

# BOROUGH OF HADDON HEIGHTS

Tuesday, March 21, 2017 at 7:00 p.m.

## Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 7, 2017."
2. ROLL CALL
3. CAUCUS SESSION:
  - a) Capital Budget – *Councilwoman Jackie Valvardi and Christie Ehret, CFO*
  - b) Hens in Heights – *Councilman Stephen Berryhill*
  - c) Community Garden – *Councilman Stephen Berryhill*
  - d) Fees Schedule – *Council President Susan Griffith*
4. RECESS OF CAUCUS SESSION AND COMMENCEMENT OF BUSINESS SESSION
5. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
6. PUBLIC COMMENT ON CAUCUS AND AGENDA ITEMS ONLY
7. PRESENTATION OF CERTIFICATE OF APPRECIATION TO SHARON SAYERS OF *PAINTED TREASURE* IN RECOGNITION OF HOSTING ACTIVITY FOR THE *SMALL EXPLORER'S PLAYGROUND* – *Councilwoman Kathy Lange and Council President Susan Griffith*
8. APPROVAL OF THE MINUTES of the March 7, 2017 Council Meeting Minutes.
9. REPORTS OF COUNCIL MEMBERS
10. BOROUGH ENGINEER'S REPORT
11. UNFINISHED BUSINESS:

Public Hearing and Final Adoption of Ordinance 2017:1438 – An Ordinance Amending §100-20 of the Entitled Stop Intersections

Public Hearing and Final Adoption of Ordinance 2017:1439 – Ordinance to Exceed the 2017 Municipal Budget Appropriation Limits and to Establish A Cap Bank (N.J.S.A. 40A: 4-45.14)
12. NEW BUSINESS:

Bond Ordinance 2017:1440 – Bond Ordinance for Capital Improvements – *TO BE PROVIDED Monday, March 20, 2017*

Resolution 2017:85 – Resolution Approving Introduction and Providing Notice for Public Hearing and Public Inspection of the 2017 Municipal Budget

Public Hearing and Final Adoption is scheduled for April 18, 2017 at 7:30 p.m. in the Municipal Building located at 625 Station Avenue, Haddon Heights, New Jersey

Resolution 2017:86 – Resolution Authorizing Bills and Claims for the Second Half of March

Resolution 2017:87 – Resolution Authorizing Transfers of Appropriation Reserves

Resolution 2017:88 – Resolution Providing for A Meeting Not Open to the Public In Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***1.) Matter related to the Construction Office. Discussion expected to be ½ hr. in duration. Formal Action May be Taken. 2.) Matter related to the Service Operations Facility. Discussion expected to be ½ hr. in duration. Formal Action May be Taken.***

Resolution 2017:89 – Resolution Authorizing the Mayor to Execute A Camden Improvement Authority Development Grant Agreement for Year 39 (2017-2018)

Resolution 2017:90 – Resolution Establishing an Emergency Related to the Maple Avenue Pump Station in the Borough of Haddon Heights

13. PUBLIC COMMENT

14. ADJOURNMENT

# CERTIFICATE OF APPRECIATION

Sharon Sayers, *Paint-A-Treasure*

**WHEREAS**, Sharon Sayers offered her business, Paint-a-Treasure, to the Department of Parks and Recreation free of charge for the *Kindness Rocks and Playing Rolls* event on February 17, 2017; and

**WHEREAS**, Kindness Rocks is a national movement to spread friendship, fun and kind thoughts by painting small rocks with a positive design or message and leaving them in safe spaces for others to find and enjoy; and

**WHEREAS**, this event was planned so children could draw ideas for the future Small Explorers playground at Hoff's Park; and

**WHEREAS**, Sharon Sayers donated the use of paint, paint brushes, and other supplies needed for the event; and

**WHEREAS**, the event attracted so many families that the entirety of the store was occupied by guests of this event; and

**WHEREAS**, without Sharon Sayers generosity and upbeat attitude, this event would not have been possible.

**NOW THEREFORE**, we, Borough Council of Haddon Heights, award you this Certificate of Appreciation on this 7<sup>th</sup> day of March 2017.

