BOROUGH OF HADDON HEIGHTS

Tuesday, September 16, 2014 at 7:00 p.m.

Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014."

2. Roll Call

3. CAUCUS SESSION

   a) HHYA – Plans for New Announcer's Stand – *Council President Kathy Lange*
   b) HHBPA 2015 Calendar – *Council President Kathy Lange*
   c) 2015 Council Meeting Dates – *Mayor Forte*

4. Recess of Caucus Session and commencement of Business Session

5. Pledge of Allegiance and moment of silence

6. Approval of Minutes of September 2, 2014 Council Meeting Minutes

7. Approval of the Executive Session Minutes of May 6, June 4, and July 1, 2014

8. Public Comment on Caucus and Agenda items only

9. REPORTS OF COUNCIL MEMBERS

10. BOROUGH ENGINEER'S REPORT

11. UNFINISHED BUSINESS:

12. NEW BUSINESS:

Resolution 2014:169 – Resolution Approving a One Day Social Affair Permit for a Beer Garden – *Farmer's Market, October 26, 2014*

Resolution 2014:170 – Resolution Awarding a Contract to Mid-Atlantic Waste Systems for the Purchase of a 2013 High Compaction Rear Loading Collection Truck in the Amount of $149,276.00

Resolution 2014:171 – Resolution Authorizing the Payment of Bills and Claims for the 2nd Half of September

Resolution 2014:172 – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***Employment matter relating to the Department of Public Works. Discussion will be ½ hr. in duration. Formal Action Will Not be Taken.***

Resolution 2014:173 – Resolution Authorizing Bond Reduction for Glover Mill Village, Block 62, Lots 2 and 6, Bob Meyers Communities

Resolution 2014:174 – Resolution Awarding a Contract to Hoskins Ford for the Purchase of a 2015 Ford F550 4x4 Regular Cab Dump Truck for the Department of Public Works in the Amount of $44,000.00.

13. Public Comment

12. Adjournment

BOROUGH OF HADDON HEIGHTS
EXECUTIVE SESSION MINUTES
May 6, 2014

Present: Mayor Edward S. Forte, Jr., Council President Kathy Lange, Councilwoman Griffith, Councilmen Berryhill, DiRenzo, Merryfield and Miller were present. Solicitor Olizi, Deputy Borough Clerk Kelly Santosusso and Executive Assistant Katie Compton were also in attendance.

Mayor Forte called the Executive Session to order at 8:20 p.m.

Solicitor Olizi commented that the evening's meeting was called to discuss the sale of a Borough owned vehicle, a 2006 ambulance. Olizi explained that Barrington EMS has expressed interest in purchasing the ambulance. Their offer was $30,000. $15 in cash and $15,000 for Ambulance Services, $5K this year (2014), 5K next year (2015) and 5K the year (2016). This would represent an extension of the existing shared service with Barrington EMS for Ambulance Services.

The $15,000 in cash would be distributed as follows:

$6,813.00	-	HH Ambulance Corp. (volunteer squad)
483.00	-	HH Emergency Medical Services
$7,704.00	-	Borough

Mayor Forte said that the Borough's portion would go into surplus.

Councilman Merryfield said that he looked at market value for the ambulance and received back estimates between $25,000 and $30,000. Councilman DiRenzo commented that he thought this to be accurate.

Councilmembers were in agreement with Barrington EMS' proposal. Solicitor Olizi asked if everyone was comfortable with a Shared Service Resolution and an Ordinance for the sale of the ambulance being prepared for the next meeting. All were in favor.

A motion to close the Executive Session and open the meeting to the public was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members were in favor.

Mayor Forte proceeded downstairs to see if any of the public remained in the Auditorium. No one was present.

A motion to adjourn was made by Council President Lange, seconded by Councilman Merryfield. All members were in favor. 8:45 p.m.

Respectfully Submitted:

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Kelly Santosusso, RMC, Borough Clerk

BOROUGH OF HADDON HEIGHTS
EXECUTIVE SESSION MINUTES
June 4, 2014

Present: Mayor Edward S. Forte, Jr., Council President Kathy Lange, Councilwoman Griffith, Councilmen Berryhill, Merryfield and Miller were present. Solicitor Olizi, Borough Clerk Jenai Johnson, Executive Assistant Compton were also in attendance. Councilman Richard DiRenzo was absent.

Mayor Forte called the Closed Session to order at 7:45 p.m.

Mayor Forte commented that meeting is regarding the proposed hiring of a full-time Certified Tax Collector.

The Hiring Committee consisted of Mayor Forte, Council President Lange, Councilman Berryhill and Borough Clerk Santosusso.

