice President of **HUDSON INSURANCE COMPANY**, the corporation described herein and which executed the above instrument, that he knows the seal of said Corporation, that the seal affixed to said instrument is such corporate seal, that it was so affixed by order of the Board of Directors of said Corporation, and that he signed his name thereto by like order.

(Notarial Seal)

ANN M MURPHY NOTARY PUBLIC STATE OF NEW YORK 01MU6067553 QUALIFIED IN NASSAU COUNTY COMMISSION EXPIRES 12-10-2017

.....
ANN M. MURPHY
Notary Public, State of New York
No. 01MU6067553
Qualified in Nassau County
Commission Expires December 10, 2017

CERTIFICATION

STATE OF NEW
COUNTY OF NEW

The undersigned **Dina Daskalakis** hereby certifies:

That the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27th, 2007, and has not since been revoked, amended or modified:

"RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company's surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company's seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertakings made in the course of this Company's surety business, and renewals, extensions, agreements, waivers, consents or stipulations regarding undertakings so made; and

FURTHER RESOVLED, that the signature of any such Officer of the Company and the Company's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed."

THAT the above and foregoing is a full, true and correct copy of Power of Attorney issued by said Company, and of the whole of the original and that the said Power of Attorney is still in full force and effect and has not been revoked, and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney is now in force.

Witness the hand of the undersigned and the seal of said Corporation this 12 day of November, 2014.

SEAL 1918
(Corporate seal)

By.....
Dina Daskalakis, Assistant Corporate Secretary

Form PerIA 10 8 2010 (v1)

SURETY DISCLOSURE STATEMENT AND CERTIFICATION
Pursuant to N.J.S.A. 2A:44-143
(for use when surety(ies) have certification from U.S. Secretary of the Treasury in accordance with 31 U.S.C. § 9305)

Hudson Insurance Company ("HIC"), surety on the attached bond, hereby certifies the following:

(1) The Surety meets the applicable capital and surplus requirements of R.S.17:17-6 or R.S.17-17-7 as of the surety's most current annual filing with the New Jersey Department of Insurance.

(2) The capital and surplus, as determined in accordance with the applicable laws of this state, of the surety participating in the insurance of the attached bond is in the following amounts as of the calendar year ended December 31, 2013 (*most recent calendar year which capital and surplus amount are available*), which amounts have been audited by PriceWaterhouseCoopers LLP, PriceWaterhouseCoopers Center, 300 Madison Avenue, New York, NY 10017. The Annual Statement is on file with the New Jersey Department of Insurance, 20 West State Street CN-325, Trenton, New Jersey 08625-0325

Surety Company	Capital and Surplus
Hudson Insurance Company	$ 413,948,652

(3) With respect to each surety participating in the issuance of the attached bond that has been received from the United States Secretary of the Treasury a certificate of authority pursuant to 31 U.S.C. § 9305, the underwriting limitation established therein on June 20, 2014 (*most recent calendar year available*) is as follows:

Surety Company	Underwriting Limitation
Hudson Insurance Company	$ 41,395,000 (effective 7/1/14)
	$ 39,890,000 (effective 7/1/13)

(4) The amount of the bond which this statement and certification is attached is $ 160,850.95.

(5) If, by virtue of one or more contracts of reinsurance, the amount of the bond indicated under item (4) above exceeds the total underwriting limitation of all sureties on the bond as set forth in item (3) above, then for each such contract of reinsurance:

(a) That the name and address of each such reinsurer under the contract and the amount of that reinsurer's participation in the contract is as follows:

Reinsurer	Address	Amount

(b) Each surety that is party to such contract of reinsurance certifies that each reinsurer listed under item (5)(a) satisfies the credit for reinsurance requirement established under P.L. 1993, c.243 (C.17:51B-1 *et seq.*) and any applicable regulations in effect as of the date on which the bond to which this statement and certification is attached shall have been filed with the appropriate public agency.