  
Council President Susan Griffith

  
Kathy Lange, Director of Parks and Recreation

**ORDINANCE 2017:1438**

**AN ORDINANCE AMENDING §100-20 OF THE  
CODE OF THE BOROUGH OF HADDON HEIGHTS  
ENTITLED STOP INTERSECTIONS**

NOW, THEREFORE BE IT ORDAINED THAT §100-20 of the Code of the Borough of Haddon Heights is hereby amended as follows:

- A. Pursuant to the provisions of N.J.S.A. 39:4-140, the intersections described are hereby designated as stop intersections. Stop signs shall be installed as provided therein.

\* \* \* \* \*

- B. Pursuant to the provisions of N.J.S.A. 39:4-36 and N.J.S.A. 39:4-140, the intersections described are hereby designated as Stop for Pedestrian intersections. Permanent Stop for Pedestrian signs shall be installed as provided therein.

*Intersection*

*Stop for Pedestrian Sign(s) On*

*Haverford Avenue and Sycamore Street*

*Haverford Avenue*

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon legal advertisement, public hearing and final adoption as required by law.

Introduction: March 7, 2017

Public Hearing: March 21, 2017

Final Adoption: \_\_\_\_\_

\_\_\_\_\_  
Mayor Jack D. Merryfield

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**ORDINANCE 2017:1439**

**ORDINANCE TO EXCEED THE 2017 MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Haddon Heights in the County of Camden finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 3.0 % increase in the budget for said year, amounting to \$ 190,936.35 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Haddon Heights in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Borough of Haddon Heights shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.0%, amounting to \$ 190,936.35, and that the CY 2017 municipal budget for the Borough of Haddon Heights be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

Introduced: March 7, 2017

Public Hearing: March 21, 2017

Final Adoption: \_\_\_\_\_

\_\_\_\_\_  
Mayor Jack D. Merryfield

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2017:85**

**RESOLUTION APPROVING INTRODUCTION AND PROVIDING  
NOTICE FOR PUBLIC HEARING AND PUBLIC  
INSPECTION OF THE 2017 MUNICIPAL BUDGET**

**BE IT RESOLVED**, by the Governing Body of the Borough of Haddon Heights, that the following statements of revenues and appropriations shall constitute the Haddon Heights Municipal Budget for the year 2017; and

**BE IT FURTHER RESOLVED** that a summary of said Municipal Budget shall be published in *The Retrospect* on March 31, 2017; and

**BE IT FURTHER RESOLVED** that full copies of said Municipal Budget shall be available for public inspection, beginning on March 22, 2017 in the Clerk's Office at the Borough of Haddon Heights and on the Borough's website at haddonhts.com; and

**BE IT FURTHER RESOLVED** that a Public Hearing and Final Adoption on the 2017 Municipal Budget will be held in the Municipal Building at 625 Station Avenue at 7:30 p.m. on Tuesday, April 18, 2017, at which time and place inquiries and objections to said Municipal Budget may be presented by taxpayers and other interested persons.

Date: March 21, 2017

\_\_\_\_\_  
Mayor Jack D. Merryfield

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2017:86**

**RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS  
FOR SECOND HALF OF MARCH**

Trust Account	\$	4,538.14
Capital Account	\$	291.09
Payroll Account (WE 3/16/2017)	\$	97,752.21
Animal Account	\$	-0-
School Tax	\$	-0-
County Tax	\$	-0-
Current Fund	\$	618,747.84
Total Amount of Bills & Claims	<b>\$</b>	<b><u>721,329.28</u></b>

Date: March 21, 2017

\_\_\_\_\_  
Mayor Jack D. Merryfield

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	3/21/2017	2016/2017 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	1,606.75	All Accounts Marked T-13 & T15
Payroll 3/16/2017	2,931.39	
<b>Total Trust</b>	<b>4,538.14</b>	
Capital		
Bach and Associates	100.00	2016:1430 New Lights McCulloch Field
Billows Electric Supply	75.55	2015:1425 New Equipment/Equipment for New Utility
NAPA Auto	115.54	2015:1425 New Equipment/eEquipment for New Utility
<b>Total Capital</b>	<b>291.09</b>	
NJ Dept of Health & Human Services	0.00	Animal Licencing February
<b>Total Animal</b>	<b>0.00</b>	
Po's Paid Current Account Borough	618,747.84	
School Tax	0.00	
County Taxes 1st Q	0.00	
Payroll 3/16/2017	97,752.21	
<b>Total Current</b>	<b>716,500.05</b>	
<b>Total Spending 03/21/2017</b>	<b>721,329.28</b>	