Santosusso presented a brief synopsis of the interviews (4) conducted for the position and then provided the resume of Eric Fitzgerald whom the Committee deemed to be the most qualified candidate, Eric Fitzgerald, CTC. The Committee discussed Mr. Fitzgerald's strengths. Council then collectively agreed to make an offer to Mr. Fitzgerald as a Tax Collector at a salary of $55,000. (full-time, single benefits)

All members present were in agreement.

A motion to open the Executive Session was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

Mayor Forte proceeded downstairs to the Auditorium to see if anyone was present. No one remained.

A motion to adjourn the meeting was made by Councilman Merryfield, seconded by Councilwoman Griffith. All members present were in favor. 8:00 p.m.

Respectfully Submitted by:

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Kelly Santosusso, RMC, Borough Clerk

BOROUGH OF HADDON HEIGHTS
EXECUTIVE SESSION MINUTES
July 1, 2014

Present: Mayor Edward S. Forte, Jr., Council President Kathy Lange, Councilwoman Griffith, Councilmen Berryhill, DiRenzo, Merryfield and Miller were present. Solicitor Olizi, Deputy Borough Clerk Kelly Santosusso and Executive Assistant Katie Compton were also in attendance.

Mayor Forte called the Executive Session to order at 7:50 p.m.

Personnel Issue – Department of Public Works

Councilwoman Griffith said that she called for this meeting to make Council aware of an issue within the Department of Public Works of which she recently became aware. She informed Council that she sent a Rice Notice informing the employee that they would be discussed which offered the option of the employee to be present at this meeting.

She went on to say that she had previously communicated to this employee that use of comp time was not permitted. Griffith said that she had determined that said employee used comp after her warning. She also commented that an important task had not yet been completed by this employee. Griffith said upon learning of these two concerns, she gave a written warning to the employee.

She said that she felt there needs to be a form created to be used Borough wide by all Borough employees, including Department Heads. This form should be signed by either Department Head and/or Director. This will allow for a proper accounting of all paid time off. It should be submitted along with time cards to the Finance office so that paid time off can be tracked accordingly.

Council was in agreement that the employee should be disciplined via the written warning as well as with instituting this new procedure.

Hiring of a Construction Official

Councilman DiRenzo said that our current Construction Official/Building Sub-Code Official had given notice of his resignation. The Borough Clerk advertised the job and once interviews were scheduled, the idea of separating the Construction Official/Building Sub-Code Official positions became a consideration.

DiRenzo explained that the Construction Official presented the Borough with the option of his staying on in the role of Construction Official only. Councilman DiRenzo thought this to be a good option and then proposed that our current Electrical Sub-Code Official was interested in taking on the role of Building Sub-Code official as well. He said that each individual is experienced and has the necessary certifications. Salaries for both positions would remain the same.

Council was in agreement with Councilman DiRenzo's proposal.

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EXECUTIVE SESSION MINUTES
July 1, 2014

motion to open the Executive Session was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members were in favor. 8:41 p.m.

Mayor Forte proceeded downstairs to see if any of the public remained in the Auditorium. No one was present.

A motion to adjourn the meeting was made by Councilman Merryfield, seconded by Councilwoman Griffith. All members were in favor.

Respectfully submitted:

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Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:169

RESOLUTION APPROVING A ONE-DAY SOCIAL AFFAIR PERMIT FOR THE HADDON HEIGHTS FARMER'S MARKET – *October 26, 2014*

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, that approval is hereby given to the Haddon Heights Farmer's Market to obtain a One-Day Social Affair Permit for a Beer Garden at the Farmer's Market on Station Avenue in Haddon Heights on Sunday, October 26, 2014.

Date: September 16, 2014

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Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:170

RESOLUTION AWARDING A CONTRACT TO MID-ATLANTIC WASTE SYSTEMS, INC. FOR THE PURCHASE OF A 2013 HIGH COMPACTION REAR LOADING COLLECTION TRUCK FOR THE DEPARTMENT OF PUBLIC WORKS IN THE AMOUNT OF $149,276.00

WHEREAS, sealed bids were opened by the Borough Clerk on September 11, 2014 at 10:00 a.m.; and

WHEREAS, one (1) bids was received from Mid-Atlantic Waste Systems, Inc. in the amount of $149,276.00; and

WHEREAS, the bid package received was in compliance with N.J.S.A. 40A:11, Local Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that a contract is hereby awarded to Mid-Atlantic Waste Systems, Inc., 8C Route 130, Pedricktown, New Jersey 08076 for the purchase of a 2013 high compaction rear loading collection truck for the Department of Public Works in the amount of $149,276.00.

THEREFORE, BE IT FURTHER RESOLVED that the Certified Financial Officer has encumbered funding for this purchase from Capital Account C-04-55-808-803, Bond Ordinance 2014:1411 (3) Public Works Vehicles/Equipment.