CERTIFICATE
(to be completed by an authorized certifying agent
for each surety on the bond)

I, John F. Verbich, as Senior Vice President and Chief Financial Officer for Hudson Insurance Company, a corporation domiciled in Delaware, DO HEREBY CERTIFY that, to the best of my knowledge the foregoing statements made by me are true, and ACKNOWLEDGE that if any of those statements are false, this bond is VOIDABLE.

HUDSON INSURANCE COMPANY

By: _____
John F. Verbich
Senior Vice President and
Chief Financial Officer

Dated: November 12, 2014
(Month, Day, Year)

HUDSON INSURANCE COMPANY

SHORT FORM FINANCIAL STATEMENT
AS OF DECEMBER 31, 2013

ASSETS

Bonds	$	284,085,903
Real estate		0
Cash on hand and on deposit		59,765,430
Reinsurance Receivable		100,508,310
FIT recoverable (including net deferred tax asset)		22,520,339
Aggregate write-ins for other than invested assets		133,606,839
Deferred premiums, agents' balances and installments booked but deferred and not yet due (including earned but unbilled premiums)		22,438,369
Stocks		178,507,869
Other Assets		17,611,354
	$	819,044,413

LIABILITIES & SURPLUS

Losses	$	139,056,862
Loss adjustment expense		13,488,009
Other expenses		15,715,028
Unearned premiums		25,943,552
Ceded reinsurance premiums payable		170,134,375
Payable to parent, subsidiaries and affiliates		8,068,736
Commissions payable, contingent commissions and other similar charges		7,085,785
Other Liabilities		25,603,414
	$	405,095,761
Common capital stock	$	7,500,000
Gross paid in and contributed surplus		293,480,097
Unassigned funds (surplus)		112,968,317
Surplus as regards policyholders	$	413,948,652
	$	819,044,413

STATE OF NEW YORK)
) ss:
COUNTY OF NEW YORK)

I, the undersigned Senior Vice President and Chief Financial Officer of Hudson Insurance Company hereby certify the foregoing to be a short form financial statement in the form of a balance sheet, showing the Company's assets and liabilities on a provisional basis, at the close of business on December 31, 2013.

IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of the Company, this 14 day of April, 2014.

John Verbich
Senior Vice President and Chief Financial Officer

Subscribed and sworn to before me this 14 day of April 2014
My commission expires

ALICIA T MCKINNEY
Registration #01MC6212495
Qualified in New York County
My Commission Expires
October 13, 2017

ALICIA T. MCKINNEY
MY COMMISSION EXPIRES
October 13, 2017
#01MC6212495
QUALIFIED IN
NEW YORK COUNTY
NOTARY PUBLIC, STATE OF NEW YORK

State of New Jersey

DEPARTMENT OF BANKING AND INSURANCE

CERTIFICATE OF AUTHORITY

DATE: APRIL 15, 2014

NAIC COMPANY CODE: **25054**

THIS IS TO CERTIFY THAT THE **HUDSON INSURANCE COMPANY** OF **WILMINGTON, DELAWARE,** HAVING COMPLIED WITH THE LAWS OF THE STATE OF NEW JERSEY, AND ANY SUPPLEMENTS OR AMENDMENTS THERETO WITH RESPECT TO THE TRANSACTION OF THE BUSINESS OF INSURANCE, IS LICENSED TO TRANSACT IN THIS STATE UNTIL THE FIRST DAY OF **MAY, 2015,** THE LINES OF INSURANCE SPECIFICALLY DESIGNATED BELOW:

01 - FIRE AND ALLIED LINES
02 - EARTHQUAKE
03 - GROWING CROPS
04 - OCEAN MARINE
05 - INLAND MARINE
06 - WORKERS COMPENSATION AND EMPLOYERS LIABILITY
07 - AUTOMOBILE LIABILITY BODILY INJURY
08 - AUTOMOBILE LIABILITY PROPERTY DAMAGE
09 - AUTOMOBILE PHYSICAL DAMAGE
10 - AIRCRAFT PHYSICAL DAMAGE
11 - OTHER LIABILITY
12 - BOILER AND MACHINERY
13 - FIDELITY AND SURETY
14 - CREDIT
15 - BURGLARY AND THEFT
16 - GLASS
17 - SPRINKLER LEAKAGE AND WATER DAMAGE
18 - LIVESTOCK
19 - SMOKE OR SMUDGE
20 - PHYSICAL LOSS TO BUILDINGS
21 - RADIOACTIVE COMTAMINATION
22 - MECHANICAL BREAKDOWN/POWER FAILURE
26 - ACCIDENT AND HEALTH

KENNETH E. KOBYLOWSKI

COMMISSIONER

7.09 CERTIFIED PAYROLL REPORTS

The Contractor shall submit original certified payroll reports within 10 days of the payment of wages to the Owner with a copy to the Owners designee, in compliance with N.J.A.C. 12:60.

PREVAILING WAGE PAYMENT CERTIFICATION

This form must be executed by Contractor and submitted with final voucher prior to final payment.

PROJECT FY2012 NJDOT Trust Fund Haddon Heights Borough – Wide Roadway Infrastructure Improvement Program

TO Borough of Haddon Heights
(NAME OF OWNER AS IT APPEARS IN CONTRACT)

RE: Contract for Certification of Contractor of Payment of Prevailing Wages to Workmen Pursuant to New Jersey Prevailing Wage Act. Chapter 150 Laws of 1963 of New Jersey and all other claims.

The undersigned Contractor hereby certifies that any and all workmen employed by the undersigned Contractor and all Subcontractors have been paid in full and prevailing wages for their respective crafts or trades as determined and computed by the Commissioner of Labor and Industry, of the State of New Jersey, and that all suppliers and material men have been paid in full all amounts claimed by them, and there remains no outstanding claim, lien, or dispute; nor any contingent claim by any of the foregoing:

DATED: 11/10/2014 SIGNATURE: Don Bogey

Bogey's Trucking & Paving, Inc.
(NAME OF CONTRACTOR)

STATE OF NEW JERSEY

COUNTY OF Gloucester

Donald Bogey, being duly sworn according to law, upon his oath disposes and says that he is the President (Owner-pres. or authorized agent) of Bogey's Trucking & Paving, Inc (name of corporation) that he has read the aforesaid statement of certification and knows the content thereof, and that the same is true of his own knowledge and this affidavit is being executed by him pursuant to the New Jersey Prevailing Wage Act (Chapter 150 of Laws of 1963).

Margaret E Ferry
Signature

Subscribed and sworn before me this 10th day of November 2014

Margaret E Ferry
Notary Public of New Jersey

My commission expires MARGARET E. FERRY
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires July 20, 2016

MARGARET E. FERRY NOTARY PUBLIC NEW JERSEY

Agreement to Satisfy and Indemnify with Respect to Liens

I, DONALD BOGEY agree to satisfy any and all liens, including but not limited to, liens asserted by any subcontractor(s), equipment or material supplier, workers' compensation carrier or plan, insurance carrier, health insurer or plan and/or governmental agency or program which has provided any services and/or products/equipment in association with this project **FY2012 NJDOT Trust Fund Haddon Heights Borough – Wide Roadway Infrastructure Improvement Program** out of the monies that the **Borough of Haddon Heights** is paying related to construction and/or completion of this project. In recognition of this obligation to satisfy all such liens out of the aforesaid monies, I further agree to defend and indemnify the **Borough of Haddon Heights**, its attorneys, its engineer, and its insurance carriers from and against any and all claims made or actions filed against the **Borough of Haddon Heights**, its attorneys, its engineer, or its insurance carriers for payment of any such liens.

