BOROUGH OF HADDON HEIGHTS

Tuesday, July 5, 2016 at 7:00 p.m.
Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 2, 2016."

2. Roll Call

3. CAUCUS SESSION:
   a) Review of Procedures for Event Signage on Haddon Heights Signs - *Councilwoman Susan Griffith*
   b) Community Garden – *Councilman Steve Berryhill*

4. Recess of Caucus Session and commencement of Business Session

5. Pledge of Allegiance and moment of silence

6. PRESENTATION OF CERTIFICATE OF APPRECIATION *to Dara Riggs, Garnet Youth Football*

7. PRESENTATION OF PROCLAMATION AND CERTIFICATES OF RECOGNITION *to St. Rose of Lima Track Team*

8. Public Comment on Caucus and Agenda items only

9. Approval of Minutes of the June 21, 2016 Council meeting

10. REPORTS OF COUNCIL MEMBERS:

11. UNFINISHED BUSINESS:

Public Hearing and Final Adoption of Ordinance 2016:1432 – An Ordinance of the Borough of Haddon Heights, County of Camden, New Jersey, Re-Appropriating Certain Funded Appropriation Balances Heretofore Provided for Various Capital Projects and Re-Appropriating Such Funded Appropriation Balances for Other Capital

12. NEW BUSINESS:

Resolution 2016:153 – Resolution Appointing Members to the Neighbor's Night Out Committee

Resolution 2016:154 – Resolution Authorizing The Mayor To Execute A Shared Services Municipal Alliance 2016-2017 Agreement Between the Borough of Haddon Heights and The County of Camden In Conjunction with the Governor's Council on Alcoholism and Drug Abuse

Resolution 2016:155 – Resolution Amending Resolution 2016:150 Resolution Authorizing Refund of a Cabin Rental Fee

Resolution 2016:156 – Resolution Authorizing the Payment of Bills and Claims for First Half of July

Resolution 2016:157 – Resolution Authorizing the Refund of a Summer Recreation Fee

Resolution 2016:158 – Resolution Authorizing the Refund of a Community Garden Plot Fee

Resolution 2016:159 – Resolution Awarding a Contract to Ronald Janney Electrical Contractor in the amount of $358,000 for the Purpose of the Installation of Field Lights on McCullough Field at Devon Avenue

13. Public Comment

14. Adjournment

BOROUGH OF HADDON HEIGHTS
Tuesday, June 21, 2016
Governing Body Meeting Minutes

Council President Lange called the meeting to Order at 7:00 p.m. and noted that Mayor Merryfield would be present for the Business Session of the meeting and then read the following statement:

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 2, 2016."

ROLL CALL:

Council President Kathy Lange asked Borough Clerk Santosusso for the roll call.

Under roll call, Council President Kathy Lange, Councilwomen Susan Griffith and Jackie Valvardi were present as well as Councilmen Stephen Berryhill, Rick DiRenzo and Vince Ceroli. Solicitor Albert Olizi, Jr., Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katilyn Compton were also present. Mayor Merryfield advised he would not be present for Caucus Session.

CAUCUS SESSION:

Council President Lange asked Councilmembers if they had any questions or comments regarding this evening's Agenda.

Councilman DiRenzo asked why there were so many bills in the bill list for the 4th of July Parade. He said that it is state law not to pay for services that have not been rendered. Councilwoman Griffith said that the checks would not be mailed out until the day following the Parade and that they are only on the Agenda for approval this evening. Councilman DiRenzo wanted to be sure the checks were not going to be distributed at the Parade.

Councilman DiRenzo asked if there was any luck receiving reimbursement monies for the recent windstorm that took down so many trees in town a couple of weeks ago. Superintendent John Ellis indicated that we had not received any reimbursement as of yet.

Councilman DiRenzo went on to ask if there was a breakdown of the intended purchases the reappropriating bond monies were going to be used for. Borough Clerk indicated that she met with the Finance Committee and has the information which she will provide. It was explained that the Ordinance does not typically include an itemization of expenditures. Councilman DiRenzo reiterated that he would like to see the breakdown. Santosusso said she would be happy to provide the information to Councilman DiRenzo.

Proposal to Contract with AOS to Replace Borough Copiers – *Councilman Ceroli*

Councilman Ceroli said that he reviewed the Borough's contracts with Konica Minolta and determined that the Borough could realize a savings of approximately $2,000 per year by contracting with AOS for Borough copiers. He added that an additional benefit would be that AOS would buy the Borough out of the existing contract that in which we paid $7,700 last year on lease payments and toner. He said that labor, parts, supplies and service would be included. Discussion ensued regarding one of the machines that we received from Konica Minolta having several problems. Councilman DiRenzo asked if AOS was on state contract. DiRenzo said that he thought we needed to be 10% below state contract to utilize the company. DiRenzo asked the frequency of their service. Ceroli said that we are looking at spending close to $8,000 this year. He also mentioned that there is a service agreement on the older machine that is down at the Service Operations Facility that is not included in the figure. He said that the machines are made by Kyocera. Council President asked if Borough Hall could have a test run of the equipment prior to executing a lease agreement. Councilman DiRenzo suggested that we get references from other offices with these machines prior signing anything. Olizi suggested that we review state contract to see if AOS is there. If not, we would need two additional quotes.

Council President Lange ended Caucus session at 7:20 p.m. and then announced that the Business Session would commence downstairs at 7:30 p.m.

Mayor Merryfield arrived to the meeting.

BUSINESS SESSION:

Mayor Merryfield called the business session to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Merryfield asked all to stand for a moment of silence and then led the meeting in the Pledge of Allegiance.

PUBLIC COMMENT:

Mayor Merryfield asked called for Public Comment on Caucus and Agenda items only.

Seeing no one come forward for comment, a motion to close the Public Comment portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Ceroli. All members were in favor.

APPROVAL OF MINUTES:

Mayor Merryfield asked for a motion to approve the Minutes of the June 8, 2016 Council Meeting as amended. A motion was made by Councilman Berryhill, seconded by Councilman Ceroli. Councilwoman Griffith and Councilman DiRenzo abstained. All members present were in favor.

COUNCILMEMBERS REPORTS:

Councilman Berryhill introduced Christopher Linaris who has attended two Municipal Alliance meetings has been recommended for appointment to the Committee. Mayor appointing Chris to the Municipal Alliance.

Councilman Berryhill reported that the Municipal Alliance hosted a prescription drug abuse and how to dispose of drugs no longer needed. He said there was a pharmacist from the area who gave the lecture. He said that he thought there were approximately 20 in attendance.

Berryhill also reported on Zoning and Construction. He explained that he has followed up with some residents on S. Park Avenue who had concerns regarding the construction at DelBuonos. After a few discussions with the Mayor and these residents, all seem to be somewhat pleased with the direction in which the complaints are being addressed.

Councilwoman Griffith reported on the Police Department. She mentioned that capital improvements will be utilizing the funds for the RMS system, purchasing a personal suite, which is scheduling software to attach to the module already in place, a video automatic download and streamlight handgun weapon lights.

She also wanted to make everyone aware that Patrolman Brett Lightner was injured in an off duty incident over the weekend. She announced that he would be having surgery and asked all to keep him in their thoughts.

Griffith reported that she will be meeting with the Chief of the Fire Department over the next few weeks egarding the Fire Marshall and Inspector positions that will need to be will be filled following the retirement of Tim Daly.

Councilwoman Griffith read a letter from Chief Scardino to Steve Bach, Borough Engineer thanking him for his professional opinion and drawings at no cost to the Borough. Griffith submitted letter to be attached to these minutes.

Councilwoman Griffith then reported on Barrington Ambulance - 72 calls for service answered in HH with 50 being transported, average response time 1.46 mins. Average on location time was 4.92 minutes. She submitted the report to the Clerk to be attached to these minutes.

Griffith then reported on the *Neighbors Night Out* Committee– She said that signage has been installed on Kings Highway; the sign has a slot for events that are typically held in Haddon Heights. She said that all should take a look at the sign as it looks very nice.

She also mentioned that the *Neighbors Night Out* Committee has been a supporter and sponsor to the Farmer's Market, Reading time at the Library and some activities for kids at the Farmer's Market. She added that the

NNO Committee helped sponsor three (3) elementary school gardens. The children were very knowledgeable about the garden and what was growing.

Griffith announced the annual Spaghetti Dinner will be held Sunday, September 18th. There is no definite rain date as of yet.

She said that she is still waiting for a start date from PSE&G for the installation of electric on the lighting poles in the business district on Kings Highway.

Griffith reported that she is finalizing details for the 4th of July Parade. She happily announced that she asked Tim Daly, who is retiring from the Fire Department, to be the Grand Marshall. She said that we will have our Queen and her Court again and said she is thankful to all of the volunteers for their help. She said that the After Party will be immediately following the Parade at Hoff's Playground. She said there will be moonbounces, facepainting, a D.J., vendors will be there selling hot dogs, ice cream etc. Griffith said that should it rain on July 4th, the raindate will be Saturday, July 9th. She said that she wanted all to be aware that regardless of the weather, the 5K Run is a rain or shine event. Should the Parade be called off due to rain; the 5K Firecracker Run will take place.

There was no report on Environmental Commission as she was unable to attend the meeting due to an injury to her foot. She said she is hoping to attend the next meeting.

Councilman DiRenzo asked if the signage for events is limited to Haddon Heights civic or non-profit organizations. Discussion ensued as to whether there are formal regulations in place and whose responsibility it should be in making decisions as to what signs go up and when. Currently, the signage decisions are being made by Mark Zito of *Art Sign.* It was determined that some of the signs can go on other entrance signs to Haddon Heights. Council President said that she thought there were some procedures discussed around the time that a banner schedule was put together. Councilwoman Griffith asked Kelly Santosusso to look into whether there are formal procedures. Mayor Merryfield and Solicitor Olizi said that there should be procedures in place. Councilwoman Griffith said that NNO is looking into another gateway *Welcome to Haddon Heights* sign on the White Horse Pike near CVS.

Council President Lange announced that there will be a bid opening on July 29th at 11:00 a.m. for the Field Lighting at Devon Avenue project. She said a proposal will come to Council at the July 5th Council meeting. Bid documents can be examined at Borough Hall.

Lange reported that the Summer Rec staff training took place on Saturday, June 18th. She noted that she utilized suggestions from Risk Management, League of Municipalities and the Garden State Municipal Joint Insurance Fund, other professional organizations as well as her expertise. She announced that the Summer Rec Program began today. She thanked Superintendent John Ellis for getting lights in the Cabin shed and electrical plugs. She also thanked the Police Department for use of the radios.

Lange said that residents have given several donations which help to keep costs down for the Summer Rec Program. She added that she sends thank you notes if she knows who made the donation. Otherwise, she will place a generic thank you in the Heights Report.

She said that we are getting very good publicity on our *Pickleball* proposal but are having a little difficulty getting a date for a day and time for a demonstration. Lange explained *Pickleball*: It is played on a court smaller than tennis, solid paddle, larger than a ping pong paddle but smaller than a tennis paddle, with a ping pong ball with holes in it. It can be played as singles and doubles. She said that 15 locations in South Jersey who are running a *Pickleball* program.

She said she wanted to recognize the Board of Education for their assistance with the Borough fields. Cut the fields, apply relevant applications and give us in kind services. Board of Ed is one of the team members that help with the Borough fields.

She said that our Rentals continue to be strong and noted that we even had a mid-week rental in the Cabin this week.

She said she provided the information to our Borough Engineer on the report submitted to Council by the Joint Insurance Fund regarding the request for the additional window at the concession stand.

Lange thanked for the repairs to Barr complex as a result of the last storm.

Inventory Map from the Environmental Committee is complete. She explained that the map is a drawing of all park land in the Borough. On the back of the map, listed is every field, every sport played on each field, wildlife, birds and plantlife, etc. She said that sustainable Haddon Heights did a wonderful job on the map.

Councilwoman Valvardi had no report this evening.

Councilman Ceroli had no report this evening

Councilman DiRenzo reported that there was a very good article in the *South Jersey Magazine* about abandoned homes in South Jersey. Olizi said he had a copy of it if anyone wanted to see it.

Councilman DiRenzo commented on the Haddon Heights High School graduation saying his son graduated. He said that the Mayor was in attendance. Mayor Merryfield said that the graduation was very well attended and that the Valevictorian had a unique story to tell. Council President Lange noted that the Valevictorian was a past Summer Rec counselor.

BOROUGH ENGINEER'S REPORT:

Steve Bach said that a written report was distributed and will rely on that written report and asked if anyone had any questions.

He then mentioned the TCDI Joint Study involving Audubon, Haddon Heights and Oaklyn for a multipurpose use pathway along the Atlantic Avenue corridor. He said that he thought the best option with regard to stripping, signage would be a "share the road" approach: Motorists share the road, stay at 25 miles per hour while driving through the corridor. He said once all this is complete, they will try to secure funding to cover the costs of signage and stripping.

Councilman DiRenzo asked about an accident at railroad crossing in Audubon last evening. Discussion ensued about what has been done by Audubon at the various crossings.

Councilman DiRenzo asked about the sewer line inspection on Kings Highway. Bach said he addressed this at the last meeting noting that he cannot certifiy the sanitary sewer lines. Nothing is failing at this point but we cannot certify it to the extent that the County would like for them to go ahead with the repaving of the Kings Highway. Until such time that both Audubon and Haddon Heights can be certified, the paving will likely not take place. Bach said that he will work with Councilman Berryhill in his role as Intergovernmental liaison to continue to work with the County on this endeavor.

UNFINISHED BUSINESS:

Solicitor Olizi announced that due to a problem with the advertising, Public Hearing and Final Adoption of Ordinance 2016:1432 – An Ordinance of the Borough of Haddon Heights, County of Camden, New Jersey, Re-Appropriating Certain Funded Appropriation Balances Heretofore Provided for Various Capital Projects and Re-Appropriating Such Funded Appropriation Balances for Other Capital Projects has been rescheduled for Tuesday, July 5, 2016 at 7:30 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, New Jersey.

Public Hearing and Final Adoption of Ordinance 2016:1433 – The Flood Damage Prevention Ordinance

Mayor Merryfield opened the Public Hearing on Ordinance 2016:1433. Seeing no one come forward for comment, a motion was made to close the public hearing by Councilwoman Susan Griffith, seconded by Councilman Berryhill. All members were in favor.

A motion to adopt Ordinance 2016:1433 was made by Councilwoman Valvardi, seconded by Councilman DiRenzo. All members were in favor.

NEW BUSINESS:

Resolution 2016:148 – Resolution Appointing Christopher Linaris to the Haddon Heights Municipal Alliance

A motion to adopt Resolution 2016:148 was made by Councilwoman Berryhill, seconded by Councilwoman Griffith. All members present were in favor.

Resolution 2016:149 – Resolution Approving Tax Exemption Status for Disabled Veteran and a Tax Refund

A motion to adopt Resolution 2016:149 was made by Council President Lange, seconded by Councilwoman Valvardi. Under a roll call vote, all members voted in favor.

Resolution 2016:150 – Resolution Authorizing a Cabin Rental Refund

A motion to adopt Resolution 2016:150 was made by Council President Lange, seconded by Councilwoman Griffith. Under a roll call vote, all members voted in favor.

Resolution 2016:151 – Resolution Authorizing the Payment of Bills and Claims for Second Half of June

A motion to adopt Resolution 2016:151 was made by Councilwoman Griffith, seconded by Councilman Ceroli. Under a roll call vote, all members were in favor with the exception of Councilman DiRenzo who abstained on payments to Veddor, LLC and a mileage reimbursement for the Zoning Officer.

Resolution 2016:152 – Resolution Authorizing Summer Rec Refund

A motion to adopt Resolution 2016:152 was made by Council President Lange, seconded by Councilwoman Griffith. Under a roll call vote, all members voted in favor.

Mayor Merryfield asked Christopher Linaris to come forward to be sworn into office. Mayor Merryfield read the Oath, with Christopher Linaris repeating after him. Mayor Merryfield thanked

NEW BUSINESS:

A motion to adopt Resolution 2016:147 was made by Council President Lange, seconded by Councilwoman Valvardi. Under a roll call vote, all members present voted in favor.

PUBLIC COMMENT:

Mayor Merryfield called for Public Comment on any matter.

Seeing no one come forward for comment, Councilwoman Griffith asked Councilman DiRenzo why he abstained on the payment to Veddor, LLC. Councilman DiRenzo said that he was looking into something but did not elaborate further. Councilman Berryhill then asked Councilman DiRenzo why he abstained on the mileage reimbursement to the Zoning Officer. DiRenzo indicated that the supporting documentation was insufficient.

A motion to close the Public Comment portion of the meeting was made by Councilman Berryhill, seconded by Councilman Ceroli. All members were in favor.

A motion to adjourn was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members were in favor. 8:00 p.m.

Respectfully submitted:

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Kelly Santosusso, RMC, Borough Clerk

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
June 2016

General Engineering (HH2013-0)

Pedestrian and Traffic Safety Enhancements (No Change Since Last Report)

- *Kings Highway at Hillside*

  Our office has prepared a base plan and funding application for proposed improvements to the King's Highway pedestrian crossing. A joint application with the Borough of Audubon was prepared for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk. Our office has completed construction documents and is coordinating with Camden County for funding.

- *Kings Highway at Atlantic Avenue Bridge*

  Base plans for new shadow line and cross hatch stripping have been prepared and will be coordinated with Chief Kinker. Our office is coordinating with the Camden County Department of Public Works regarding the Borough's request for the County to install the new striping.

- In compliance with the Camden County requirement to certify the Borough's utilities in the County Right-of-way along King's Highway, our office has coordinated the video recording of the Borough's Sanitary Sewer line. The recording has been completed. Our office is in the process of reviewing the inspection reports and will issue a report with recommendations included.

SAFETEA-LU – Pedestrian & Bicycle Facilities & Street Lighting (No Change Since Last Report)

- Construction has been completed.
- PSE&G has installed a substantial portion of the decorative lighting associated with this project. A punch list has been forwarded to PSE&G for remaining items to be addressed.
- Lexa Concrete has addressed all punch list items.

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- Our office has processed Change Order #3 (Final) and all close out documentation to NJDOT Local Aid.

FY 2014 NJDOT Municipal Aid Funding (No Change Since Last Report)

- As previously reported, the Borough received a grant from the NJDOT for $200,000 for the resurfacing of West Atlantic Avenue from Station Avenue to Kings Highway. Our office has prepared the Bid Documents and Specifications for the project consisting of a Base Bid scope of work as well as Add Alternate No. 1 and Add Alternate Bid No. 2. The Base Bid consists of resurfacing of West Atlantic Avenue beginning at Station Avenue and extending approximately 1425 linear feet. Add Alternate No. 1 and Add Alternate No. 2 consists of resurfacing from the end of the Base Bid to Kings Highway.

- The Bid Opening was held on September 16, 2014. There were three (3) bidders, with the low bidder being American Asphalt Company, Inc. in the amount of $142,800.60 for the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2.

- The Base Bid was awarded to American Asphalt for the Base Bid in the amount of $142,800.60.

- A pre-construction meeting was held on Tuesday, October 7, 2014, with representatives from American Asphalt, Haddon Heights Police Department, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Construction has commenced with the majority of work completed. Our office has prepared a punch list with remaining items to be addressed. American Asphalt has begun addressing punch list items as weather permits.

- Payment application #2 has been processed by our office and the Borough for payment.

- Payment application #3 has been processed by our office and submitted to the Borough for payment.

- Our office is coordinating with American Asphalt regarding additional sidewalk improvements to utilize remaining grant funding.

- The contractor has completed the additional sidewalk improvements. Project closeout has commenced.

- Our office and the Borough have processed Payment Application #4 (Final) and Change Order #1 (Final). Our office is processing closeout documentation to NJDOT Local Aid for final approval and reimbursement.

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FY 2015 NJDOT Municipal Aid Funding (No Change Since Last Report)

- As previously reported, the Borough has received a grant from the NJDOT for $202,000 for resurfacing of West High Street from Lake Street to between Twelfth Avenue and Eleventh Avenue.

- The Bid Opening was held on August 28, 2015. There were two (2) bidders, with the low bidder being Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey, in the amount of $173,568.30 for the Base Bid.

- The Borough awarded the Base Bid in the amount of $173,568.30 to Charles Marandino, LLC on September 1, 2015.

- A pre-construction meeting was held on Wednesday, October 7, 2015, with representatives from Charles Marandino, LLC, Haddon Heights Police Department, John Ellis, Kelly Santosusso, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Construction is substantially complete. Our office is in the process of preparing a punch list with remaining items to be addressed. Payment Application #1 has been processed by our office and Borough for payment.

- The contractor has commenced addressing punchlist items.

FY 2016 NJDOT Municipal Aid Funding (No Change Since Last Report)

- Our office has recommended the Borough submit for a NJDOT FY 2016 Municipal Aid application for the improvements of West High Street – Phase III, between Black Horse Pike and West Atlantic Avenue. A resolution authorizing our office to make application was passed at the September 2015, Council Meeting.

- Our office submitted Application (MA-2016-Reconstruction of West High Street-00377) including the cost estimate, location map, and scope of work description to reflect up to date unit costs. The Application was submitted on October 20, 2015 and three (3) certified resolutions will be forwarded to NJDOT Local Aid.

- The NJDOT has published the Fiscal Year 2016 NJDOT Municipal Aid awards. Unfortunately, the Borough was not granted Municipal Aid funding for the above project. Apparently there were 641 applications asking for $253 million and only $78.75 million of funding was available. Our office is in the process of completing application to the NJDOT Local Aid Infrastructure Fund (Discretionary Aid) for the additional improvements of West High Street.

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ADA Improvements to Borough Hall Entrance (No Change Since Last Report)

- This project involves ADA improvements to the Borough Hall entrance. The current steps and railings are not in compliance with current ADA standards. Specifically, the individual riser dimensions are out of uniformity relative to each other, as is also true dimensions. The existing hand rails do not meet current requirements for size and shape of grasping surface, height above walking surface, extensions at the bottom of the railing, and passable object opening sizes. The proposed improvements include the replacement exterior entrance stairs and railings in accordance with current ADA standards.

- Our office is in the process of exploring alternate funding sources for the improvements.

CDBG Yr 35, 36, & 37 – Architectural Barrier Removal & Access (Various Intersections)

- This project consists of the installation of ADA curb ramps in accordance with the Borough's Year 35 Agreement as well as the Borough's Year 37 Agreement with the Camden County CDBG Program. Our office is in the process of coordinating with Camden County to reallocate Year 36 funding to this project as well.

- We have reviewed the one (1) bid received on October 20, 2015, for the above-referenced project and found the low bidder to be Lexa Concrete, LLC, 11 Commerce Way Drive, Hammonton, New Jersey. Lexa Concrete's Base Bid is in the amount of $46,200 representing items 1 through 8 of their Base Bid.

- As you may recall, the Borough has $58,700 of Years 35, 36, & 37 CDBG funding allocated to this project.

- The contract was awarded to Lexa Concrete at the October Council Meeting. A preconstruction meeting was held on November 16, 2015 at the Borough Municipal building between our office, Kelly Santosusso, John Ellis, Lexa Concrete, the Borough Police Department, and CDBG representatives.

- Construction is substantially complete. Payment Application #1 has been processed by our office and submitted to the Borough for payment. Our office has prepared a punch list with remaining items to be addressed. The contractor has completed all punchlist items.

- Our office has processed closeout documents for this project.

CDBG Yr 38 – Architectural Barrier Removal & Access (Various Intersections) (No Change Since Last Report)

- Our office has submitted documents for the installation of ADA curb ramps for the Borough's Year 38 proposal to the Camden County CDBG Program.

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Inflow and Infiltration Program (No Change Since Last Report)

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.

- It is noted that the Borough has initiated development of an Inflow and Infiltration reduction program. The program development has been based on the "Infiltration / Inflow Analysis for Service Area 26 Haddon Heights Borough" previously prepared by the CCMUA as well as the evaluation previously prepared by this office for the Borough's Lake Street Sewerage Pumping Station.

- Our office has initiated flow monitoring at critical locations to quantify inflow and infiltration levels.

- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Inter-municipal Agreement".

- Our office has inspected and prepared associated inspection reports for the majority of the sanitary manholes in the study areas delineated in the above referenced Project Work Plan.

- Our office is in the process of summarizing the results of the flow monitoring and sanitary manhole surveys in an Inflow and Infiltration Analysis Report to be submitted to the CCMUA to comply with the "Inter-municipal Agreement".

Kings Highway Pump Station (No Change Since Last Report)

- Our office has completed the as-built survey, permit, bid, and construction documents for the elimination of the existing Kings Highway Pump Station.

- A set of Bid Documents have been submitted to the Camden County Municipal Utilities Authority (CCMUA) for review.

- We have tabulated the two (2) bids received on July 15, 2014, for the above-referenced project and found the apparent low bidder to be Neri's Construction & Rentals, 849 Clayton Road, Williamstown, New Jersey. Neri's Construction's Base Bid was in the amount of $122,543.^{00} representing items 1 through 11 of their Base Bid.

- The Base Bid was awarded to Neri's Construction & Rentals for the Base Bid in the amount of $122,543.00.

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- A pre-construction meeting was held on Wednesday, September 17, 2014, with representatives from Neri's Construction & Rentals, Haddon Heights Public Works Department, CCMUA, and Bach Associates.

- Construction has commenced with the majority of work completed including the connection to the CCMUA line. Our office has prepared a punch list with remaining items to be addressed.

- Payment application #2 has been processed by our office and submitted to the Borough for payment.

- Neri's Construction has commenced addressing outstanding punch list items.

Hazard Mitigation Grant Program (FEMA) (No Change Since Last Report)

- In coordination with Ms Judy Reiss, Emergency Management Coordinator and Mr. Tom Cella, Superintendant of Public works; our office prepared and submitted a funding letter of intent with associated application materials to the New Jersey Office of Emergency Management.

- The submitted funding request addressed the following projects:

  Backup Power Generator for the Municipal Bldg which houses Police and Emergency Operations Center *(Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43)*

  Elevate Lake Street Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Decommission Kings Highway Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Station Avenue (C.R.656) & East Atlantic Avenue drainage infrastructure improvement – Borough Parking Lot / PNC Parking Lot Collection System

- Our office has been informed by Judy Reiss that the Borough has been allocated $60,000 towards a standby emergency power generator for the Service Operations Facility. It is noted that the projected cost for the new generator is estimated at $148,000. Therefore, in order to proceed with the project, $88,000 in capital funding must be allocated.

- Our office is in the process of preparing the generator specifications for submittal to Camden County for approval.

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Glover Mill Village

- As previously reported, the Borough is in receipt of a March 30, 2012 correspondence from the NJDEP Historic Preservation Office (SHPO) concerning their review of the recently released A.D. Marble & Company Phase II Archaeological Report for the Glover Mill Fulling Mill Site / Proposed Glover Mill Subdivision, Block 62, Lots 2, 4, and 6. The referenced March 30, 2012 correspondence concludes that items No. 3 through 13 of their December 20 2011 correspondence have now been addressed.

- The items that remain outstanding are:

  1. The park associated with the Glover Mill site (adjacent to the Glover Fulling Mill foundation site and extending to Sylvan Drive) must be designed in accordance with SHPO requirements.

  2. Development of a construction avoidance and protection plan for the Glover Fulling Mill foundation site in accordance with SHPO requirements.

- Our office is currently coordinating with SHPO and the contract developer of the Glover Mill Village project, Bob Meyers Communities, Inc. to determine if the two items delineated above can be accommodated by the current agreement between the Borough and Bob Meyers Communities, Inc.

- The contract developer, Bob Meyers Communities, Inc. has received Preliminary Subdivision and Historic District Commission approval at June 28, 2012 special meeting of the Borough Planning Board. It is noted that this approval contained the conditions that Bob Meyers Communities, Inc. would be designing and constructing the above referenced park area and implementing the construction avoidance and protection plan in accordance with SHPO requirements.

- The CCMUA approved the agreement to extinguish the Authority's easement located at the Glover Mill site during the July 15, 2013 CCMUA Regular Meeting.

- The contract developer, Bob Meyers Communities, Inc. has received Final Subdivision approval at September 5, 2013, special meeting of the Borough Planning Board. The applicant is currently in the process of circulating the Final Subdivision Plan for the necessary municipal and county endorsements.

- Our office met with Councilwoman Fitzgerald, Council President Lange, Margaret Westfield, R.A., the project archaeologist, and project landscape architect regarding the Glover Fulling Mill Park Grant project. Discussed was the project scope and planned coordination between team members.

- A pre-construction meeting was held at Borough Hall on February 12, 2014.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the September 9, 2014. Our office recommended the Borough

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reduce the performance guarantee for this project approximately $49,616.02 or 5.9% of the original guaranty.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the February 4, 2015. Our office recommended the Borough reduce the performance guarantee for this project approximately $292,119.00 or 34.9% of the original guaranty.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the May 4, 2015. Our office recommended the Borough reduce the performance guarantee for this project approximately $587,930.00 or 69.2% of the original guaranty.

- Our office met with the developer and Haddon Heights Department of Public Works regarding repairs along Glover Avenue due to construction traffic from Glover Mill Village. Asphalt repairs were made the week of June 12, 2015.

- Certificates of Occupancy have been issued for sixteen (16) lots in this development. Construction is ongoing for this project.

Lake Street Pump Station

- Our office has completed the as-built survey, permit, bid, and construction documents for the replacement of the Lake Street Pump Station.

- The Bid Opening was held on September 15, 2015. We have tabulated the nine (9) bids for the above referenced project and found the apparent low bidder to be JEV Construction LLC, 116 W. Main Street, 2nd Floor, Clinton, New Jersey. JEV Construction's Base Bid was in the amount of $335,300.00 representing items 1 and 2 of their Base Bid.

- Our office issued a letter of recommending the contract be awarded to JEV Construction for the Base Bid in the amount of $335,300.00 on the condition of favorable review by the Borough Solicitor and CFO.

- A pre-construction meeting was held on Thursday, October 15, 2015, with representatives from JEV Construction, John Ellis, Kelly Santosusso, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Construction has commenced. Payment Application #1, Payment Application #2, and Payment #3 have been processed by our office and the Borough for payment.

- The newly constructed Pump Station is operational as of the week of April 15, 2016. Demolition of the existing station will commence once the newly constructed station has been operating continuously with no service interruptions.

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- Payment Application #4 and Change Order #1 have been processed by our office and Borough for payment and approval.

- Construction is substantially complete. Our office is preparing a punchlist with remaining items to be addressed.

Devon Avenue Field Lights

- Our office has completed an existing condition survey, Bid Documents, and Specifications for this project. The Bid Documents and Specifications consisting of a Base Bid scope of work as well as Add Alternate No. 1 and Add Alternate Bid No. 2.

- The Bid Opening was held on October 20, 2015. There were five (5) bidders, with the low bidder being Deerfield Electric, Inc. in the amount of $311,997 for the Base Bid. Our office has previously submitted a letter summarizing the bid results as well as the average of the lowest three (3) bids for the Council's review.

- As directed by the Borough, our office revised the previously advertised Bid Documents to only include a Base Bid and Add Alternate Bid No. 1. This project was re-advertised and the Bid Opening is scheduled for Wednesday, June 29th. The contract will be ready to be awarded at the July 5, 2016 Council Meeting conditioned upon an acceptable low bid and certification of availability of funds by the Borough CFO.

TCDI Planning Grant Project – East/West Atlantic Avenue Corridor Multi-Use Improvement Study

- This project will highlight safe pedestrian and bicycle access along East and/or West Atlantic (CR 727/729), as well as consideration of multi-modal trail parallel to the existing railway through the Boroughs of Oaklyn, Audubon, and Haddon Heights.

- The Steering Committee kick-off meeting was held on January 14, 2016, to discuss project scope, key connection points within each municipality, and schedule of tasks to be completed by our office.

- Our office has conducted field visits and survey of study area in order to prepare preliminary GIS mapping.

- The second Steering Committee meeting was held on May 11, 2016, to discuss preliminary GIS mapping, planned alternated routes, and remaining schedule of tasks to be completed by our office.

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- The second Steering Committee and final Steering Committee/Public meetings were held on Wednesday, May 11, 2016, and Tuesday May 31, 2016, respectively, to discuss preliminary project findings and GIS mapping.

- Our office is currently finalizing the report.

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BARRINGTON AMBULANCE ASSOCIATION, INC.
Squad 9 - "Best Care Anywhere"
201 Second Avenue, Barrington, New Jersey 08007

BARRINGTON AMBULANCE May 2016

Barrington	68	Transports	125
Haddon Heights	72	Refusals	28
Audubon	6	Recalls	18
Bellmawr	3	Fire	4
Cherry Hill	2		
Haddonfield	2		
Lawnside	11		
Magnolia	3		
Mt Ephraim	1		
Runnemede	1		
Somerdale	4		
Stratford	2		
		squad in service 117 hrs, 33 mins	
Total	175	crew in service 235 hrs, 6 mins	
		ALS treated patients	34
		personnel injured	0
		Miles traveled	2074

72 calls were answered in Haddon Heights and 50 people were transported
Average response time was 1.46 minutes
Average on location time was 4.92 minutes

Respectfully submitted,

Barbara J. Willson
Chief

HADDON HEIGHTS FIRE DEPARTMENT

CAMDEN COUNTY, NEW JERSEY

608 STATION AVENUE
HADDON HEIGHTS
NEW JERSEY 08035

856.546.7135
FAX: 856.546-5340

May 20, 2016

Received
MAY 31 2016
Kelly Santosusso
Borough Clerk

Mr. Steve Bach
Bach Associates, PC
304 White Horse Pike
Haddon Heights, NJ 08035

Dear Steve;

I would like to take this opportunity to thank you and your associates for the architectural drawings you provided to the Haddon Heights Fire Department. We are in the process of renovating the smaller apparatus bay to use as our watch desk and turn-out-gear room. We have been using a ladder to access our storage loft in this area and part of the renovation is to provide a staircase to this loft.

You graciously prepared drawings for the Fire Department over and above your regular obligations to the Borough. You supplied us with the diagrams at no cost to the fire department or the borough. These will enable us to build the stairway to access our storage area more safely and easily.

Again, thank you for your skillful expertise, and for donating it to the HHFD.

Sincerely yours,

Nicholas A. Scardino
Chief, H.H.F.D.

Cc: Mayor Merryfield
Council Members

CERTIFICATE OF RECOGNITION

WHEREAS, the formation of Garnet Youth Football Association was approved by the Haddon Heights Borough Council in 2009; and

WHEREAS, the Garnet Youth Football Association was established to provide the communities of Haddon Heights, Barrington and Lawnside with an organization to support young boys who wished to play football and encourage young girls who wished to enjoy cheerleading; and

WHEREAS, the Garnet Youth Football Association also fostered community spirit and fellowship among the families of the participants; and

WHEREAS, Dara Riggs was a Charter member of the board of the Garnet Youth Football Association and has served in various capacities since its inception; and

WHEREAS, Dara Riggs has served as President of the Garnet Youth Football Association for six and a half years; and

WHEREAS, Dara Riggs also chaired the fundraising and managed the website for the Garnet Youth Football Association; and

WHEREAS, Dara Riggs is retiring to follow her son as he begins his high school career.

THERFORE, the Borough of Haddon Heights presents this Certificate of Recognition to Dara Riggs and appreciates the time, effort and commitment put forth to make the Garnet Youth Football Association successful.

July 5, 2016

_____

Council President Kathy Lange

PROCLAMATION

WHEREAS, the Penn Relays began in 1895 and continue to be an extraordinary international competition; and

WHEREAS, this year there was more than 22,000 entries; and

WHEREAS, St. Rose teams have been competing at the Penn Relays since 1993 under the training of Coach Carole Fesi; and

WHEREAS, this year's girls' team consisting of Emily Owens, Madison Robinson, Dimitra Kossis, Emily McGrath, Isabella Garcia, and Emma Rosenheim took Second place in the Camden Diocese 4x100 meter relay at the Penn Relays on April 29, 2016; and

WHEREAS, this year's boys' team consisting of Pat Brady, Nate Warren, Jimmy Bruno, Luke Van Auken, Matt Mascolo, and Mitchell Weiss took First place in the Camden Diocese 4x100 meter relay at the Penn Relays on April 29, 2016.

NOW THEREFORE, I, Kathy Lange, Council President of the Borough of Haddon Heights, would like to congratulate these students and their coach, Carole Fesi, on their success at the 2016 Penn Relays.

July 5, 2016

_____

Council President Kathy Lange

ORDINANCE 2016:1432

ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, RE-APPROPRIATING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS AND RE-APPROPRIATING SUCH FUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS

BE IT ORDAINED by the Governing Body of the Borough of Haddon Heights, County of Camden, New Jersey (the "Borough") (not less than two thirds of all of the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The following appropriations remaining as balances in the following Bond Ordinances ("Ordinances") heretofore adopted by the Borough, are each hereby canceled:

Ordinance	Amount
2008:1261	$1,211.83
2010:1333	1,343.13
2011:1368	1,832.10
2013:1400	795.34
2014:1411	1,466.10
2015:1422	358.73
2015:1425	42,992.77
TOTAL:	**$50,000.00**

Section 2. The sum of $7,007.23 which represents the funded aggregate appropriations canceled in Section 1 and the sum of $42,992.77 which represents the unfunded aggregate appropriations canceled in Section 1 hereof, is hereby re-appropriated from the Ordinances, as applicable, pursuant to Section 40A:2-39 of the Local Bond Law, for:

a) Computer software in the amount of $17,000.00
b) Sewer Repairs on Maple Avenue in the amount of $13,000.00
c) Miscellaneous office equipment and computers in the amount of $10,000.00
d) Police equipment in the amount of $10,000.00

Section 3. The aggregated period of usefulness of the purposes referred to in Section 2 within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than five (5) years.

Section 4. The Capital Budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the NJDCA Division of Local Government Services, is on file with the Borough Clerk and available for inspection.

Section 5. The improvements authorized hereby are not current expenses and are general improvements that the Borough may lawfully make. No part of the cost of any such improvements was authorized hereby has been or shall be specially assessed on any property specially benefitted thereby.

Section 6. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on the bond proceeds hereby re-appropriated.

Section 8. This ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

Introduced: June 8, 2016

Public Hearing: July 5, 2016

Final Adoption: _____

_____
Council President Kathy Lange

ATTEST: _____
Kelly Santosusso, Borough Clerk

RESOLUTION 2016:154

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SHARED SERVICES MUNICIPAL ALLIANCE 2016-2017 AGREEMENT BETWEEN THE BOROUGH OF HADDON HEIGHTS AND THE COUNTY OF CAMDEN IN CONJUNCTION WITH THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, non-profit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, hereby authorizes the Mayor to execute a shared services Municipal Alliance 2016-2017 Agreement between the Borough of Haddon Heights and the County of Camden in conjunction with the Governor's Council on Alcoholism and Drug Abuse.

Date: July 5, 2016

_____
Council President Kathy Lange

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights hereby certify the foregoing to be a true and correct copy of a Resolution adopted at a public meeting of the Borough Council held on July 5, 2015.

_____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:153

RESOLUTION APPOINTING MEMBERS TO THE NEIGHBORS NIGHT OUT COMMITTEE

WHEREAS, the Borough of Haddon Heights has a number of volunteer committees that promote civic engagement and vibrancy and sponsor, coordinate, and manage various community and Borough improvements, for which the Borough is most appreciative and grateful; and

WHEREAS, individuals below wish to serve on the Neighbors Night Out Committee; and

NOW THEREFORE BE IT RESOLVED, that the Mayor of the Borough of Haddon Heights hereby appoints the individuals below to the Neighbors Night Out Committee;

BE IT FURTHER RESOLVED that these terms are effective upon adoption of this Resolution and shall expire December 31, 2016.

Cara Blair
Nicole Highland-Ning
Chrissy Walter

Date: July 5, 2016

_____
Council President Kathy Lange

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:155

RESOLUTION AMENDING RESOLUTION 2016:150 RESOLUTION AUTHORIZING REFUND OF A CABIN RENTAL FEE

WHEREAS, the Borough of Haddon Heights offers rental facilities for use by Haddon Heights residents; and

WHEREAS, the refund below was necessary due to an overpayment;

WHEREAS, the amount to be refunded was in error;

Name	**Amount**
Kristi McLaughlin 23 Eleventh Avenue Haddon Heights, NJ 08035	$120.00

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Haddon Heights, County of Camden in the State of New Jersey that the above refund is hereby approved.

Date: July 5, 2016

_____
Council President Kathy Lange

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:156

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR FIRST HALF OF JULY

Trust Account	$ 12,280.59
Capital Account	$ 15,640.00
Payroll Account (WE 6/23/16)	$ 107,578.11
School Taxes	$ 1,079,354.00
County Taxes	$ -0-
Animal Account	$ 858.20
Current Fund	$ 93,919.29
Total Amount of Bills & Claims	**$ 1,309,630.19**

Date: July 5, 2016

_____
Council President Kathy Lange

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	6/21/2016	2015/2016 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	7,125.91	All Accounts Marked T-13 & T15
Payrolls W/E 6/23/16	5,154.68	
Total Trust	12,280.59	
Capital		
Mall Chevrolet	7,885.00	Light Package for Fire Truck
Treasurer State of NJ	7,755.00	2014-1409(2) Devon Ave Sanitary Landfill
Total Capital	15,640.00	
NJ Dept of Health & Human Services	58.20	Animal Lic Fees June 2016
Voorhees Animal Orphanage	800.00	Stray Animal Holding May & June 2016
Total Animal	858.20	
Po's Paid Current Account Borough	93,919.29	
School Tax	1,079,354.00	
County Taxes 2nd Q	0.00	
Payrolls W/E 6/23/16	107,578.11	
Total Current	1,280,851.40	
Total Spending 6/21/2016	1,309,630.19	

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
First Enc Date Range: First to 12/31/16
Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
ADVPS ADVANCED PUBLIC SAFETY, INC.					
16-00494 03/31/16					
1 E-TICKETING XFER APS TO RMS	1,075.00	T-13-56-860-805	B Reserve Police Forfeiture (503)	A	03/31
Vendor Total:	1,075.00				
AJB A & J BAR					
16-00929 06/17/16					
1 TRASH BAGS	268.64	G-02-41-770-301	B Clean Community	A	06/17
Vendor Total:	268.64				
ARTIH ARTIST HOUSE STUDIOS					
16-00874 06/09/16 3 - 11x14 PHOTOS - MAYOR					
1 11X14 PHOTOS - MAYOR/DIRECTOR	180.00	T-13-56-860-810	B Reserve Police Donations (508)	A	06/09
Vendor Total:	180.00				
ARTP ART PRESS					
16-00798 05/25/16 NO PARKING SIGNS					
1 NO PARKING SIGNS	285.00	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	05/25
Vendor Total:	285.00				
AUDUH AUDUBON HARDWARE					
16-00950 06/23/16 Cord reel, Wiwre snippers,					
1 Cord reel, Wire snippers, cup	81.96	6-01-25-265-233	B Fire - Purchase Minor Equip	A	06/23
Vendor Total:	81.96				
BACHA BACH ASSOC PC					
16-00917 06/16/16					
1 GENERAL ENGINEERING HH2016-0	2,238.75	6-01-20-165-205	B Engineering - Professional Services	A	06/16

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
BACHA BACH ASSOC PC	Continued				
16-00917 06/16/16		Continued			
2 AFFORDABLE HOUSING HHP2015-1	2,500.00	6-01-20-165-205	B Engineering - Professional Services	A	06/16
3 7 HIGHLAND B13 L32 HHPB2016-3	71.25	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	06/16
4 GML GRAD B62.02 L5 HH2014-1-5	93.75	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	06/16
5 GML GRAD B62.02 L10 HH2014-62	371.25	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	06/16
6 SUB B VA B82 L12 132 HHPB16-4	755.00	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	06/16
	6,030.00				
Vendor Total:	6,030.00				
BELPO BELLMAWR POSTMASTER ACCT #1042					
16-00990 06/27/16 MAILING OF SAMPLE BALLOTS PRIM					
1 MAILING OF SAMPLE BALLOTS PRIM	1,141.60	6-01-20-120-218	B Clerk - Election Expenses	A	06/27
Vendor Total:	1,141.60				
BILLE BILLOWS ELECTRIC SUPPLY					
16-00993 06/29/16 1 Quartz Lamp					
1 1 Quartz Lamp	8.61	6-01-25-265-233	B Fire - Purchase Minor Equip	A	06/29
Vendor Total:	8.61				
BLUE1 HORIZON BLUE CROSS SHIELD					
16-00939 06/20/16					
1 DENTAL NON POLICE JULY 2016	1,859.82	6-01-23-220-245	B Blue Cross Dental	A	06/20
Vendor Total:	1,859.82				
BLUE2 HORIZON BLUE CROSS BLUE SHIELD					
16-01003 07/01/16					
1 DENTAL POLICE JULY 2016	2,680.77	6-01-23-220-245	B Blue Cross Dental	A	07/01
Vendor Total:	2,680.77				
BURNB BURNS BUICK GMC					
16-00931 06/20/16 Parts for 18-3					
1 Idler pully HHPD 18-3	52.82	6-01-26-315-205	B Vehicle Maint - Police	A	06/20

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
BURNB BURNS BUICK GMC	Continued				
16-00931 06/20/16 Parts for 18-3		Continued			
2 Tensioner pully HHPD 18-3	95.06	6-01-26-315-205	B Vehicle Maint - Police	A	06/20
	147.88				
Vendor Total:	147.88				
CAVAD DOLORES(DEE) CAVALIERE					
16-00969 06/24/16					
1 INSTRUCTOR ABS & LOWER BODY	140.00	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/24
Vendor Total:	140.00				
CENTP CENTURION PROMOTIONAL GROUP					
16-00482 03/30/16					
1 CUSTOM CHALLANGE COINS	1,050.00	T-13-56-860-810	B Reserve Police Donations (508)	A	03/30
Vendor Total:	1,050.00				
CHFD CHERRY HILL FIRE DEPARTMENT					
16-00562 04/12/16					
1 EMT REFRESHER CLASS S. MILLER	200.00	6-01-25-265-231	B Fire - Schools/Training	A	04/12
Vendor Total:	200.00				
COMC COMCAST					
16-00921 06/16/16					
1 HI SPEED INTERNET MUNI BLDG	140.90	6-01-31-440-216	B Regular Telephones	A	06/16
Vendor Total:	140.90				
COURH COURIER POST					
16-00779 05/23/16 AD FOR ORD 2016-1431					
1 AD FOR ORD 2016-1431	46.80	6-01-20-120-217	B Clerk - Legal Advertising	A	05/23
Vendor Total:	46.80				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
COURP COURIER POST					
16-00707 05/09/16 NOTICE BOND ORD 2016:1430					
1	32.40	6-01-20-120-217	B Clerk - Legal Advertising	A	05/09
16-00708 05/09/16 INTRO OF BOND ORD 2016-1430					
1	113.40	6-01-20-120-217	B Clerk - Legal Advertising	A	05/09
16-00743 05/12/16 Ord 2016-1429 vacant prop.					
1 ord 2016-1429 vacant prop.	10.80	6-01-20-120-217	B Clerk - Legal Advertising	A	05/12
Vendor Total:	156.60				
EAGLP EAGLE POINT GUN					
16-00800 05/25/16 AMMUNITION AND MAGAZINES					
1 AMMUNITION AND MAGAZINES	7,591.00	6-01-25-240-231	B Police - Training / Schools	A	05/25
Vendor Total:	7,591.00				
FERNK KATIA FERNANDEZ					
16-00966 06/24/16					
1 INSTRUCTOR ZUMBA SUMMER 2016	1,150.00	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/24
Vendor Total:	1,150.00				
FLEMP FLEMING TERMITE & PEST					
16-00928 06/17/16					
1 PEST CONT MUNI BLDG	27.50	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/17
Vendor Total:	27.50				
FRESF FRESHEST FLOWERS					
16-00897 06/14/16					
1 FLOWERS FOR QUEEN & COURT	101.00	6-01-20-100-411	B Marketing Events & Communic.	A	06/14
Vendor Total:	101.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
GENEC GENERAL CODE LLC					
16-00915 06/15/16 CODE ANALYSIS, COMP, DUPLICATI					
1 CODE ANALYSIS,COMP,DUPLICATION	2,261.13	6-01-20-120-215	B Clerk - Codif of Ordinances	A	06/15
Vendor Total:	2,261.13				
GOVD GOV DEALS					
16-00927 06/17/16					
1 AUCTION FEE 1996 CROWN VIC	24.75	6-01-20-120-237	B Clerk - Equipment Maint/Repair	A	06/17
2 AUCTION FEE 2003 SALT/SAND SPR	61.50	6-01-20-120-237	B Clerk - Equipment Maint/Repair	A	06/17
3 AUCTION FEE 1996 FORD EXPLORER	27.37	6-01-20-120-237	B Clerk - Equipment Maint/Repair	A	06/17
	113.62				
Vendor Total:	113.62				
HADTC HADDON TREE COMPANY					
16-00986 06/27/16 Emergency/hazard trees park					
1 Emergency/hazard trees removal	13,800.00	6-01-26-290-302	B Public Works - Tree Maintenance	A	06/27
Vendor Total:	13,800.00				
HALLF FRED HALL ORCHERSTRAS					
16-00956 06/23/16					
1 BAND FOR JULY 4TH PARADE	1,200.00	6-01-20-100-411	B Marketing Events & Communic.	A	06/23
Vendor Total:	1,200.00				
HHBE HADDON HEIGHTS BD OF ED					
16-00957 06/23/16					
1 BORO CONTRIBUTION JULY 2016	1,079,354.00	6-01-55-001-001	B Local School Taxes Payable	A	06/23
Vendor Total:	1,079,354.00				
HHLIB HADDON HEIGHTS LIBRARY					
16-00934 06/20/16					
1 BORO CONTRIBUTION JULY 2016	22,666.66	6-01-29-390-288	B Maint Free Public Library	A	06/20

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
HHLIB HADDON HEIGHTS LIBRARY	Continued				
16-01007 07/01/16 Overpayment Pension C. Walter					
1 Overpayment Pension C. Walter	454.74	T-15-56-860-801	B Reserve Payroll Deductions Payable	A	07/01
Vendor Total:	23,121.40				
HHTRU HADDON HEIGHTS TRUST ACCT					
16-00975 06/24/16 Unemployment 2nd Qtr 2016					
1 Unemployment 2nd Qtr 2016	749.92	T-15-56-860-801	B Reserve Payroll Deductions Payable	A	06/24
Vendor Total:	749.92				
JOHBE BEVERLY JOHNSON					
16-00987 06/27/16					
1 REFUND OF DEPOSIT ON PLOT	25.00	T-13-56-860-819	B Reserve Community Garden Expenses (516)	A	06/27
Vendor Total:	25.00				
KDI KDI, INC.					
16-00887 06/10/16 Service contract for Copier					
1	189.66	6-01-26-290-256	B Public Works - Service Contracts	A	06/10
Vendor Total:	189.66				
KONDB BLAKE J. KONDRAS					
16-00971 06/24/16					
1 INSTRUCTOR LOW IMPACT SUMMER	108.64	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/24
Vendor Total:	108.64				
KONMI KONICA MINOLTA BUSINESS					
16-00963 06/23/16					
1 MAINT & COPY MUNI BLDG JUNE 16	189.22	6-01-20-100-516	B Service Contracts	A	06/23
Vendor Total:	189.22				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
KONPF KONICA MINOLTA PRIMIER FINANCE					
16-00991 06/28/16					
1 LEASE HHPD & SOF JUNE 2016	116.59	6-01-20-100-516	B Service Contracts	A	06/28
16-01000 06/30/16					
1 MUNI9 BLDG LEASE JULY 2016	256.49	6-01-20-100-516	B Service Contracts	A	06/30
Vendor Total:	373.08				
KOSTD DANIEL KOST					
16-00916 06/16/16					
1 TAX REFUND B87 L 2.03	2,411.03	6-01-55-001-005	B Tax Overpayments Payable	A	06/16
Vendor Total:	2,411.03				
LAURE LAUREL LAWN MOWER SERVICE INC					
16-00912 06/15/16 blades for lawn mowers					
1 blades for lawn mowers	112.44	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/15
16-00952 06/23/16 Lawn mower for Park areas					
1 Lawn mower for Park areas	12,299.00	6-02-41-770-301	B Clean Community	A	06/23
16-00988 06/27/16 Blades and tire for lawn mower					
1 Blades and tire for lawn mower	177.65	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/27
Vendor Total:	12,589.09				
LYNSS LYNEER STAFFING SOLUTIONS					
16-00982 06/27/16 temp staffing week of 06/05					
1 temp staffing week of 06/05	2,486.72	6-01-26-290-280	B Public Works - Temporary Workers	A	06/27
16-00995 06/30/16 temp staff week of 05/16&06/13					
1 temp staff week of 05/16	1,016.73	6-01-26-290-280	B Public Works - Temporary Workers	A	06/30
2 temp staff week of 06/13	1,571.31	6-01-26-290-280	B Public Works - Temporary Workers	A	06/30
	2,588.04				
Vendor Total:	5,074.76				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
MALLC MALL CHEVROLET					
16-00617 04/22/16					
1 LIGHT BAR PACKAGE NEW COMM VEH	7,885.00	C-04-55-811-802	B Fire Truck	A	04/22
Vendor Total:	7,885.00				
MCACC MUN CLERKS ASSOC. CAMDEN CTY					
16-00974 06/24/16					
1 BORO CLERK DUES FOR 2016	100.00	6-01-20-120-223	B Clerk - Dues	A	06/24
Vendor Total:	100.00				
MCCAL Lauren McCall					
16-00937 06/20/16					
1 REFUND OF SUMMER REC TUITION	15.00	6-01-55-004-001	B Refund Of CY Revenue	A	06/20
Vendor Total:	15.00				
MULTT MULTI-TEMP					
16-00892 06/14/16 repairs to Chiller Boro Hall					
1 repairs to Chiller Boro Hall	154.50	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/14
2 repairs to Chiller Boro Hall	154.50	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/14
	309.00				
Vendor Total:	309.00				
NAPA NAPA AUTO PARTS					
16-00875 06/09/16					
1 Oil, filters, etc - Explorer	140.18	6-01-26-315-207	B Vehicle Maint - Fire	A	06/09
16-00919 06/16/16 Turn indicator, Grommet,Pig t					
1 Turn indicator, Grommet,Pig t	12.73	6-01-26-315-207	B Vehicle Maint - Fire	A	06/16
Vendor Total:	152.91				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
NASSE NASSAU ELECTRIC CO INC					
16-00932 06/20/16 Repairs electric Baseball fiel					
1 Repairs electric Baseball fiel	1,000.00	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/20
Vendor Total:	1,000.00				
NATA NAT ALEXANDER CO., INC					
16-00925 06/17/16 Badges, Bugles					
1 Badges, Bugles	103.90	6-01-25-265-235	B Fire - Personal Protective Equip	A	06/17
Vendor Total:	103.90				
NATUR NATURE SCAPE					
16-00977 06/27/16					
1 FINAL PMT ON FOUNTAIN & LINER	2,300.00	T-13-56-860-823	B Reserve for Neighbor Night Out (520)	A	06/27
Vendor Total:	2,300.00				
NETS NETWORKS PLUS, LLC					
16-00923 06/17/16					
1 PROGRAM COORDINATOR HP PRINTER	214.00	6-01-20-100-411	B Marketing Events & Communic.	A	06/17
2 FIREWARE CABLE PROGRAM COORD.	9.00	6-01-20-100-515	B Computer Maintanence	A	06/17
3 IT SERVICE CONTRACT	1,200.00	6-01-20-100-515	B Computer Maintanence	A	06/17
	1,423.00				
16-00960 06/23/16					
1 SPLASH TOP REMOTE SERVICE JULY	10.00	6-01-20-100-515	B Computer Maintanence	A	06/23
Vendor Total:	1,433.00				
NJDOM NJ DEPT OF HEALTH & SEN SER					
16-01006 07/01/16					
1 NON-EDRS BURIAL PERM 2ND Q 16	5.00	6-01-55-005-007	B TREA ST NJ BURIAL PERMITS	A	07/01
Vendor Total:	5.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
NJDOR TREASURER STATE OF NJ					
16-00989 06/27/16					
1 SITE REMEDIATION FEE 2016	7,755.00	C-04-55-807-802	B 2014-1409(2) Devon Ave Sanitary Landfill	A	06/27
Vendor Total:	7,755.00				
NJHSS NJ DEPT. HEALTH & SENIOR SVCS.					
16-01005 07/01/16					
1 MONTHLY ANIMAL LIC JUNE 2016	58.20	T-12-56-850-821	B Dog Fees Due State of NJ	A	07/01
Vendor Total:	58.20				
OFFIB OFFICE BASICS, INC.					
16-00930 06/20/16 office supplies					
1 office supplies	34.62	6-01-20-100-311	B Office Supplies	A	06/20
2 office supplies	296.39	6-01-20-100-311	B Office Supplies	A	06/20
3 office supplies	42.00	6-01-20-100-311	B Office Supplies	A	06/20
	373.01				
Vendor Total:	373.01				
PEDRO PEDRONI					
16-00978 06/27/16 diesel fuel					
1 diesel fuel	1,518.64	6-01-31-460-276	B Diesel Fuel	A	06/27
Vendor Total:	1,518.64				
RALPS V E RALPH & SON INC					
16-00941 06/21/16 AED Battery Pack, Gloves					
1 AED Battery Pack, Gloves	191.87	6-01-25-265-233	B Fire - Purchase Minor Equip	A	06/21
Vendor Total:	191.87				
RETRO THE RETROSPECT					
16-00924 06/17/16					
1 NOTICE TO BIDDERS-DEV AVE LIGH	94.56	6-01-20-120-217	B Clerk - Legal Advertising	A	06/17

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
RETRO THE RETROSPECT	Continued				
16-00940 06/20/16 LEGAL NOTICES					
1 IN FULL BOND ORD 2016-1430	88.74	6-01-20-120-217	B Clerk - Legal Advertising	A	06/20
2 ADOPT BOND ORD 2016-1430	25.91	6-01-20-120-217	B Clerk - Legal Advertising	A	06/20
3 ADOPT ORD 2016-1431	15.71	6-01-20-120-217	B Clerk - Legal Advertising	A	06/20
4 INTRO ORD 2016-1432	62.63	6-01-20-120-217	B Clerk - Legal Advertising	A	06/20
5 INTRO ORD 2016-1433	467.06	6-01-20-120-217	B Clerk - Legal Advertising	A	06/20
	660.05				
Vendor Total:	754.61				
SCHMF FRED SCHMINCKE					
16-00920 06/16/16					
1 REFUND OF SUMMER REC TUITION	100.00	6-01-55-004-001	B Refund Of CY Revenue	A	06/16
Vendor Total:	100.00				
SCHRJ JACQUELINE SCHROEDER					
16-00970 06/24/16					
1 INSTRUCTOR TODDLER PLAYTIME	150.00	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/24
Vendor Total:	150.00				
SCHRL LINDA A. SCHREIBER					
16-00973 06/24/16					
1 INSTRUCTOR ENVIRONMENTAL SCIEN	450.00	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/24
Vendor Total:	450.00				
SIEGM MORRIS L. SIEGEL					
16-00972 06/24/16					
1 INSTRUCTOR TAI CHI AM & PM	425.04	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/24
Vendor Total:	425.04				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
STAHJ JUSTINE L. STAHL					
16-00967 06/24/16					
1 INSTRUCTOR SAT AM YOGA SUMMER	200.00	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/24
Vendor Total:	200.00				
STAPL STAPLES					
16-00831 06/01/16					
1 ELECTION SIGNS	57.94	6-01-20-120-218	B Clerk - Election Expenses	A	06/01
Vendor Total:	57.94				
TDWEA TD WEALTH MANAGEMENT					
16-00976 06/24/16 2010 Bond Series					
1 2010 Bond Series	950.00	6-01-20-130-205	B Finance - Professional Finance Services	A	06/24
Vendor Total:	950.00				
THABG THANKS FOR BEING GREEN, LLC					
16-00859 06/08/16 E waste recycling					
1 E waste recycling	275.94	G-02-41-770-301	B Clean Community	A	06/08
Vendor Total:	275.94				
VER33 VERIZON					
16-00933 06/20/16					
1 PUMP STATION JUNE 2016	35.91	6-02-31-440-216	B Regular Telephones	A	06/20
Vendor Total:	35.91				
VERIW VERIZON WIRELESS					
16-00955 06/23/16 Verizon /May 13th - June 12th					
1 VERIZON POLICE PHONES/CARD	114.03	6-01-25-240-254	B Police - Computer Maintenance	A	06/23
16-00959 06/23/16					
1 HHFD MDC'S MAY 2016	154.06	6-01-31-440-216	B Regular Telephones	A	06/23

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
VERIW VERIZON WIRELESS	Continued				
16-00962 06/23/16					
1 HHFD MDC'S MAY 2016	40.01	6-01-31-440-216	B Regular Telephones	A	06/23
16-00992 06/28/16					
1 CELL PHONES JUNE 2016	674.00	6-01-31-440-318	B Cell Phones	A	06/28
Vendor Total:	982.10				
VOORA VOORHEES ANIMAL ORHPANAGE					
16-00926 06/17/16					
1 STRAY ANIMAL HOLDING MAY 2016	400.00	T-12-56-850-801	B Reserve Dog Trust Expenses	A	06/17
2 STRAY ANIMAL HOLDING JUNE 2016	400.00	T-12-56-850-801	B Reserve Dog Trust Expenses	A	06/17
	800.00				
Vendor Total:	800.00				
VSP VISION SERVICE PLAN (CT)					
16-00942 06/21/16					
1 HHPD VISION FOR JULY 2016	945.13	6-01-23-220-247	B Vision Plan	A	06/21
2 NON CONTRACT VISION JULY 2016	352.41	6-01-23-220-247	B Vision Plan	A	06/21
3 UNION VISION JULY 2016	371.94	6-01-23-220-247	B Vision Plan	A	06/21
	1,669.48				
Vendor Total:	1,669.48				
WHITK Kathleen M White					
16-00968 06/24/16					
1 INSTRUCTOR GENTLE YOGA SUMMER	200.00	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/24
Vendor Total:	200.00				
WINZI WINZINGER INC					
16-00862 06/08/16 Brush recycling					
1 Brush recycling	112.00	6-01-32-465-218	B Solid Waste - Brush Pickup	A	06/08
Vendor Total:	112.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
WORKN Work'N Gear					
16-00894 06/14/16 Uniforms					
1 Uniforms Lou Delaeonardis	328.47	6-01-26-290-235	B Public Works - Purchase Uniforms	A	06/14
2 Uniforms Chris Tessing	131.75	6-01-26-290-235	B Public Works - Purchase Uniforms	A	06/14
	460.22				
Vendor Total:	460.22				
YOUFA TREASURER STATE OF NEW JERSEY					
16-01004 07/01/16					
1 MARRIAGE LIC & CU FEE 2ND Q 16	150.00	6-01-55-005-002	B Marriage Fees Due NJ	A	07/01
Vendor Total:	150.00				

Total Purchase Orders: 81 Total P.O. Line Items: 103 Total List Amount: 1,196,897.40 Total Void Amount: 0.00

July 1, 2016
01:12 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	6-01	1,160,429.71	0.00	0.00	1,160,429.71
GENERAL CAPITAL FUND	C-04	15,640.00	0.00	0.00	15,640.00
	G-02	12,843.58	0.00	0.00	12,843.58
DOG TRUST (ANIMAL)	T-12	858.20	0.00	0.00	858.20
TRUST - OTHER TRUST	T-13	5,921.25	0.00	0.00	5,921.25
PAYROLL TRUST	T-15	1,204.66	0.00	0.00	1,204.66
Year Total:		7,984.11	0.00	0.00	7,984.11
Total Of All Funds:		1,196,897.40	0.00	0.00	1,196,897.40

TOTAL CURRENT 1,160,429.71
12,843.58
TOTAL 1,173,273.29

ALL FUNDS 1,196,897.40
PAYROLL 112,732.79
1,309,630.19

RESOLUTION 2016:157

RESOLUTION AUTHORIZING REFUND OF A SUMMER RECREATION FEE

WHEREAS, the Borough of Haddon Heights offers a variety of Adult Education, Fitness, Nutrition, Kids & Teens and Senior Programs for Haddon Heights residents; and

WHEREAS, refunds are necessary for varied reasons and are as follows:

Registrant	Class	Amount
Lauren McCall 600 Sycamore Terrace Haddon Heights, NJ 08035	Summer Rec	$15.00

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights that the above refunds are hereby approved.

Date: July 5, 2016

_____
Council President Kathy Lange

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:158

RESOLUTION AUTHORIZING REFUND OF A COMMUNITY GARDEN PLOT RENTAL FEE

WHEREAS, the Borough of Haddon Heights offers residents the opportunity to rent plots in a Community Garden tended by a group of volunteers; and

WHEREAS, refunds are necessary for varied reasons and are as follows:

Registrant	Community Garden Plot Rental Fee	Amount
Beverly Johnson 16 Eleventh Avenue Haddon Heights, NJ 08035	Community Garden Plot Fee	$25.00

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights that the above refunds are hereby approved.

Date: July 5, 2016

_____
Council President Kathy Lange

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:159

RESOLUTION AWARDING A CONTRACT TO RONALD JANNEY ELECTRICAL CONTRACTOR IN THE AMOUNT OF $358,500 FOR THE PURPOSE OF REPLACING FIELD LIGHTING ON MCCULLOUGH FIELD AT DEVON AVENUE

WHEREAS, the Borough of Haddon Heights seeks to replace the field lighting on McCullough Field at Devon Avenue; and

WHEREAS, the Borough Engineer was authorized to design specifications and place out to bid the Devon Avenue Field Lights project; and

WHEREAS, the lowest bidder was Ronald Janney Electrical Contractor, P.O. Box 173, Estell Manor, New Jersey in the amount of $358,500 representing items one and two of the Base Bid and item 101 of the Add Alternate Bid #1; and

WHEREAS, this award is contingent upon favorable review by the Borough Solicitor; and

WHEREAS, the Chief Financial Officer has certified the above amount will be encumbered from Capital Ordinance 2016:1430.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights, County of Camden in the State of New Jersey to award a contract in the amount of $358,500.00 to Ronald Janney Electrical Contractor for the purpose of replacing Field Lighting on McCullough Field at Devon Avenue.

Date: July 5, 2016

_____

Council President Kathy Lange

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

BACH Associates, PC
ENGINEERS • ARCHITECTS • PLANNERS

July 1, 2016

Borough of Haddon Heights
625 Station Avenue
Haddon Heights, New Jersey 08035

Attn: Kelly Santosusso, Borough Clerk

Re: Devon Avenue Field Lights
Borough of Haddon Heights, NJ 08035
Bach Associates No. HH2015-3

Dear Ms. Santosusso:

We have tabulated the four (4) bids received on June 29, 2016, with reference to the above referenced project.

The apparent low bidder is Ronald Janney Electrical Contractor, PO Box 173, Estell Manor, New Jersey 08319, in the amount of $358,500 representing items 1 and 2 of the Base Bid and item 101 of the Add Alternate Bid #1. Enclosed for your reference is the Bid Tabulation and memorandum regarding the bid results. We have reviewed all the bid documentation and find it to be in order.

By copy of this letter we are forwarding the bid tabulation and a copy of the apparent low bidder's bid documents to the Borough Solicitor and returning all original bid documents to the Borough Clerk.

As you may recall, the Borough passed Bond Ordinance 2016:1430 authorizing the issuance of $380,000 towards installation of lights for this project. Therefore, in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et. seq., the contract should be awarded to the lowest responsible bidder, which appears to be Ronald Janney Electric Contractor, Inc. The award should be contingent upon favorable review by the Borough Solicitor and certification of availability of funds by the Borough CFO.

Should you have any questions, or require any additional information, please contact me.

Very truly yours,
BACH ASSOCIATES, PC

Steven M. Bach, PE, RA, PP, CME
President

Cc: Kelly Santosusso, RMC, Borough Clerk
Albert J. Olizi, Jr, Esq., Borough Solicitor
Christie Ehret, Borough CFO

S:\HH2015 Haddon Heights\HH2015-3 Devon Avenue Field Lights\Docs\June 2016 Advertisement\L Borough recommendation 070116.doc

304 White Horse Pike • Haddon Heights, NJ 08035 • Phone (856) 546-8611 • Fax (856) 546-8612

BACH Associates, PC
ENGINEERS • ARCHITECTS • PLANNERS

MEMORANDUM

TO: Kelly Santosusso, RMC, Borough Clerk

FROM: Steven M. Bach, PE, RA, PP, CME

RE: DEVON AVENUE FIELD LIGHTS
BOROUGH OF HADDON HEIGHTS

DATE: June 29, 2016

I have reviewed the bids submitted for the above referenced project and have found no apparent errors and/or omissions. A copy of the bid tabulation has been attached for your revie.

The list of successful bidders is as follows:

CONTRACTOR	BASE BID AMOUNT
DEERFIELD ELECTRIC, LLC	$360,391.00
RONALD JANNEY EL. CONTRACTOR INC.	$348,700.00
CHAMMINGS ELECTRIC	$374,950.00
CARR & DUFF	$410,000.00

The average (lowest 3) base bid price is:	$361,347.00
Engineer's Estimate for this project:	$355,000.00

CONTRACTOR	ADD ALTERNATE #1
DEERFIELD ELECTRIC, LLC	$14,110.00
RONALD JANNEY EL. CONTRACTOR INC.	$9,800.00
CHAMMINGS ELECTRIC	$7,660.00
CARR & DUFF	$8,000.00

The average (lowest 3) add alternate #1 price is:	$8,486.67
Engineer's Estimate for this project:	$15,000.00

CONTRACTOR	TOTAL
DEERFIELD ELECTRIC, LLC	$374,501.00
RONALD JANNEY EL. CONTRACTOR INC.	$358,500.00
CHAMMINGS ELECTRIC	$382,610.00
CARR & DUFF	$418,000.00

The average (lowest 3) total price is:	$371,870.33
Engineer's Estimate for this project:	$370,000.00

I HEREBY CERTIFY THIS TO BE A TRUE COPY THAT OF WHICH IS ON FILE IN THE OFFICE OF THE BOROUGH CLERK, BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, STATE OF NEW JERSEY.

SB

Steven M. Bach, PE, RA, PP, CME

7·1·16

Date

BACH Associates, PC
ENGINEERS • ARCHITECTS • PLANNERS

BID TABULATION

PROJECT NAME:
DEVON AVENUE FIELD LIGHTS
PROJECT NUMBER:
HH2015-3
CLIENT:
BOROUGH OF HADDON HEIGHTS

#	DESCRIPTION	QUANTITY & UNITS		DEERFIELD ELECTRIC, LLC 203 KENYON AVENUE MILLVILLE, NJ 08332 856-451-5579		RONALD JANNEY EL. CONTRACTOR INC. PO BOX 173 ESTELL MANOR, NJ 08319 609-476-3713		CHAMMINGS ELECTRIC 271 W. ELMER ROAD VINELAND, NJ 08360 856-691-0653		CARR & DUFF 2100 BYBERRY ROAD HUNTINGDON VALLEY, PA 19006 215-672-4200	
				UNITS PRICE	TOTAL	UNITS PRICE	TOTAL	UNITS PRICE	TOTAL	UNITS PRICE	TOTAL
	BASE BID										
1	DEVON AVENUE FIELD LIGHTS - METAL HALIDE LIGHTING	1	LS	$355,391.00	$355,391.00	$343,700.00	$343,700.00	$369,950.00	$369,950.00	$405,000.00	$405,000.00
2	ALLOWANCE FOR PSE&G CHARGES ASSOCIATED WITH NEW ELECTRIC SERVICE AND MISCELLANEOUS ELECTRICAL WORK, IF AND WHERE DIRECTED	1	LS	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
TOTAL AMOUNT BASE BID					**$360,391.00**		**$348,700.00**		**$374,950.00**		**$410,000.00**
	ADD ALTERNATE BID #1										
101	DIGITAL WIRELESS MONITORING & CONTROLS CAPABILITIES	1	LS	$14,110.00	$14,110.00	$9,800.00	$9,800.00	$7,660.00	$7,660.00	$8,000.00	$8,000.00
TOTAL AMOUNT ADD ALTERNATE BID #1					**$14,110.00**		**$9,800.00**		**$7,660.00**		**$8,000.00**
TOTAL AMOUNT BASE BID AND ADD ALTERNATE BID #1					**$374,501.00**		**$358,500.00**		**$382,610.00**		**$418,000.00**