March 17, 2017  
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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes First Enc Date Range: First to 12/31/17  
 Include Non-Budgeted: Y  
 Open: N Paid: N Void: N  
 Rcvd: N Held: N Aprv: Y  
 Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
AJB A & J BAR	17-00361	03/13/17	trash bags for public cans					
			1 trash bags for public cans	235.06	G-02-41-770-301	B Clean Community	A	03/13
			Vendor Total:	235.06				
ALKOD ALKO DISTRIBUTORS	17-00332	03/02/17						
			1 UNIFORMS FOR JOE BRADLEY	225.00	6-01-26-290-235	B Public Works - Purchase Uniforms	A	03/02
			Vendor Total:	225.00				
ALLI ALL INDUSTRIAL SAFETY PRODUCTS	17-00363	03/13/17	rubber boots and gloves sewer					
			1 rubber boots and gloves sewer	424.40	7-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	03/13
			Vendor Total:	424.40				
ANCERO ANCERO	17-00345	03/08/17						
			1 REGULAR PHONES FEBRUARY 2017	1,378.48	7-01-31-440-216	B Regular Telephones	A	03/08
			Vendor Total:	1,378.48				
AUDUH AUDUBON HARDWARE	17-00338	03/03/17	February Purchases for HHFD					
			1 February Purchases for HHFD	19.57	7-01-25-265-233	B Fire - Purchase Minor Equip	A	03/03
	17-00379	03/16/17						
			1 BULTS, SPUNGES, ELBOWS	48.94	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/16
			Vendor Total:	68.51				

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type Description	Stat/Chk	First Enc D
	Item		Description	Amount	Charge Account			
BACHA	BACH ASSOC PC							
	17-00390	03/17/17						
	1		ENGR SERV FEB 2017 HH2017-0	4,158.75	7-01-20-165-206	B Engineering - Affordable Housing	A	03/17
	2		DEVON FL LIGHT INSP HH2015-3A	100.00	C-04-55-813-801	B New Lights McCullough Field	A	03/17
	3		MASTER PLAN REEXAM HH2016-2	30.00	7-01-20-165-205	B Engineering - Professional Services	A	03/17
	4		HH AFFORD HOUSING HH2015-1A	150.00	7-01-20-165-205	B Engineering - Professional Services	A	03/17
	5		ES SNBBERG B56 L4,5 HHPB2016-9	641.25	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	03/17
	6		GMV B62.02 L26 HH2014-1-26	187.50	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	03/17
	7		GMV ESC B62.02 L25 HH2014-1-26	187.50	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	03/17
				5,455.00				
			Vendor Total:	5,455.00				
BARRB	BARRINGTON BORO							
	17-00382	03/16/17						
	1		531 CLEMNTS BRIDGE SEWER CHGS	436.99	7-01-42-455-285	B BARRINGTON-Sewer	A	03/16
	2		621 E. ATLANT AVE SEWER CHGS	116.00	7-01-42-455-285	B BARRINGTON-Sewer	A	03/16
				552.99				
			Vendor Total:	552.99				
BILLE	BILLOWS ELECTRIC SUPPLY							
	17-00299	02/24/17	Equipment for new Utility					
	1		Equipment for new Utility	75.55	C-04-55-811-802	B Fire Truck	A	02/24
			Vendor Total:	75.55				
BOLLI	BOLLINGER, SPECIALITY GROUP							
	17-00352	03/10/17						
	1		PRESCRIPTION DRUG APR 2017	19,409.60	7-01-23-220-246	B Prescriptions - Bollinger	A	03/10
			Vendor Total:	19,409.60				
COMC	COMCAST							
	17-00377	03/16/17						
	1		HI SPEED INTERNET SOF MAR 2017	137.85	7-01-31-440-216	B Regular Telephones	A	03/16
			Vendor Total:	137.85				