11/10/2014
Date

by: Don Bogey
Signature
DONALD BOGEY, PRESIDENT

Subscribed and sworn
before me this 10th day of November 2014

Margaret E. Ferry
Notary Public of New Jersey

My Commission Expires MARGARET E. FERRY
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires July 20, 2016

MARGARET E. FERRY NOTARY PUBLIC NEW JERSEY

Form SA-1 02/01

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER - 1 (FINAL)
STATE AID PROJECT

Project	FY2012 NJDOT TRUST FUND - HADDON HEIGHTS BOROUGH-WIDE ROADWAY INFRASTRUCTURE IMPROVEMENT PROGRAM
Municipality	BOROUGH OF HADDON HEIGHTS
County	CAMDEN
Contractor	BOGEY'S TRUCKING & PAVING, INC.

In accordance with the project Supplementary Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required)
Change Order #1 to adjust Contract quantities based on quantities installed.

Item No.	Description	Quantity (+/-)	Unit Price	Amount
EXTRA				
14	Concrete Sidewalk, 4" Thick	78.0	$45.00	$3,510.00
16	8" X 18" Concrete	116.0	$22.00	$2,552.00
18	Public Sidewalk Curb Ramp Detectable Warnings, Brick Truncated Do	64	$25.00	$1,600.00
106	Concrete Sidewalk, 4" Thick	2	$45.00	$90.00
107	8" X 18" Concrete Vertical Curb	17	$22.00	$374.00
			Total Extra =	$8,126.00
REDUCTION				
8	Dense Graded Aggregate Base Course, 6" Thick	-40	$5.00	-$200.00
10	Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	-40	$11.30	-$452.00
11	Hot Mix Asphalt 19M64 Base Course, 4" Thick	-40	$9.50	-$380.00
13	Prime Coat (If & Where Directed)	-920	$0.01	-$9.20
102	HMA Milling, Variable Thickness	-13	$2.50	-$32.50
103	Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	-13	$9.75	-$126.75
105	Prime Coat (If & Where Directed)	-30	$0.01	-$0.30
			Total Reduction =	-$1,200.75
SUPPLEMENTAL				
				$0.00
			Total Supplemental =	$0.00

Amount of Original Contract	$153,925.70	Extra	$8,126.00
		Supplemental	$0.00
Adjusted Amount Based on Change	$160,850.95	Reduction	($1,200.75)
Order Nos. 1		Total Change	$6,925.25
% Change in Contract	(-) 4.5%		
[(+) Increase of (-) Decrease]			

SB — (Engineer) 11.14.14 (Date)

Approved: (District Manager) (Bureau of Local Aid) (Date)

(Presiding Officer) (Date)

Nancy Fuchs (Contractor) 11/10/2014 (Date)

(Submit four (4) copies to the Local Highway Design District Office)

Form SA-1 02/01

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER - 1 (FINAL)
STATE AID PROJECT

Project	FY2012 NJDOT TRUST FUND - HADDON HEIGHTS BOROUGH-WIDE ROADWAY INFRASTRUCTURE IMPROVEMENT PROGRAM
Municipality	BOROUGH OF HADDON HEIGHTS
County	CAMDEN
Contractor	BOGEY'S TRUCKING & PAVING, INC.

In accordance with the project Supplementary Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required)
Change Order #1 to adjust Contract quantities based on quantities installed.

