# BOROUGH OF HADDON HEIGHTS

Tuesday, September 20, 2016 at 7:00 p.m.

Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 2, 2016."

2. ROLL CALL

3. CAUCUS SESSION:
   a) PSE&G Direct Install Program for Energy Efficient Lighting and Boiler replacement at Fire House – *Superintendent John Ellis*
   b) 2017 Council Dates

4. Recess of Caucus Session and commencement of Business Session

5. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

6. PUBLIC COMMENT ON CAUCUS AND AGENDA ITEMS ONLY

7. APPROVAL OF THE MINUTES OF THE SEPTEMBER 6, 2016 COUNCIL MEETING

8. REPORTS OF COUNCIL MEMBERS:

9. BOROUGH ENGINEER'S REPORT:

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

Resolution 2016:204 – Resolution Authorizing Mayor to Execute a Shared Service Agreement Amending Shared Services Agreement of December 2, 2014 Between the Borough of Haddon Heights and the Borough of Bellmawr for Maintenance of Haddon Heights Fire Apparatus

Resolution 2016:205 – Resolution Authorizing PSE&G Direct Install Program Through Green Tech Energy Services for the Purpose of Energy Efficiency Upgrade for Lighting and Boiler System in the Haddon Heights Fire House at 608 Rear Station Avenue

Resolution 2016:206 – Resolution Authorizing the Refund of Program Fees

Resolution 2016:207 –Resolution Awarding A Contract to Horizon Dental for the Purpose of Providing Dental Coverage to All Full-Time and Retired Empoloyees of the Borough of Haddon Heights for the Period 11/1/16 through 10/31/17

Resolution 2016:208 – Resolution Authorizing the Payment of Bills and Claims for the Second Half of September

Resolution 2016:209 – Resolution Authorizing a Raffle License for the Haddon Heights Parent Teacher Group for the Purpose of Conducting a Basket Raffle – *Hoots n' Howls, October 22, 2016*

Resolution 2016:210 – Resolution Authorizing a Raffle License for the Haddon Heights Parent Teacher Group for the Purpose of Conducting an On Premises 50/50 Raffle Drawing – *Hoots n' Howls, October 22, 2016*

Resolution 2016:211 – Resolution Authorizing The Mayor to Execute a Camden Improvement Authority Development Grant Agreement for Year 38 (2016-2017)

12. PUBLIC COMMENT

13. ADJOURNMENT

BOROUGH OF HADDON HEIGHTS
Tuesday, September 6, 2016
Governing Body Meeting Minutes

Mayor Merryfield called the meeting to Order at 7:00 p.m. and then read the following statement:

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 2, 2016."

ROLL CALL:

Mayor Merryfield asked Deputy Borough Clerk Compton for the roll call.

Under roll call, Council President Kathy Lange and Councilwomen Susan Griffith and Jackie Valvardi were present as well as Councilmen Stephen Berryhill, Richard DiRenzo and Vince Ceroli. Solicitor Albert Olizi, Jr., Deputy Borough Clerk Katie Compton, CFO Christie Ehret and Administrative Assistant Marian Hauser were also present.

CAUCUS SESSION:

League of Municipalities Conference, November 15-17, 2016 – *Deputy Clerk Katie Compton*

Compton asked all of council to please let her know if they plan to attend the 2016 League of Municipalities Conference so she can register accordingly. Council President Lange advised Compton that she plans to go. Councilman DiRenzo explained that he is going to go but will register himself.

Mayor Merryfield asked Councilmembers if they had any other questions or comments regarding this evening's Agenda.

Councilman DiRenzo questioned multiple items on the Bill List. He asked the Superintendent of Public Works, John Ellis, why we are paying for work when we have a mechanic. Ellis asked for clarification on which company he was referring to. DiRenzo responded that he was questioning the payment to DeJaney. Ellis replied that this payment was not for work, it was for parts for our mechanic to do the repairs. The next three (3) questions DiRenzo asked were regarding payments from the Neighbors Night Out Reserve account and were directed towards Councilwoman Griffith. The first item he showed concern towards was a $200 payment to the Haddon Heights PTG for the *Hoots and Howls* Game Sponsorship. He asked if this was for a program. Griffith responded that it was just a donation. The second item he asked about was a $200 payment to Matthew Plevinsky for a Jazz Quartet for the *Spaghetti Dinner*. He asked why we were passing a payment before the event. Griffith responded that we are not paying the vendor yet, just preparing the checks in advance. The third item DiRenzo questioned was the payment to bond counsel for $5,300. Solicitor Olizi responded that this is for the lighting project at the Devon Avenue field. The last item questioned was the Neighbors Night Out's (NNO) $150.00 donation to the *Hunter's of the Sky program*. Councilwoman Griffith responded advising that this for a program for children at the Farmer's Market that is being sponsored by NNO.

Mayor Merryfield ended Caucus session at 7:05 p.m. and announced that the Business Session would begin downstairs at 7:30 p.m.

BUSINESS SESSION:

Mayor Merryfield called the Business Session to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Merryfield asked for a moment of silence and then led the Pledge of Allegiance.

PUBLIC COMMENT:

Mayor Merryfield called for Public Comment on Caucus and Agenda items only.

Seeing no one come forward for comment, a motion to close the Public Comment portion of the meeting was made by Councilwoman Griffith, seconded by Council President Lange. All members were in favor.

APPROVAL OF MINUTES:

Mayor Merryfield asked for a motion to approve the Minutes of the August 16, 2016 Council meeting.

A motion to approve the Minutes of the August 16, 2016 Council meeting was made by Council President Lange, seconded by Councilwoman Griffith. Councilman Richard DiRenzo abstained.

COUNCILMEMBERS REPORTS:

Councilman DiRenzo had nothing to report.

Councilman Ceroli reported that the repairs to the manhole on Highland Avenue have been completed.

Councilwoman Valvardi had nothing to report.

Councilman Berryhill reported that he had met with Councilman DiRenzo about his ideas for future goals and projects for the Municipal Alliance. DiRenzo gave him a book that he will bring to the next meeting. Within the Zoning and Construction Departments, Ron Newell, Zoning Official, is still working on the list of Abandoned/Vacant Properties. It was decided that letters to these homes will not be sent out until the list is complete. He and Newell are working together to solve issues regarding the construction at DelBuonos Bakery and issues regarding two questionable duplexes that a concerned resident brought to their attention.

Berryhill explained that he is still looking for space in town to put addition community garden plots. He encouraged all residents to give him ideas.

Councilwoman Griffith reported on the Barrington EMS. A report of this is attached to these minutes. There was no Environmental Commission meeting last month. Griffith explained that there have been many tickets sold for the *Spaghetti Dinner*. She reminded all that there is limited seating available for the event. Tickets are now $25/adult and $10/child and are available at the Library, Wise Jewelers and through any member of Neighbors Night Out.

Griffith also reported that the Neighbors Night Out is looking to hold another *Bonfire* event in October. She will have more information to report on that in the future.

Council President Lange reports that there have been many meetings with the Stakeholders about the Devon Avenue Field Lighting Project. Unfortunately, the high school soccer families were not aware of these meetings so she had a full discussion with the chair of the Haddon Heights High School Soccer team.

Lange also reported that Fall/Winter 2016 program registration is ongoing. She thanks Julie Yuhaze, Acting Program Coordinator, for putting everything together for the upcoming sessions.

Lange stated that she has organized a meeting with SeamlessGov on Friday, September 9, 2016 at 2:30 to discuss the possibility of online program registration.

Lange reported that the next Board of Education meeting will be held on September 14, 2016 at 7:30 p.m.

UNFINISHED BUSINESS:

Final Adoption and Public Hearing on Ordinance 2016:1434 – Ordinance Appropriating $25,000 Available in the Capital Improvement Fund to Provide for Sewer Manhole Improvements by the Borough of Haddon Heights

Seeing no one come forward for comment, a motion to close the Public Hearing was made by Councilwoman Griffith, seconded by Council President Lange. All members were in favor.

A motion to adopt Ordinance 2016:1434 was made by Councilman Ceroli, seconded by Councilwoman Valvardi. Upon a roll call vote, all members voted in favor.

NEW BUSINESS:

Resolution 2016:193 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) - *Click it or Ticket Grant*

A motion to adopt Resolution 2016:193 was made by Councilwoman Griffith, seconded by Councilwoman Valvardi. All members voted in favor.

Resolution 2016:194 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) - *Alcohol Education Rehabilitation and Enforcement Grant*

A motion to adopt Resolution 2016:194 was made by Councilwoman Griffith, seconded by Councilwoman Valvardi. All members voted in favor.

Resolution 2016:195 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) - *Drive Sober or Get Pulled Over Grant*

A motion to adopt Resolution 2016:195 was made by Councilwoman Griffith, seconded by Councilwoman Valvardi. All members voted in favor.

Resolution 2016:196 – Resolution to Approve and File a Corrective Action Plan for 2015 Audit Report

A motion to adopt Resolution 2016:196 was made by Councilwoman Griffith, seconded by Councilman Ceroli. All members voted in favor with the exception of Councilman DiRenzo who abstained.

Resolution 2016:197 – Resolution Authorizing Payment of Bills and Claims for the First Half of September

A motion to adopt Resolution 2016:197 was made by Councilwoman Griffith, seconded by Councilman Berryhill. Under a roll call vote, all members voted in favor.

Resolution 2016:198 – Resolution Approving a Raffle License for the Marine Corps League 1775 Detachment – *Wagon of Cheer – December 14, 2016*

A motion to adopt Resolution 2016:198 was made by Councilwoman Griffith, seconded by Councilman Ceroli. All members voted in favor.

Resolution 2016:199 – Resolution Authorizing an Online Auction of Surplus Municipal Assets No Longer In Use

A motion to adopt Resolution 2016:198 was made by Councilwoman Griffith, seconded by Councilman Ceroli. Under a roll call vote, all members voted in favor.

Resolution 2016:200 – Resolution Approving a Bingo License for St. Mary's Episcopal Church for the Purpose of Conducting *Designer Handbag Bingo – October 7, 2016*

A motion to adopt Resolution 2016:200 was made by Councilwoman Valvardi, seconded by Councilwoman Griffith. All members voted in favor.

Resolution 2016:201 – Resolution Approving a Raffle License for St. Mary's Episcopal Church for the Purpose of Conducting a *Chinese Auction – October 7, 2016*

A motion to adopt Resolution 2016:201 was made by Councilwoman Valvardi, seconded by Council President Lange. All members voted in favor.

Resolution 2016:202 – Resolution Authorizing Refund of Summer Recreation Fee

A motion to adopt Resolution 2016:202 was made by Council President Lange, seconded by Councilwoman Griffith. Under a roll call vote, all members voted in favor with the exception of Councilwoman Valvardi who abstained.

Resolution 2016:203 – Resolution Authorizing Mayor to Execute A Pledge to Support The Governor's Fairness Formula for Equal School Funding and Property Tax Relief

A motion to adopt Resolution 2016:203 was made by Councilman Ceroli, seconded by Councilman DiRenzo. Under a roll call vote, all members voted in favor with the exception of Councilwoman Griffith who abstained.

PUBLIC COMMENT:

Mayor Merryfield called for Public Comment on any matter.

Councilman DiRenzo addressed a question to Christie Ehret, CFO. DiRenzo asked if we have received the School Board Tax Rate yet for this year. Ehret explained that we have received the tax rate and it is printed on Tax Bills that were mailed out to all residents in July.

Seeing no further movement, a motion to close the public comment portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Berryhill.

ADJOURNMENT:

A motion to adjourn the meeting was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members were in favor.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted:

_____

Katilyn Compton, Deputy Borough Clerk

# RESOLUTION 2016:204

**RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SHARED SERVICES AMENDING SHARED SERVICES AGREEMENT OF DECEMBER 2, 2014 BETWEEN THE BOROUGH OF HADDON HEIGHTS AND THE BOROUGH OF BELLMAWR FOR MAINTENANCE OF HADDON HEIGHTS FIRE APPARATUS**

**WHEREAS,** the Borough of Haddon Heights and the Borough of Bellmawr entered into a Shared Services Agreement which provided for mechanical services to the Haddon Heights Fire Department fleet in December of 2014; and

**WHERE**AS, the Borough of Bellmawr currently desires to acquire from Haddon Heights a certain vehicle from the Haddon Heights Fire Department fleet more fully described as Utility #216, 1992 Ford F350 Utility Truck; and

**WHEREAS,** the parties further desire to amend the aforesaid Shared Services Agreement to provide for the application of the value of the vehicle to the fees for services to be provided under the Shared Services Agreement by the Borough of Bellmawr.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Haddon Heights, County of Camden, hereby authorizes the Mayor to execute a Shared Services Agreement amending the Shared Services Agreement of December 2, 2014 between the Borough of Haddon Heights and the Borough of Bellmawr for maintenance of Haddon Heights Fire Apparatus.

Date: September 20, 2016

_____

Mayor Jack D. Merryfield

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights hereby certify the foregoing to be a true and correct copy of a Resolution adopted at a public meeting of the Borough Council held on September 20, 2016.

_____

Kelly Santosusso, RMC, Borough Clerk

**AGREEMENT AMENDING SHARED SERVICES AGREEMENT OF DECEMBER 2, 2014 BETWEEN THE BOROUGH OF HADDON HEIGHTS AND THE BOROUGH OF BELLMAWR PROVIDING FOR MAINTENANCE OF HADDON HEIGHTS FIRE APPARATUS**

This agreement is made this _____ day of _____ by and between the Borough of Haddon Heights (hereinafter Haddon Heights) and the Borough of BELLMAWR (hereinafter, BELLMAWR) for the purpose of amending the Shared Service Agreement entered into by the parties on December 2, 2014.

**WITNESSETH**

WHEREAS, the Borough of Haddon Heights (Haddon Heights) is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of BELLMAWR (BELLMAWR) is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, by agreement dated December 2, 2014, the parties entered into a Shared Services Agreement (hereinafter Shared Services Agreement) a copy of which is attached hereto as Exhibit A pursuant to which, BELLMAWR agreed to provide mechanical services to the Haddon Heights Fire Department fleet for the purpose of fleet maintenance. In return for that services Haddon Heights agreed to compensate BELLMAWR as noted in the agreement; and

WHEREAS, BELLMAWR currently desires to acquire from Haddon Heights a certain vehicle from the Haddon Heights Fire Department fleet more fully described as Utility #216 1992 Ford F350 Utility Truck (vehicle, hereinafter).

WHEREAS, the parties further desire to amend the aforesaid Shared Services Agreement to provide for the application of the value of the vehicle to the fees for services to be provided under the Shared Services Agreement by BELLMAWR; and

WHEREAS, the parties desire to set forth in this document the terms and conditions of this amendment to the said Shared Services Agreement; and

WHEREAS, the proper and respective public official, of the parties will be authorized to execute this amendment to the Shares Services Agreement pursuant to Resolution or Ordinance of the respective governing bodies attached hereto and made part of this agreement.

NOW THEREFORE and in consideration of the mutual promises set forth herein, the parties agree to amend the aforesaid Shared Services Agreement as follows:

**Transfer of Vehicle:**

1. Haddon Heights shall adopt an Ordinance pursuant to N.J.S.A. 40A:12-13(b) to transfer, sell or convey its personal property, namely the vehicle to Borough of BELLMAWR.
2. Haddon Heights has had the vehicle appraised and it has been determined that the fair value of the vehicle is $10,000.00.
3. The parties agree that the sum of $10,000.00 is fair value for the vehicle.

4. Haddon Heights agrees to transfer, sell, or convey the vehicle to BELLMAWR and Bellmawr agrees to compensate Haddon Heights for the sum of $10,000.00 which sum shall be paid by providing Haddon Heights a credit against services rendered pursuant to the aforesaid Shared Services Agreement in the sum of $10,000.00.

**Services:**

5. BELLMAWR shall provide services pursuant to the Shares Services Agreement of December 2, 2014 to Haddon Heights with billings pursuant to said agreement to be charged against the aforesaid credit sum of $10,000.00 until such sum is exhausted. Thereafter, the charges for any services shall return to the procedure or process utilized before the credit established by this agreement was instituted.
6. BELLMAWR shall provide Haddon Heights with quarterly statements as to the status and extent of the credit established by this agreement.

**Term:**

7. The term of this arrangement shall be the same as the term of the Shared Services Agreement which is due to expire midnight November 23 2017. In the event that the full extent of the credit has not been exhausted by that date, the Shared Services Agreement shall continue until the credit has been exhausted. In the alternative, and at the discretion of BELLMAWR, the balance of the credit as of the date of the termination of the Shared Services Agreement may be paid to Haddon Heights, at which time the Shared Services Agreement shall terminate upon said payment.

**General Provisions:**

8. In all other respects not covered by this amendment; the Shared Services Agreement shall continue in full force and effect.

In witness whereof, the appropriate officials of the Borough of Haddon Heights place their signatures and appropriate seals on this _____ day of _____, 2016.

ATTEST: THE BOROUGH OF HADDON HEIGHTS

_____ BY: _____

Kelly Santosusso, Borough Clerk JACK MERRYFIELD, MAYOR

**Certification**

I, Kelly Santosusso, Borough Clerk for the Borough of Haddon Heights, do hereby certify the foregoing to be true and correct copy of the Shared Service Agreement (Mechanical Services) adopted by Resolution of the Borough of Haddon Heights, at a meeting of said Borough on this _____ day of _____, 2016, and that said Shared Service Agreement was adopted by resolution which passed by a majority vote of the Borough Council of the Borough of Haddon Heights.

In Witness Whereof, the appropriate officials of the Borough of Bellmawr place their signatures and appropriate seals on this _____ day of _____, 2016.

ATTEST: THE BOROUGH OF BELLMAWR

_____ BY: _____

Charles J. Sauter, III, Borough Clerk FRANK R. FILIPEK, MAYOR

**Certification**

I, _____, Borough Clerk for the Borough of Bellmawr, do hereby certify the foregoing to be true and correct copy of the Shared Service Agreement (Mechanical Services) adopted by Resolution of the Borough of Bellmawr, at a meeting of said Borough on this _____ day of _____, 2016, and that said Shared Service Agreement was adopted by resolution which passed by a majority vote of the Borough Council of the Borough of Bellmawr.

# RESOLUTION 2016:205

## RESOLUTION AUTHORIZING PSE&G DIRECT INSTALL PROGRAM THROUGH GREEN TECH ENERGY SERVICES FOR THE PURPOSE OF ENERGY EFFICIENCY UPGRADE FOR LIGHTING AND BOILER SYSTEM IN THE HADDON HEIGHTS FIRE HOUSE AT 608 REAR STATION AVENUE

WHEREAS, PSE&G offers a Direct Install Program to government, non-profit facilities and small businesses for the purpose of energy efficiency upgrades; and

WHEREAS, PSE&G through subcontractor Green Tech Energy Services, has proposed upgrading interior and exterior lighting and the boiler system in the Haddon Heights Fire House located at 608 Rear Station Avenue; and

WHEREAS, PSE&G incurs 70% of installation costs and the Borough incurs 30% at a 0% interest rate over a period of 36 months representing significant energy savings;

NOW THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights, County of Camden in the State of New Jersey hereby authorizes the PSE&G Direct Install Program administered through Green Tech Energy Services for the purpose of upgrading lighting and boiler system in the Haddon Heights Fire Station located at 608 Rear Station Avenue.

Date: September 20, 1016

_____

Mayor Jack D. Merryfield

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

Green Solutions for Customers

PSE&G

# PSE&G Direct Install Program for Government, Non-Profit Facilities, and Small Businesses

## Energy Efficiency Upgrade Proposal

Prepared For:

**HADDON HEIGHTS FIRE DEPARTMENT**

608 STATION AVE
Haddon Heights, NJ 08035-1907

| | |
|---|---|
| Phone Number | (856) 546-6911 |
| Project Number | TBD |
| Vendor Tracking Number: | PSEG03 |
| Account Number: | 6602482505 |

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HADDON HEIGHTS FIRE DEPARTMENT
608 STATION AVE
Haddon Heights, NJ 08035-1907
Phone Number (856) 546-6911

## Estimated Retail Energy Savings

| Electric | Lighting | Non - Lighting | Total |
|---|---|---|---|
| Existing kW Load | 9 | | 9 |
| Proposed kW Load | 3 | | 3 |
| kW Load Savings | 6 | 0 | 6 |
| **Electric** | | | |
| Existing kWh Load | 36,020 | | 36,020 |
| Proposed kWh Load | 12,489 | | 12,489 |
| kWh Load Savings | 23,530 | 0 | 23,530 |
| **Gas** | | | |
| Existing Term Load | - | | 0 |
| Proposed Therm Load | - | | 0 |
| Therm Savings | - | 627 | 627 |

## Estimated Retail Energy Cost Savings

| | Lighting | Non - Lighting | Total |
|---|---|---|---|
| Existing Electric Cost | $5,403 | $0 | $5,403 |
| Proposed Electric Cost | $1,873 | $0 | $1,873 |
| Electric Savings | $3,530 | $0 | $3,530 |
| Existing Gas Cost | - | | $0 |
| Proposed Gas Cost | - | $0 | $0 |
| Gas Savings | - | $608 | $608 |

## Total Project Cost Breakdown

| | Lighting | Non - Lighting | Total |
|---|---|---|---|
| Total Project Cost | $11,317 | $19,640 | $30,956.98 |
| PSE&G Contribution (70% Installed Cost) | | | -$21,669.89 |
| Net Project After Rebate | | | $9,287.09 |
| **Monthly Payment (36 months @ 0% Interest)** | | | **$257.97** |

## Cash Flow Analysis

| | Lighting | Non - Lighting | Total |
|---|---|---|---|
| Total Monthly Savings | $294 | $51 | $345 |
| Customer Monthly Payment (36 months @ 0% Interest) | | | $258 |
| Monthly Cash Flow (36 months) | | | $87 |

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608 STATION AVE
Haddon Heights, NJ 08035-1907
Phone Number (856) 546-6911

## Projected Three Year Monthly Cash Flow

| Month | Customer Payments | Monthly Savings | Cumulative Cash Flow |
|---|---|---|---|
| 1 | $258 | $345 | $87 |
| 2 | $258 | $345 | $174 |
| 3 | $258 | $345 | $261 |
| 4 | $258 | $345 | $347 |
| 5 | $258 | $345 | $434 |
| 6 | $258 | $345 | $521 |
| 7 | $258 | $345 | $608 |
| 8 | $258 | $345 | $695 |
| 9 | $258 | $345 | $782 |
| 10 | $258 | $345 | $868 |
| 11 | $258 | $345 | $955 |
| 12 | $258 | $345 | $1,042 |
| 13 | $258 | $345 | $1,129 |
| 14 | $258 | $345 | $1,216 |
| 15 | $258 | $345 | $1,303 |
| 16 | $258 | $345 | $1,389 |
| 17 | $258 | $345 | $1,476 |
| 18 | $258 | $345 | $1,563 |
| 19 | $258 | $345 | $1,650 |
| 20 | $258 | $345 | $1,737 |
| 21 | $258 | $345 | $1,824 |
| 22 | $258 | $345 | $1,911 |
| 23 | $258 | $345 | $1,997 |
| 24 | $258 | $345 | $2,084 |
| 25 | $258 | $345 | $2,171 |
| 26 | $258 | $345 | $2,258 |
| 27 | $258 | $345 | $2,345 |
| 28 | $258 | $345 | $2,432 |
| 29 | $258 | $345 | $2,518 |
| 30 | $258 | $345 | $2,605 |
| 31 | $258 | $345 | $2,692 |
| 32 | $258 | $345 | $2,779 |
| 33 | $258 | $345 | $2,866 |
| 34 | $258 | $345 | $2,953 |
| 35 | $258 | $345 | $3,039 |
| 36 | $258 | $345 | $3,126 |
| **Totals** | **$9,287** | **$12,413** | **$3,126** |

HADDON HEIGHTS FIRE DEPARTMENT
608 STATION AVE
Haddon Heights, NJ 08035-1907
Phone Number (856) 546-6911

## Projected Five Year Cash Flow

| Year | Customer Payments | Yearly Savings | Cumulative Cash Flow |
|---|---|---|---|
| 1 | $3,095.70 | $4,138 | $1,042 |
| 2 | $3,095.70 | $4,138 | $2,084 |
| 3 | $3,095.70 | $4,138 | $3,126 |
| 4 | 0 | $4,138 | $7,264 |
| 5 | 0 | $4,138 | $11,402 |
| **Totals** | **$9,287** | **$20,689** | **$11,402** |

HADDON HEIGHTS FIRE DEPARTMENT
608 STATION AVE
Haddon Heights, NJ 08035-1907
Phone Number (856) 546-6911

## Proposal Notes:

The predominant operating hours for this analysis provided by Customer are: 4,368
An electric rate of $0.15 per kWh was utilized to generate this proposal.
A gas rate of $0.97 per Therm was utilized to generate this proposal.
This is a turnkey Proposal and includes, but is not limited to, all labor, permits, and material costs.
Project costs do not include New Jersey sales tax. For capital improvement projects, customer must complete and submit a ST-8 form for tax exemption.
Recycling of all lamps is included in the scope of work for this project.
Project installation labor is warranted for a period of one (1) year - see the contract for more information.
New Jersey Clean Energy Program Protocols 2014 were utilized to evaluate this Project Proposal. The estimated energy savings and environmental impacts in this proposal are based on the New Jersey Clean Energy Program Protocols 2014. Among other items, these Protocols utilize predetermined run hours which may be different that the predominant operating hours provided by the Customer. The Company does not guarantee the proposed energy savings measures will, in fact, save any level of energy or result in a lowering of Customer's energy bills. However, based on the represented predominant run hours, it is expected that the actual energy savings will be near the estimates provided in this Project Proposal.
The information provided in this proposal is for informational purposes only and Customer's actual energy savings may vary based on numerous determining factors including but not limited to weather, changes to Customer utility rates, facility use and facility operating hours.

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HADDON HEIGHTS FIRE DEPARTMENT
608 STATION AVE
Haddon Heights, NJ 08035-1907
Phone Number (856) 546-6911

## Environmental Impact Statement

According to the EPA, for each kWh saved, approximately 1.52 pound of Carbon Dioxide ($CO_2$), .0065 pounds of Sulfur Dioxide ($SO_2$), and .0028 pounds of Nitrogen Oxides ($NO_x$) are eliminated from future power plant emissions into our atmosphere annually.

$CO_2$ is a "Greenhouse Gas" while $SO_2$ contributes to acid rain formation and $NO_x$ contributes to the atmosphere ozone formation (Smog) and estuarial damage.

## The Annual Pollution Reduction Impact of Your Project

| | |
|---|---|
| Carbon Dioxide (lbs) | 35,765 |
| Nitrogen Oxides (lbs) | 65 |
| Sulfur Dioxide (lbs) | 152 |

For every 10,000 Kilowatt Hours saved the EPA has estimated the savings to be equivalent to planting 2.9 acres of trees annually or equivalent to removing 1.4 cars from our roads annually.

## Your Project's Local Impact

| | |
|---|---|
| Acres of Trees Planted | 6 |
| Cars Removed | 3 |

## Energy Savings Calculator

### How We Derive Your Energy Savings:

$$\frac{\text{Watts Saved x Operating Hours}}{\text{1,000 w per KW}} \text{ x kWh Rate}$$

We save you electric energy (kilowatt-hours) by updating your lighting equipment with advanced, highly efficient technology products that provide more capability while using less electricity.

While your cost per kilowatt-hour is fixed, your operating hours are variable as they are in your control. As long as operating hours are as represented, your electrical savings should be in line with the projected energy savings.

**For more information please visit www.epa.gov**

Green Solutions for Customers

PSEG

| Account: | 6602482505 | HADDON HEIGHTS FIRE DEPARTMENT | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Measure Line Item | Area Description/Location | Floor | Exist. Measure | Count of existing | Proposed Measure | Proposed Measure Count | Watts Saved | Therms Saved |
| 1 | exterior garage | 1 | 1L 60A SURF | 4 | LED A-Lamp 8.5W | 4 | 206 | |
| 2 | garage | 1 | F59T8 2L EIS-N STRP 1x8 | 15 | 15W Direct Line LED - 4 Lamp - 4 Foot | 15 | 735 | |
| 3 | smaller garage | 1 | F59T8 2L EIS-N STRP 1x8 | 4 | 15W Direct Line LED - 4 Lamp - 4 Foot | 4 | 196 | |
| 4 | loft small garage | 1 | 2x4 2L F32T8 EIS-N TROF ACRY GRID | 1 | 15W Direct Line LED - 2 Lamp - 4 Foot | 1 | 29 | |
| 5 | smaller garage | 1 | 2x4 2L F32T8 EIS-N TROF ACRY GRID | 2 | 15W Direct Line LED - 2 Lamp - 4 Foot | 2 | 58 | |
| 6 | smaller garage | 1 | 2x4 2L F32T8 EIS-N TROF ACRY GRID | 3 | 15W Direct Line LED - 2 Lamp - 4 Foot | 3 | 87 | |
| 7 | storage stairwell | 1 | F96T12 2L MAG STRP 1x8 | 1 | 15W Direct Line LED - 4 Lamp - 4 Foot | 1 | 63 | |
| 8 | stairwell | 1 | 2x4 2L F32T8 EIS-N TROF ACRY GRID | 1 | 15W Direct Line LED - 2 Lamp - 4 Foot | 1 | 29 | |
| 9 | stairwell | 1 | 1L CF18 PL RECA | 1 | NO MEASURE | 1 | 0 | |
| 10 | fire house | 1 | 2x4 2L F32T8 EIS-N TROF ACRY GRID | 9 | 15W Direct Line LED - 2 Lamp - 4 Foot | 9 | 261 | |
| 11 | trophy lights | 1 | 50MR16 1L RECA | 4 | 1L LED 4.5W MR-16 Lamp | 4 | 184 | |
| 12 | hallway bathroom | 1 | 1L 60A SURF | 1 | LED Globe Lamp 8W | 1 | 52 | |
| 13 | mens | 1 | 1L 60A SURF | 5 | LED A-Lamp 8.5W | 5 | 258 | |
| 14 | mens | 1 | 1L 60A SURF | 1 | LED A-Lamp 8.5W | 1 | 52 | |
| 15 | womans | 1 | 1L 60A SURF | 5 | LED A-Lamp 8.5W | 5 | 258 | |
| 16 | kitchen | 1 | 2x4 2L F32T8 EIS-N TROF ACRY GRID | 2 | 15W Direct Line LED - 2 Lamp - 4 Foot | 2 | 58 | |
| 17 | kitchen | 1 | 1L 60A SURF | 4 | LED A-Lamp 8.5W | 4 | 206 | |
| 18 | lounge | 1 | F17T8 3L EIS-N TROF ACRY 2x2 | 9 | 10W Direct Line LED - 3 Lamp - 2 Foot | 9 | 153 | |
| 19 | lounge | 1 | 1L 75A SURF | 16 | LED BR30 12W, 750 Lumens, 2700K | 16 | 1,008 | |
| 20 | lounge trophy case | 1 | 50MR16 1L RECA | 4 | 1L LED 4.5W MR-16 Lamp | 4 | 184 | |
| 21 | lounge closet | 1 | 1L 60A SURF | 1 | LED A-Lamp 8.5W | 1 | 52 | |
| 22 | storage | 1 | 2x4 2L F32T8 EIS-N TROF ACRY GRID | 1 | 15W Direct Line LED - 2 Lamp - 4 Foot | 1 | 29 | |
| 23 | clothes closet | 1 | 2x4 2L F32T8 EIS-N TROF ACRY GRID | 2 | 15W Direct Line LED - 2 Lamp - 4 Foot | 2 | 58 | |
| 24 | closet within clothes | 1 | 1L 60A SURF | 4 | LED A-Lamp 8.5W | 4 | 206 | |
| 25 | stairwell | 1 | 2x4 2L F32T8 EIS-N TROF ACRY GRID | 1 | 15W Direct Line LED - 2 Lamp - 4 Foot | 1 | 29 | |
| 26 | boiler room | 1 | 2x4 2L F32T8 EIS-N TROF ACRY GRID | 2 | 15W Direct Line LED - 2 Lamp - 4 Foot | 2 | 58 | |
| 27 | exterior | 1 | 1L 75A SURF | 3 | LED BR30 12W, 750 Lumens, 2700K | 3 | 189 | |
| 28 | exterior front door | 1 | 1L 60A SURF | 1 | LED A-Lamp 8.5W | 1 | 52 | |
| 29 | exterior right | 1 | 1L HPS250 WAPK | 2 | LED Outdoor Wall Mounted Luminaires 52W | 2 | 486 | |
| 30 | back garage exterior | 1 | 1L 60A SURF | 1 | LED A-Lamp 8.5W | 1 | 52 | |
| 31 | back garage | 1 | F96T12HO 2L MAG STRP 1x8 | 2 | 1x8 4L F32/28T8 EL HE IS-Norm Indus Surface | 2 | 216 | |
| 32 | Storage | 1 | 2x2 2L F17T8 EIS-N TROF ACRY GRID | 1 | 10W Direct Line LED - 2 Lamp - 2 Foot | 1 | 13 | |
| 33 | weight room | 1 | F96T12HO 2L MAG STRP 1x8 | 1 | 1x8 4L F32/28T8 EL HE IS-Norm Indus Surface | 1 | 108 | |
| 34 | back building offices | 1 | 2x4 2L F32T8 EIS-N TROF ACRY GRID | 8 | 15W Direct Line LED - 2 Lamp - 4 Foot | 8 | 232 | |
| Boiler/Furnace | | | MI-07 | 1 | KBN151 | 1 | | 627 |

# RESOLUTION 2016:206

## RESOLUTION AUTHORIZING REFUNDS OF PROGRAM FEES

**WHEREAS,** the Borough of Haddon Heights offers a variety of Adult Education, Fitness, Nutrition, Kids & Teens and Senior Programs for Haddon Heights residents; and

**WHEREAS**, refunds are necessary for various reasons and are as follows:

| Registrant | Class | Amount |
|---|---|---|
| Barbara Clay<br>121 Eighth Avenue<br>Haddon Heights, NJ 08035 | Pickleball | $ 25.00 |
| Yola Stagliano<br>1206 Kings Highway<br>Haddon Heights, NJ 08035 | Bridge Class | $ 50.00 |
| Linda Sauerwein<br>4 Center Street<br>Collingswood, NJ 08108 | Tai Chi | $ 53.00 |

**NOW, THEREFORE BE IT RESOLVED,** by the Governing Body of the Borough of Haddon Heights that the above refunds are hereby approved.

Date: September 20, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

# RESOLUTION 2016:207

## RESOLUTION AWARDING A CONTRACT TO HORIZON DENTAL FOR THE PURPOSE OF PROVIDING DENTAL COVERAGE TO ALL FULL-TIMEAND RETIRED EMPOLOYEES OF THE BOROUGH OF HADDON HEIGHTS FOR THE PERIOD 11/1/16 THROUGH 10/31/17

WHEREAS, the Borough has appointed Hardenbergh Insurance Group in securing competitive rates for prescription coverage for active full-time and retired employees; and

WHEREAS, the Borough Clerk was presented with a quote from Hardenbergh Insurance Group from current provider, Horizon Dental PPO; monthly premium rates were negotiated with a 0% increase and are as follows:

Police Department
Single $31.27
Family $85.39

Non-Police
Single $28.15
Family $76.86

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that a contract is hereby awarded to Horizon Dental PPO for the purpose of providing dental coverage to active full-time and retired employees.

BE IT FURTHER RESOLVED that this contract shall be effective November 1, 2016 and remain in effect through October 31, 2017.

Date: September 20, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights do hereby certify that the above Resolution is a true and correct copy of a Resolution adopted at a public meeting of Borough Council on September 20, 2016.

_____
Kelly Santosusso, RMC, Borough Clerk

Horizon Blue Cross Blue Shield of New Jersey
Making Healthcare Work.

# Borough of Haddon Heights
## Group #: 96027; Subgroup # 00
## PPO PLAN

| Benefit | |
|---|---|
| Benefit Period | Calendar Year |
| DEDUCTIBLE | |
| Individual | $0 |
| Family | $0 |
| Deductible Applies To | N/A |
| BENEFIT PERIOD MAXIMUM | $1,500 (per person) |
| Benefit Period Maximum Applies To | Preventive & Diagnostic, Treatment & Therapy, Endodontics, Periodontics, Oral Surgery, Prosthodontics, Crowns and Onlays |
| Orthodontics Maximum | $1,000 |
| Orthodontics | Lifetime |
| COINSURANCE | |
| Preventive Diagnostic | |
| Strong Smile Rider | Excluded |
| Exam and Preventive Services Exams | 100% |
| Fluoride Treatment | 100% |
| Sealants Application | 100% |
| Adult Prophylaxis | 100% |
| X-rays (Bitewing & Full Mouth) | 100% |
| Treatment and Therapy | |
| Space Maintainers | 80% |
| Amalgam Restorations | 80% |
| Composite Restorations - Anterior & Bicuspid | 80% |
| Denture Adjustments | 80% |
| Denture Repairs | 80% |
| Simple Extractions | 80% |
| Endodontics | |
| Root Canal Therapy - Anterior & Bicuspid | 80% |
| Root Canal Therapy - Molar | 80% |
| Periodontics | |
| Scaling & Root Planing | 80% |
| Gingivectomy | 80% |
| Periodontal Maintenance | 80% |
| Osseous Surgery | 80% |
| Oral Surgery | |
| Surgical Extractions | 80% |
| Partial Bony Extractions | 80% |
| Complete Bony Extractions | 80% |
| Prosthodontics | |
| Bridgework | 50% |
| Partial Dentures | 50% |
| Crowns and Onlays | |
| Crown – porcelain fused to high noble metal | 50% |
| Orthodontics | 50% |
| Orthodontics Eligibility | Child |
| Eligibility | Dependent Children of enrolled employees are covered to age 19, full-time students are covered to age 23. |

Services are for illustrative purposes only. For complete listing of covered services, plan limitations, deductibles and maximums, consult your benefit booklet.

Products are provided by Horizon Blue Cross Blue Shield of New Jersey, an independent licensee of the Blue Cross and Blue Shield Association. Horizon Blue Cross Blue Shield of New Jersey is an independent licensee of the Blue Cross and Blue Shield Association. The Blue Cross® and Blue Shield® names and symbols are registered marks of the Blue Cross and Blue Shield Association. The Horizon® name, symbols and Making Healthcare Work® are registered marks of Horizon Blue Cross Blue Shield of New Jersey. © 2012 Horizon Blue Cross Blue Shield of New Jersey, Three Penn Plaza East, Newark, New Jersey 07105.

Cross Blue Shield of New Jersey

Horizon

Horizon Blue Cross Blue Shield of New Jersey

*Making Healthcare Work.*

# Borough of Haddon Heights
## Group #: 96027; Subgroup # 01
## PPO PLAN

| Benefit | |
|---|---|
| Benefit Period | Calendar Year |
| DEDUCTIBLE | |
| Individual | $50 |
| Family | $150 |
| Deductible Applies To | Treatment & Therapy, Endodontics, Periodontics, Oral Surgery, Prosthodontics, Crowns and Onlays |
| BENEFIT PERIOD MAXIMUM | $1,500 (per person) |
| Benefit Period Maximum Applies To | Preventive & Diagnostic, Treatment & Therapy, Endodontics, Periodontics, Oral Surgery, Prosthodontics, Crowns and Onlays |
| Orthodontics Maximum | $1,000 |
| Orthodontics | Lifetime |
| COINSURANCE | |
| Preventive Diagnostic | |
| Strong Smile Rider | Excluded |
| Exam and Preventive Services Exams | 100% |
| Fluoride Treatment | 100% |
| Sealants Application | 100% |
| Adult Prophylaxis | 100% |
| X-rays (Bitewing & Full Mouth) | 100% |
| Treatment and Therapy | |
| Space Maintainers | 80% |
| Amalgam Restorations | 80% |
| Composite Restorations - Anterior & Bicuspid | 80% |
| Denture Adjustments | 80% |
| Denture Repairs | 80% |
| Simple Extractions | 80% |
| Endodontics | |
| Root Canal Therapy - Anterior & Bicuspid | 80% |
| Root Canal Therapy - Molar | 80% |
| Periodontics | |
| Scaling & Root Planing | 80% |
| Gingivectomy | 80% |
| Periodontal Maintenance | 80% |
| Osseous Surgery | 80% |
| Oral Surgery | |
| Surgical Extractions | 80% |
| Partial Bony Extractions | 80% |
| Complete Bony Extractions | 80% |
| Prosthodontics | |
| Bridgework | 50% |
| Partial Dentures | 50% |
| Crowns and Onlays | |
| Crown – porcelain fused to high noble metal | 50% |
| Orthodontics | 50% |
| Orthodontics Eligibility | Child |
| Eligibility | Dependent Children of enrolled employees are covered to age 19, full-time students are covered to age 23. |

Services are for illustrative purposes only. For complete listing of covered services, plan limitations, deductibles and maximums, consult your benefit booklet.

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**Prospective Rating**
**Horizon Dental PPO**
**Renewal Summary of Rates**

up Name: Haddon Heights, Borough of
up Number: 001-096027
ewal Period: 11/01/2016 to 10/31/2017

**Average Monthly Contract Exposure**

| Single | Family | Total |
|---|---|---|
| 4 | 22 | 26 |

| | Current Rate | Renewal Rate | Change in Premium |
|---|---|---|---|
| Single | $28.15 | $28.15 | $0.00 |
| Family | $76.86 | $76.86 | $0.00 |

ercentage Change: 0.00%

above Dental rates includes a broker commission of 10% of the first $5,000 in premium, for the next $95,000 and 2% thereafter (10/4/2 scale).

izon BCBSNJ administers payment of broker commissions on Contract Holder's behalf to Contract Holder's commissioned ker. Broker commission noted herein is specifically directed, approved, and authorized by Contract Holder and Horizon BCBSNJ vides only administrative services in making broker payment and does not independently make commission payments. tract Holder acknowledges that broker commissions are paid by its own funds and that it remains responsible to fund such mmissions either as included in the premium rates or self-funded fees. Where Contract Holder approval is not received within lays of the effective/renewal date, Horizon BCBSNJ shall cease all administration of broker commission payments on behalf of tract Holder and premium rates or self-funded fees shall be reduced accordingly. Additionally, Contract Holder is solely onsible for contracting with its commissioned broker and Horizon BCBSNJ is not a party to such relationship between Contract der and its commissioned broker.

rates and other information set forth in this renewal are subject to final approval and acceptance by Horizon BCBSNJ.

se rates are contingent upon the renewal of all lines of business currently with Horizon. I acknowledge receipt and approve the ewal, commission level, and rates as outlined. In addition, I authorize commission to be paid to our Broker of Record. I resent by signing this document that I have the legal authority to accept these terms.

up Official Name & Title: _____
**(PLEASE PRINT)**

up Official Signature: _____ Date: _____

**Prospective Rating**
**Horizon Dental PPO**
**Renewal Summary of Rates**

up Name: Haddon Heights, Borough of
up Number: 000-096027
ewal Period: 11/01/2016 to 10/31/2017

**Average Monthly Contract Exposure**

| Single | Family | Total |
|---|---|---|
| 14 | 27 | 41 |

| | Current Rate | Renewal Rate | Change in Premium |
|---|---|---|---|
| Single | $31.27 | $31.27 | $0.00 |
| Family | $85.39 | $85.39 | $0.00 |

ercentage Change: 0.00%

above Dental rates includes a broker commission of 10% of the first $5,000 in premium, for the next $95,000 and 2% thereafter (10/4/2 scale).

izon BCBSNJ administers payment of broker commissions on Contract Holder's behalf to Contract Holder's commissioned ker. Broker commission noted herein is specifically directed, approved, and authorized by Contract Holder and Horizon BCBSNJ vides only administrative services in making broker payment and does not independently make commission payments. tract Holder acknowledges that broker commissions are paid by its own funds and that it remains responsible to fund such mmissions either as included in the premium rates or self-funded fees. Where Contract Holder approval is not received within days of the effective/renewal date, Horizon BCBSNJ shall cease all administration of broker commission payments on behalf of tract Holder and premium rates or self-funded fees shall be reduced accordingly. Additionally, Contract Holder is solely onsible for contracting with its commissioned broker and Horizon BCBSNJ is not a party to such relationship between Contract der and its commissioned broker.

rates and other information set forth in this renewal are subject to final approval and acceptance by Horizon BCBSNJ.

se rates are contingent upon the renewal of all lines of business currently with Horizon. I acknowledge receipt and approve the ewal, commission level, and rates as outlined. In addition, I authorize commission to be paid to our Broker of Record. I resent by signing this document that I have the legal authority to accept these terms.

up Official Name & Title: _____
**(PLEASE PRINT)**

up Official Signature: _____ Date: _____

# RESOLUTION 2016:208

## RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR SECOND HALF OF SEPTEMBER

| | | |
|---|---|---|
| Trust Account | $ | 7,438.65 |
| Capital Account | $ | 7,393.20 |
| Payroll Account (WE 9/15/16) | $ | 97,228.27 |
| School Taxes | $ | -0- |
| County Taxes | $ | -0- |
| Animal Account | $ | -0- |
| Current Fund | $ | 93,280.92 |
| Total Amount of Bills & Claims | $ | 205,341.04 |

Date: September 20, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

| | | |
|---|---|---|
| Date | 9/20/2016 | 2015/2016 Accounts |
| Vendor | Amount | Reason |
| Trust | | |
| Various Included in Report | 1,823.54 | All Accounts Marked T-13 & T15 |
| Payrolls W/E 9/15/16 | 5,615.11 | |
| Total Trust | 7,438.65 | |
| Capital | | |
| Bach Associates | 750.00 | 2016:1430 New Lights McCullough Field |
| JEV CONSTRUCTION | 6,643.20 | 2015:1422(1)Kings Highway Pump Station |
| Total Capital | 7,393.20 | |
| NJ Dept of Health & Human Services | | |
| Total Animal | 0.00 | |
| Po's Paid Current Account Borough | 93,280.92 | |
| School Tax | | |
| County Taxes 3rd Q | | |
| Payrolls W/E 9/15/16 | 97,228.27 | |
| Total Current | 190,509.19 | |
| Total Spending 8/16/2016 | 205,341.04 | |

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

First Enc Date Range: First to 12/31/16

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| ANCERO ANCERO | | | | | |
| 16-01368 09/09/16 | | | | | |
| 1 REGULAR PHONES AUGUST 2016 | 1,387.35 | 6-01-31-440-216 | B Regular Telephones | A | 09/09 |
| Vendor Total: | 1,387.35 | | | | |
| ANJEC ASSOCIATION OF NEW JERSEY | | | | | |
| 16-01385 09/14/16 | | | | | |
| 1 2016 ENVIRONMENTAL CONGRESS | 130.00 | 6-01-26-290-401 | B Environmental Commission - Misc | A | 09/14 |
| Vendor Total: | 130.00 | | | | |
| AUDUH AUDUBON HARDWARE | | | | | |
| 16-01352 09/06/16 August Building & ground suppl | | | | | |
| 1 August Building & ground suppl | 154.52 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 09/06 |
| 2 locks for sewer pump stations | 240.00 | 6-01-26-290-254 | B Public Works - Sewer Maint/Repairs | A | 09/06 |
| | 394.52 | | | | |
| Vendor Total: | 394.52 | | | | |
| BACHA BACH ASSOC PC | | | | | |
| 16-01398 09/15/16 | | | | | |
| 1 PROFESSION ENGR SERV HH2016-0 | 1,190.00 | 6-01-20-165-205 | B Engineering - Professional Services | A | 09/15 |
| 2 PROFESSION ENGR SERV HH2016-2 | 2,610.00 | 6-01-20-165-205 | B Engineering - Professional Services | A | 09/15 |
| 3 AFFORDABLE HOUSING HH2015-1 | 500.00 | 6-01-20-165-205 | B Engineering - Professional Services | A | 09/15 |
| 4 DEVON AVE LIGHTS HH2015-3A | 750.00 | C-04-55-813-801 | B New Lights McCullough Field | A | 09/15 |
| 5 GMV B62.02 L23 HH2014-1-23 | 532.50 | T-13-56-860-802 | B Reserve Planning Board Escrow (500) | A | 09/15 |
| 6 RIZZO V B82 L12&13 HHPB2016-4 | 181.25 | T-13-56-860-802 | B Reserve Planning Board Escrow (500) | A | 09/15 |
| | 5,763.75 | | | | |
| Vendor Total: | 5,763.75 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| BARRB BARRINGTON BORO | | | | | |
| 16-01350 09/06/16 | | | | | |
| 1 531 CLEMENTS BRIDGE SEWER CHGS | 437.00 | 6-01-42-455-285 | B BARRINGTON-Sewer | A | 09/06 |
| 2 621 E. ATLANTIC AVE SEWER CHGS | 116.00 | 6-01-42-455-285 | B BARRINGTON-Sewer | A | 09/06 |
| | 553.00 | | | | |
| Vendor Total: | 553.00 | | | | |
| BOLLI BOLLINGER, SPECIALITY GROUP | | | | | |
| 16-01374 09/13/16 | | | | | |
| 1 PRESCRIPTION DRUG OCT 2016 | 18,583.28 | 6-01-23-220-246 | B Prescriptions - Bollinger | A | 09/13 |
| Vendor Total: | 18,583.28 | | | | |
| CCHER CAMDEN COUNTY HERO SCHOLARSHIP | | | | | |
| 16-01344 09/02/16 | | | | | |
| 1 CC HERO SCHOLAR FUND TEE SIGN | 75.00 | T-13-56-860-823 | B Reserve for Neighbor Night Out (520) | A | 09/02 |
| Vendor Total: | 75.00 | | | | |
| COMC COMCAST | | | | | |
| 16-01354 09/06/16 | | | | | |
| 1 HI SPEED INTERNET MUNI BLDG | 137.85 | 6-01-31-440-216 | B Regular Telephones | A | 09/06 |
| 2 HI SPEED SPC VIDEO ACCT | 0.04 | 6-01-31-440-216 | B Regular Telephones | A | 09/06 |
| | 137.89 | | | | |
| 16-01395 09/15/16 | | | | | |
| 1 HI SPEED INTERNET HHFD | 193.66 | 6-01-31-440-216 | B Regular Telephones | A | 09/15 |
| 2 HI SPEED INTERNET MUNI BLDG | 140.90 | 6-01-31-440-216 | B Regular Telephones | A | 09/15 |
| | 334.56 | | | | |
| Vendor Total: | 472.45 | | | | |
| COMMR COMMUNITY ROCKS | | | | | |
| 16-01392 09/14/16 | | | | | |
| 1 DONATION FOR KIDTIME | 50.00 | T-13-56-860-823 | B Reserve for Neighbor Night Out (520) | A | 09/14 |
| Vendor Total: | 50.00 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| COURP COURIER POST | | | | | |
| 16-01355 09/06/16 | | | | | |
| 1 NOTICE OF PEND ORD 2016:1434 | 48.60 | 6-01-20-120-217 | B Clerk - Legal Advertising | A | 09/06 |
| 2 NOTICE OF AWARD OF CONTRACT | 15.75 | 6-01-20-120-217 | B Clerk - Legal Advertising | A | 09/06 |
| 3 SNYOPSIS OF 2015 AUDIT | 143.40 | 6-01-20-120-217 | B Clerk - Legal Advertising | A | 09/06 |
| 4 NOTICE OF AWARD OF CONTRACT | 18.00 | 6-01-20-120-217 | B Clerk - Legal Advertising | A | 09/06 |
| | 225.75 | | | | |
| Vendor Total: | 225.75 | | | | |
| DEERP READY FRESH BY NESTLE | | | | | |
| 16-01367 09/09/16 | | | | | |
| 1 BOTTLED WATER AUGUST 2016 | 147.97 | 6-01-20-120-279 | B Clerk - Bottled Water | A | 09/09 |
| Vendor Total: | 147.97 | | | | |
| DEPLM DEPENDABLE LAND MAINTENANC LLC | | | | | |
| 16-01290 08/25/16 tree removal | | | | | |
| 1 tree removal | 14,200.00 | 6-01-26-290-302 | B Public Works - Tree Maintenance | A | 08/25 |
| 2 emergency tree removal 400 4th | 1,000.00 | 6-01-26-290-302 | B Public Works - Tree Maintenance | A | 08/25 |
| | 15,200.00 | | | | |
| Vendor Total: | 15,200.00 | | | | |
| DVRPC DVRPC | | | | | |
| 16-01386 09/14/16 | | | | | |
| 1 CLASSIC TOWN PART ECON DEV | 2,500.00 | 6-01-20-100-411 | B Marketing Events & Communic. | A | 09/14 |
| Vendor Total: | 2,500.00 | | | | |
| FLEMP FLEMING TERMITE & PEST | | | | | |
| 16-01345 09/02/16 | | | | | |
| 1 PEST CONT COMMUNITY CTR JUNE | 34.37 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 09/02 |
| 2 PEST CONT COMMUNITY CTR JULY | 34.37 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 09/02 |
| 3 PEST CONT COMMUNITY CTR AUG | 34.37 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 09/02 |
| 4 PEST CONT CABIN JUNE | 28.64 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 09/02 |
| 5 PEST CONT CABIN JULY | 28.64 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 09/02 |
| 6 PEST CONT CABIN AUGUST | 28.64 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 09/02 |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| FLEMP FLEMING TERMITE & PEST | Continued | | | | |
| 16-01345 09/02/16 | | Continued | | | |
| 7 PEST CONT MUNI BLDG JULY | 27.50 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 09/02 |
| 8 PEST CONT MUNI BLDG AUGUST | 27.50 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 09/02 |
| 9 PEST CONT DPW JUNE | 27.50 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 09/02 |
| 10 PEST CONT DPW JULY | 27.50 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 09/02 |
| 11 PEST CONT DPW AUGUST | 27.50 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 09/02 |
| | 326.53 | | | | |
| Vendor Total: | 326.53 | | | | |
| FRAML FRAMEWORK, LTD | | | | | |
| 16-01315 08/31/16 Matted & Framed Group Photos | | | | | |
| 1 1 Matted/3 Framed Group Photo | 386.00 | T-13-56-860-810 | B Reserve Police Donations (508) | A | 08/31 |
| Vendor Total: | 386.00 | | | | |
| GENEC GENERAL CODE LLC | | | | | |
| 16-01349 09/02/16 ecode Annula Maintenance | | | | | |
| 1 ecode Annula Maintenance | 1,195.00 | 6-01-20-120-215 | B Clerk - Codif of Ordinances | A | 09/02 |
| Vendor Total: | 1,195.00 | | | | |
| GENSE GENSERVE INC | | | | | |
| 16-01338 09/02/16 Annual service contract BH Gen | | | | | |
| 1 Annual service contract BH Gen | 750.00 | 6-01-26-310-254 | B Build/Grounds - Maint/Repair | A | 09/02 |
| Vendor Total: | 750.00 | | | | |
| GLOUT GLOUCESTER TWP MUA | | | | | |
| 16-01359 09/08/16 Grass recycling May to August | | | | | |
| 1 Grass recycling May to August | 2,032.00 | 6-01-32-465-216 | B Solid Waste - Leaf Disposal GT MUA | A | 09/08 |
| Vendor Total: | 2,032.00 | | | | |
| GOVD GOV DEALS | | | | | |
| 16-01380 09/13/16 | | | | | |
| 1 AUCTION FOR 2007 SPEED RADAR | 16.50 | 6-01-20-120-237 | B Clerk - Equipment Maint/Repair | A | 09/13 |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| GOVD GOV DEALS | Continued | | | | |
| 16-01380 09/13/16 | | Continued | | | |
| 2 AUCTION FOR FIRE & EMS PAGERS | 38.32 | 6-01-20-120-237 | B Clerk - Equipment Maint/Repair | A | 09/13 |
| 3 AUCTION FOR FIELD LIGHTS | 11.59 | 6-01-20-120-237 | B Clerk - Equipment Maint/Repair | A | 09/13 |
| | 66.41 | | | | |
| Vendor Total: | 66.41 | | | | |
| INTAP INTERSTATE ASPHALT PRODUCTS LL | | | | | |
| 16-01353 09/06/16 cold patch for pothole | | | | | |
| 1 cold patch for pothole | 127.50 | 6-01-26-290-258 | B Public Works - Street Maint/Repairs | A | 09/06 |
| Vendor Total: | 127.50 | | | | |
| JEVCO JEV CONSTRUCTION, LLC | | | | | |
| 16-01063 07/15/16 Lake St Pump Retainage | | | | | |
| 1 Lake St Pump Retainage | 6,643.20 | C-04-55-810-801 | B 2015:1422(1) Kings Hwy Pump Station | A | 07/15 |
| Vendor Total: | 6,643.20 | | | | |
| KONMI KONICA MINOLTA BUSINESS | | | | | |
| 16-01387 09/14/16 | | | | | |
| 1 MAINT & COPIES AUG 2016 | 87.71 | 6-01-20-100-516 | B Service Contracts | A | 09/14 |
| Vendor Total: | 87.71 | | | | |
| LARRC CAROL LARRO | | | | | |
| 16-01393 09/14/16 | | | | | |
| 1 NJ HISTORIC PRES COMM WORKSHOP | 127.90 | G-02-41-720-301 | B Historic Preservation | A | 09/14 |
| Vendor Total: | 127.90 | | | | |
| LAUTS LAUTENBACHER SECURITY | | | | | |
| 16-01341 09/02/16 | | | | | |
| 1 CENT STATION MONITOR BORO HALL | 216.00 | 5-01-25-265-241 | B Fire - Alarm System | A | 09/02 |
| Vendor Total: | 216.00 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| LEAGU NEW JERSEY LEAGUE OF MUN | | | | | |
| 16-01391 09/14/16 | | | | | |
| 1 101ST NJLM ANNUAL CONF-LANGE | 55.00 | 6-01-20-120-224 | B Clerk - Mayor/Councilman Expense | A | 09/14 |
| 2 101ST NJLM ANN CONF-SANTOSUSSO | 55.00 | 6-01-20-120-222 | B Clerk - Conferences/Conventions | A | 09/14 |
| 3 101ST NJLM ANN CONF-ELLIS | 55.00 | 6-01-26-290-231 | B Public Works - Schools | A | 09/14 |
| 4 101ST NJLM ANN CONF-HAUSER | 55.00 | 6-01-20-120-222 | B Clerk - Conferences/Conventions | A | 09/14 |
| 5 101ST NJLM ANN CONF-FITZGERALD | 55.00 | 6-01-20-145-222 | B Tax Collector - Conference/Conventions | A | 09/14 |
| | 275.00 | | | | |
| Vendor Total: | 275.00 | | | | |
| LINES LINE SYSTEMS, INC | | | | | |
| 16-01372 09/13/16 | | | | | |
| 1 REGULAR PHONES SEPTEMBER 2016 | 478.56 | 6-01-31-440-216 | B Regular Telephones | A | 09/13 |
| Vendor Total: | 478.56 | | | | |
| LYNSS LYNEER STAFFING SOLUTIONS | | | | | |
| 16-01377 09/13/16 temp staffing week of 08/29 | | | | | |
| 1 temp staffing week of 08/29 | 1,279.80 | 6-01-26-290-280 | B Public Works - Temporary Workers | A | 09/13 |
| Vendor Total: | 1,279.80 | | | | |
| NAPA NAPA AUTO PARTS | | | | | |
| 16-01184 08/04/16 | | | | | |
| 1 VEHICLE EQUIP & REPAIR AUG DPW | 1,037.37 | 6-01-26-315-202 | B Vehicle Maint - Public Works | A | 08/04 |
| 2 VEHICLE EQUIP& REPAIR AUG HHPD | 860.37 | 6-01-26-315-205 | B Vehicle Maint - Police | A | 08/04 |
| | 1,897.74 | | | | |
| 16-01371 09/09/16 | | | | | |
| 1 SHOP SUPPLIES | 1,395.39 | G-02-41-770-301 | B Clean Community | A | 09/09 |
| Vendor Total: | 3,293.13 | | | | |
| NETS NETWORKS PLUS, LLC | | | | | |
| 16-01373 09/13/16 | | | | | |
| 1 SPLASH TOP REMOTE SERVICE | 10.00 | 6-01-20-100-515 | B Computer Maintanence | A | 09/13 |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| NETS NETWORKS PLUS, LLC | Continued | | | | |
| 16-01373 09/13/16 | | Continued | | | |
| 2 MONTHLY IT CONTRACT | 1,200.00 | 6-01-20-100-515 | B Computer Maintanence | A | 09/13 |
| | 1,210.00 | | | | |
| Vendor Total: | 1,210.00 | | | | |
| NJAMB NJ AMERICAN WATER | | | | | |
| 16-01364 09/08/16 | | | | | |
| 1 608 STATION AV HHFD AUG 2016 | 34.51 | 6-01-31-445-289 | B Water Service | A | 09/08 |
| 2 DEVON AV SOCCER FIELD 2 AUG 16 | 676.18 | 6-01-31-445-289 | B Water Service | A | 09/08 |
| 3 321 LIPPENCOTT AVE AUG 2016 | 42.94 | 6-01-31-445-289 | B Water Service | A | 09/08 |
| 4 HH CABIN AUG 2016 | 21.18 | 6-01-31-445-289 | B Water Service | A | 09/08 |
| 5 MUNI BLDG AUG 2016 | 62.93 | 6-01-31-445-289 | B Water Service | A | 09/08 |
| 6 HH COMMUNITY CENTER AUG 2016 | 56.27 | 6-01-31-445-289 | B Water Service | A | 09/08 |
| 7 DEVON AV SOCCER FIELD AUG 2016 | 562.86 | 6-01-31-445-289 | B Water Service | A | 09/08 |
| 8 COMMUNITY GARDEN AUG 2016 | 34.51 | T-13-56-860-819 | B Reserve Community Garden Expenses (516) | A | 09/08 |
| | 1,491.38 | | | | |
| 16-01370 09/09/16 | | | | | |
| 1 LAKE STREET PUMP STATION AUG | 36.27 | 6-01-31-445-289 | B Water Service | A | 09/09 |
| 2 WEST HIGH ST BALLFIELD AUG | 36.27 | 6-01-31-445-289 | B Water Service | A | 09/09 |
| 3 600 LIPPENCOTT LANE AUGUST | 176.05 | 6-01-31-445-289 | B Water Service | A | 09/09 |
| | 248.59 | | | | |
| 16-01381 09/13/16 | | | | | |
| 1 135 HYDTS AUG 2016 | 6,088.50 | 6-01-25-265-389 | B Fire Hydrant Water Service | A | 09/13 |
| Vendor Total: | 7,828.47 | | | | |
| PEDRO PEDRONI | | | | | |
| 16-01357 09/08/16 unleaded gas | | | | | |
| 1 unleaded gas | 2,043.47 | 6-01-31-460-275 | B Unleaded Gas | A | 09/08 |
| 16-01376 09/13/16 Diesel fuel | | | | | |
| 1 Diesel fuel | 869.23 | 6-01-31-460-276 | B Diesel Fuel | A | 09/13 |
| Vendor Total: | 2,912.70 | | | | |

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| PSEGR PSE&G | | | | | |
| 16-01382 09/13/16 | | | | | |
| 1 DEVON AVE P#61076 SEPT 2016 | 23.49 | 6-01-31-430-288 | B Electric & Gas | A | 09/13 |
| 2 E ATLANT AVE P#01310 SEPT 2016 | 23.49 | 6-01-31-430-288 | B Electric & Gas | A | 09/13 |
| | 46.98 | | | | |
| Vendor Total: | 46.98 | | | | |
| RETRO THE RETROSPECT | | | | | |
| 16-01394 09/15/16 | | | | | |
| 1 ord 2016-1434 | 48.86 | 6-01-20-120-217 | B Clerk - Legal Advertising | A | 09/15 |
| 2 Fair Share Plan | 101.39 | 6-01-20-120-217 | B Clerk - Legal Advertising | A | 09/15 |
| | 150.25 | | | | |
| Vendor Total: | 150.25 | | | | |
| SECPR SECOND PA REGT. | | | | | |
| 16-01363 09/08/16 | | | | | |
| 1 REV WAR SOLDIER ENCAMPMENT | 650.00 | 6-01-20-100-411 | B Marketing Events & Communic. | A | 09/08 |
| Vendor Total: | 650.00 | | | | |
| SJSAN SOUTH JERSEY SANITATION | | | | | |
| 16-01356 09/08/16 Curbside trash & Recycling Aug | | | | | |
| 1 Curbside trash & Recycling Aug | 26,000.00 | 6-01-26-305-202 | B Trash - SJ Sanitation | A | 09/08 |
| Vendor Total: | 26,000.00 | | | | |
| THABG THANKS FOR BEING GREEN, LLC | | | | | |
| 16-01288 08/25/16 e waste recycling | | | | | |
| 1 e waste recycling | 175.00 | G-02-41-770-301 | B Clean Community | A | 08/25 |
| Vendor Total: | 175.00 | | | | |
| VER33 VERIZON | | | | | |
| 16-01384 09/14/16 | | | | | |
| 1 HH CABIN SEPTEMBER 2016 | 37.11 | 6-01-31-440-216 | B Regular Telephones | A | 09/14 |

| Vendor # Name / PO # / Item Description | PO Date | Description | Amount | Contract / Charge Account | PO Type / Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|---|---|
| VER33 VERIZON | | Continued | | | | | |
| 16-01410 | 09/16/16 | | | | | | |
| 1 SOF FAX AUGUST 2016 | | | 27.06 | 6-01-31-440-216 | B Regular Telephones | A | 09/16 |
| | | Vendor Total: | 64.17 | | | | |

Total Purchase Orders: 43 Total P.O. Line Items: 85 Total List Amount: 101,805.38 Total Void Amount: 0.00

September 16, 2016
01:29 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

First Enc Date Range: First to 12/31/16

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

| Vendor # Name / PO # PO Date Description / Item Description | Amount | Contract PO Type / Charge Account | Acct Type Description | Stat/Chk | First Enc D |
|---|---|---|---|---|---|
| CLAYB BARBARA CLAY | | | | | |
| 16-01406 09/16/16 | | | | | |
| 1 REFUND OF PROGRAM FEE PICKLEBA | 25.00 | 6-01-55-004-001 | B Refund Of CY Revenue | A | 09/16 |
| Vendor Total: | 25.00 | | | | |
| SAUEL LINDA SAUERWEIN | | | | | |
| 16-01408 09/16/16 | | | | | |
| 1 REFUND PROGRAM FEE TAI CHI | 53.00 | 6-01-55-004-001 | B Refund Of CY Revenue | A | 09/16 |
| Vendor Total: | 53.00 | | | | |
| STAGY YOLA STAGLIANO | | | | | |
| 16-01407 09/16/16 | | | | | |
| 1 REFUND PROGRAM FEE BRIDGE LESS | 50.00 | 6-01-55-004-001 | B Refund Of CY Revenue | A | 09/16 |
| Vendor Total: | 50.00 | | | | |
| USPOS UNITED STATES POSTAL SERVICE | | | | | |
| 16-01409 09/16/16 | | | | | |
| 1 POSTAGE FOR OCT HEIGHTS REPORT | 564.28 | T-13-56-860-820 | B Reserve for Heights Report (517) | A | 09/16 |
| Vendor Total: | 564.28 | | | | |

Total Purchase Orders: 4 Total P.O. Line Items: 4 Total List Amount: 692.28 Total Void Amount: 0.00

| Totals by Year-Fund<br>Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|---|---|---|---|---|
| CURRENT FUND | 6-01 | 128.00 | 0.00 | 0.00 | 128.00 |
| TRUST - OTHER TRUST | T-13 | 564.28 | 0.00 | 0.00 | 564.28 |
| Total Of All Funds: | | 692.28 | 0.00 | 0.00 | 692.28 |

September 16, 2016
11:48 AM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

| Totals by Year-Fund<br>Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|---|---|---|---|---|
| CURRENT FUND | 5-01 | 216.00 | 0.00 | 0.00 | 216.00 |
| CURRENT FUND | 6-01 | 91,238.63 | 0.00 | 0.00 | 91,238.63 |
| GENERAL CAPITAL FUND | C-04 | 7,393.20 | 0.00 | 0.00 | 7,393.20 |
| | G-02 | 1,698.29 | 0.00 | 0.00 | 1,698.29 |
| TRUST - OTHER TRUST | T-13 | 1,259.26 | 0.00 | 0.00 | 1,259.26 |
| Total Of All Funds: | | 101,805.38 | 0.00 | 0.00 | 101,805.38 |

TOTAL 101,805.38
PAYROLL 102,843.38
S. TOTAL 204,648.76

CURRENT S. TOTAL 93,152.92
ADD'L CURRENT 128.00
TOTAL CURRENT 93,280.92

TRUST S. TOTAL 1,259.26
ADD'L TRUST 564.28
TOTAL TRUST 1,823.54

S. TOTAL 204,648.76
ADD'L 692.28
TOTAL SPEND $204,341.04

# RESOLUTION 2016:209

## RESOLUTION APPROVING A RAFFLE LICENSE FOR THE HADDON HEIGHTS PARENT TEACHER GROUP FOR THE PURPOSE OF CODUCTING A BASKET RAFFLE – *Hoots n' Howls, October 22, 2016*

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that a raffle license is hereby approved for the Haddon Heights Parent Teacher Group for the Purpose of Conducting a Basket Raffle during the *Hoots n' Howls* event to be held October 22, 2016 from 3:00 to 7:00 p.m. on Station Avenue in Haddon Heights, New Jersey.

Date: September 20, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

# RESOLUTION 2016:210

## RESOLUTION APPROVING A RAFFLE LICENSE FOR THE HADDON HEIGHTS PARENT TEACHER GROUP FOR THE PURPOSE OF CODUCTING AN ON PREMISES 50/50 RAFFLE DRAWING

*Hoots n' Howls, October 22, 2016*

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that a raffle license is hereby approved for the Haddon Heights Parent Teacher Group for the Purpose of Conducting an On Premises 50/50 Raffle Drawing during the *Hoots n' Howls* event to be held October 22, 2016 from 3:00 to 7:00 p.m. on Station Avenue in Haddon Heights, New Jersey.

Date: September 20, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

# RESOLUTION 2016:211

## RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CAMDEN IMPROVEMENT AUTHORITY DEVELOPMENT GRANT AGREEMENT FOR YEAR 38 (2016-2017)

**WHEREAS,** the Borough of Haddon Heights is entitled to Community Development Block Grant Funding; and

**WHEREAS,** the Governing Body has chosen to submit an application for Program Year 38 (2016-2017); and

**WHEREAS,** the grant allocation for Year 38 (2016-2017) for the Borough of Haddon Heights is $20,400; and

**WHEREAS,** the Governing Body of the Borough of Haddon Heights has agreed to apply for funding for the following project:

***REMOVAL OF BARRIERS AND INSTALLATION OF HANDICAP RAMPS***
***at Intersections of St. Martins Avenue and Narberth/Bryn Mawr Avenue***

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that the Mayor is hereby authorized to execute A Camden Authority Improvement Authority Commmunity Development Grant Agreement for Program Year 38 (2016-2017).

Date: September 20, 2016

**BOROUGH OF HADDON HEIGHTS**

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION**

I, Kelly Santosusso, Clerk for the Borough of Haddon Heights do hereby certify the foregoing to be a true and complete copy of a resolution adopted at a public meeting of the Governing Body held on September 20, 2016.

_____
Kelly Santosusso, RMC, Borough Clerk

# Year XXXVII
# COMMUNITY DEVELOPMENT GRANT AGREEMENT

Agreement made this First day of July, 2016 is for the 38th Year (2016-2017) of the Urban County Community Development Block Grant between the Board of Chosen Freeholders of the County of Camden, State of New Jersey 520 Market Street, Camden, NJ 08108, (hereinafter referred to as the "County") and Haddon Heights Borough, 625 Station Ave 08035 (hereinafter referred to as the Municipality).

**WITNESSETH THAT**:

**WHEREAS,** the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-4 et seq.) permits local units such as counties and municipalities to enter into agreements for the provision of joint services; and

**WHEREAS**, the County has achieved "Urban County" status in accordance with the requirements set forth in Title I of the Housing and Community Development Act of 1974, as amended and the Housing and Urban-Rural Recovery Act of 1983 (the "Act"); and

**WHEREAS**, the County has entered into a grant agreement with the U.S. Department of Housing and Urban Development (hereinafter referred to as "HUD") under Title I of the Housing and Community Development Act, as amended, for an Entitlement Grant; and

**WHEREAS**, this Grant is administered for the County by the County's Community Development Office (the "CDO")

**WHEREAS**, the Municipality has proposed certain activities to be carried out under the 38th Year Program: and

**WHEREAS**, the County has approved funding for eligible project(s) of the Municipality from said grant and desires the Municipality to undertake said project(s)

**NOW, THEREFORE**, intending to be legally bound, the parties do mutually agree as follows:

## 1. Scope of Services.

The County and Municipality shall perform the following necessary services provided under this Agreement in connection with carrying out the above mentioned Program:

A. The Municipality represents that it has adopted a resolution or ordinance, approving this Agreement and the undertaking of the project(s) as included and specified in the Application and this Agreement. The Municipality agrees and warrants that it shall completely implement the project(s) in accordance with the provisions of the Act, state law, and all applicable federal laws and regulations, this Agreement, the Application for Program Year XXXVII (2016-2017), and the Community Development Block Grant (hereinafter referred to as CDBG) Guidelines administered and provided by the CDO. The project(s) are more specifically described in Section 2.

B. The Municipality shall indemnify, defend and hold harmless the County from and against any claim (including any claim brought by persons, firms or corporations hired or retained by the Municipality), liability damage, or expense (including attorney's fees) that the County may incur relating to, arising out of, or existing by reason of the Municipality's performance or breach of this Agreement.

C. If a sign is to be erected at the project site, said sign shall contain an acknowledgment of Funds provided by the Program.

D. The Municipality shall operate and maintain the facility in accordance with the minimal standards as may be required or prescribed by the applicable federal, state, and local agencies for the maintenance and operation of such facilities.

E. The following shall be the obligations, functions, and responsibilities of the parties hereto as follows:

1) The administrative functions and responsibilities of the County are as follows:

a. Preparing and filing the Application with HUD.

b. Providing the Municipality with technical assistance relating to the implementation and undertaking of the project in accordance with the requirements and specifications of the Program.

c. Completing all required Environmental Review Procedures and Requirements, in accordance with the terms and conditions of this Agreement, including but not limited to the preparation of Draft and Final Environmental Impact Statements, if they are determined by the County to be required.

d. Monitoring all project records that are to be kept by the Municipality to determine that records are being kept in accordance with the provisions of this Agreement and all applicable requirements.

e. CDO retains the right to inspect the work of any contractor, engineer, or architect working on the project at any reasonable time.

f. Administering the Funds received from HUD including, but not limited to, the disbursement thereof.

g. Preparing and filing with HUD an annual Community Development grantee performance report.

2) The administrative functions and responsibilities of the Municipality are as follows:

a. Formulating the Municipality's project proposal.

b. Providing the required documentation to enable CDO to complete environmental clearances, approvals and permits.

c. Administering and implementing the project, including the maintaining of all records and entry of all contracts necessary to implement the project, all of which shall be in accordance with all applicable federal and state laws and regulations, and the provisions of this Agreement.

d. Obtaining any and all necessary rights-of-way easements, and local approvals prior to the construction of any project.

e. Notification to CDO of intent to bid a project.

f. The advertisement for bids/quotes in accordance with the County CDBG Program Requirements.

g. Including in all bid documents and contracts any language required by HUD and CDO.

h. Awarding any project to the lowest responsible bidder.

i. Obtaining the appropriate prevailing wage rates for the inclusion in any contract and shall enforce the Federal Labor Standards Provisions. CDO shall cooperate in the enforcement of Federal Labor Standard Provisions.

j. Notification to CDO of Date, Site, and Time of a Preconstruction / Conference. Contractor(s) shall not be permitted to begin construction until such meeting is conducted with a CDO staff member present.

k. Additionally, the Municipality shall retain any financial records relating to the project for at least five (5) years from the date of completion of work.

l. The responsibility for inspection of all work of any contractor, engineer, or architect working on any municipal project and shall certify the completion of work.

m. Assuring that any contractor, engineer, or architect working on the project shall follow all requirements of the Act and applicable regulations and CDO Guidelines.

## 2. Project(s) Description, Location, and Funding Amount.

| | | |
|---|---|---|
| **A** | **Project** | Removal of Barriers At Intersections of St. Martins Ave and Narberth Ave/Bryn Mawr Ave |
| **1)** | **Project Location** | |
| **2)** | **Census Tract Number** | CT 6058 |
| **3)** | **Block Group Number** | BG 3 |
| **4)** | **Description** | Removal of Barriers and installation of handicap ramps |
| **5)** | **Breakdown of Funding** | $20,400.00 |
| | **a. Architectural • Engineering • Administration** | |
| | **b. Construction • Renovation • Demolition • Removal** | |
| | **c. Purchase of Equipment, etc.** | |
| | **d. Other (Describe)** | |
| | **Total Year Funds** | **$20,400.00** |

## 3. Activity Performance, Revisions and Amendments.

### A. Activity Commencement.

1) The Municipality shall have thirty (30) days after receipt of this Agreement to authorize a project consultant to begin design of your proposed CDBG activity.

2) Activity design shall begin within three (3) months of receipt of Agreement.

3) Projects should be advertised for bid within six (6) months of receipt of Agreement.

4) Construction contracts shall be executed within eight (8) months of receipt of Agreement.

5) The activity shall be completed within eighteen (18) months of receipt of Agreement.

6) Should the deadlines specified above not be met, the Municipality's grant shall revert to the Program for redistribution. Extensions (for good cause) may be granted UPON WRITTEN REQUEST TO THE CDO ONLY PRIOR TO THE ABOVE DEADLINES. The CDO and HUD shall determine each extension on a case-by-case basis.

### B. Timely Manner.

Each funded activity shall be reviewed by the CDO staff for progress. If an activity shows no significant progress, the Municipality shall be required to submit written status reports detailing the problems encountered or the reasons for the lack of significant progress. Significant progress shall be determined by the CDO staff on a case-by-case basis.

Furthermore, if the CDO determines that an activity is not progressing in a timely manner the CDO retains the prerogative to implement or administer the activity directly.

**C. Revisions and Amendments to Municipal Projects.**

All revisions and amendments to municipal projects shall be submitted within six (6) months of receipt of grant agreement and meet the following criteria:

1) Any site change(s) shall be located in an approved eligible Census Area (block group); or the site change shall ensure that the relevant service area principally services low and moderate income persons.

2) The site change shall not alter the intent of the original activity (i.e., - benefit to low and moderate income persons).

3) All revisions shall be granted upon approval, in writing by the CDO. Prior to submitting changes in the Program, requests for project revisions or amendments shall be made in writing to the Director of the CDO. No changes or revisions are effective until written confirmation of approval has been given. These procedures shall supersede all existing procedures for program revisions and amendments.

4) Such changes, which are agreed upon by and between the County and the Municipality, and if necessary, approved by HUD, shall be made a part of this Agreement.

5) Any additional costs for environmental reviews shall be borne by the Municipality.

6) All revisions and amendments shall maintain the same timetable of implementation as the original project(s).

## 4. Compliance with Local Laws.

The Municipality shall comply with all applicable laws, ordinances, and codes of the federal, state and local governments, and the CDO CDBG Guidelines, which guidelines are available upon request.

## 5. Compliance by Municipality with Assurances, Application, and Grant Agreement.

The Municipality in accepting and using federal funds agrees to conform its Program with the assurances set forth in the Application and Grant Agreement.

## 6. Conformance of Municipal Programs with the Community Development Block Grant Regulations.

To the extent applicable, the Municipality shall carry out all assigned activities in accordance with relevant federal regulations including, but not limited to, the Program Management of the Community Development Block Grant Regulation, 24 CFR 570, "Uniform Administrative Requirements for Grants-in-Aid to State and Local Governments" The common rule, and OMB Circular number A-87 "Cost Principles Applicable to Grants and Contracts with State and Local

Governments", 24 CFR Part 85 "Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments", as modified by 24 CFR 570.502(a), OMB Circular A-133, "Audits of States, Local Governments and Non-Profit Organizations, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended, The New Jersey Energy Policy and Conservation Act, and other applicable laws. The Municipality also acknowledges that it is subject to the same requirements applicable to sub-recipients, including the requirement for a written agreement set forth in 24 CFR 570.503. The Municipality also acknowledges that any non-governmental sub-recipients (including non-profits) shall also comply with the OMB Circular A-122, "Cost Principles for Non-Profit Organizations" or OMB Circular A-21 "Cost Principles for Educational Institutions," as applicable, 24 CFR Part 84, "Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations," as modified by 24 CFR 570.502(b).

## 7. Agreement Compensations.

The County of Camden shall pay to the Municipality from its Funds the amount **$20,400.00** which shall constitute full and complete compensation for the project(s) contained hereunder and described more fully in Section 2.

Such sum shall be paid in the following manner:

A. In every case subject to the receipt of a voucher for payment, (including an invoice from the sub-recipient) from the Municipality specifying the work performed under this Agreement is in conformance with the Agreement and that it is entitled to receive the amount requested under the terms of this Agreement.

B. The Municipality shall submit along with the voucher, certification from the architect, engineer, or project manager that the payments requested corresponds with the percentage of work completed.

C. All expenses or costs incurred by the Municipality, now or in the future, whether foreseen or not, over and above the amount specified in this paragraph, shall be paid by the Municipality out of local municipal funds. Such expenses shall include, but not limited to the following: All Fees and salaries paid to third parties, insurance, all municipal, county, state, or federal permits, licenses, costs for performance and maintenance and surety bonds, all construction costs, taxes, purchase price for tracts of land or buildings; rent advertising costs and all other expenses and salaries which may be required to carry out the intent and goal of this Agreement. From the date of enactment, the maximum allowable fee for administration to include, but not limited to all Architectural and Engineering Fees shall not exceed 18% of project(s) funds. No municipalities shall be given permission to administer local Single Family Owner Occupied Housing Rehabilitation Programs.

D. Any unexpended or unencumbered funds remaining shall be returned to the County within 60 days from the termination of the Agreement or project.

## 8. Termination for Cause.

If, through any cause, the Municipality shall fail to fulfill in timely and proper manner (as described in Section 3. above) its obligations under this Agreement, or if the Municipality shall violate any of the covenants, agreements, or stipulations of this Agreement, the County shall thereupon

have the right to terminate this Agreement by giving written notice to the Municipality of such termination and specifying the effective date of such termination. In such event, all finished or unfinished documents, data studied, and reports prepared by the Municipality under the Agreement shall, at the option of the County become its property. Upon termination of this Agreement pursuant to Paragraph 7 above, the Municipality shall forthwith return all unexpended proceeds of the grant to the county.

## 9. Termination for Convenience of County.

The County may terminate this Agreement upon five (5) days' notice in writing from the County to the Municipality. If the Agreement is terminated by the County as provided herein, the Municipality shall be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Municipality covered by this Agreement, less payments of compensation previously made; Provided however, that if less than sixty percent of the services covered by this Agreement have been performed upon the effective date of such determination, the Municipality shall be reimbursed (in addition to the above payment) for that portion of the actual out-of-pocket expenses (not otherwise reimbursed under this Agreement) incurred by the Municipality during the Agreement period which are directly attributable to the uncompleted portion of the services covered by the Agreement. If this Agreement is terminated due to the fault of the Municipality, Paragraph 8 above, relative to termination shall apply.

## 10. Indemnification.

The Municipality shall indemnify and save County harmless from any and all judgment, costs, expenses, including attorney fees and claims on account of breach of contract, damaged property or personal injuries (including death) which may be sustained by Municipality, Municipality's employees or agents, or County's employees or agents or third persons, or member of the general public arising out of in any way connected with work done under this Agreement.

## 11. Assignability.

The Municipality shall not assign any interest in this Agreement, and shall not transfer in the same (whether by assignment or novation) without the prior written approval of the County; provided, however, that claims under this Agreement may be assigned to a bank, trust company, or other financial institution, or to a Trustee in bankruptcy, without such approval. Written notice of any assignment or transfer shall be furnished promptly to the County.

## 12. Audit and Monitoring.

The County, HUD, the Comptroller General of the United States, or any of their duly authorized representatives shall have access to any and all contracts, books, documents, papers, and records of the Municipality which are directly pertinent to the specific grant program for the purpose of making audit, examination, excerpts, and transcriptions. The Municipality agrees to permit the County the right to make on-site visits to any project.

## 13. Sub-recipient Audits:

A. Audits of State Local Governments

1) State and local governments or authorities receiving $100,000 or more a year in Federal financial assistance shall have an audit conducted in accordance with the Single Audit Act.

2) State or local governments or authorities receiving between $25,000 and $100,000 a year shall have an audit conducted in accordance with the Single Audit Act;

3) State or local governments or authorities receiving less than $25,000 a year shall be exempt from compliance with the Single Audit Act and other Federal audit requirements. Such state and local governments and authorities shall comply with audit requirements prescribed by state or local law or regulation.

B. Audits of States, Local Governments and Non Profit Organizations (OMB Circular A-133 §_____.200 of the attachment to Circular No. A-133 published in the Federal Register June 27, 2003)

1) Non-Federal entities that expend $500,000 or more in a year Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part.

2) Non-Federal entities that expend $500,000 or more in a year in Federal awards shall have a single audit conducted in accordance with §_.500 of the attachment to Circular No. A-133 published in the Federal Register June 27, 2003 except when they elect to have a program-specific audit conducted in accordance with Paragraph (3) of this section.

3) When an auditee expends Federal awards under only one Federal program and the Federal programs laws, requisitions, or grant agreements do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted in accordance with §_.235 of the attachment to Circular No. A-133 published in the Federal Register June 27, 2003.

4) Non-Federal entities that expend less than $500,000 a year in Federal awards are exempt from Federal audit requirements for that year, except as noted in §_.215(a) of the attachment to Circular No. A-133 published in the Federal Register June 27, 2003, but records shall be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and General Accounting Office (GAO).

## 14. Program Income:

As per 24 CFR § 570.503(3), all program income received by the sub-recipient must be identified and returned to the County.

A. For purposes of this paragraph 14, the term "program income" means: gross income that is received by either a recipient or sub-recipient and has been directly generated from the use of CDBG funds, except as provided in 24 CFR § 570.503(a)(4). For those program income-generating activities that are only partially assisted with CDBG funds, such income is prorated to reflect the actual percentage of CDBG funds that were used.

Program income includes, but is not limited to, the following:

1) Proceeds from the disposition by sale or long-term lease (15 years or more) of real property purchased or improved with CDBG funds.
2) Proceeds from the disposition of equipment bought with CDBG funds
3) Gross income from the use or rental of real property that has been constructed or improved with CDBG funds and that is owned (in whole or in part) by the recipient or sub-recipient. Costs incidental to the generation of the income are deducted from the gross income.
4) Proceeds from the sale of loans made with CDBG funds.
5) Proceeds from the sale of obligations secured by loans made with CDBG funds any interest earned on funds held in a revolving fund account.
6) Any interest earned on program income pending its disposition.
7) Funds collected through special assessments that are made against properties owned and occupied by non-low and moderate-income households where the assessments have been made to recover some or the entire CDBG portion of a public improvement.

Program income does not include:

1) Interest earned on grant advances from the U.S. Treasury. Any interest earned on grant advances is required to be returned to the U.S. Treasury.
2) Proceeds from fund-raising activities earned out by sub-recipients that are receiving CDBG assistance to implement eligible activities.
3) Funds collected through special assessments that have been made to recover the non-CDBG portion of a public improvement.
4) Proceeds from the disposition by the grantee of real property that has been acquired or improved with CDBG funds when the disposition occurs after grant close-out for entitlement grantees (See 570.505.).
5) Proceeds from the disposition of real property that has been acquired or improved with CD8G funds where the disposition occurs within a five year period (or more if so determined by the grantee) after the expiration of the agreement between the grantee and sub-recipient for that specific agreement where the CDBG funds were provided for the acquisition or improvement of the subject property, See 570 503(b)(8).

## 15. "Section 3" Compliance with Provisions of Training, Employment, and Business Opportunities.

This Agreement is subject to the regulations of Section 3 of the Housing and Urban Development Act of 1968 (12 USC 1701u), as amended, the HUD regulations issued pursuant thereto at 24 CFR Part 135, and any applicable rules and orders of HUD issued thereunder prior to the HUD authorization of the funding approval.

The Municipality shall cause or require to be inserted in full in all contracts and subcontracts for work financed in whole or in part with assistance provided under this Agreement, the Section 3 clause set forth in 24 CFR § 135.38;

Every applicant, recipient, contracting party, contractor, and subcontractor shall incorporate, or cause to be incorporated, in all contracts for work in connection with a Section 3 covered project, the following clause (referred to as a Section 3 clause)

A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low and very low-income persons, particularly persons who are recipients of HUD assistance for housing

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR Part 135 which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 135 regulations.

C. The Contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding, if any. a notice advising the said labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions, and the anticipated date the work shall begin.

D. The Contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 135 The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR Part 135.

E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR Part 135.

F. Non-compliance with HUD's regulations in 24 CFR Part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD-assisted contracts.

The Municipality agrees to abide by the Section 3 clause set forth above and shall cause or require the Section 3 clause to be inserted in full in all contracts and subcontracts for work financed in whole or in part with assistance provided under this Agreement

## 16. Flood Disaster Program.

This Agreement is subject to the requirements of the Flood Disaster Protection Act of 1973 (P.L. 93-234). No portion of the assistance provided under this Agreement is approved for acquisition or construction purposes as defined under Section 3 (a) of said Act, for use in an area identified by the Secretary as having special flood hazards which is located in a community not then in compliance with the requirements for participation in the national flood insurance program pursuant to Section 201 (a) of said act; and the use of any assistance provided under this Agreement for such acquisition or construction in such identified areas in communities then participating in the national flood insurance program shall be subject to the mandatory purchase of flood insurance requirements of Section 102 (a) of said act.

Any contract or agreement for the sale, lease, or other transfer of land acquired, cleared, or improved with assistance provided under this Agreement shall contain, if such land is located in an area identified by the Secretary as having special flood hazards and in which the sale of flood insurance has been made available under the National Flood Insurance Act of 1968, as amended 42 USC 4001 et seq. provisions obligating the transferee and its successors or assigns to obtain and maintain, during the ownership of such land, such flood insurance as required with the respect to financial assistance for acquisition or construction purposes under Section 102 (a) of the Flood Disaster Protection Act of 1973. Such provisions shall be required notwithstanding the fact that the construction on such land is not itself funded with assistance provided under this Agreement.

## 17. Equal Employment Opportunity.

### A. Activities and contracts not subject to Executive Order 11246 as amended.

In carrying out the Program, the Municipality shall not discriminate against any employee or applicants for employment because of race, color, religion, sex, national origin, familiar status or handicap. The Municipality shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin familiar status or handicap. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff/termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Municipality shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Government setting forth the provisions of this non-discriminating clause. The Municipality shall incorporate the foregoing requirements of this paragraph (A) in all of its contracts for such work and to incorporate such requirements in all of its contractors for such requirements in all subcontracts for Program work.

**B. Contracts subject to Executive Order 11246 as amended.**

Such contracts shall be subject to Equal Employment Opportunity Regulation at 24 CFR Part 130 applicable to HUD-assisted construction contracts. The Municipality shall cause or require to be inserted in full in any nonexempt contract and subcontract for construction work, or modification thereof, as defined in said regulations, which is paid for in whole or in part with assistance provided under this Agreement, the following equal opportunity clause:

**During the Performance of this Agreement the contractor agrees as follows:**

1) The contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, familiar status or handicap. The contractor shall take affirmative action to ensure that applicants are employed without regard to their race, color, religion, sex, national origin, familiar status or handicap. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation, and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth provisions of this nondiscrimination clause.

2) The contractor shall, in all solicitations or advertisements placed by or on behalf of the contractor, state that all qualified applicants shall receive consideration for employment without regard to race, color, religion, sex, national origin, familiar status or handicap.

3) The contractor shall send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the Contract Compliance Officer advising the said labor union or workers' representative of the contractors' commitment under this section and shall post copies of the notice in conspicuous places available to the employees and applicants for employment.

4) The contractor shall comply with all provisions of Executive Order 11246 of September 24, 1965 and all of the rules, regulations, and relevant orders of the Secretary of Labor.

5) The contractor shall furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and shall permit access to his books, records, and accounts by the Department and the Secretary of Labor for such purposes of investigation to ascertain compliance with such rules, regulations and orders.

6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further government contracts or federally assisted construction contract procedures authorized by law.

7) The contractor shall include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of the Executive Order 11246 of September 24, 1965, so that such provisions shall be binding upon each contractor or vendor. The contractor shall take such action with respect to any subcontract or purchase order as the Department may direct as a means of enforcing such provisions, including such sanctions for noncompliance; Provided however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Department, the Contractor may request the United States to enter into such litigation to protect the interest of the United States.

The Municipality agrees that it shall be bound by the above equal opportunity clauses with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the Municipality so participating is a state or local government, the above equal opportunity clause is not applicable to any agency, instrumentality, or subdivision of such government which does not participate in work on or under contract.

The Municipality agrees that it shall assist and cooperate actively with the Department and the Secretary of Labor in obtaining the compliance of the contractors and subcontractors with equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor for such compliance; and that it shall otherwise assist the Department in the discharge of its primary responsibility for securing compliance.

The Municipality further agrees that it shall refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965 with a contractor debarred from, or who has not demonstrated eligibility for government contracts and federally assisted construction contracts, pursuant to executive order and shall carry out such sanctions and penalties for violation to the equal opportunity clause as may be imposed upon contractor and subcontractors by the Department or Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the Municipality agrees that if it fails or refuses to comply with these undertakings the Department may take any or all of the following actions; cancel, terminate, or suspend in whole or in part the grant or loan guarantee; refrain from extending any further assistance to the sub-grantee under the Program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from such Municipality; and refer the case to the Department of Justice for appropriate legal proceedings.

## 18. Lead-Based Paint Hazards.

The construction or rehabilitation of residential structures with assistance provided under this Agreement is subject to the HUD Lead-Based Paint Regulations, 24 CFR Part 35. Any grants or loans made by the Municipality for the rehabilitation of residential structures with assistance provided under this Agreement shall be made subject to the provisions for the elimination of lead-based paint hazards under Subpart B of said regulations, and the County shall be responsible for the inspections and certifications responsible under section 35.14 (f) thereof.

## 19. Compliance with Air and Water Acts.

This Agreement is subject to the requirements of the Clean Air Act, as amended, 42 USC 1857 et seq., the Federal Water Pollution Control Act, as amended 33 USC 1251 et seq., and the

regulations of the Environmental Protection Agency with respect thereto, at 40 CFR Part 22, as amended from time to time.

A. A stipulation by the contractor or subcontractor that any facility to be utilized in the performance of any nonexempt contract or subcontract is not listed on the List of Violating Facilities issued by the Environmental Protection Agency (EPA) pursuant to 40 CFR 22.20.

B. Agreement by the contractor to comply with all the requirements of Section 114 of the Clean Air Act, as amended 42 USC 1857, and Section 308 of the Federal Water Pollution Control Act, as amended, 33 USC 1318, relating to inspection, monitoring, entry, reports, and information as well as all other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder.

C. A stipulation that as a condition for the award of the contract prompt notice shall be given of any notification received by the Director, Office of Federal Activities, EPA indicating that a facility utilized or to be utilized for the contract is under consideration to be listed on the EPA List of Violating Facilities.

D. Agreement by the contractor that he shall include or cause to be included the criteria and requirements in paragraph (A) through (D) of this section in every nonexempt subcontract and requiring that the contractor shall take such action as the Government may direct as a means of enforcing such provisions.

In no event shall any amount of the assistance provided under this Agreement be utilized with respect to a facility that has given rise to a conviction under Section 113 (c) (1) of the Clean Air Act or Section 309 (c) of the Federal Water Pollution Act.

## 20. Federal Labor Standards Provisions.

Except with respect to the rehabilitation of residential property designed for residential use for less than eight families, the Municipality and all contractors engaged under contracts in excess of $2,000 for the construction, prosecution, completion, or repair of any building or work financed in whole or in part with assistance under this Agreement shall comply with HUD requirements pertaining to such contracts, and the applicable requirements of the regulations of the Department of Labor under 29 CFR Parts 3, 5, and 5a, governing the payment of wages and the ratio of apprentices and trainees to journeymen; Provided, that if wage rates higher than those required under such regulations are imposed by state or local law, nothing hereunder is intended to relieve the sub-grantee of its obligation, if any, to require to be inserted in full, in all such contracts subject to such regulations, provisions, meeting the requirements of 29 CFR 5.5 and, for such contracts in excess of $10,000, 29 CFR 5a. 3.

No award of the contracts covered under this section of the Agreement shall be made to any contractor who is at the time ineligible under the provisions of applicable regulations of the Department of Labor to receive an award of such contract.

## 21. Nondiscrimination under Title VI of the Civil Rights Act of 1964 and Title VIII of the Civil Rights Act of 1968.

This Agreement is subject to the requirements of Titles VI of the Civil Rights Act of 1964, and Title VIII of the Civil Rights Act of 1968 (P.L. 88-352) and HUD regulations with respect thereto

including the regulations under 24 CFR Part 1. in the sale, or lease, or other transfer of land acquired, cleared, or improved, with the assistance provided under this Agreement, the Municipality shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination upon the basis of race, color, religion, sex, national origin, familiar status or handicap in the sale, lease or rental, or in the use or occupancy of such land or any improvements erected thereon, and providing that the sub-grantee and the United States are beneficiaries of and entitled to enforce such covenant. The Municipality in undertaking its obligation in carrying out the Program assisted hereunder agrees to take such measures as are necessary to enforce such covenant and shall not itself so discriminate.

## 22. Property Management Standards.

This Agreement is subject to the requirements of Attachment N to the grants management rules of Circular A-102 that prescribes uniform standards governing the utilization and disposition of property acquired in whole or in part with CDBG funds. To comply with these requirements, the Municipality shall not sell, transfer, or change the use of any real property or non-expendable personal property acquired with CDBG funds without the approval of the County.

## 23. Disposition of Program Income by the Municipality.

All CDBG program income is the property of the County. Program income will be deposited in a contingency fund to be utilized by the Urban County. Any program income received after this Agreement expires shall become the property of the County.

Program income derived from urban county program activities undertaken by or within the jurisdiction of a unit of general local government that thereafter terminates its participation in the urban county shall continue to be a program of the urban county.

## 24. Reversion of Assets.

Upon the expiration of this Agreement, the Municipality shall transfer to the County any CDBG funds on hand at the time of expiration and any accounts receivable to the use of CDBG funds. Any real property under the Municipality's control that was acquired or improved in whole or in part with CDBG funds in excess of $25,000 is either:

A. Used to meet one of the national objectives until five (5) years after expiration of the agreement, or for such longer period of time as determined by the County, or;

B. Disposed of in a manner that results in the County's being reimbursed in the amount of current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement of the property.

## 25. Compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.

A. This Agreement is subject to Title II of the Uniform Act and 24 CFR § 42.1, 42.301, 42.305, 42.325, 42.350, 42.375 & 42.390 applicable to all displacement of persons, businesses, nonprofit organizations, and farms occurring as a direct result of any acquisition of real property assisted under this Act.

B. This Agreement is subject to Title III of the Uniform Act and the regulations at 24 CFR § 42 that are applicable to all acquisitions of real property assisted under this Act.

## 26. Religious and Political Activities

The Municipality is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities; inherently religious activities; lobbying; political patronage; and nepotism activities. (24 CFR 570.200(j), 570.207).

## 27. Renovation, Rehabilitation, or Conversion of Building Owned by Primarily Religious Organizations or Entities.

Grant Amounts may not be used to renovate, rehabilitate, or convert buildings owned primarily by religious organizations or entities unless the following conditions have been satisfied:

A. The structure (or portion thereof) that is to be renovated, rehabilitated, or converted with HUD assistance has been leased to an existing or newly established wholly secular organization;

B. The HUD assistance is provided to the secular organization (and not the religious organization) to make the improvements;

C. The leased structure will be used exclusively for secular purposes available to all persons;

D. The lease payments paid to the primarily religious organization do not exceed the fair market rent for the structure before the renovation, rehabilitation, or conversion;

E. The portion of the cost of any improvements that benefit any non-leased portion of the structure will be allocated to and paid for by the religious organization; and

F. The primarily religious organization agrees that if the recipient does not retain the use of the leased premises for wholly secular purposes for the useful life of the improvements, the primarily religious organization will pay to the original grantee (from which the amounts used to renovate, rehabilitate, or convert the building were derived) an amount equal to the residual value of the improvements. A private nonprofit organization must remit to HUD this amount if the organization is the lessee as well as the grantee. The original grantee is expected to use this amount to alleviate homelessness in its jurisdiction, but there is no requirement that funds received after the close of the grant period be used in accordance with the requirements of this part.

## 28. Historic Preservation.

The Municipality shall make every effort to eliminate or minimize any adverse effect on a historic property listed on, or nominated for listing on the National Register of Historic Places, maintained by the National Park Service of the U. S. Department of the Interior. All activities affecting such properties are subject to the provisions of 24 CFR 507.604.

## 29. Architectural Barriers Act of 1968.

This Agreement is subject to the requirements of the Architectural Barriers Act of 1968 (42 U.S.C. 4221). The design of any facility constructed in this project shall comply with the "American Standard Specification for Making Building and Facilities Accessible, and Usable by the Physically Handicapped" (41 CFR 101-19.603).

## 30. Copeland "Anti-Kickback" Act.

The Municipality shall include in all contracts, and ensure the inclusion in all subcontracts, a provision for compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in the Department of Labor Regulations (29 CFR Part 3). The Municipality shall report all suspected or reported violations to the County.

## 31. Interest of Certain Federal Officials.

No member of or any delegate to the Congress of the United States and no Resident Commissioner is permitted to any share in any part of this Agreement or to any benefit to arising from the same.

## 32. Interest of Members, Officers, or Employees of Grantee, Members of Local Governing Body, or other Public Officials.

No member, officer, or employee of the Municipality or its designees or agent, no member of the governing body of the locality in which the Program is situated, nor any other public official of such locality or localities who exercises any functions or responsibilities with respect to the Program during his tenure or for one year thereafter shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the assistance provided for in this Agreement. The Municipality shall incorporate, or cause to be incorporated, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purposes of this paragraph 32.

## 33. Prohibition Against Payments of Bonus or Commission.

The Assistance provided under this Agreement shall not be used in the payment of any bonus or commission for the purpose of obtaining HUD approval of an application for such assistance, or HUD approval of applications for additional assistance, or any other approval or concurrence of HUD required under this Agreement, Title I of the Housing and Community Development Act of 1974 as amended, or HUD regulations with respect thereto; provided, however, that reasonable fees or bona fide technical, consultant, managerial, or other such services, other than actual solicitation, are not prohibited if otherwise eligible as Program costs.

## 34. Municipal Cooperation.

For each Program Year from July 1, to June 30 in which the County elects to file an Application for Funds, the Municipality shall participate as a member Municipality in support of the County's Application for the Program Years and shall execute all documents necessary to effectuate this participation in order to meet the requirements of HUD and the Act. Further, the Municipality shall refrain from executing any documents that impair the ability of the County to obtain Funds under the Act, for the Program Years.

## 35. Authorized Official.

The Municipality shall provide the County, upon request, the names of their Mayor, Municipal Representative, and Alternate to the County Advisory Board. In communicating with the County concerning the Program, the Municipality shall direct all correspondence to the Director, Community Development Program.

## 36. Obligations of Municipality with Respect to Third Party Relationships.

The Municipality shall remain fully obligated under the provisions of this Agreement notwithstanding its designation of any third party or parties for the undertaking of all or any part of the projects described herein. The Municipality shall cause or require all third party or parties as herein described to comply with all requirements necessary to ensure that the projects with respect to which assistance is being provided under this Agreement to the Municipality are carried out in accordance with all of the terms and conditions of this Agreement.

## 37. Audit Requirements.

The Municipality shall permit the County and/or its independent auditors to have access, at a reasonable time and place to the records and financial statements necessary to comply with the following audit requirements as applicable.

| | |
|---|---|
| State and Local Governments State Funds | N.J.O.M.B. Circular Letter 93-05 |
| Federal Funds | O.M.B. Circular A-133 |

Copies of the above referenced circulars are available upon request from the Camden County Internal Auditor. All non-profits, institutions of higher education, and state and local government contractors shall annually forward a copy of their Single Audit Report to the County Community Development Office.

## 38. Modification.

Neither this Agreement nor any provisions hereof may be waived, modified, amended, discharged or terminated except by an instrument in writing signed by the party against whom the enforcement of such waiver, modification, amendment, discharge or termination is sought, and then only to the extent set forth in such instrument. Any waiver, modification, amendment, discharge or termination shall be approved in writing by the Camden County Board of Freeholders. In the event any modification involves an additional expenditure of funds by the County or a substantial change in the scope of services to be performed by Municipality or discharge or termination, then such modification shall be effective only upon approval by the Board of Chosen Freeholders.

## 39. Termination.

Either party may terminate this Agreement upon the giving of fourteen days written notice of termination for material violation of this Agreement and/or any act exposing the other party to liability for personal injury or property damage.

## 40. No Authority to Bind the County

Municipality has no authority to enter into contracts or agreements on behalf of the County. Municipality is an independent contractor and is not an employee, servant, joint-venturer or partner of the County.

## 41. Assignment

Neither party hereto may assign, either wholly or in part, any of its rights or obligations under this Agreement.

## 42. Waiver

The failure to insist upon strict performance of any of the provisions of this Agreement shall not be construed as a waiver or relinquishment of those provisions.

## 43. Severability

In the event that a provision of this Agreement is held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be affected.

## 44. Captions and Headings

The captions in this Agreement are inserted for convenience or reference only and in no way define, describe or limit the scope or intent of this Agreement or any of the provisions hereof.

## 45. Dispute Resolution

Any disputes or questions that may arise between the parties as to interpretation of the terms of this Agreement or the satisfactory performance by any of the parties of the services and other responsibilities provided for in this Agreement shall be submitted to mediation or non-binding arbitration prior to being submitted to a court for adjudication.

## 46. Applicable Law

This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New Jersey applicable to agreements made and to be performed wholly within the State of New Jersey. Any dispute between the parties, which is not resolved by mediation or non-binding arbitration, shall be venued in the Superior Court of New Jersey, Camden County.

## 47. Successors and Assigns

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

## 48. Entire Agreement

This Agreement embodies and constitutes the entire understanding between the parties and all prior agreements, understandings, representations and statements, oral or written are merged into this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

| ***Municipality*** | ***County of Camden*** |
|---|---|
| _____ | _____ |
| **Mayor** | **County Administrator** |
| _____ | _____ |
| **Clerk** | **Clerk of the Board of Freeholders** |
| _____ | _____ |
| | **Date** |