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc D
COURP COURIER POST										
17-00346 03/08/17										
	1		MASTER PLAN REEXAMINATION	35.20	7-01-20-120-217			B Clerk - Legal Advertising	A	03/08
	2		HH HISTORIC PRESERVATION ADS	118.80	7-01-20-120-217			B Clerk - Legal Advertising	A	03/08
	3		DESIGNATION OF NEWSPAPERS ADS	29.92	7-01-20-120-217			B Clerk - Legal Advertising	A	03/08
	4		RES AUTHORIZING FIXING CHARGES	35.20	7-01-20-120-217			B Clerk - Legal Advertising	A	03/08
	5		DESIGNATION OF BACH & ASSOC	44.88	7-01-20-120-217			B Clerk - Legal Advertising	A	03/08
	6		DESIGNATION OF RYAN PLAN BD	44.00	7-01-21-180-217			B Planning Bd - Advertising	A	03/08
	7		DESIGNATION OF PLAN BD MEETING	53.68	7-01-21-180-217			B Planning Bd - Advertising	A	03/08
				361.68						
			Vendor Total:	361.68						
DEERP READY FRESH BY NESTLE										
17-00341 03/07/17										
	1		BOTTLED WATER FEB 2017	125.94	7-01-20-120-279			B Clerk - Bottled Water	A	03/07
			Vendor Total:	125.94						
DEJAN DEJANA TRUCK & UTILIY EQUIP										
17-00061 01/10/17 snow plow parts										
	1		snow plow parts	14.60	7-01-26-315-202			B Vehicle Maint - Public works	A	01/10
			Vendor Total:	14.60						
DUANM DUANE MORRIS LLP										
17-00349 03/10/17										
	1		GLOVER MILL VS HADDON HEIGHTS	9,060.00	7-01-20-155-390			B Legal - Special Council	A	03/10
			Vendor Total:	9,060.00						
EASTW EASTERN WAREHOUSE DISTRIBUTORS										
17-00190 02/02/17 vehicle parts & Mant DPW Feb										
	2		vehicle parts & Mant HHPD Feb	191.40	7-01-26-315-205			B Vehicle Maint - Police	A	02/02
			Vendor Total:	191.40						

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Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
<b>FORDC FORD CREDIT</b>								
17-00374	03/16/17							
			1 3RD & FINAL PMT 2014 CHEVY CAP	18,943.73	7-01-25-240-275	B Police - Vehicle Lease / Purchase	A	03/16
			Vendor Total:	18,943.73				
<b>GEEST STEPHANIE GEE</b>								
17-00347	03/09/17							
			1 REIMBURSE FOR NOTARY STAMP	68.45	7-01-20-100-311	B Office Supplies	A	03/09
			Vendor Total:	68.45				
<b>GOVFS GOVERNMENT FORMS AND SUPPLIES</b>								
17-00304	02/28/17							
			1 BLACK MINUTER BOOKS	200.00	7-01-20-100-311	B Office Supplies	A	02/28
			Vendor Total:	200.00				
<b>HOMED HOME DEPOT CREDIT SERVICES</b>								
17-00388	03/17/17							
			1 ROLL COVER	28.49	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/17
			2 YELLOW RE4D GREEN WING NUT WIR	198.51	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/17
			3 PAINT & LINERS	177.42	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/17
			4 PAINT & SUPPLIES	663.59	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/17
				1,068.01				
			Vendor Total:	1,068.01				
<b>INTAP INTERSTATE ASPHALT PRODUCTS LL</b>								
17-00360	03/13/17		cold patch for pot hole repair					
			1 cold patch for pot hole repair	83.75	7-01-26-290-258	B Public Works - Street Maint/Repairs	A	03/13
			2 COLD PATCH FOR POT HOLE REPAIR	211.25	7-01-26-290-258	B Public Works - Street Maint/Repairs	A	03/16
				295.00				
			Vendor Total:	295.00				

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
JAREM JARVIS ELECTRIC MOTORS, INC.	17-00331	03/02/17	1 REPLACE BLOWER FAN BORO HALL	260.00	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/02
			Vendor Total:	260.00				
JHSER J H SERVICES INCORPORATED	16-01928	12/30/16	1 ANNUAL FEE MAINT CONTRACT 2016	525.00	6-01-20-150-256	B Assessor - Equipment Service Contract	A	12/30
			Vendor Total:	525.00				
JOHNS JOHN'S FRIENDLY MARKET	17-00344	03/07/17	1 LUNCHEON FOR ETHICS TRAINING	89.51	7-01-20-120-231	B Clerk - Schools	A	03/07
			Vendor Total:	89.51				
LINES LINE SYSTEMS, INC	17-00371	03/14/17	1 REGULAR PHONES MARCH 2017	474.84	7-01-31-440-216	B Regular Telephones	A	03/14
			Vendor Total:	474.84				
MES MUN EMERGENCY SERVICES, INC	17-00309	02/28/17	2 shirts with name & badge emb	95.00	7-01-25-265-633	B Uniform Fire - Purchase Minor Equip	A	02/28
			1 2 shirts with name & badge emb	95.00				
			Vendor Total:	95.00				
MUNID MUNIDEX, INC	17-00387	03/17/17	1 PROCESSING 2017 ASSESS CARDS	363.87	7-01-20-150-259	B Assessor - Mailing Post Cards	A	03/17
			Vendor Total:	363.87				

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type Description	Stat/Chk	First Enc D
	Item Description		Amount	Charge Account				
NAPA	NAPA AUTO PARTS							
17-00191	02/02/17 Vehicle parts & Maint DPW Feb							
	1 Vehicle parts & Maint DPW Feb		1,254.95	7-01-26-315-202		B Vehicle Maint - Public Works	A	02/02
	2 Vehicle parts & Maint HHPD Feb		660.20	7-01-26-315-205		B Vehicle Maint - Police	A	02/02
			1,915.15					
17-00291	02/23/17 February purchases for HHFD							
	1 February purchases for HHFD		15.78	7-01-25-265-233		B Fire - Purchase Minor Equip	A	02/23
	Vendor Total:		1,930.93					
NAPAA	NAPA AUTO & TRUCK PARTS							
17-00339	03/03/17 Purchases for New Utility							
	1 Purchases for New Utility		115.54	C-04-55-811-802		B Fire Truck	A	03/03
	Vendor Total:		115.54					
NASSE	NASSAU ELECTRIC CO INC							
17-00262	02/15/17 install outlets PD IT room							
	1 install outlets PD IT room		410.00	7-01-26-310-254		B Build/Grounds - Maint/Repair	A	02/15
17-00301	02/24/17 Electric hook-up for compresso							
	1 Electric hook-up for compresso		715.00	7-01-25-265-254		B Fire - Maint/Repair Bldgs	A	02/24
	Vendor Total:		1,125.00					
NETS	NETWORKS PLUS, LLC							
17-00350	03/10/17							
	1 January Off-site Backup fee		40.00	7-01-20-100-515		B Computer Maintenance	A	03/10
	2 February Off-site Backup fee		40.00	7-01-20-100-515		B Computer Maintenance	A	03/10
	3 March Off-site Backup fee		40.00	7-01-20-100-515		B Computer Maintenance	A	03/10
			120.00					
	Vendor Total:		120.00					
NJAMB	NJ AMERICAN WATER							
17-00353	03/10/17							
	1 135 HYDTS FEB 2017		6,088.50	7-01-25-265-389		B Fire Hydrant Water Service	A	03/10

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc D
NJAMB NJ AMERICAN WATER Continued									
	17-00354	03/10/17							
			1 SOF FEBRUARY 2017	45.43	7-01-31-445-289		B Water Service	A	03/10
			2 608 STATION AV REAR FEB 2017	35.50	7-01-31-445-289		B Water Service	A	03/10
			3 MUNI BLDG FEB 2017	58.76	7-01-31-445-289		B Water Service	A	03/10
			4 HH CABIN FEB 2017	22.17	7-01-31-445-289		B Water Service	A	03/10
			5 COMMUNITY GARDENS FEB 2017	15.50	T-13-56-860-819		B Reserve Community Garden Expenses (516)	A	03/10
			6 514 W ATLANTIC AV FEB 2017	45.43	7-01-31-445-289		B Water Service	A	03/10
			7 LAKE ST PUMP STATION FEB 2017	38.76	7-01-31-445-289		B Water Service	A	03/10
				<u>261.55</u>					
			Vendor Total:	6,350.05					
NJCHI NJ STATE ASSOC OF CHIEFS									
	17-00277	02/21/17	2017-MEMBERSHIP DUES						
			1 2017-MEMBERSHIP DUES	275.00	7-01-25-240-223		B Police - Dues	A	02/21
			Vendor Total:	275.00					
PEDRO PEDRONI									
	17-00383	03/17/17	diesel fuel						
			1 diesel fuel	702.93	7-01-31-460-276		B Diesel Fuel	A	03/17
			Vendor Total:	702.93					
PSEGR PSE&G									
	17-00355	03/10/17							
			1 STREET LIGHTING FEB 2017	6,059.97	7-01-31-435-288		B Street Lighting	A	03/10
			2 OTHER LIGHTING FEB 2017	4,925.68	7-01-31-430-288		B Electric & Gas	A	03/10
				<u>10,985.65</u>					
	17-00357	03/10/17							
			1 DEVON AV PARK LIGHTS FEB 2017	604.18	7-01-31-430-288		B Electric & Gas	A	03/10
			2 321 7TH AVE FEB 2017	1,046.17	7-01-31-430-288		B Electric & Gas	A	03/10
			3 S PARK AVE P60406 FEB 2017	4.25	7-01-31-430-288		B Electric & Gas	A	03/10
			4 514 W ATLANTIC AVE FEB 2017	2,356.81	7-01-31-430-288		B Electric & Gas	A	03/10
			5 WEST HIGH ST & 8TH AVE FEB 17	30.19	7-01-31-430-288		B Electric & Gas	A	03/10

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO # PO Date Description	Contract Amount	Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc D
PSEGR PSE&G	17-00357 03/10/17	Continued				
	6 WEST HIGH ST FEB 17	337.17	7-01-31-430-288	B Electric & Gas	A	03/10
		4,378.77				
17-00376 03/16/17	1 E ATLANTIC AV P#01310 MAR 2017	20.34	7-01-31-430-288	B Electric & Gas	A	03/16
	2 DEVON AV P# 61076 MAR 2017	34.37	7-01-31-430-288	B Electric & Gas	A	03/16
		54.71				
Vendor Total:		15,419.13				
RETRO THE RETROSPECT	17-00340 03/07/17					
	1 NOTICE TO BID TEMP LABOR SERVI	24.38	7-01-20-120-217	B Clerk - Legal Advertising	A	03/07
Vendor Total:		24.38				
SAFKL SAFETY KLEEN SERVICES, INC.	17-00311 03/01/17					
	Parts washer and degreaser					
	1 Parts washer and degreaser	251.00	7-01-26-315-202	B Vehicle Maint - Public Works	A	03/01
Vendor Total:		251.00				
SANTK KELLY SANTOSUSSO	17-00386 03/17/17					
	1 DINNER FOR GOVERNING BODY	38.00	7-01-20-120-224	B Clerk - Mayor/Councilman Expense	A	03/17
Vendor Total:		38.00				
SHI SHI-LOCAL GOVT ACCOUNTS	17-00117 01/18/17					
	1 ANNUAL MAINTENANCE RMS	3,000.00	7-01-25-240-256	B Police - Service Contracts	A	01/18
Vendor Total:		3,000.00				



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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/chk	First Enc D
<b>SJSAN SOUTH JERSEY SANITATION</b>								
17-00362	03/13/17	curbside trash/recycling Feb						
		1	curbside trash/recycling Feb	26,520.00	7-01-26-305-202	B Trash - SJ Sanitation	A	03/13
		Vendor Total:		26,520.00				
<b>TDWEA TD WEALTH MANAGEMENT</b>								
17-00356	03/10/17	1 WEALTH & DISSEMINATION FEE		1,445.00	7-01-20-130-205	B Finance - Professional Finance Services	A	03/10
		Vendor Total:		1,445.00				
<b>TIREC TIRE CORRAL</b>								
17-00368	03/13/17	1 REPAIR TIRE HHPD 18-4		24.99	7-01-26-315-205	B Vehicle Maint - Police	A	03/13
17-00372	03/16/17	1 TRUCK PARTS DPW #11		1,451.75	7-01-26-315-202	B Vehicle Maint - Public works	A	03/16
		2 ALIGNMENT & REPLACE		29.24	7-01-26-315-205	B Vehicle Maint - Police	A	03/16
		Vendor Total:		1,480.99				
<b>USPOS UNITED STATES POSTAL SERVICE</b>								
17-00364	03/13/17	1 REFILL POSTAGE METER		2,000.00	7-01-20-100-212	B Postage	A	03/13
17-00373	03/16/17	1 POSTAGE FOR APRIL HEIGHTS REPO		549.79	7-01-20-100-511	B Heights Report	A	03/16
		Vendor Total:		2,549.79				
<b>VASPB VASPOLI CUSTOM BUILDERS</b>								
17-00330	03/02/17	1 REPLACE COMM CTR DOOR CLOSURE		125.00	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/02
		Vendor Total:		125.00				

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc D
VER33 VERIZON	17-00367	03/13/17	1 HH CABIN MARCH 2017	36.90	✓ 7-01-31-440-216		B Regular Telephones	A	03/13
	17-00375	03/16/17	1 SOF FAX MAR 2017	26.78	✓ 7-01-31-440-216		B Regular Telephones	A	03/16
			Vendor Total:	63.68					
WIGGC CHARLES W. WIGGINTON	17-00342	03/07/17	1 PUBLIC DEFENDER SERV MAR 2017	575.00	T-13-56-860-808		B Reserve Public Defender (506)	A	03/07
			Vendor Total:	575.00					
<hr/>									
Total Purchase Orders:	54	Total P.O. Line Items:	88	Total List Amount:	122,235.88	Total Void Amount:	0.00		

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Totals by Year-Fund and Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	6-01	750.00	0.00	0.00	750.00
CURRENT FUND	7-01	119,352.98	0.00	0.00	119,352.98
GENERAL CAPITAL FUND	C-04	291.09	0.00	0.00	291.09
	G-02	235.06	0.00	0.00	235.06
TRUST - OTHER TRUST	T-13	1,606.75	0.00	0.00	1,606.75
Total of All Funds:		<u>122,235.88</u>	<u>0.00</u>	<u>0.00</u>	<u>122,235.88</u>

122,338.01

ALL FUNDS 122,235.88  
ADD'L FERS 381,746.37  
PERS 116,663.43  
5. TOTAL 620,645.68  
PAYROLL 100,683.60  
TOTAL SPEND 721,329.28

## RESOLUTION 2017:87

### RESOLUTION AUTHORIZING TRANSFERS OF APPROPRIATION RESERVES

WHEREAS, there are certain appropriation reserves in the 2016 budget of the Borough of Haddon Heights in which there remains insufficient balances to meet the requirements for operating the Borough's affairs for the remainder of 2017; and

WHEREAS, R.S. 40A: 4-58 permits transfers during the first three months of the fiscal year from certain appropriations, where unexpected balances will not be needed to those appropriations facing deficiencies, said transfer to be authorized by not less than two-thirds of the full membership of the governing body.