Item No.	Description	Quantity (+/-)	Unit Price	Amount
EXTRA				
14	Concrete Sidewalk, 4" Thick	78.0	$45.00	$3,510.00
16	8" X 18" Concrete	116.0	$22.00	$2,552.00
18	Public Sidewalk Curb Ramp Detectable Warnings, Brick Truncated Do	64	$25.00	$1,600.00
106	Concrete Sidewalk, 4" Thick	2	$45.00	$90.00
107	8" X 18" Concrete Vertical Curb	17	$22.00	$374.00
			Total Extra =	$8,126.00
REDUCTION				
8	Dense Graded Aggregate Base Course, 6" Thick	-40	$5.00	-$200.00
10	Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	-40	$11.30	-$452.00
11	Hot Mix Asphalt 19M64 Base Course, 4" Thick	-40	$9.50	-$380.00
13	Prime Coat (If & Where Directed)	-920	$0.01	-$9.20
102	HMA Milling, Variable Thickness	-13	$2.50	-$32.50
103	Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	-13	$9.75	-$126.75
105	Prime Coat (If & Where Directed)	-30	$0.01	-$0.30
			Total Reduction =	-$1,200.75
SUPPLEMENTAL				
				$0.00
			Total Supplemental =	$0.00

Amount of Original Contract	$153,925.70	Extra	$8,126.00
		Supplemental	$0.00
Adjusted Amount Based on Change Order Nos. 1	$160,850.95	Reduction	($1,200.75)
		Total Change	$6,925.25
% Change in Contract [(+) Increase of (-) Decrease]	(+) 4.5%		

(Engineer) — 11.14.14 (Date)

Approved: (District Manager) (Bureau of Local Aid) — (Date)

(Presiding Officer) — (Date)

Nancy Grube (Contractor) — 11/10/2014 (Date)

(Submit four (4) copies to the Local Highway Design District Office)

Form SA-1 02/01

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER - 1 (FINAL)
STATE AID PROJECT

Project	FY2012 NJDOT TRUST FUND - HADDON HEIGHTS BOROUGH-WIDE ROADWAY INFRASTRUCTURE IMPROVEMENT PROGRAM
Municipality	BOROUGH OF HADDON HEIGHTS
County	CAMDEN
Contractor	BOGEY'S TRUCKING & PAVING, INC.

In accordance with the project Supplementary Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required)
Change Order #1 to adjust Contract quantities based on quantities installed.

Item No.	Description	Quantity (+/-)	Unit Price	Amount
EXTRA				
14	Concrete Sidewalk, 4" Thick	78.0	$45.00	$3,510.00
16	8" X 18" Concrete	116.0	$22.00	$2,552.00
18	Public Sidewalk Curb Ramp Detectable Warnings, Brick Truncated Do	64	$25.00	$1,600.00
106	Concrete Sidewalk, 4" Thick	2	$45.00	$90.00
107	8" X 18" Concrete Vertical Curb	17	$22.00	$374.00
			Total Extra =	$8,126.00
REDUCTION				
8	Dense Graded Aggregate Base Course, 6" Thick	-40	$5.00	-$200.00
10	Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	-40	$11.30	-$452.00
11	Hot Mix Asphalt 19M64 Base Course, 4" Thick	-40	$9.50	-$380.00
13	Prime Coat (If & Where Directed)	-920	$0.01	-$9.20
102	HMA Milling, Variable Thickness	-13	$2.50	-$32.50
103	Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	-13	$9.75	-$126.75
105	Prime Coat (If & Where Directed)	-30	$0.01	-$0.30
			Total Reduction =	-$1,200.75
SUPPLEMENTAL				
				$0.00
			Total Supplemental =	$0.00

Amount of Original Contract	$153,925.70	Extra	$8,126.00
		Supplemental	$0.00
Adjusted Amount Based on Change	$160,850.95	Reduction	($1,200.75)
Order Nos. 1		Total Change	$6,925.25
% Change in Contract	(+) 4.5%		
[(+) Increase of (-) Decrease]			

(Engineer) — (Date) 11·14·14

Approved: (District Manager) (Bureau of Local Aid) — (Date)

(Presiding Officer) — (Date)

(Contractor) — (Date) 11/10/2014

(Submit four (4) copies to the Local Highway Design District Office)

Form SA-1 02/01

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER - 1 (FINAL)
STATE AID PROJECT

Project	FY2012 NJDOT TRUST FUND - HADDON HEIGHTS BOROUGH-WIDE ROADWAY INFRASTRUCTURE IMPROVEMENT PROGRAM
Municipality	BOROUGH OF HADDON HEIGHTS
County	CAMDEN
Contractor	BOGEY'S TRUCKING & PAVING, INC.