Date: September 16, 2014

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Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk for the Borough of Haddon Heights do hereby certify that this Resolution is a true and correct copy of a Resolution adopted at a meeting of the Borough Council on September 16, 2014.

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Kelly Santosusso, RMC, Borough Clerk

BOROUGH OF HADDON HEIGHTS
MUNICIPAL BUILDING
625 STATION AVENUE
HADDON HEIGHTS, NJ 08035
WWW.HADDONHTS.COM
PHONE: 856-547-7164 · FAX: 856-547-5259
EDWARD S. FORTE, JR., MAYOR

Certification of Availability of Funds

Date: September 16, 2014

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-145, and any other applicable requirement, I Christie Ehret, Chief Financial Officer of the Borough of Haddon Heights, have ascertained that there are available sufficient uncommitted funds in the CY 2014 Municipal Budget, to award Mid-Atlantic Waste Systems Inc for they were the lowest bid/quote received for 2013 high compaction rear loading collection truck the amount of $149,276.00. Funds for certification are therefore being made available and certified against the following: c-04-55-808-803, Ord# 2014:1411 (3) Public Works Vehicles/Equipment.

Total Amount of Contract: $149,276.00

Amount Certified: $149,276.00

Christie Ehret, Chief Financial Officer

RESOLUTION 2014:171

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR THE SECOND HALF OF SEPTEMBER

Trust Account	$ 8,953.87
Capital Account	$ 6,102.05
Payroll Week Ending 9/5/14	$ 116,202.72
Animal Account	$ 2.20
P.O.'s Paid Current Borough Account	$ 58,977.50
Monthly Borough Contribution to Schools	$ 1,009,662.00
County Taxes 3rd Qtr.	$ -0-
Total Amount of Bills & Claims	**$ 1,199,900.34**

Date: September 16, 2014

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Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	9/16/2014	2014 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	6,205.98	All Accounts Marked T-13
Payroll W/E 9/5/14	2,747.89	
Total Trust	8,953.87	
Capital		
Deltronics	1,348.00	2014:1411(5) Misc Sewer Repairs/ Install Valves Maples Ave. Pump Station
TEK Supply	4,754.05	2012:1382(1)DPW Vehicles & Equipment/Salt Bin
Total Capital	6,102.05	
Animal		
NJ Dept of Health & Senior Services	2.20	August Animal Lic Report
Total Animal	2.20	
Po's Paid Current Account Borough	58,977.50	
School Contribution	1,009,662.00	
County Taxes 3RD Q	0.00	
Payroll W/E 9/5/14	116,202.72	
Total Current	1,184,842.22	
Total Spending 9/16/2014	1,199,900.34	

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

First Enc Date Range: First to 12/31/14

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
ARTHD ARTHUR DOOR CO., INC.					
14-01212 08/08/14					
1 REPLACE SAFETY SWITCH GARAGE D	685.00	4-01-26-310-254	B Build/Grounds - Maint/Repair	A	08/08/14
Vendor Total:	685.00				
AUDUH AUDUBON HARDWARE					
14-01056 07/11/14					
1 JULY PURCHASES HHFD	18.25	4-01-25-265-233	B Fire - Purchase Minor Equip	A	07/11/14
14-01330 09/08/14					
1 BUILDING MAINT	177.61	4-01-26-310-254	B Build/Grounds - Maint/Repair	A	09/08/14
2 EQUIPMENT PARTS	22.72	4-01-26-315-202	B Vehicle Maint - Public Works	A	09/08/14
3 ROADS REPAIR	49.32	4-01-26-290-258	B Public Works - Street Maint/Repairs	A	09/08/14
	249.65				
Vendor Total:	267.90				
AUTZO AUTO ZONE					
14-01240 08/12/14					
1 HHPD VEHICLE PARTS AUGUST 14	239.89	4-01-26-315-202	B Vehicle Maint - Public Works	A	08/12/14
2 DPW VEHICLE PARTS AUGUST 14	101.73	4-01-26-315-205	B Vehicle Maint - Police	A	08/12/14
	341.62				
Vendor Total:	341.62				
CAMDR CONVANTA CAMDEN ENERGY RECOVER					
14-01335 09/08/14					
1 HOUSEHOLD TRASH AUGUST 2014	13,063.80	4-01-32-465-217	B Solid Waste -Camden Resource Recovery	A	09/08/14

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
CAMDR CONVANTA CAMDEN ENERGY RECOVER Continued					
14-01335 09/08/14		Continued			
2 RECYCLE TAX AUGUST	653.19	4-01-32-465-302	B Recycling Tax	A	09/08/14
	13,716.99				
Vendor Total:	13,716.99				
CARTD CARTRIDGE DEPOT					
14-01360 09/12/14					
1 CANNON PG-21XL BLACK	17.00	4-01-20-100-311	B Office Supplies	A	09/12/14
2 HP 950XL BLACK INK	26.25	4-01-20-100-311	B Office Supplies	A	09/12/14
3 HP 951XL YELLOW INK	17.84	4-01-20-100-311	B Office Supplies	A	09/12/14
4 CREDIT FOR EMPTY CARTRIDGES	8.00-	4-01-20-100-311	B Office Supplies	A	09/12/14
	53.09				
Vendor Total:	53.09				
CELLT TOM CELLA					
14-01359 09/11/14					
1 UNIFORM ALLOWANCE 2014	400.00	4-01-26-290-235	B Public Works - Purchase Uniforms	A	09/11/14
2 UNIFORM ALLOWANCE BOOTS 2014	144.90	4-01-26-290-235	B Public Works - Purchase Uniforms	A	09/11/14
	544.90				
Vendor Total:	544.90				
COMC COMCAST					
14-01341 09/09/14					
1 HI SPEED INTERNET HHFD SEPT 14	119.80	4-01-31-440-216	B Regular Telephones	A	09/09/14
14-01349 09/10/14					
1 HI SPEED INTERNET SOF SEPT 14	132.85	4-01-31-440-216	B Regular Telephones	A	09/10/14
Vendor Total:	252.65				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
COUNC COUNTY CONSERVATION CO					
14-01313 09/02/14					
1 MULCH FOR RR CROSSING	33.00	4-01-26-310-238	B Build/Grounds - Materials & Supplies	A	09/02/14
Vendor Total:	33.00				
COURP COURIER POST					
14-01337 09/08/14					
1 RFP NEWER CAB & CHASSIS	32.64	4-01-20-120-217	B Clerk - Legal Advertising	A	09/08/14
2 RFP RFP FORD F550	33.92	4-01-20-120-217	B Clerk - Legal Advertising	A	09/08/14
3 ADDEND# 12015 FORD F550	15.36	4-01-20-120-217	B Clerk - Legal Advertising	A	09/08/14
4 ADDEND#1 2013 CAB & CHASSIS	15.36	4-01-20-120-217	B Clerk - Legal Advertising	A	09/08/14
	97.28				
Vendor Total:	97.28				
DEERP DEER PARK WATER					
14-01334 09/08/14					
1 BOTTLED WATER AUGUST 2014	122.92	4-01-20-120-279	B Clerk - Bottled Water	A	09/08/14
Vendor Total:	122.92				
DELTC DELTRONICS CORP					
14-01169 07/31/14					
1 INSTALL VALVES MAPLE AVE PUMP	1,348.00	C-04-55-808-805	B 2014:1411(5) Misc Sewer Repairs	A	07/31/14
Vendor Total:	1,348.00				
DIAMS WELLS FARGO BUSINESS CREDIT					
14-01345 09/10/14					
1 TEMPORARY WORKERS W/E 9/7/2014	1,296.58	4-01-26-290-280	B Public Works - Temporary Workers	A	09/10/14
Vendor Total:	1,296.58				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
