

REVISED
9-15-14

BOROUGH OF HADDON HEIGHTS

Tuesday, September 16, 2014 at 7:00 p.m.

Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014."
2. Roll Call
3. CAUCUS SESSION
 - a) HHBPA 2015 Calendar – *Council President Kathy Lange*
 - b) 2015 Council Meeting Dates – *Mayor Forte*
4. Recess of Caucus Session and commencement of Business Session
5. Pledge of Allegiance and moment of silence
6. Approval of Minutes of September 2, 2014 Council Meeting Minutes
7. Approval of the Executive Session Minutes of May 6, June 4, and July 1, 2014
8. Public Comment on Caucus and Agenda items only
9. REPORTS OF COUNCIL MEMBERS
10. BOROUGH ENGINEER'S REPORT
11. UNFINISHED BUSINESS:
12. NEW BUSINESS:

Resolution 2014:169 – Resolution Approving a One Day Social Affair Permit for a Beer Garden – *Farmer's Market, October 26, 2014*

Resolution 2014:170 – Resolution Awarding a Contract to Mid-Atlantic Waste Systems for the Purchase of a 2013 High Compaction Rear Loading Collection Truck in the Amount of \$149,276.00

Resolution 2014:171 – Resolution Authorizing the Payment of Bills and Claims for the 2nd Half of September

Resolution 2014:172 – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***Employment matter relating to the Department of Public Works. Discussion will be ½ hr. in duration. Formal Action Will Not be Taken.***

Resolution 2014:173 – Resolution Authorizing Bond Reduction for Glover Mill Village, Block 62, Lots 2 and 6, Bob Meyers Communities

Resolution 2014:174 – Resolution Awarding a Contract to Hoskins Ford for the Purchase of a 2015 Ford F550 4x4 Regular Cab Dump Truck for the Department of Public Works in the Amount of \$44,000.00.

13. Public Comment
12. Adjournment

BOROUGH OF HADDON HEIGHTS

September 2, 2014, 7:00 p.m.
Governing Body Meeting Minutes

Mayor Forte called the Caucus session Call to Order.

“In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014.”

ROLL CALL:

Under roll call the following members were present: Council President Kathy Lange and Councilwoman Susan Griffith, Councilmen Rick DiRenzo, Steve Berryhill and Earl R. Miller, Jr. were present as well as Borough Solicitor, Albert J. Olizi, Jr., Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katilyn Compton. Councilman Jack Merryfield was absent.

Mayor Forte began the Caucus session by asking if any Councilmembers had any questions or comments about tonight’s Agenda. There were none.

Mayor Forte announced that Resolution 2014:165 was being pulled from tonight’s Agenda.

Borough Clerk Santosusso distributed the 2015 Council dates. Mayor Forte mentioned that Council needs to decide whether to have just one meeting during the months of July and August.

Council President Lange asked about the date of the 4th of July Parade and festivities next year. She said that Chief Kinkler advised her that if all events are on the same day, it would be cheaper for the town. She said she was worried about the raindate as it fell on a Sunday. The decision was made to schedule all festivities, including the Music Festival on Saturday, July 4th.1

Mayor Forte asked Council if they had any questions about this evening’s Agenda.

Round Table

Caucus Session recessed at 7:13 p.m.

BUSINESS SESSION:

The Business Session commenced at 7:30 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Forte asked all to stand for a moment of silence. He then led the meeting in the Pledge of Allegiance.

PRESENTATION OF PROCLAMATION DESIGNATING SEPTEMBER, 2014 as *Pediatric Cancer Awareness Month*

Mayor Forte asked Bill and Linda Verdone to come forward. Council President Lange read the Proclamation. Linda Verdone thanked Council for helping to bring awareness to the public about the need for funding for research. She said that her family’s experience with their granddaughter’s illness has inspired them to help raise money for this type of cancer. Bill Verdone acknowledged how generous so many have been in this effort. He said that his daughter, Andrea along with his granddaughter were able to raise \$102,000.00 last year which was donated to Children’s Hospital in Philadelphia. This money allowed for three separate clinical trials. They are hoping to raise at least the same amount this year. Mr. Verdone thanked Mayor and Council. All posed for a photo for the RETROSPECT.

PRESENTATION OF CERTIFICATE OF RECOGNITION to Eagle Scout William Emmerling

Mayor Forte called Eagle Scout William Emmerling from Troop 67 forward. He then read and presented the *Certificate of Recognition* to William. William spoke about the project he undertook with the Haddonfield Historical Society; categorizing, photographing and logging approximately 700 items. He thanked his parents for their support. William, his father, a leader from Troop 67 posed for a photo for the RETROSPECT.

APPROVAL OF MINUTES:

Mayor Forte called for the approval of the SPECIAL MEETING July 23, 2014 Minutes. A motion to approve the Minutes of both July 23, 2014 and August 5, 2014 was made by Councilwoman Griffith, seconded by Councilman DiRenzo. All members present were in favor with the exception of Councilman Earl Miller who abstained from the July 23, 2014 Special Meeting Minutes.

PUBLIC COMMENT:

Mayor Forte called for Public Comment on Caucus and Agenda items only. Seeing no one come forward, a motion was made to close this portion of the meeting by Councilman Merryfield, seconded by Councilwoman Griffith. All members were in favor.

COUNCILMEMBER REPORTS:

Councilman Steve Berryhill said that he wanted to speak about resident, Janice Bergbauer who recently passed away. He recalled a story of when he first ran for Council; he did not know Janice but she had called him to ask if she could get his opinions on the current issues. He said he was very impressed with this as she was the only person that has ever asked his opinion on the issues. He also recalled that she once expressed her displeasure at what had occurred at a Council meeting. Berryhill said that Janice truly cared about the government in Haddon Heights and put her time, money, effort and energy into volunteering. He added that he has heard stories from people in town that she would go visit people that she was aware were in need to offer them money. Berryhill said "we lost a truly wonderful person, and I regret not being able to attend her funeral."

Councilman Miller had no report this evening.

Councilman DiRenzo had no report but added that he agreed with Councilman Berryhill regarding Janice Bergbauer. He said that he had occasion to have coffee with her a couple of times. DiRenzo said "she was a very interesting woman and will be missed."

Council President Lange also added that she will miss Janice as well. She said that Janice worked for the Internal Revenue Service and was helpful in checking on her non-profit sports groups to make sure they filed on time.

Lange went on to report Opening Day for Soccer is Friday, September 12th. The time will be announced. Field Hockey Opening Day will be Sunday, September 7th 1:30 to 3:00 p.m. 10th Anniversary Celebration. Lange reported that Programs did a direct mailing for the first time and we are seeing increased registration. (Programs have typically been included in the HEIGHTS REPORT). She said our Program Coordinator continues to update our offerings and marketing. She reported that the state law requiring an AED is now in effect as of September 1st. We did do some planning with the High School last year in preparation for this. She said she and the school are looking into whether additional signage on the storage units will be necessary.

Lange said that she put an article in the HEIGHTS REPORT outlining the donations of the sports organizations to the borough fields. She said almost every field has had some improvement over the last six (6) months.

She reported on the next Borough sponsored civic event, *Revolutionary War Encampment* which is scheduled for October 11th from 10 a.m. to 3:00. She has been in touch with the County Special Events Chair to begin the paperwork.

Lastly, Lange said that the Board of Education posted the meetings for the 2014/2015 school year on their website. The next meeting is Tuesday, September 9th at 7:30 p.m. at the 7th Avenue School.

Councilwoman Griffith said she had no report this evening other to remind everyone about the annual Spaghetti Dinner which will be held on Sunday, September 14th on Station Avenue. She said that tickets are available at the Library and are \$20 for adults and \$10 per child. She said there will be a LEGO building contest for the kids. She said that each year this event grows; we are expecting 350 people. Come out and join your neighbors; Eagles are not playing.

UNFINISHED BUSINESS:

Public Hearing and Final Adoption of Ordinance 2014:1413, An Ordinance Authorizing Salaries, Wages and Reimbursements to be Paid to Non-Contractual Employees of the Borough of Haddon Heights

Mayor Forte opened the Public Hearing on Ordinance 2014:1413. Seeing no one come forward for comment, a motion to close the public hearing was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present voted in favor.

A motion to adopt Ordinance 2014:1413 was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members present voted in favor.

NEW BUSINESS:

Resolution 2014:161 – Resolution Authorizing Salaries, Wages and Reimbursements to be Paid to Non-Contractual Employees of the Borough of Haddon Heights

A motion to adopt Resolution 2014:161 was made by Councilwoman Griffith, seconded by Councilman Miller. All members present were in favor.

Resolution 2014:162 – Resolution Appointing Sharon McMaster, Karen Eckert and Cindy White as Deputy Court Administrators through December 31, 2014

A motion to adopt Resolution 2014:162 was made by Councilman DiRenzo, seconded by Councilwoman Griffith. All members present were in favor.

Resolution 2014:163 – Resolution Authorizing Refunds of Program Fees

A motion to adopt Resolution 2014:163 was made by Councilman Miller, seconded by Councilwoman Griffith. All members present were in favor.

Resolution 2014:164 – Resolution Designating U.S. Route 168 in the Borough of Haddon Heights as No Passing Zone

A motion to adopt Resolution 2014:164 was made by Councilman DiRenzo, seconded by Council President Lange. All members present were in favor.

Mayor Forte announced that Resolution 2014:165 has been PULLED FROM THIS EVENING'S AGENDA.

Resolution 2014:166 – Resolution Approving a One Day Social Affair Permit for a Beer Garden – *Annual Fall Festival*, Saturday, October 4, 2014

A motion to adopt Resolution 2014:166 was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members present were in favor.

Resolution 2014:167 – Resolution Approving a Raffle License for the Business and Professional Association for *Paint the Night Yellow Event*, Saturday, September 20, 2014

A motion to adopt Resolution 2014:167 was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

Resolution 2014:168 – Resolution Authorizing the Payment of Bills and Claims for the 1st Half of September

A motion to adopt Resolution 2014:168 was made by Councilman Miller, seconded by Councilman Berryhill. All members present were in favor.

PUBLIC COMMENT:

Mayor Forte called for Public Comment.

John Gemmell, 1843 Sycamore Street – Mr. Gemmell expressed his concern regarding vacant properties in town. He presented photos of each vacant property which were marked with the respective addresses. Mayor Forte explained the process by which the Borough handles properties that are not being maintained. He explained that the Zoning Officer writes a letter to the Bank or homeowner notifying of the need to maintain the property. If they do not do so, a lien is placed on the home. He added that he has asked the Police and Fire Departments to document what they notice regarding vacant properties as well. He said that Council is limited in what they can do. Councilman DiRenzo assured Mr. Gemmell that we will be diligent in documenting and staying on top of the Banks. Council notified Mr. Gemmell that a new law has been passed which requires notification of foreclosure to the municipality. In these cases, these notices are provided to the Zoning Office.

Council thanked Mr. Gemmell for the photos. Councilman DiRenzo assured Mr. Gemmell that he is very aware of the banks “sitting on” on the homes and not bringing them to market. He said that he will be sure

to work with the Zoning Office to continue to put pressure on the banks and homeowners to maintain these properties. Mayor and Council thanked Mr. Gemmell for the photos and for coming in to speak on the issue tonight.

Seeing no one else come forward, a motion to close the public comment portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

ADJOURNMENT:

With no further business to address, a motion to adjourn was made by Council President Lange, seconded by Councilwoman Griffith. All members present were in favor. 8:06 p.m.

Respectfully submitted:

Kelly Santosusso, RMC, Borough Clerk

August 2014 Public Works Summary Report

- ✓ All core work for the month of August has been completed.
- ✓ Answered and responded to all phone calls & e-mails.
- ✓ Trash cans along Station Ave. and at ball parks have been emptied twice a week.
- ✓ Weekly and monthly Police car maintenance was performed.
- ✓ Cut grass on all borough properties.
- ✓ Cut grass on vacant properties around town.
- ✓ Brush collection for the month totaled 280 cu yards.
- ✓ Picked up 53 yds. of grass around town.
- ✓ Collected 2,483 lbs. of electronics
- ✓ We replaced traffic signs around town for the Police Dept.
- ✓ Cleared storm inlets around town.
- ✓ Did monthly playground inspections at Hoff's Park.
- ✓ Finished painting crosswalks & parking spaces around town.
- ✓ 3 sewer calls (2) ours (1) not ours. We flushed 2000 ft. of sewer pipes.
- ✓ Chemically treated 5 sewer mains around town as part of our monthly sewer maintenance.
- ✓ Flushed 7,611 ft. of sewer mains as part of sewer maintenance.
- ✓ All pump stations were checked & serviced this month.
- ✓ Trimmed tree branches around town that we can reach.

Playground Monthly Safety Check List

Park 8TH AVE + HIGH ST, DEVEN AVE COMPLEX, W. ATLANTIC BATHROOMS Inspection Date 9-2-14

Name of Inspector FRANK SPADEA / JOHN ELLIS Title FOREMAN / ASSIST. FOREMAN

Facility / Playground Equipment PLAYGYM, BALANCE BEAM, SWINGS, MONKEY BARS, PULL UP BARS, BENCHES, TABLES, BASKETBALL COURTS, TENNIS COURTS, TRASH CANS, BATHROOMS, FENCES

YES	NO	NA	Condition
X			Visible cracks, bending, warping, rusting or breakage of any component
	X		Deformation of open hooks, shackles, rings or links
	X		Worn swing hangers and chains
	X		Missing, damaged or loose swing seats; heavy seats with sharp edges or corners
	X		Broken supports / anchors
	X		Footings exposed, cracked, loose in ground
X			Accessible sharp edges or points
	X		Exposed ends of tubing that should be covered by plugs or caps
	X		Protruding bolt ends that do not have smooth finished caps and covers
	X		Loose bolts, nuts, corrosion, etc.
	X		Splintered, cracked or otherwise deteriorated wood
	X		Lack of lubrication on moving parts
	X		Worn bearings
	X		Broken or missing rails, steps, rungs or seats
	X		Surfacing material worn or scattered (in landing pits, etc.)
	X		Hard surfaces, especially under swings, slides, etc.
X			Chipped or peeling paint
	X		Vandalism (broken glass, trash, graffiti, etc.)
	X		Tripping hazards such as roots, rocks, etc.
	X		Poor drainage areas
	X		Fencing damaged, exposed sharp edges, end caps missing
	X		Electrical hazards, exposed, low hanging wires
	X		Low hanging, dead tree limbs
	X		Bleachers with damaged boards, bent or damaged supports, missing protective railings (over 45" in height)
	X		Surfaces for basketball or tennis courts cracked or uneven

NOTE: ALL "YES" ANSWERS REQUIRE EXPLANATION ON THE BACK OF THIS FORM

TABLES + BENCHES ARE BEND, PLASTIC COATING IS CRACKING
+ PEELING @ 8TH + HIGH FIELD.
LANDING ON PLAYSET STARTING TO CRACK
DEVEN AVE. TENNIS COURTS FENCE NEEDS TIES.

BOROUGH OF HADDON HEIGHTS
EXECUTIVE SESSION MINUTES
May 6, 2014

Present: Mayor Edward S. Forte, Jr., Council President Kathy Lange, Councilwoman Griffith, Councilmen Berryhill, DiRenzo, Merryfield and Miller were present. Solicitor Olizi, Deputy Borough Clerk Kelly Santosusso and Executive Assistant Katie Compton were also in attendance.

Mayor Forte called the Executive Session to order at 8:20 p.m.

Solicitor Olizi commented that the evening's meeting was called to discuss the sale of a Borough owned vehicle, a 2006 ambulance. Olizi explained that Barrington EMS has expressed interest in purchasing the ambulance. Their offer was \$30,000. \$15 in cash and \$15,000 for Ambulance Services, \$5K this year (2014), 5K next year (2015) and 5K the year (2016). This would represent an extension of the existing shared service with Barrington EMS for Ambulance Services.

The \$15,000 in cash would be distributed as follows:

\$6,813.00	- HH Ambulance Corp. (volunteer squad)
483.00	- HH Emergency Medical Services
<u>\$7,704.00</u>	- Borough

Mayor Forte said that the Borough's portion would go into surplus.

Councilman Merryfield said that he looked at market value for the ambulance and received back estimates between \$25,000 and \$30,000. Councilman DiRenzo commented that he thought this to be accurate.

Councilmembers were in agreement with Barrington EMS' proposal. Solicitor Olizi asked if everyone was comfortable with a Shared Service Resolution and an Ordinance for the sale of the ambulance being prepared for the next meeting. All were in favor.

A motion to close the Executive Session and open the meeting to the public was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members were in favor.

Mayor Forte proceeded downstairs to see if any of the public remained in the Auditorium. No one was present.

A motion to adjourn was made by Council President Lange, seconded by Councilman Merryfield. All members were in favor. 8:45 p.m.

Respectfully Submitted:

Kelly Santosusso, RMC, Borough Clerk

BOROUGH OF HADDON HEIGHTS
EXECUTIVE SESSION MINUTES
June 4, 2014

Present: Mayor Edward S. Forte, Jr., Council President Kathy Lange, Councilwoman Griffith, Councilmen Berryhill, Merryfield and Miller were present. Solicitor Olizi, Borough Clerk Jenai Johnson, Executive Assistant Compton were also in attendance. Councilman Richard DiRenzo was absent.

Mayor Forte called the Closed Session to order at 7:45 p.m.

Mayor Forte commented that meeting is regarding the proposed hiring of a full-time Certified Tax Collector.

The Hiring Committee consisted of Mayor Forte, Council President Lange, Councilman Berryhill and Borough Clerk Santosusso.

Santosusso presented a brief synopsis of the interviews (4) conducted for the position and then provided the resume of Eric Fitzgerald whom the Committee deemed to be the most qualified candidate, Eric Fitzgerald, CTC. The Committee discussed Mr. Fitzgerald's strengths. Council then collectively agreed to make an offer to Mr. Fitzgerald as a Tax Collector at a salary of \$55,000. (full-time, single benefits)

All members present were in agreement.

A motion to open the Executive Session was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

Mayor Forte proceeded downstairs to the Auditorium to see if anyone was present. No one remained.

A motion to adjourn the meeting was made by Councilman Merryfield, seconded by Councilwoman Griffith. All members present were in favor. 8:00 p.m.

Respectfully Submitted by:

Kelly Santosusso, RMC, Borough Clerk

BOROUGH OF HADDON HEIGHTS
EXECUTIVE SESSION MINUTES
July 1, 2014

Present: Mayor Edward S. Forte, Jr., Council President Kathy Lange, Councilwoman Griffith, Councilmen Berryhill, DiRenzo, Merryfield and Miller were present. Solicitor Olizi, Deputy Borough Clerk Kelly Santosusso and Executive Assistant Katie Compton were also in attendance.

Mayor Forte called the Executive Session to order at 7:50 p.m.

Personnel Issue – Department of Public Works

Councilwoman Griffith said that she called for this meeting to make Council aware of an issue within the Department of Public Works of which she recently became aware. She informed Council that she sent a Rice Notice informing the employee that they would be discussed which offered the option of the employee to be present at this meeting.

She went on to say that she had previously communicated to this employee that use of comp time was not permitted. Griffith said that she had determined that said employee used comp after her warning. She also commented that an important task had not yet been completed by this employee. Griffith said upon learning of these two concerns, she gave a written warning to the employee.

She said that she felt there needs to be a form created to be used Borough wide by all Borough employees, including Department Heads. This form should be signed by either Department Head and/or Director. This will allow for a proper accounting of all paid time off. It should be submitted along with time cards to the Finance office so that paid time off can be tracked accordingly.

Council was in agreement that the employee should be disciplined via the written warning as well as with instituting this new procedure.

Hiring of a Construction Official

Councilman DiRenzo said that our current Construction Official/Building Sub-Code Official had given notice of his resignation. The Borough Clerk advertised the job and once interviews were scheduled, the idea of separating the Construction Official/Building Sub-Code Official positions became a consideration.

DiRenzo explained that the Construction Official presented the Borough with the option of his staying on in the role of Construction Official only. Councilman DiRenzo thought this to be a good option and then proposed that our current Electrical Sub-Code Official was interested in taking on the role of Building Sub-Code official as well. He said that each individual is experienced and has the necessary certifications. Salaries for both positions would remain the same.

Council was in agreement with Councilman DiRenzo's proposal.

EXECUTIVE SESSION MINUTES

July 1, 2014

A motion to open the Executive Session was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members were in favor. 8:41 p.m.

Mayor Forte proceeded downstairs to see if any of the public remained in the Auditorium. No one was present.

A motion to adjourn the meeting was made by Councilman Merryfield, seconded by Councilwoman Griffith. All members were in favor.

Respectfully submitted:

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:169

**RESOLUTION APPROVING A ONE-DAY SOCIAL AFFAIR PERMIT
FOR THE HADDON HEIGHTS FARMER'S MARKET – *October 26, 2014***

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, that approval is hereby given to the Haddon Heights Farmer's Market to obtain a One-Day Social Affair Permit for a Beer Garden at the Farmer's Market on Station Avenue in Haddon Heights on Sunday, October 26, 2014.

Date: September 16, 2014

Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk



BOROUGH OF HADDON HEIGHTS
MUNICIPAL BUILDING
625 STATION AVENUE
HADDON HEIGHTS, NJ 08035
WWW.HADDONHTS.COM



PHONE: 856-547-7164 • FAX: 856-547-5259
EDWARD S. FORTE, JR., MAYOR

Certification of Availability of Funds

Date: September 16, 2014

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-145, and any other applicable requirement, I Christie Ehret, Chief Financial Officer of the Borough of Haddon Heights, have ascertained that there are available sufficient uncommitted funds in the CY 2014 Municipal Budget, to award Mid-Atlantic Waste Systems Inc for they were the lowest bid/quote received for 2013 high compaction rear loading collection truck the amount of \$149,276.00. Funds for certification are therefore being made available and certified against the following: c-04-55-808-803, Ord# 2014:1411 (3) Public Works Vehicles/Equipment.

Total Amount of Contract: \$149,276.00

Amount Certified: \$149,276.00

Christie Ehret, Chief Financial Officer

RESOLUTION 2014:170

**RESOLUTION AWARDING A CONTRACT TO
MID-ATLANTIC WASTE SYSTEMS, INC. FOR THE PURCHASE
OF A 2013 HIGH COMPACTION REAR LOADING COLLECTION
TRUCK FOR THE DEPARTMENT OF PUBLIC WORKS
IN THE AMOUNT OF \$149,276.00**

WHEREAS, sealed bids were opened by the Borough Clerk on September 11, 2014 at 10:00 a.m.; and

WHEREAS, one (1) bids was received from Mid-Atlantic Waste Systems, Inc. in the amount of \$149,276.00; and

WHEREAS, the bid package received was in compliance with N.J.S.A. 40A:11, Local Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that a contract is hereby awarded to Mid-Atlantic Waste Systems, Inc., 8C Route 130, Pedricktown, New Jersey 08076 for the purchase of a 2013 high compaction rear loading collection truck for the Department of Public Works in the amount of \$149,276.00.

THEREFORE, BE IT FURTHER RESOLVED that the Certified Financial Officer has encumbered funding for this purchase from Capital Account C-04-55-808-803, Bond Ordinance 2014:1411 (3) Public Works Vehicles/Equipment.

Date: September 16, 2014

Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk for the Borough of Haddon Heights do hereby certify that this Resolution is a true and correct copy of a Resolution adopted at a meeting of the Borough Council on September 16, 2014.

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:171

**RESOLUTION AUTHORIZING PAYMENT OF
BILLS & CLAIMS FOR THE SECOND HALF OF SEPTEMBER**

Trust Account	\$ 8,953.87
Capital Account	\$ 6,102.05
Payroll Week Ending 9/5/14	\$ 116,202.72
Animal Account	\$ 2.20
P.O.'s Paid Current Borough Account	\$ 95,977.50
Monthly Borough Contribution to Schools	\$1,009,662.00
County Taxes 3 rd Qtr.	\$ -0-
Total Amount of Bills & Claims	<u>\$1,236,900.34</u>

Date: September 16, 2014

Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	9/16/2014	2014	Accounts
Vendor	Amount	Reason	
Trust			
Various Included in Report	6,205.98	All Accounts Marked T-13	
Payroll W/E 9/5/14	2,747.89		
Total Trust	8,953.87		
Capital			
Deltronics	1,348.00	2014:1411(5) Misc Sewer Repairs/ Install Valves	Maples Ave. Pump Station
TEK Supply	4,754.05	2012:1382(1)DPW Vehicles & Equipment/Salt Bin	
Total Capital	6,102.05		
Animal			
NJ Dept of Health & Senior Services	2.20	August Animal Lic Report	
Total Animal	2.20		
Po's Paid Current Account Borough	95,977.50		
School Contribution	1,009,662.00		
County Taxes 3RD Q	0.00		
Payroll W/E 9/5/14	116,202.72		
Total Current	1,221,842.22		
Total Spending 9/16/2014	1,236,900.34		

September 12, 2014
01:00 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Include Non-Budgeted: Y
 Open: N Paid: N Void: N
 Rcvd: N Held: N Aprv: Y
 Bid: Y State: Y Other: Y Exempt: Y
 First Enc Date Range: First to 12/31/14

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type Description	Stat/Chk	First Enc Date
ARTHD ARTHUR DOOR CO., INC.								
	14-01212	08/08/14	1 REPLACE SAFETY SWITCH GARAGE D	685.00	4-01-26-310-254	B Build/Grounds - Maint/Repair	A	08/08/14
			Vendor Total:	685.00				
AUDUH AUDUBON HARDWARE								
	14-01056	07/11/14	1 JULY PURCHASES HHFD	18.25	4-01-25-265-233	B Fire - Purchase Minor Equip	A	07/11/14
	14-01330	09/08/14	1 BUILDING MAINT	177.61	4-01-26-310-254	B Build/Grounds - Maint/Repair	A	09/08/14
			2 EQUIPMENT PARTS	22.72	4-01-26-315-202	B Vehicle Maint - Public Works	A	09/08/14
			3 ROADS REPAIR	49.32	4-01-26-290-258	B Public Works - Street Maint/Repairs	A	09/08/14
				249.65				
			Vendor Total:	267.90				
AUTZO AUTO ZONE								
	14-01240	08/12/14	1 HHPD VEHICLE PARTS AUGUST 14	239.89	4-01-26-315-202	B Vehicle Maint - Public Works	A	08/12/14
			2 DPW VEHICLE PARTS AUGUST 14	101.73	4-01-26-315-205	B Vehicle Maint - Police	A	08/12/14
				341.62				
			Vendor Total:	341.62				
CAMDR CONVANTA CAMDEN ENERGY RECOVER								
	14-01335	09/08/14	1 HOUSEHOLD TRASH AUGUST 2014	13,063.80	4-01-32-465-217	B Solid Waste -Camden Resource Recovery	A	09/08/14

September 12, 2014
01:00 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
CAMDR CONVANTA CAMDEN ENERGY RECOVER Continued								
14-01335	09/08/14			Continued				
			2 RECYCLE TAX AUGUST	653.19	4-01-32-465-302	B Recycling Tax	A	09/08/14
				13,716.99				
			Vendor Total:	13,716.99				
CARTD CARTRIDGE DEPOT								
14-01360	09/12/14							
			1 CANNON PG-21XL BLACK	17.00	4-01-20-100-311	B Office Supplies	A	09/12/14
			2 HP 950XL BLACK INK	26.25	4-01-20-100-311	B Office Supplies	A	09/12/14
			3 HP 951XL YELLOW INK	17.84	4-01-20-100-311	B Office Supplies	A	09/12/14
			4 CREDIT FOR EMPTY CARTRIDGES	8.00	4-01-20-100-311	B Office Supplies	A	09/12/14
				53.09				
			Vendor Total:	53.09				
CELLT TOM CELLA								
14-01359	09/11/14							
			1 UNIFORM ALLOWANCE 2014	400.00	4-01-26-290-235	B Public Works - Purchase Uniforms	A	09/11/14
			2 UNIFORM ALLOWANCE BOOTS 2014	144.90	4-01-26-290-235	B Public Works - Purchase Uniforms	A	09/11/14
				544.90				
			Vendor Total:	544.90				
COMC COMCAST								
14-01341	09/09/14							
			1 HI SPEED INTERNET HHFD SEPT 14	119.80	4-01-31-440-216	B Regular Telephones	A	09/09/14
14-01349	09/10/14							
			1 HI SPEED INTERNET SOF SEPT 14	132.85	4-01-31-440-216	B Regular Telephones	A	09/10/14
			Vendor Total:	252.65				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
COUNC COUNTY CONSERVATION CO								
	14-01313	09/02/14						
	1		MULCH FOR RR CROSSING	33.00	4-01-26-310-238	B Build/Grounds - Materials & Supplies	A	09/02/14
			Vendor Total:	33.00				
COURP COURIER POST								
	14-01337	09/08/14						
	1		RFP NEWER CAB & CHASSIS	32.64	4-01-20-120-217	B Clerk - Legal Advertising	A	09/08/14
	2		RFP RFP FORD F550	33.92	4-01-20-120-217	B Clerk - Legal Advertising	A	09/08/14
	3		ADDEND# 12015 FORD F550	15.36	4-01-20-120-217	B Clerk - Legal Advertising	A	09/08/14
	4		ADDEND#1 2013 CAB & CHASSIS	15.36	4-01-20-120-217	B Clerk - Legal Advertising	A	09/08/14
				97.28				
			Vendor Total:	97.28				
DEERP DEER PARK WATER								
	14-01334	09/08/14						
	1		BOTTLED WATER AUGUST 2014	122.92	4-01-20-120-279	B Clerk - Bottled Water	A	09/08/14
			Vendor Total:	122.92				
DELTC DELTRONICS CORP								
	14-01169	07/31/14						
	1		INSTALL VALVES MAPLE AVE PUMP	1,348.00	C-04-55-808-805	B 2014:1411(5) Misc Sewer Repairs	A	07/31/14
			Vendor Total:	1,348.00				
DIAMS WELLS FARGO BUSINESS CREDIT								
	14-01345	09/10/14						
	1		TEMPORARY WORKERS W/E 9/7/2014	1,296.58	4-02-26-290-280	B Public Works - Temporary Workers	A	09/10/14
			Vendor Total:	1,296.58				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
GENCS GENERAL CHEMICAL AND SUPPLY								
	14-01299	08/26/14	1 TOWELS, LINERS, MOPS HEADS	618.24	4-01-26-290-238	B Public Works - Materials & Supplies	A	08/26/14
			Vendor Total:	618.24				
GENEC GENERAL CODE LLC								
	14-01314	09/02/14	1 eCODE 360 ANNUAL MAINT FEE	1,195.00	4-01-20-120-215	B Clerk - Codif of Ordinances	A	09/02/14
			Vendor Total:	1,195.00				
HANTJ JAMES HANTON								
	14-01348	09/10/14	1 REIMBURSE FOR BOOTS 2014	149.70	4-01-26-290-235	B Public Works - Purchase Uniforms	A	09/10/14
			Vendor Total:	149.70				
HHBE HADDON HEIGHTS BD OF ED								
	14-01340	09/08/14	1 BORO CONTRIBUTION SEPT 2014	1,009,662.00	4-01-55-001-001	B Local School Taxes Payable	A	09/09/14
			Vendor Total:	1,009,662.00				
HOMED THE HOME DEPOT								
	14-01200	08/06/14	1 STONE FOR SINK HOLE	24.90	4-01-26-290-258	B Public Works - Street Maint/Repairs	A	08/06/14
	14-01216	08/08/14	1 SPIKES & STRAPS	161.86	4-01-26-310-254	B Build/Grounds - Maint/Repair	A	08/08/14
			Vendor Total:	186.76				
INTEP INTERACT PUBLIC SAFETY SYSTEMS								
	14-01204	08/07/14	1 INFO SERVER SER 2/1/14-1/31/15	734.95	4-01-25-240-256	B Police - Service Contracts	A	08/07/14
			Vendor Total:	734.95				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date
JHSER J H SERVICES INCORPORATED									
	14-01347	09/10/14	1 FIELD INSPECT & MISC ASSESSM	1,072.50	4-01-20-150-257		B Assessor - Field Inspections	A	09/10/14
			Vendor Total:	1,072.50					
JOHNP EVELYN (PAT) JOHNSON									
	14-01323	09/05/14	1 HEALTH BENEFITS SEPT. 2014	486.32	4-01-23-220-234		B Retirees Health Insurance	A	09/05/14
			Vendor Total:	486.32					
KDI KDI, INC.									
	14-01326	09/08/14	1 CONTRA CHARGES & SUPP SEP-NOV	172.32	4-01-26-290-256		B Public Works - Service Contracts	A	09/08/14
			Vendor Total:	172.32					
KONPF KONICA MINOLTA PREMIER FINANCE									
	14-01304	09/01/14	1 LEASE MUNI BLDG AUGUST 2014	256.49	4-01-20-100-516		B Service Contracts	A	09/01/14
	14-01305	09/01/14	1 LEASE HHPD AUGUST 2014	123.59	4-01-20-100-516		B Service Contracts	A	09/01/14
			Vendor Total:	380.08					
LAURE LAUREL LAWN MOWER SERVICE INC									
	14-01123	07/23/14	1 RIDING LAWN MOWER PARTS	199.53	4-01-26-290-238		B Public Works - Materials & Supplies	A	07/23/14
	14-01263	08/19/14	1 SPINDLE ASSY FOR LAWN MOWER	89.45	4-01-26-310-238		B Build/Grounds - Materials & Supplies	A	08/19/14
	14-01300	08/26/14	1 WEED WACKER NEW	272.00	4-01-26-310-238		B Build/Grounds - Materials & Supplies	A	08/26/14

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
LAURE LAUREL LAWN MOWER SERVICE INC Continued								
14-01300	08/26/14		2 BACK PACK BLOWER FOR LEAVES	351.98 623.98	4-02-41-770-301	B Clean Community	A	08/26/14
			Vendor Total:	912.96				
LAUTS LAUTENBACHER SECURITY								
14-01196	08/05/14		1 CENTRAL STATION MONITORING	360.00	4-01-25-265-241	B Fire - Alarm System	A	08/05/14
14-01315	09/02/14		1 CENTRAL STATION MONITOR MUN BL	216.00	4-01-26-310-254	B Build/Grounds - Maint/Repair	A	09/02/14
			Vendor Total:	576.00				
LEAGU NEW JERSEY LEAGUE OF MUN								
14-01333	09/08/14		1 LEGISLAT REVIEW RENEWAL 2015	56.00	4-01-20-120-224	B Clerk - Mayor/Councilman Expense	A	09/08/14
			Vendor Total:	56.00				
LINES LINE SYSTEMS, INC								
14-01352	09/10/14		1 REGULAR PHONES SEPTEMBER 2014	1,010.34	4-01-31-440-216	B Regular Telephones	A	09/10/14
			Vendor Total:	1,010.34				
MORJO JOAN MORELAND								
14-01306	09/01/14		1 REIMBURSE HEALTH BENE AUG 14	972.65	4-01-23-220-234	B Retirees Health Insurance	A	09/01/14
			Vendor Total:	972.65				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
MUNIT MUNICIPAL INFORMATION SYS INC								
	14-01324	09/05/14	1 ANNUAL MAINT CONTRACT ROAD RUN	450.00	4-01-22-195-256	B Construction - Service Contracts	A	09/05/14
			Vendor Total:	450.00				
NAPA NAPA AUTO PARTS								
	14-01239	08/12/14	2 DPW VECHILES PARTS AUGUST 14	347.83	4-01-26-315-205	B Vehicle Maint - Police	A	08/12/14
			Vendor Total:	347.83				
NETS NETWORKS								
	14-01354	09/10/14	1 IT SERVICE CONTRACT SEPT 2014	1,000.00	4-01-20-100-515	B Computer Maintenance	A	09/10/14
			Vendor Total:	1,000.00				
NJAMB NJ AMERICAN WATER								
	14-01327	09/08/14	1 WALNUT AVE & DEVON AUG 2014	1,553.74	4-01-31-445-289	B Water Service	A	09/08/14
			2 625 STSTION AVE AUG 2014	64.10	4-01-31-445-289	B Water Service	A	09/08/14
			3 321 LIPPINCOTT AVE	38.69	4-01-31-445-289	B Water Service	A	09/08/14
			4 13 GLOVER AVE AUG 2014	19.27	7-13-56-860-819	B Reserve Community Garden Expenses (516)	A	09/08/14
			5 514 W ATLANTIC AVE AUG 2014	45.13	4-01-31-445-289	B Water Service	A	09/08/14
			6 136 HYDTS AUG 2014	5,929.60	4-01-25-265-389	B Fire Hydrant Water Service	A	09/08/14
				7,650.59				
	14-01338	09/08/14	1 HH CABIN AUG 2014	12.88	4-01-31-445-289	B Water Service	A	09/08/14
			2 WALNUT & DEVON AUG 2014	32.20	4-01-31-445-289	B Water Service	A	09/08/14
			3 W HIGH STREET BALLFIE AUG 2014	32.20	4-01-31-445-289	B Water Service	A	09/08/14
			4 HHFD AUG 2014	38.45	4-01-31-445-289	B Water Service	A	09/08/14
				115.73				
			Vendor Total:	7,766.32				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
NJHSS NJ DEPT. HEALTH & SENIOR SVCS.								
	14-01336	09/08/14	1 NJ LIC REPORT AUGUST 2014	2.20	T-12-56-850-801	B Reserve Dog Trust Expenses	A	09/08/14
			Vendor Total:	2.20				
NJLAB NJ LABOR LAW POSTER SERVICE								
	14-01339	09/08/14	1 FEDERAL & STATE 2015 POSTERS	125.50	4-01-20-100-311	B Office Supplies	A	09/08/14
			Vendor Total:	125.50				
OBERJ JONATHAN OBER								
	14-01353	09/10/14	1 WEB SITE HOSTING SEPT 2014	120.00	4-01-20-100-515	B Computer Maintenance	A	09/10/14
			Vendor Total:	120.00				
OLDD OLD DOMINION BRUSH								
	14-01237	08/12/14	1 LEAFER PARTS	3,338.51	T-13-56-860-807	B Reserve Recycling Funds (505)	A	08/12/14
			Vendor Total:	3,338.51				
ONECA ONE CALL CONCEPTS								
	14-01320	09/04/14	1 MARK OUTS AUGUST 2014	47.58	4-01-26-290-254	B Public works - Sewer Maint/Repairs	A	09/04/14
			Vendor Total:	47.58				
PEDRO PEDRONI								
	14-01350	09/10/14	1 DIESEL FUEL	777.26	4-01-31-460-276	B Diesel Fuel	A	09/10/14
			Vendor Total:	777.26				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date
PROCS PRO COMPUTER SERVICE									
	14-01343	09/09/14	1 SET UP KATIES COMPUTER	356.00	4-01-20-100-515		B Computer Maintenance	A	09/09/14
	14-01356	09/10/14	1 OUTLOOK E-MAIL CONNECDT JULY	392.00	4-01-20-100-515		B Computer Maintenance	A	09/10/14
	Vendor Total:			748.00					
PSEGR PSE&G									
	14-01318	09/03/14	1 W HIGH & 8TH AUGUST 2014	43.08	4-01-31-430-288		B Electric & Gas	A	09/03/14
			2 W HIGH STREET AUGUST 2014	199.25	4-01-31-430-288		B Electric & Gas	A	09/03/14
			3 S PARK AVE P60406 AUGUST 2014	4.26	4-01-31-430-288		B Electric & Gas	A	09/03/14
				246.59					
	14-01357	09/11/14	1 321 7th AVE AUGUST	862.91	4-01-31-430-288		B Electric & Gas	A	09/11/14
			2 514 W ATLANTIC AVE AUGUST	586.45	4-01-31-430-288		B Electric & Gas	A	09/11/14
				1,449.36					
	14-01362	09/12/14	1 DEVON AVE P# 61076 SEPT	25.65	4-01-31-430-288		B Electric & Gas	A	09/12/14
			2 EAST ATLANTIC AVE P# 0131 SEPT	25.65	4-01-31-430-288		B Electric & Gas	A	09/12/14
				51.30					
	14-01363	09/12/14	1 STREET LIGHTING AUG 2014	6,231.84	4-01-31-435-288		B Street Lighting	A	09/12/14
			2 OTHER LIGHTING AUG 2014	6,134.40	4-01-31-430-288		B Electric & Gas	A	09/12/14
				12,366.24					
	Vendor Total:			14,113.49					
PUBSU PUBLIC SAFETY UNLIMITED LLC									
	14-00509	03/31/14	1 BODY ARMOR PTL LIGHTNER	690.00	6-02-41-709-301		B Body Armor Grant	A	03/31/14
	Vendor Total:			690.00					

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
RETRO THE RETROSPECT								
	14-01312	09/02/14						
	1		PLAN BOARD ACTION 8/21 & PROOF	33.05	4-01-21-180-217	B Planning Bd - Advertising	A	09/02/14
	14-01332	09/08/14						
	1		ADOPT ORD 2014-1413 & PROOF	14.18	4-01-20-120-217	B Clerk - Legal Advertising	A	09/08/14
	Vendor Total:			47.23				
RIVEF RIVER FRONT RECYCLING								
	14-01309	09/02/14						
	1		BRUSH PICKUP W/E 8/22/14	250.00	4-01-32-465-218	B Solid Waste - Brush Pickup	A	09/02/14
	2		BRUSH PICKUP W/E 8/25/14	25.00	4-01-32-465-218	B Solid Waste - Brush Pickup	A	09/02/14
	3		BRUSH PICKUP W/E 8/21/14	125.00	4-01-32-465-218	B Solid Waste - Brush Pickup	A	09/02/14
	4		BRUSH PICKUP W/E 8/15/14	250.00	4-01-32-465-218	B Solid Waste - Brush Pickup	A	09/02/14
				650.00				
	Vendor Total:			650.00				
SECPR SECOND PA REGT.								
	14-01351	09/10/14						
	1		REV WAR SOLDIER ENCAMPMENT	950.00	4-01-20-100-411	B Marketing Events & Communic.	A	09/10/14
	Vendor Total:			950.00				
SINGG SINGLEY & GINDELE, ATTORNEYS								
	14-01322	09/05/14						
	1		PROCESUTOR SERV JUNE & JULY 14	1,500.00	4-01-25-275-113	B Prosecutor	A	09/05/14
	2		PROCESUTOR SERV AUGUST 14	1,125.00	4-01-25-275-113	B Prosecutor	A	09/05/14
				2,625.00				
	Vendor Total:			2,625.00				
SPADJ FRANK SPADEA, JR								
	14-01310	09/02/14						
	1		REIMBURSE FOR C2 EXAM	70.00	4-01-26-290-231	B Public works - Schools	A	09/02/14
	Vendor Total:			70.00				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
TEKS TEK SUPPLY								
	14-01132	07/25/14	Salt Bin - Proposal# 649858					
			1 Salt Bin - Proposal# 649858	4,754.05	C-04-55-807-401	B 2012:1382(1) DPW VEHICLES & EQUIPMENT	A	07/25/14
			Vendor Total:	4,754.05				
THABG THANKS FOR BEING GREEN, LLC								
	14-01308	09/02/14	1 DISPLAY DEVICES	76.76	G-02-41-771-301	B RECYCLING TONNAGE GRANT	A	09/02/14
			Vendor Total:	76.76				
TIREC TIRE CORRAL								
	14-01344	09/09/14	1 TIRES FOR TRASH TRUCKS	2,303.60	T-13-56-860-807	B Reserve Recycling Funds (505)	A	09/09/14
			Vendor Total:	2,303.60				
USPOS UNITED STATES POSTAL SERVICE								
	14-01346	09/10/14	1 REFILL POSTAGE METER	2,000.00	4-01-20-100-212	B Postage	A	09/10/14
			Vendor Total:	2,000.00				
VER33 VERIZON								
	14-01361	09/12/14	1 MESSAGING SERVICE AUG 2014	53.87	4-01-31-440-216	B Regular Telephones	A	09/12/14
			Vendor Total:	53.87				
VER48 VERIZON								
	14-01317	09/02/14	1 HHFD PHONES AUGUST 2014	52.33	4-01-31-440-216	B Regular Telephones	A	09/02/14
			Vendor Total:	52.33				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
VERIZON WIRELESS								
	14-01292	08/25/14						
	1		HHFD MDC'S AUGUST 2014	40.03	4-01-31-440-216	B Regular Telephones	A	08/25/14
	2		HHFD MDC'S AUGUST 2014	40.01	4-01-31-440-216	B Regular Telephones	A	08/25/14
				80.04				
	14-01342	09/09/14						
	1		HHPD MDT'S APRIL & MAY 2014	269.81	4-01-31-440-216	B Regular Telephones	A	09/09/14
			Vendor Total:	349.85				

Total Purchase Orders: 66 Total P.O. Line Items: 96 Total List Amount: 1,080,405.13 Total Void Amount: 0.00

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	1,067,520.76	0.00	0.00	1,067,520.76
GENERAL CAPITAL FUND	C-04	6,102.05	0.00	0.00	6,102.05
	G-02	1,118.74	0.00	0.00	1,118.74
DOG TRUST (ANIMAL)	T-12	2.20	0.00	0.00	2.20
TRUST - OTHER TRUST	T-13	5,661.38	0.00	0.00	5,661.38
Year Total:		5,663.58	0.00	0.00	5,663.58
Total of All Funds:		1,080,405.13	0.00	0.00	1,080,405.13

1,068,639.
50

TRUST 5661.38
+ HEIGHTS REPORT POSTAGE 594.60
6,205.98
TOTAL TRUST T-13

S. TOTAL CURRENT 1,068,639.50
+ INSURANCE SETTLEMENT & CO-PAY 37,000.00
1,105,639.50

RESOLUTION 2014:172

**A RESOLUTION PROVIDING FOR A MEETING
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12**

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act*, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- _____ (1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- _____ (4) ***Matters Relating to Collective Bargaining Agreements:*** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- _____ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:*** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- _____ (6) ***Matters Relating to Public Safety and Property:*** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

- _____ (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- X (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **Discussion relating to a Personnel matter in the Department of Public Works. Discussion will be approximately one half (1/2) hour in duration. Formal Action Will Not Be Taken.**
- _____ (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on September 16, 2014 that an Executive Session closed to the public shall be held on September 16, 2014 at approximately 7:45 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on September 16, 2014.

Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2014:173

**RESOLUTION AUTHORIZING BOND REDUCTION FOR
GLOVER MILL VILLAGE, BLOCK 62, LOT 2 & 6,
BOB MEYERS COMMUNITIES**

WHEREAS, the Borough Clerk received a letter on September 5, 2014 from Glover Mill, LLC requesting a bond reduction for the installation of the sewer main and manholes at the rear of the development including the tie-in to the Camden County Municipal Utilities Authority line at Glover Mill Village.

WHEREAS, the Borough Engineer is required to conduct an inspection to determine the status of the required improvements; and

WHEREAS, based on the Engineer's inspection, a recommendation has been made to reduce the Performance Guarantee for this project as follows:

<u>Original Guarantee Amount</u>	<u>Recommended Guarantee Amount</u>
\$836,750.00	\$787,130.00

WHEREAS, the above represents a reduction of \$49,616.02 or 5.9% of the original guaranty; and

WHEREAS, bond reduction estimates are given for the purpose of allowing orderly periodic reduction of bond amounts as work progresses and shall not be assumed or construed to be an approval or acceptance of any work so estimated.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, that a bond reduction in the amount of \$49,616.02 is hereby approved for Glover Mill Village, LLC.

Date: September 16, 2014

BOROUGH OF HADDON HEIGHTS

Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk for the Borough of Haddon Heights do hereby certify that this Resolution is a true and correct copy of a Resolution adopted at a meeting of the Borough Council on September 16, 2014.

Kelly Santosusso, RMC, Borough Clerk



September 11, 2014

Borough of Haddon Heights
625 Station Avenue
Haddon Heights, NJ 08035

Attn: Kelly Santosusso, Borough Clerk

Re: Glover Mill Village - Escrow
Bob Meyer Communities
Block 62, Lots 2 & 6
Borough of Haddon Heights, Camden County
Bach File No. HH2014-1

Dear Ms. Santosusso:

At the request of Glover Mill LLC (Received on September 9, 2014 and attached for reference), our office has completed an inspection of the referenced project to determine the status of the required improvements as well as their request for a reduction in the posted bond amount.

Based on our inspections, we recommend that the Borough reduce the performance guarantee for this project as follows:

	<u>Original Guarantee Amount</u>	<u>Recommended Guarantee Amount</u>
Total Project	\$836,750.00	\$ 787,130.00

This represents a reduction of \$49,616.02 or 5.9% of the original guaranty.

Updated Improvement Bond Estimates are enclosed which reflect the items completed to date. Bond reduction estimates are given for the purpose of allowing orderly periodic reduction of bond amounts as work progresses. The preparation of such estimates or the bond reduction based thereon shall not be assumed or construed to be an approval or acceptance of any work so estimated. Final acceptance does not occur until the release of the Maintenance Bond.

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Glover Mill Village - Escrow
Bob Meyer Communities
Block 62, Lots 2 & 6
Borough of Haddon Heights, Camden County
Bach File No. HH2014-1
September 11, 2014
Page 2 of 2

Should you have any questions or require any additional information, please do not hesitate to contact me.

Very truly yours,
BACH ASSOCIATES, PC



Steve M. Bach, PE, RA, PP, CME
President

Enclosure

cc: Mayor and Council
Albert J. Olizi, Esq., Borough Solicitor
Ron Newel, Zoning Officer
Tom Greenwald, Construction Inspector
Brian Meyer, Glover Mill LLC

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 **BACH Associates, PC**
ENGINEERS • ARCHITECTS • PLANNERS

304 White Horse Pike • Haddon Heights, NJ 08035
Phone (856) 546-8611 • Fax (856) 546-8612

 BACH Associates, PC ENGINEERS • ARCHITECTS • PLANNERS 304 White Horse Pike, Haddon Heights, N.J. 08035 Tel: 856-546-8611 Fax 856-546-8612 www.bachdesigngroup.com		IMPROVEMENT BOND ESTIMATE			Date: 9/11/2014		
		PROJECT INFO: Name: Glover Mill Village Proj. No.: HHPB2012-3			Original Bond Amount: \$836,750.00		
MUNICIPALITY Haddon Heights		Estimated by: [redacted] Checked by: [redacted]					
APPLICANT BOB MEYER COMMUNITIES INC 150 Haddonfield rd Haddonfield NJ 08058		Reduction No.: 1 Reduction Date: 9/5/20014					
(1) ITEM NO	(2) DESCRIPTION	(3) QTY	(4) UNIT PRICE	(5) COST OF INSTALLATION	(6) WORK COMP (%)	(7) COST REDUCT (5)(6)	(8) COST BAL. (5)-(7)
PAVEMENT							
1	HMA SURFACE COURSE (I-5), 1.5" TH.	3288 SY	\$9.00	\$29,592.00	0%	\$0.00	\$29,592.00
2	HMA BASE COURSE, (I-2), 4.5" TH.	3288 SY	\$21.00	\$69,048.00	0%	\$0.00	\$69,048.00
3	DENSE GRADED AGGREGATE, 8" TH.	3288 SY	\$11.00	\$36,168.00	0%	\$0.00	\$36,168.00
4	ADA RAMPS, INCLUDING CURB	4 UN	\$1,560.00	\$6,240.00	0%	\$0.00	\$6,240.00
CONCRETE & CURBING							
5	CONCRETE CURB (NEW) (6" x 8" x 18")	2056 LF	\$20.00	\$41,120.00	0%	\$0.00	\$41,120.00
6	CONC. SIDEWALK (NEW), 4" TH.	7990 SF	\$7.00	\$55,930.00	0%	\$0.00	\$55,930.00
SIGNAGE & STRIPING							
7	TRAFFIC CONTROL SIGNS	9 UNIT	\$250.00	\$2,250.00	0%	\$0.00	\$2,250.00
8	STRIPING, PAVEMENT, 4" WIDE	54 LF	\$0.50	\$27.00	0%	\$0.00	\$27.00
9	HANDICAPPED PARKING STALL PAINTING	1 UNIT	\$250.00	\$250.00	0%	\$0.00	\$250.00
LIGHTING & LANDSCAPING							
10	DECIDUOUS TREES	61 UNIT	\$500.00	\$30,500.00	0%	\$0.00	\$30,500.00
11	CONIFEROUS (Evergreen) TREES	35 UNIT	\$350.00	\$12,250.00	0%	\$0.00	\$12,250.00
12	SHRUBS	75 UNIT	\$50.00	\$3,750.00	0%	\$0.00	\$3,750.00
13	POLE MTD., SINGLE 150 W/HPS ON 12' POLE	9 UNIT	\$1,850.00	\$16,650.00	0%	\$0.00	\$16,650.00
14	WOOD - SPLIT RAIL, 48" HIGH w/WIRE MESH	460 LF	\$10.50	\$4,830.00	0%	\$0.00	\$4,830.00
SOIL EROSION & SEDIMENT CONTROL							
15	CONSTRUCTION ENTRANCE	1 UNIT	\$3,000.00	\$3,000.00	0%	\$0.00	\$3,000.00
16	SILT FENCE	300 LF	\$4.00	\$1,200.00	25%	\$300.00	\$900.00
17	CONSTRUCTION FENCE	1400 LF	\$7.00	\$9,800.00	0%	\$0.00	\$9,800.00
18	RIP-RAP SLOPE PROTECTION with FILTER FABRIC	154 SY	\$50.00	\$7,700.00	0%	\$0.00	\$7,700.00
19	HAY BALES	105 UNIT	\$5.00	\$525.00	0%	\$0.00	\$525.00
20	INLET PROTECTION	18 UNIT	\$175.00	\$3,150.00	0%	\$0.00	\$3,150.00
MISC. SITE IMPROVEMENTS							
21	SITE DEMOLITION & CLEARING	7 AC	\$2,500.00	\$17,500.00	85%	\$14,875.00	\$2,625.00
22	CONCRETE RETAINING WALLS (BASIN), 3-6' HIGH	30 LF	\$95.00	\$2,850.00	0%	\$0.00	\$2,850.00
23	CONCRETE RETAINING WALLS (BASIN), 5-7' HIGH	205 LF	\$140.00	\$28,700.00	0%	\$0.00	\$28,700.00
UTILITIES							
STORM							
24	12" DIP	25 LF	\$47.00	\$1,175.00	0%	\$0.00	\$1,175.00
25	HDPE, 15"	554 LF	\$35.00	\$19,390.00	0%	\$0.00	\$19,390.00
26	REINF. CONCRETE PIPE, 15"	117 LF	\$35.00	\$4,095.00	0%	\$0.00	\$4,095.00
27	REINF. CONCRETE PIPE, 18"	214 LF	\$42.00	\$8,988.00	0%	\$0.00	\$8,988.00
28	REINF. CONCRETE PIPE, 21"	52 LF	\$52.00	\$2,704.00	0%	\$0.00	\$2,704.00
29	REINF. CONCRETE PIPE, 24"	140 LF	\$59.00	\$8,260.00	0%	\$0.00	\$8,260.00
30	REINF. CONCRETE PIPE, 27"	182 LF	\$66.00	\$12,012.00	0%	\$0.00	\$12,012.00
31	TYPE "A" INLET	3 UNIT	\$1,800.00	\$5,400.00	0%	\$0.00	\$5,400.00
32	TYPE "B" INLET	9 UNIT	\$3,000.00	\$27,000.00	0%	\$0.00	\$27,000.00
33	TYPE "E" INLET	5 UNIT	\$3,000.00	\$15,000.00	0%	\$0.00	\$15,000.00
34	DOUBLE "B" INLET	1 UNIT	\$4,400.00	\$4,400.00	0%	\$0.00	\$4,400.00
35	CONCRETE HEADWALL, 27"	1 UNIT	\$2,000.00	\$2,000.00	0%	\$0.00	\$2,000.00
36	OUTLET CONTROL STRUCTURES	1 LS	\$10,000.00	\$10,000.00	0%	\$0.00	\$10,000.00
37	STORM MANHOLE	1 UNIT	\$3,250.00	\$3,250.00	0%	\$0.00	\$3,250.00
38	DOGHOUSE MANHOLE	1 UNIT	\$2,500.00	\$2,500.00	0%	\$0.00	\$2,500.00
WATER							
39	CEMENT LINED DUCTILE IRON PIPE, 8"	1310 LF	\$44.00	\$57,640.00	0%	\$0.00	\$57,640.00
40	BENDS, 8" DIAMETER	4 UNIT	\$305.00	\$1,220.00	0%	\$0.00	\$1,220.00
41	VALVE AND BOX, 8"	4 UNIT	\$1,100.00	\$4,400.00	0%	\$0.00	\$4,400.00
42	HYDRANT - COMPLETE	1 UNIT	\$4,000.00	\$4,000.00	0%	\$0.00	\$4,000.00

 BACH Associates, PC ENGINEERS • ARCHITECTS • PLANNERS 304 White Horse Pike, Haddon Heights, N.J. 08035 Tel: 856-546-8611 Fax 856-546-8612 www.bachdesigngroup.com		IMPROVEMENT BOND ESTIMATE			Date: 9/11/2014 Original Bond Amount: \$836,750.00 Reduction No.: 1 Reduction Date: 9/5/20014		
MUNICIPALITY Haddon Heights APPLICANT BOB MEYER COMMUNITIES, INC. 150 Hambleton Rd. Marlton, NJ 08055		Estimated by: <i>rar</i> Checked by: <i>ymb</i>					
(1) ITEM NO	(2) DESCRIPTION	(3) QTY	(4) UNIT PRICE	(5) COST OF INSTALLATION	(6) WORK COMP (%)	(7) COST REDUCT (5)(6)	(8) COST BAL. (5)-(7)
43	HOUSE SERVICES, COMPLETE SANITARY	27 UNIT	\$1,250.00	\$33,750.00	0%	\$0.00	\$33,750.00
44	LATERALS, COMPLETE	27 UNIT	\$1,100.00	\$29,700.00	0%	\$0.00	\$29,700.00
45	PVC PIPE, DIAM. 8", 0' - 6' DEEP	149 LF	\$32.00	\$4,768.00	70%	\$3,337.60	\$1,430.40
46	PVC PIPE, DIAM. 8", 6' - 8' DEEP	952 LF	\$34.00	\$32,368.00	31%	\$10,034.08	\$22,333.92
47	MANHOLES W/ 4' DIAMETER, 0' - 6' DEEP	1 UNIT	\$2,035.00	\$2,035.00	0%	\$0.00	\$2,035.00
48	MANHOLES W/ 4' DIAMETER, 6' - 8' DEEP	3 UNIT	\$2,700.00	\$8,100.00	33%	\$2,700.01	\$5,399.99
49	MANHOLES 8' - 6' DEEP w/VENTED GRATE	2 UNIT	\$3,300.00	\$6,600.00	100%	\$6,600.00	\$0.00
50	MANHOLES W/ 5' DIAMETER, 6' - 8' VENTED GRATE	1 UNIT	\$3,500.00	\$3,500.00	100%	\$3,500.00	\$0.00
				Estimated Cost of Installation	\$67,765.00		
				Recommended Bond Amount (Cost of Installation x 120%)	\$81,318.00		
				Total Reduction (Cost of Installation)	\$41,549.00		
				Estimate Balance	\$855,938.51		
				Bond Balance (Estimate Balance x 120%)	\$787,139.00		
				Total Bond Reduction (Total Reduction x 120%)	\$49,858.80		
				Minimum Bond Amount (See Note 1)	\$257,280.20		

NOTES:

- 1 Minimum allowable bond amount after reductions is 30% of original amount (per NJSA 40:55D-53e).
- 2 Applicant must contact our Chief of Field Services Department in writing 48 hours prior to start of construction and by telephone 24 hours prior to each restart of construction in order that we may schedule a field services representative for the project.
- 3 The above estimates are given for the purpose of allowing orderly periodic reduction of bond amounts as work progresses. The making of such estimates or the bond reduction based thereon shall not be taken or construed as an approval or acceptance of any work so estimated, even if any individual line item(s) shows 100% completion. Final acceptance does not occur until the release of the maintenance bond.
- 4 (6) Work Complete for Item Number 45 reflects the installation of 105 linear feet of PVC Pipe, Diam. 8", 0'-6" Deep under construction change for PVC Pipe, Diam. 8", 0'-6" Deep.

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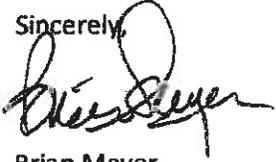
9/5/14

Deputy Borough Clerk
Kelly Santosusso, RMC
625 Station Avenue
Haddon Heights, NJ 08035

Dear Kelly,

Glover Mill LLC would like to request a partial bond reduction for the installation of the sewer main and man holes at back of the development including the tie in to the CCMUA line at Glover Mill Village. Please schedule this at your earliest convenience. As discussed at the closing with the Mayor and borough council, our bank will only release bonded funds upon your organization's inspection.

Please let me know if you have any questions.

Sincerely,

Brian Meyer

cc: Ron Newel, Zoning Officer
Haddon Heights

Steve Bach
Bach Associates, PC
304 White Horse Pike
Haddon Heights, NJ 08035



RESOLUTION 2014:174

**RESOLUTION AWARDING A CONTRACT TO HOSKINS FORD FOR THE
PURCHASE OF A 2015 FORD F550 4x4 REGULAR CAB DUMP TRUCK
FOR THE DEPARTMENT OF PUBLIC WORKS
IN THE AMOUNT OF \$44,000.00**

WHEREAS, sealed bids were opened by the Borough Clerk on September 11, 2014 at 10:30 a.m.; and

WHEREAS, one (3) bids were received; Winner Ford in the amount of \$45,639.00, Chapman Ford in the amount of \$44,550.00 and Hoskins Ford in the amount of \$44,000.00; and

WHEREAS, the bid packages received was in compliance with N.J.S.A. 40A:11, Local Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that a contract is hereby awarded to Brian Hoskins Ford, 2601 East Lincoln Highway, Coatesville, Pennsylvania 19320 for the purchase of a 2015 Ford F550 4x4 regular cab dump truck for the Department of Public Works in the amount of \$44,000.00.

THEREFORE, BE IT FURTHER RESOLVED that the Certified Financial Officer has encumbered funding for this purchase from Capital Account C-04-55-808-803, Bond Ordinance 2014:1411 (3) Public Works Vehicles/Equipment.

Date: September 16, 2014

Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Clerk for the Borough of Haddon Heights do hereby certify that this Resolution is a true and correct copy of a Resolution adopted at a meeting of the Borough Council on September 16, 2014.

Kelly Santosusso, RMC, Borough Clerk



BOROUGH OF HADDON HEIGHTS
MUNICIPAL BUILDING
625 STATION AVENUE
HADDON HEIGHTS, NJ 08035
WWW.HADDONHTS.COM
PHONE: 856-547-7164 · FAX: 856-547-5259
EDWARD S. FORTE, JR., MAYOR



Certification of Availability of Funds

Date: September 16, 2014

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-145, and any other applicable requirement, I Christie Ehret, Chief Financial Officer of the Borough of Haddon Heights, have ascertained that there are available sufficient uncommitted funds in the CY 2014 Municipal Budget, to award Bian Hoskins Ford for they were the lowest bid/quote received for 2015 Ford F550 4x4 regular cab dump truck the amount of \$44,000.00. Funds for certification are therefore being made available and certified against the following: C-04-55-808-803, Ord# 2014:1411 (3) Public Works Vehicles/Equipment.

Total Amount of Contract: \$44,000.00

Amount Certified: \$44,000.00


Christie Ehret, Chief Financial Officer