In accordance with the project Supplementary Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required)
Change Order #1 to adjust Contract quantities based on quantities installed.

Item No.	Description	Quantity (+/-)	Unit Price	Amount
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			Total Reduction =	-$1,200.75
SUPPLEMENTAL				
				$0.00
			Total Supplemental =	$0.00

Amount of Original Contract	$153,925.70	Extra	$8,126.00
		Supplemental	$0.00
Adjusted Amount Based on Change Order Nos. 1	$160,850.95	Reduction	($1,200.75)
		Total Change	$6,925.25
% Change in Contract [(+) Increase of (-) Decrease]	(+) 4.5%		

(Engineer) — 11.14.14 (Date)

Approved: (District Manager) (Bureau of Local Aid) — (Date)

(Presiding Officer) — (Date)

(Contractor) — 11/10/2014 (Date)

(Submit four (4) copies to the Local Highway Design District Office)

RESOLUTION 2014:214

RESOLUTION AUTHORIZING DPW SUPERINTENDENT TO PURCHASE SALT THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM ID 57-CCCPS, BID B-27/2014

WHEREAS, the Borough of Haddon Heights is a member of the Camden County Cooperative Pricing System; and

WHEREAS, Camden County Freeholders awarded a contract to *Morton Salt Inc.* for the furnishing and delivery of sodium chloride, pre-treated liquid enhanced sodium chloride, corrosion inhibited de-icing liquid and magnesium chloride flakes;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, New Jersey, that the purchase of salt utilizing the Camden County Cooperative Pricing System ID 57-CCCPS, Bid B-27/2014 is hereby approved.

Date: December 2, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Division of Purchasing

Anna Marie Wright
Purchasing Agent

camden county

Making It Better, Together.

www.camdencounty.com

Courthouse, 17th Floor
520 Market Street
Camden, New Jersey 08102-1375
phone 856.225.5439
fax 856.225.5444

To: All Cooperative Members

From: Dennis Bush, Division of Purchasing

Date: November 17, 2014

Re: Award of Bid B27-14, Furnishing and Delivery of Sodium Chloride, Pre-treated Liquid Enhanced Sodium Chloride

Enclosed you will find a copy of **Resolution # 21**, dated November 13, 2014, authorizing the award of Bid B-27-14 for the Furnishing and Delivery of Sodium Chloride and Pre-treated Liquid Enhanced Sodium Chloride between Camden County Cooperative Members and Morton Salt Inc., 123 N Wacker Drive,, Chicago, Ill 60606 . This contract is effective November 17, 2014 to November 16, 2015.

Please use this letter as a reminder to prepare a resolution awarding this contract at your next Municipal meeting. Please forward a copy of your resolution after completion to Dennis Bush, Camden County Division of Purchasing, 520 Market Street, 17th Floor, Camden, N.J. 08102.

Respectfully,

Dennis Bush
Division of Purchasing

Morton Salt Orders: Phone 855-665-4540

RESOLUTION

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT (BID B-27/2014), BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF PUBLIC WORKS) AND MORTON SALT, INC. FOR THE FURNISHING AND DELIVERING SODIUM CHLORIDE, PRE-TREATED LIQUID ENHANCED SODIUM CHLORIDE, CORROSION INHIBITED DE-ICING LIQUID AND MAGNESIUM CHLORIDE FLAKES FOR VARIOUS CAMDEN COUNTY LOCATIONS ON AN "AS NEEDED" BASIS, UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM ID #57-CCCPS

WHEREAS, the County of Camden, as the Lead Agency for the Camden County Cooperative Pricing System, System Identifier # 57-CCCPS (Cooperative), received and opened bids through its Division of Purchasing on November 6, 2014 at 10:00 A.M., Prevailing Time, for Bid B-27/2014, Furnishing and Delivering Sodium Chloride, Pretreated Liquid Enhanced Sodium Chloride, Corrosion Inhibited De-icing Liquid and Magnesium Chloride Flakes for Various Locations in Camden County, on an "as needed" basis, under The Camden County Cooperative Pricing System # 57-CCCPS, the receipt of which bids were duly advertised in accordance with law; and

WHEREAS, bids were received from the following:

Vendor	Item #1 Unit Price	Item #2 Unit Price	Item #3 & 4 Unit Price
Morton Salt, Inc.	$64.28/Ton	$82.28/Ton	No Bid
Mid-Atlantic Salt, LLC	$86.5/100/Ton	No Bid	No Bid

and

WHEREAS, Morton Salt, Inc. is the lowest responsible bidder who complied with the specifications and bid the unit price of $64.28 per ton for Item No. 1, Sodium Chloride and $82.28 per ton for Item No. 2, Pretreated Liquid Enhanced Sodium Chloride with a second year option at the rate of $64.28 per ton for Item #1

and $82.28 per ton for Item #2, said option to be exercised at the sole discretion of the County; and

WHEREAS, no bids were received for Item Nos. 3 and 4; and

WHEREAS, it is the desire of the Board of Chosen Freeholders to award a contract to the lowest responsible bidder for the needs of the County of Camden and extending the unit prices to the Cooperative Purchasing Members; and

WHEREAS, funding for this purpose shall be contingent upon the availability and appropriation of sufficient funds in the County's permanent 2014 budget and the County's temporary and/or permanent 2015 budgets and shall be encumbered pursuant to N.J.A.C. 5:30-5.5(b)(2) at the unit price listed in the bid proposals and shall not exceed the County's budgeted line item for this purpose; now, therefore,

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Camden that the proper County officials be and are hereby authorized to execute all documents necessary to effect the award and contract with Morton Salt, Inc., 123 No. Wacker Drive, Chicago, IL 60606, for Bid B-27/2014, Furnishing and Delivering Sodium Chloride, Pretreated Liquid Enhanced Sodium Chloride, Corrosion Inhibited De-icing Liquid and Magnesium Chloride Flakes for Various Locations in Camden County, on an "as needed" basis, under The Camden County Cooperative Pricing System # 57-CCCPS at the unit price of $64.28 per ton for Item No. 1, Sodium Chloride, and $82.28 per ton for Item No. 2, Pretreated Liquid Enhanced Sodium Chloride; and

BE IT FURTHER RESOLVED, that the proper County officials of the County of Camden are hereby authorized and instructed to sign and execute all necessary

contracts, purchase orders, or other legal instruments in connection therewith and to sign checks or vouchers for the payment thereof, when such materials and services have been delivered and accepted by the County of Camden; and

BE IT FURTHER RESOLVED that each participating municipality in the Cooperative is hereby authorized to enter into a contract directly with Morton Salt, Inc., pursuant to the terms and conditions of Bid B-27/2014 after award by its governing body in accordance with applicable law; and

BE IT FURTHER RESOLVED that Item Nos. 3 and 4 of Bid B-27/2014 are hereby rejected as no bids were received for these items.

LJP:amf
BC-7419

H:Files-Bids\2014Meetings\Nov.\Resol. Auth. Bid B-27/2014,
Purch of Sodium Chloride, Etc -- Morton Salt - Auth. 11-13-14

Introduced on: November 13, 2014
Adopted on:
Official Resolution#:

NOT YET AVAILABLE – waiting on Finance

RESOLUTION 2014:215

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR THE FIRST HALF OF DECEMBER

Trust Account	$
Capital Account	$
Payroll Week Ending	$
Animal Account	$
P.O.'s Paid Current Borough Account	$
Monthly Borough Contribution to Schools	$
County Taxes	$
Total Amount of Bills & Claims	$

Date: December 2, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk