

# BOROUGH OF HADDON HEIGHTS

Wednesday, July 5, 2017 at 7:00 p.m.

Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 7, 2017."

2. ROLL CALL

3. CAUCUS SESSION:

a) Fire Hose Tester for Fire Department – *Council President Susan Griffith*

4. RECESS OF CAUCUS SESSION AND COMMENCEMENT OF BUSINESS SESSION

5. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

6. PUBLIC COMMENT ON CAUCUS AND AGENDA ITEMS ONLY

7. CERTIFICATE OF RECOGNITION – *Presented by Councilwoman Lange to Barbara Hoff-Robinson in Observance of the 60<sup>th</sup> Anniversary of the Hoff's Park Summer Program*

8. APPROVAL OF THE MINUTES of the June 20, 2017 Council Meeting

9. REPORTS OF COUNCIL MEMBERS:

10. UNFINISHED BUSINESS:

None.

11. NEW BUSINESS:

Resolution 2017:141 – Resolution Authorizing Refund of a Cabin Rental Fee Overpayment

Resolution 2017:142 – Resolution Authorizing the Payment of Bills and Claims for the First Half of July

Resolution 2017:143 – Resolution Authorizing Refund of Street Opening Permit Deposit to W.C. Davis

Resolution 2017:144 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

12. PUBLIC COMMENT

13. ADJOURNMENT

**CERTIFICATE OF RECOGNITION**  
**60<sup>th</sup> ANNIVERSARY OF HOFF'S PARK**  
**SUMMER PROGRAM**

**WHEREAS**, the Haddon Heights Summer playground program was conceived in 1957 by John Shissler, Superintendent of Public Works at the time and Joe Cervino, a longtime resident of the Borough; and

**WHEREAS**, Norman Hoff, Physical Education Teacher and Athletic Director of Haddon Heights High School, was chosen to run the program; and

**WHEREAS**, as the years passed, the program grew in popularity and more equipment and activities were added; and

**WHEREAS**, Mr. Hoff ran the program from 1957 to 1980; and

**WHEREAS**, 2017 represents the 60<sup>th</sup> anniversary of the original summer program.

**NOW THEREFORE**, we, the Borough Council of Haddon Heights, present Barbara Hoff-Robinson this certificate of recognition of the 60<sup>th</sup> Anniversary of the Hoff's Park Summer Program.

July 7, 2017

Council President Susan Griffith

Councilwoman Kathy Lange

# BOROUGH OF HADDON HEIGHTS

Tuesday, June 20, 2017

Governing Body Meeting Minutes

Mayor Merryfield called the meeting to Order at 7:00 p.m. He then read the following statement:

“In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 7, 2017.”

## ROLL CALL:

Mayor Merryfield asked the Clerk for the roll call.

Under roll call, Council President Susan Griffith and Councilwomen Kathy Lange and Jackie Valvardi were present as well as Councilman Bryan Schroeder. Solicitor Albert Olizi, Jr., Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katie Compton were also present. Councilmen Stephen Berryhill and Richard DiRenzo were absent.

## CAUCUS SESSION:

With no Caucus items on the Agenda, Mayor Merryfield went around the table to the Council Members who were present to see if they had any issues they wished to discuss.

Council President Griffith explained that we are adding Resolution 2017:140 to the agenda. We need this resolution to be past to begin taking action as a committee.

Councilwoman Lange discussed the suggestions made during a meeting with the VFW in regard to the future of the Memorial Day Parade. She suggested that we bring the observances and events closer together in time by starting at the American Legion at 10:00 a.m. instead of 9:30 a.m. She said that although the VFW sets up the Memorial Day observances, the Borough needs to assist at the Legion location by supplying a Borough representative to MC the ceremony at that location. Councilwoman Lange said she typed up a general script that any borough representative can use in the future. She said she will put all of this information in the Memorial Day Parade file in the borough offices. Lange also suggested that the Haddon Heights High School Band play the National Anthem at both locations. She said that the VFW is also planning to tighten up on their publicity.

Lange also explained that the bronze plaque at the American Legion Memorial site was donated by the American Red Cross. She said we would like to get it refurbished but will explore these options at a later date.

With no further caucus items to address, Mayor Merryfield concluded the Caucus session at 7:13 p.m. announcing that the Business Session will convene downstairs at 7:30 p.m.

## BUSINESS SESSION:

Mayor Merryfield called the Business Session to order at 7:30 p.m.

#### PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:

All stood for the Pledge of Allegiance and a moment of silence.

#### PUBLIC COMMENT:

Mayor Merryfield called for Public Comment on Caucus and Agenda items only. Seeing no movement, a motion to close the Public Comment portion of the meeting was made by Council President Griffith, seconded by Councilwoman Lange. All members present were in favor.

#### PRESENTATION OF RETIREMENT PLAQUE – *Retirement of Judy Reiss from the Fire Department*

Council President Griffith and Mayor Merryfield presented a retirement plaque to Judy Reiss. Griffith read the plaque and explained that she remembers when she first started working for the borough, she was also running EMS calls. Griffith wished Reiss many happy and health years of retirement and expressed how much the borough will miss her.

Fire Chief Michael Kinky joked that he does not remember when Judy started at the borough, because it has been longer than he has been alive. Kinky stated that Judy always listens to ideas, and will not hesitate to kindly tell you a different opinion. Kinky explained that he is honored to be one of ten fire chiefs to serve under Judy. He thanked her for everything she has done for the department.

Judy Reiss said that after one of her first ambulance calls, she went to go visit Michael Kinky's mother and baby Michael in the hospital following he his birth. Reiss went on to say that she is thankful that she had the opportunity to work for the Fire Department. She said they have been so wonderful to her and she is very proud of them. She also said she is thankful for recently retired firefighter Frank Lafferty along with all of her past and current chiefs. She thanked the borough for the opportunity and explained that it has been a pleasure to serve.

All posed for a photo for THE RETROSPECT.

Judy, family and members of the Fire Department also posed for a photo.

#### APPROVAL OF MINUTES:

Mayor Merryfield asked for a motion to approve the Minutes of the June 7, 2017 Council meeting. A motion to approve the Minutes of the June 7, 2017 Council meeting was made by Council President Griffith, seconded by Councilwoman Valvardi. All members present were in favor.

#### COUNCILMEMBERS REPORTS

Councilwoman Lange reported that the Board of Education approved the use of 7<sup>th</sup> Avenue School's All Purpose Room for Summer Rec's rainy days. The Summer Rec Counselor orientation and safety training was held on June 17<sup>th</sup>. All employment documents were collected and reviewed. All are currently undergoing background

checks. Copies of these reports will be held in the Clerk's Office. Donations and supplies are being processed. Lange thanked the Police Department for help with the radios.

Lange also thanked the Department of Public Works for spreading fresh mulch at Hoff's Park.

The program brochures for late summer and early fall sessions were mailed out and should be arriving in homes this week. The weather washed out the Soccer Club's fundraiser and numerous games.

The Board of Education Meeting was held on June 13<sup>th</sup> and board briefs are available online on the District's website. Residents may want to look out for the school funding options. She said there are two different proposals. We may lose aid and have to cut back on budget items.

Council President Griffith read the Police Department report for May. A copy is attached to these minutes. The Police Department has increased their vehicular and foot policing in and around playgrounds due to recent criminal acts. They have applied for the *Drive Sober or Get Pulled Over* late summer grant initiative; award determination will be made late July/early August. Griffith reminded all to "follow" and "like" the Police Department's Facebook page. Griffith reminded all that the Police Department strictly enforces parking regulations around schools, play areas, and sports areas. She asked that all please comply with all signs in order to ensure safety of all pedestrians. She added that speed radars have been set up where speeding problems have been reported.

Griffith reported on the meeting held last Wednesday with representatives from the Shared Court services that the borough is apart of. She explained that this contract is up at the end of this year, and the Director of Oaklyn wanted to get a head start on this. The meeting included information on costs, staffing, and how to increase efficiency. Griffith said she attended a court session and they have some ideas on how to make the court more efficient.

Griffith reminds all that the *Kids Time* at the Farmers Market is sponsored by Haddon Heights Neighbors and is held on the third Sunday of every month.

Griffith announced that a resolution has been added to the Agenda tonight establishing the Fourth of July Committee. This Committee is a sub-committee of the Civic Events Committee and is dedicated to enhancing the events that occur after the annual Haddon Heights 4<sup>th</sup> of July Parade. Meetings will be held on the second Monday of every month at 6:30 p.m. Griffith said they are looking to recruit additional members. Richard Kinkler is Chair of the Committee and Griffith is Council Liaison. They have been conducting fact finding missions to obtain information about what neighboring towns do for their celebrations. All plans are for next year's celebration.

Councilwoman Valvardi reported that all is well in the borough offices. She and Councilman Schroeder attended the Haddon Heights Business and Professionals Association (HHBPA) meeting on June 14<sup>th</sup> at the Village Cheese Shop. They finally had enough members in attendance for a quorum. Reports and minutes were approved and two (2) scholarships were given out to graduates of Haddon Heights High School, Maxwell Schnault and Anne Moore, in the amount of \$500 each. Scholarship recipients for students from Baptist High have not been announced as of yet.

Valvardi said that assistance is being sought by members for help with the Borough Calendar. The Fall Festival is scheduled for Saturday, October 7<sup>th</sup> with a rain date of October 8<sup>th</sup>; 19 vendors are currently registered. HHBPA's next meeting will be held July 12<sup>th</sup> at 8:00 a.m. at the Village Cheese Shop. No meeting will be held in August.

Councilman Schroeder reported that he also attended the Haddon Heights Business and Professionals Association meeting and deferred to Councilwoman Valvardi's report. Schroeder said there is an Environmental Commission meeting scheduled for tomorrow at 7:00 p.m. where they hope to finish the proposal for the energy audit.

Schroeder announced that the Shade Tree Commission meets on June 28<sup>th</sup>. We have not heard anything about the CSIP grant application yet.

Schroeder stated that there will be an informal Parents Meeting regarding the proposed Safe Route to Schools program. Hopefully, we can take this group to the School Board in hopes to come back to Council with a resolution to approve this program in a few months.

Schroeder explained that at the last council meeting, we had a resident from 11<sup>th</sup> Avenue come up for public comment with some questions regarding street paving. Schroeder explained that he has responded to some of his questions and they are still waiting on a few responses from John Ellis, Superintendent.

#### BOROUGH ENGINEER'S REPORT:

Craig Reilly from Bach Associates stated that he will rely on the submitted written report but wanted to highlight that the Department of Transportation has awarded us a grant for the repaving of W. High Street, Phase III. He said that hopefully we can get this under construction by the end of the year. He added that the project will be picked up pick up where we left off from Phase II. Funding is less than last year.

#### NEW BUSINESS:

Resolution 2017:130 – Resolution Authorizing a Shared Services Agreement by and Between the County of Camden and the Borough of Haddon Heights for the Purpose of Marketing Services of Single-Stream Recyclable Materials for a Three Year Term

A motion to adopt Resolution 2017:130 was made by Council President Griffith, seconded by Councilman Schroeder. Under a roll call vote, all members present voted in favor.

Resolution 2017:131 – Resolution Awarding a Contract to Dependable Land Maintenance for the Purpose of Providing Tree Maintenance Services in the Borough of Haddon Heights

A motion to adopt Resolution 2017:131 was made by Councilwoman Valvardi, seconded by Councilwoman Lange. Under a roll call vote, all members present voted in favor.

Resolution 2017:132 – Resolution Reappointing Kelly Santosusso to the Position of Municipal Clerk for a Three Year Term Pursuant to N.J.S.A. 40A:9-133(b).

A motion to adopt Resolution 2017:132 was made by Councilwoman Valvardi, seconded by Councilwoman Lange. Under a roll call vote, all members present voted in favor.

Resolution 2017:133 – Resolution Authorizing St. Rose of Lima Parish to Conduct a Raffle – *Walt Disney World Family Vacation*

A motion to adopt Resolution 2017:133 was made by Council President Griffith, seconded by Councilwoman Lange. All members present voted in favor, with the exception of Councilwoman Valvardi who abstained.

Resolution 2017:134 – Resolution Authorizing St. Rose of Lima Parish for the Purpose of Conducting a Monetary Raffle at the Annual Christmas Bazaar – *50/50 Monetary Raffle*

A motion to adopt Resolution 2017:129 was made by Council President Griffith, seconded by Councilwoman Lange. All members present voted in favor, with the exception of Councilwoman Valvardi who abstained.

Resolution 2017:135 – Resolution Authorizing the Payment of Bills and Claims for the Second Half of June as amended.

A motion to adopt Resolution 2017:135 was made by Councilwoman Valvardi, seconded by Council President Griffith. Under a roll call vote, all members present voted in favor with the exception of Council President Griffith, Councilwoman Valvardi who both abstained from the Bollinger bill. Councilman Schroeder abstained from the payment to Jacqueline Schroeder.

Resolution 2017:136 – Resolution A Resolution Providing for a Meeting Not Open to the Public In Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***1.) Matter related to the Collective Bargaining Agreement with Government Workers Union (GWU). Discussion expected to be ½ hr. in duration. Formal Action May be Taken.***

A motion to adopt Resolution 2017:136 was made by Council President Griffith, seconded by Councilwoman Valvardi. All members present were in favor.

Resolution 2017:137 – Resolution Regarding Reallocation of Funding For Year 37 (2015-2016) Community Development Block Grant

A motion to adopt Resolution 2017:137 was made by Councilwoman Valvardi, seconded by Councilwoman Lange. Under a roll call vote, all members present voted in favor.

Resolution 2017:138 – Resolution Accepting a Grant in the Amount of \$31,000 from the Hazardous Discharge Site Remediation Fund Public Entity Program through the New Jersey Economic Development Authority and the New Jersey Department of Environmental Protection

A motion to adopt Resolution 2017:138 was made by Council President Griffith, seconded by Councilwoman Valvardi. Under a roll call vote, all members present voted in favor.

Resolution 2017:139 – Resolution Authorizing Salaries, Wages and Reimbursements to be Paid to Non-Contractual Summer Recreation Program Employees of the Borough of Haddon Heights

A motion to adopt Resolution 2017:139 was made by Councilwoman Lange, seconded by Councilman Schroeder. Under a roll call vote, all members present voted in favor.

Resolution 2017:140 – Resolution Establishing A Sub-Committee of the Civic Events Committee - 4<sup>th</sup> of July After Parade Festivities Committee

A motion to adopt Resolution 2017:140 was made by Council President Griffith, seconded by Councilwoman Lange. All members present voted in favor.

PUBLIC COMMENT:

Mayor Merryfield called for Public Comment on any topic anyone may wish to address.

Warren Danenza, 27 11<sup>th</sup> Avenue – Mr. Warren thanked Councilman Schroeder and Superintendent John Ellis of the Department of Public Works for their response to questions regarding the road surface condition on his street, 11<sup>th</sup> Avenue.

Seeing no further movement, a motion to close the Public Comment portion of the meeting was made by Council President Griffith, seconded by Councilwoman Valvardi. All members present were in favor.

Mayor Merryfield announced that Council would be going into Executive Session.

Council went into Executive Session at 7:54 p.m.

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OPENING OF EXECUTIVE SESSION TO THE PUBLIC:

A motion was made to open the meeting to the public by Councilwoman Valvardi, seconded by Councilman Schroeder. All members present were in favor.

ADJOURNMENT OF COUNCIL MEETING:

A motion to adjourn the meeting was made by Council President Griffith, seconded by Councilwoman Valvardi. All members present voted in favor.

8:21 p.m.

Respectfully submitted:

Katie Compton  
Deputy Borough Clerk





## MEMO

FROM: Chief Bruce H. Koch Jr.

DATE: June 20<sup>th</sup> 2017

TO: Director of Police Susan Griffith Cc: Mayor, Solicitor & Council

SUBJECT: May 2017 Monthly Report

Below are statistics for the Haddon Heights Police Department along with important topics. As always do not hesitate to contact me with any questions.

### MAY MONTHLY STATISTICS

- 7,074 miles were driven on patrol,
  - Fleet age 46 years
  - Fleet Mileage 457,033
  
- 1,069 Calls For Service
  
- 30 Arrest
  
- 21 Accidents
  
- 31 ACS Complaints
  
- 361 Motor Vehicle Summonses Issued

### Summary of new initiatives:

HHPD has increased vehicular and foot patrols in and around our recreational complexes due to recent acts of Criminal Mischief that were discovered

HHPD has applied for the Drive Sober or Get Pulled Over late summer initiative -- award determination to be made in late July / early August

## Ordinances and Resolutions:

### General Initiatives

- **Facebook:** Residents are reminded to “follow” our police department’s Facebook page and “like” us.
- **Reminder** – HHPD strictly enforces prohibited parking laws and ordinances around our schools, sports facilities, and recreational centers. Please obey all posted **NO PARKING** areas in order to allow for the safe passage of pedestrians and vehicular traffic.
- **Promotional and Hiring Timeline –**
- **Traffic –**
  - **RADAR Enforcement increased / SPEED Trailer Deployed where potential speeding problems are reported**
- **Devon Avenue Walkway Connection with Bellmawr-** Spoke with the Borough Engineer and will speak with Director. I would like the Borough to consider a walkway along Devon Avenue which connects to the Borough of Bellmawr walkway – **NO CHANGE**
- **Kings Highway at Hillside-** Borough Engineer worked with County to improve the pedestrian crosswalk. Submitted dual application to County again this year. County requires the utilities under the roadway to be certified. Therefore, this project is highly unlikely – **NO CHANGE**
- **Parking on “Avenue” and Borough Lots** – to be discussed by HHBPA, PD is not vested in project just wants overall Borough approved plan.
  - 2 Hour Parking Enforcement increased in all areas in and around Station Avenue business district

Administrative/Personnel and Inter Government/  
Haddon Heights Professional Association (HIP & HHBPA) Update for Council

Submitted June 20, 2017  
Jackie Valvardi

Administrative

- Everything is going well in the offices. Nothing new to report.

Finance

- Nothing new to report.

Business Professional Update

- Councilman Schroeder and I attended the HHBPA meeting on Wednesday, June 14<sup>th</sup> at 6pm at The Village Cheese Shop. A few updates:
  - There were enough members present for a quorum. Minutes from March, April and May along with the Treasurer's Reports were approved.
  - 2 scholarships were given out to 3HS Seniors-Maxwell Shinault and Anne Moore-\$500 for each student. Baptist High still has not told them who their recipients are for 2017.
  - Assistance is being sought among members to help with the calendar. If interested, please contact Marshall Hatfield.
  - Reminder that the Fall Festival is on October 7 (rain date is Oct. 8<sup>th</sup>).
  - 19 vendors are currently signed up.
  - Next meeting is Wednesday, July 12<sup>th</sup> @ 8am at the Village Cheese Shop. There will be no August meeting (taking vacations into consideration).



**ENGINEER'S STATUS REPORT  
Borough of Haddon Heights  
June 2017**

**General Engineering (HH2013-0)**

**Pedestrian and Traffic Safety Enhancements (No Change Since Last Report)**

- *Kings Highway at Hillside*

Our office has prepared a base plan and funding application for proposed improvements to the King's Highway pedestrian crossing. A joint application with the Borough of Audubon was prepared for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk. Our office has completed construction documents and is coordinating with Camden County for funding.

- *Kings Highway at Atlantic Avenue Bridge*

Base plans for new shadow line and cross hatch striping have been prepared and was coordinated with former Police Chief Kinker. Our office is coordinating with the Camden County Department of Public Works regarding the Borough's request for the County to install the new striping.

- In compliance with the Camden County requirement to certify the Borough's utilities in the County Right-of-way along King's Highway, our office has coordinated the video recording of the Borough's Sanitary Sewer line. The recording has been completed and it has been determined that the Borough's sanitary sewer lines within the Right-of-way along King's Highway are in need of rehabilitation.

**FY 2015 NJDOT Municipal Aid Funding (No Change Since Last Report)**

- As previously reported, the Borough has received a grant from the NJDOT for \$202,000 for resurfacing of West High Street from Lake Street to between Twelfth Avenue and Eleventh Avenue.
- The Bid Opening was held on August 28, 2015. There were two (2) bidders, with the low bidder being Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey, in the amount of \$173,568.30 for the Base Bid.
- The Borough awarded the Base Bid in the amount of \$173,568.30 to Charles Marandino, LLC on September 1, 2015.

**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**June 2017**

- A pre-construction meeting was held on Wednesday, October 7, 2015, with representatives from Charles Marandino, LLC, Haddon Heights Police Department, John Ellis, Kelly Santosusso, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.
- Construction is substantially complete. Our office prepared a punch list with items to be addressed. Payment Application #1 has been processed by our office and Borough for payment.
- The contractor has addressed punchlist items.
- The Borough has received notice from NJDOT Local Aid that projects financed using Transportation Trust Fund Authority funds may proceed. Therefore, our office has processed project closeout documents including final payment application and final change order; and will forward all required documentation to NJDOT for reimbursement.

**FY 2017 NJDOT Municipal Aid Funding**

- Our office has recommended the Borough submit for a NJDOT FY 2017 Municipal Aid application for the improvements of West High Street – Phase III, between Black Horse Pike and West Atlantic Avenue. A resolution authorizing our office to make application was approved at the January 2017, Council Meeting.
- The NJDOT Local Aid Office has announced the FY2017 Municipal Aid Grant Recipients. Haddon Heights was successful in being awarded \$187,000 towards his project. Our office will submit a proposal to the Borough for the estimated cost of survey, design, and construction administration. Our office anticipates construction for late summer/early fall of 2017.

**FY 2017 Borough Road Program - Resurfacing of Crest Avenue**

- The project consists of resurfacing Crest Avenue between Station Avenue and Bradshaw Avenue with replacement of concrete curb and driveway aprons in select areas. Our office has prepared a cost estimate for the cost of survey, design, and construction administration for the resurfacing of Crest Avenue. It is our understanding this project was included in the 2017 Capital Improvement Bond Ordinance with approximately \$140,500 appropriated for improvements.
- Our office anticipates construction for summer of 2017.

**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**June 2017**

**FY 2017 Borough Road Program - Miscellaneous Intersection Improvements**

- The project consists of intersection improvements at 2<sup>nd</sup> Avenue and High Street to improve surface conditions and drainage. It is our understanding this project was included in the 2017 Capital Improvement Bond Ordinance with approximately \$35,500 appropriated for improvements.
- Our office anticipates construction for summer of 2017.

**ADA Improvements to Borough Hall Entrance (No Change Since Last Report)**

- This project involves ADA improvements to the Borough Hall entrance. The current steps and railings are not in compliance with current ADA standards. Specifically, the individual riser dimensions are out of uniformity relative to each other, as is also true dimensions. The existing hand rails do not meet current requirements for size and shape of grasping surface, height above walking surface, extensions at the bottom of the railing, and passable object opening sizes. The proposed improvements include the replacement exterior entrance stairs and railings in accordance with current ADA standards.
- Our office is in the process of exploring alternate funding sources for the improvements.

**CDBG Yr 38 – Architectural Barrier Removal & Access (Various Intersections) (No Change Since Last Report)**

- Our office has submitted documents for the installation of ADA curb ramps for the Borough's Year 38 proposal to the Camden County CDBG Program.
- The Borough has received the agreement for Year 38 from CDBG. A resolution authorizing the Mayor to execute the agreement was on the September 20, 2016 Council Meeting agenda. Our office is preparing Bid Documents and Specifications for this project.

**CDBG Yr 39 – Architectural Barrier Removal & Access (Various Intersections) (No Change Since Last Report)**

- Our office has prepared and will submit application documents for the installation of ADA curb ramps for the Borough's Year 39 proposal to the Camden County CDBG Program. The Year 39 application deadline is March 22, 2017.

**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**June 2017**

**Inflow and Infiltration Program (No Change Since Last Report)**

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.
- It is noted that the Borough has initiated development of an Inflow and Infiltration reduction program. The program development has been based on the "Infiltration / Inflow Analysis for Service Area 26 Haddon Heights Borough" previously prepared by the CCMUA as well as the evaluation previously prepared by this office for the Borough's Lake Street Sewerage Pumping Station.
- Our office has initiated flow monitoring at critical locations to quantify inflow and infiltration levels.
- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Inter-municipal Agreement".
- Additional reporting must be prepared and submitted to the CCMUA to remain in compliance with the "Inter-municipal Agreement". Our office has previously prepared and submitted a cost estimate for this work effort. Our office awaits direction from the Governing Body.

**Kings Highway Pump Station (No Change Since Last Report)**

- Our office has completed the as-built survey, permit, bid, and construction documents for the elimination of the existing Kings Highway Pump Station.
- A set of Bid Documents have been submitted to the Camden County Municipal Utilities Authority (CCMUA) for review.
- We have tabulated the two (2) bids received on July 15, 2014, for the above-referenced project and found the apparent low bidder to be Neri's Construction & Rentals, 849 Clayton Road, Williamstown, New Jersey. Neri's Construction's Base Bid was in the amount of \$122,543.<sup>00</sup> representing items 1 through 11 of their Base Bid.
- The Base Bid was awarded to Neri's Construction & Rentals for the Base Bid in the amount of \$122,543.00.
- A pre-construction meeting was held on Wednesday, September 17, 2014, with representatives from Neri's Construction & Rentals, Haddon Heights Public Works Department, CCMUA, and Bach Associates.

**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**June 2017**

- Construction has commenced with the majority of work completed including the connection to the CCMUA line. Our office has prepared a punch list with remaining items to be addressed.
- Payment application #2 has been processed by our office and submitted to the Borough for payment.
- Neri's Construction has commenced addressing outstanding punch list items.

**Glover Mill Village**

- As previously reported, the Borough is in receipt of a March 30, 2012 correspondence from the NJDEP Historic Preservation Office (SHPO) concerning their review of the recently released A.D. Marble & Company Phase II Archaeological Report for the Glover Mill Fulling Mill Site / Proposed Glover Mill Subdivision, Block 62, Lots 2, 4, and 6. The referenced March 30, 2012 correspondence concludes that items No. 3 through 13 of their December 20 2011 correspondence have now been addressed.
- The items that remain outstanding are:
  1. The park associated with the Glover Mill site (adjacent to the Glover Fulling Mill foundation site and extending to Sylvan Drive) must be designed in accordance with SHPO requirements.
  2. Development of a construction avoidance and protection plan for the Glover Fulling Mill foundation site in accordance with SHPO requirements.
- Our office is currently coordinating with SHPO and the contract developer of the Glover Mill Village project, Bob Meyers Communities, Inc. to determine if the two items delineated above can be accommodated by the current agreement between the Borough and Bob Meyers Communities, Inc.
- The contract developer, Bob Meyers Communities, Inc. has received Preliminary Subdivision and Historic District Commission approval at June 28, 2012 special meeting of the Borough Planning Board. It is noted that this approval contained the conditions that Bob Meyers Communities, Inc. would be designing and constructing the above referenced park area and implementing the construction avoidance and protection plan in accordance with SHPO requirements.
- The CCMUA approved the agreement to extinguish the Authority's easement located at the Glover Mill site during the July 15, 2013 CCMUA Regular Meeting.
- The contract developer, Bob Meyers Communities, Inc. has received Final Subdivision approval at September 5, 2013, special meeting of the Borough Planning Board. The applicant is currently in the process of circulating the Final Subdivision Plan for the necessary municipal and county endorsements.



**ENGINEER'S STATUS REPORT**  
**Borough of Haddon Heights**  
**June 2017**

- Our office met with Councilwoman Fitzgerald, Council President Lange, Margaret Westfield, R.A., the project archaeologist, and project landscape architect regarding the Glover Fulling Mill Park Grant project. Discussed was the project scope and planned coordination between team members.
- A pre-construction meeting was held at Borough Hall on February 12, 2014.
- The developer submitted a request for Bond Reduction based on improvements completed to date of the September 9, 2014. Our office recommended the Borough reduce the performance guarantee for this project approximately \$49,616.02 or 5.9% of the original guaranty.
- The developer submitted a request for Bond Reduction based on improvements completed to date of the February 4, 2015. Our office recommended the Borough reduce the performance guarantee for this project approximately \$292,119.00 or 34.9% of the original guaranty.
- The developer submitted a request for Bond Reduction based on improvements completed to date of the May 4, 2015. Our office recommended the Borough reduce the performance guarantee for this project approximately \$587,930.00 or 69.2% of the original guaranty.
- Our office met with the developer and Haddon Heights Department of Public Works regarding repairs along Glover Avenue due to construction traffic from Glover Mill Village. Asphalt repairs were made the week of June 12, 2015.
- Certificates of Occupancy have been issued for twenty-two (22) lots in this development. Construction is ongoing for this project.

**TA-2016-Bicycle and Pedestrian Multi-Use Path - 00145 (No Change Since Last Report)**

- Our office submitted Application (TA-2016-Bicycle and Pedestrian Multi-Use Path - 00145) for funding this project through the NJDOT FY 2016 Transportation Alternatives Program. The Application was submitted on November 10, 2016 with resolutions of support from Boroughs of Haddon Heights, Audubon, and Oaklyn. This project incorporates the findings of the TCDI Planning Grant Project – East/West Atlantic Avenue Corridor Multi-Use Improvement Study.

**RESOLUTION 2017:141**

**RESOLUTION AUTHORIZING REFUND OF A CABIN RENTAL OVERPAYMENT**

**WHEREAS**, the Borough of Haddon Heights offers rental facilities for use by Haddon Heights residents; and

**WHEREAS**, the refund below was necessary due to an overpayment;

<u>Name</u>	<u>Amount</u>
James Farr 1118 N. 32 <sup>nd</sup> Street Camden, NJ 08105	\$25.00

**NOW, THEREFORE BE IT RESOLVED**, by Mayor and Council of the Borough of Haddon Heights, County of Camden in the State of New Jersey, that the above refund is hereby approved.

Date: July 5, 2017

\_\_\_\_\_  
Council President Susan Griffith

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

**RESOLUTION 2017:142**

**RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS  
FOR FIRST HALF OF JULY**

Trust Account	\$ 15,303.75
Capital Account	\$ 515.41
Payroll Account (WE 06/22/17)	\$ 108,536.76
Animal Account	\$ 800.00
School Tax	\$ 1,115,570.00
County Tax	\$ 0.00
Current Fund	\$ 67,136.48
Total Amount of Bills & Claims	<b><u>\$ 1,307,862.40</u></b>

Date: July 5, 2017

\_\_\_\_\_  
Council President Susan Griffith

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	7/5/2017	2017 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	1,994.58	All Accounts Marked T-13 & T15
Payroll 6/22/2017	13,309.17	
<b>Total Trust</b>	<b>15,303.75</b>	
Capital		
WB Mason	289.99	(2016:1432) Computer Software
WB Mason	225.42	(2016:1427) Computer Software/Equipment
<b>Total Capital</b>	<b>515.41</b>	
Voorhees Animal Orphanage	800.00	Stray Animal Holding May & June
<b>Total Animal</b>	<b>800.00</b>	
Po's Paid Current Account Borough	67,136.48	
School Tax	1,115,570.00	JULY
County Taxes 2nd Q	0.00	
Payroll 6/22/2017	108,536.76	
<b>Total Current</b>	<b>1,291,243.24</b>	
<b>Total Spending 07/05/2017</b>	<b>1,307,862.40</b>	

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes First Enc Date Range: First to 12/31/17  
Include Non-Budgeted: Y

Open: N Paid: N Void: N  
Rcvd: N Held: N Aprv: Y  
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type Description	Stat/Chk	First Enc D
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ARTP	ART PRESS							
17-00862	06/20/17							
1	SUMMER CLASSES GUIDE		490.00	7-01-28-370-238		B Materials & Supplies-Programs/Facilities A		06/20
2	#10 REGULAR ENVELOPES		320.00	7-01-20-100-411		B Marketing Events & Communic. A		06/20
			810.00					

17-00912	06/28/17							
1	TWO PART RECEIPT BOOKS		225.00	7-01-20-100-311		B Office Supplies A		06/28

Vendor Total: 1,035.00

BACHA	BACH ASSOC PC							
17-00908	06/27/17							
1	WHITAKER B45 L30 HHPB2017-2		47.50	T-13-56-860-802		B Reserve Planning Board Escrow (500) A		06/27
2	UNVO B37 L8 17-3-2P HHPB2017-1		927.50	T-13-56-860-802		B Reserve Planning Board Escrow (500) A		06/27
			975.00					

Vendor Total: 975.00

BANTB	BANTLE'S BANNERS & SIGNS							
17-00911	06/28/17							
1	SIGNATURE STAMP "RALPH JONES"		16.00	7-01-22-195-211		B Construction - Materials/Supplies A		06/28

Vendor Total: 16.00

BLUE1	HORIZON BLUE CROSS SHIELD							
17-00879	06/22/17							
1	DENTAL NON POLICE JULY 2017		1,790.55	7-01-23-220-245		B Blue Cross Dental A		06/22

Vendor Total: 1,790.55

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
BLUE2 HORIZON BLUE CROSS BLUE SHIELD	17-00878	06/22/17	1 DENTAL POLICE JULY 2017	2,666.34	7-01-23-220-245	B Blue Cross Dental	A	06/22
Vendor Total:				2,666.34				
BURNB BURNS BUICK GMC	17-00772	05/31/17	parts for HHPD & HHDPW					
			1 brake & Fuel lines dpw #30	994.81	7-01-26-315-202	B Vehicle Maint - Public Works	A	05/31
			2 AC Actuator & light PD 18-9	230.17	7-01-26-315-205	B Vehicle Maint - Police	A	05/31
				1,224.98				
Vendor Total:				1,224.98				
BURTR BURTON RADIATOR INC	17-00850	06/14/17	1 radiator truck # 30	525.00	7-01-26-315-202	B Vehicle Maint - Public works	A	06/14
Vendor Total:				525.00				
CAVAD DOLORES(DEE) CAVALIERE	17-00914	06/29/17	1 INSTRUCTOR ABS & LOWER BODY	210.00	7-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/29
Vendor Total:				210.00				
CIRTA CIRCUS TIME AMUSEMENTS	17-00864	06/20/17	1 AMUSEMENTS FOR JULY 4TH PARADE	2,250.00	7-01-20-100-411	B Marketing Events & Communic.	A	06/20
Vendor Total:				2,250.00				
COMC COMCAST	17-00863	06/20/17	1 HI SPEED INTERNET HHFD JUNE 17	194.75	7-01-31-440-216	B Regular Telephones	A	06/20
			2 HI SPEED INTERNET SOF JUNE 17	139.85	7-01-31-440-216	B Regular Telephones	A	06/20
				334.60				

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
COMC COMCAST			Continued					
17-00882	06/22/17		1 HI SPEED INTERNET MUNI BLDG	139.85	7-01-31-440-216	B Regular Telephones	A	06/22
			Vendor Total:	474.45				
COUNC COUNTY CONSERVATION CO								
17-00824	06/13/17		mulch for playground					
1			mulch for playground	1,248.00	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/13
			Vendor Total:	1,248.00				
DAVIP W C DAVIS INC								
17-00919	06/29/17		1 REFUND OF STREET OPENING PERMI	175.00	7-01-55-004-001	B Refund Of CY Revenue	A	06/29
			Vendor Total:	175.00				
DEERP READY FRESH BY NESTLE								
17-00910	06/28/17		1 BOTTLED WATER SOF JUNE 2017	35.99	7-01-20-120-279	B Clerk = Bottled water	A	06/28
			Vendor Total:	35.99				
FARRJ JAMES FARR								
17-00905	06/27/17		1 PARTIAL REFUND OF CABIN RENTAL	25.00	7-01-55-004-001	B Refund Of CY Revenue	A	06/27
			Vendor Total:	25.00				
FERGM FERGUSON & MCCANN, INC								
17-00725	05/24/17		yearly fuel system test					
1			yearly fuel system test	600.00	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	05/24
2			TROUBLE SHOOT TANK PROBLEM	275.00	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/28
				875.00				
			Vendor Total:	875.00				

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
FERNK KATIA FERNANDEZ	17-00915	06/29/17	1 INSTRUCTOR ZUMBA	600.00	7-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/29
Vendor Total:				600.00				
FIREO FIRE ONE	17-00771	05/31/17	Annual bucket truck testing					
			1 Annual bucket truck testing	275.00	7-01-26-315-202	B Vehicle Maint - Public Works	A	05/31
Vendor Total:				275.00				
FRESF FRESHEST FLOWERS	17-00860	06/20/17	1 FLOWERS FOR JULY 4TH PARADE	131.00	7-01-20-100-411	B Marketing Events & Communic.	A	06/20
Vendor Total:				131.00				
HHBE HADDON HEIGHTS BD OF ED	17-00906	06/27/17	1 BOROUGH CONTRIBUTION JULY 2017	1,115,570.00	7-01-55-001-001	B Local School Taxes Payable	A	06/27
Vendor Total:				1,115,570.00				
HHLIB HADDON HEIGHTS LIBRARY	17-00907	06/27/17	1 BOROUGH CONTRIBUTION JULY 2017	22,666.67	7-01-29-390-288	B Maint Free Public Library	A	06/27
Vendor Total:				22,666.67				
INTAP INTERSTATE ASPHALT PRODUCTS LL	17-00892	06/27/17	cold patch for pot hole repair					
			1 cold patch for pot hole repair	132.50	7-01-26-290-258	B Public Works - Street Maint/Repairs	A	06/27
			2 cold patch for pot hole repair	72.50	7-01-26-290-258	B Public Works - Street Maint/Repairs	A	06/27
				205.00				
Vendor Total:				205.00				



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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
<b>JHSER J H SERVICES INCORPORATED</b>								
	17-00867	06/21/17						
			1 ANNUAL FEE MAINT CONTRACT 2017	1,500.00	7-01-20-150-256	B Assessor - Equipment Service Contract	A	06/21
			Vendor Total:	1,500.00				
<b>JOHNT JOHNSON &amp; TOWERS</b>								
	17-00897	06/27/17	transmission fuil d DPW #30					
			1 tranmission fuil d DPW #30	392.11	7-01-26-315-202	B Vehicle Maint - Public Works	A	06/27
			Vendor Total:	392.11				
<b>JONEN JONES NURSERY</b>								
	17-00894	06/27/17	shade tree from Rotary Grant					
			1 shade tree from Rotary Grant	3,189.84	7-01-26-310-233	B Building & Grounds - Shade Tree	A	06/27
			Vendor Total:	3,189.84				
<b>LAURE LAUREL LAWN MOWER SERVICE INC</b>								
	17-00788	06/02/17	belts for lawn mower					
			1 belts for lawn mower	188.27	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/02
			2 EXMARK BLADE & SPK BLADE	98.32	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/20
				286.59				
	17-00891	06/27/17	belt for lawn mower					
			1 belt for lawn mower	22.65	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	06/27
			Vendor Total:	309.24				
<b>LAUTS LAUTENBACHER SECURITY</b>								
	17-00859	06/20/17	Fire alarm test & Cert; Line i					
			1 Fire alarm test & Cert; Line i	450.00	7-01-25-265-241	B Fire - Alarm System	A	06/20
			Vendor Total:	450.00				
<b>LYNSS LYNEER STAFFING SOLUTIONS</b>								
	17-00893	06/27/17	temp staffing					
			1 temp staffing week of 06/05	1,400.67	7-01-26-290-280	B Public Works - Temporary Workers	A	06/27

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc D
LYNSS LYNEER STAFFING SOLUTIONS				Continued						
	17-00893	06/27/17	temp staffing	Continued						
			2 temp staffing week of 06/12		7-01-26-290-280	1,230.03		B Public Works - Temporary Workers	A	06/27
						2,630.70				
			Vendor Total:			2,630.70				
MADSG MADISON SQUARE GARD ENTERTAIN										
	17-00909	06/28/17								
			1 DEPOSIT FOR NEW YORK TRIP		7-01-28-370-238	986.25		B Materials & Supplies-Programs/Facilities	A	06/28
			Vendor Total:			986.25				
MCCAL Lauren McCall										
	17-00887	06/23/17								
			1 REIMBURSEMENT FOR KID TIME PUR		T-13-56-860-823	19.59		B Reserve for Neighbor Night out (520)	A	06/23
			Vendor Total:			19.59				
MCI MCI COMMERCIAL SERVICE -MA										
	17-00884	06/22/17								
			1 PHONES LAKE ST PUMP STATION		7-01-31-440-216	63.45		B Regular Telephones	A	06/22
			Vendor Total:			63.45				
MIDAL MID-ATLANTIC LAW ENFORCEMENT										
	17-00876	06/21/17	LEEDS SEMINAR-SCARDINO							
			1 LEEDS SEMINAR-SCARDINO		7-01-25-240-231	650.00		B Police - Training / Schools	A	06/21
			Vendor Total:			650.00				
MOOWA RR DONNELLEY										
	17-00759	05/26/17								
			1 CERT COPY VITAL REC REG-42B BL		7-01-20-120-238	73.50		B Clerk - Operation Mat'l & Supplies	A	05/26
			Vendor Total:			73.50				

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
MULTS MULTIFORCE SYSTEMS CORP.	17-00785	06/02/17	annual fuel system maintenance					
			1 annual fuel system maintenance	1,835.00	7-01-26-290-256	B Public Works - Service Contracts	A	06/02
			Vendor Total:	1,835.00				
OPACH OPA CHEMICALS, LLC	17-00769	05/31/17	sewer chemicals					
			1 sewer chemicals	6,585.00	7-01-26-290-273	B Public Works - Purchase Chemicals	A	05/31
			Vendor Total:	6,585.00				
PEDRO PEDRONI	17-00896	06/27/17	No Lead gass					
			1 No Lead gass	1,903.37	7-01-31-460-275	B Unleaded Gas	A	06/27
			Vendor Total:	1,903.37				
PSEGR PSE&G	17-00877	06/22/17						
			1 DEVON AV LIGHTS MAY	606.38	7-01-31-430-288	B Electric & Gas	A	06/22
			Vendor Total:	606.38				
	17-00883	06/22/17						
			1 HOLIDAY LIGHTS VARIOUS LOCATIO	722.08	7-01-31-430-288	B Electric & Gas	A	06/22
			Vendor Total:	1,328.46				
SAAMM MANUELA B. SAAM	17-00916	06/29/17						
			1 INSTRUCTOR ZUMBA	600.00	7-01-28-370-265	B Parks & Rec - Contracted Staff	A	06/29
			Vendor Total:	600.00				
SAFKL SAFETY KLEEN SERVICES, INC.	17-00437	03/29/17						
			1 OIL PURCHASE 15W-40	603.75	7-01-26-315-202	B Vehicle Maint - Public Works	A	03/29
			2 OIL PURCHASE 15W-40	603.75	7-01-26-315-202	B Vehicle Maint - Public Works	A	03/29
			3 OIL PURCHASE	335.50	7-01-26-315-202	B Vehicle Maint - Public Works	A	03/29

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type Description	First Stat/chk	Enc D
Item Description	Amount	Charge	Account					
SAFKL SAFETY KLEEN SERVICES, INC.			Continued					
17-00437 03/29/17			Continued					
4 OIL PURCHASE	335.50		7-01-26-315-205		B Vehicle Maint - Police	A	03/29	
5 HEAVY DUTY DEGREASER	300.50		7-01-26-315-202		B Vehicle Maint - Public Works	A	03/29	
6 HEAVY DUTY DEGREASER	300.50		7-01-26-315-205		B Vehicle Maint - Police	A	03/29	
	<u>2,479.50</u>							
Vendor Total:	2,479.50							
SIEGM MORRIS L. SIEGEL								
17-00917 06/29/17								
1 INSTRUCTOR TAI CHI	205.00		7-01-28-370-265		B Parks & Rec - Contracted Staff	A	06/29	
Vendor Total:	205.00							
SPORS SPORT SPECIALTIES								
17-00861 06/20/17								
1 T-SHIRTS FOR SUMMER REC	510.00		7-01-28-370-238		B Materials & Supplies-Programs/Facilities	A	06/20	
2 STAFF T-SHIRTS FOR SUMMER REC	189.00		7-01-28-370-238		B Materials & Supplies-Programs/Facilities	A	06/22	
3 RED T-SHIRTS FOR SUMMER REC	105.00		7-01-28-370-238		B Materials & Supplies-Programs/Facilities	A	06/22	
	<u>804.00</u>							
Vendor Total:	804.00							
STAHJ JUSTINE L. STAHL								
17-00918 06/29/17								
1 INSTRUCTOR YOGA-WED & SAT	420.00		7-01-28-370-265		B Parks & Rec - Contracted Staff	A	06/29	
Vendor Total:	420.00							
TDWEA TD WEALTH MANAGEMENT								
17-00924 06/30/17								
1 WEALTH & DISSEMINATION FEE	950.00		7-01-20-130-205		B Finance - Professional Finance Services	A	06/30	
Vendor Total:	950.00							

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type Description	Stat/Chk	First Enc D
			Item Description	Amount	Charge Account			
TESSC	CHRISTOPHER A. TESSING							
	17-00898	06/27/17	reimbursement scan program					
			1 reimbursement scan program	999.99	T-13-56-860-807	B Reserve Recycling Funds (505)	A	06/27
			Vendor Total:	999.99				
VER33	VERIZON							
	17-00865	06/20/17						
			1 LAKE ST PUMP STATION JUNE 2017	38.84	7-01-31-440-216	B Regular Telephones	A	06/20
			Vendor Total:	38.84				
VERIW	VERIZON WIRELESS							
	17-00866	06/20/17						
			1 POLICE MDT'S MAY 2017	114.03	7-01-25-240-256	B Police - Service Contracts	A	06/20
			17-00881 06/22/17					
			1 HHFD MDC'S MAY 2017	40.01	7-01-31-440-216	B Regular Telephones	A	06/22
			2 HHFD MDC'S MAY 2017	152.04	7-01-31-440-216	B Regular Telephones	A	06/22
				192.05				
			17-00901 06/27/17					
			1 BORO CELL PHONES JUNE 2017	487.60	7-01-31-440-216	B Regular Telephones	A	06/27
			Vendor Total:	793.68				
VOORA	VOORHEES ANIMAL ORHPANAGE							
	17-00885	06/23/17						
			1 STRAY ANIMAL HOLDING MAY	400.00	T-12-56-850-801	B Reserve Dog Trust Expenses	A	06/23
			2 STRAY ANIMAL HOLDING JUNE	400.00	T-12-56-850-801	B Reserve Dog Trust Expenses	A	06/23
				800.00				
			Vendor Total:	800.00				
VSP	VISION SERVICE PLAN (CT)							
	17-00900	06/27/17						
			1 HHPD CONTRACT JULY 2017	1,148.16	7-01-23-220-247	B Vision Plan	A	06/27
			2 NON CONTRACT JULY 2017	339.32	7-01-23-220-247	B Vision Plan	A	06/27

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
VSP	VISION SERVICE PLAN (CT)			Continued				
	17-00900	06/27/17		Continued				
	3	UNION CONTRACT JULY 2017		371.94	7-01-23-220-247	B Vision Plan	A	06/27
				1,859.42				
		Vendor Total:		1,859.42				
WBMASON	WB MASON							
	17-00888	06/23/17						
	1	PRINTER PRO 8740		289.99	C-04-55-814-803	B Misc Office Equip and Computers	A	06/23
	17-00920	06/29/17						
	1	PRINTER CLJPRO M252DW,19/19PPM		225.42	C-04-55-812-801	B Computer Software / Equipment	A	06/29
		Vendor Total:		515.41				
WINZI	WINZINGER INC							
	17-00890	06/27/17	brush recycling					
	1	brush recycling		112.00	7-01-32-465-218	B Solid Waste - Brush Pickup	A	06/27
		Vendor Total:		112.00				
WORKN	Work'N Gear							
	17-00827	06/13/17	boots & uniforms DeLeonardis					
	1	boots & uniforms DeLeonardis		548.14	7-01-26-290-235	B Public Works - Purchase Uniforms	A	06/13
		Vendor Total:		548.14				

Total Purchase Orders: 57 Total P.O. Line Items: 76 Total List Amount: 1,186,016.47 Total Void Amount: 0.00

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HADDON HEIGHTS BOROUGH  
Purchase Order Listing By Vendor Id

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	1,182,706.48	0.00	0.00	1,182,706.48
GENERAL CAPITAL FUND	C-04	515.41	0.00	0.00	515.41
DOG TRUST (ANIMAL)	T-12	800.00	0.00	0.00	800.00
TRUST - OTHER TRUST	T-13	1,994.58	0.00	0.00	1,994.58
Year Total:		<u>2,794.58</u>	<u>0.00</u>	<u>0.00</u>	<u>2,794.58</u>
Total of All Funds:		<u>1,186,016.47</u>	<u>0.00</u>	<u>0.00</u>	<u>1,186,016.47</u>

*Payroll 4/22/17*

1,186,016.47
121,845.93
<u>1,307,862.40</u>

**RESOLUTION 2017:143**

**RESOLUTION AUTHORIZING REFUND OF  
STREET OPENING PERMIT DEPOSIT TO W.C. DAVIS**

**WHEREAS**, the Borough Clerk issued a Street Opening Permit to W.C. Davis on June 13, 2017 for the purpose of a sewer repair at 417 4<sup>th</sup> Avenue, and

**WHEREAS**, the fee for a street opening is \$50.00 per opening; and

**WHEREAS**, W.C. Davis applied for one (1) opening; and

**WHEREAS**, a deposit was collected by the Deputy Borough Clerk in the amount of \$250.00; and

**WHEREAS**, upon inspection by the Department of Public Works, it was determined that the work was completed satisfactorily; fee for inspection is \$25.00.

**NOW, THEREFORE IT BE RESOLVED** that the Governing Body of the Borough of Haddon Heights, County of Camden, hereby authorizes a refund to be issued to W.C. Davis, 605 Station Avenue, Haddon Heights, NJ 08035 in the amount of \$175.00.

Date: July 5, 2017

\_\_\_\_\_  
Council President Susan Griffith

ATTEST: \_\_\_\_\_  
Kelly Santosusso, RMC, Borough Clerk



## RESOLUTION 2017:144

### RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

WHEREAS, the Chief Financial Officer has certified that the Borough has received a grant in the amount of \$1,029.44 Alcohol Education Rehabilitation and Enforcement Grant.

NOW THEREFORE, BE IT RESOLVED that the Borough of Haddon Heights hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2017 CY Budget in the amount of \$1,029.44 which item is now available as revenue from the receipt of the Alcohol Education Rehabilitation and Enforcement Grant.

BE IT FURTHER RESOLVED that a like sum of \$1,029.44 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"  
Alcohol Education Rehabilitation and Enforcement Grant \$1,029.44

BE IT FURTHER RESOLVED that the Chief Financial Officer will electronically file this resolution to the Director of Local Government Services for approval.

Date: July 5, 2017

\_\_\_\_\_  
Council President Susan Griffith

Attest: \_\_\_\_\_  
Kelly Santosusso, Borough Clerk