

# BOROUGH OF HADDON HEIGHTS

Tuesday, August 5, 2014 at 7:00 p.m.

## Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014."
2. Roll Call
3. CAUCUS SESSION
  - a) Shared Court – *Mayor Forte & Albert Olizi, Jr.*
  - b) Consideration of Liquor Licenses – *Mayor Forte & Albert Olizi, Jr.*
  - c) Vacant Property – *Council President Kathy Lange*
4. Recess of Caucus Session and commencement of Business Session
5. Pledge of Allegiance and moment of silence
6. PRESENTATION OF *CERTIFICATE OF RECOGNITION* TO EAGLE SCOUT WILLIAM G. EMMERLING – *Mayor Forte*
7. Approval of Minutes of the July 15, 2014 Council meeting minutes
8. Public Comment on Caucus and Agenda items only
9. REPORTS OF COUNCIL MEMBERS
10. UNFINISHED BUSINESS: None
11. NEW BUSINESS:

Introduction of Ordinance 2014:1413 – An Ordinance Authorizing Salaries, Wages and Reimbursements to be Paid to Non-Contractual Employees of the Borough of Haddon Heights

Public Hearing and Final Adoption of Ordinance 2014:1413 will be held on Tuesday, September 2, 2014, 7:30 p.m., Borough Hall Auditorium, 625 Station Avenue, Haddon Heights, New Jersey

Resolution 2014:144 – Resolution to Approve and File a Corrective Action Plan for 2013 Audit Report and the 2013 Length of Service Awards Program Audit Report

Resolution 2014:145 – Resolution Authorizing Refunds of Tax Overpayments

Resolution 2014:146 – Resolution Authorizing the Mayor to Execute a Shared Services Agreement by and Between the Borough of Oaklyn Relative to the Sharing of the Services of the Oaklyn Municipal Court by and for the Borough of Haddon Heights

Resolution 2014:147 – Resolution Authorizing Designating Depositories of Court Accounts to 1st Colonial Bank, Collingswood, NJ

Resolution 2014:148 - Resolution the Award of a Non-fair and Open Contract to J. Young Concrete Co. in the amount of \$21,750.00 for the Purpose of Emergency Repairs Along Narberth Avenue

Resolution 2014:149 – Resolution Authorizing the Award of a Non-Fair and Open Contract to Frank's Stump Removal for Tree Maintenance Services

Resolution 2014:150 – Resolution Awarding a Contract to Neri's Construction & Rentals in the Amount of \$122,543.00 for the Purpose of Elimination of Kings Highway Pump Station

Resolution 2014:151 – Resolution Approving Bills and Claims for First Half of August, 2014

Resolution 2014:152 – Resolution Supporting the *Drive Sober or Get Pulled Over* 2014 Statewide Crackdown

Resolution 2014:153 – Resolution Establishment Brush Disposal Location as River Front Recycling for the Borough of Haddon Heights

Resolution 2014:154 – Resolution Approving a Raffle for St. Rose of Lima Parish

Resolution 2014:155 – Resolution Authorizing Haddon Heights High School Soccer Parents Booster Club's Proposal to Apply to Construction Office for Appropriate Permits for Mounting of Score Board at Devon Avenue Varsity Field

Resolution 2014:156 – Resolution Authorizing Haddon Heights Youth Athletics Inc. Proposal to Apply to Construction Office for Appropriate Permits for Installing a 12' High Major's Field at Barr Complex

Resolution 2014:157- Resolution Authorizing Haddon Heights Field Hockey Club's Proposal to Apply to Construction Office for Appropriate Permits for Security Lighting to Barr Complex

Resolution 2014:158- Resolution Requesting the Insertion of a Special Item of Revenue in the Budget Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

Resolution 2014:159- Resolution Requesting the Insertion of a Special Item of Revenue in the Budget Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

12. Public Comment

12. Adjournment

# BOROUGH OF HADDON HEIGHTS

July 15, 2014, 7:00 p.m.

## Governing Body Meeting Minutes

Mayor Forte called the Caucus session Call to Order.

“In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014.”

### ROLL CALL:

Under roll call the following members were present: Council President Kathy Lange and Councilwoman Susan Griffith, Councilmen Steve Berryhill, Jack Merryfield and Earl R. Miller, Jr. were present as well as Borough Solicitor, Albert J. Olizi, Jr., Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katilyn Compton. Councilman Rick DiRenzo was absent.

Mayor Forte began Caucus session by asking if any Councilmembers had any questions or comments about tonight's Agenda.

Councilman Berryhill requested a couple of changes be made to Resolution 2014:140 regarding appointments to the Environmental Commission. He asked that his term expire in 2014 and that Mr. Babcock's term should expire in 2015. Borough Clerk Kelly Santosusso said that she would make the changes.

Council President inquired regarding Resolution 2014:139, Bond Reduction for Glover Mill. It was explained that it is standard procedure for the bond to be reduced pending approval of Engineer's inspection of the project as it progresses.

Mayor Forte reminded all Council members that they are to notify the Clerk as soon as possible if they are unable to attend a Council meeting.

### Shared Court – Albert Olizi, Jr.

Solicitor Olizi said that this is the third Caucus session where a Shared Service with the Boroughs of Oaklyn, Mt. Ephraim and Barrington has been discussed. He said that the total numbers for all towns are included in a spreadsheet provided by Oaklyn. He explained that the bulk of the savings will be in salaries (with one set of administrative personnel, 4.5 employees, the salaries will be split four (4) ways,  $\frac{1}{4}$  for each town participating). Mr. Olizi said we have the option to keep our own professionals (Judge at \$12K, Public Defender at \$5K and the Prosecutor at \$9K annually). Councilman Miller said that he would like to do a quantitative analysis across the board for each town. Solicitor Olizi explained that both Oaklyn and Mt. Ephraim are already a shared court and that each town's costs are figured differently so it may be hard to do this type of comparison. Miller maintained that he would like to see the firm figures so that he could note exactly where the cost savings will come from. Solicitor Olizi said that September 1<sup>st</sup> is now the anticipated date for the four (4) town shared court to begin. Councilman Merryfield expressed his desire to see this endeavor work. He believes it will be good for all of the towns involved.

### Employee Handbook – Lou Rosner, Esq., & Albert Olizi, Jr.

Lou Rosner, Esq., former Labor Counsel, explained that that he, Joan Moreland, former Borough Clerk and Kelly Santosusso embarked on a project to revise the personnel policies over a period of several months. Rosner addressed a few of the areas that were in need of Council's consideration. Rosner said that Committee suggests revising the current 'use it or lose it policy' which grants 10 sick days a year and prohibits the carryover of any time for use in future years. The committee felt that the current policy encourages employees to 'burn' the time by the end of the year, sick or not, and prohibits employees from accumulating time for potential future significant disabling situations, should the need arise. Given that the 'sell-back' of sick time was eliminated several years ago, allowing accumulation does not establish a sell back liability. Also, employees who may need to be out on disability would have to exhaust the accrued sick time before being eligible to collect temporary disability benefits.

Councilwoman Griffith said that she would like to incorporate a *Request for Time Off* form for all employees, including Department Heads and part time employees. She said that there is currently no accountability outside of individual departments for use of paid time off for Department Heads.

Borough Clerk Santosusso explained that this form will be helpful in ensuring adequate coverage of all Borough Departments. She further explained that Department Heads will approve time for all direct reports and Directors will approve time for all Department Heads. Once form has been approved, it will be given to the Finance Office to deduct paid time off accordingly. When the Borough moves to the new Payroll module through Edmund's, all employees' time will be printed on paystubs.

Rosner said that the Police Directives take precedence over the Borough's Policies and that AFSCME's

Caucus Session recessed at 7:28 p.m.

#### BUSINESS SESSION:

The Business Session commenced at 7:35 p.m.

#### PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Forte asked all to stand for a moment of silence. He then led the meeting in the Pledge of Allegiance.

#### APPROVAL OF MINUTES:

Mayor Forte called for the approval of the July 1, 2014 Minutes. A motion to approve the Minutes of July 1, 2014 was made by Councilman Merryfield, seconded by Councilwoman Griffith. All members present were in favor.

#### PUBLIC COMMENT:

Mayor Forte called for Public Comment on Caucus and Agenda items only. Seeing no one come forward, a motion was made to close this portion of the meeting by Councilman Berryhill, seconded by Councilwoman Griffith. All members were in favor.

Mayor Forte asked that Resolution 2014:138 be brought up from the Agenda. He asked Eric Fitzgerald to come forward.

Resolution 2014:138 – Resolution Appointing Eric Fitzgerald to the Position of Tax Collector for the Borough Of Haddon Heights for a Four (4) Year Term

A motion to adopt Resolution 2014:138 was made by Councilwoman Griffith, seconded by Councilman Merryfield. All members present voted in favor.

Mayor administered the *Oath of Office* to Eric Fitzgerald. Mayor Forte congratulated Eric Fitzgerald and all applauded.

#### COUNCILMEMBER REPORTS:

Mayor Forte asked for Council member reports.

Councilman Berryhill reported that the Community Garden added an additional gardener. He said that there are still four (4) plots left. He noted that the Committee will come up with a plan to try to ensure the rental of all plots next year.

Berryhill formally thanked the Creative Team for their work on the after parade Music Festival. Marshall Hatfield, Maggie Jenkins, Cassidy Jenkins, Kathy Lange, Andrea Santoro, Marina Westfield and George Wise for their work in putting together this year's Music Festival. He also thanked Joe Gentile, Susie Griffith and Bridgette Griffith for all of their assistance in making sure the area was completely cleaned up. Berryhill reported that the Glenview students, the Civil War music group and jazz band and music conservatory were all fantastic. He mentioned that the last performer was excellent. He reported that the event had three (3) moonbounces and that Maggie Jenkins was there all day and that her husband donated the stage.

Berryhill specifically thanked Council President Kathy Lange for coordinating the Parade and assisting with the After Parade party. He said that the Creative Team has had one (1) meeting since the event and will be having another in approximately two (2) weeks in the hopes for more ambitious plans for next year. If anyone is interested in helping out next year, it would be appreciated. He said that in all of the time he has served on Council, he really enjoyed this day the most.

Councilman Miller had no report this evening.

Council President Lange reported that Summer Rec is in Week 4 and she put a thank you in the Heights Report for donations to the Program.

Lange noted that fall scheduling for fields is ongoing.

Lange also reported on the Independence Day Parade saying that a Report has been written and has been placed in the file at Borough Hall. She said that attendance was good and that all paid acts came on the rain date with no problem. She also mentioned that all car signs, rope and ribbons, etc. were appropriately stored. Lastly, she said that she wrote thank you notes to everyone and wanted to give special thank you to the Police, DPW, Fire Department and Borough Hall staff who assisted in the planning of the Parade.

Council President Lange announced that the Camden County Improvement Authority is working on a proposed bicycle and multi-use trails; they are having a meeting this coming Thursday in Voorhees. She said that any Council member is welcome to attend but that she will make an attempt to attend the meeting following the Summer Rec Program that day.

Lange also reported that the New Jersey Historic Trust has forwarded the grant paperwork to the Borough for the Glover Fulling Mill Park which was established by resolution months ago. The Mayor and Borough Clerk will sign and return to allow us to use these monies for to develop the Park for the Glover Mill Project.

Lastly, Lange reported that Minutes from the June School Board meeting are now on line if you are interested in seeing information on staff, sport and activity appointments.

Councilwoman Griffith reported on the DPW. She said that the Superintendent is in the process of getting quotes for capital improvements. She said that they are getting three quotes from tree vendors for tree removal and trims, 12 take downs and three (3) trims. Most of this money is coming from grants. The process is that we need to spend the money and then we get reimbursed from the grant.

She reported on the Haddon Heights Neighbors Night Out event, annual Spaghetti and Meatball Dinner on Station Avenue will be held Sunday, September 14<sup>th</sup>. Look out for more information in the near future.

Councilman Merryfield had no report this evening.

Mayor Forte said that he wanted to note that coordinating the 4th of July Parade is a monumental task and he wanted to personally thank Council President Kathy Lange for all of her efforts. He also thanked Councilman Berryhill for his work in coordinating the first Music Festival.

Councilwoman Griffith announced that the Department of Public Works got a surprise visit from OSHA. She said that we will be receiving a report shortly.

#### BOROUGH ENGINEER'S REPORT:

Borough Engineer Steve Bach presented his monthly report to Council and asked that his written report stand as submitted on the status of all Borough projects.

Mayor Forte mentioned that the railroad crossing project has been completed. He said that the flowers planted alongside of the railroad look very nice and that he thinks further discussion should be held as to whether we will install the pavers previously discussed.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Resolution 2014:139 – Resolution Authorizing Bond Reduction For Glover Mill Village, Block 62, Lots 2 & 6, Bob Meyers Communities

A motion to adopt Resolution 2014:139 was made by Councilwoman Griffith, seconded by Councilman Berryhill. Under a roll call vote, all members present voted in favor.

Resolution 2014:140 – Resolution Pertaining to the Membership Of The Haddon Heights Environmental Commission

A motion to adopt Resolution 2014:140 was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members present voted in favor.

Resolution 2014:141 – Resolution Appointing A Building Subcode Official To A Four Year Term Retroactive To July 1, 2014

A motion to adopt Resolution 2014:141 was made by Councilman Miller, seconded by Councilman Merryfield. All members present voted in favor.

Resolution 2014:142 – Resolution Authorizing Payment Of Bills and Claims For 2<sup>nd</sup> Half of July

A motion to adopt Resolution 2014:142 was made by Councilman Miller, seconded by Councilwoman Griffith. Under a roll call vote, all members present voted in favor.

Resolution 2014:143 – Resolution Extending Grace Period For Payment of Third Quarter 2014 Taxes

A motion to adopt Resolution 2014:143 was made by Councilman Merryfield, seconded by Councilman Miller. All members present voted in favor.

PUBLIC COMMENT:

Mayor Forte called for Public Comment.

Seeing no one come forward, a motion to close the Public Comment portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

ADJOURNMENT:

With no further business to address, a motion to adjourn was made by Councilwoman Griffith, seconded by Council President Lange. All members were in favor. 7:50 p.m.

Respectfully submitted:

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Kelly Santosusso, RMC, Borough Clerk

HADDON HEIGHTS POLICE DEPARTMENT  
MONTHLY STATISTIC REPORT  
JUNE,2014

OFFICER	CALLS/YTD		WS /YTD		ARR/YTD		BO/YTD		ACC/YTD		PK	MV	P-YTD	M-YTD
<b>PLATOON 1</b>														
DSG. R. LONG	18	302	0	14	0	14	0	6	0	1	0	10	1	186
DET. S. GRAHAM	44	395	2	7	1	4	0	2	1	7	2	24	29	121
PTL. M.SELBY	110	468	6	14	0	5	0	0	6	15	4	38	26	189
<b>PLATOON TOTALS</b>	<b>172</b>	<b>1165</b>	<b>8</b>	<b>35</b>	<b>1</b>	<b>23</b>	<b>0</b>	<b>8</b>	<b>7</b>	<b>23</b>	<b>6</b>	<b>72</b>	<b>56</b>	<b>496</b>
<b>PLATOON 2</b>														
SGT. M SCARDINO	33	269	1	5	2	4	0	0	2	7	6	15	59	65
PTL. T. SCHNEIDER	37	318	0	6	1	9	2	3	2	9	0	86	14	230
PTL. D. KINKLER	77	346	1	12	9	43	1	3	8	20	3	88	9	249
<b>PLATOON TOTALS</b>	<b>147</b>	<b>933</b>	<b>2</b>	<b>23</b>	<b>12</b>	<b>56</b>	<b>3</b>	<b>6</b>	<b>12</b>	<b>36</b>	<b>9</b>	<b>189</b>	<b>82</b>	<b>544</b>
<b>PLATOON 3</b>														
SGT. K. GAREMORE	63	373	1	2	1	6	1	1	1	5	24	39	120	204
PTL. J. WHITMAN	80	404	0	3	0	3	1	3	2	13	8	28	86	147
PTL. S. PAPAYCIK	0	111	0	1	0	6	0	1	0	5	0	0	13	25
PTL. A. CYBULSKI	89	329	1	5	0	0	0	0	3	10	5	30	72	209
<b>PLATOON TOTALS</b>	<b>232</b>	<b>1217</b>	<b>2</b>	<b>11</b>	<b>1</b>	<b>15</b>	<b>2</b>	<b>5</b>	<b>6</b>	<b>33</b>	<b>37</b>	<b>97</b>	<b>291</b>	<b>585</b>
<b>PLATOON 4</b>														
SGT. T. REILLY	31	382	1	6	1	2	0	0	0	10	10	8	53	96
PTL. M. SMOLLOCK	51	314	0	6	0	4	0	3	1	6	1	41	20	157
PTL. B. LIGHTNER	79	389	3	4	2	5	0	1	2	9	9	31	53	140
<b>PLATOON TOTALS</b>	<b>161</b>	<b>1085</b>	<b>4</b>	<b>16</b>	<b>3</b>	<b>11</b>	<b>0</b>	<b>4</b>	<b>3</b>	<b>25</b>	<b>20</b>	<b>80</b>	<b>126</b>	<b>393</b>
<b>PLATOON 5</b>														
DSG. B. KOCH	31	224	0	1	2	11	17	26	0	0	0	10	1	10
SLEO D. BAUMAN	5	36	0	0	0	2	0	0	0	0	0	0	0	0
SLEO M. SEXTON	70	209	1	2	0	0	0	0	0	0	3	89	25	232
<b>PLATOON TOTALS</b>	<b>106</b>	<b>469</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>13</b>	<b>17</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>99</b>	<b>26</b>	<b>242</b>
<b>PLATOON 6</b>														
CHIEF R. KINKLER	20	191	0	0	0	0	3	3	0	1	3	41	22	46
CPT. M. VALVARDI	17	97	0	0	0	0	0	0	0	1	0	0	5	0
<b>PLATOON TOTALS</b>	<b>37</b>	<b>288</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>41</b>	<b>27</b>	<b>46</b>
<b>DEPARTMENT TOTALS</b>	<b>855</b>	<b>5157</b>	<b>17</b>	<b>88</b>	<b>19</b>	<b>118</b>	<b>25</b>	<b>52</b>	<b>28</b>	<b>119</b>	<b>78</b>	<b>578</b>	<b>608</b>	<b>2306</b>



**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**July 2014**

**General Engineering (HH2013-0)**

Pedestrian and Traffic Safety Enhancements

- *Kings Highway at Hillside* (No Change Since Last Report)

Our office has prepared a base plan and funding application for proposed improvements to the King's Highway pedestrian crossing. A joint application with the Borough of Audubon is currently being prepared for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk. The completed applications were hand-delivered on March 31, 2014. A copy of the application was submitted to the Borough Clerk.

- *Kings Highway at Atlantic Avenue Bridge* (No Change Since Last Report)

Base plans for new shadow line and cross hatch striping are currently being prepared and will be coordinated with Chief Kinker and Captain Valvardi. Our office will coordinate with the Camden County Department of Public Works regarding the Borough's request for the County to install the new striping.

Station Avenue Rail Crossing

- Our office is providing technical support to Captain Valvardi in regards to the Police Department's request to the New Jersey Department of Transportation for improvements to the Station Avenue railroad crossing.
- A NJDOT Pre Construction Meeting was held on Thursday, May 22, 2014 at the Municipal Building and rail crossing.
- Construction has completed for the majority of improvements. Intersection traffic striping will be installed by NJDOT in late July.

Storm Water Runoff – 120 & 126 White Horse Pike

- Meetings were held at the Borough's offices on August 13, 2013 and September 16, 2013. General discussions as to potential remedial measures were discussed. No definite action plan was established; however the site engineer for 126 White Horse Pike is requesting cost estimates from several contractors for possible improvements that were discussed.
- The 126 White Horse Pike property owner and his site engineer have been requested to provide the cost estimates to the adjoining property owners for further discussion.
- Our office met with the property owner's Engineer on Tuesday, January 21, 2014, to discuss the latest conceptual plan with proposed drainage improvements. The property owner's Engineer agreed to revise conceptual plan addressing Bach Associates' concerns and provide corresponding cost estimate.
- A meeting is set for Monday, July 21, 2014, at the Borough Municipal Building to discuss property owners progress with improvement plans and cost estimate.

**SAFETEA-LU – Pedestrian & Bicycle Facilities & Street Lighting**

- Construction has completed for the majority of improvements along East Atlantic Avenue, West Atlantic Avenue, Green Street, and Lippincott Lane complete. Our office has prepared the punch list for remaining items to be addressed.
- PSE&G has installed a substantial portion of the decorative lighting associated with this project. A punch list has been forwarded to PSE&G for remaining items to be addressed.
- Lexa Concrete has commenced addressing punch list items.
- Our office is continuing to verify quantities with the contractor and processing the final payment application and final change order.

**FY 2012 NJDOT Municipal Aid (No Change Since Last Report)**

- The Contractor has completed all punch list items. Payment Application #2 has been processed by our office and submitted to the Borough for processing.
- Our office is coordinating with the Contractor to utilize remaining funds provided by NJDOT Municipal Aid within the project limits.

**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**July 2014**

**FY 2014 NJDOT Municipal Aid Funding**

- The Borough has been informed by the Governor's office that it will be receiving \$200,000 for construction and inspection of this project.
- Our office has completed the survey and is in the process of completing the plans and specifications for this project. This project will be advertised for bids in late summer/early fall.

**CDBG (Yr 33 & Yr 34) – Architectural Barrier Removal & Access (Various Intersections)**

- Construction is complete. Our office has received four (4) invoices from the contractor, verified quantities for payment, and processed Payment Applications #1, #2, #3 and #4 (final).
- Our office has processed the close out documentation for this project.
- Final payment and Change Order were approved at that are on the July 1, 2014 Meeting.

**CDBG Yr 35 – Architectural Barrier Removal & Access (Various Intersections) (No Change Since Last Report)**

- Our office is completing the process of preparing bid documents for the installation of ADA curb ramps in accordance with the Borough's Year 35 Agreement with the Camden County CDBG Program.
- The project will be publically bid this Summer for construction.

**CDBG Yr 36 – ADA Improvements to Borough Hall Entrance (No Change Since Last Report)**

- This project involves ADA improvements to the Borough Hall entrance. The current steps and railings are not in compliance with current ADA standards. Specifically, the individual riser dimensions are out of uniformity relative to each other, as is also true dimensions. The existing hand rails do not meet current requirements for size and shape of grasping surface, height above walking surface, extensions at the bottom of the railing, and passable object opening sizes. The proposed improvements include the replacement exterior entrance stairs and railings in accordance with current ADA standards.

**Camden County Open Space (2012)**

- The Camden County Open Space Committee has funded \$25,000 of asphalt walkway improvements along Devon Avenue adjacent to the fence line of the existing recreational fields.
- Construction has completed for the majority of improvements. Our office has prepared a punch list for remaining items to be addressed.
- Our office is verifying quantities with the contractor and processing the payment application #1.

**Camden County Open Space (2014) (No Change Since Last Report)**

- Our has revised and submitted a joint application with the Borough of Audubon for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk.

**Inflow and Infiltration Program (No Change Since Last Report)**

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.
- It is noted that the Borough has initiated development of an Inflow and Infiltration reduction program. The program development has been based on the "Infiltration / Inflow Analysis for Service Area 26 Haddon Heights Borough" previously prepared by the CCMUA as well as the evaluation previously prepared by this office for the Borough's Lake Street Sewerage Pumping Station.
- Our office has initiated flow monitoring at critical locations to quantify inflow and infiltration levels.
- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Inter-municipal Agreement".
- Our office has inspected and prepared associated inspection reports for the majority of the sanitary manholes in the study areas delineated in the above referenced Project Work Plan.

- Our office is in the process of summarizing the results of the flow monitoring and sanitary manhole surveys in an Inflow and Infiltration Analysis Report to be submitted to the CCMUA to comply with the "Inter-municipal Agreement".

#### **Kings Highway Pump Station**

- Our office has completed the as-built survey, permit, bid, and construction documents for the elimination of the existing Kings Highway Pump Station.
- A set of Bid Documents have been submitted to the Camden County Municipal Utilities Authority (CCMUA) for review.
- The bid opening for this project was Tuesday, July 15, 2014. Our office is currently review the submitted bids.

#### **Hazard Mitigation Grant Program (FEMA) (No Change Since Last Report)**

- In coordination with Ms Judy Reiss, Emergency Management Coordinator and Mr. Tom Cella, Superintendent of Public works; our office prepared and submitted a funding letter of intent with associated application materials to the New Jersey Office of Emergency Management.
- The submitted funding request addressed the following projects:
  - Backup Power Generator for the Municipal Bldg which houses Police and Emergency Operations Center (Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43)
  - Elevate Lake Street Sewage Pumping Station (Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).
  - Decommission Kings Highway Sewage Pumping Station (Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).
  - Station Avenue (C.R.656) & East Atlantic Avenue drainage infrastructure improvement – Borough Parking Lot / PNC Parking Lot Collection System
- Our office has been informed by Judy Reiss that the Borough has been allocated \$60,000 towards a standby emergency power generator for the Service Operations Facility. It is noted that the projected cost for the new generator is estimated at \$148,000. Therefore, in order to proceed with the project, \$88,000 in capital funding must be allocated.
- Our office is in the process of preparing the generator specifications for submittal to Camden County for approval.

**HYAA – Barr Recreational Complex Improvements**

- Construction has been completed regarding the Lighting. Payment Application #1 has been processed by our office and submitted to the Borough. Our office is currently processing the close out documentation.
- Construction has been completed regarding the Infield Improvements and Payment Application #1 has been processed by our office and the Borough.
- Our office is verifying quantities with the contractor and processing the final payment application and final change order.

**Glover Mill Village**

- As previously reported, the Borough is in receipt of a March 30, 2012 correspondence from the NJDEP Historic Preservation Office (SHPO) concerning their review of the recently released A.D. Marble & Company Phase II Archaeological Report for the Glover Mill Fulling Mill Site / Proposed Glover Mill Subdivision, Block 62, Lots 2, 4, and 6. The referenced March 30, 2012 correspondence concludes that items No. 3 through 13 of their December 20 2011 correspondence have now been addressed.
- The items that remain outstanding are:
  1. The park associated with the Glover Mill site (adjacent to the Glover Fulling Mill foundation site and extending to Sylvan Drive) must be designed in accordance with SHPO requirements.
  2. Development of a construction avoidance and protection plan for the Glover Fulling Mill foundation site in accordance with SHPO requirements.
- Our office is currently coordinating with SHPO and the contract developer of the Glover Mill Village project, Bob Meyers Communities, Inc. to determine if the two items delineated above can be accommodated by the current agreement between the Borough and Bob Meyers Communities, Inc.
- The contract developer, Bob Meyers Communities, Inc. has received Preliminary Subdivision and Historic District Commission approval at June 28, 2012 special meeting of the Borough Planning Board. It is noted that this approval contained the conditions that Bob Meyers Communities, Inc. would be designing and constructing the above referenced park area and implementing the construction avoidance and protection plan in accordance with SHPO requirements.
- The CCMUA approved the agreement to extinguish the Authority's easement located at the Glover Mill site during the July 15, 2013 CCMUA Regular Meeting.

**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**July 2014**

- The contract developer, Bob Meyers Communities, Inc. has received Final Subdivision approval at September 5, 2013, special meeting of the Borough Planning Board. The applicant is currently in the process of circulating the Final Subdivision Plan for the necessary municipal and county endorsements.
- Our office met with Councilwoman Fitzgerald, Council President Lange, Margaret Westfield, R.A., the project archaeologist, and project landscape architect regarding the Glover Fulling Mill Park Grant project. Discussed was the project scope and planned coordination between team members.
- A pre-construction meeting was held at Borough Hall on February 12, 2014.
- Demolition has commenced on site.
- The developer has submitted a request for Bond Reduction based on improvements completed to date. Our office recommended the Borough reduce the performance guarantee for this project approximately \$18,210.00 or 2.2% of the original guaranty.

**FY 2013 Road Program – Resurfacing of Lippincott Avenue (No Change Since Last Report)**

- The project consists of resurfacing Lippincott Avenue between Station Avenue and King's Highway with replacement of curb and concrete gutter in select areas.
- Construction has commenced with the majority of work complete. Our office has prepared the punch list for remaining items to be addressed.
- Our office is verifying quantities with the Contractor for final payment and processing close out documents.

**FY 2013 Road Program – Reconstruction of West High Street**

- Our office prepared the plans and specifications for the full depth reconstruction of West High Street from Bellmawr Avenue to approximately 760 feet past the first offset intersection of Lake Street.
- We have tabulated the four (4) bids received on May 8, 2014, for the above-referenced project and found the apparent low bidder to be Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey. Charles Marandino's Base Bid was in the amount of \$194,269.<sup>30</sup> representing items 1 through 18 of their Base Bid.
- Our office has been coordinating with New Jersey American Water regarding their current construction along West High Street. In order to allow for NJAW to complete their work along West High Street and to allow proper settlement of the trench.
- The Borough awarded the Base Bid in the amount of \$194,269.30 to Charles Marandino, LLC on June 3, 2014.

**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**July 2014**

- Construction of this project has commenced with the majority of concrete work completed.

**Tax Map Maintenance/Revisions for the Borough of Haddon Heights for Tax Year 2013**  
**(No Change Since Last Report)**

- As requested by the Borough Tax Assessor, Remington & Vernick has submitted a proposal to perform Tax Map Maintenance services for the tax year 2013, in conformance with the Camden County Board of Taxation. Services would be completed and documents submitted to the Camden County Board of Taxation no later than January 2014 with a total cost not to exceed \$3,000.00. It is our understanding the 2013 Budget contains a \$3,000.00 line item under the Tax Assessor. The costs associated with the Remington & Vernick services would be passed through this office with no mark up or handling costs. A copy of Remington and Vernick's October 31, 2013 proposal for the above referenced services was attached to our December 2013 report.
- In addition a draft Ordinance for the purpose of creating an escrow structure to cover costs for future Tax Map/GIS updates associated with Planning Board applications is attached for consideration. If no objection, our office will coordinate with the Borough Clerk to have this introduced and adopted in 2014.

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**ORDINANCE 2014:1413**

**AN ORDINANCE AUTHORIZING SALARIES, WAGES AND REIMBURSEMENTS TO BE PAID TO NON-CONTRACTURAL EMPLOYEES OF THE BOROUGH OF HADDON HEIGHTS**

**WHEREAS**, the Mayor and Council of the Borough of Haddon Heights need to establish salaries, wages or reimbursement rates for non-contractual municipal employees that are commensurate with the offices or positions held and the experience of persons appointed to said offices or positions,

**NOW, THEREFORE BE IT ORDAINED**, by the Governing Body of the Borough of Haddon Heights in the County of Camden, that the following sections are hereby adopted for purposes of compensating non-contractual municipal officers and employees:

**Section 1 – Salaries and Wages**

The annual base salaries and wages for the following Borough positions shall be amended and set at between the following amounts:

<u>Title/Position</u>	<u>Annual Salary</u>
Police Chief	\$ 100,000.00 to \$125,000.00
Police Captain	\$ 95,000.00 to \$118,000.00
Public Works Superintendent	\$ 65,000.00 to \$ 80,000.00
Borough Clerk	\$ 50,000.00 to \$ 60,500.00
Tax Assessor	\$ 35,000.00 to \$ 42,500.00
Chief Financial Officer/Treasurer	\$ 20,000.00 to \$ 30,000.00
Tax Collector	\$ 10,000.00 to \$ 63,000.00
Construction Official	\$ 10,000.00 to \$ 30,000.00
Zoning Officer	\$ 12,000.00 to \$ 16,000.00
Municipal Court Judge	\$ 8,000.00 to \$ 12,000.00
Fire Chief	\$ 8,000.00 to \$ 12,000.00
Building Sub Code Official	\$ 5,000.00 to \$ 20,000.00
Recycling Coordinator	\$ 5,000.00 to \$ 10,000.00
Electrical Sub Code Official	\$ 5,000.00 to \$ 10,000.00
Fire Sub Code Official	\$ 5,000.00 to \$ 10,000.00
Plumbing Sub Code Official	\$ 5,000.00 to \$ 10,000.00
Fire Safety Inspector	\$ 5,000.00 to \$ 10,000.00
Fire Safety Coordinator	\$ 5,000.00 to \$ 10,000.00
Summer Recreation Counselor	\$ 1,000.00 to \$ 5,000.00
Purchasing Agent (certified QPA)	\$ 1,000.00 to \$ 5,000.00

<u>Title/Position</u>	<u>Hourly Pay Rate</u>
Borough Clerk	\$ 25.00 to \$50.00 per hour
Deputy Borough Clerk	\$ 10.00 to \$20.00 per hour
Court Recorder	\$ 10.00 to \$20.00 per hour
Community Program Coordinator	\$ 10.00 to \$20.00 per hour
Custodian – Part Time	\$ 10.00 to \$20.00 per hour
Executive Assistant	\$ 10.00 to \$20.00 per hour
Crossing Guard	\$ 10.00 to \$20.00 per hour
Class II Special Officer	\$ 10.00 to \$20.00 per hour
Relief Firefighter	\$ 10.00 to \$20.00 per hour
Summer Recreation Staff	\$ 8.00 to \$12.00 per hour
Deputy Tax Collector	\$ 10.00 to \$20.00 per hour

Salaries, wages and reimbursement rates of Borough employees covered under collective bargaining contracts, which may include titles and positions listed in this section and may include titles and positions not listed in this section, shall be paid pursuant to these contracts as agreed to by the Mayor and Borough Council.

**Section 2 – Duties and terms of employment**

Except as otherwise provided by state statute or collective bargaining contract, the duties and terms of employment, including hours of employment and other pertinent information, shall be set forth by ordinance, personnel manual, and/or personnel policy approved by the Mayor and Borough Council.

**Section 3 – Maximum amounts**

The base salaries and wages authorized by this ordinance are a range of amounts for each office or position, excluding compensation for working overtime. Actual salaries and wages paid are determined by the Mayor and Borough Council and adopted annually in a salary resolution, excluding overtime.

**Section 4 – Compensation for mileage and expenses**

A Borough employee, who utilizes his or her own motor vehicle for travel outside the borough that is related to borough business or their official Borough duties, shall be reimbursed for mileage set at a rate determined by the Mayor and Council, and for the cost of parking and tolls incurred during such travel.

**Section 5 – Past ordinances repealed**

All ordinances or parts of ordinances of the Borough of Haddon Heights that are inconsistent with any part of this ordinance are hereby repealed to the extent of such inconsistency.

**Section 6 – Effective date of ordinance**

This ordinance shall become operative 20 days after final adoption.

Introduction Date: \_\_\_\_\_

Adoption Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2014:144**

**RESOLUTION TO APPROVE AND FILE A CORRECTIVE ACTION PLAN  
FOR 2013 AUDIT REPORT AND THE 2013 LENGTH OF SERVICE AWARDS  
PROGRAM AUDIT REPORT**

**WHEREAS**, the Borough Council of the Borough of Haddon Heights has approved Resolution 2014:123, acknowledging receipt and review of the 2013 audit report prepared by the Borough's auditor, Bowman & Company, LLP, as required by N.J.S.A. 40A:5, New Jersey Fiscal Affairs Law; and

**WHEREAS**, a Corrective Action Plan addressing the "Schedule of Findings and Recommendations" section of the 2013 audit report is required by the New Jersey Fiscal Affairs Law; and

**WHEREAS**, the Borough's Chief Financial Officer has written and submitted a Corrective Action Plan for the 2013 audit and the 2013 Length of Service Awards Program audit reports;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Haddon Heights, County of Camden, hereby approves the attached Corrective Action Plans; and

**BE IT FURTHER RESOLVED** that the Borough Clerk shall forward a copy of the Corrective Action Plan to the Director of Local Government Services, New Jersey Department of Community Affairs.

Date: August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**CORRECTIVE ACTION PLAN**  
**BOROUGH OF HADDON HEIGHTS**

**As a result of the 2013 Audit Findings and Recommendations**

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**Finding 2013-1**

**Requirement:**

The Borough's payroll process should follow statutory guidelines and borough ordinances.

**Condition/Finding:**

Health benefit deductions and waiver payments were not calculated in accordance with established guidelines.

**PLANNED CORRECTIVE ACTION:**

Borough official agrees with this finding and the CFO has adjusted the health benefit deductions and waiver payments to be accordance with established guidelines. Finding has be resolved.

**Finding 2013-2**

**Requirement:**

As per N.J.A.C. 5:23-4.17, the Borough is required to file Uniform Construction Code (UCC) Report with the New Jersey Department of Community Affairs (Division of Codes & Standards) by Feb. 10<sup>th</sup> of the succeeding calendar year.

**Condition/Finding:**

The UCC report has not been filed with the proper government authority in a timely fashion.

**PLANNED CORRECTIVE ACTION:**

Borough officials agree with this findings, due to the turn-over in staff, there was a miscommunication as to who was to complete the report. The CFO and construction official have procedures in place to ensure the report is filed timely in the future. Finding has been resolved.

**Finding 2013-3**

**Requirement:**

New Jersey Statues require a voucher with a detail bill of items, approval signatures and receiving signatures prior to the disbursement of funds, and exempt municipalities from paying sales tax; New Jersey Local Unit "Political Contribution Disclosure Compliance" Law requires that the certain disclosure information be obtained prior to awarding a contract in excess of \$17,500.00 and certain specific language be utilized in resolutions awarding contracts to vendors in excess of \$17,500.00 when awarded through a non-fair and open process;

The Local Public Contracts Law requires that Extraordinary Unspecifiable Services be advertised in the Borough's official newspaper and awarded in the minutes.

**Condition/Finding:**

Audit procedures, with respect to controls over expenditures, revealed several minor instances of non-compliance with Borough policies.

**PLANNED CORRECTIVE ACTION:**

Borough officials agree with this finding. A new CFO was hired in August of 2013 and new purchasing procedures have been implemented to improve controls over expenditures. Finding has been resolved.

**CORRECTIVE ACTION PLAN**  
**LENGTH OF SERVICE AWARDS PROGRAM**  
**BOROUGH OF HADDON HEIGHTS**

**As a result of the 2013 Audit Findings and Recommendations**

---

**Finding 2013-1**

**Requirement:**

Pursuant to NJAC 5:30-14-10, the Borough should review the certified list from the emergency service organization within 30 days of receipt. After governing body approval, the list shall be posted at Borough Hall and the Firehouse for a period of 30 days.

**Condition/Finding:**

The annual certified list of volunteers was not reviewed and approved by resolution of the Borough within 30 days of receipt from the emergency service organization. The approved certified list was not posted for public review after governing body approval.

**PLANNED CORRECTIVE ACTION:**

Borough officials agree with this finding. A new CFO was hired in August of 2013 and new procedures have been implemented to ensure the list of volunteers is approved by resolution within 30 days of receipt and the approved certified list be posted for public review. Finding has been resolved.

**RESOLUTION 2014:145**

**RESOLUTION AUTHORIZING REFUNDS OF TAX OVERPAYMENTS**

**WHEREAS**, due to errors by mortgage companies listed below, overpayments occurred;

PROPERTY:

101 Fourth Avenue, Block 19, Lot 12 \$ 52.89

REFUND IN AMOUNT OF \$52.89:

Sun West Mortgage Company, Inc.  
18303 Gridley Road  
Cerritos, CA 90703

PROPERTY: 610 Garden Street, Block 48, Lot 6 \$857.08

REFUND IN THE AMOUNT OF \$857.08 TO:

Champion Mortgage  
P.O. Box 40724  
Lansing, MI 48901

**NOW, THEREFORE BE IT RESOLVED** that the Governing Body of the Borough of Haddon Heights, County of Camden, hereby authorizes the refunds in the amounts indicated above.

Date: August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

## **RESOLUTION 2014:146**

### **RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF OAKLYN RELATIVE TO THE SHARING OF THE SERVICES OF THE OAKLYN MUNICIPAL COURT BY AND FOR THE BOROUGH OF HADDON HEIGHTS**

WHEREAS, the Borough of Haddon Heights (hereinafter "Haddon Heights") is a municipal entity organized and existing under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Oaklyn (hereinafter "Oaklyn") is a municipal entity organized and existing under the laws of the State of New Jersey and located in Camden County, and

WHEREAS, the Oaklyn and Haddon Heights have entered into negotiations as to the sharing of certain services and facilities of the Oaklyn Municipal Court for the administration, processing and adjudication of traffic, criminal and Haddon Heights municipal code violations occurring within the jurisdiction of the Borough of Haddon Heights; and

WHEREAS, Oaklyn and Haddon Heights wish to enter into a Shared Services Agreement pursuant to the New Jersey Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. relative to the sharing of services with the Oaklyn Municipal Court; and

WHEREAS, it is the intention of the parties that shared services pursuant to this Agreement will include administrative staff, facilities, technology, supplies and mutually agreed upon professional staff; and

WHEREAS, Haddon Heights and Oaklyn Municipal Courts will maintain separate and distinct accounts, financial transactions, filing systems, Court codes and Municipal Court identities; and

WHEREAS, Haddon Heights and Oaklyn intend by virtue of the agreement attached as Exhibit "A" to set forth the terms and conditions of this agreement; and

WHEREAS, Haddon Heights, by virtue of the agreement attached hereto as Exhibit A desires to authorize its proper and respective municipal officials to execute this Shared Services Agreement on behalf of the Borough of Haddon Heights.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haddon Heights, County of Camden, State of New Jersey, that the Shared Services Agreement, pursuant to the New Jersey Uniform Shared Services and Consolidation

Act, N.J.S.A. 40A:65-1 et. Seq., by and among the Borough of Haddon Heights and the Borough of Oaklyn, relative to providing for the shared services of the municipal court of Oaklyn with the Borough of Haddon Heights, be and is hereby approved; and

BE IT FURTHER RESOLVED that Edward S. Forte, Jr., Mayor of the Borough of Haddon Heights and Kelly Santosusso, Borough Clerk of the Borough of Haddon Heights are hereby authorized to execute the Shared Services Agreement in the form attached heretofore, Exhibit "A."

BE IT FURTHER RESOLVED that this Resolution will become effective upon the adoption of a similar resolution by the Borough Council of the Borough of Oaklyn authorizing its Mayor and Borough Clerk to execute the Shared Services Agreement attached hereto as Exhibit "A" on behalf of the Borough of Oaklyn.

Date: August 5, 2014

\_\_\_\_\_  
MAYOR EDWARD S. FORTE, JR.

ATTEST: \_\_\_\_\_  
KELLY SANTOSUSSO, RMC, BOROUGH CLERK

I, Kelly Santosusso, Deputy Borough Clerk of the Borough of Haddon Heights do hereby certify the foregoing to be a true and correct copy of the Resolution adopted by the Borough Council of Haddon Heights at a meeting of said Council on August 5, 2014 and that said Resolution passed by a majority vote of the members of Borough Council.

\_\_\_\_\_  
KELLY SANTOSUSSO, RMC, BOROUGH CLERK

**SHARED SERVICES AGREEMENT BY AND BETWEEN THE  
BOROUGH OF HADDON HEIGHTS AND THE BOROUGH  
OF OAKLYN RELATIVE TO THE SHARING OF THE  
SERVICES OF THE OAKLYN MUNICIPAL COURT BY AND  
FOR THE BOROUGH OF HADDON HEIGHTS**

**THIS DOCUMENT** constitutes a Shared Services Agreement, pursuant to Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., entered into by and between the Borough of Haddon Heights, a body politic and municipal corporation of the State of New Jersey, with offices located at 625 Station Avenue, Haddon Heights, New Jersey 08035 (Haddon Heights), and the Borough of Oaklyn, a body politic and municipal corporation of the State of New Jersey, with offices located at 500 White Horse Pike, Oaklyn, New Jersey 08107 (Oaklyn). The date of the execution of this Agreement is the 5<sup>th</sup> day of August, 2014.

**W I T N E S S E T H**

**WHEREAS**, the Borough of Oaklyn is a municipal entity organized under the laws of the State of New Jersey and located in Camden County ("Oaklyn"); and

**WHEREAS**, the Borough of Haddon Heights (hereinafter "Haddon Heights") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

**WHEREAS**, Oaklyn and Haddon Heights have entered into negotiations as to the sharing of certain services and facilities of the Oaklyn Municipal Court for the administration, processing and

adjudication of traffic and criminal violations occurring within the jurisdiction of the Borough of Haddon Heights; and

**WHEREAS**, Oaklyn and Haddon Heights intend by virtue of this document to set forth the terms and conditions of Agreement; and

**WHEREAS**, the proper and respective municipal officials were authorized to execute this Shared Services Agreement pursuant to the Ordinances and Resolutions adopted or to be adopted by Oaklyn and Haddon Heights; and

**NOW, THEREFORE, AND IN CONSIDERATION** of the mutual promises set forth herein, the parties hereto agree as follows:

**1. PURPOSE AND TERM**

The purpose of this Agreement is to permit the sharing of the services and facilities of the Oaklyn Municipal Court for the administration, processing and adjudication of traffic, criminal and Haddon Heights municipal code violations occurring within the jurisdiction of the Borough of Haddon Heights. The term of this Agreement shall be from September 1, 2014 through December 31, 2017, unless terminated pursuant to the terms herein. It is the intention of the parties that shared services pursuant to this Agreement will include administrative staff, facilities, technology, supplies, and mutually agreed upon professional staff. However, Haddon Heights and Oaklyn Municipal Courts will maintain separate and distinct accounts, financial transactions, filing systems, Court codes and Municipal Court identities.

This Agreement shall be cancelable without cause at the end of any calendar year upon sixty (60) days prior written notice by either party to this Agreement; provided, however, either party may terminate this Agreement immediately upon written notice to the other party in the event there is a material breach of this Agreement by such other party that remains uncured for thirty (30) days or if the same material breach occurs more than three times, and the breaching party has been notified in writing each time with or without cure.

Oaklyn and Haddon Heights, upon execution of this Agreement and within a reasonable amount of time not to exceed thirty (30) days, shall introduce the appropriate Ordinances or Resolutions to effect the implementation of the terms and conditions of this Agreement

## **2. JURISDICTION**

The Oaklyn Municipal Court shall have jurisdiction, pursuant to the appropriate New Jersey statutes, over traffic, criminal and municipal code violations arising within the territorial confines of the Borough of Oaklyn.

The Haddon Heights Municipal Court shall have jurisdiction, pursuant to the appropriate New Jersey statutes, over traffic, criminal and municipal code violations arising within the territorial confines of the Borough of Haddon Heights.

## **3. REVENUE**

Oaklyn and Haddon Heights agree that each shall receive the revenues generated by the adjudication of matters by their respective Court. Oaklyn and Haddon Heights agree that the Court Administrator will maintain separate accounts for the benefit of the Boroughs of Oaklyn and Haddon

Heights. The revenue associated with the matters coming before the Oaklyn Municipal Court will be deposited into Oaklyn's account.

Likewise, the revenue associated with the matters coming before the Haddon Heights Municipal Court will be deposited into Haddon Heights's account. It is the understanding of the parties that the Court Administrator will not maintain any joint Municipal Court accounts. Within twenty (20) days of the end of each calendar month, the Court Administrator will tender to the Treasurer of Oaklyn and the Clerk of Haddon Heights the sums on deposit in their respective Municipal Court account.

#### **4. FACILITIES**

Oaklyn and Haddon Heights agree that the facilities of the Court including, but not limited to, the Court Room and Court offices, shall be located in buildings provided for by Oaklyn (hereinafter, the "Court Facilities"). Oaklyn represents and warrants that during the term of this Agreement it shall reasonably maintain sufficient Court Facilities and staff as necessary to properly operate the Municipal Courts and make the same continuously available for the purposes set forth in Paragraph 1 of this Agreement.

#### **5. EMPLOYEE STATUS**

It is acknowledged by Oaklyn and Haddon Heights that all employees assigned to the Court shall be employees of Oaklyn, and not employees of Haddon Heights. On the effective date of this Agreement, Oaklyn agrees to continue to employ the employees assigned to the Court and provide compensation and/or benefits to said employees including but not limited to salary, employee health

insurance coverage, employee pension benefits, workers compensation insurance coverage, the cost of the employer's portion of withholding taxes (e.g. social security, income tax, unemployment, etc.), subject to Haddon Heights's reimbursement for its pro rata share of Employee Costs as hereinafter provided. Haddon Heights and Oaklyn agree that Employee Costs shall include but not be limited to Municipal Court employee salaries, benefits and other related costs (including by way of example and without limitation, the cost of the employer's portion of payroll taxes, e.g., social security, income tax, unemployment, pension, health benefits, etc.). Haddon Heights shall reimburse Oaklyn for Employee Costs as provided in Paragraph 6 of this Agreement.

Oaklyn and Haddon Heights agree that the professional staff, hereinafter defined as the municipal court judge, municipal prosecutor or municipal public defender, employed by the Municipal Courts, pursuant to N.J.S.A. 2B:12-1 et seq., shall be hired by separate Resolutions of Oaklyn and Haddon Heights, and the costs associated with their employment shall not be included in the calculation of Employee Costs in this Agreement.

Oaklyn and Haddon Heights agree that the hiring or termination of municipal court employees by Oaklyn shall be by Resolution of Oaklyn, subject to the approval of Haddon Heights to be made by Resolution within thirty (30) days of the date the Haddon Heights Borough Clerk receives a copy of the Oaklyn resolution. If Haddon Heights fails to act within said thirty (30) days, the failure to act shall be deemed to be approval by Haddon Heights of the employment action.

Oaklyn and Haddon Heights agree that any former employees of Haddon Heights currently assigned to the existing Court shall retain all seniority rights obtained through their former

employment with Haddon Heights. Should this Agreement be terminated by both or either of the parties, any employees of Haddon Heights that had been assigned to the Court shall retain all seniority rights obtained through their former employment with Haddon Heights, and shall be given credit for the time accrued as an employee of Oaklyn pursuant to this Agreement. Upon termination of this Agreement, neither party shall be obligated to employ any employees of the Court. Oaklyn and Haddon Heights also agree that any sick, personal, vacation and/or compensatory time due and owing to the former employees of Haddon Heights shall be paid to these former employees of Haddon Heights prior to the commencement of this Agreement.

It is agreed that, for purposes of retirement, the retirement expenses associated with the employment of current or any future court employees during the term of this Agreement shall be shared equally between Oaklyn, Haddon Heights, and any other municipality having a similar Shared Services Agreement with Oaklyn. Reimbursement for such retirement expenses shall be made by and between Haddon Heights and Oaklyn as provided hereinafter in more detail. This provision survives any modification and/or termination of this Agreement for so long as retirement expenses exist for any current court employee and/or any court employee hired during the term of this Agreement.

#### **6. PAYMENT AND CALCULATION OF SHARED SERVICES EXPENSES**

The shared services expenses consist of the Operating Costs and Employee Costs. For purposes of this agreement, the term "Operating Costs" shall mean the actual ongoing costs to be incurred by Oaklyn for providing electricity, heating and/or air conditioning, office supplies and

telephone services for the Court Facilities. For purposes of this agreement, the term "Employee Costs" shall mean compensation and/or benefits paid to Municipal Court employees including, but not limited to, salary, employee health insurance coverage, employee pension benefits, workers compensation insurance coverage, the cost of the employer portion of withholding taxes (e.g. social security, income tax, unemployment).

Operating Costs and Employee Costs shall initially be paid by Oaklyn. As provided herein in more detail, Haddon Heights, and any other municipality having a similar Shared Services Agreement with Oaklyn, shall reimburse Oaklyn in equal shares for the actual Operating Cost and Employee Costs. Such reimbursement shall be paid quarterly by Haddon Heights on or before 45 days from the date that Haddon Heights receives a quarterly statement of actual Operating Costs and Employee Costs from Oaklyn. The quarterly reimbursements shall be subject to the review, approval and adjustment (if necessary) by Haddon Heights and Oaklyn at an Annual Municipal Court Budget Meeting to be held on or about February 20th of each year beginning February 20, 2015.

Additionally, Haddon Heights will contribute the total sum of \$12,500 to a segregated capital account for the purposes of maintenance of and improvements to the physical structure of the Oaklyn Municipal Court, its court offices, and access to the municipal court and its offices. Said contribution shall be in the amount of \$5,000.00 for calendar year 2015, and the amount of \$3,750.00 for calendar years 2016 and 2017.

On or about January 20th of each calendar year Oaklyn shall provide Haddon Heights with the actual Operating Costs and Employee Costs for the shared Municipal Court services and facilities

during the previous 12 months ending December 31 of the prior year. The actual Operating Costs and Employee Costs provided by Oaklyn shall be detailed and itemized. Upon request, Oaklyn shall provide Haddon Heights with any additional information associated with the operation of the Municipal Courts. The representatives from Haddon Heights and Oaklyn will review the quarterly reimbursement payments for the prior year as compared to the actual Operating Costs and Employee Costs for the prior year. In the event Haddon Heights's quarterly reimbursement payments during the prior year exceed the determined proportion of the actual Operating Costs and Employee Costs for that year, then Oaklyn shall reimburse Haddon Heights any excess amount. Such reimbursement shall be made within 30 days after Oaklyn adopts its next annual budget. In the event Haddon Heights's quarterly reimbursement payments during the prior year are less than the determined proportion of the actual Operating Costs and Employee Costs for that prior year, then Haddon Heights shall reimburse Oaklyn an amount equal to the deficiency amount. Such reimbursement shall be made within 30 days after Haddon Heights adopts its next annual budget.

**7. LIAISON AND MEDIATION**

Oaklyn and Haddon Heights agree to appoint, by Resolution, a member of its respective Governing Body to act as a liaison to the other municipality relative to any issue that may arise in the operation of the Municipal Courts. Except for appointment of professional staff, should an impasse occur between Oaklyn and Haddon Heights relative to the shared Municipal Court services and facilities, that issue shall be submitted to mediation by a mediator appointed by the Assignment Judge of the Superior Court in Camden County.

## **8. AUDIT AND INSPECTION**

Pursuant to the Single Audit Act of 1984, Oaklyn and Haddon Heights agree to permit each other and/or their agents to examine any and all records relevant to this Agreement and shall make the same available upon demand at a reasonable time and place for the purpose of auditing the records, reports and documents relative to this Agreement.

At reasonable times and upon prior notice, Haddon Heights shall have the right to inspect the Court Facilities and Municipal Court day to day operations at Oaklyn and inspect documents and information regarding same.

## **9. INDEMNIFICATION**

Haddon Heights shall indemnify, hold harmless and defend Oaklyn, its elected officials, employees, officers, agents and professionals from and against all liability, claims, suits, losses, damages, costs and demands (each a "Claim"), on account of bodily injury, including death or property damage, arising out of or connected with any employment related claims by employees of the Municipal Courts arising prior to September 1, 2014, unless such Claim is the result of the intentional or negligent conduct of Oaklyn, its elected officials, employees, officers, agents and professionals.

Oaklyn shall indemnify, hold harmless and defend Haddon Heights, its elected officials, employees, officers, agents and professionals from and against all liability, claims, suits, losses, damages, costs and demands (each a "Claim"), on account of bodily injury, including death or property damage, arising out of or connected with any employment related claims by employees of

the Municipal Courts arising prior to September 1, 2014, unless such Claim is the result of the intentional or negligent conduct of Haddon Heights, its elected officials, employees, officers, agents and professionals.

## **10. NOTICES**

All notices hereunder shall be in writing and sent certified mail, return receipt requested for Oaklyn to the Borough Clerk, Borough of Oaklyn, 500 White Horse Pike, Oaklyn, New Jersey 08107; and for Haddon Heights to the Borough Clerk, Borough of Haddon Heights, 625 Station Avenue, Haddon Heights, New Jersey 08035.

## **11. MISCELLANEOUS**

The following provisions shall apply to this agreement:

### **a. Construction of this Agreement**

The parties acknowledge that this Agreement was prepared under New Jersey Law and shall therefore be interpreted under the laws of that State.

### **b. Amendments**

This Agreement may not be amended, altered or modified in any manner except in writing signed by the parties hereto.

### **c. Headings**

This section and any other headings contained in this Agreement are for references only and shall not affect the meaning and interpretation of this contract.

### **d. Invalid Clause**

The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this Agreement shall be binding upon all parties hereto.

e. **Entire Agreement**

This Agreement shall consist of the entire Agreement of the parties and it is acknowledged that there are no side or oral Agreements relating to this undertaking set forth herein.

f. **Assignability**

This Agreement and all rights, duties and obligations contained herein may not be assigned without the prior written permission of the non-assigning party.

g. **Affirmative Action**

The affirmative action provisions set forth in the documents attached hereto are incorporated herein and made a part hereof.

h. **Funding**

In accordance with the provisions of N.J.S.A. 40A:11-15, this Agreement is subject to the availability and appropriation of sufficient funds in the year in which it is in effect.

i. **Waiver**

It is understood and agreed by the parties that a failure or delay in the enforcement of any of the provisions of this Agreement by either of the parties shall not be construed as a waiver of those provisions.

j. **The Effective Date**

The effective date of this agreement shall be September 1, 2014.

**IN WITNESS WHEREOF**, the parties hereto have placed their signatures and appropriate seals on the date and year mentioned on the face of this Agreement.

**THE BOROUGH OF OAKLYN**

**BY:** \_\_\_\_\_  
**ROBERT FORBES, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**BONNIE L. TAFT, BOROUGH CLERK**

I, **BONNIE L. TAFT**, Borough Clerk for the Borough of Oaklyn, do hereby certify the foregoing to be a true and correct copy of the Shared Services Agreement adopted by Resolution of the Borough Council of the Borough of Oaklyn, at a meeting of said Mayor and Borough Council on August 12, 2014, and that said Resolution was adopted by a majority vote of the Mayor and Borough Council of the Borough of Oaklyn.

\_\_\_\_\_  
**BONNIE L. TAFT, BOROUGH CLERK**

**IN WITNESS WHEREOF**, the parties hereto have placed their signatures and appropriate seals on the date and year mentioned on the face of this Agreement.

**THE BOROUGH OF HADDON HEIGHTS**

**BY:** \_\_\_\_\_  
**EDWARD S. FORTE, JR., MAYOR**

**ATTEST:**

\_\_\_\_\_  
**KELLY SANTOSUSSO, BOROUGH CLERK**

I, **KELLY SANTOSUSSO**, Borough Clerk for the Borough of Haddon Heights, do hereby certify the foregoing to be a true and correct copy of the Shared Services Agreement adopted by Resolution of the Borough Council of the Borough of Haddon Heights, at a meeting of said Borough Council on August 5, 2014, and that said Resolution was adopted by a majority vote of the Borough Council of the Borough of Haddon Heights.

\_\_\_\_\_  
**KELLY SANTOSUSSO, BOROUGH CLERK**

**PROCUREMENT AND SERVICE CONTRACT - MANDATORY LANGUAGE**

**P.L. 1975, C. 127 (N.J.A.C. 17:27)**

**MANDATORY AFFIRMATIVE ACTION LANGUAGE**

**PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation;

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented

from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

**RESOLUTION 2014:147**

**RESOLUTION AUTHORIZING DESIGNATING DEPOSITORIES  
OF COURT ACCOUNTS TO 1<sup>ST</sup> COLONIAL BANK, COLLINGSWOOD, NJ**

WHEREAS, the Borough of Haddon Heights is entering into a shared services agreement with the Borough of Oaklyn for the purpose of sharing municipal court services; and

RESOLVED, by the Governing Body of the Borough of Haddon Heights, that the following depositories of funds are hereby authorized:

MUNICIPAL COURT ACCOUNT – 1<sup>st</sup> Colonial National Bank, 1040 Haddon Avenue, Collingswood, NJ 08108; Authorized signer is the Municipal Court Administrator and/or the Deputy Court Administrator(s).

MUNICIPAL COURT BAIL ACCOUNT – 1<sup>st</sup> Colonial National Bank, 1040 Haddon Avenue, Collingswood, NJ 08108; Authorized signers are the Municipal Court Administrator and/or the Deputy Court Administrator(s).

BE IT FURTHER RESOLVED, that the above stated individuals are authorized to sign, endorse, make, execute and deliver all checks, drafts, notes, acceptances, and electronic transfers from designated banks for the payment of money or other evidences of indebtedness due to any person, firm or corporation until notified otherwise in writing by an authorized official of this Borough.

Date: August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION:**

I, Kelly Santosusso, RMC, Borough Clerk of the Borough of Haddon Heights do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Haddon Heights at a meeting of said Council on August 5, 2014 and that said Resolution passed by a majority vote of the members of Borough Council.

\_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2014:148**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO J. YOUNG CONCRETE CO. IN THE AMOUNT OF \$21,750.00 FOR THE PURPOSE OF EMERGENCY REPAIRS ALONG NARBERTH AVENUE**

WHEREAS, the Borough Engineer has informed the Borough of Haddon Heights of the need to make emergency repairs along Narberth Avenue; and

WHEREAS, the Borough Engineer solicited three quotes for emergency repairs along Narberth Avenue on July 14, 2014 and J. Young Concrete Co. and has determined and certified in writing that the value of these services will exceed \$17,500; the apparent low quote for the above referenced services was \$21,750.00; and

WHEREAS, the anticipated term of this contract is less than one year(s); and

WHEREAS, J. Young Concrete Co. has completed and submitted a Business Entity Disclosure Certification which certifies that J. Young Concrete Co. has not made any reportable contributions to a political candidate or committee within the Borough of Haddon Heights in the previous one year, and that the contract will prohibit J. Young Concrete Co. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified the availability of funds from Borough account C-04-55-808-805, Ordinance 2014:1411 (5) misc. sewer repairs;

NOW THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights hereby authorizes entering into a Non-Fair and Open Contract in the amount of \$21,750.00 with J. Young Concrete Co., 711 E. Clements Bridge Rd, Runnemede, New Jersey for the purpose of making emergency repairs along Narberth Avenue;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION**

I, Kelly Santosusso, RMC, Borough Clerk of the Borough of Haddon Heights do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Haddon Heights at a meeting of said Council on August 5, 2014.

**BUSINESS ENTITY DISCLOSURE CERTIFICATION  
FOR NON-FAIR AND OPEN CONTRACTS  
Required Pursuant To N.J.S.A. 19:44A-20.8  
BOROUGH OF HADDON HEIGHTS**

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that *J Young Concrete* has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding July 18, 2014 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the *Borough of Haddon Heights* as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Edward S. Forte, Jr.	Kathy Lange
Susan R. Griffith	Earl R. Miller
Steven Berryhill	Richard DiRenzo
Jack Merryfield	

**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership       Corporation     Sole Proprietorship     Subchapter S Corporation  
 Limited Partnership     Limited Liability Corporation     Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Cathy Young	A. Marten
Jeff Young	Rummenak
Steve Martignih	M. Marten

**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: J. Young Concrete Co. Inc.  
 Signed: [Signature]  
 Title: Pres.  
 Print Name: Jeff Young  
 Date: 7-31-14

Subscribed and sworn before me this 31<sup>st</sup> day of July, 2014

My Commission expires:

[Signature]  
 (Affiant)  
KELLY SANTOSUSSO, BOROUGH  
 (Print name & title of affiant) CLERK

**KELLY SANTOSUSSO**  
 Notary Public of New Jersey  
 My Commission Expires 4/20/15

**RESOLUTION 2014:149**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT TO FRANK'S STUMP REMOVAL  
FOR TREE MAINTENANCE SERVICES**

WHEREAS, the Borough of Haddon Heights has a need to acquire tree maintenance services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Superintendent of Public Works has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is less than one year; and

WHEREAS, Franks Stumps has submitted a proposal on July 21, 2014 indicating they will provide the tree removal and trimming services for \$19,250.00 and

WHEREAS, Frank's Stumps has completed and submitted a Business Entity Disclosure Certification which certifies that Frank's Stumps has not made any reportable contributions to a political candidate or committee within the Borough of Haddon Heights in the previous one year, and that the contract will prohibit Frank's Stumps from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified the availability of funds in the amount of 19,250.00 from Account G-02-41-734-301 Community Steward Incentive Program;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights in the County of Camden, State of New Jersey, hereby authorizes the awarding of a Non-Fair and Open Contract in the amount of \$19,250.00 to Frank's Stumps Removal, 5 Cypress Court, Turnersville, New Jersey 08012 as described herein;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION:**

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights, hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Haddon Heights at a meeting of said Council on August 5, 2014.



BOROUGH OF HADDON HEIGHTS

MUNICIPAL BUILDING

625 STATION AVENUE

HADDON HEIGHTS, NJ 08035

WWW.HADDONHTS.COM

PHONE: 856-547-7164 • FAX: 856-547-5259



EDWARD S. FORTE, JR., MAYOR

### Certification of Availability of Funds

Date: August 5, 2014

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-145, and any other applicable requirement, I Christie Ehret, Chief Financial Officer of the Borough of Haddon Heights, have ascertained that there are available sufficient uncommitted funds in the CY 2014 Municipal Budget, to award Frank's Stump Removal for they were the lowest bid/quote received to Tree Removal and Trimming Services the amount of \$19,250.00. Funds for certification are therefore being made available and certified against the following: G-02-41-734-301, Community Steward Incentive Program.

Total Amount of Contract: \$19,250.00

Amount Certified: \$19,250.00

  
Christie Ehret, Chief Financial Officer

**RESOLUTION 2014:150**

**RESOLUTION AWARDING A CONTRACT TO NERI'S CONSTRUCTION &  
RENTALS IN THE AMOUNT OF \$122,543.00 FOR THE PURPOSE OF  
ELIMINATION OF KINGS HIGHWAY PUMP STATION**

WHEREAS, the Borough Engineer was authorized to design specifications and place out to bid the project of the Elimination of Kings Highway Pump Station; and

WHEREAS, bids were received in the Borough Clerk's Office on July 15, 2014 and the lowest bidder was Neri's Construction & Rentals in the amount of \$122,543.00 representing items 1 through 11 of the Base Bid; and

WHEREAS, the Chief Financial Officer has certified that the above amount will be encumbered from Capital Accounts C-04-55-807-402, \$55,823.87 and C-04-55-808-806, \$66,719.13, totaling \$122,543.00.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey hereby awards a contract in the amount of \$122,543.00 to Neri's Construction & Rentals, 849 Clayton Road, Williamstown, New Jersey, for the Purpose of the Elimination of Kings Highway Pump Station.

Date: August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION:**

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights, hereby certify that the foregoing is a true and correct copy of a Resolution adopted at a public meeting of the Governing Body of the Borough of Haddon Heights on August 5, 2014.



July 25, 2014

*C-04-55-801-402 - \$55,823.81*  
*C-04-55-808-806 - ~~Balance~~ 66,719.13*

Borough of Haddon Heights  
625 Station Avenue  
Haddon Heights, NJ 08035

Attn: Kelly Santosusso, Deputy Borough Clerk

Re: Elimination of Kings Highway Pump Station  
Borough of Haddon Heights, Camden County, NJ  
Bach File No. HH2012-6

Dear Ms. Santosusso:

We have tabulated the bids received on July 15, 2014 for the above-referenced project and found the low bidder to be Neri's Construction & Rentals, 849 Clayton Road, Williamstown, New Jersey. We have reviewed all of the bid documentation and find it to be in order.

Neri's Construction Base Bid is in the amount of \$122,543.00 representing items 1 through 11 of the Base Bid. Enclosed for your reference is the Bid Tabulation and memorandum regarding the bid results.

By copy of this letter we are forwarding the bid tabulation and a copy of the apparent low bidder's bid documents to the Borough Solicitor for review, and returning all original bid documents to the Borough Clerk.

Therefore, in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et. seq., the contract should be awarded to the lowest responsible bidder, which appears to be Neri's Construction & Rentals. The award should be contingent upon favorable review by the Borough Solicitor and certification of availability of funds by the Borough CFO.

Should you have any questions or require further information, please do not hesitate to contact me.

Very truly yours,  
BACH ASSOCIATES, PC

Steven M. Bach, PE, RA, PP, CME  
President

Enclosure

Cc: Mayor & Council  
Christie Ehret, CFO  
Albert J. Olizi, Esquire (w/ low bid docs)

s:\hh2012 haddon heights-6 kings highway pump station\docs\l-borough-recommendation 072514.doc



BOROUGH OF HADDON HEIGHTS  
MUNICIPAL BUILDING  
625 STATION AVENUE  
HADDON HEIGHTS, NJ 08035  
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PHONE: 856-547-7164 · FAX: 856-547-5259

EDWARD S. FORTE, JR., MAYOR

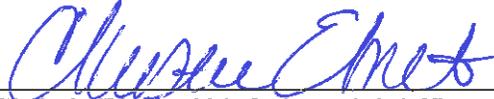
### Certification of Availability of Funds

Date: August 5, 2014

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-145, and any other applicable requirement, I Christie Ehret, Chief Financial Officer of the Borough of Haddon Heights, have ascertained that there are available sufficient uncommitted funds in the CY 2014 Municipal Budget, to award Neri's Construction & Rentals for they were the lowest bid/quote received to Elimination of Kings Highway Pump Station the amount of \$122,543.00. Funds for certification are therefore being made available and certified against the following: C-04-55-807-402, 2012:1382(2) Water/Sewer Improvements \$55,823.87 and C-04-55-808-806, 2014:1411(6) Improvements to Lake Street Pump Station \$66,719.13.

Total Amount of Contract: \$122,543.00

Amount Certified: \$122,543.00

  
Christie Ehret, Chief Financial Officer

**RESOLUTION 2014:151**

**RESOLUTION AUTHORIZING PAYMENT OF  
BILLS & CLAIMS FOR THE FIRST HALF OF AUGUST**

Trust Account	\$ 14,818.53
Capital Account	\$ 51,756.81
Payroll Week Ending 7/25/14	\$ 100,782.05
Animal Account	\$ 1,575.00
P.O.'s Paid Current Borough Account	\$ 241,117.95
Monthly Borough Contribution to Schools	\$ 1,009,662.00
County Taxes	\$ 1,650,138.85
Total Amount of Bills & Claims	<hr/>
	<b><u>\$ 3,069,851.19</u></b>

Date: August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	8/5/2014	2014 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	8,646.10	All Accounts Marked T-13
Payroll W/E 7/25/14	6,172.43	
Total Trust	14,818.53	
Capital		
Bach Associates	8,331.81	2012:1382(3) Road Improvements/W High Street HH2013-6
Bach Associates	570.00	2014:1409(2) Devon Ave Sanitary Landfill/Devon Ave San Land Fill HH2013-8
Bach Associates	2,200.00	2014:1411(7) W. Atlantic Avenue/Recon W. Atlantic Ave. HH2014-2
Garden State Highway Dept.	707.00	2013:1333D DPW Signage/Hardware & Mower/Signs, Nuts & Bolts
Jeff Young Concrete	9,030.00	2014:1411(5) Misc Sewer Repairs/Emergency Repair 8th & Garden
Jeff Young Concrete	21,750.00	2014:1411(5) Misc Sewer Repairs/Emergency Repair Narberth
Laurel Lawn Mowers	9,168.00	2012:1382(1) DPW Vehicles & Equipment/52" Commercial Mower
Total Capital	51,756.81	
Animal		
Camden County Treasurer	1,575.00	Animal Control 1st Quarter 2014
Total Animal	1,575.00	
Po's Paid Current Account Borough	241,117.95	
School Contribution	1,009,662.00	
County Taxes 3RD Q	1,650,138.85	
Payroll W/E 7/25/14	100,782.05	
Total Current	3,001,700.85	
Total Spending 8/5/2014	3,069,851.19	

August 1, 2014 01:41 PM

HADDON HEIGHTS BOROUGH  
Purchase Order Listing by Vendor Id

P.O. Type: All  
 Range: first to last  
 Format: Detail without line item notes  
 Include Non-Budgeted: Y  
 Open: N  
 Paid: N  
 Void: N  
 Aprv: Y  
 Rcvd: N  
 Held: N  
 State: Y  
 Bid: Y  
 First Enc Date Range: first to 12/31/14  
 Exempt: Y

Vendor # Name  
 PO # PO Date Description  
 Item Description  
 Amount Charge Account  
 Contract PO Type  
 Acct Type Description  
 First Stat/Chk Enc D:

ANKOR ANKOR FIRE & SAFETY EQUIP  
 14-01088 07/17/14  
 1 REFILLED FIRE EXTINGUISHER  
 Vendor Total: 55.00  
 55.00 4-01-25-240-253 B CO2/EXTINGUISHER MAINTENANCE/REPAIR A 07/17,

ARTP ART PRESS  
 14-01069 07/14/14  
 1 BUS CARDS ERIC FITZGERALD  
 Vendor Total: 58.00  
 58.00 4-01-20-100-311 B Office Supplies A 07/14,

14-01083 07/17/14  
 1 TAX MAIL BILLING STATEMENTS  
 940.00 4-01-20-145-282 B Tax Collector - Tax Billing Costs A 07/17,

14-01089 07/17/14  
 1 NO PARKING SIGNS  
 142.00 4-01-25-240-233 B MINOR EQUIPMENT / SUPPLIES A 07/17,

14-01140 07/29/14  
 1 RECEIPT FORMS 2 PART  
 126.00 4-01-20-100-311 B Office Supplies A 07/29,  
 2 RECEIPT FORMS 1 PART  
 160.00 4-01-20-100-311 B Office Supplies A 07/29,  
 Vendor Total: 286.00

1,426.00  
 Vendor Total: 1,426.00

AUDUH AUDUBON HARDWARE  
 14-00934 06/17/14  
 1 HHPD PURCHASES JUNE & JULY 14  
 53.50 4-01-25-265-233 B PURCHASE MINOR EQUIPMENT A 06/17,

Vendor Total: 53.50

BACHA BACH ASSOC PC  
 14-01122 07/23/14  
 1 W HIGH ST HH2013-6  
 2 DEVON AVE SAN LAND FI HH2013-8  
 8,331.81 C-04-55-807-403  
 570.00 C-04-55-807-802  
 B 2012:1382(3) ROAD IMPROVEMENTS A 07/23,  
 B 2014-1409(2) DEVON AVE SANITARY LANDFILL A 07/23,



August 1, 2014 01:41 PM

HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk Enc D:	First
BOLLI BOLLINGER, INC RX ADMIN	14-01063	07/14/14	1 PRESCRIPTION DRUG AUG 2014	4-01-23-220-246	15,980.25		B PRESCRIPTIONS - BOLLINGER	A	07/14,
Vendor Total: 15,980.25									
BUSHM MELISSA BUSHNELL	14-01145	07/29/14	1 REFUND PILATES REFUND SUMM 14	4-01-55-004-001	30.00		B Refund Of CV Revenue	A	07/29,
Vendor Total: 30.00									
CAMDR CONAVANTA CAMDEN ENERGY RECOVER	14-01046	07/10/14	1 HOUSEHOLD TRASH JUNE 2014 2 RECYCLE TAX JUNE 2014	4-01-32-465-217 4-01-32-465-302	16,782.00 839.10		B Solid Waste - Camden Resource Recovery B Recycling Tax	A A	07/10, 07/10,
Vendor Total: 17,621.10									
CARTD CARTRIDGE DEPOT	14-01124	07/24/14	1 HP97 COLOR TRI-COLOR INK 2 HP950XL BLACK OEM 3 HP951XL CYAN INK 4 HP951XL MAGENTA INK 5 HP951XL YELLOW INK 6 BROTHER PC 201 7 REFUND FOR RETURNED CARTRIDGES	4-01-20-100-311 4-01-20-100-311 4-01-20-100-311 4-01-20-100-311 4-01-20-100-311 4-01-20-100-311 4-01-20-100-311 4-01-20-100-311 4-01-20-100-311 4-01-20-100-311 4-01-20-100-311	41.98 36.75 16.99 16.99 16.99 16.99 20.99 4.00		B Office Supplies B Office Supplies	A A A A A A A A A A A	07/24, 07/24, 07/24, 07/24, 07/24, 07/24, 07/24, 07/24, 07/24, 07/24, 07/24, 07/24, 07/24,
Vendor Total: 176.69									
14-01156	07/30/14		1 BROTHER TN 115 BLACK TONER	4-01-20-100-311	67.19		B Office Supplies	A	07/30,
Vendor Total: 213.88									

August 1, 2014 01:41 PM

HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk Enc D:	First
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CCACD CAMDEN COUNTY POLICE ACADEMY

14-01054 07/11/14

1 BASIC COURSE OFFICER CYBULSKI

275.00 4-01-25-240-231

B TRAINING / SCHOOLS

A

07/11,

Vendor Total:

275.00

CCMUA REGIONAL SEWER SERVICE

14-01073 07/15/14

1 WEST ATLANTIC AVE 3RD Q 2014

85.50 4-01-26-310-287

B CCMUA

A

07/15,

2 321 SEVENTH AVE 3RD Q 2014

85.50 4-01-26-310-287

B CCMUA

A

07/15,

3 514 W ATLANTIC AVE 3RD Q 2014

85.50 4-01-26-310-287

B CCMUA

A

07/15,

4 HHRD 3RD Q 2014

85.50 4-01-26-310-287

B CCMUA

A

07/15,

5 MUNI BLDG 3RD Q 2014

85.50 4-01-26-310-287

B CCMUA

A

07/15,

Vendor Total:

427.50

CCSSS CAMDEN COUNTY TREASURER

14-01135 07/28/14

1 ANIMAL CONTROL SERVICES 1ST Q

1,575.00 T-12-56-850-801

B Reserve Dog Trust Expenses

A

07/28,

2 ANIMAL CONTROL SERVICES 2ND Q

1,575.00 4-01-27-340-205

B ANIMAL CONTROL

A

07/28,

Vendor Total:

3,150.00

CCTR CAMDEN COUNTY TREASURER

14-01100 07/21/14

1 CAMDEN COUNTY TAXES 3RD Q 2014

1,610,036.53 4-01-55-001-003

B County Taxes Added/Omitted

A

07/21,

2 OPEN SPACE TAXES 3RD Q 2014

40,102.32 4-01-55-001-004

B County Open Space Tax Payable

A

07/21,

Vendor Total:

1,650,138.85

CERTL CERTIFIED LABS

14-00979 06/27/14

1 RUDEX, CHERRY MAT, CANF

3,546.80 4-01-26-290-273

B PURCHASE CHEMICALS

A

06/27,

Vendor Total:

3,546.80

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO date	Description	Contract PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc D:	First
CEUNI CEUNION	14-01105	07/21/14	1 RMC CLASS ETHICS & INFO TECH	4-01-20-120-231	89.00		B	Clerk - Schools	A		07/21,
Vendor Total:											
CHAMM CHAMPION MORTGAGE	14-01163	07/30/14	1 610 GARDEN ST B48, L6	4-01-55-001-005	857.08		B	Tax Overpayments Payable	A		07/30,
Vendor Total:											
COMC COMCAST	14-01066	07/14/14	1 HI SPEED INTERNET JULY 2014	4-01-31-440-216	133.76		B	Regular Telephones	A		07/14,
14-01099	07/18/14	1 HI SPEED INTERNET 514 W ATLANT	4-01-31-440-216	132.85		B	Regular Telephones	A			07/18,
Vendor Total:											
COUNC COUNTY CONSERVATION CO	14-00994	07/01/14	1 TOP SOIL FOR RR CROSSING	4-01-26-310-254	95.00		B	BUILDINGS & GROUNDS MAINT/REPAIR	A		07/01,
Vendor Total:											
DALYL LYNNE DALY	14-01146	07/29/14	1 WATERCOLORS REFUND SUMMER 14	4-01-55-004-001	50.00		B	Refund Of CV Revenue	A		07/29,
Vendor Total:											
DENNA ANASTASIA S. DENNING	14-01167	07/30/14	1 STIPEND EXTRA WORK SUMM REC	4-01-28-370-265	500.00		B	Parks & Rec - Contracted Staff	A		07/30,
Vendor Total:											

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk Enc D:	First
DIAMS WELLS FARGO BUSINESS CREDIT	14-01058	07/11/14	1 TEMPORARY WORKERS W/E 7/6/2014	B	1,344.38	4-01-26-290-280	B TEMPORARY WORKERS		07/11,
	14-01115	07/22/14	1 TEMPORARY WORKERS W/E 7/13/14	B	1,792.52	4-01-26-290-280	B TEMPORARY WORKERS		07/22,
	14-01130	07/25/14	1 TEMPORARY WORKERS W/E 7/20/14	B	1,673.01	4-01-26-290-280	B TEMPORARY WORKERS		07/25,
Vendor Total: 4,809.91									
ELLIS JOHN ELLIS	14-01094	07/17/14	1 REIMBURSE FOR BOOTS	B	139.99	4-01-26-290-235	B PURCHASE UNIFORMS		07/17,
Vendor Total: 139.99									
EVERG EVERGREEN PRINTING CO.	14-01111	07/21/14	1 PRINT & DIST HH REPT AUGUST 14	B	1,988.63	1-13-56-860-820	B Reserve for Heights Report (517)		07/21,
Vendor Total: 1,988.63									
FLEMP FLEMING TERMITE & PEST	14-01136	07/28/14	1 PEST CONTROL COMM CTR JULY 14	B	32.10	4-01-26-310-235	B PEST CONTROL		07/28,
			2 PEST CONTROL HH CABIN JULY 14	B	26.75	4-01-26-310-235	B PEST CONTROL		07/28,
			3 PEST CONTROL HH DPW JULY 14	B	25.68	4-01-26-310-235	B PEST CONTROL		07/28,
			4 PEST CONTROL MUNI BLDG JULY 14	B	25.68	4-01-26-310-235	B PEST CONTROL		07/28,
Vendor Total: 110.21									
Vendor Total: 110.21									

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk Enc D:	First
FRAGB BEATRICE FRAGA	14-01147	07/29/14	1 REFUND ARCH LETTERS SUMMER 14	4-01-55-004-001	100.00		B Refund Of CV Revenue	A	07/29,
Vendor Total: 100.00									
GARDH GARDEN STATE HIGHWAY PROD.	14-01076	07/16/14	1 SIGNS, NUTS & BOLTS	C-04-55-806-903	707.00		B 2010:1333D DPW SIGNAGE/HARDWARE & MOWER	A	07/16,
	14-01161	07/30/14	1 WHITE TRAFFIC PAINT	4-01-26-290-258	600.00		B STREET MAINT/REPAIR	A	07/30,
			2 YELLOW TRAFFIC PAINT	4-01-26-290-258	450.00		B STREET MAINT/REPAIR	A	07/30,
Vendor Total: 1,757.00									
GENSI GENSERVE INC	14-00991	06/30/14	1 MAINTENANCE ON STATION GENERAT	4-01-25-265-254	225.00		B MAINT/REPAIR BLDGS	A	06/30,
Vendor Total: 225.00									
GLOK9 GLOUCESTER COUNTY POLICE K9	14-00982	06/30/14	1 CONDUCTING COMPLETE TRFF STOPS	4-01-25-240-231	250.00		B TRAINING / SCHOOLS	A	06/30,
Vendor Total: 250.00									
HAMBK KENNETH HAMBERGER	14-01075	07/15/14	1 SUPPL FOR SUMMER REC SNACK TIM	4-01-28-370-255	12.98		B Parks & Rec Material/Supplies-Summer Rec	A	07/15,
Vendor Total: 12.98									

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk Enc D:	First
HMBE HADDON HEIGHTS BD OF ED	14-01158	07/30/14	1 BORO CONTRIBUTION JULY 2014	4-01-55-001-001	1,009,662.00		B Local School Taxes Payable	A	07/30,
Vendor total: 1,009,662.00									
HHLTB HADDON HEIGHTS LIBRARY	14-01110	07/21/14	1 BOROUGH CONTRIBUTION AUGUST 14	4-01-29-390-288	22,500.00		B Maint Free Public Library	A	07/21,
Vendor total: 22,500.00									
HUNTR ROBERT HUNTER	14-01097	07/18/14	1 HEIGHTS REPORT ADS PMT 2013	1-13-56-860-820	1,900.00		B Reserve for Heights Report (517)	A	07/18,
			2 HEIGHT REP ADS PMT 1ST HALF 14	1-13-56-860-820	1,075.75		B Reserve for Heights Report (517)	A	07/18,
Vendor total: 2,975.75									
JEFFC JEFF YOUNG CONCRETE	14-01092	07/17/14	1 EMERC REPAIR 8TH & GARDEN	C-04-55-808-805	9,030.00		B 2014:1411(5) Misc Sewer Repairs	A	07/17,
	14-01093	07/17/14	1 EMERGC REPAIR NARBERTH AVE	C-04-55-808-805	21,750.00		B 2014:1411(5) Misc Sewer Repairs	A	07/17,
Vendor total: 30,780.00									
JHSER J H SERVICES INCORPORATED	14-01157	07/30/14	1 FIELD INSPECT, PERMITS, PROP C	4-01-20-150-256	937.50		B Assessor - Equipment Service Contract	A	07/30,
Vendor total: 937.50									

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc D	First
JOHNS JOHN'S FRIENDLY MARKET	14-01131	07/25/14	1 SUPPL & MATER FOR SUMMER REC	4-01-28-370-255	213.31	4-01-28-370-255	B	Parks & Rec Material/Supplies-Summer Rec A	A		07/25,
Vendor Total: 213.31											
KONMI KONICA MINOLTA BUSINESS	14-00930	06/16/14	1 COPIES HHPD MAY 14	4-01-20-100-516	118.52	4-01-20-100-516	B	Service Contracts	A		06/16,
14-01085	07/17/14	1 COPIES JUNE 2014	4-01-20-100-516	72.49	4-01-20-100-516	B	Service Contracts	A			07/17,
14-01120	07/23/14	1 COPIES & CONTR MUNI BLDG JULY	4-01-20-100-516	162.84	4-01-20-100-516	B	Service Contracts	A			07/23,
Vendor Total: 353.85											
KONPF KONICA MINOLTA PRIMER FINANCE	14-01168	07/31/14	1 LEASE MUNI BLDG JULY 2014	4-01-20-100-516	256.49	4-01-20-100-516	B	Service Contracts	A		07/31,
Vendor Total: 256.49											
LANGL LANGUAGE LINE SERVICES, INC.	14-01096	07/18/14	1 COURT INTERPETING JUNE 2014	4-01-43-490-206	28.90	4-01-43-490-206	B	WITNESS/INTERPRET FEE	A		07/18,
Vendor Total: 28.90											
LAURE LAUREL LAWN MOWER SERVICE INC	14-01030	07/08/14	1 WEED WACK HEADS STRING BLADES	4-01-26-290-238	385.71	4-01-26-290-238	B	PURCH MAT & SUPPLIES	A		07/08,
14-01060	07/14/14	1 52" COMMERCIAL MOWER	C-04-55-807-401	9,168.00	C-04-55-807-401	B	2012:1382(1) DPM VEHICLES & EQUIPMENT	A			07/14,

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HADDON HEIGHTS BOROUGH  
Purchase order listing by Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract PO Type	Charge Account	Acct Type Description	Stat/chk Enc D:	First
LAUREL LAUREL LAWN MOWER SERVICE INC Continued	14-01118	07/23/14	1 RIDING LAWN MOWER PARTS	41.55	4-01-26-290-238	B PURCH MAT & SUPPLIES	A	07/23,
Vendor Total:			9,595.26					
LEONP PATRICE LEONETTI	14-01154	07/29/14	1 INSTR KIDS CAN COOK SUMMER 14	400.00	4-01-28-370-265	B Parks & Rec - Contracted staff	A	07/29,
Vendor Total:			400.00					
LEXAC LEXA CONCRETE, LLC	14-01165	07/30/14	1 DEVON AVE WALKWAY & RETAINAGE	20,746.80	6-02-41-712-301	B CC Open Space - Devon Ave Ped Trail	A	07/30,
Vendor Total:			1,787.28					
14-01170 07/31/14			1 PED & BIKE FAC & STREET LIGHT		6-02-41-784-302	B PEDESTRIAN/BIKE FACILITIES-CONSTRUCTION	A	07/31,
Vendor Total:			22,534.08					
LINES LINE SYSTEMS, INC	14-01062	07/14/14	1 REGULAR PHONES JULY 2014	1,033.72	4-01-31-440-216	B Regular Telephones	A	07/14,
Vendor Total:			1,033.72					
MALLC MALL CHEVROLET	14-01127	07/25/14	1 SEAT BRACKET FOR HHPD CAR 18-3	307.43	4-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	07/25,
Vendor Total:			307.43					
MCGUR REBECCA MCGUCKIN	14-01151	07/29/14	1 REFUND TOTAL BODY COND SUMM 14	30.00	4-01-55-004-001	B Refund of Cy Revenue	A	07/29,
Vendor Total:			30.00					

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk Enc D:	First
MERCD			MERCHANTVILLE DOOR CO							
	14-00995	07/01/14	1 REPAIR GARAGE BAY DOOR		369.20	4-01-25-265-254	B	MAINT/REPAIR BLDGS	A	07/01,
Vendor Total:										
MORJO			JOAN MORELAND							
	14-01155	07/30/14	1 REIMBURSE HELATH BENEFITS JULY		972.65	4-01-23-220-234	B	RETIREEES HEALTH INS	A	07/30,
Vendor Total:										
NATA			NAT ALEXANDER CO., INC							
	14-01031	07/08/14	1 ZICO HIGH CYCLE SPRING CLIPS		175.00	4-01-25-265-233	B	PURCHASE MINOR EQUIPMENT	A	07/08,
Vendor Total:										
NETS			NETWORKS							
	14-01072	07/14/14	1 IT SERVICE CONTRACT AUGUST 14		1,000.00	4-01-20-100-515	B	Computer Maintenance	A	07/14,
Vendor Total:										
NJLW			NJ DEPT OF LABOR & WORKFORCE							
	14-01108	07/21/14	1 UNEMPLOYMENT 2ND Q 2014		161.22	T-13-56-860-811	B	Reserve unemployment comp (509)	A	07/21,
Vendor Total:										
NJTRE			TREASURER STATE OF NEW JERSEY							
	14-01090	07/17/14	1 HAZARDOUS WASTE COMPL MONITOR		30.00	4-01-26-310-287	B	CCMUA	A	07/17,
Vendor Total:										
	14-01139	07/28/14	1 1992 GREEN TRUST FUND		1,290.45	4-01-45-940-251	B	Green Acres Interest	A	07/28,

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HADDON HEIGHTS BOROUGH  
Purchase order listing by Vendor Id

Vendor # Name	PO #	PO Date	Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk Enc D:	First
NJ TREASURER STATE OF NEW JERSEY Continued	14-01139	07/28/14	2 BARR RECREATION COMPLEX	5,860.62	4-01-45-940-250	Continued	B Green Acres Principal	A	07/28,
Vendor Total: 7,151.07									
OBERJ JONATHAN OBER	14-01061	07/14/14	1 WEB SITE HOSTING JULY 2014	120.00	4-01-20-100-515		B Computer Maintenance	A	07/14,
Vendor Total: 120.00									
OFFIB OFFICE BASICS, INC.	14-01117	07/22/14	1 WIPES, TAPE, BINDERS, QUICK SET 3 LABELS, 3 RING INDEX, SLEEV CD 4 BADGE	289.85 88.00 5.90	4-01-20-100-311		B office supplies	A	07/22,
Vendor Total: 383.75									
14-01166	07/30/14		1 CARTRIDGE TAPE 2 STORAGE BOX	37.90 246.45	4-01-20-100-311		B office supplies	A	07/30,
Vendor Total: 284.35									
PAULS PAUL'S CUSTOMS AWARDS	14-00976	06/26/14	1 SIGN W ENGRAVING FOR REFERG	12.00	1-13-56-860-807		B Reserve Recycling Funds (505)	A	06/26,
Vendor Total: 12.00									
PEDRO PEDRONI	14-01082	07/17/14	1 DIESEL FUEL	861.88	4-01-31-460-276		B Diesel Fuel	A	07/17,



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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk Enc D:	First
PROCS PRO COMPUTER SERVICE	14-01074	07/15/14	1 E-MAIL SUPPORT APRIL 2014	4-01-20-100-515	392.00	4-01-20-100-515	B Computer Maintenance	A	07/15,
			2 E-MAIL SUPPORT MAY 2014	4-01-20-100-515	392.00	4-01-20-100-515	B Computer Maintenance	A	07/15,
			3 E-MAIL SUPPORT JUNE 2014	4-01-20-100-515	392.00	4-01-20-100-515	B Computer Maintenance	A	07/15,
			<b>1,176.00</b>						
			<b>1,265.00</b>						
Vendor Total:					1,265.00				
PSEGR PSE&G	14-01065	07/14/14	1 STREET LIGHTING JUNE 2014	4-01-31-435-288	5,917.29	4-01-31-435-288	B Street Lighting	A	07/14,
			2 OTHER LIGHTING JUNE 2014	4-01-31-430-288	5,672.36	4-01-31-430-288	B Electric & Gas	A	07/14,
			<b>11,589.65</b>						
			<b>11,641.39</b>						
Vendor Total:					11,641.39				
14-01071 07/14/14	1 E ATLANTIC AVE #01310		2 DEVON AVE #61076	4-01-31-430-288	25.87	4-01-31-430-288	B Electric & Gas	A	07/14,
				4-01-31-430-288	25.87	4-01-31-430-288	B Electric & Gas	A	07/14,
			<b>51.74</b>						
Vendor Total:					11,641.39				
PUBSU PUBLIC SAFETY UNLIMITED LLC	14-01053	07/11/14	1 UNIFORMS & EQUIPMENT MIKE SEXT	4-01-25-240-235	813.00	4-01-25-240-235	B PURCHASE UNIFORMS	A	07/11,
			1 UNIFORMS & EQUIPMENT A. CYBULS	4-01-25-240-235	721.00	4-01-25-240-235	B PURCHASE UNIFORMS	A	07/17,
			<b>2,411.00</b>						
Vendor Total:					2,411.00				

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract PO Type	Amount	Charge Account	Acct Type	Description	Stat/chk Enc D:	First
REGNJ REGISTRARS' ASSOC. OF NJ	14-01103	07/21/14	1 CONFERENCE NOV 18TH	4-01-20-120-222	110.00		B Clerk -	conferences/conventions	07/21,	A
Vendor Total: 110.00										
REILC CHRISTINE REILY	14-01152	07/29/14	1 REFUND TAI CHI CLASS SUMMER 14	4-01-55-004-001	60.00		B Refund of CY	Revenue	07/29,	A
Vendor Total: 60.00										
REILD DAWN REILLY	14-01153	07/29/14	1 REFUND FITNESS FOR KIDS	4-01-55-004-001	70.00		B Refund of CY	Revenue	07/29,	A
Vendor Total: 70.00										
RETRO THE RETROSPECT	14-01098	07/18/14	1 NOTICE OF TAX SALE & PROOF	4-01-20-120-217	563.96		B Clerk - Legal	Advertising	07/18,	A
Vendor Total: 563.96										
14-01107 07/21/14	1 CONTRACT AWARDS & PROFS	4-01-20-120-217	13.67			B Clerk - Legal	Advertising	07/21,	A	
	2 SPEC MEETING ABC LIC & PROFS	4-01-20-120-217	15.20			B Clerk - Legal	Advertising	07/21,	A	
Vendor Total: 28.87										
14-01137 07/28/14	1 PLANNING BD 7/17 & PROOF	4-01-20-120-217	46.31			B Clerk - Legal	Advertising	07/28,	A	
Vendor Total: 46.31										
RIVER RIVER FRONT RECYCLING	14-01133	07/25/14	1 BRUSH DISPOSAL W/E 7/15/14	4-01-32-465-218	125.00		B Solid Waste -	Brush Pickup	07/25,	A
Vendor Total: 125.00										

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Purchase order listing by Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/chk	Enc D	First
RIVER RIVER FRONT RECYCLING	14-01133	07/25/14	2 BRUSH DISPOSAL W/E 7/18/14	continued		375.00	4-01-32-465-218	B	Solid waste - brush pickup	A		07/25,
						500.00						
						500.00						
						500.00						
Vendor Total:						500.00						
ROBLM MARY ROBL	14-01149	07/29/14	1 REFUND LOW IMPACT & YOGA			83.00	4-01-55-004-001	B	Refund of CY Revenue	A		07/29,
						83.00						
						83.00						
						83.00						
Vendor Total:						83.00						
RUTGC RUTGERS, COOKS COLLEGE	14-00973	06/26/14	1 RECYCLING COORD CERTIFICATION			76.00	G-02-41-771-301	B	RECYCLING TONNAGE GRANT	A		06/26,
						76.00	G-02-41-771-301	B	RECYCLING TONNAGE GRANT	A		06/26,
						76.00	G-02-41-771-301	B	RECYCLING TONNAGE GRANT	A		06/26,
						76.00	G-02-41-771-301	B	RECYCLING TONNAGE GRANT	A		06/26,
						116.00	G-02-41-771-301	B	RECYCLING TONNAGE GRANT	A		06/26,
						116.00	G-02-41-771-301	B	RECYCLING TONNAGE GRANT	A		06/26,
						604.00						
Vendor Total:						604.00						
RYUSE ERIKO RYUSE	14-01150	07/29/14	1 REFUND AM YOGA SUMMER 2014			42.00	4-01-55-004-001	B	Refund of CY Revenue	A		07/29,
						42.00						
						42.00						
						42.00						
Vendor Total:						42.00						
SIEMM EVOQUA WATER TECHNOLOGIES, LLC	14-01079	07/16/14	1 BIOXIDE FOR PUMP STATIONS			6,744.36	4-01-26-290-273	B	PURCHASE CHEMICALS	A		07/16,
						6,744.36						
						6,744.36						
						6,744.36						
Vendor Total:						6,744.36						

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Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/chk	Enc D:	First
SSS	14-01013	07/07/14	SERVICE STATION SERVICE, INC			448.11	4-01-26-310-254	B	BUILDINGS & GROUNDS MAINT/REPAIR	A		07/07,
Vendor Total: 448.11												
SUNWE	14-01164	07/30/14	SUN WEST MORTGAGE COMPANY INC.			52.89	4-01-55-001-005	B	Tax Overpayments Payable	A		07/30,
Vendor Total: 52.89												
SWEES	14-01148	07/29/14	SHARON SWEETEN			17.00	4-01-55-004-001	B	Refund of CV Revenue	A		07/29,
Vendor Total: 17.00												
THORE	14-00992	06/30/14	THOMSON REUTERS			504.00	4-01-20-120-238	B	Clerk - Operation Mat'l & Supplies	A		06/30,
Vendor Total: 504.00												
TIREC	14-01047	07/10/14	TIRE CORRAL			59.00	4-01-26-315-202	B	PUBLIC WORKS-VEHICLE MAINT.	A		07/10,
Vendor Total: 59.00												
TOWEC	14-01081	07/17/14	CRISTIAN M. TOWERS, ESQ.			150.00	1-13-56-860-808	B	Reserve Public Defender (506)	A		07/17,
Vendor Total: 150.00												

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Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/chk Enc D:	First
VER33 VERIZON	14-01067	07/14/14	1 HH CABIN PHONES JULY 2014	69.13	4-01-31-440-216		B Regular Telephones	A	07/14,
			2 REGULAR PHONES JULY 2014	178.19	4-01-31-440-216		B Regular Telephones	A	07/14,
				<u>247.32</u>					
			14-01142 07/29/14	341.07	4-01-31-440-216		B Regular Telephones	A	07/29,
			1 SOF PHONES JUNE 2014	588.39					
			VERIZON WIRELESS						
	14-01102	07/21/14	1 POLICE MDT'S JULY 2014	38.01	4-01-25-240-254		B COMPUTER MAINTENANCE	A	07/21,
			14-01121 07/23/14	80.04	4-01-31-440-216		B Regular Telephones	A	07/23,
			1 HHFD MDC'S JUNE & JULY 2014	80.04	4-01-31-440-216		B Regular Telephones	A	07/23,
			14-01129 07/25/14	850.56	4-01-31-440-318		B Cell Phones	A	07/25,
			1 BOROUGH CELL PHONES JULY 14	968.61					
			VSP VISION SERVICE PLAN (CT)						
	14-01101	07/21/14	1 VISION POLICE AUG 2014	1,157.07	4-01-23-220-247		B VISION PLAN	A	07/21,
			2 VISION RETIREES AUG 2014	312.23	4-01-23-220-247		B VISION PLAN	A	07/21,
			3 VISION NON POLICE AUG 2014	325.83	4-01-23-220-247		B VISION PLAN	A	07/21,
				<u>1,795.13</u>					
			Vendor Total:	1,795.13					
			WILSON WILSON WEB SERVICES						
	14-01104	07/21/14	1 ADVAN COPY & ACT TAX BILLS	637.50	4-01-20-145-282		B Tax Collector - Tax Bill Matting Costs	A	07/21,
				<u>637.50</u>					
			Vendor Total:	637.50					

August 1, 2014 01:41 PM

HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk Enc D:	First
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WINZI WINZINGER INC	14-01068	07/14/14	1 BRUSH PICK UP W/E 6/27/14	4-01-32-465-218	533.00	4-01-32-465-218	B Solid waste - Brush pickup	A	07/14,
WINZI WINZINGER INC	14-01084	07/17/14	1 BRUSH PICK UP W/E 7/3/14	4-01-32-465-218	391.00	4-01-32-465-218	B Solid waste - Brush pickup	A	07/17,
Vendor Total:				924.00					

WIREE WIRELESS COMMUNICATIONS &	14-01095	07/18/14	1 UPGRADED RECONN NETWORK CABLE	4-01-25-240-233	225.00	4-01-25-240-233	B MINOR EQUIPMENT / SUPPLIES	A	07/18,
Vendor Total:				225.00					

Total Purchase Orders: 112 Total P.O. Line Items: 165 Total List Amount: 2,879,227.06 Total Void Amount: 0.00

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
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CURRENT FUND	4-01	2,793,955.65	0.00	0.00	2,793,955.65
GENERAL CAPITAL FUND	C-04	51,756.81	0.00	0.00	51,756.81
DOG TRUST (ANIMAL)	T-12	1,575.00	0.00	0.00	1,575.00
TRUST - OTHER TRUST	T-13	8,646.10	0.00	0.00	8,646.10
Year Total:		10,221.10	0.00	0.00	10,221.10
Total of All Funds:		2,879,227.06	0.00	0.00	2,879,227.06

2,817,247.15

STATE CURRENT 2,817,247.15  
 ASST. POSTAGE 2,000.00  
 HEALTH SD'S HEALTH 31,071.06  
 RETIRE TAX 49,938.59  
2,900,918.80

**RESOLUTION 2014:152**

**RESOLUTION SUPPORTING THE *DRIVE SOBER OR GET PULLED OVER*  
2014 STATEWIDE CRACKDOWN**

**WHEREAS**, impaired drivers on our nation's roads kill someone every 30 minutes, 50 people per day, and almost 18,000 people each year; and

**WHEREAS**, 19% of motor vehicle fatalities in New Jersey in 2012 were alcohol-related; and

**WHEREAS**, an enforcement crackdown is planned to combat impaired driving; and

**WHEREAS**, the summer season and the Labor Day holiday in particular are traditionally times of social gatherings which include alcohol; and

**WHEREAS**, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over 2014 Statewide Crackdown*; and

**WHEREAS**, the project will involve increased impaired driving enforcement from August 15 through September 1, 2014; and

**WHEREAS**, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Haddon Heights declares its support for the *Drive Sober or Get Pulled Over 2014 Statewide Crackdown* from August 15 through September 1, 2014 and pledges to increase awareness of the dangers of drinking and driving.

Date: August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION:**

I, Kelly Santosusso, RMC, Borough Clerk, hereby certify that the foregoing is a true and correct copy of a Resolution adopted at a Borough Council meeting held on August 5, 2014 and that the majority of Council members voted in the affirmative.

\_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2014:153**

**RESOLUTION ESTABLISHING BRUSH DISPOSAL LOCATION  
AS RIVER FRONT RECYCLING FOR THE BOROUGH OF HADDON HEIGHTS**

WHEREAS, the Borough of Haddon Heights has a need for brush disposal at a recycling facility; and

WHEREAS, the Superintendent of Public Works has inquired with several Recycling Facilities in the immediate area; and

WHEREAS, River Front Recycling, 1301 N. 26<sup>th</sup> Street, Camden, New Jersey was the lowest quote and closest in proximity to the Borough; and

WHEREAS, Fees for this service are \$5.00 a yard representing a savings of \$2.00 a square yard from our former disposal facility; and

NOW, THEREFORE, BE IT RESOLVED THAT the Governing Body of the Borough of Haddon Heights hereby authorizes River Front Recycling, 1301 N. 26<sup>th</sup> Street, Camden, New Jersey as the brush disposal site for the Borough of Haddon Heights.

Date: August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2014:154**

**RESOLUTION APPROVING A RAFFLE LICENSE FOR  
ST. ROSE OF LIMA PARISH**

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that a license is hereby authorized for St. Rose of Lima Parish, 300 Kings Highway, Haddon Heights, New Jersey for the purpose of conducting a raffle for a Walt Disney World Family Vacation; drawing to be held at the annual Christmas Bazaar on Friday, November 7, 2014 at 8:00 p.m.

Date: August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION:**

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on August 5, 2014.

\_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2014:155**

**RESOLUTION AUTHORIZING HADDON HEIGHTS HIGH SCHOOL  
SOCCER PARENTS BOOSTER CLUB'S PROPOSAL TO APPLY TO  
CONSTRUCTION OFFICE FOR APPROPRIATE PERMITS FOR  
MOUNTING OF SCORE BOARD AT DEVON AVENUE VARSITY FIELD**

WHEREAS, the Haddon Heights High School Soccer Parents Booster Club wishes to mount a soccer scoreboard at the Varsity field of the McCullough Soccer Complex on Devon Avenue for seasonal use; and

WHEREAS, the Haddon Heights High School Soccer Parents Booster Club is in possession of a scoreboard and has secured donated materials and labor for this proposed project; and

WHEREAS, the Haddon Heights High School Soccer Parents Booster Club assumes responsibility for maintenance, care and end of season storage of said scoreboard; and

WHEREAS, the Borough recognizes the value of having a more visible scoreboard for the High School programs; and

WHEREAS, the Haddon Heights High School Soccer Parents Booster Club will submit the appropriate plans to the Construction Office for review.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights hereby authorizes the Haddon Heights High School Soccer Parents Booster Club's Proposal to apply to the Construction Office for appropriate permits for mounting of score board at Devon Avenue Varsity field.

Date: August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION:**

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights hereby certify that the foregoing is a true and correct copy of a Resolution adopted at a public meeting of the Borough of Haddon Heights Council on August 5, 2014.

\_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2014:156**

**RESOLUTION AUTHORIZING HADDON HEIGHTS YOUTH ATHLETICS INC. PROPOSAL TO APPLY TO CONSTRUCTION OFFICE FOR APPROPRIATE PERMITS FOR INSTALLING A 12' HIGH CHAIN LINK FENCE AND BATTING CAGE AT THE MAJOR'S FIELD AT BARR COMPLEX**

WHEREAS, the Haddon Heights Youth Athletics Inc. wishes to enhance safety at the Major's Field at the Borough owned Barr Complex; and

WHEREAS, the Haddon Heights Youth Athletics wishes to install a 12' high chain link fence down the left and right field lines as well as from the left field home run outfield fence to the existing batting cage and to the foul pole in right field; and

WHEREAS, the Haddon Heights Youth Athletics would like to install a 10' x 60' batting cage which is also 12' high along the right field line from the outfield fence towards home plate; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights hereby authorizes the Haddon Heights Youth Athletics proposal to apply to the Construction Office for appropriate permits for installing a 12' high chain link fence and batting cage at the Major's Field at Barr Complex.

Date: August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION:**

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights hereby certify that the foregoing is a true and correct copy of a Resolution adopted at a public meeting of the Borough of Haddon Heights Council on August 5, 2014.

\_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2014:157**

**RESOLUTION AUTHORIZING HADDON HEIGHTS FIELD HOCKEY CLUB'S PROPOSAL TO APPLY TO CONSTRUCTION OFFICE FOR APPROPRIATE PERMITS FOR SECURITY LIGHTING TO BARR COMPLEX**

WHEREAS, the Haddon Heights Field Hockey Club's utilizes Memorial Field for practices; and

WHEREAS, the Haddon Heights Field Hockey Club is interested in adding security lighting to the Barr Complex; and

WHEREAS, the Haddon Heights Field Hockey Club would like to add outdoor lighting to the storage shed between Major Field and Memorial Field and also to the two story storage building adjacent to Minor field; and

WHEREAS, the Haddon Heights Field Hockey Club would also like to add outdoor security lighting to the bathroom entrances; and

WHEREAS, the Haddon Heights Field Hockey Club would hire and pay a licensed Contractor who would file all appropriate permits with the Construction Office.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights hereby authorizes the Haddon Heights Field Hockey Club's proposal to apply to Construction Office for appropriate permits for security lighting to Barr Complex.

Date: August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**CERTIFICATION:**

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights hereby certify that the foregoing is a true and correct copy of a Resolution adopted at a public meeting of the Borough of Haddon Heights Council on August 5, 2014.

\_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2014:158**

**RESOLUTION REQUESTING THE INSERTION OF A SPECIAL  
ITEM OF REVENUE IN THE BUDGET PURSUANT TO  
N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount.

**WHEREAS**, the Chief Financial Officer has certified that the Borough has received a grant in the amount of **\$3,750.00 for the Pedestrian Safety Enforcement Grant.**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2014 CY Budget in the amount of **\$3,750.00** which item is now available as revenue from the receipt of the Pedestrian Safety Enforcement Grant.

**BE IT FURTHER RESOLVED** that a like sum of **\$3,750.00** is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"	
Pedestrian Safety Enforcement Grant	\$3,750.00

**BE IT FURTHER RESOLVED** that the City Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval, with a copy of the letter awarding the Grant.

Date: August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

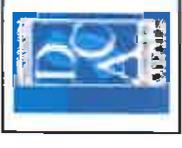
**CERTIFICATION:**

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights do hereby certify the foregoing to be a true and correct copy of a Resolution adopted at a meeting of the Governing Body of the Borough of Haddon Heights on August 5, 2014.

\_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk



STATE OF NEW JERSEY  
 DEPARTMENT OF COMMUNITY AFFAIRS  
 DIVISION OF LOCAL GOVERNMENT SERVICES



Pursuant to N.J.S.A. 40A:4-87, I hereby certify that the following resolution has been duly adopted by the

governing body of: Borough of Haddon Heights \_\_\_\_\_ Clerk's Signature

I hereby certify that Borough of Haddon Heights has realized, or is in written notification of the State or Federal monies cited in the following resolution, which meets all statutory requirements, and will be included in the 2014 municipal budget.

Resolution Number: 2014:158 \_\_\_\_\_ Signature, Chief Financial Officer

Date of Adoption: 8/5/14 \_\_\_\_\_  
 Revenue Title: Pedestrian Safety Enforcement Grant Amount: \$ 3,750.00

Appropriation Title: Pedestrian Safety Enforcement Grant Amount: \$ 3,750.00  
 Local Match – Source: \_\_\_\_\_ Amount: \$ 0

Approval is hereby given to the cited resolution adopted by the governing body Pursuant to N.J.S.A. 40A:4-87.

For Director, Division of Local Government Services

by: \_\_\_\_\_ Duly Appointed Designee Date Certified

THIS CERTIFICATION FORM MAY BE REPRODUCED  
 TO BE USED FOR STATE AND FEDERAL GRANTS ONLY

FOR DCA USE ONLY  
 Municode: \_\_\_\_\_  
 Doc. No.: \_\_\_\_\_

**RESOLUTION 2014:159**

**RESOLUTION REQUESTING THE INSERTION OF A  
SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT  
TO N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount.

**WHEREAS**, the Chief Financial Officer has certified that the Borough has received a grant in the amount of \$20,000.00 Community Stewardship Incentive Program (CSIP) Grant.

**NOW THEREFORE, BE IT RESOLVED** that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2014 CY Budget in the amount of \$20,000.00 which item is now available as revenue from the receipt of the Community Stewardship Incentive Program (CSIP) Grant.

**BE IT FURTHER RESOLVED** that a like sum of \$1,188.00 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"  
Community Stewardship Incentive Program (CSIP) Grant           \$20,000.00

**BE IT FURTHER RESOLVED** that the Borough Clerk will forward two (2) certified copies of this resolution to the Director of Local Government Services for approval, with a copy of the letter awarding the Grant.

Date: August 5, 2014

\_\_\_\_\_  
Mayor Edward S. Forte, Jr.

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

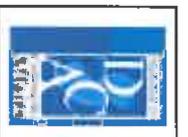
**CERTIFICATION:**

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights, hereby certify that the forgoing is a true and correct copy of a Resolution adopted at a public meeting of the Governing Body of the Borough of Haddon Heights on August 5, 2014.

\_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk



STATE OF NEW JERSEY  
 DEPARTMENT OF COMMUNITY AFFAIRS  
 DIVISION OF LOCAL GOVERNMENT SERVICES



Pursuant to N.J.S.A. 40A:4-87, I hereby certify that the following resolution has been duly adopted by the

governing body of: Borough of Haddon Heights Clerk's Signature \_\_\_\_\_

Name of Municipality

I hereby certify that Borough of Haddon Heights has realized, or is in written notification

of the State or Federal monies cited in the following resolution, which meets all statutory

requirements, and will be included in the 2014 municipal budget.

Year

\_\_\_\_\_  
 Signature, Chief Financial Officer

Resolution Number: 2014:159

Date of Adoption: 8/5/14

Revenue Title: Community Stewardship Incentive Program (CSIP) Grant Amount: \$ 20,000.00

Appropriation Title: Roads OE Amount: \$ 20,000.00

Local Match – Source: \_\_\_\_\_ Amount: \$ 0

Approval is hereby given to the cited resolution adopted by the governing body  
 Pursuant to N.J.S.A. 40A:4-87.

For Director, Division of Local Government Services

by: \_\_\_\_\_ Duly Appointed Designee Date Certified \_\_\_\_\_

THIS CERTIFICATION FORM MAY BE REPRODUCED  
 TO BE USED FOR STATE AND FEDERAL GRANTS ONLY

FOR DCA USE ONLY  
 Municode: \_\_\_\_\_  
 Doc. No.: \_\_\_\_\_