GENCS GENERAL CHEMICAL AND SUPPLY					
14-01299 08/26/14					
1 TOWELS, LINERS, MOPS HEADS	618.24	4-01-26-290-238	B Public Works - Materials & Supplies	A	08/26/14
Vendor Total:	618.24				
GENEC GENERAL CODE LLC					
14-01314 09/02/14					
1 eCODE 360 ANNUAL MAINT FEE	1,195.00	4-01-20-120-215	B Clerk - Codif of Ordinances	A	09/02/14
Vendor Total:	1,195.00				
HANTJ JAMES HANTON					
14-01348 09/10/14					
1 REIMBURSE FOR BOOTS 2014	149.70	4-01-26-290-235	B Public Works - Purchase Uniforms	A	09/10/14
Vendor Total:	149.70				
HHBE HADDON HEIGHTS BD OF ED					
14-01340 09/08/14					
1 BORO CONTRIBUTION SEPT 2014	1,009,662.00	4-01-55-001-001	B Local School Taxes Payable	A	09/09/14
Vendor Total:	1,009,662.00				
HOMED THE HOME DEPOT					
14-01200 08/06/14					
1 STONE FOR SINK HOLE	24.90	4-01-26-290-258	B Public Works - Street Maint/Repairs	A	08/06/14
14-01216 08/08/14					
1 SPIKES & STRAPS	161.86	4-01-26-310-254	B Build/Grounds - Maint/Repair	A	08/08/14
Vendor Total:	186.76				
INTEP INTERACT PUBLIC SAFETY SYSTEMS					
14-01204 08/07/14					
1 INFO SERVER SER 2/1/14-1/31/15	734.95	4-01-25-240-256	B Police - Service Contracts	A	08/07/14
Vendor Total:	734.95				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date
JHSER J H SERVICES INCORPORATED						
14-01347 09/10/14						
1 FIELD INSPECT & MISC ASSESSM	1,072.50	4-01-20-150-257		B Assessor - Field Inspections	A	09/10/14
Vendor Total:	1,072.50					
JOHNP EVELYN (PAT) JOHNSON						
14-01323 09/05/14						
1 HEALTH BENEFITS SEPT. 2014	486.32	4-01-23-220-234		B Retirees Health Insurance	A	09/05/14
Vendor Total:	486.32					
KDI KDI, INC.						
14-01326 09/08/14						
1 CONTRA CHARGES & SUPP SEP-NOV	172.32	4-01-26-290-256		B Public Works - Service Contracts	A	09/08/14
Vendor Total:	172.32					
KONPF KONICA MINOLTA PRIMIER FINANCE						
14-01304 09/01/14						
1 LEASE MUNI BLDG AUGUST 2014	256.49	4-01-20-100-516		B Service Contracts	A	09/01/14
14-01305 09/01/14						
1 LEASE HHPD AUGUST 2014	123.59	4-01-20-100-516		B Service Contracts	A	09/01/14
Vendor Total:	380.08					
LAURE LAUREL LAWN MOWER SERVICE INC						
14-01123 07/23/14						
1 RIDING LAWN MOWER PARTS	199.53	4-01-26-290-238		B Public Works - Materials & Supplies	A	07/23/14
14-01263 08/19/14						
1 SPINDLE ASSY FOR LAWN MOWER	89.45	4-01-26-310-238		B Build/Grounds - Materials & Supplies	A	08/19/14
14-01300 08/26/14						
1 WEED WACKER NEW	272.00	4-01-26-310-238		B Build/Grounds - Materials & Supplies	A	08/26/14

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
LAURE LAUREL LAWN MOWER SERVICE INC Continued					
14-01300 08/26/14		Continued			
2 BACK PACK BLOWER FOR LEAVES	351.98	G-02-41-770-301	B Clean Community	A	08/26/14
	623.98				
Vendor Total:	912.96				
LAUTS LAUTENBACHER SECURITY					
14-01196 08/05/14					
1 CENTRAL STATION MONITORING	360.00	4-01-25-265-241	B Fire - Alarm System	A	08/05/14
14-01315 09/02/14					
1 CENTRAL STATION MONITOR MUN BL	216.00	4-01-26-310-254	B Build/Grounds - Maint/Repair	A	09/02/14
Vendor Total:	576.00				
LEAGU NEW JERSEY LEAGUE OF MUN					
14-01333 09/08/14					
1 LEGISLAT REVIEW RENEWAL 2015	56.00	4-01-20-120-224	B Clerk - Mayor/Councilman Expense	A	09/08/14
Vendor Total:	56.00				
LINES LINE SYSTEMS, INC					
14-01352 09/10/14					
1 REGULAR PHONES SEPTEMBER 2014	1,010.34	4-01-31-440-216	B Regular Telephones	A	09/10/14
Vendor Total:	1,010.34				
MORJO JOAN MORELAND					
14-01306 09/01/14					
1 REIMBURSE HEALTH BENE AUG 14	972.65	4-01-23-220-234	B Retirees Health Insurance	A	09/01/14
Vendor Total:	972.65				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
MUNII MUNICIPAL INFORMATION SYS INC					
14-01324 09/05/14					
1 ANNUAL MAINT CONTRACT ROAD RUN	450.00	4-01-22-195-256	B Construction - Service Contracts	A	09/05/14
Vendor Total:	450.00				
NAPA NAPA AUTO PARTS					
14-01239 08/12/14					
2 DPW VECHILES PARTS AUGUST 14	347.83	4-01-26-315-205	B Vehicle Maint - Police	A	08/12/14
Vendor Total:	347.83				
NETS NETWORKS					
14-01354 09/10/14					
1 IT SERVICE CONTRACT SEPT 2014	1,000.00	4-01-20-100-515	B Computer Maintanence	A	09/10/14
Vendor Total:	1,000.00				
NJAMB NJ AMERICAN WATER					
14-01327 09/08/14					
1 WALNUT AVE & DEVON AUG 2014	1,553.74	4-01-31-445-289	B Water Service	A	09/08/14
2 625 STSTION AVE AUG 2014	64.10	4-01-31-445-289	B Water Service	A	09/08/14
3 321 LIPPINCOTT AVE	38.69	4-01-31-445-289	B Water Service	A	09/08/14
4 13 GLOVER AVE AUG 2014	19.27	7-13-56-860-819	B Reserve Community Garden Expenses (516)	A	09/08/14
5 514 W ATLANTIC AVE AUG 2014	45.13	4-01-31-445-289	B Water Service	A	09/08/14
6 136 HYDTS AUG 2014	5,929.60	4-01-25-265-389	B Fire Hydrant Water Service	A	09/08/14
	7,650.59				
14-01338 09/08/14					
1 HH CABIN AUG 2014	12.88	4-01-31-445-289	B Water Service	A	09/08/14
2 WALNUT & DEVON AUG 2014	32.20	4-01-31-445-289	B Water Service	A	09/08/14
3 W HIGH STREET BALLFIE AUG 2014	32.20	4-01-31-445-289	B Water Service	A	09/08/14
4 HHFD AUG 2014	38.45	4-01-31-445-289	B Water Service	A	09/08/14
	115.73				
Vendor Total:	7,766.32				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date
NJHSS NJ DEPT. HEALTH & SENIOR SVCS.						
14-01336 09/08/14						
1 NJ LIC REPORT AUGUST 2014	2.20	T-12-56-850-801	B	Reserve Dog Trust Expenses	A	09/08/14
Vendor Total:	2.20					
NJLAB NJ LABOR LAW POSTER SERVICE						
14-01339 09/08/14						
1 FEDERAL & STATE 2015 POSTERS	125.50	4-01-20-100-311	B	Office Supplies	A	09/08/14
Vendor Total:	125.50					
OBERJ JONATHAN OBER						
14-01353 09/10/14						
1 WEB SITE HOSTING SEPT 2014	120.00	4-01-20-100-515	B	Computer Maintanence	A	09/10/14
Vendor Total:	120.00					
OLDD OLD DOMINION BRUSH						
14-01237 08/12/14						
1 LEAFER PARTS	3,338.51	T-13-56-860-807	B	Reserve Recycling Funds (505)	A	08/12/14
Vendor Total:	3,338.51					
ONECA ONE CALL CONCEPTS						
14-01320 09/04/14						
1 MARK OUTS AUGUST 2014	47.58	4-01-26-290-254	B	Public Works - Sewer Maint/Repairs	A	09/04/14
Vendor Total:	47.58					
PEDRO PEDRONI						
14-01350 09/10/14						
1 DIESEL FUEL	777.26	4-01-31-460-276	B	Diesel Fuel	A	09/10/14
Vendor Total:	777.26					

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
PROCS PRO COMPUTER SERVICE					
14-01343 09/09/14					
1 SET UP KATIES COMPUTER	356.00	4-01-20-100-515	B Computer Maintanence	A	09/09/14
14-01356 09/10/14					
1 OUTLOOK E-MAIL CONNECDT JULY	392.00	4-01-20-100-515	B Computer Maintanence	A	09/10/14
Vendor Total:	748.00				
PSEGR PSE&G					
14-01318 09/03/14					
1 W HIGH & 8TH AUGUST 2014	43.08	4-01-31-430-288	B Electric & Gas	A	09/03/14
2 W HIGH STREET AUGUST 2014	199.25	4-01-31-430-288	B Electric & Gas	A	09/03/14
3 S PARK AVE P60406 AUGUST 2014	4.26	4-01-31-430-288	B Electric & Gas	A	09/03/14
	246.59				
14-01357 09/11/14					
1 321 7th AVE AUGUST	862.91	4-01-31-430-288	B Electric & Gas	A	09/11/14
2 514 W ATLANTIC AVE AUGUST	586.45	4-01-31-430-288	B Electric & Gas	A	09/11/14
	1,449.36				
14-01362 09/12/14					
1 DEVON AVE P# 61076 SEPT	25.65	4-01-31-430-288	B Electric & Gas	A	09/12/14
2 EAST ATLANTIC AVE P# 0131 SEPT	25.65	4-01-31-430-288	B Electric & Gas	A	09/12/14
	51.30				
14-01363 09/12/14					
1 STREET LIGHTING AUG 2014	6,231.84	4-01-31-435-288	B Street Lighting	A	09/12/14
2 OTHER LIGHTING AUG 2014	6,134.40	4-01-31-430-288	B Electric & Gas	A	09/12/14
	12,366.24				
Vendor Total:	14,113.49				
PUBSU PUBLIC SAFETY UNLIMITED LLC					
14-00509 03/31/14					
1 BODY ARMOR PTL LIGHTNER	690.00	G-02-41-709-301	B Body Armor Grant	A	03/31/14
Vendor Total:	690.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
RETRO THE RETROSPECT					
14-01312 09/02/14					
1 PLAN BOARD ACTION 8/21 & PROOF	33.05	4-01-21-180-217	B Planning Bd - Advertising	A	09/02/14
14-01332 09/08/14					
1 ADOPT ORD 2014-1413 & PROOF	14.18	4-01-20-120-217	B Clerk - Legal Advertising	A	09/08/14
Vendor Total:	47.23				
RIVEF RIVER FRONT RECYCLING					
14-01309 09/02/14					
1 BRUSH PICKUP W/E 8/22/14	250.00	4-01-32-465-218	B Solid Waste - Brush Pickup	A	09/02/14
2 BRUSH PICKUP W/E 8/25/14	25.00	4-01-32-465-218	B Solid Waste - Brush Pickup	A	09/02/14
3 BRUSH PICKUP W/E 8/21/14	125.00	4-01-32-465-218	B Solid Waste - Brush Pickup	A	09/02/14
4 BRUSH PICKUP W/E 8/15/14	250.00	4-01-32-465-218	B Solid Waste - Brush Pickup	A	09/02/14
	650.00				
Vendor Total:	650.00				
SECPR SECOND PA REGT.					
14-01351 09/10/14					
1 REV WAR SOLDIER ENCAMPMENT	950.00	4-01-20-100-411	B Marketing Events & Communic.	A	09/10/14
Vendor Total:	950.00				
SINGG SINGLEY & GINDELE, ATTORNEYS					
14-01322 09/05/14					
1 PROCESUTOR SERV JUNE & JULY 14	1,500.00	4-01-25-275-113	B Prosecutor	A	09/05/14
2 PROCESUTOR SERV AUGUST 14	1,125.00	4-01-25-275-113	B Prosecutor	A	09/05/14
	2,625.00				
Vendor Total:	2,625.00				
SPADJ FRANK SPADEA, JR					
14-01310 09/02/14					
1 REIMBURSE FOR C2 EXAM	70.00	4-01-26-290-231	B Public Works - Schools	A	09/02/14
Vendor Total:	70.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
TEKS TEK SUPPLY					
14-01132 07/25/14 Salt Bin - Proposal# 649858					
1 Salt Bin - Proposal# 649858	4,754.05	C-04-55-807-401	B 2012:1382(1) DPW VEHICLES & EQUIPMENT	A	07/25/14
Vendor Total:	4,754.05				
THABG THANKS FOR BEING GREEN, LLC					
14-01308 09/02/14					
1 DISPLAY DEVICES	76.76	G-02-41-771-301	B RECYCLING TONNAGE GRANT	A	09/02/14
Vendor Total:	76.76				
TIREC TIRE CORRAL					
14-01344 09/09/14					
1 TIRES FOR TRASH TRUCKS	2,303.60	T-13-56-860-807	B Reserve Recycling Funds (505)	A	09/09/14
Vendor Total:	2,303.60				
USPOS UNITED STATES POSTAL SERVICE					
14-01346 09/10/14					
1 REFILL POSTAGE METER	2,000.00	4-01-20-100-212	B Postage	A	09/10/14
Vendor Total:	2,000.00				
VER33 VERIZON					
14-01361 09/12/14					
1 MESSAGING SERVICE AUG 2014	53.87	4-01-31-440-216	B Regular Telephones	A	09/12/14
Vendor Total:	53.87				
VER48 VERIZON					
14-01317 09/02/14					
1 HHFD PHONES AUGUST 2014	52.33	4-01-31-440-216	B Regular Telephones	A	09/02/14
Vendor Total:	52.33				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date
VERIW VERIZON WIRELESS						
14-01292 08/25/14						
1 HHFD MDC'S AUGUST 2014	40.03	4-01-31-440-216		B Regular Telephones	A	08/25/14
2 HHFD MDC'S AUGUST 2014	40.01	4-01-31-440-216		B Regular Telephones	A	08/25/14
	80.04					
14-01342 09/09/14						
1 HHPD MDT'S APRIL & MAY 2014	269.81	4-01-31-440-216		B Regular Telephones	A	09/09/14
Vendor Total:	349.85					

Total Purchase Orders: 66 Total P.O. Line Items: 96 Total List Amount: 1,080,405.13 Total Void Amount: 0.00

September 12, 2014
01:00 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	1,067,520.76	0.00	0.00	1,067,520.76
GENERAL CAPITAL FUND	C-04	6,102.05	0.00	0.00	6,102.05
	G-02	1,118.74	0.00	0.00	1,118.74
DOG TRUST (ANIMAL)	T-12	2.20	0.00	0.00	2.20
TRUST - OTHER TRUST	T-13	5,661.38	0.00	0.00	5,661.38
Year Total:		5,663.58	0.00	0.00	5,663.58
Total Of All Funds:		1,080,405.13	0.00	0.00	1,080,405.13

1,068,637.50

TRUST 5661.38
+ HEIGHTS PRINT POSTAGE 544.60
6,205.98
TOTAL TRUST T-13

RESOLUTION 2014:172

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____(1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____(2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____(3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) ***Matters Relating to Collective Bargaining Agreements***: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds***: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____(6) ***Matters Relating to Public Safety and Property***: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

_____ (7) ***Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege***: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

____X___ (8) ***Matters Relating to the Employment Relationship***: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. ***Discussion relating to a Personnel matter in the Department of Public Works. Discussion will be approximately one half (1/2) hour in duration. Formal Action Will Not Be Taken.***

_____ (9) ***Matters Relating to the Potential Imposition of a Penalty***: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on September 16, 2014 that an Executive Session closed to the public shall be held on September 16, 2014 at approximately 7:45 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on September 16, 2014.

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:173

RESOLUTION AUTHORIZING BOND REDUCTION FOR GLOVER MILL VILLAGE, BLOCK 62, LOT 2 & 6, BOB MEYERS COMMUNITIES

WHEREAS, the Borough Clerk received a letter on September 5, 2014 from Glover Mill, LLC requesting a bond reduction for the installation of the sewer main and manholes at the rear of the development including the tie-in to the Camden County Municipal Utilities Authority line at Glover Mill Village.

WHEREAS, the Borough Engineer is required to conduct an inspection to determine the status of the required improvements; and

WHEREAS, based on the Engineer's inspection, a recommendation has been made to reduce the Performance Guarantee for this project as follows:

Original Guarantee Amount	Recommended Guarantee Amount
$836,750.00	$787,130.00

WHEREAS, the above represents a reduction of $49,616.02 or 5.9% of the original guaranty; and

WHEREAS, bond reduction estimates are given for the purpose of allowing orderly periodic reduction of bond amounts as work progresses and shall not be assumed or construed to be an approval or acceptance of any work so estimated.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, that a bond reduction in the amount of $49,616.02 is hereby approved for Glover Mill Village, LLC.

Date: September 16, 2014

BOROUGH OF HADDON HEIGHTS

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk for the Borough of Haddon Heights do hereby certify that this Resolution is a true and correct copy of a Resolution adopted at a meeting of the Borough Council on September 16, 2014.

_____

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:174

RESOLUTION AWARDING A CONTRACT TO HOSKINS FORD FOR THE PURCHASE OF A 2015 FORD F550 4x4 REGULAR CAB DUMP TRUCK FOR THE DEPARTMENT OF PUBLIC WORKS IN THE AMOUNT OF $44,000.00

WHEREAS, sealed bids were opened by the Borough Clerk on September 11, 2014 at 10:30 a.m.; and

WHEREAS, one (3) bids were received; Winner Ford in the amount of $45,639.00, Chapman Ford in the amount of $44,550.00 and Hoskins Ford in the amount of $44,000.00; and

WHEREAS, the bid packages received was in compliance with N.J.S.A. 40A:11, Local Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that a contract is hereby awarded to Brian Hoskins Ford, 2601 East Lincoln Highway, Coatesville, Pennsylvania 19320 for the purchase of a 2015 Ford F550 4x4 regular cab dump truck for the Department of Public Works in the amount of $44,000.00.

THEREFORE, BE IT FURTHER RESOLVED that the Certified Financial Officer has encumbered funding for this purchase from Capital Account C-04-55-808-803, Bond Ordinance 2014:1411 (3) Public Works Vehicles/Equipment.

Date: September 16, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk for the Borough of Haddon Heights do hereby certify that this Resolution is a true and correct copy of a Resolution adopted at a meeting of the Borough Council on September 16, 2014.

_____
Kelly Santosusso, RMC, Borough Clerk

BOROUGH OF HADDON HEIGHTS
MUNICIPAL BUILDING
625 STATION AVENUE
HADDON HEIGHTS, NJ 08035
WWW.HADDONHTS.COM
PHONE: 856-547-7164 · FAX: 856-547-5259
EDWARD S. FORTE, JR., MAYOR

Certification of Availability of Funds

Date: September 16, 2014

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-145, and any other applicable requirement, I Christie Ehret, Chief Financial Officer of the Borough of Haddon Heights, have ascertained that there are available sufficient uncommitted funds in the CY 2014 Municipal Budget, to award Bian Hoskins Ford for they were the lowest bid/quote received for 2015 Ford F550 4x4 regular cab dump truck the amount of $44,000.00. Funds for certification are therefore being made available and certified against the following: C-04-55-808-803, Ord# 2014:1411 (3) Public Works Vehicles/Equipment.

Total Amount of Contract: $44,000.00

Amount Certified: $44,000.00

Christie Ehret

Christie Ehret, Chief Financial Officer