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Haddon Heights, Camden County, New Jersey that the transfers be made between the budget appropriations reserves as follows:

<u>Account#</u>	<u>Account Title</u>	<u>Transfer To:</u>	<u>Transfer From:</u>
6-01-20-100-400	Public Events OE	\$ 750.00	
6-01-20-155-300	Legal OE	2,000.00	
6-01-23-210-200	General Liability OE		\$ 3,100.00
6-01-25-275-100	Prosecutor OE	750.00	
6-01-26-290-200	Public Works OE	2,500.00	
6-01-26-310-200	Builds & Grounds OE	500.00	
6-01-31-430-200	Electric OE		12,000.00
6-01-31-440-200	Telephone OE	2,000.00	
6-01-43-490-200	Municipal Court OE	6,600.00	
	<b>Total</b>	<b><u>\$15,100.00</u></b>	<b><u>\$15,100.00</u></b>

Date: March 21, 2017

\_\_\_\_\_  
Mayor Jack D. Merryfield

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

## RESOLUTION 2017:88

### A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

**WHEREAS**, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.*, and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**WHEREAS**, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by *N.J.S.A. 10:4-12b* and designated below:

- \_\_\_\_\_ (1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- \_\_\_\_\_ (2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- \_\_\_\_\_ (3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- \_\_\_\_\_ (4) ***Matters Relating to Collective Bargaining Agreements:*** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- \_\_\_\_\_ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:*** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

- \_\_\_\_\_ (6) **Matters Relating to Public Safety and Property.** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.
- \_\_\_\_\_ (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- X   (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **1.) Matter related to the Construction Office. Discussion expected to be ½ hr. in duration. Formal Action May Be Taken. 2.) Matter related to the Service Operations Facility. Discussion expected to be ½ hr. in duration. Formal Action May be Taken.**
- \_\_\_\_\_ (9) **Matters Relating to the Potential Imposition of a Penalty.** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Haddon Heights, assembled in public session on March 21, 2017 that an Executive Session closed to the public shall be held on March 21, 2017 at approximately 7:45 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on March 21, 2017.

March 21, 2017

\_\_\_\_\_  
Mayor Jack D. Merryfield

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2017:89**

**RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A  
CAMDEN IMPROVEMENT AUTHORITY DEVELOPMENT  
GRANT AGREEMENT FOR YEAR 39 (2017-2018)**

**WHEREAS**, the Borough of Haddon Heights is entitled to Community Development Block Grant Funding;  
and

**WHEREAS**, the Governing Body has chosen to submit an application for Program Year 39 (2017-2018); and

**WHEREAS**, the grant allocation for Year 38 (2017-2018) for the Borough of Haddon Heights is \$20,400;  
and

**WHEREAS**, the Governing Body of the Borough of Haddon Heights has agreed to apply for funding for the  
following project:

***ADA CURB CUTS***

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Haddon Heights,  
County of Camden, State of New Jersey that the Mayor is hereby authorized to execute A Camden Authority  
Improvement Authority Community Development Grant Agreement for Program Year 39 (2017-2018).

Dated: March 21, 2017

**BOROUGH OF HADDON HEIGHTS**

\_\_\_\_\_  
Mayor Jack D. Merryfield

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION**

I, Kelly Santosusso, Borough Clerk for the Borough of Haddon Heights do hereby certify the foregoing Resolution to be a  
true and complete copy of a Resolution adopted at a public meeting of the Governing Body held on March 21, 2017.

\_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2017:90**

**RESOLUTION ESTABLISHING AN EMERGENCY RELATED TO THE MAPLE AVENUE PUMP STATION IN THE BOROUGH OF HADDON HEIGHTS**

WHEREAS, the Superintendent of Public Works has informed the Governing Body of the unanticipated emergency related to the Maple Avenue Pump Station; and

WHEREAS, said emergency affects the health, safety and welfare of the public which requires the immediate delivery of services and repairs; and

WHEREAS, the Governing Body also finds that these emergency repairs were not reasonably foreseeable; and

WHEREAS, the Governing Body is in agreement that said emergency contract must be awarded without public bidding pursuant to N.J.S.A. 40A:11-6; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights, County of Camden in the State of New Jersey hereby authorizes the emergency repairs of the Maple Avenue Pump Station in an amount not to exceed \$50,000.00.

March 21, 2017

\_\_\_\_\_  
Mayor Jack D. Merryfield

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION**

I, Kelly Santosusso, Clerk of the Borough of Haddon Heights do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Haddon Heights during a public meeting held March 21, 2017.

\_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk