

# BOROUGH OF HADDON HEIGHTS

Tuesday, August 6, 2013, 7:00 p.m.

Governing Body Meeting Agenda

1. Caucus session Call to Order
2. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 5, 2013."
3. Roll Call
4. CAUCUS SESSION:
  - Discussions:
    - a. 4<sup>th</sup> of July Parade – Councilman Berryhill
5. Recess of Caucus Session and commencement of Business Session
6. Pledge of Allegiance and moment of silence
7. Proclamation proclaiming September as "*Pediatric Cancer Awareness Month*."
8. Public Comment on Caucus items and agenda items only
9. Adoption of Minutes from the July 16<sup>th</sup> Council Meeting.
10. Reports from Council Members
11. UNFINISHED BUSINESS:

Public hearing and final adoption of Ordinances 2013:1399 and 2013:1400.

Ordinance 2013:1399 – An Ordinance Amending §100-20 of the Code of the Borough of Haddon Heights Entitled Stop Intersections.

Ordinance 2013:1400 – An Ordinance of the Borough of Haddon Heights, In the County of Camden, New Jersey, Providing for Various Capital Improvements and Related Expenses in and For the Borough, Appropriating \$671,300 Thereof, and Authorizing the Issuance of \$637,735 in General Improvement Bonds or Notes of the Borough to Finance the Same.

## 12. NEW BUSINESS:

Introduction of Ordinances 2013:1397 and 1402. Public hearings and final adoptions will be held on August 20<sup>th</sup> at 7:30 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ.

Ordinance 2013:1397 – An Ordinance Authorizing Salaries, Wages and Reimbursements to be paid to Certain Employees of the Borough of Haddon Heights

Ordinance 2013:1402 – An Ordinance Amending Chapter 75, Section 31 of the Code of the Borough of Haddon Heights Entitled Compensation, Rates and Fees

Ordinance 2013:1403 – An Ordinance Amending Chapter 100, Section 20 of the Code of the Borough of Haddon Heights Entitled Stop Intersections

Resolution 2013:126 – Resolution Imposing Lien on Block 79 Lot 14

Resolution 2013:127 – Resolution Imposing Lien on Block 100 Lot 23

Resolution 2013:128 – Resolution Imposing Lien on Block 113 Lot 7

Resolution 2013:129 – Resolution Imposing Lien on Block 132 Lot 12

Resolution 2013:131 – Authorizing Payment of Bills & Claims for 1<sup>st</sup> Half of August

Resolution 2013:132 – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***Discussion on candidate for the part-time Program Coordinator position and Chief's and Captain's contracts. Discussion should be 45 minutes in duration. Formal action may be taken.***

Resolution 2013:133 – Resolution to Approve and File A Corrective Action Plan for 2012 Audit Report

Resolution 2013:134 – Resolution to Authorize Insertion of Special Item of Revenue and Appropriation Per N.J.S.A. 40A:4-87 – N.J. Department of Environmental Protection Clean Communities Grant

Resolution 2013:135 – Resolution to Authorize Insertion of Special Item of Revenue and Appropriation Per N.J.S.A. 40A:4-87 – Click It or Ticket 2013 Seat Belt Mobilization Grant

Resolution 2013:136 – Resolution to Authorize Insertion of Special Item of Revenue and Appropriation Per N.J.S.A. 40A:4-87 – Municipal Court Alcohol Education, Rehabilitation and Enforcement Funds

Resolution 2013:137 – Resolution to Authorize Insertion of Special Item of Revenue and Appropriation Per N.J.S.A. 40A:4-87 – Alcohol Traffic Safety and Drunk Driving Prevention Incentive (Drive Sober or Get Pulled Over) Grant

13. Public Comments

14. Adjournment

BOROUGH OF HADDON HEIGHTS

July 16, 2013, 7:00 p.m.

Governing Body Meeting Minutes

Mayor Forte called the Caucus session Call to Order at 7:00 p.m.

He then stated, "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 5, 2013."

Under Roll Call the following council members were present: Councilmen Stephen Berryhill, Richard DiRenzo and Jack Merryfield, Councilwomen Susan Griffith, Rosemary Fitzgerald and Council President Kathy Lange. Borough Solicitor Albert J. Olizi, Jr. was also present as was Interim Borough Clerk Joan Moreland and Deputy Clerk Kelly Santosusso.

CAUCUS SESSION:

Discussions:

Mayor Forte introduced the new Certified Finance Officer, Christie Ehret to Council stating that she will spend a full day in the office on Fridays as well as attending some evening meetings.

a. Sustainable New Jersey Grant Program

Mayor Forte stated that there is an addition to the agenda this evening for a grant application for sustainable New Jersey. Roni Olizi is applying for a \$10,000 grant for the Bag-it Program sponsored by Wal-mart. The due date for application is August 4<sup>th</sup>.

b. 2012 Audit Review

Robert Marrone, RMA of Bowman and Company, LLP reviewed the findings of the Audit with Council. He thanked Borough staff for being cooperative throughout the process. Mr. Marrone indicated that there were five findings that he believes Borough staff can easily address. He discussed three below:

1. Grants – Mr. Marrone commented on several grants that were not fully spent recalling that this was an issue with the 2011 Audit. He said that it appeared that there was a significant effort made by Borough staff to address but that there needed to be continual oversight of grants to ensure timely refunds.
2. Budget Transfers – He commented that transfers at the end of the year need to be done in a timely fashion, noting that payroll health care estimates were made and not resolved by year end.
3. Length of Service Awards Program (LOSAP), Fire Department – Mr. Marrone stated that a Resolution should be adopted within 30 days of receipt of eligible Volunteer Firefighters from the Fire Department.

Mr. Marrone suggested that these issues can be easily resolved and fully expects that they will be with the new Certified Finance Officer, Christie Ehret.

Caucus recessed at 7:25 p.m.

Mayor Edward S. Forte, Jr. lead everyone in the Pledge of Alliance and moment of silence.

Public Comment on Caucus items and agenda items only. There were no comments at this time. Motion to close the Public Comment portion of the meeting was made by Council President Lange, seconded by Councilman Merryfield. All members present were in favor.

Presentation of Honorable Service Award to Patrolman Tom Schneider. Mayor Forte read and presented the award to Patrolman Schneider. Following applause, Chief Kinkler expressed his appreciation for the fine work Patrolman Schneider does on a regular basis noting this is the second Honorable Service Award presented to him this year.

Motion to adopt the minutes from the July 2<sup>nd</sup> Council meeting was made by Councilwoman Fitzgerald, seconded by Councilman Lange. All members present, with the exception of Councilman Merryfield who abstained, voted in favor.

## REPORTS FROM COUNCIL MEMBERS:

### Councilman Steve Berryhill

Councilman Berryhill reported that the 5K run went off without a hitch on July 4<sup>th</sup>. Regarding the 4<sup>th</sup> of July Parade, he thanked Joseph Gentile, Amy Lafferty, Kathy McAleer, Susie Griffith, Tina Gentile, Rich Burke and many others noting that the volunteers that helped that day were a good team. He said that the Committee has already met to plan for next year's Parade.

Councilman Berryhill stated that he is very appreciative of the check from the PBA for the purchase of a shed for the Community Garden. He thanked the Community Garden Committee, specifically Judy Barnes and Art Ritter for their efforts with the Community Garden. He said that the Committee is working well with the neighbors and believes they are doing a great job.

### Councilwoman Rose Fitzgerald

Wise and Associates will be presenting the report on the Architectural Survey they completed last year. This meeting will be held on Thursday, July 18<sup>th</sup> at 7 p.m. in the Auditorium at Borough Hall. Fitzgerald asked all Council members to attend.

### Councilman Rick Di Renzo

Councilman DiRenzo had no report this evening.

### Councilman Merryfield

Councilman Merryfield had no report this evening.

### Council President Lange

Lange reported that the Summer Rec program is presently in it's fourth week, stating that the program is enjoying it's highest numbers ever. Lange noted that additional staff was hired to support the number of registrants.

She reported that the tractor reseeded and the fungicide will be applied tomorrow. Devon Avenue fields remain closed.

Lange announced that late summer fitness programs are beginning this week as well as nine other programs that will run on a weekly basis. Offered classes include: Irish Dancing, Watercolors, Travel Basics, Summer Wines and Cheeses (held at the Village Cheese Shop) Family Yoga, Art Meets Science and more.

Lange said that the Parks and Rec Committee met and has completed the fall fields schedule. She also thanked the Chief for his help with the County park stairway problem along 'Dead Man's Hill', noting that the response from the County has been better since asking the Chief to get involved.

Lange also announced that she attended the July Board of Education meeting where staffing and policies were discussed. She also attended a meeting on Phase II of the Historic Architectural Survey with Bob Hunter and Mr. Wise of *Wise Preservation Planning*. Lastly, she reported that she attended the quarterly Safety Meeting today.

### Councilwoman Susan Griffith

Councilwoman Griffith reported that the Neighbor's Night Out Committee is busy preparing for the Spaghetti and Meatball Dinner on Station Avenue on Sunday, September 22<sup>nd</sup>.

Griffith went over some of the general maintenance done by the Department of Public Works. Tasks included cutting grass for Borough buildings, lots and fields, maintaining vacant properties, trimming low hanging branches on trees on roadways, replacing traffic signs for the Police Department and repairing a sewer break by a Borough right-of-way on Guyer Drive. This resulted in a savings to the Borough as our staff was able to do the repairs.

Griffith announced that the Department of Public Works is working on an electronics recycling program set to begin August 1<sup>st</sup>. She said that a drop-off site at the Service Operations Facility located on the West side Atlantic Avenue will be open during business hours. She further explained that although the program will be a drop-off only service, consideration is being given to offering provisions for helping seniors with their E-waste for a fee. More information will be included with the tax bills, on our website and on Channel 19. Griffith added that Council felt that this is an environmental issue that necessitated the development of this service. This service will also be convenient for residents.

Griffith announced that the County would like local municipality's Drug Alliance Committees to request that Council designate the month of September as *National Recovery Awareness Month*. She said a Proclamation will be on the Agenda for the next meeting.

#### Mayor Forte

The Mayor revisited the topic of the Borough's Electronic Recycling program stating that DPW will allow for pick-ups of larger TV's and will work to come up with some e-waste pick-up provisions for seniors. The Mayor noted that our tonnage costs will go down under this new program, thereby reducing our fees at the dump.

Lastly, Mayor Forte announced that tax bills have been mailed; all residents should receive by the end of the week.

#### BOROUGH ENGINEER'S REPORT:

Steve Bach, 304 White Horse Pike, reported several projects throughout the Borough. A copy of the Borough Engineer's monthly status report is attached to these minutes.

#### UNFINISHED BUSINESS:

Public hearing and final adoption of Ordinance 2013:1395 and 1398.

Ordinance 2013:1395 – An Ordinance Amending Chapter 59 Article I Entitled Officers and Employees of the Code of the Borough of Haddon Heights.

Hearing or seeing no comments from the public, motion to close the public hearing was made by Councilman Merryfield, seconded by Councilwoman Griffith. All were in favor.

Motion to adopt Ordinance 2013:1395 was made by Councilwoman Griffith, seconded by Councilwoman Fitzgerald. All were in favor.

Ordinance 2013:1398 – An Ordinance Amending Chapter 400 Article IV – 22.1 of the Code of the Borough of Haddon Heights Entitled Moratoriums on Road Openings Following Reconstruction or Resurfacing.

Hearing or seeing no comments from the public, motion to close the public hearing was made by Councilman Merryfield, seconded by Councilwoman Griffith. All were in favor.

Motion to adopt Ordinance 2013:1398 was made by Councilwoman Griffith, seconded by Councilman Berryhill. All were in favor.

#### NEW BUSINESS:

Introduction of Ordinances 2013:1399 and 1400. Public hearings and final adoptions are scheduled for 7:30pm August 6, 2013 at the Municipal Building.

Ordinance 2013:1399 – An Ordinance Amending §100-20 of the Code of the Borough of Haddon Heights Entitled Stop Intersections.

Motion to introduce Ordinance 2013:1399 was made by Councilman Merryfield, seconded by Councilwoman Griffith. All were in favor.

Ordinance 2013:1400 – An Ordinance of the Borough of Haddon Heights, In the County of Camden, New Jersey, Providing for Various Capital Improvements and Related Expenses in and For the Borough, Appropriating \$671,300 Thereof, and Authorizing the Issuance of \$637,735 in General Improvement Bonds or Notes of the Borough to Finance the Same.

Motion to introduce Ordinance 2013:1400 was made by Councilwoman Griffith, seconded by Councilman Merryfield. Councilwoman asked how long until the purchases can be made. The Clerk informed her 20 days. Councilman DiRenzo asked if the ordinance can be amended before adoption. Mayor responded, yes. He also asked if there was a list on file with the Clerk of the items with details. Clerk Moreland responded saying she did not have a list, but that the information should be available in the Finance Office. He also asked if the various improvements will benefit the Borough. Mayor Forte

and Solicitor Olizi said, “yes, they would be Capital Improvements.” Under a roll call vote, all members voted yes.

Resolution 2013:116 – Resolution Approving Payment of Bills and Claims, for 2<sup>nd</sup> Half of July.

Motion to adopt Resolution 2013:116 as amended was made by Councilman Merryfield, seconded by Councilwoman Griffith. Under a roll call vote all members voted yes.

Resolution 2013:117 – Resolution Rescinding Resolution 2013:111.

Motion to adopt Resolution 2013:117 was made by Council President Lange, seconded by Councilman Merryfield. All were in favor.

Resolution 2013:118 – Resolution Approving Social Affair Permit for Haddon Heights Business & Professional Association.

Motion to adopt Resolution 2013:118 was made by Councilwoman Griffith, seconded by Councilman Berryhill. All were in favor.

Resolution 2013:120 – Resolution Authorizing a Refund of Tax Overpayment to Resident.

Motion to adopt Resolution 2013:120 was made by Councilman Merryfield, seconded by Councilwoman Fitzgerald. Under a roll call vote all voted yes.

Resolution 2013:121 – Resolution Stating that Governing Body Members Have Complied With the Promulgation of the Local Finance Board of the State of NJ.

Motion to adopt Resolution 2013:121 was made by Councilman Berryhill, seconded by Councilwoman Fitzgerald. All were in favor.

Resolution 2013:122 – Resolution Providing for a Meeting Not Open to the Public in Accordance With the Provisions of the New Jersey Open Public Meetings Act, NJSA 10:4-12.1.

Motion to adopt Resolution 2013:122 was made by Councilman Berryhill, seconded by Councilman Merryfield. All were in favor.

Resolution 2013:123 – Resolution Awarding a Contract to Deerfield Electric in the Amount of \$71,712 for Barr Recreational Complex Boys Major Ball Field Lighting.

Motion to adopt Resolution 2013:123 was made by Councilman Merryfield, seconded by Council President Lange. Under a roll call vote all members voted yes.

Resolution 2013:124 – Resolution Appointing Christie Ehret to the Position of Treasurer and Certified Municipal Financial Officer for the Period of four (4) Years.

Motion to adopt Resolution 2013:124 was made by Councilwoman Griffith, seconded by Councilman Merryfield. Under a roll call vote all members voted yes.

Resolution 2013:125 – Resolution Supporting Haddon Heights Application to Sustainable New Jersey Grant Program.

Motion to adopt Resolution 2013:125 was made by Councilman Berryhill, seconded by Council President Lange. All were in favor.

#### PUBLIC COMMENT:

Mayor Forte opened the meeting to the public for comments and concerns. No residents came forward at this time. Motion to close the public portion was made by Council President Lange, seconded by Councilwoman Griffith. All were in favor.

Mayor Forte advised residents that council was going upstairs to finish the caucus agenda and then go into a Closed Session.

UNFINISHED CAUCUS ITEM:

c. Green Acres/Devon Avenue

Borough Engineer Steve Bach passed out a map of the area and explained our options. #1. Seek approval to switch Green Acres property (B 125, L 1& 2) with Borough Property (B 117, L 1). The trucks/equipment are being stored on Green Acres as of now. The steps involved to seek approval would be preparing a Pre-App, then hold two (2) scoping hearings and obtain a survey of the entire areas involved. Mr. Bach noted that our former engineer had not done a survey and estimated that it would cost approximately \$15,000 to have one done; #2. option would be to remove the vehicles, stones, fences, plant trees and seed the area, which he estimated a cost of \$8,000 to \$10,000.

Council members were asked to think over the two proposed options. This topic will be discussed next month.

Motion to go into a Closed Session was made by Council President Lange, seconded by Councilman Merryfield. All were in favor.

CLOSED SESSION MINUTES:

Meeting called to order by Mayor Forte at 8:35 p.m. All council members were present at the meeting. Solicitor Albert J. Olizi, Jr., Interim Borough Clerk Joan Moreland and Deputy Borough Clerk Kelly Santosusso were also present.

Solicitor Olizi said he would like to review the contract with both the Chief and Captain. After a short discussion, the Solicitor was advised to set up a meeting with both men, Councilman Merryfield and Councilman DiRenzo to discuss the wording of the proposed contract.

No formal action was taken at this time.

Motion to adjourn the closed session at 8:53 p.m. was made by Councilwoman Griffith, seconded by Councilwoman Fitzgerald. All members were in favor.

Mayor Forte went downstairs to see if any residents were present. There were none and a motion to adjourn the meeting was made by Councilman Merryfield, seconded by Councilman DiRenzo. All were in favor.

Respectfully Submitted,

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Kelly Santosusso, Deputy Borough Clerk

## June 2013 Public Works Summary Report

- ✓ All core work for the month of June has been completed.
- ✓ Answered and responded to all phone calls & e-mails.
- ✓ Trash cans along Station Ave. and at ball parks have been emptied twice a week.
- ✓ Weekly and monthly Police car maintenance was performed.
- ✓ Brush collection for the month totaled 259 cu yards.
- ✓ Picked up 52 yds. of grass clippings. -
- ✓ Picked up 1600 lbs. of white goods. -
- ✓ Cut grass at all Borough buildings, ball fields and lots. -
- ✓ Maintained vacant properties around town. -
- ✓ Trim low hanging branches on roadways around town. -
- ✓ We added and replaced traffic signs around town for the Police Dept. -
- ✓ Cleared storm inlets around town.
- ✓ Did monthly playground inspections at Hoffs Park.
- ✓ 7 sewer calls (2) ours (5) not ours. We flushed 1,851 ft. of sewer pipe to clear blockages.
- ✓ We cleaned and treated 7,900 ft. of sewer mains as part of our regular maintenance schedule
- ✓ All pump stations were checked & serviced this month.
- ✓ We had a sewer break on a borough right of way behind 516 Guyer Ave. the pipe was repaired by Public Works.

Electrical Recycling Program to begin 8/1/13.

\*\* HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES \*\*

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY RAINY DAY 6 // 3 // 13	PICK UP TRASH THROUGH TOWN PICK UP GRASS THROUGH TOWN PUT UP BANNER @ BANK DIG UP SEWER LINE @ SIG GUYER DR		LUTHER } JESUS } TEMPS EFRAIN } WAYNE } BARRY - SICK BRIAN - SICK
TUESDAY DRY DAY 6 // 4 // 13	PICK UP GRASS THROUGH TOWN FIX SEWER LINE ON SIG GUYER DRIVE TRIM TREE ON 10 <sup>TH</sup> AVE + SYCAMORE ST. CUT GRASS THROUGH TOWN TRIM TREES ON GUYER DRIVE + 10 <sup>TH</sup> / HIGH PUT UP NO OUTLET SIGN ON S. PARK AVE. + BELLMAWR.	12 cu. yds. GRASS	JESUS } LUTHER } TEMPS GEORGE } WAYNE } JOHN - LEFT @ 12:00 P.M. DENNIS - PERSONAL BRIAN - SICK
WEDNESDAY DRY DAY 6 // 5 // 13	WORK ON VEHICLES IN SHOP CUT GRASS THROUGH TOWN SEWER MAINTENANCE TRIM TREES @ DEVON AVE + GLOVER AVE PICK UP SUPPLIES FOR TRUCKS DUMP BRUSH TRUCK	25 cu. yds BRUSH	JESUS } GEORGE } TEMPS <del>WAYNE</del> } EPHRAIM }
THURSDAY DRY DAY 6 // 6 // 13	WORK ON VEHICLES IN SHOP PICK UP BRUSH ON WESTSIDE OF TOWN TRIM TREES @ DEVON AVE + TAKE DOWN TREE @ GUYER DRIVE (S22) CUT PROPERTY LAWNS @ 506 10 <sup>TH</sup> + 1510 CEDAR SET UP CABIN		JESUS } LUTHER } TEMPS GEORGE } EPHRAIM } TOM - OUT
FRIDAY RAINY DAY 6 // 7 // 13	PICK UP TRASH THROUGH TOWN CLEAN INLETS THROUGH TOWN WORK ON VEHICLES IN SHOP PICK UP BRUSH ON WEST SIDE OF TOWN PICKED UP SUPPLIES	65 cu. yds. BRUSH	JESUS } LUTHER } TEMPS GEORGE } EPHRAIM } TOM - 1/2 DAY JAMES - -1 HR. COMP
SATURDAY 6 // 8 // 13			
SUNDAY 6 // 9 // 13			

\*\* WEEKLY DUTIES FOR WEEK OF : 6 // 9 // 2013. \*\*

\*\* HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES \*\*

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY RAINY DAY 6 // 10 // 13	PICK UP GRASS THROUGH TOWN PICK UP TRASH THROUGH TOWN CLEAN <del>FARR</del> @ DELL TAKE CANVAS OF INLETS @ E. ATLANTIC & GARDEN TAKE BANNER @ POST OFFICE DOWN CLEAN INLETS THROUGH TOWN	16 cu. yds. GRASS	EFRAIN } GEORGE } TEMPS. LUTHER } MIKAEL } DENNIS - SICK TOM - VACATION
TUESDAY DRY DAY 6 // 11 // 13	PICK UP BRUSH ON EAST SIDE OF TOWN CLEAN INLETS THROUGH TOWN CUT PROPERTY @ 1501 MAPLE AVE & 1939 NARBERTH AVE CUT GRASS THROUGH TOWN TALK TO STEVE BAUCH ABOUT INLETS LAKE STREET PUMP STATION PROBLEMS		JESUS } LUTHER } TEMPS LUIS } JOE - SICK TOM - VACATION
WEDNESDAY DRY DAY 6 // 12 // 13	COMPLETE LAWN @ #2 GLOVER AVE WHERE MAN BROKE CUT GRASS THROUGH TOWN SEWER MAINTENANCE PICK UP SUPPLIES COMPLETE MARKOUTS FOR JOBS IN TOWN WORK ON EASEMENT @ #2 GLOVER AVE CHECK INLET IN YARDS @ GUYER DRIVE	5 cu. yds. TOP SOIL	JESUS } LUTHER } TEMPS. EFRAIN } GEORGE } TOM - VACATION
THURSDAY WET DAY 6 // 13 // 13	FINISH REST OF LAWN @ 2 GLOVER AVE CUT GRASS @ CC, CABIN, + SOF BUILDINGS SEWER MAINTENANCE WORK ON VEHICLES IN SHOP TRIM TREE @ 433 3RD AVE.	3 cu. yds. TOP SOIL	JESUS } LUTHER } TEMPS. EFRAIN } GEORGE } TOM - VACATION
FRIDAY DRY DAY 6 // 14 // 13	PICK UP TRASH THROUGH TOWN PICK UP BRUSH ON EAST SIDE OF TOWN DROP OFF BARRICADES CHANGE LIGHT BULBS @ CABIN WORK ON VEHICLES IN SHOP	59 cu. yds. BRUSH	JESUS } EFRAIN } TEMPS. GEORGE } TOM - VACATION
SATURDAY 6 // 15 // 13			
SUNDAY 6 // 16 // 13			

\*\* WEEKLY DUTIES FOR WEEK OF: 6 // 16 // 2013 \*\*

\*\* HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES \*\*

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY  Dry DAY  6 // 17 // 13	Pick-up Trash - Station, Parks, + Ball Fields Grass Pick-up Throughout town Pick-up white foods - Throughout Town Sewer Maintenance Dropped off 4 Cars to Scarsch A-c Schmitt Dropped off wheel barrows to Down A-c Spray weed throughout Town	12 cu yds of Grass	Jesus } Efrain } Temps Luther }  - FRANK - VACATION
TUESDAY  Dry/Wet DAY  6 // 18 // 13	Cut Grass around town Shop work on vehicles Top soil Downen A-c - grass Area along Glenside Trim trees along Walnut A-c by Hidden Glen Spray weed throughout Town		Jesus } Efrain } Temps Luther } George }  James - Personal FRANK - VACATION
WEDNESDAY  Dry DAY  6 // 19 // 13	Shop work on vehicles Trim trees along Walnut A-c by Hidden Glen Clean inlets Throughout town Clean up dirt & stones off of W. Atlantic A-c		Jesus } Redger } Temps   JOE - VACATION FRANK - VACATION
THURSDAY  Dry DAY  6 // 20 // 13	Pick-up brush - West side of Town Sewer Maintenance Shop work on vehicles - PD Dump 1 truck Cut grass throughout Town	25 cu yds of Brush	Jesus } Efrain } Temps George } Redger }  FRANK - VACATION
FRIDAY  DRY DAY  6 // 21 // 13	Pick-up Trash - Station, Parks, + Ball Fields Cut grass throughout Town Finish Brush - West side of Town Empty Trash Trucks Hung with if July Banner Shop work on PD vehicles Filled sink hole at Maple pump Station	35 cu yds of Brush	Jesus } Efrain } Temps Luther } George }  FRANK - VACATION
SATURDAY  6 // 22 // 13			
SUNDAY  6 // 23 // 13			

\*\* WEEKLY DUTIES FOR WEEK OF : 6 // 23 // 2013 \*\*

\*\* HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES \*\*

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY  DRY DAY  6 // 24 // 13	GRASS PICK UP THROUGH TOWN TRASH PICK UP THROUGH TOWN PUT UP DIP SIGNS ON WYNNFIELD AVE SPRAY WEEDS THROUGH TOWN SHOW TRUCKS @ DEVON AVE	12 cu. yds. GRASS	LUTHER } EFRAIN } TEMPS GEORGE }
TUESDAY  DRY DAY  6 // 25 // 13	SHOP-WORK ON VEHICLES GET VEHICLES READY FOR AUCTION PICK WEEDS @ 50F BUILDING + STATION AVE MAINTENANCE ON PUMP STATIONS CUT GRASS THROUGH TOWN PUT UP DEAD END SIGNS @ BELLMANR + KESWICK		LUTHER } EFRAIN } TEMPS GEORGE } JESUS }
WEDNESDAY  DRY DAY  6 // 26 // 13	PUT UP STOP SIGNS IN TOWN - (4) WORK ON VEHICLES IN SHOP CUT GRASS THROUGH TOWN REPLACE DEAD END SIGNS IN TOWN - (2) SEWER MAINTENANCE THROUGH TOWN SPRAY WEEDS AREAS IN TOWN TRASH PICK UP THROUGH TOWN TRIM LOW HANGING BRANCHES IN TOWN	5 cu. yds. COMPOST	LUTHER } EFRAIN } TEMPS GEORGE } JESUS }
THURSDAY  DRY DAY  6 // 27 // 13	PICK UP + DUMP METAL PICK UP BRUSH ON EAST SIDE OF TOWN CUT LOW HANGING BRANCHES IN TOWN WORK ON VEHICLES IN SHOP REPLACE DEAD END SIGNS IN TOWN - (2) SHOW VEHICLES FOR AUCTION	1600 POUNDS METAL	LUTHER } EFRAIN } TEMPS GEORGE } JESUS }  BRIAN: PERSONAL
FRIDAY  DRY DAY  6 // 28 // 13	PICK UP TRASH THROUGH TOWN CUT GRASS THROUGH TOWN PICK UP BRUSH ON EAST SIDE OF TOWN PUMP BRUSH TRUCKS CUT LOW HANGING BRANCHES IN TOWN WORK ON VEHICLES IN SHOP	50 cu. yds. BRUSH	LUTHER } GEORGE } TEMPS JESUS }  BARRY-VACATION
SATURDAY  6 // 29 // 13			
SUNDAY  6 // 30 // 13			

\*\* WEEKLY DUTIES FOR WEEK OF : 6 // 30 // 2013 \*\*

# SEWER REPORT

TODAYS DATE: JULY 1, 2013

SEWER REPORT FOR THE MONTH OF: JUNE 2013

SEWER BLOCKAGES REPORTED: 7 BLOCKAGES

SEWER BLOCKAGES BEING OURS: 2 BEING OURS

FOOTAGE OF LINES FLUSHED: 1,851 FEET

PUMP STATION ALARM CALLS: 7 CALLS

SEWER STORM PROBLEMS: NONE

: \_\_\_\_\_

PREVENTIVE MAINTENANCE LINES FLUSHED: 27 LINES

FOOTAGE OF MAINTENANCE LINES FLUSHED: 7,900 FEET

NUMBER OF CHEMICAL LINES MAINTAINED: 88 LINES

AMOUNT OF CHEMICALS USED: TRIPLE X : 430 POUNDS

: ROOT X : 125 POUNDS

: CHERRY MAT: 38 GALLONS

: LIME : 50 POUNDS

OUTSIDE CONTRACTORS USED: DELTRONICS FOR PUMP STATION

: \_\_\_\_\_

: \_\_\_\_\_

OTHER: CHANGE FILTERS @ ALL PUMP STATIONS

BLEED FILTERS @ ALL PUMPING STATIONS

GREASED PUMPS + MOTORS @ ALL PUMP STATIONS

FIXED MAIN SEWER LINE @ 516 GUYER DRIVE

## Playground Monthly Safety Check List

Park 8<sup>TH</sup> AVE + HIGH ST. Inspection Date 7-2-2013

Name of Inspector FRANK SPADEA JR Title FOREMAN

Facility / Playground Equipment PLAY GYM, BALANCE BEAM, SWINGS, MONKEY BARS, PULL UP BARS, BENCHES, TABLES, BASKETBALL COURT, TRASH CANS

YES	NO	NA	Condition
✓			Visible cracks, bending, warping, rusting or breakage of any component
	✓		Deformation of open hooks, shackles, rings or links
	✓		Worn swing hangers and chains
	✓		Missing, damaged or loose swing seats; heavy seats with sharp edges or corners
	✓		Broken supports / anchors
	✓		Footings exposed, cracked, loose in ground
	✓		Accessible sharp edges or points
	✓		Exposed ends of tubing that should be covered by plugs or caps
	✓		Protruding bolt ends that do not have smooth finished caps and covers
	✓		Loose bolts, nuts, corrosion, etc.
	✓		Splintered, cracked or otherwise deteriorated wood
	✓		Lack of lubrication on moving parts
	✓		Worn bearings
	✓		Broken or missing rails, steps, rungs or seats
	✓		Surfacing material worn or scattered (in landing pits, etc.)
	✓		Hard surfaces, especially under swings, slides, etc.
✓			Chipped or peeling paint
✓			Vandalism (broken glass, trash, graffiti, etc.)
	✓		Tripping hazards such as roots, rocks, etc.
	✓		Poor drainage areas
	✓		Fencing damaged, exposed sharp edges, end caps missing
	✓		Electrical hazards, exposed, low hanging wires
	✓		Low hanging, dead tree limbs
	✓		Bleachers with damaged boards, bent or damaged supports, missing protective railings (over 48" in height)
	✓		Surfaces for basketball or tennis courts cracked or uneven

**NOTE: ALL "YES" ANSWERS REQUIRE EXPLANATION ON THE BACK OF THIS FORM**

NEED NEW TRASH CAN LIDS - (2)

PICNIC TABLES + SEATS ARE BENT, PROTECTIVE COATING IS CRACKING, PEELING, + SPLINTERRING.



**ENGINEER'S STATUS REPORT  
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July 2013**

**General Engineering (HH2013-0)**

Pedestrian and Traffic Safety Enhancements

- *Atlantic Avenue School*

Our office has prepared a plan set for the proposed "Atlantic Ave (CR 727) & Green Street Pedestrian Safety Improvements" and have forwarded them to the County Engineer's office for the County's implementation.

Our office is coordinating with the County and the NJDOT to facilitate these improvements under the SAFETEA-LU – Pedestrian & Bicycle Facilities & Street Lighting project. Please see the SAFETEA-LU item below for more information.

- *Kings Highway at Hillside (No Change Since Last Report)*

Our office has prepared a base plan and funding application for proposed improvements to the King's Highway pedestrian crossing. A joint application with the Borough of Audubon for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk. The completed applications were hand-delivered on April 5, 2013. A copy of the submitted application is on file with the Borough Clerk.

- *Kings Highway at Atlantic Avenue Bridge (No Change Since Last Report)*

Base plans for new shadow line and cross hatch striping are currently being prepared and will be coordinated with Chief Kinker and Captain Valvardi. Our office will coordinate with the Camden County Department of Public Works regarding the Borough's request for the County to install the new striping.

Station Avenue Rail Crossing (No Change Since Last Report)

- Our office is providing technical support to Captain Valvardi in regards to the Police Department's request to the New Jersey Department of Transportation for improvements to the Station Avenue railroad crossing.
- A NJDOT Diagnostic Team Meeting was held at 10:30 AM on May 17, 2012 at the crossing.

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Storm Water Runoff – 120 & 126 White Horse Pike

- Our office met with the property owner and their site engineer on June 4, 2013, to discuss alternative options to the schematic design received on July 16, 2012. The property owner committed to submitting a remedial design by July 5, 2013.
- No proposed alternative designs were received by our office by the above referenced July 5, 2013 date. Therefore, it is our recommendation that the Mayor and Council authorize the Borough Solicitor to correspond with the property owner to ascertain when the Borough can expect submission of their proposed remedial designs.

New Jersey American Water (NJAW)– Main Replacement

- Construction activity has commenced on water main replacement along the White Horse Pike. Per a July 9, 2013 correspondence from New Jersey American Water, the following water mains will be replaced during the next four months.
  - White Horse Pike (South) from Highland to Garland
  - White Horse Pike (North) from Garden to Kings Highway
  - Kings Highway from White Horse Pike to 1<sup>st</sup> Avenue
  - West High Street from Black Horse Pike to Bellmawr Avenue

New Jersey Department of Transportation (NJDOT) – Pipe Rehabilitation along Route 295  
(No Change Since Last Report)

- Our office met with NJDOT and the project Contractor regarding the 72 inch x 111 inch drainage pipe rehabilitation project along Route 295 between the sound barrier and end of 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> Street. Project start date is anticipated for the week of June 17, 2013 or June 24, 2013. All work will be done in NJDOT right-of-way while access to the project area will be provided via cleared paths at the end of 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> Street. Wooded area to be cleared will be minimal.

**SAFETEA-LU – Pedestrian & Bicycle Facilities & Street Lighting**

- The Borough awarded the Base Bid plus Add Alternate Bids A, B, and C in the amount of \$127,402.<sup>82</sup> to Lexa Concrete on February 5, 2013.
- A pre-construction meeting was held on Wednesday March 20, 2013 at 11 AM at the Borough Hall with representatives from NJDOT Local Aid, Haddon Heights Police Department, Haddon Heights Public Works, Lexa Concrete, LLC, and Bach Associates. Pre-construction meeting minutes have been prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk.
- Lexa Concrete, LLC has begun the material submittal process.

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- A pre-construction meeting was held on Wednesday May 1, 2013 at 10:30 AM at the project site with representatives from Haddon Heights Public Works, PSE&G, Lexa Concrete, LLC, and Bach Associates. The meeting resulted in construction schedule coordination between PSE&G and Lexa Concrete, including an anticipated Notice to Proceed one week following PSE&G's conduit crossing plan submission to Bach Associates.
- Our office is coordinating with the NJDOT and the County to facilitate the installation of the improvements associated with the Atlantic Avenue School Pedestrian and Traffic Safety Enhancements under the current contract. The project contract documents call for approximately \$21,000 of sidewalk and roadway improvements at the intersection of Atlantic Ave (CR 727) & Green Street. These improvements are not as comprehensive as the improvements called for under the plan set development by our office. The more comprehensive improvements are estimated at \$41,000.
- It is proposed that the \$21,000 of intersection improvements under the project contract documents be reallocated to the Atlantic Avenue School Pedestrian and Traffic Safety Enhancements. It is our understanding that Councilman Berryhill has been coordinating with the County to provide the remaining \$20,000 required to construct the comprehensive improvements under a shared services agreement.
- Subject to NJDOT and the County's approval of this \$21,000 funding reallocation and shared service agreement, the intersection improvements can be completed during the schools summer recess (after June 19<sup>th</sup>).
- The project construction documents call for the installation of nine (9) decorative benches and six (6) bike racks to be field located during construction. Our office met with Council President Kathryn Lange and Councilwoman Susan Griffith on June 7, 2013, to coordinate the desired locations of the benches and bike racks. As a result of the meeting, it was determined all nine (9) benches will be located throughout the project limits; however only one (1) bike rack will be installed for this project. The bike rack type will match the existing Wave bike racks utilized throughout the Borough.
- Camden County granted approval on June 27, 2013, to implement the improvements at the Atlantic Avenue (CR 727) and Green Street intersection. Our office is coordinating with the Contractor to establish the cost for the supplemental items illustrated on the County approved Atlantic Avenue (CR 727) and Green Street intersection improvement plans in addition to the Wave bike rack. Notice to Proceed will be issued following authorization from NJDOT.
- It is our understanding that the County will be acting on a resolution authorizing a shared services agreement between the County and the Borough for the County's funding of up to \$20,000 of the costs associated with the proposed intersection improvements at the County's July 16, 2013 Freeholder Meeting.

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**FY 2012 NJDOT Municipal Aid**

- This project consists of full depth reconstruction of High Street (from 1<sup>st</sup> Ave to 2<sup>nd</sup> Ave), full depth reconstruction of Garden Street (from 9<sup>th</sup> Ave to 10<sup>th</sup> Ave), and mill and overlay of Green Street (from 7<sup>th</sup> Ave to 8<sup>th</sup> Ave).
- We have tabulated the five (5) bids received on March 12, 2013 with reference to the above-referenced project. The low bidder was Bogey's Trucking & Paving, Inc., 1779 Delsea Drive, Deptford, New Jersey, in the amount of \$153,925.70, representing items 1 through 21 of the Base Bid and items 101 through 110 of Add Alternate Bid #1.
- As you may recall, the Borough received \$190,000 from the FY2012 NJDOT Trust Fund with \$165,250 of this funding to be used towards construction costs, therefore the Base Bid and Add Alternate Bid #1 has been awarded to Bogey's Trucking & Paving, Inc following Solicitor review and certification of funds by the CFO.
- Resolution 2013:69 awarding contract to Bogey's Trucking & Paving, Inc. in the amount of \$153,925.70 representing items 1 through 21 of the Base Bid and items 101 through 110 of Add Alternate Bid #1 was passed on April 16, 2013. The Contract Documents are in the process of being endorsed by Bogey's Trucking & Paving, Inc.
- A pre-construction meeting was held on May 28, 2013 at the Borough Hall with representatives from Haddon Heights Police Department, Bogey's Trucking & Paving, Inc., and Bach Associates. Pre-construction meeting minutes have been prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council members. Notice to Proceed letter was issued for Wednesday, June 19, 2013.
- Construction has commenced with concrete work complete on Green Street, concrete work to be completed this week on Garden Street, and concrete work to start next week on High Street. Once concrete work is complete on Garden Street, pavement work will commence on Green Street with Garden Street and High Street to follow.

**FY 2013 NJDOT Municipal Aid/Local Aid Infrastructure Funding**  
(No Change Since Last Report)

- Our office has submitted Fiscal Year 2013 NJDOT Municipal Aid applications for improvements to Lippincott Ave from Kings Highway to Station Avenue as Priority No. 1 and 11<sup>th</sup> Avenue from Glover Avenue to Green Street as Priority No. 2.
- The NJDOT has published the Fiscal Year 2013 NJDOT Municipal Aid awards. The above referenced applications were not funded by NJDOT.

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- Our office has submitted application for Fiscal Year 2013 NJDOT Local Aid Infrastructure Funding (Discretionary Aid) grant for the improvements to West Atlantic Avenue from Kings Highway to Station Avenue.

**CDBG (Yr 33 & Yr 34) – Architectural Barrier Removal & Access (Various Intersections)**

- This project consists the installation of ADA curb ramps in accordance with the Borough's Year 33 Agreement as well as the Borough's Year 34 Agreement with the Camden County CDBG Program.
- We have tabulated the eight (8) bids received on March 12, 2013 for the above-referenced project and found the low bidder to be Curbcon Inc., 514 N. Main Street, Barnegat, New Jersey. Curbcon Inc.'s Base Bid was in the amount of \$43,920 representing items 1 through 9 of their Base Bid.
- As you may recall, the Borough has \$55,574 of Year 33 and Year 34 CDBG funding allocated to this project. Therefore the Base Bid in the amount of \$43,920 has been awarded to Curbcon Inc. following Solicitor review and certification of funds by the CFO.
- Resolution 2013:70 awarding contract to Curbcon, Inc. in the amount of \$43,920 representing items 1 through 9 of their Base Bid was passed April 16, 2013. The Contract Documents are in the process of being endorsed by Curbcon, Inc.
- A pre-construction meeting was held on June 5, 2013, at the Borough Hall with representatives from Haddon Heights Borough, Curbcon, Inc., and Bach Associates. Pre-construction meeting minutes have been prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council members. Notice to Proceed letter was issued for Wednesday, June 19, 2013.
- Construction has commenced with concrete work nearly complete on handicap ramps 1 through 18 along Devon Avenue and South Park Avenue. Handicap ramps 19 through 26 along Green Street and Lippincott Avenue are scheduled to be under construction beginning the end of this week.

**Camden County Open Space (2012)**

- The Camden County Open Space Committee has funded \$25,000 of asphalt walkway improvements along Devon Avenue adjacent to the fence line of the existing recreational fields.
- Our office has completed the design and quote documents. The quote documents were distributed utilizing three contractor quotes as the total construction funding is below the \$36,000 public bidding threshold with a Qualified Purchasing Agent.

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Request for Quotes were forwarded to prospective contractors on July 3, 2013, with a return date of Friday, July 12, 2013.

- We have tabulated the three (3) quotes received on July 12, 2013. The low bidder is Lexa Concrete, LLC, 11 Commerce Way Drive, Hammonton, New Jersey, in the amount of \$36,280.00, representing items 1 through 12 of the Base Bid.
- Our office recommends the project scope be reduced and request for quotes be re-issued.

**Camden County Open Space (2013) (No Change Since Last Report)**

- In accordance with the Camden County Open Space Preservation Trust Fund Advisory Committee's February 7, 2012 Correspondence to the Borough, municipalities with population under 15,000 are limited to two (2) applications per funding cycle.
- Our office prepared a joint application with the Borough of Audubon for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk.
- The completed applications were hand-delivered on April 5, 2013. A copy of the submitted application is on file with the Borough Clerk.

**Inflow and Infiltration Program**

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.
- It is noted that the Borough has initiated development of an Inflow and Infiltration reduction program. The program development has been based on the "Infiltration / Inflow Analysis for Service Area 26 Haddon Heights Borough" previously prepared by the CCMUA as well as the evaluation previously prepared by this office for the Borough's Lake Street Sewerage Pumping Station.
- Our office has initiated flow monitoring at critical locations to quantify inflow and infiltration levels.
- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Intermunicipal Agreement".

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**HYAA – Barr Recreational Complex Improvements**

- Our office has completed an existing condition survey for the Boys Major and Minor fields which will serve as a base for the proposed grading, lighting, and irrigation improvements.
- Our office has been coordinating with several lighting manufactures to review cost and performance criteria for the Boy's Major Field lighting improvements.
- Based on coordination with the HHYA, our office has completed the field survey of the Boy's Major and Minor fields and completed plans, bid documents, and specifications for the proposed site lighting of the Boys Major Field.
- In addition, our office is completing the design of the new infield grading and irrigation improvements for the Boys Major and Minor Fields.
- Our office met with Council President Kathy Lange and a member of the HHYA on June 20<sup>th</sup> to review the project documents.
- The Bid Opening for Boys Major Ball Field Lighting was held on July 9, 2013. There were three (3) bidders and the low bidder was Deerfield Electric Inc. in the amount of \$71,712.00.
- A resolution awarding contract to Deerfield Electric Inc. in the amount \$71,712.00 is on the July 16, 2013, agenda.

**Glover Mill Village**

- As previously reported, the Borough is in receipt of a March 30, 2012 correspondence from the NJDEP Historic Preservation Office (SHPO) concerning their review of the recently released A.D. Marble & Company Phase II Archaeological Report for the Glover Mill Fulling Mill Site / Proposed Glover Mill Subdivision, Block 62, Lots 2, 4, and 6. The referenced March 30, 2012 correspondence concludes that items No. 3 through 13 of their December 20 2011 correspondence have now been addressed.
- The items that remain outstanding are:
  1. The park associated with the Glover Mill site (adjacent to the Glover Fulling Mill foundation site and extending to Sylvan Drive) must be designed in accordance with SHPO requirements.
  2. Development of a construction avoidance and protection plan for the Glover Fulling Mill foundation site in accordance with SHPO requirements.

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- Our office is currently coordinating with SHPO and the contract developer of the Glover Mill Village project, Bob Meyers Communities, Inc. to determine if the two items delineated above can be accommodated by the current agreement between the Borough and Bob Meyers Communities, Inc.
- The contract developer, Bob Meyers Communities, Inc. has received Preliminary Subdivision and Historic District Commission approval at June 28, 2012 special meeting of the Borough Planning Board. It is noted that this approval contained the conditions that Bob Meyers Communities, Inc. would be designing and constructing the above referenced park area and implementing the construction avoidance and protection plan in accordance with SHPO requirements.
- The CCMUA approved the agreement to extinguish the Authority's easement located at the Glover Mill site during the July 15, 2013 CCMUA Regular Meeting.

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ORDINANCE 2013:1399

AN ORDINANCE AMENDING §100-20 OF THE  
CODE OF THE BOROUGH OF HADDON HEIGHTS  
ENTITLED STOP INTERSECTIONS

NOW, THEREFORE BE IT ORDAINED that §100-20 entitled Stop Intersections is hereby *amended* as follows:

100-20 Atop Intersections

Intersection	Stop Sign(s) On
West High Street and Guyer Drive	<del>West High Street</del> <i>All three approaches</i>
<i>West High Street and Twelfth Avenue</i>	<i>Twelfth Avenue</i>
<i>Twelfth Avenue and Guyer Drive</i>	<i>Guyer Drive</i>

BE IT FURTHER ORDAINED that this ordinance will become effective immediately upon a public hearing, final adoption and advertisement as required by law.

Introduction: 7/16/13

Pubic Hearing: \_\_\_\_\_

Final Adoption \_\_\_\_\_

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

Attest \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

**ORDINANCE 2013:1400**

AN ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, IN THE COUNTY OF CAMDEN, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE BOROUGH, APPROPRIATING \$671,300 THEREOF, AND AUTHORIZING THE ISSUANCE OF \$637,735 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE BOROUGH TO FINANCE THE SAME.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HADDON HEIGHTS, IN THE COUNTY OF CAMDEN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Haddon Heights, in the County of Camden, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3 hereof, there is hereby appropriated the respective sums amounting in the aggregate to \$671,300, including the aggregate sum of \$33,565 as the several down payments for the improvements and purposes required by the Local Bond Law. The down payment has been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the several down payments or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$637,735, pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the bonds or notes are to be issued are as follows:

I. Purpose. Repairs to the Borough's water and sewer systems, including all work and related materials necessary thereof and incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$95,000.00
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$90,250.00
<u>Period or Average Period of Usefulness:</u>	40 years
<u>Amount of Down Payment:</u>	\$4,750.00

These amounts are in addition to the \$55,000 appropriated and \$52,250 in debt authorized for these purposes in Bond Ordinance 2013:1390 finally adopted by the Borough on February 5, 2013 (the "Prior Ordinance").

II. Purpose. Design and construction of pedestrian and bicycle lanes and paths on Borough roads and property, as set forth in a list on file in the office of the Borough Clerk, and including all work and related materials necessary thereof and incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$100,000.00
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$95,000.00
<u>Period or Average Period of Usefulness:</u>	15 years
<u>Amount of Down Payment:</u>	\$5,000.00

These amounts are in addition to the \$30,000 appropriated and \$28,500 in debt authorized for these purposes in the Prior Ordinance.

III. Purpose. Improvements and repairs to Borough roadways, including all work and related materials necessary thereof and incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$321,000.00
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$304,950.00
<u>Period or Average Period of Usefulness:</u>	20 years
<u>Amount of Down Payment:</u>	\$16,050.00

These amounts are in addition to the \$18,000 appropriated and \$17,100 in debt authorized for these purposes in the Prior Ordinance.

IV. Purpose. Improvements and repairs to Borough buildings, as set forth in a list on file in the office of the Borough Clerk, and including all work and related materials necessary thereof and incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$49,000.00
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$46,550.00
<u>Period or Average Period of Usefulness:</u>	10 years
<u>Amount of Down Payment:</u>	\$2,450.00

These amounts are in addition to the \$17,000 appropriated and \$16,150 in debt authorized for these purposes in the Prior Ordinance.

V. Purpose. Improvements, repairs and replacements to Lake Street Pump Station, in accordance with plans and specifications on file in the office of the Borough Clerk, and including all work and related materials necessary thereof and incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$55,000.00
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$52,250.00
<u>Period or Average Period of Usefulness:</u>	40 years
<u>Amount of Down Payment:</u>	\$2,750.00

VI. Purpose. Acquisition of computer and IT equipment, as set forth in a list on file in the office of the Borough Clerk, and including all work and related materials necessary thereof and incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$5,000.00
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$4,750.00
<u>Period or Average Period of Usefulness:</u>	5 years
<u>Amount of Down Payment:</u>	\$250.00

VII. Purpose. Acquisition of firearms and equipment for Borough Police Department, as set forth in a list on file in the office of the Borough Clerk, and including all work and related materials necessary thereof and incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$10,900.00
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$10,355.00
<u>Period or Average Period of Usefulness:</u>	5 years
<u>Amount of Down Payment:</u>	\$545.00

VIII. Purpose. Streetscape Improvements to Station Avenue, including all work and related materials necessary thereof and incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$5,000.00
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$4,750.00
<u>Period or Average Period of Usefulness:</u>	15 years
<u>Amount of Down Payment:</u>	\$250.00

IX. Purpose. Acquisition of furniture and equipment for Library, as set forth in a list on file in the office of the Borough Clerk, and including all work and related materials necessary thereof and incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$4,000.00
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$3,800.00
<u>Period or Average Period of Usefulness:</u>	10 years
<u>Amount of Down Payment:</u>	\$200.00

X. Purpose. Acquisition of Fire Department equipment and apparatus, as set forth in a list on file in the office of the Borough Clerk, and including all work and related materials necessary thereof and incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$26,400.00
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$25,080.00
<u>Period or Average Period of Usefulness:</u>	10 years
<u>Amount of Down Payment:</u>	\$1,320.00

(b) With the exception of the additional debt as set forth in I through IV above, the estimated maximum amount of bonds or notes to be issued for the improvements or purposes is as stated in Section 2 hereof.

(c) With the exception of the additional appropriations as set forth in I through IV above, the estimated cost of the improvements or purposes authorized herein is equal to the amount of the appropriation herein made thereof.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8(a). The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget or temporary capital budget (as applicable) of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The several improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law, computed on the basis of respective amounts or obligations for the several purposes and the respective reasonable life thereof within the limitations of the Local Bond Law, is 22.14 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$637,735, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$250,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvements or purposes.

(e) The Borough reasonably expects to commence the acquisition of the several improvements or purposes described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Borough further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 1 hereof.

Section 7. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

Section 8. The full faith and credit of the Borough is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. The Borough Council hereby covenants on behalf of the Borough to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 10. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction Date: July 16, 2013

Adoption Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

**ORDINANCE 2013:1397**

**AN ORDINANCE AUTHORIZING SALARIES, WAGES AND REIMBURSEMENTS TO BE PAID TO CERTAIN EMPLOYEES OF THE BOROUGH OF HADDON HEIGHTS**

**WHEREAS**, the Mayor and Council of the Borough of Haddon Heights need to establish salaries, wages or reimbursement rates for certain municipal employees that are commensurate with the offices or positions held and the experience of persons appointed to said offices or positions,

**NOW, THEREFORE BE IT ORDAINED**, by the Governing Body of the Borough of Haddon Heights in the County of Camden, that the following sections are hereby adopted for purposes of compensating certain municipal officers and employees:

**Section 1 – Salaries and Wages**

The annual base salaries and wages for the following borough positions shall be amended and set at the following maximum amounts:

<u>Title/Position</u>	<u>Maximum Annual Salary</u>
Police Chief	\$ 108,000
Police Captain	\$ 102,700
Public Works Superintendent	\$ 71,400
Borough Clerk	\$ 51,000
Deputy Borough Clerk	\$ 40,800
Tax Assessor	\$ 37,800
Construction/Building Sub Code Official	\$ 28,000
Chief Financial Officer/Treasurer	\$ 20,500
Tax Collector	\$ 13,200
Zoning Officer	\$ 12,500
Municipal Court Judge	\$ 11,000
Fire Chief	\$ 8,900
Recycling Coordinator	\$ 7,500
Electrical Sub Code Official	\$ 6,500
Fire Sub Code Official	\$ 5,500
Plumbing Sub Code Official	\$ 5,500
Purchasing Agent (certified QPA)	\$ 2,500

<u>Title/Position</u>	<u>Maximum Hourly Pay Rate</u>
Court Recorder	\$ 15.30 / hour
Community Program Coordinator	\$ 15.30 / hour
Executive Assistant	\$ 15.00 / hour
Crossing Guard 1 <sup>st</sup> Class	\$ 12.39 / hour
Crossing Guard 2 <sup>nd</sup> Class	\$ 11.26 / hour

Salaries, wages and reimbursement rates of borough employees covered under collective bargaining contracts, which may include titles and positions listed in this section and may include titles and positions not listed in this section, shall be paid pursuant to these contracts as agreed to by the Mayor and Borough Council.

**Section 2 – Duties and terms of employment**

Except as otherwise provided by state statute or collective bargaining contract, the duties and terms of employment, including hours of employment and other pertinent information, shall be set forth by ordinance, personnel manual, and/or personnel policy approved by the Mayor and Borough Council.

**Section 3 – Maximum amounts**

The base salaries and wages authorized by this ordinance are maximum amounts for each office or position, excluding compensation for working overtime. Actual salaries and wages paid are determined by the Mayor and Borough Council and may be less than, but not more than, the maximum amounts authorized in this ordinance, excluding overtime.

**Section 4 – Compensation for mileage and expenses**

A borough employee, who utilizes his or her own motor vehicle for travel outside the borough that is related to borough business or their official borough duties, shall be reimbursed for mileage set at a rate determined by the Mayor and Council, and for the cost of parking and tolls incurred during such travel.

**Section 5 - Effective date of salaries and wages**

The annual salaries adopted in this ordinance shall be effective from January 1, 2013 for those officers and employees employed by the borough as of January 1, 2013, unless otherwise specified by a collective bargaining contract. For all others, including hourly wage employees, the annual salary or hourly wage rate shall be effective 20 days after final adoption of this ordinance.

**Section 6 – Past ordinances repealed**

All ordinances or parts of ordinances of the Borough of Haddon Heights that are inconsistent with any part of this ordinance are hereby repealed to the extent of such inconsistency.

**Section 7 – Effective date of ordinance**

This ordinance shall become operative 20 days after final adoption.

Introduction Date: \_\_\_\_\_

Adoption Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

ORDINANCE 2013:1402

AN ORDINANCE AMENDING CHAPTER 75 §31 OF THE  
CODE OF THE BOROUGH OF HADDON HEIGHTS  
ENTITLED COMPENSATION, RATES AND FEES

NOW, THEREFORE BE IT ORDAINED THAT, Chapter 74 §31 is here by amended as follows: (~~items crossed out~~ are deleted and items in **bold** are added)

75-31 Compensation, rates and fees

- A. Applicants hiring Haddon Heights police officers for off-duty employment shall be charged pursuant to **a schedule set annual by council by resolution**, ~~the following schedule~~, which includes an hourly rate of pay for the police officer; a fair and reasonable sum (percentage of hourly rate) representing the administrative costs, overhead and out-of-pocket expenses; and, when applicable, the cost for the use of a police vehicle for providing this service.
- (1) Traffic control: ~~\$64 per hour per full-time police officer on any traffic control sites requiring work zone safety certifications.~~ **See resolution for compensation, rates and fees.**
  - (2) Other traffic control: ~~\$64 per hour per full-time police officer.~~ **See resolution for compensation, rates and fees.**
  - (3) Other police services: ~~\$64 per hour per full-time police officer.~~ **See resolution for compensation, rates and fees.**
  - (4) Police vehicles: ~~\$10 per hour per vehicle.~~ **See resolution for compensation, rates and fees.**
  - (5) Overhead rate: ~~15% per hour to cover administrative and overhead expenses.~~ **See resolution for compensation, rates and fees.**
- B. The Haddon Heights Board of Education, when hiring Haddon Heights police officers for off-duty employment, shall be charged pursuant to **a schedule set annual by council by resolution**, ~~the following schedule~~, which includes an hourly rate of pay for the police officer:
- (1) Police services: ~~\$43 per hour per full-time police officer on school property.~~ **See resolution for compensation, rates and fees.**

BE IT FURTHER ORDAINED that this ordinance will become effective immediately upon a public hearing and final adoption as required by law.

Introduced August 6, 2013

Public Hearing \_\_\_\_\_

Final Adoption \_\_\_\_\_

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

Attest \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

**ORDINANCE 2013:1403**

**AN ORDINANCE AMENDING §100-20 OF THE  
CODE OF THE BOROUGH OF HADDON HEIGHTS  
ENTITLED STOP INTERSECTIONS**

NOW, THEREFORE BE IT ORDAINED THAT §100-20 of the Code of the Borough of Haddon Heights is hereby **amended** to include the following stop intersections:

<b>Intersection</b>	<b>Stop Sign(s) On</b>
<i>East Atlantic Avenue and Green Street</i>	<i>East Atlantic Avenue</i>
<i>East Atlantic Avenue and Station Avenue</i>	<i>East Atlantic Avenue</i>
<i>West Atlantic Avenue and Station Avenue</i>	<i>West Atlantic Avenue</i>

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon legal advertisement, public hearing and final adoption as required by law.

Introduction \_\_\_\_\_

Public Hearing \_\_\_\_\_

Final Adoption \_\_\_\_\_

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

Attest \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

**RESOLUTION 2013:126**

**BOROUGH OF HADDON HEIGHTS  
IMPOSING LIEN ON BLOCK 79, LOT 14**

**WHEREAS**, the property known as Block 79, Lot 14 on the Tax Map of the Borough of Haddon Heights, , had become overgrown with brush, weeds, dead or dying trees, trash, and other debris; and

**WHEREAS**, the Borough of Haddon Heights notified the owner with respect to the conditions on the property on the property pursuant to Chapter 138 of the Code of the Borough of Haddon Heights; and

**WHEREAS**, the owner of said property either refused or neglected to address and abate the conditions on the property; and

**WHEREAS**, the Borough of Haddon Heights, in accordance with Chapter 138 of the Code of the Borough of Haddon Heights, undertook to abate the conditions on the property and to clean up the property; and

**WHEREAS**, the Borough of Haddon Heights has incurred costs in the amount of \$419.90 with respect to the clean up of Block 79, Lot 14, ; and

**WHEREAS**, the cost of such services has been certified to the Borough Council of the Borough of Haddon Heights;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Haddon Heights that the amount of \$419.90 be and the same is hereby certified as a lien against Block 79, Lot 14; and

**BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Haddon Heights that a certified copy of this resolution shall be filed with the collector of taxes and the amount charged hereunder, \$419.90 shall become a lien and shall added to and become part of the taxes next to be assessed and levied upon Block 79, Lot 14 and shall bear interest at the same rate as taxes and may be enforced and collected to the same extent and in the same manner as unpaid taxes.

Date: August 6, 2013

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

Attest \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

**RESOLUTION 2013:127**

**BOROUGH OF HADDON HEIGHTS  
IMPOSING LIEN ON BLOCK 100, LOT 23**

**WHEREAS**, the property known as Block 100, Lot 23 on the Tax Map of the Borough of Haddon Heights, , had become overgrown with brush, weeds, dead or dying trees, trash, and other debris; and

**WHEREAS**, the Borough of Haddon Heights notified the owner with respect to the conditions on the property on the property pursuant to Chapter 138 of the Code of the Borough of Haddon Heights; and

**WHEREAS**, the owner of said property either refused or neglected to address and abate the conditions on the property; and

**WHEREAS**, the Borough of Haddon Heights, in accordance with Chapter 138 of the Code of the Borough of Haddon Heights, undertook to abate the conditions on the property and to clean up the property; and

**WHEREAS**, the Borough of Haddon Heights has incurred costs in the amount of \$900.65 with respect to the clean up of Block 100, Lot 23 ; and

**WHEREAS**, the cost of such services has been certified to the Borough Council of the Borough of Haddon Heights;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Haddon Heights that the amount of \$900.65 be and the same is hereby certified as a lien against Block 100, Lot 23; and

**BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Haddon Heights that a certified copy of this resolution shall be filed with the collector of taxes and the amount charged hereunder, \$900.65 shall become a lien and shall added to and become part of the taxes next to be assessed and levied upon Block 100, Lot 23 and shall bear interest at the same rate as taxes and may be enforced and collected to the same extent and in the same manner as unpaid taxes.

Date: August 6, 2013

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

Attest \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

**RESOLUTION 2013:128**

**BOROUGH OF HADDON HEIGHTS  
IMPOSING LIEN ON BLOCK 113, LOT 7**

**WHEREAS**, the property known as Block 113, Lot 7 on the Tax Map of the Borough of Haddon Heights, , had become overgrown with brush, weeds, dead or dying trees, trash, and other debris; and

**WHEREAS**, the Borough of Haddon Heights notified the owner with respect to the conditions on the property on the property pursuant to Chapter 138 of the Code of the Borough of Haddon Heights; and

**WHEREAS**, the owner of said property either refused or neglected to address and abate the conditions on the property; and

**WHEREAS**, the Borough of Haddon Heights, in accordance with Chapter 138 of the Code of the Borough of Haddon Heights, undertook to abate the conditions on the property and to clean up the property; and

**WHEREAS**, the Borough of Haddon Heights has incurred costs in the amount of \$431.90 with respect to the clean up of Block 113, Lot 7 ; and

**WHEREAS**, the cost of such services has been certified to the Borough Council of the Borough of Haddon Heights;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Haddon Heights that the amount of \$431.90 be and the same is hereby certified as a lien against Block 113, Lot 7; and

**BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Haddon Heights that a certified copy of this resolution shall be filed with the collector of taxes and the amount charged hereunder, \$431.90 shall become a lien and shall added to and become part of the taxes next to be assessed and levied upon Block 113, Lot 7 and shall bear interest at the same rate as taxes and may be enforced and collected to the same extent and in the same manner as unpaid taxes.

Date: August 6, 2013

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

Attest \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

**RESOLUTION 2013:129**

**BOROUGH OF HADDON HEIGHTS  
IMPOSING LIEN ON BLOCK 132, LOT 12**

**WHEREAS**, the property known as Block 132, Lot 12 on the Tax Map of the Borough of Haddon Heights, , had become overgrown with brush, weeds, dead or dying trees, trash, and other debris; and

**WHEREAS**, the Borough of Haddon Heights notified the owner with respect to the conditions on the property on the property pursuant to Chapter 138 of the Code of the Borough of Haddon Heights; and

**WHEREAS**, the owner of said property either refused or neglected to address and abate the conditions on the property; and

**WHEREAS**, the Borough of Haddon Heights, in accordance with Chapter 138 of the Code of the Borough of Haddon Heights, undertook to abate the conditions on the property and to clean up the property; and

**WHEREAS**, the Borough of Haddon Heights has incurred costs in the amount of \$431.90 with respect to the clean up of Block 132, Lot 12,; and

**WHEREAS**, the cost of such services has been certified to the Borough Council of the Borough of Haddon Heights;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Haddon Heights that the amount of \$431.90 be and the same is hereby certified as a lien against Block 132, Lot 12; and

**BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Haddon Heights that a certified copy of this resolution shall be filed with the collector of taxes and the amount charged hereunder, \$431.90 shall become a lien and shall added to and become part of the taxes next to be assessed and levied upon Block 132, Lot 12 and shall bear interest at the same rate as taxes and may be enforced and collected to the same extent and in the same manner as unpaid taxes.

Date: August 6, 2013

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

Attest \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

**RESOLUTION 2013:131**  
**RESOLUTION AUTHORIZING PAYMENT OF BILLS AND CLAIMS**  
**FOR 1<sup>st</sup> HALF OF AUGUST**

Trust Account	\$ 30,009.02
Capital Account	12,860.35
Animal Account	-0-
Current Account	2,915,933.46
Payroll 7/26/13	<u>97,051.85</u>
TOTAL BILLS & CLAIMS	<u><u>\$3,055,854.68</u></u>

Date: August 6, 2013

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

Attest \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

Expenditures for Council Meetings

Date	8/6/2013	2013	Accounts
Vendor	Amount	Reason	
Trust			
Various Included in Report	14,013.34	All Accounts Marked T-13	
Payroll 7/26/2013	15,995.68	ACH Police Traffic	
Total Trust	30,009.02		
Capital			
Bach Associates	4,183.75	2013:1390(1) HHYA Improvements/ REC/Field Improvements	
CDW Government Inc.	499.00	2009:1307 Tech Computers Library Equip/IPAD for Credit Card Processing	
Gibson Electric	1,637.50	2012:1382(7) Police Vehicle & Equipment/Pole Mounted Radar Atlantic Ave.	
Gibson Electric	1,202.50	2012:1382(7) Police Vehicle & Equipment/Pole Mounted Radar Devon Ave.	
Motorola Inc.	5,337.60	2012:1382(4) HHFD Communications Equipment/Minitor V Pagers With Chargers	
Total Capital	12,860.35		
Animal			
Animal	0.00		
Total Animal	0.00		
Po's Paid Current Account	2,915,933.46		
Payroll 7/26/2013	97,051.85		
Total Current	3,012,985.31		
Total Spending 8/6/2013	3,055,854.68		

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Include Non-Budgeted: Y

Open: N Paid: N Void: N  
 Rcvd: N Held: N Aprv: Y  
 Bid: Y State: Y Other: Y Exempt: Y

First Enc Date Range: First to 12/31/13

Vendor # Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Dat
AIRGUS AIRGAS USA, INC	13-01089	07/19/13	1 PARTS FOR TOURCH	112.23	3-01-26-310-233		B PURCHASE MINOR EQUIPMENT	A	07/19/1
			Vendor Total:	112.23					
AIRHA AIRHANDLERS MECHANICAL SERVICE	13-01118	07/23/13	1 FIXED CHILLER ON A/C MUNI BLDG	170.00	3-01-26-310-254		B BUILDINGS & GROUNDS MAINT/REPAIR	A	07/23/1
			Vendor Total:	170.00					
ALLI ALL INDUSTRIAL SAFETY PRODUCTS	13-01016	07/09/13	1 GLOVES, MASKS, SAFETY SUPPLIES	272.10	3-01-26-290-233		B PURCH MINOR EQUIP	A	07/09/1
	13-01085	07/18/13	1 CLEANSER TOWELETTES	43.00	3-01-26-290-238		B PURCH MAT & SUPPLIES	A	07/18/1
			Vendor Total:	315.10					
ALLS ALL SEASONS RENTAL & REPAIR	13-01029	07/09/13	1 CHAIN SAWS REPAIRED	151.90	3-01-25-265-255		B MAINT/REPAIR OTHER	A	07/09/1
			Vendor Total:	151.90					
AMELI AMERICAN LAWN IRRIGATION INC.	13-00471	03/20/13	1 IRREGATION SYST FOR COMMUN GAR	985.00	3-01-26-310-254		B BUILDINGS & GROUNDS MAINT/REPAIR	A	03/20/1
			Vendor Total:	985.00					

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
AMERA	AMERICAN ASPHALT CO INC							
	13-01102	07/21/13						
			1 EZ STREET COLD ASPHALT	226.80	3-01-26-290-258	B STREET MAINT/REPAIR	A	07/21/13
			Vendor Total:	226.80				
ARTP	ART PRESS							
	13-01077	07/16/13						
			1 TAX STATEMENTS & INSERTS	1,078.00	3-01-20-145-282	B TAX BILL MAILING COSTS	A	07/16/13
			2 INSERTS FOR AUG HEIGHTS REPORT	385.00	3-01-20-100-411	B Marketing Events & Communic.	A	07/16/13
				1,463.00				
			Vendor Total:	1,463.00				
	13-01082	07/17/13						
			1 NO PARKING SIGNS CARDBOARD	133.00	3-01-25-240-233	B MINOR EQUIPMENT / SUPPLIES	A	07/17/13
			Vendor Total:	1,596.00				
AUDUH	AUDUBON HARDWARE							
	13-01019	07/09/13						
			1 KEYS, WASP SPRAY OTHER SUPPLIE	250.60	3-01-26-310-238	B PURCH MAT & SUPPLIES	A	07/09/13
			Vendor Total:	250.60				
AUTOS	AUTO SHINE CAR WASH, INC							
	13-01032	07/09/13						
			1 CAR WASHES 2ND Q 2013 POLICE	400.00	3-01-25-240-279	B CAR WASHES	A	07/09/13
			Vendor Total:	400.00				
	13-01033	07/09/13						
			1 CAR WASHES 3RD Q 2013 HHPD	400.00	3-01-25-240-279	B CAR WASHES	A	07/09/13
			Vendor Total:	800.00				
BACHA	BACH ASSOC PC							
	13-01113	07/22/13						
			1 PED & BIKE FACILIT HH2012-3	1,325.00	G-02-41-784-302	B PEDESTRIAN/BIKE FACILITIES-CONSTRUCTION	A	07/22/13
			2 GLOVER MILL VILLAGE HH2012-4	361.25	G-02-41-784-302	B PEDESTRIAN/BIKE FACILITIES-CONSTRUCTION	A	07/22/13
			3 2012 ROAD PROGRAM HH2012-7	6,000.00	G-02-41-471-305	B NJ DOT - 2012 ROADWORK	A	07/22/13
			4 HH 2013 GENERAL ENGIN HH2013-0	18,604.25	3-01-20-165-205	B PROFESSIONAL ENGINEERING SERVICES	A	07/22/13

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type Description	Stat/Chk	First Enc Da
Item Description	Amount	Charge	Account					
BACHA BACH ASSOC PC			Continued					
13-01113 07/22/13			Continued					
5 HHYA IMPROVEMENT HH2013-4	4,183.75	C-04-55-807-501		B 2013:1390(1) REC/FIELD IMPROVEMENTS		A	07/22/	
6 HANDICAP RAMP PROGRAM HH2013-5	6,706.00	T-13-56-860-815		B Reserve Comm Dev Blk Grant		A	07/22/	
7 WEST HIGH STREET HH2013-6	1,666.48	G-02-41-471-305		B NJ DOT - 2012 ROADWORK		A	07/22/	
8 LAKE STREET PUMP STAT HH2013-7	2,300.00	G-02-41-471-305		B NJ DOT - 2012 ROADWORK		A	07/22/	
	41,146.73							
13-01115 07/22/13								
1 BULK VARIANCE REV CS#13-6-3P	437.50	T-13-56-860-802		B Reserve Planning Board Escrow		A	07/22/	
2 BULK VARIANCE REV CS#13-5-3P	917.50	T-13-56-860-802		B Reserve Planning Board Escrow		A	07/22/	
3 LOT GRADING REVIEW AL HECKERS	339.50	T-13-56-860-802		B Reserve Planning Board Escrow		A	07/22/	
4 BARRINGTON DINER B 39.01 L15.0	65.00	T-13-56-860-802		B Reserve Planning Board Escrow		A	07/22/	
5 GLOVER MILL VILL B62 L2&6	1,215.00	T-13-56-860-802		B Reserve Planning Board Escrow		A	07/22/	
	2,974.50							
Vendor Total:	44,121.23							
BARRB BARRINGTON BORO								
13-01083 07/18/13								
1 BARRINGTON AMBULANCE ASSOCIATI	2,500.00	3-01-42-455-284		B BARRINGTON - EMS		A	07/18/	
Vendor Total:	2,500.00							
BILLE BILLOWS ELECTRIC SUPPLY								
13-01094 07/19/13								
1 BULB FOR FIRE HOUSE	11.61	3-01-25-265-233		B PURCHASE MINOR EQUIPMENT		A	07/19/	
Vendor Total:	11.61							
BLUE1 HORIZON BLUE CROSS & SHIELD								
13-01110 07/22/13								
1 DENTAL NON-POLICE AUG 2013	1,747.22	3-01-23-220-245		B BLUE CROSS DENTAL		A	07/22/	
Vendor Total:	1,747.22							

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Da
BLUE2 HORIZON BLUE CROSS BLUE SHIELD	13-01135	07/25/13						
	1	DENTAL POLICE AUGUST 2013	2,851.55	3-01-23-220-245	B BLUE CROSS DENTAL	A	07/25/	
	Vendor Total:		2,851.55					
BOLLI BOLLINGER, INC RX ADMIN	13-01076	07/16/13						
	1	PRESCRIPTION DRUG AUGUST 2013	16,825.35	3-01-23-220-246	B PRESCRIPTIONS - BOLLINGER	A	07/16/	
	Vendor Total:		16,825.35					
BOWMA BOWMAN AND COMPANY LLP	13-01075	07/16/13						
	1	2ND PAYMENT 12 AUDIT & 13 BUDG	6,000.00	3-01-20-135-205	B PROFESSIONAL AUDIT SERVICES	A	07/16/	
	Vendor Total:		6,000.00					
CAMDR CAM CTY RESOURCE	13-01020	07/09/13						
	1	HOUSEHOLD TRASH JUNE 2013	13,842.86	3-01-32-465-217	B CAMDEN RESOURCE RECOVERY	A	07/09/	
	2	RECYCLE TAX JUNE 2013	716.01	3-01-32-465-302	B RECYCLING TAX	A	07/09/	
			14,558.87					
	Vendor Total:		14,558.87					
CARTD CARTRIDGE DEPOT	13-01116	07/22/13						
	1	210 XL BLACK CARTRIDGE	16.99	3-01-20-100-311	B OFFICE SUPPLIES	A	07/22/	
	2	211 XL COLOR CARTRIDGE	21.99	3-01-20-100-311	B OFFICE SUPPLIES	A	07/22/	
	3	CREDIT FOR USED CARTRIDGES	12.00	3-01-20-100-311	B OFFICE SUPPLIES	A	07/23/	
			26.98					
	Vendor Total:		26.98					

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Da
CCFIN CAMDEN COUNTY FINANCE DEPART									
	13-01157	07/30/13							
	1		ELECTION EXPENSES PRIMARY ELEC	2,880.50	3-01-20-120-218		B ELECTION EXPENSES	A	07/30/
			Vendor Total:	2,880.50					
CCHEA CAMDEN COUNTY PEPT OF CENT SER									
	13-01079	07/16/13							
	1		ANIMAL CONTROL JULY 2013	647.50	3-01-27-340-205		B ANIMAL CONTROL	A	07/16/
			Vendor Total:	647.50					
CCTR CAMDEN COUNTY TREASURER									
	13-01149	07/29/13							
	1		COUNTY TAXES 3RD Q 2013	1,623,513.44	3-01-55-001-002		B County Taxes Payable	A	07/29/
	2		OPEN SPACE TAX 3RD Q 2013	39,382.09	3-01-55-001-004		B County Open Space Tax Payable	A	07/29/
				<u>1,662,895.53</u>					
			Vendor Total:	1,662,895.53					
CDWG CDW GOVERNMENT INC									
	13-01063	07/12/13							
	1		IPAD FOR CREDIT CARD PROC LIB	499.00	C-04-55-806-705		B 2009:1307 Tech Computers Libr Muni Bldg	A	07/12/
			Vendor Total:	499.00					
CLARJ JODI CLARK									
	13-01027	07/09/13							
	1		SUPPLIES FOR COMMUNITY GARDEN	97.25	T-13-56-860-819		B Reserve Community Garden Expenses	A	07/09/
			Vendor Total:	97.25					
COMC COMCAST									
	13-01060	07/12/13							
	1		HI SPEED INTERNET SOF JULY 13	129.85	3-01-31-440-216		B REGULAR TELEPHONES	A	07/12/
	13-01062	07/12/13							
	1		HI SPEED INTERNET HHFD JULY 13	109.90	3-01-31-440-216		B REGULAR TELEPHONES	A	07/12/

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Dat
COMC	COMCAST			Continued				
	13-01103	07/21/13						
			1 HI SPEED INTERN MUNI BLDG AUG	129.85	3-01-31-440-216	B REGULAR TELEPHONES	A	07/21/1
			Vendor Total:	369.60				
COURP	COURIER POST							
	13-00927	06/14/13						
			1 AD FOR TAX COLLECTOR	643.80	3-01-20-120-217	B LEGAL ADVERTISING	A	06/14/1
	13-01068	07/12/13						
			1 ARCHITECTURAL RFP	72.60	3-01-20-120-217	B LEGAL ADVERTISING	A	07/12/1
			2 RESOLUTION 2013-106	211.20	3-01-20-120-217	B LEGAL ADVERTISING	A	07/12/1
			3 NOTICE TO BIDDERS	138.93	3-01-20-120-217	B LEGAL ADVERTISING	A	07/12/1
				422.73				
	13-01122	07/24/13						
			1 FULL TIME TAX COLLECTOR	900.00	3-01-20-120-217	B LEGAL ADVERTISING	A	07/24/1
			Vendor Total:	1,966.53				
DIAMS	WELLS FARGO BUSINESS CREDIT							
	13-01018	07/09/13						
			1 TEMPORARY WORKERS W/E 6/23/13	1,301.40	3-01-26-290-280	B TEMPORARY WORKERS	A	07/09/1
			2 TEMPORARY WORKERS W/E 6/30/13	1,425.60	3-01-26-290-280	B TEMPORARY WORKERS	A	07/09/1
				2,727.00				
	13-01090	07/19/13						
			1 TEMPORARY WORKERS W/E 7/14/13	1,306.80	3-01-26-290-280	B TEMPORARY WORKERS	A	07/19/1
			Vendor Total:	4,033.80				
DITIA	ALLY DITILLIO							
	13-01159	07/30/13						
			1 ZUMBA CLASS INSTRUCTOR	1,280.00	3-01-28-370-265	B CONTRACTED STAFF	A	07/30/1
			Vendor Total:	1,280.00				

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Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Dat
DTE			DTE OF GTEATER PHILADELPHIA						
	13-01074	07/16/13	1 HINGE KIT FOR DUMP TRUCK	137.70	3-01-26-315-202		B PUBLIC WORKS-VEHICLE MAINT.	A	07/16/13
			Vendor Total:	137.70					
ELLIS			JOHN ELLIS						
	13-01049	07/10/13	1 BOOTS PER ALLOWANCE	125.00	3-01-26-290-235		B PURCHASE UNIFORMS	A	07/10/13
	13-01104	07/22/13	1 REIMBURSEMENT FOR UNIFORMS	90.00	3-01-26-290-235		B PURCHASE UNIFORMS	A	07/22/13
			Vendor Total:	215.00					
EVERG			EVERGREEN PRINTING CO.						
	13-01121	07/23/13	1 HEIGHTS REPORT AUG 2013	2,203.95	T-13-56-850-801		B Due To/From Current Fund	A	07/23/13
			Vendor Total:	2,203.95					
FIRET			FIRESTONE COMPLETE AUTO CARE						
	13-01154	07/30/13	1 NEW TIRES & ALLIGNMENT 18-9	263.42	3-01-26-315-205		B POLICE-VEHICLE MAINTENANCE	A	07/30/13
			Vendor Total:	263.42					
FRANK			FRANKLIN TRAILER INC						
	13-01125	07/24/13	1 TRUCK TRAILER ACCESSORIES	93.18	3-01-26-315-202		B PUBLIC WORKS-VEHICLE MAINT.	A	07/24/13
			Vendor Total:	93.18					
GARDH			GARDEN STATE HIGHWAY PROD.						
	13-01091	07/19/13	1 STREET PAINT WHITE	375.00	3-01-26-290-258		B STREET MAINT/REPAIR	A	07/19/13
			2 STREET PAINT YELLOW	150.00	3-01-26-290-258		B STREET MAINT/REPAIR	A	07/19/13

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Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Dat
GARDH	GARDEN STATE HIGHWAY PROD.			Continued				
	13-01091	07/19/13			Continued			
			3 STREET PAINT BLUE	160.00	3-01-26-290-258	B STREET MAINT/REPAIR	A	07/19/13
				685.00				
			Vendor Total:	685.00				
GENSE	GENSERVE INC							
	13-01039	07/10/13						
			1 SERVICE TO GEN MUNI BLDG	230.00	3-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	07/10/13
			Vendor Total:	230.00				
GENTJ	JOSEPH GENTILE							
	13-01070	07/15/13						
			1 REFRESHMENTS JULY 4 PARADE	421.00	3-01-20-100-411	B Marketing Events & Communic.	A	07/15/13
			Vendor Total:	421.00				
GIBSE	GIBSON ELECTRIC & GENERAL							
	13-00866	06/04/13						
			1 ELECT WORK 118 E ATLANTIC AVE	1,637.50	C-04-55-807-407	B 2012:1382(7) POLICE VEHICLE & EQUIPMENT	A	06/04/13
			2 ELECT WORK DEVON AVE SOCCER PO	1,202.50	C-04-55-807-407	B 2012:1382(7) POLICE VEHICLE & EQUIPMENT	A	06/04/13
				2,840.00				
			Vendor Total:	2,840.00				
HADDF	BORO OF HADDONFIELD							
	13-01021	07/09/13						
			1 STREET SWEEPING JULY 4TH PARAD	200.00	G-02-41-770-301	B Clean Community	A	07/09/13
			2 STREET SWEEPING JULY 4TH PARAD	86.00	G-02-41-770-301	B Clean Community	A	07/09/13
				286.00				
			Vendor Total:	286.00				

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Vendor # Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date
HAZED DIANE HAZELWOOD									
	13-00794	05/20/13							
	1		REFUND OF CANC CLASS TUITION	40.00	3-01-55-004-001		B Refund of CY Revenue	A	05/20/13
			Vendor Total:	40.00					
HHBE HADDON HEIGHTS BD OF ED									
	13-01152	07/29/13							
	1		BOROUGH CONTRIBUTION AUGUST	989,079.00	3-01-55-001-001		B Local School Taxes Payable	A	07/29/13
			Vendor Total:	989,079.00					
HHLIB HADDON HEIGHTS LIBRARY									
	13-01153	07/29/13							
	1		BOROUGH CONTRIBUTION AUGUST	22,500.00	3-01-29-390-288		B MAINT FREE PUBLIC LIBRARY	A	07/29/13
			Vendor Total:	22,500.00					
INNOI INNOVATIVE INVESTIGATIONS, INC									
	13-01117	07/23/13							
	1		CRIMINAL REC SEARCH B. CLAY	20.00	3-01-28-370-265		B CONTRACTED STAFF	A	07/23/13
			Vendor Total:	20.00					
	13-01124	07/24/13							
	1		CRIMINAL REC SEARCH K CASSIDY	20.00	3-01-28-370-265		B CONTRACTED STAFF	A	07/24/13
	2		CRIMINAL REC SEARCH G YACOVELL	20.00	3-01-28-370-265		B CONTRACTED STAFF	A	07/24/13
				40.00					
			Vendor Total:	60.00					
JDMHA JDM HEATING & AIR CONDITIONING									
	13-01114	07/22/13							
	1		REPAIR A/C ATLANTIC AVENUE	280.86	3-01-26-310-254		B BUILDINGS & GROUNDS MAINT/REPAIR	A	07/22/13
			Vendor Total:	280.86					
KONMI KONICA MINOLTA BUSINESS									
	13-01072	07/15/13							
	1		RENTAL & COPIES JUNE 2013	144.98	3-01-26-310-256		B SERVICE CONTRACTS	A	07/15/13

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Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Dat
KONMI	KONICA MINOLTA BUSINESS			Continued				
13-01129	07/25/13							
1	RENTAL COPIES MUNI BLDG JULY		281.24	3-01-26-310-256	B SERVICE CONTRACTS		A	07/25/1
	Vendor Total:		426.22					
LAMAJ	JOYCE LAMANCUSA							
13-01097	07/19/13							
1	REFUND FOR WK 4 SUMMER REC		50.00	3-01-55-004-001	B Refund of CY Revenue		A	07/19/1
	Vendor Total:		50.00					
LAURE	LAUREL LAWN MOWER SERVICE INC							
13-01088	07/19/13							
1	PARTS FOR HUSSLER LAWN MOWER		236.01	3-01-26-290-233	B PURCH MINOR EQUIP		A	07/19/1
	Vendor Total:		236.01					
LINES	LINE SYSTEMS, INC							
13-01069	07/12/13							
1	PHONES JUNE JULY 2013		1,175.03	3-01-31-440-216	B REGULAR TELEPHONES		A	07/12/1
	Vendor Total:		1,175.03					
MENDR	ROSA MARIA MENDIZABAL							
13-01066	07/12/13							
1	SPANISH INTERP COURT 7/23/13		130.00	3-01-43-490-206	B WITNESS/INTERPRET FEE		A	07/12/1
	Vendor Total:		130.00					
MGLP	MGL PRINTING SOLUTIONS							
13-01067	07/12/13							
1	TAX SALE CERT-WHITE		33.50	3-01-20-145-238	B Operation Mat'l & Supplies		A	07/12/1
	Vendor Total:		33.50					

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Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type Description	Stat/Chk	First Enc Dat
Item Description	Amount	Charge	Account					
MIDAT MIDATLANTIC WASTE SYSTEMS								
13-01092 07/19/13								
1 PARTS FOR TRASH TRUCKS	6.19	T-13-56-860-807		B Reserve Recycling Funds			A	07/19/1
2 PARTS FOR TRASH TRUCKS	74.93	T-13-56-860-807		B Reserve Recycling Funds			A	07/19/1
3 PARTS FOR TRASH TRUCKS	25.95	T-13-56-860-807		B Reserve Recycling Funds			A	07/19/1
	<u>107.07</u>							
Vendor Total:	107.07							
MONOI MOTOROLA INC								
13-00952 06/19/13								
1 MINITOR V PAGERS WITH CHARGERS	5,337.60	C-04-55-807-404		B 2012:1382(4) FIRE DEPT. COMMS EQUIPMENT			A	06/19/1
Vendor Total:	5,337.60							
MORJO JOAN MORELAND								
13-01146 07/29/13								
1 RETIREE HEALTH BENEFIT AUG 13	958.83	3-01-23-220-259		B Medicare Retired Employees			A	07/29/1
Vendor Total:	958.83							
NATA NAT ALEXANDER CO., INC								
13-00253 02/12/13								
1 REPAIR REGULATOR	188.55	3-01-25-265-255		B MAINT/REPAIR OTHER			A	02/12/1
13-00717 05/06/13								
1 REPAIRS TO CAIRNS 6A HELMET	331.25	3-01-25-265-255		B MAINT/REPAIR OTHER			A	05/06/1
2 MASK STRAPS	212.00	3-01-25-265-233		B PURCHASE MINOR EQUIPMENT			A	05/06/1
3 SCOTT 50 FLOW VALVE GASKETS	43.20	3-01-25-265-233		B PURCHASE MINOR EQUIPMENT			A	05/06/1
	<u>586.45</u>							
Vendor Total:	775.00							
NJAMB NJ AMERICAN WATER								
13-01059 07/12/13								
1 HH COMMUNITY CTR JUNE 2013	45.63	3-01-31-445-289		B WATER SERVICE			A	07/12/1
2 321 LIPPINCOTT AVE JUNE 2013	39.25	3-01-31-445-289		B WATER SERVICE			A	07/12/1
3 WALNUT & DEVON SOCC JUNE 2013	26.50	3-01-31-445-289		B WATER SERVICE			A	07/12/1

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Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Da
NJAMB NJ AMERICAN WATER				Continued				
	13-01059	07/12/13			Continued			
			4 WALNUT & DEVON SOCC JUNE 2013	1,040.49	3-01-31-445-289	B WATER SERVICE	A	07/12/
			5 HH MUNI BLDG JUNE 2013	71.14	3-01-31-445-289	B WATER SERVICE	A	07/12/
			6 HH CABIN JUNE 2013	16.98	3-01-31-445-289	B WATER SERVICE	A	07/12/
			7 W HIGH ST BALLFIELD JUNE 2013	72.13	3-01-31-445-289	B WATER SERVICE	A	07/12/
			8 HHFD JUNE 2013	36.11	3-01-31-445-289	B WATER SERVICE	A	07/12/
				1,348.23				
	13-01148	07/29/13						
			1 WATER FOR COMMUNITY GARDEN	7.07	T-13-56-860-819	B Reserve Community Garden Expenses	A	07/29/
			Vendor Total:	1,355.30				
NJDOM NJ DEPT OF HEALTH & SEN SER								
	13-01134	07/25/13						
			1 NON-EDRS BURIAL PERM 1ST Q 13	5.00	3-01-55-005-007	B TREA ST NJ BURIAL PERMITS	A	07/25/
			Vendor Total:	5.00				
NJLW NJ DEPT OF LABOR & WORKFORCE								
	13-01112	07/22/13						
			1 UNEMPLOYMENT 2ND QUARTER 2013	135.63	3-01-23-225-229	B EMPLOYERS CONTRIBUTION	A	07/22/
			Vendor Total:	135.63				
NJPOL NJ POLICE TRAFFIC OFFICERS								
	13-01030	07/09/13						
			1 ANNUAL MEMBERSHIP DUES HHPD	35.00	3-01-25-240-223	B DUES	A	07/09/
			Vendor Total:	35.00				
OFFIB OFFICE BASICS, INC.								
	13-01057	07/11/13						
			1 SPRAY, RECORD BOOK, RUB ALCHOL	53.58	3-01-20-100-311	B OFFICE SUPPLIES	A	07/11/

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Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/chk	First Enc Date
OFFIB OFFICE BASICS, INC.	13-01106	07/22/13		Continued				
			1 TIME CARDS & BATTERIES	37.06	3-01-20-100-311	B OFFICE SUPPLIES	A	07/22/13
			Vendor Total:	90.64				
ONECA ONE CALL CONCEPTS	13-01022	07/09/13						
			1 MARK OUTS JUNE	51.30	3-01-26-290-254	B SEWER MAINT/REPAIR	A	07/09/13
			Vendor Total:	51.30				
PASSC CHRISTOPHER PASSER	13-01098	07/19/13						
			1 AIR MONITORING TRAINING CLASS	200.00	3-01-25-265-231	B SCHOOLS/TRAINING	A	07/19/13
			Vendor Total:	200.00				
PAULS PAUL'S CUSTOMS AWARDS	13-01031	07/09/13						
			1 CUSTOM PLATE W ENGRAVING BAUMA	6.00	3-01-25-240-226	B AWARDS	A	07/09/13
			Vendor Total:	6.00				
PEDRO PEDRONI	13-01054	07/11/13						
			1 DIESEL FUEL	1,828.97	3-01-31-460-276	B DIESEL FUEL	A	07/11/13
	13-01100	07/19/13						
			1 NO LEAD GAS	3,507.79	3-01-31-460-275	B UNLEADED GAS	A	07/19/13
			Vendor Total:	5,336.76				
PELLC PELLEGRINO CHEVROLET	13-01047	07/10/13						
			1 WINDSHIELD WASHER MOTOR DUMP T	45.00	3-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	07/10/13
			Vendor Total:	45.00				

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Dat
PETTC	PETTY CASH									
	13-01151	07/29/13								
	1		SURVEY WALKING WHEEL MEASURE	3-01-25-240-233		25.98		B MINOR EQUIPMENT / SUPPLIES	A	07/29/:
	2		TRUCK TITLE	3-01-26-315-202		60.00		B PUBLIC WORKS-VEHICLE MAINT.	A	07/29/:
	3		STAPLES/LAMINATING LETTER	3-01-25-240-233		41.98		B MINOR EQUIPMENT / SUPPLIES	A	07/29/:
	4		U HOOK-FOR DETECTOR	3-01-25-240-233		13.98		B MINOR EQUIPMENT / SUPPLIES	A	07/29/:
	5		PAD LOCK COMBO	3-01-25-240-233		3.98		B MINOR EQUIPMENT / SUPPLIES	A	07/29/:
	6		REIMBURSE F LAFFERTY POSTAGE	3-01-25-265-253		15.95		B MAINT/REPAIR RADIO	A	07/29/:
	7		O-RING & SEAL	3-01-26-315-202		2.19		B PUBLIC WORKS-VEHICLE MAINT.	A	07/29/:
	8		2 KEYS MADE	3-01-25-240-233		47.72		B MINOR EQUIPMENT / SUPPLIES	A	07/29/:
	9		DURACELL 16 PK BATTERIES GOOF	3-01-25-240-233		17.05		B MINOR EQUIPMENT / SUPPLIES	A	07/29/:
	10		SANDWICH FOR PRISONER	3-01-25-240-218		6.50		B CAPTAIN'S EXPENSE	A	07/29/:
	11		TOLL FOR PARTS PICK UP IN PA	T-13-56-860-807		5.00		B Reserve Recycling Funds	A	07/29/:
	12		VIDEO'S FPR TRAINING	3-01-25-240-219		14.00		B DEPT HEAD EXPENSE	A	07/29/:
	13		DOG BOWL	3-01-25-240-233		8.99		B MINOR EQUIPMENT / SUPPLIES	A	07/29/:
	14		HOSE & NOZZLE	3-01-25-240-233		23.91		B MINOR EQUIPMENT / SUPPLIES	A	07/29/:
	15		FOOD FOR TRAINING SEMINAR	3-01-20-120-219		25.00		B DEPT HEAD EXPENSES	A	07/29/:
	16		FOOD FOR TRAINING SEMINAR	3-01-20-120-219		49.95		B DEPT HEAD EXPENSES	A	07/29/:
	17		FOOD FOR TRAINING SEMINAR	3-01-20-120-219		27.53		B DEPT HEAD EXPENSES	A	07/29/:
	18		FOOD FOR TRAINING SEMINAR	3-01-20-120-219		33.00		B DEPT HEAD EXPENSES	A	07/29/:
	19		CLIP CASE FOR CELL PHONE	3-01-25-240-233		14.95		B MINOR EQUIPMENT / SUPPLIES	A	07/29/:
						437.66				
			Vendor Total:			437.66				
PIERM	MAURICE PIERCE									
	13-00948	06/19/13								
	1		COURT SPANISH INTERP 7/9/13	3-01-43-490-206		130.00		B WITNESS/INTERPRET FEE	A	06/19/:
			Vendor Total:			130.00				
PROCS	PRO COMPUTER SERVICE									
	13-00923	06/14/13								
	1		CONTR COMP SERV JUNE 2013	3-01-26-310-234		799.00		B COMPUTER & WEBSITE MAINTENANCE	A	06/14/:

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Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Dat
PROCS	PRO COMPUTER SERVICE			Continued				
13-01105	07/22/13							
	1 E-MAIL MAINT JULY 2013		392.00	3-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	07/22/1	
	Vendor Total:		1,191.00					
PSEGR	PSE&G							
13-01084	07/18/13							
	1 STREET LIGHTING JUNE 2013		5,501.41	3-01-31-435-288	B STREET LIGHTING	A	07/18/1	
	2 OTHER LIGHTING JUNE 2013		4,714.99	3-01-31-430-288	B Electric & Gas	A	07/18/1	
			10,216.40					
	Vendor Total:		10,216.40					
PUBSU	PUBLIC SAFETY UNLIMITED LLC							
13-00725	05/08/13							
	1 PHONEX LT-11 BODY ARMOR VEST		594.00	G-02-41-709-301	B Body Armor Grant	A	05/08/1	
13-00875	06/05/13							
	1 PHOENIX LT-II BODY ARMOR VEST		594.00	G-02-41-709-301	B Body Armor Grant	A	06/05/1	
13-00877	06/05/13							
	1 PHOENIX LT-II BODY ARMOR VEST		594.00	G-02-41-709-301	B Body Armor Grant	A	06/05/1	
	Vendor Total:		1,782.00					
RALPS	V E RALPH & SON INC							
13-00977	06/24/13							
	1 24-M3863A BATTERY FOR D-FIB		225.00	3-01-25-240-233	B MINOR EQUIPMENT / SUPPLIES	A	06/24/1	
	Vendor Total:		225.00					
RETRO	THE RETROSPECT							
13-01109	07/22/13							
	1 ADOPT ORD 2013-1395 & PROOF		14.18	3-01-20-120-217	B LEGAL ADVERTISING	A	07/22/1	
	2 ADOPT ORD 2013-1398 & PROOF		14.69	3-01-20-120-217	B LEGAL ADVERTISING	A	07/22/1	
	3 INTRO ORD 2013-1399 & PROOF		44.78	3-01-20-120-217	B LEGAL ADVERTISING	A	07/22/1	
	4 INTRO ORD 2013-1400 & PROOF		91.70	3-01-20-120-217	B LEGAL ADVERTISING	A	07/22/1	

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Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Dat
RETRO THE RETROSPECT	13-01109	07/22/13		Continued				
	5		AUDIT SYNOPSIS 2012 & PROOF	128.42	3-01-20-120-217	B LEGAL ADVERTISING	A	07/22/1
				293.77				
			Vendor Total:	341.61				
RUTGE RUTGERS THE STATE UNIV	13-01040	07/10/13						
	1		MUNI CLERK REVIEW COURSE KELLY	527.00	3-01-20-120-231	B SCHOOLS	A	07/10/1
	13-01050	07/10/13						
	1		CPWM PROGRAM OPER RES MANGEM	1,280.00	3-01-26-290-231	B SCHOOLS	A	07/10/1
	2		CPWM PROGRAM MGT ACCOUNTABILIT	213.00	3-01-26-290-231	B SCHOOLS	A	07/10/1
	3		CPWM PROGRAM MUNI PLAN URBAN D	382.00	3-01-26-290-231	B SCHOOLS	A	07/10/1
			Vendor Total:	2,402.00				
SIRCF SIRCHIE FINGER PRINT LABS	13-01034	07/09/13						
	1		IEB4000 INTEGRITY BAGS	45.50	3-01-25-240-221	B DETECTIVE EXPENSE	A	07/09/1
	2		IEB7500 INTEGRITY BAGS	58.80	3-01-25-240-221	B DETECTIVE EXPENSE	A	07/09/1
			Vendor Total:	104.30				
SPORS SPORT SPECIALTIES	13-01169	07/31/13						
	1		FIRECRAKER 5K RUNNER T-SHIRTS	1,887.50	T-13-56-860-812	B Reserve Municipal Alliance	A	07/31/1
			Vendor Total:	1,887.50				

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
VALIC V.A.L.I.C.	13-01126	07/25/13						
	1		LOSAP CONTRIBUTION 2013	9,600.00	3-01-25-269-205	B LOSAP Contribution	A	07/25/13
	Vendor Total:			9,600.00				
VER33 VERIZON	13-01073	07/15/13						
	1		HH CABIN JULY 2013	33.91	3-01-31-440-216	B REGULAR TELEPHONES	A	07/15/13
	2		REG PHONES JULY 2013	166.20	3-01-31-440-216	B REGULAR TELEPHONES	A	07/15/13
	3		SOF PHONES JULY 2013	283.61	3-01-31-440-216	B REGULAR TELEPHONES	A	07/15/13
				<u>483.72</u>				
	Vendor Total:			483.72				
	13-01133	07/25/13						
	1		911 SERVICE	6.55	3-01-31-440-216	B REGULAR TELEPHONES	A	07/25/13
	Vendor Total:			6.55				
VERIW VERIZON WIRELESS	13-01111	07/22/13						
	1		POLICE MDT'S JULY 2013	38.01	3-01-25-240-254	B COMPUTER MAINTENANCE	A	07/22/13
	13-01130	07/25/13						
	1		HHFD MDC'S JULY 2013	40.01	3-01-31-440-216	B REGULAR TELEPHONES	A	07/25/13
	2		HHFD MDC'S JULY 2013	40.01	3-01-31-440-216	B REGULAR TELEPHONES	A	07/25/13
				<u>80.02</u>				
	Vendor Total:			80.02				
	13-01144	07/28/13						
	1		BORO CELL PHONES JULY 2013	731.40	3-01-31-440-216	B REGULAR TELEPHONES	A	07/28/13
	Vendor Total:			731.40				
VSP VISION SERVICE PLAN (CT)	13-01120	07/23/13						
	1		CONTRACTED EMPLOYEES AUG 2013	1,184.16	3-01-23-220-247	B VISION PLAN	A	07/23/13

August 1, 2013  
01:13 PM

HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type	Description	Stat/Chk	First Enc Dat
VSP	13-01120	07/23/13	VISION SERVICE PLAN (CT)	Continued					
	2		NON CONTRACTED EMPLOY AUG 2013	475.79	3-01-23-220-247	B	VISION PLAN	A	07/23/1
				1,659.95					
			Vendor Total:	1,659.95					
WATBL	13-01026	07/09/13	BRENDA LEE WATSON						
	1		REFUND COMMUNITY GARD DEPOSIT	25.00	T-13-56-860-819	B	Reserve Community Garden Expenses	A	07/09/1
			Vendor Total:	25.00					
WINZI	13-01038	07/10/13	WINZINGER INC						
	1		BRUSH PICK UP W/E 6/21/13	424.00	3-01-32-465-218	B	BRUSH PICKUP	A	07/10/1
	13-01071	07/15/13		712.00	3-01-32-465-218	B	BRUSH PICKUP	A	07/15/1
	1		BRUSH PICK UP W/E 7/5/2013	370.00	3-01-32-465-218	B	BRUSH PICKUP	A	07/23/1
	13-01119	07/23/13		275.00	3-01-32-465-218	B	BRUSH PICKUP	A	07/29/1
	1		BRUSH PICK UP W/E 7/19/2013	1,781.00					
			Vendor Total:	1,781.00					
YOUFA	13-01131	07/25/13	TREASURER STATE OF NEW JERSEY						
	1		MARRIAGE & CU FEES 2ND Q 2013	325.00	3-01-55-005-002	B	Marriage Fees Due NJ	A	07/25/1
			Vendor Total:	325.00					

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Total Purchase Orders: 106 Total P.O. Line Items: 171 Total List Amount: 2,837,193.27 Total Void Amount: 0.00

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August 1, 2013  
01:13 PM

HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	3-01	2,796,598.85	0.00
GENERAL CAPITAL FUND	C-04	12,860.35 ✓	0.00
	G-02	13,720.73	0.00
TRUST - OTHER TRUST	T-13	14,013.34 ✓	0.00
Total of All Funds:		<u>2,837,193.27</u>	<u>0.00</u>

2,810,319.58

S. TOTAL CURRENT 2,810,319.58  
GEN OBLIGATION BONDS 10,135.00  
HEALTH BENEFITS  
RETIREES 46,669.43  
ACTIVE 35,646.95  
SOLICITOR  
MATTUEMAN, WEINROTH &  
MILLER 13,162.50  
2,915,933.46

**BOROUGH OF HADDON HEIGHTS**

625 STATION AVENUE, HADDON HEIGHTS, NJ 08035  
 TEL (856) 547-7164 • FAX (856) 547-5259

SHIP TO	
VENDOR	Mattleman, Weinroth & Miller, P.C. 401 Route 70 East, Suite 100 Cherry Hill, NJ 08034 (856) 429-5507 NJ EIN: 22-1981248  <p style="text-align: right;"><i>MATLW</i></p>

PURCHASE ORDER	
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.	
No. <i>13-01065</i>	

*7/12/13*  
**RECEIVED**  
*1 JUL 10 2013*

PAYMENT RECORD	
CHECK NO.	CHECK DATE

TAX EXEMPT UNDER PROVISIONS OF N.J. SALES AND USE TAX ACT (CHAPTER 30, LAWS OF 1966)

Legal Services of Borough Solicitor for the Second Quarter 2013 as per attached.

	<i>2,600.00</i>
	<del><i>10,562.50</i></del>
<i>PROFESSIONAL SERVICES</i>	
<i>3-01-20-155-205</i>	
<i>3-01-20-155-381</i>	<i>10,562.50</i>
<i>TOTAL</i>	<u><u><i>13,162.50</i></u></u>

DEPARTMENT HEAD CERTIFICATION	
I, having knowledge of the facts certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.	
SIGNATURE	DATE
<b>APPROVED FOR PAYMENT</b>	
COUNCIL PERSON APPROVAL	
MAYOR APPROVAL	

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW	
CERTIFICATION OF FUNDS	
I hereby certify that funds are available as encumbered.	
<i>7-31-13</i>	<i>[Signature]</i>
DATE	TREASURER
PAYMENT AUTHORIZED	
Payment Authorized: Res. No. _____	
Borough Clerk Signature _____	
REQUISITIONER	
SIGNATURE	DATE

CLAIMANT'S CERTIFICATION & DECLARATION	
I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.	
<b>X</b>	<i>[Signature]</i>
	VENDOR SIGN HERE
<i>7/19/13</i>	<i>[Signature]</i>
DATE	OFFICIAL POSITION
<i>221981248</i>	INCORPORATED? <input type="checkbox"/> YES <input type="checkbox"/> NO
TAX I.D. NO. OR SOCIAL SECURITY NO.	

**VENDOR COPY - RETAIN FOR YOUR RECORDS**

Boro of Haddon Heights  
 625 Station Ave  
 Haddon Heights NJ

Page: 07/08/2013  
 Account No: 11439-0000C  
 Statement No: 18190

Haddon/Heights

Previous Balance \$9,062.5

Fees

		Rate	Hours	
04/01/2013				
AJO	3/28/2013 - Police Chief and Captain - meeting re: contract	125.00	1.00	125.00
AJO	3/28/2013 - OPRA McGee -- Meeting with clients and L. Rosner.	125.00	2.00	250.00
AJO	3/28/2013 - Phone call from Newell re: Tomei			No Charge
AJO	ERDE - Review DVD, Phone call to Cona (left message), phone call from Cona	125.00	0.50	62.50
AJO	Holcomb: return call from Courier Refer to Long & Rosner; Phone call from Rosner re: Agenda for the Holcolmb matter.	125.00	0.50	62.50
AJO	ERDE - make copy of CD, letter to Cona	125.00	0.75	93.75
AJO	Review Meeting Agenda. Email to Kelly re: closed session.			No Charge
04/02/2013				
AJO	Agenda: Phone call to Mayor, Phone call to Bach, Phone call to Kelly			No Charge
AJO	Holcomb: Phone call from McGee re: Resolution regarding settlement. Phone call Kelly to discuss McGee claims.	125.00	0.30	37.50
AJO	Holcomb: Phone call Kelly re: the McGee OPRA request.			No Charge
AJO	McGee: numerous text messages and responses			No Charge
AJO	Council Meeting	125.00	2.50	312.50
04/03/2013				
AJO	Meeting with Joan and Kelly re: Holcomb docs. Phone call with McGee (Joan and Kelly present).	125.00	0.50	62.50
AJO	Lowther v. HH: Review and respond to letter from JIF attorney re: discovery and Tort Claims Notice.	125.00	0.30	37.50
AJO	Lowther v. HH: Phone call from Elyse Crawford re: handling of defense and witness.	125.00	0.50	62.50
AJO	Lowther: Review Tort Claim Notice, Phone call to Judy Reiss to locate contract for Robert McCain, Phone call Robert McCain (left message), Phone call to Joan to search for any file. Located and to be scanned and sent.	125.00	0.50	62.50
AJO	Phone call with McCain re: knowledge of incident.	125.00	0.30	37.50
AJO	OPRA: Provide responses for Joan to use re: OPRA			

3-01-20-155-381

593.75

3-01-20-155-381

350.-

3-01-20-155-381

262.50

		Rate	Hours	No Charge
	requests.			
AJO	Black Horse Pike speed limit resolution.	125.00	0.30	37.5
AJO	Parks & Rec: E-mail K Lange and Mayor re: amendment.	125.00	0.20	25.0
AJO	Curfew Ordinance amendment.	125.00	0.50	62.5
AJO	Memorial: Email Burrington for estimate.	125.00	0.20	25.0
04/04/2013				
AJO	Lowther: Reviewed status report from defense counsel.	125.00	0.30	37.5
AJO	COAH: E-mail to Szerbinski to see if he has any COAH info.	125.00	0.20	25.0
AJO	Liens: Write Joan and Kelly to find out the process they use to perfect liens.	125.00	0.10	12.5
AJO	E-mail from Pat Cooper and response.	125.00	0.10	12.5
04/05/2013				
AJO	Fire Dept.: Review report re: 101 White Horse Pike, send e-mail to Lafferty.	125.00	0.30	37.5
04/08/2013				
AJO	OPRA: Check to see if draft RFQ qualifies as a public record. E-mail Kelly and Joan to see if anyone requested a copy.	125.00	0.30	37.5
AJO	Holcolmb: Request copy of settlement agreement and resolution.	125.00	0.30	37.5
AJO	Liens: Phone call from Andrea: No official recording of liens. Its kept on record so that when people call for pay off they are told of lien.	125.00	0.50	62.5
04/09/2013				
AJO	Zoning: Phone call from Szerbinski re: duplex.	125.00	0.50	62.5
AJO	Cantiello: Review e-mail and stips from Kelly.	125.00	0.20	25.0
AJO	Zoning: Legal research re: duplex issue.	125.00	0.50	62.5
AJO	Zoning: e-mail to Szerbinski	125.00	0.30	37.5
AJO	Fire Dept.: Review and write to Lafferty re: analysis of 101 White Horse Pike fire.	125.00	0.50	62.5
04/10/2013				
AJO	Fire Dept.: Review Lafferty response to my e-mail.	125.00	0.30	37.5
AJO	Fire Dept.: Phone call Lafferty re: preparation and proposed changes to report.	125.00	0.30	37.5
AJO	COAH: Follow up letter to Szerbinski	125.00	0.20	25.0
AJO	ERDE: Review letter from Cona and response to same.	125.00	0.50	62.5
AJO	Review Borough Code re: sewers.	125.00	0.50	62.5
04/11/2013				
AJO	Parks and Rec: Review Forestry Management Plan.	125.00	0.50	62.5
04/12/2013				
AJO	E-mail K. Lange re: town forest/community forest review and provide dates to meet.	125.00	0.50	62.5
04/15/2013				
AJO	Holcomb: Review unemployment withdrawal from Rosner.	125.00	0.10	12.5

3-01-20-155-381

3-01-20-155-381

3-01-20-155-381

3-01-20-155-381

3-01-20-155-381

3-01-20-155-381

150

87.5

137.5

250.

162.50

Haddon/Heights

		Rate	Hours	
AJO	IAFF: E-mails with Lafferty re: finals doc to go on Agenda on 5/6/2013.	125.00	0.30	37.50
AJO	Atlantic Avenue Streetscape: Review e-mail and invoice from Bach. Phone call to Kasko to discuss financing lights.	125.00	0.30	37.50
AJO	Budget: Phone call from Kelli, review McGee e-mails and Kasko e-mail.	125.00	0.25	31.25
AJO	Review Agenda			No Charge
04/16/2013				
AJO	IAFF: E-mail to Lafferty re: final contract.	125.00	0.30	37.50
AJO	IAFF: compare drafts for final revisions	125.00	1.25	156.25
AJO	Construction Official: provide statute for use in tenure resolution.	125.00	0.20	25.00
AJO	Glover Mill: Phone call Bach re: CCMUA indemnity agreement.	125.00	0.30	37.50
AJO	Glover Mill: Review Bach recommendations and attachments.	125.00	0.50	62.50
AJO	Construction Official: review and revise tenure resolution	125.00	0.30	37.50
AJO	Council Meeting			No Charge
04/17/2013				
AJO	Curfew Ordinance: Revise ordinance and send to Chief, Berryhill and Mayor.	125.00	0.30	37.50
AJO	IAFF: Review Lafferty amendments and incorporate into agreement.	125.00	0.50	62.50
AJO	E-mail Lafferty re: his suggested change to sick time language.	125.00	0.20	25.00
AJO	Signs: Phone call Lipko re: whether we retained easement.	125.00		
AJO	Rettner v. HH: Tax Court notice reviewed. Letter to management office. Phone call Assessor to get info.	125.00	1.00	125.00
AJO	Rettner v. HH: Phone call Colavecchio to get complaint. Reviewed complaint. Letter Stavitsky.	125.00	1.00	125.00
AJO	IAFF: Final revision forwarded to Lafferty.	125.00	0.20	25.00
04/18/2013				
AJO	Signs: Phone call from R. Lipko to discuss the issue of signs at White Horse Pike.	125.00	0.50	62.50
AJO	Signs: Phone call with Chris Soriano (Planning Board) re: sign issue.	125.00	0.30	37.50
AJO	Rettner v. HH: Send standard interrogatories to Plaintiff. Sent property record card to Plaintiff's attorney. Sent standard interrogatories to Colavecchio.	125.00	1.00	125.00
04/22/2013				
AJO	Fire Zones: Review ordinances re: fire zones and enforcement.	125.00	0.30	37.50
AJO	Rettner v. HH: Phone call from Savitsky, gave him Tom's number.	125.00	0.30	37.50
04/23/2013				
AJO	500 Grove Assoc. Respond to e-mail from Joan re: subpoena.			No Charge

3-01-20-155-381

3-01-20-155-381

3-01-20-155-381

3-01-20-155-381

356.25

400.-

225

62.50

			Rate	Hours	
	AJO	ERDE: E-mail to Bach regarding phone message left by attorney on 4/22/2013	125.00	0.30	37.5
04/24/2013	AJO	COAH: E-mails to Joan and Kelly looking for any files on COAH reporting.	125.00	0.30	37.5
04/25/2013	AJO	Personnel: Meeting with Joan and Kelly re: promoting and hiring personnel.	125.00	1.00	125.0
04/26/2013	AJO	ERDE: Review letter from Cona.	125.00	0.20	25.0
	AJO	Prepare letter to Cona in response.	125.00	0.50	62.5
04/29/2013	AJO	Fire Dept.: Review post incident analysis from Lafferty re: White Horse Pike fire. Respond to Lafferty and forward to Mayor and Councilman Merryfield.	125.00	0.50	62.5
05/01/2013	AJO	Budget: Meeting with Mayor and CFO	125.00	1.00	125.0
05/02/2013	AJO	Glover Mill: Phone call from Bach re: CCMUA hold harmless agreement. Review of proposed agreement, discussed agreement with Bach, e-mail to Clerk to place agreement on Agenda for closed session.	125.00	1.00	125.0
	AJO	Remediation: Draft resolution for licensed site remediation professional. Discussed with Bach, forward Resolution to Borough to be placed on agenda.	125.00	1.00	125.0
05/03/2013	JCM	Rev of Trustee's Motion to Abandon interest in 1304 Kings Highway; memo to AJO.	125.00	0.40	50.0
	AJO	Auditor's letter - research info necessary, draft rewrite. Write DeMichele re: what appears to be confusion on dates upon my review of his letter.	125.00	1.50	187.5
05/06/2013	AJO	Glover Mill: Follow up e-mail to Kelly re: CCMUA agreement which must go on agenda for exec session.	125.00	0.30	37.5
	AJO	OPRA request: review e-mails from Ferreri & write to Chief regarding response.	125.00	0.30	37.5
	AJO	Subpoena for records: Follow up with Kelly and Joan to make sure someone is trying to get record together.	125.00	0.30	37.5
05/07/2013	AJO	Phone call McGee - complaint that clerk will not give him budget. Phone call Kasko - budget will be avail upon introduction. Follow up with Kasko to provide summaries we used without notes.	125.00	0.50	62.5

Haddon/Heights

		Rate	Hours	
AJO	Email from/to Joan Re: subpoenas for the Solara matter and Ceroli v. HH.	125.00	0.30	37.5
AJO	Council Meeting			<b>No Charge</b>
05/08/2013				
AJO	Re send curfew ordinance to clerk, it was omitted from council meeting.	125.00	0.30	37.5
AJO	LUARCC: Review memo to Mayor re: opposition to Senate Bill, Review proposed resolution, E-mail to Mayor to place on agenda and scan proposal.	125.00	0.50	62.5
AJO	Glover Mill: Review correspondence (e-mail) from Bach & CCMUA. E-mail back re: NJ DEP.	125.00	0.30	37.5
05/10/2013				
AJO	COAH: Reporting requirements rec'd from State. Review e-mail, respond to Joan.	125.00	0.50	62.5
05/13/2013				
AJO	Glover Mill: Review CCMUA resp re: easement. E-mail Bach re: Update to client requested.	125.00	0.30	37.5
AJO	Tiff: E-mail from Newell and response re: handling complaint.	125.00	0.50	62.5
AJO	Code Enforcement: Phone call Chief Kinkler to go over a number of locations where code enforcement has been an issue.	125.00	0.50	62.5
AJO	1304 Kings Highway B/R issue. E-mail to Cooper re: Tax Cert.	125.00	0.30	37.5
AJO	Street Paving: Review bonds supplied by Engineer.	125.00	0.30	37.5
AJO	Atlantic Avenue Streetscape: Review correspondence from engineer.	125.00	0.20	25.0
AJO	Glover Mill: Review e-mail from engineer.	125.00	0.20	25.0
05/14/2013				
JCM	Rev of Public Contracting and Procurement statutes for bid/rfp process.	125.00	1.10	137.5
AJO	Glover Mill: E-mails from/to Rosoff and Bach	125.00	0.30	37.5
AJO	OPRA: Phone call Kelly re: McGee request and review correspondence.	125.00	0.30	37.5
AJO	AFSCME: Phone call from Rosner, e-mail from Rosner re: status of negotiations and options.	125.00	0.50	62.5
AJO	Agenda: E-mail from Kelly. E-mail to Soriano re: precious metal ordinance.			<b>No Charge</b>
AJO	Cella: E-mail to Mayor and Joan Re: ordinance and appointment	125.00	0.20	25.0
AJO	EMS: E-mail Wilson and forward to Jack and Mayor.	125.00	0.20	25.0
05/15/2013				
JCM	Rev of HH-CCMUA Agreement and exhibits; conference w/ Solicitor of CCMUA; conference call w/ boro engineer..	125.00	3.60	450.0
AJO	Community Garden: Review e-mail from Berryhill re: shed, forward to Mayor. Respond to Berryhill.	125.00	0.30	37.5
AJO	Precious metal ordinance. Advise Kelly to put on for caucus			

		Rate	Hours	
	only, advise Mayor and Chief.	125.00	0.30	37.5
AJO	Community Garden: E-mail to Berryhill about getting input from residents on shed.	125.00	0.30	37.5
AJO	Glover Mill: Phone call to Larry Rosoff, Esq. re: CCMUA agreement.	125.00	0.20	25.0
AJO	Precious metal ordinance review and revised draft.	125.00	0.50	62.5
AJO	Glover Mill: CCMUA forward e-mail from Rossoff, forward contact info.	125.00		
AJO	OPRA: Phone call Kelly re: procedure to send docs.	125.00	0.30	37.5
05/16/2013				
JCM	Conference w/ CCMUA attny(re: creation of legal descrip); e-mail requesting clerk place Agreement on agenda; request to CCMUA to place agreement on agenda for their Monday mtg.	125.00	1.30	162.5
05/17/2013				
JCM	Call w/ CCMUA attny.	125.00	0.20	25.0
05/21/2013				
AJO	Review Planning Board temporary sign report.	125.00	0.30	37.5
AJO	CCMUA: Phone call Bach re: agreement and metes and bounds description. To be kept on caucus agenda. Phone call Kelly to make corrections to agreement. Forward word doc to Kelly.	125.00	0.50	62.5
AJO	Police Chief/Captain agreement: Phone call Kelly re: copy of Rice notices/discuss with Mayor.	125.00	0.30	37.5
AJO	Police Chief/Captain agreement: Legal research re: Rice notices, e-mail to Captain and Chief re: rights provided in Rice notices.	125.00	0.50	62.5
AJO	Police Chief/Captain Agreement: Review proposed agreement and supporting data.	125.00	0.50	62.5
AJO	Review and sign tax appeal stipulations of settlement.	125.00	0.30	37.5
AJO	Council Meeting			<b>No Charge</b>
05/22/2013				
AJO	IAFF: Phone call Lafferty - we have to get agreement signed.	125.00	0.30	37.5
AJO	CDBG: Review surety docs.	125.00	0.30	37.5
AJO	Phone call Kelly re: personnel issues.	125.00	0.30	37.5
AJO	Phone call Bach re: CDBG items.	125.00	0.30	37.5
05/23/2013				
AJO	Review e-mail from Kelly re: sexual harassment training. Training to be set up in two sessions for widespread availability.	125.00	0.10	12.5
AJO	Police Chief/Captain negotiations - Review e-mail from Chief Kinkler and respond.	125.00	0.20	25.0
05/28/2013				
AJO	BANS - sign docs for BANS.	125.00	0.30	37.5
AJO	Raquel Nunn - Review e-mail from Kelly, Phone call with			

Haddon/Heights

		Rate	Hours	
	Dennis Brotman, Esq. re: OSC scheduled for return 5/31/2013, Judge Fernandez Vina.	125.00	0.50	62.5
AJO	AFSCME: E-mail to Kelly to put Lou Rosner on for closed session to discuss contract.	125.00	0.20	25.0
AJO	Raquel Nunn - E-mail to Kelly to make sure no one issues permits to work on site until after OSC is heard.	125.00	0.30	37.5
05/30/2013				
AJO	101 White Horse Pike: PC Brotman re: Order. PC Lafferty, Szerbinski and Kelli.	125.00	1.00	125.0
AJO	Tax Appeals: PC to locate coverage for hearing. Tim Higgins, Esq.	125.00	0.20	25.0
AJO	IAFF - arrange to get agreement signed.	125.00	0.30	37.5
AJO	McGee OPRA: Review docs going to McGee from police and respond to Chief.	125.00	0.50	62.5
AJO	101 White Horse Pike: Review OPRA Answer with Kelli.	125.00	0.30	37.5
05/31/2013				
AJO	Attend at Tax Appeal Hearings (Tim Higgins, Esquire)	125.00	1.00	125.0
AJO	101 White Horse Pike: Order to Show Cause hearing (Camden County)	125.00	2.00	250.0
AJO	101 White Horse Pike: Review e-mail from Brotman re: inspection.	125.00	0.30	37.5
AJO	101 White Horse Pike: Review e-mails from other counsel and review hold harmless.	125.00	0.50	62.5
06/03/2013				
AJO	Mun. Ct.: Review e-mail re: security procedures.	125.00	0.20	25.0
AJO	Chief/Captain contract: Rev. e-mail re: proposed meeting and respond.	125.00	0.20	25.0
06/04/2013				
AJO	Meeting with Joan and Kelli re: personnel training, revise CCMUA agreement.	125.00	0.50	62.5
AJO	IAFF Agreement: PC Lafferty.	125.00	0.20	25.0
AJO	CCMUA/Glover Mill: PC Larry Rosoff, Esq. RE: metes and bounds description (left message)	125.00	0.10	12.5
AJO	CCMUA/Glover Mill - PC Rosoff's secretary re: same (left message)	125.00	0.10	12.5
AJO	CCMUA/Glover Mill: PC Rosoff re: metes and bounds needed.	125.00	0.20	25.0
AJO	CCMUA/Glover Mill: Scan and send metes and bounds to L. Rosoff.	125.00	0.30	37.5
AJO	PC from Bach to get reduced copy of plans.	125.00	0.20	25.0
AJO	Glover Mill: Forward reduced version of plans to Rosoff & Borough	125.00	0.30	37.5
AJO	IAFF PC - Lafferty re: amendment needed for contract. Police: Contact Sherwin re: counsel for cop who got ticket. Email Valvardi (CC Mayor and Merryfield) re: info from Sherwin.	125.00	0.30	37.5
AJO	Glover Mill: Email to CCMUA counsel and respond. PC Kelli to get final agreement with attachments and resolution	125.00	0.30	37.5

Haddon/Heights

		Rate	Hours	
	to Rosoff. Follow up with e-mail.	125.00	0.30	37.5
06/05/2013				
AJO	Shared services: Meeting with Higgins, Mayor and Barrington Councilman.	125.00	0.50	62.5
AJO	Review several agenda items with Joan for tonight's meeting.			<b>No Charge</b>
AJO	101 White Horse Pike: E-mail Brotman and Phone Brotman re: hold harmless. Review e-mail from Brotman and Review hold harmless received and forward to Fire, Construction and Clerk.	125.00	0.40	50.00
AJO	Signs: Review Bach research re: DOT issue. Respond to Soriano re: my review.	125.00	0.30	37.50
AJO	Council Meeting			<b>No Charge</b>
06/06/2013				
AJO	101 White Horse Pike: E-mail from and response to Brotman regarding OPRA request.	125.00	0.30	37.50
AJO	COAH: Write to Joan, John S., Kasko re: any COAH trust fund balances and review correspondence from State of NJ.	125.00	0.30	37.50
AJO	COAH: PC Joan re: trust; PC Mayor to arrange for cert signing, scan and send cert to Joan.	125.00	0.50	62.50
AJO	101 White Horse Pike: E-mail to and from Brotman re: status of Inspection and OSC; emails to and from Brotman re: OPRA request.	125.00	0.30	37.50
AJO	Glover Mill: CCMUA Agreement. Correspond with Rosoff re: exchange of agreement for execution. Correspondence with Joan re: same.	125.00	0.30	37.50
AJO	Glover Mill: PC Rosoff & Joan re: transmitting original docs to CCMUA.	125.00	0.20	25.00
06/07/2013				
AJO	Vacant Property Ordinance: exchange e-mails with Mayor and review model ordinance for possible use in creating ordinance for Haddon Heights.	125.00	0.30	37.50
AJO	PC to Planning Board Secretary to request copy of property maintenance code.	125.00	0.20	25.00
AJO	Draft property maintenance ordinance using model.	125.00	0.50	62.50
06/10/2013				
AJO	Proof and Edit Vacant Property Ordinance	125.00	0.30	37.50
AJO	Shared Services: Police Dept. PC Somerville to analyze salary and benefits involved and review with proposed agreement.	125.00	0.50	62.50
06/12/2013				
AJO	Vacant Property Ordinance: Scan and Email to Mayor, Councilperson Griffith & DiRenzo.	125.00	0.30	37.50
AJO	Tomei' Review Joans letter and other notes.			<b>No Charge</b>
06/13/2013				
AJO	EMS: Review E-mail from Alterman & Called Alterman (left			

Haddon/Heights

		Rate	Hours	
	message)	125.00	0.20	25.00
AJO	EMS: PC Higgins (left message)	125.00	0.10	12.50
06/17/2013				
AJO	Signs: Review Planning Board latest draft of sign study relating to Gateway Signs.	125.00	0.50	62.50
AJO	Police: Review Chief's report.			<b>No Charge</b>
AJO	EMS/Police: PC Higgins re: ambulance purchase and shared services.	125.00	0.50	62.50
AJO	E-mail Mayor re: Police Shared Services	125.00	0.20	25.00
06/18/2013				
AJO	Review animal control ordinance (model)	125.00	0.50	62.50
AJO	Shared Services: police. Review notes re: salary and benefits; e-mail to Kasko for info.	125.00	0.30	37.50
AJO	Council Meeting.			<b>No Charge</b>
06/19/2013				
AJO	Narberth: Vacant property: PC Newell e-mail from Newell.	125.00	0.20	25.00
AJO	CCMUA/Glover Mill: e-mail to and from Rosoff to get status on easement.	125.00	0.20	25.00
AJO	Narberth vacant property: PC Ed Vidal, Esq. (left message). Email Newell, Mayor & DiRenzo.	125.00	0.30	37.50
AJO	Animal control: Email to Gina Santore re: Ordinance and return e-mail. Forward to Joan to give to Council.	125.00	0.20	25.00
AJO	Vacant Property Ordinance: Review Cherry Hill version, marked changes to our proposed ordinance. E-mail Mayor and DiRenzo.	125.00	0.50	62.50
AJO	CCMUA/Glover Mill: E-mail Rosoff re: issue to be studied ; PC Bach	125.00	0.30	37.50
AJO	1939 Narberth: e-mail from Newell; E-mail to Newell re: temporary fix.	125.00	0.30	37.50
AJO	Community Garden: E-mail from Berryhill and to Berryhill re: placement of shed.	125.00	0.20	25.00
AJO	1939 Narberth: E-mail Vidal re: property.	125.00	0.50	62.50
AJO	CCMUA/Glover Mill: Review e-mails from Rosoff and Kricun; e-mail Bach and Mayor.	125.00	0.30	37.50
06/24/2013				
AJO	Green Acres: PC Judeth re: meeting on Devon Avenue issue. PC Bach and e-mail Mayor.	125.00	0.50	62.50
AJO	Auditors Meeting: PC with Marrone re: matters to be discussed at tonight's meeting.	125.00	0.30	37.50
AJO	PC DiRenzo re: auto purchase by HHPD (left message with secretary)	125.00	0.10	12.50
AJO	Call back from DiRenzo re: bid submitted for 2012 and position.	125.00	0.20	25.00
AJO	101 White Horse Pike: Review Order from Court.	125.00	0.10	12.50
AJO	Auditor's Meeting	125.00	1.50	187.50
AJO	Meeting with Police and Captain re: contracts and joint services.	125.00	0.75	93.75
AJO	Green Acres: E-mail to Judeth re: meeting for July 3, 2013.	125.00	0.30	37.50

Haddon/Heights

		Rate	Hours	
06/25/2013				
AJO	E-mails with Mayor re: July 5, 2013. General advice on Admin.			<b>No Charge</b>
AJO	E-mail to Bach, Chief and Joan --Trying to find Green Acres Letter.			
AJO	Architectural survey bids: Review bid packages, email to Joan.	125.00	0.10	12.50
AJO	Cerolli v. HH: Meeting with Joan	125.00	0.50	62.50
AJO	Vacant Property Ordinance: Review Somerdale version, forward copy to Joan so she can give to all Governing Body.	125.00	0.30	37.50
AJO		125.00		
06/26/2013				
AJO	Green Acres: Review E-mail from Yeane, e-mail back re: confirmation of July 3 meeting.	125.00	0.30	37.50
AJO	Architectural Survey: PC Bob Hunter re: rules regarding award of bid.	125.00	0.30	37.50
AJO	Site remediation (Devon): Review correspondence from EPA re: remedial investigation.	125.00	0.20	25.00
AJO	Community Garden: E-mail Berryhill as follow up to prior where he wanted a resolution to allow placement of a shed.	125.00	0.30	37.50
06/27/2013				
AJO	Green Acres: E-mail to Sue and Kathy advising of the scheduled meeting.	125.00	0.20	25.00
AJO	Street Opening Amendment: Review proposed amendment and make changes to same. E-mail to Griffith, Joan and Mayor.	125.00	0.50	62.50
AJO	Gateway Sign Report: Review Committee's final gateway sign report.	125.00	0.50	62.50
AJO	PC Steve Berryhill re: storage shed resolution.			<b>No Charge</b>
AJO	Draft Storage Shed Resolution.	125.00	1.00	125.00
06/28/2013				
JCM	Rev of package from COAH as result of appellate ct. decision; verified accuracy of information; reviewed cert to be submitted by Mayor.	125.00	0.80	100.00
AJO	101 White Horse Pike: Review letter to Court from Gallin.	125.00	0.30	37.50
AJO	101 White Horse Pike: Review letter to Court from Brotman.	125.00	0.30	37.50
AJO	101 White Horse Pike: E-mail letters from both attorneys to Frank Lafferty and John Szerbinski. Notice intent of owner to reuse some of the existing items in rebuilding.	125.00	0.30	37.50
AJO	Shared Services: Review financial info on Chief and forward to Mayor and Merryfield.	125.00	0.30	37.50
06/30/2013				
AJO	Second Quarter Billing per Contract <i>3-0120-155-205</i>	125.00		2,600.00
	For Current Services Rendered		84.50	13,162.50

Total Current Work		13,162.5
	<u>Payments</u>	
04/18/2013	Payment Received- Check #0015797	-9,062.5
	Balance Due	<u>\$13,162.5</u>

13,162.50 TOTAL  
 3-01-20-155-205 2,600.00 SOLICITOR EXPENSES  
 3-01-20-155-381 10,562.50 PROF. SEW

Credit Card Type:  Visa  Mastercard  Debit  
 Discover  Amex  Diners Club

Credit Card Number: \_\_\_\_\_

Security Code \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Printed Name on Credit Card: \_\_\_\_\_

Address (If different from file) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The above signature authorizes MWM to charge the above credit card.

**PAYMENT IS DUE UPON RECEIPT.**  
**WE ACCEPT VISA, MASTERCARD, DISCOVER, AMERICAN EXPRESS, & DINERS CLUB FOR YOUR CONVENIENCE.**



TD Wealth  
TD Bank, N.A.

DAVE - IF YOU WANT, PUT THIS ON  
8/6 COUNCIL PAYLIST.

06/10/2013

PAYMENT OF BOND  
INTEREST  
\$10,135.  
TO TD BANK, NA

JEFF

HADDON HEIGHTS BOROUGH  
MR. JEFF KASKO  
CHIEF FINANCIAL OFFICER  
625 STATION AVENUE  
HADDON HEIGHTS NJ 08035

Re: HADDON HEIGHTS BOROUGH  
GENERAL OBLIGATION BONDS  
SERIES 2002

Please be advised that the following amounts are due and payable to TD Bank, National Association as  
Paying Agent for the above bond issue for the **08/15/2013** debt service payment to bondholders:

Debt Service Principal:	\$	0.00	
Debt Service Interest:	\$	10,135.00	3-01-45-930-261
Total:	\$	10,135.00	

Payment will be electronically collected by ACH from the designated account listed below.  
Please ensure proper funds are available on the payment date to avoid a bond default.

Subsequent to this disbursement, the outstanding balance of bonds will be \$ 500,000

If you have any questions, please contact me 856-685-5151 or e-mail [donna.chojnowski@td.com](mailto:donna.chojnowski@td.com).

Sincerely,

Donna Chojnowski, CCTS  
Assistant Vice President

BANK NAME: TD BANK, N.A.  
 \_\_\_\_\_  
 ABA NUMBER: 01-1103093  
 \_\_\_\_\_  
 CHECKING A/C #: 7852197  
 \_\_\_\_\_

1006 Astoria Boulevard  
Cherry Hill, NJ 08034  
888/751-9000  
Fax: 856/685-5267



RESOLUTION 2013:132

A RESOLUTION PROVIDING FOR A MEETING  
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH  
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,  
NJSA 10:4-12

**WHEREAS**, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, NJSA 10:4-6 et seq., and

**WHEREAS**, the *Open Public Meetings Act*, NJSA 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**WHEREAS**, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

- \_\_\_\_\_ (1) **Matters required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- \_\_\_\_\_ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- \_\_\_\_\_ (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- \_\_\_\_\_ (4) **Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- \_\_\_\_\_ (5) **Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- \_\_\_\_\_ (6) **Matters Relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

- \_\_\_\_\_ (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- X   (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **Discussion on candidate for the part-time Program Coordinator position and the Chief's and Captain's contracts. Discussion should be approximately 45 minutes in duration. Formal action may be taken.**
- \_\_\_\_\_ (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Haddon Heights, assembled in public session on August 6, 2013 that an Executive Session closed to the public shall be held on August 6, 2013 at approximately 7:45 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ, for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on August 6, 2013.

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

Attest: \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

**RESOLUTION 2013:133**

**RESOLUTION TO APPROVE AND FILE  
A CORRECTIVE ACTION PLAN FOR 2012 AUDIT REPORT**

**WHEREAS**, the Borough Council of the Borough of Haddon Heights has approved Resolution 2013:121, acknowledging receipt and review of the 2012 audit report prepared by the borough's auditor, Bowman & Company, LLP, as required by N.J.S.A. 40A:5, the N.J. Fiscal Affairs Law; and

**WHEREAS**, a Corrective Action Plan addressing the "Schedule of Findings and Recommendations" section of the 2012 audit report is required by the N.J. Fiscal Affairs Law; and

**WHEREAS**, the borough's Chief Financial Officer has written and submitted a Corrective Action Plan for the 2012 audit report;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Haddon Heights, New Jersey hereby approves the attached Corrective Action Plan; and

**BE IT FURTHER RESOLVED** that the Interim Borough Clerk shall forward a copy of the Corrective Action Plan to the Director of Local Government Services in the N.J. Department of Community Affairs.

Date: August 6, 2013

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

**RESOLUTION 2013:134**

**RESOLUTION TO AUTHORIZE INSERTION OF SPECIAL ITEM  
OF REVENUE AND APPROPRIATION PER N.J.S.A. 40A:4-87 –  
N.J. DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**CORRECTIVE ACTION PLAN**

**BOROUGH OF HADDON HEIGHTS**

**As a result of the 2012 Audit Findings and Recommendations**

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**Finding 2012-1**

**Requirement:**

The N.J. Division of Local Government Services Local Finance Notice No. 2003-14 requires the borough to maintain a general ledger.

**Condition/Finding:**

The general ledger was adequately maintained during the year; however, significant audit adjusting entries were required to adequately reflect the financial condition of the borough.

**PLANNED CORRECTIVE ACTION:**

Borough officials agree with this finding and the Chief Financial Officer shall more accurately complete year-end closing entries to the general ledger.

**Finding 2012-2**

**Requirement:**

Per N.J.S.A. 40A:4, there should not be over-commitments or over-expenditures of appropriation line items and transfers should only be made from and to allowable accounts.

**Condition/Finding:**

There were several appropriation reserve line items over-committed prior to budget transfers being approved. A transfer from debt service was made to the capital improvement fund for \$1,242.50. This amount was immaterial and if disallowed would have increased the amount of unexpended appropriation of debt service.

**PLANNED CORRECTIVE ACTION:**

Borough officials agree with this finding and the Chief Financial Officer shall ensure that borough funds are not committed, with the exception of emergencies, without adequate funding in the budget and shall further ensure that no over-commitment of line items shall take place prior to allowable transfers approved by the governing body.

**Finding 2012-3**

**Requirement:**

The borough administration should designate an individual to monitor activity within the state and federal grant fund.

RESOLUTION 2013:135

RESOLUTION TO AUTHORIZE INSERTION OF SPECIAL ITEM  
OF REVENUE AND APPROPRIATION PER N.J.S.A. 40A:4-87 –  
CLICK IT OR TICKET 2013 SEAT BELT MOBILIZATION GRANT

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount, and

**WHEREAS**, the Borough of Haddon Heights has received state or federal monies to insert in its 2013 municipal budget as cited below;

**SECTION 1. NOW THEREFORE BE IT RESOLVED**, that the Borough of Haddon Heights, County of Camden hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2013 municipal budget, which is now available as follows:

Source: N.J. Department of Law and Public Safety  
Division of Highway Traffic Safety

Revenue Title: Click It or Ticket Grant \$4,000.00

**SECTION 2: BE IT FURTHER RESOLVED** that a like sum and the same is hereby appropriated under the following caption:

Appropriations Excluded from CAP:

Click It or Ticket Grant \$4,000.00

Date: August 6, 2013

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

Attest: \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:136

RESOLUTION TO AUTHORIZE INSERTION OF SPECIAL ITEM  
OF REVENUE AND APPROPRIATION PER N.J.S.A. 40A:4-87 –  
MUNICIPAL COURT ALCOHOL EDUCATION, REHABILITATION  
AND ENFORCEMENT FUNDS

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount, and

WHEREAS, the Borough of Haddon Heights has received state or federal monies to insert in its 2013 municipal budget as cited below;

**SECTION 1.** NOW THEREFORE BE IT RESOLVED, that the Borough of Haddon Heights, County of Camden hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2013 municipal budget, which is now available as follows:

<u>Source:</u>	N.J. Administrative Office of the Courts	
<u>Revenue Title:</u>	Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund	\$633.30

**SECTION 2:** BE IT FURTHER RESOLVED that a like sum and the same is hereby appropriated under the following caption:

<u>Appropriations Excluded from CAP:</u>		
	Alcohol Education, Rehabilitation and Enforcement Grant	\$633.30

Date: August 6, 2013

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

Attest: \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:137

RESOLUTION TO AUTHORIZE INSERTION OF SPECIAL ITEM  
OF REVENUE AND APPROPRIATION PER N.J.S.A. 40A:4-87 –  
ALCOHOL TRAFFIC SAFETY AND DRUNK DRIVING PREVENTION  
INCENTIVE (DRIVE SOBER OR GET PULLED OVER) GRANT

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount, and

WHEREAS, the Borough of Haddon Heights has received state or federal monies to insert in its 2013 municipal budget as cited below;

**SECTION 1.** NOW THEREFORE BE IT RESOLVED, that the Borough of Haddon Heights, County of Camden hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2013 municipal budget, which is now available as follows:

<u>Source:</u>	N.J. Department of Law and Public Safety Division of Highway Traffic Safety	
<u>Revenue Title:</u>	Drive Sober or Get Pulled Over Statewide Crackdown Grant	\$4,400.00

**SECTION 2:** BE IT FURTHER RESOLVED that a like sum and the same is hereby appropriated under the following caption:

Appropriations Excluded from CAP:

Drive Sober/Get Pulled Over Grant	\$4,400.00
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Date: August 6, 2013

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

Attest: \_\_\_\_\_  
Joan D. Moreland, Interim Borough Clerk