BOROUGH OF HADDON HEIGHTS

Tuesday, April 5, 2016 at 7:00 p.m.
Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 2, 2016."

2. Roll Call

3. CAUCUS SESSION:
   a) Neighbors Night Out Committee – Kings Highway Signage – *Councilwoman Susan Griffith*
   b) Update On Funding Options for McCullough Fields Lighting Project – *Council President Lange*
   c) Vacant/Abandoned Properties – *Councilman Berryhill*
   d) Filing of 2016 Financial Disclosure Statements – *Borough Clerk Kelly Santosusso*

4. Recess of Caucus Session and commencement of Business Session

5. Pledge of Allegiance and moment of silence

6. Public Comment on Caucus and Agenda items only

7. Approval of Minutes of the March 15, 2016 Council meeting Minutes

8. REPORTS OF COUNCIL MEMBERS:

9. UNFINISHED BUSINESS:

Public Hearing and Final Adoption of Ordinance 2016:1428 – An Ordinance to Exceed the 2016 Municipal Budget Appropriation Limits and to Establish A Cap Bank (N.J.S.A. 40A: 4-45.14)

10. NEW BUSINESS:

Resolution 2016:95 – Resolution Requesting Permission For Dedication By Rider For The Haddon Heights Recreation Committee Required by N.J.S.A. 40A:4-39 (P.L. 1999, Chapter 292, Approved December 23, 1999) Establishing the Parks And Recreation Trust Fund

Resolution 2016:96 – Resolution Supporting the Shade Tree Commission Application For Community Stewardship Incentive Program (CSIP) Grant

Resolution 2016:97 – Resolution Authorizing Bills and Claims for the First Half of April

Resolution 2016:98 – Resolution Establishing Hourly Rate of Special Law Enforcement Officers (Class II)

Resolution 2016:99 – Resolution Authorizing the Solicitation of Bids for Tree Removal Services for the Borough of Haddon Heights

Resolution 2016:100 – Resolution Authorizing the Online Auction of Surplus Municipal Property No Longer In Use

Resolution 2016:101 - Resolution Authorizing the Mayor to Execute a Hold Harmless Agreement With the Camden County for the Placement and Maintenance of '*Welcome to Haddon Heights*' Sign on County Park Property at Kings Highway

Resolution 2016:102 – Resolution Approving a Raffle License for the Sons of Italy for Drawing at the Neighbors Night Out *Margaritas and Mayhem* event on May 6, 2016

Resolution 2016:103 – Resolution Authorizing Issuance of Planning/Zoning Escrow Refunds

Resolution 2016:104 – Resolution Providing for a Meeting Not Open to the Public in Accordance with the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***Matter related to Glover Mill LLC litigation; Discussion is expected to be ½ hr. in duration. Formal Action May be Taken.***

Resolution 2016:105 – Resolution Awarding a Contract to Lyneer Staffing Solutions for the Purpose of Providing Temporary Labor Services to the Department of Public Works

11. Public Comment

12. Adjournment

BOROUGH OF HADDON HEIGHTS

Tuesday, March 15, 2016

Governing Body Meeting Minutes

Mayor Merryfield called the meeting to Order at 7:00 p.m. and then read the following statement:

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 2, 2016."

ROLL CALL:

Mayor Merryfield asked Borough Clerk Santosusso for the roll call.

Under roll call, Council President Kathy Lange, Councilwomen Susan Griffith and Jackie Valvardi were present as well as Councilmen Stephen Berryhill and Vincent Ceroli. Solicitor Albert J. Olizi, Jr., Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katilyn Compton. Councilman DiRenzo was absent.

Mayor Merryfield asked if any council members had any questions about the evening's Agenda. There were none.

CAUCUS SESSION:

Fire Department Vehicle Utility

Susan Griffith said that Fire Chief Scardino has been working a proposal between Bellmawr and Haddon Heights for a trade of Utility 216 truck. Chief Scardino proposed transfer of ownership of the 1993 Ford in exchange for the $10,000 which is the estimated value of the vehicle. He said that the he believes the average rate of $60 per hour to work off the value up to $10,000. Councilwoman Griffith said she received feedback from the Mayor and Solicitor who said that they would rather sell the vehicle. Mayor Merryfield said that he was reassured following a conversation with Chief Scardino that this agreement would benefit us. Solicitor Olizi responded that his concern was that a Borough asset that was paid for out of the general current fund was being traded for $10,000 in services for the Fire Department only; he said he was unsure that the auditor would permit this. Olizi directed the CFO to check with the auditor to determine if this type of agreement would be permissible. Griffith asked if Councilmembers were agreeable with this arrangement should the auditor approve. Fire Chief Scardino pointed out that the normal procedure in disposing of the vehicle would be to put it up for auction. He said that there is no guarantee that the vehicle would be sold for the value which is estimated at $10,000 but he said, what is certain, is that maintenance on the emergency apparatus must be done every year through the Borough of Bellmawr. He said that this proposal would reduce the operating expense in the budget. Lastly, Chief Scardino said that whatever the decision, we need to act as the vehicle being stored outside will ensure depreciation.

Local Evaluation of the 2016 Municipal Budget

CFO Christie Ehret explained that every three years the state allows for the local examination of the budget (self examination) for municipalities who are in good financial standing. Ehret said that this is the first year in many years that the Borough has been eligible for local examination noting that this is a positive direction; she said that she and the Borough's auditor highly recommended taking advantage of the opportunity to do local examination of the 2016 budget as the process will be smoother. She noted that we will have a resolution on the Agenda prior to the adoption of the budget. Councilwoman Griffith commented that this is a positive development for the Borough.

Update on Lighting at McCullough Field at Devon Avenue

Council President reported that she, the Mayor and the Solicitor have held two joint meetings with Haddon Heights Soccer Club to discuss the lighting situation and to review the specs to determine if anything in the specs could be reviewed to possibly provide a significant savings. She said there has been no resolution as to how to proceed but we need to make a decision following discussion with the financial advisor.

She said that she is hoping to have a Resolution on the next Agenda but said that the rebid of the project will not happen until funding is in place. She said that the HH Soccer Club has agreed to contribute to the project in some way. She said that HHSC spent approximately 20K last season on renting lighting but they would rather be putting that money toward the replacement of the lighting. They are hoping to have the lighting in place for the fall season so time is a concern as the project needs to begin soon for lighting to be in place by fall.

Lange said that any questions on the grant application for the Haddon Heights Soccer Club

Solicitor Olizi said that he did sit with the CFO to come up with some ways in which to finance the project. He said that he has to speak with the auditor to determine if one of the methods would be permissible. He said that he also discussed phases of the project with the borough engineer which he does not think will be an option. He said that we have to come up with a creative way to finance.

Ancero Phone Installation

Santosusso said that she wanted to thank Deputy Clerk Compton for overseeing the project of the installation of a new Borough wide phone system. She said that the project was quite cumbersome and detail oriented. Katilyn worked well with all Departments and with Ancero to ensure a smooth transition. Santosusso said that a few items are to be addressed which is to be expected. Chief Kinkler reiterated that he thought Deputy Compton did a great job as well.

Santosusso asked Council if they wished their new phone extension would be the number they would like the public to have versus personal cells or home numbers. She said that all messages would go directly to their respective email accounts. She explained that Council would have the capability to listen to the messages in their email accounts. She asked that everyone respond tomorrow by the end of the day as to what they would like posted on the website and in the new edition of the HEIGHTS REPORT for contact numbers. Santosusso said that Council members will receive information from Deputy Compton as to how to set up their voice mail.

Griffith said that she had no problem with listing her new extension. Many councilmembers agreed. Lange asked if they would all receive the new extensions. Santosusso said that the contact sheet would be updated and redistributed with all recent changes.

Mayor Merryfield then asked if anyone had any questions on this evening's Council Agenda.

Councilwoman Griffith said that she wanted to call attention to Resolution 2016:68 *Resolution Ratifying Camden County Uniformed Fire Fighters Association International Association of Fire Fighters Local #3249, A.F.L. C.I.O. C.L.C. Contract for the Period January 1, 2016 through December 31, 2019.* She said that the proposed contract that was discussed in the last Executive Session was agreeable with the union representative from the International Association of Fire Fighters.

Solicitor Olizi explained that the Haddon Heights Soccer Club (HHSC) is applying for the same County Open Space Grants that the HH High School Baseball Booster Club and Haddon Heights Youth Athletics Association have applied for. He explained that should HHSC receive the grant, they are planning to upgrade the sprinkler system at McCullough Field on Devon Avenue.

Mayor Merryfield announced that we would reconvene at 7:30 p.m. downstairs.

BUSINESS SESSION:

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Merryfield asked all to stand for a moment of silence and then led the meeting in the Pledge of Allegiance.

SWEARING IN OF COUNCILMAN VINCENT M. CEROLI – *Mayor Jack D. Merryfield*

Mayor Merryfield asked Councilman Ceroli to come forward to receive the Oath of Office. Mayor Merryfield administered the Oath of Office and then asked Councilman Ceroli if he would like to make any comments. Councilman Ceroli commented that serving the town is something he has wanted to do as a way of giving back to the town. He said that he is honored to have this opportunity. Ceroli said said he promises to serve the people of Haddon Heights to the best of his ability and is looking forward to it.

Mayor Merryfield said that there is an opening on the Planning Board and that he will be appointing Michael Gatti to the position.

PUBLIC COMMENT:

Mayor Merryfield called for Public Comment on Caucus and Agenda items only.

Seeing no one come forward, a motion was made to close Public Comment by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

APPROVAL OF MINUTES:

Mayor Merryfield asked for a motion to approve the Minutes of the March 1, 2016. A motion was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor with the exception of Councilman Ceroli who abstained.

COUNCILMEMBERS REPORTS:

Councilman Berryhill reported that he will serve on the Planning Board as Council liaison but will resign from the Environmental Commission. He said that he believed Councilwoman Susan Griffith was being appointed to the Environmental Commission to replace him. Berryhill said that an Alternate member needs to be appointed to the Environmental Commission as well.

Berryhill then reported that Municipal Alliance is putting aside $5,000 to administer Project SAVE. He explained that the program diverts individuals who have drug and alcohol problems from Municipal Court into programs to assist them with these dependencies by being referred to Genesis Counseling Center. He said that he will work with the Solicitor on an Agreement with Genesis. The commitment of the defendant of participation in the Project SAVE program may give them the opportunity to have criminal charges dismissed. Berryhill said that this will be funded by the Municipal Alliance Trust Fund and not grant monies.

Councilman announced that the Municipal Alliance will also provide Haddon Heights Agenda books that will include an anti-drug message to the High School. He said they are also planning a Senior Luncheon in May to address prescription drug abuse and other types of drug abuse. They will also be providing some funding for the High School Teen Pep Program which helps teens make healthy decisions. He noted that all of the above will be paid for utilizing grant monies.

Councilman Berryhill addressed the vacant and abandoned properties issue explaining that he has heard from many residents regarding the problems we have with vacant and abandoned properties in town. He noted that he was working with our Tax Collector to provide a listing of all properties with pertinent information which he hopes to have at the next meeting. He said that he would like to have the Ordinance that Solicitor Olizi drafted on the subject at the next meeting. He asked that all Councilmembers review and provide comments to him.

He said that the adoption of this Ordinance will allow the Borough to collect a registration fee to be utilized for the purpose of the maintenance of these properties. He said that he will be diligent in this effort.

Councilwoman Griffith read a Letter of Commendation signed by the Mayor that was prepared for officers Patrolman Brett Lightner and Patrolman Michael Famular who responded to a call for assistance for a female who had overdosed. They were able to administer the drug *Narcan* and the woman was revived. She said that there are good police officers serving our town.

Griffith then provided the Police Department statistics report:

8,200 miles driven on patrol
962 calls for service
31 arrests
15 accidents
42 ACS complaints
501 motor vehicle summonses.

Councilwoman Griffith said the PD has purchased a vehicle off of state contract for a ford vehicle which we are waiting for delivery (sometime this month.) She announced that the Police Department will update their facebook page on a regular basis. She urged residents to "like" the Police Department on Facebook.

Council President Lange said that the five year Capital Budget Plan was submitted as was requested by the CFO. The Opening Day Parade is scheduled for Saturday, April 2 with all meeting at Carole's Candy. She said that Mayor Merryfield will be throwing out the first pitch. She asked that all of Council respond to the organizer so that he knows who will be attending.

She communicated with the HH Athletic Director and the HHYA President for the opening of the fields for spring. She said we received a complimentary email from HHYA on the job done by the Department of Public Works.

Lange announced that the Haddon Heights Programs Coordinator will be providing information in the next Programs Brochure regarding the Red Cross Baby Sitting Certification classes which are being offered again due to high demand.

Lange reported that she would be advertising for the Summer Rec Counselor positions in the near future.

Lange said she also attended the Haddon Heights and Business and Professional Association Meeting as well as met with the Heights in Progress leader to discuss *Down by the Station Day.*

Council President said she attended the March Board of Education meeting and spoke to Mr. Green, the buildings and grounds representative. She said that if anyone has any questions regarding the BOE meeting, please see the BOE website.

Councilwoman Valvardi reported that all is going well in the administrative offices at Borough Hall. She thanked Chief Kinkler as his facebook postings reminded her of her intergovernmental role as a council member. She said that if anyone comes across potholes on county roads, they must provide the County with the exact address and the County route number to be submitted to them. She said there is also a phone number you can call. She said that the bridge over Creek Road in Bellmawr will be closed temporarily due to construction and they have posted alternate routes.

Valvardi reported that she also attended the Haddon Heights Business and Professional Association meeting and said that their *Bowling Night* was a success and they thanked all who participated; *Down by the Station Day* will be held on Saturday, May 12th, *Cruse Heights* will be held on Saturday, April 30th with a raindate of May 1st and the Fall Festival has been scheduled for Saturday, October 1st.

She said as a member of the Haddon Heights Field Hockey Club thanking the Department of Public Works for the job done on cleaning up the fields. She said that it helped them all tremendously and it allowed the parents and coaches to get things done they don't typically get to do that day.

Councilman Ceroli had no report this evening.

BOROUGH ENGINEER:

Steve Bach, Borough Engineer said that he has distributed his monthly report to everyone and will rely on this report unless anyone has any questions. This report is attached to these minutes.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Ordinance 2016:1428 – An Ordinance to Exceed the 2016 Municipal Budget Appropriation Limits and to Establish A Cap Bank (N.J.S.A. 40A: 4-45.14)

Public Hearing and Final Adoption is scheduled for April 5, 2016 in the Municipal Building, 625 Station Avenue, Haddon Heights, New Jersey

A motion to introduce Ordinance 2016:1428 was made by Councilwoman Griffith, seconded by Council President Lange. Under a roll call vote, all members present voted in favor.

Resolution 2016:78 – Resolution Approving Introduction and Providing Notice for Public Hearing and Public Inspection of 2016 Municipal Budget

Public Hearing and Final Adoption is scheduled for Tuesday, April 19, 2016 in the Municipal Building, 625 Station Avenue, Haddon Heights, New Jersey

A motion to introduce Resolution 2016:78 was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members present voted in favor.

Resolution 2016:79 – Resolution Authorizing the Payment of Bills and Claims for the Second Half of March

A motion to adopt Resolution 2016:68 was made by Councilwoman Griffith, seconded by Councilwoman Valvardi.

All members present voted in favor.

Resolution 2016:80 – Authorizing Solicitation of Bids for Temporary Workers for the Borough of Haddon Heights

A motion to adopt Resolution 2016:80 was made by Councilman Berryhill, seconded by Councilwoman Griffith. Under a roll call vote, all members voted in favor.

Resolution 2016:81 – Resolution Approving a One Day Social Affair Permit for *Heights In Progress* for the Purpose of a Beer Garden for the Event, *Rhythm and Brews – April 23, 2016, Rain Date, April 24, 2016*

A motion to adopt Resolution 2016:81 was made by Councilwoman Griffith, seconded by Councilman Berryhill All members present voted in favor.

Resolution 2016:82 – Resolution Authorizing the Mayor to Execute a Camden Improvement Authority Development Grant Agreement for Year 38 (2016-2017)

A motion to adopt Resolution 2016:82 was made by Councilwoman Griffith, seconded by Councilwoman Valvardi. All members present voted in favor.

Resolution 2016:83 – Resolution Authorizing Refund of Program Fees

A motion to adopt Resolution 2016:83 was made by Council President Lange, seconded by Councilman Berryhill. Under a roll call vote, all members present voted in favor.

Resolution 2016:84 – Resolution Authorizing Refund of Cabin Rental Fee

A motion to adopt Resolution 2016:68 was made by Council President Lange, seconded by Councilwoman Valvardi. Under a roll call vote, all members present voted in favor.

Resolution 2016:85 – Resolution Authorizing Refund of a Parking Permit Fee

A motion to adopt Resolution 2016:85 was made by Councilwoman Griffith, seconded by Councilman Berryhill. Under a roll call vote, all members present voted in favor.

Resolution 2016:86 – Resolution Approving Active Membership of Stephen DiRenzo in the Haddon Heights Fire Department

A motion to adopt Resolution 2016:86 was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members present voted in favor.

Resolution 2016:87 – Resolution Approving a Raffle License for St. Rose of Lima Parish for the Purpose of a 50/50

A motion to adopt Resolution 2016:87 was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members present voted in favor.

Resolution 2016:88 – Resolution In Support of and Commendation of Law Enforcement and an Expression of Sympathy

A motion to adopt Resolution 2016:88 was made by Councilwoman Griffith, seconded by Council President Lange. All members present voted in favor.

Resolution 2016:89 – Resolution Amending Directorship Appointments

A motion to adopt Resolution 2016:89 was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members voted in favor.

Resolution 2016:90 – Resolution Authorizing Refund of a Police Report Fee

A motion to adopt Resolution 2016:90 was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members present voted in favor.

Resolution 2016:91 – Resolution Authorizing the Haddon Heights Soccer Club to Make Improvements to the McCullough Athletic Complex Located at Devon Avenue

A motion to adopt Resolution 2016:91 was made by Council President Lange, seconded by Councilwoman Valvardi. All members present voted in favor.

Resolution 2016:92 – Resolution Supporting the Submission of an Application to the Camden County Open Space, Farmland, Recreation and Historic Preservation Trust Fund for Enhancements To McCullough Field at Devon Avenue by the Haddon Heights Soccer Club

A motion to adopt Resolution 2016:92 was made by Council President Lange, seconded by Councilwoman Valvardi. All members present voted in favor.

Resolution 2016:93 – Resolution Respecting the Composition of the Historic Preservation Review Commission

A motion to adopt Resolution 2016:93 was made by Council President Lange, seconded by Councilman Berryhill. All members present voted in favor.

Resolution 2016:94 – Resolution Amending 2016 Membership of the Planning and Zoning Board

A motion to adopt Resolution 2016:94 was made by Councilwoman Griffith, seconded by Councilwoman Valvardi. All members present voted in favor.

* Resolution 2016:68 – Resolution Ratifying Camden County Uniformed Fire Fighters Association International Association of Fire Fighters Local #3249, A.F.L. C.I.O. C.L.C. Contract for the Period of January 1, 2016 through December 31, 2019

A motion to adopt Resolution 2016:68 was made by Councilwoman Griffith, seconded by Councilman Berryhill. Under a roll call vote, all members present voted in favor.

PUBLIC COMMENT

Mayor Merryfield called for Public Comment.

Keith Speyer, 1825 S. Park Avenue – Mr. Speyer asked about the vacant properties ordinance and where it can be reviewed. Councilman Berryhill said that it should be online it was discussed about a month or so ago in Caucus session. Councilman Berryhill explained the process that many New Jersey towns are going in which includes a registration fee to be collected by the municipality which can then be utilized by the town to have maintenance done on the vacant properties in an effort to address the problems that can develop from a home being vacant and/or abandoned. He explained what Somerdale is doing is allowing a contractor to come in and perform work on the homes to restore them to saleable condition. Mr. Speyer asked where the money would be coming from. Olizi said that they would be working on a contingency basis. Olizi said that the neglect of these homes is becoming a quality of life issue for the neighboring residents. Mr. Speyer said he is concerned at the lack of statistics that would show the success of something like this. Conversation ensued between Mr. Speyer and several members of Council. Mr. Speyer thanked Council for taking the time to explain.

Seeing no one else come forward, a motion to close the Public Comment portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

ADJOURNMENT

A motion to adjourn was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor. 8:21 p.m.

Respectfully submitted:

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Kelly Santosusso, RMC, Borough Clerk

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
March 2016

General Engineering (HH2013-0)

Pedestrian and Traffic Safety Enhancements

- *Kings Highway at Hillside*

  Our office has prepared a base plan and funding application for proposed improvements to the King's Highway pedestrian crossing. A joint application with the Borough of Audubon was prepared for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk. Our office has completed construction documents and is coordinating with Camden County for funding.

- *Kings Highway at Atlantic Avenue Bridge*

  Base plans for new shadow line and cross hatch stripping have been prepared and will be coordinated with Chief Kinker. Our office is coordinating with the Camden County Department of Public Works regarding the Borough's request for the County to install the new striping.

- In compliance with the Camden County requirement to certify the Borough's utilities in the County Right-of-way along King's Highway, our office has coordinated the video recording of the Borough's Sanitary Sewer line. The recording has been completed. Our office is in the process of reviewing the inspection reports and will issue a report with recommendations included.

SAFETEA-LU – Pedestrian & Bicycle Facilities & Street Lighting (No Change Since Last Report)

- Construction has been completed.

- PSE&G has installed a substantial portion of the decorative lighting associated with this project. A punch list has been forwarded to PSE&G for remaining items to be addressed.

- Lexa Concrete has addressed all punch list items.

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- Our office has processed Change Order #3 (Final) and is processing close out documentation to NJDOT Local Aid.

FY 2014 NJDOT Municipal Aid Funding (No Change Since Last Report)

- As previously reported, the Borough received a grant from the NJDOT for $200,000 for the resurfacing of West Atlantic Avenue from Station Avenue to Kings Highway. Our office has prepared the Bid Documents and Specifications for the project consisting of a Base Bid scope of work as well as Add Alternate No. 1 and Add Alternate Bid No. 2. The Base Bid consists of resurfacing of West Atlantic Avenue beginning at Station Avenue and extending approximately 1425 linear feet. Add Alternate No. 1 and Add Alternate No. 2 consists of resurfacing from the end of the Base Bid to Kings Highway.

- The Bid Opening was held on September 16, 2014. There were three (3) bidders, with the low bidder being American Asphalt Company, Inc. in the amount of $142,800.60 for the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2.

- The Base Bid was awarded to American Asphalt for the Base Bid in the amount of $142,800.60.

- A pre-construction meeting was held on Tuesday, October 7, 2014, with representatives from American Asphalt, Haddon Heights Police Department, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Construction has commenced with the majority of work completed. Our office has prepared a punch list with remaining items to be addressed. American Asphalt has begun addressing punch list items as weather permits.

- Payment application #2 has been processed by our office and the Borough for payment.

- Payment application #3 has been processed by our office and submitted to the Borough for payment.

- Our office is coordinating with American Asphalt regarding additional sidewalk improvements to utilize remaining grant funding.

- The contractor has completed the additional sidewalk improvements. Project closeout has commenced.

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FY 2015 NJDOT Municipal Aid Funding (No Change Since Last Report)

- As previously reported, the Borough has received a grant from the NJDOT for $202,000 for resurfacing of West High Street from Lake Street to between Twelfth Avenue and Eleventh Avenue.

- The Bid Opening was held on August 28, 2015. There were two (2) bidders, with the low bidder being Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey, in the amount of $173,568.30 for the Base Bid.

- The Borough awarded the Base Bid in the amount of $173,568.30 to Charles Marandino, LLC on September 1, 2015.

- A pre-construction meeting was held on Wednesday, October 7, 2015, with representatives from Charles Marandino, LLC, Haddon Heights Police Department, John Ellis, Kelly Santosusso, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Construction is substantially complete. Our office is in the process of preparing a punch list with remaining items to be addressed. Payment Application #1 has been processed by our office and Borough for payment.

- The contractor will address punchlist items as weather permits.

FY 2016 NJDOT Municipal Aid Funding (No Change Since Last Report)

- Our office has recommended the Borough submit for a NJDOT FY 2016 Municipal Aid application for the improvements of West High Street – Phase III, between Black Horse Pike and West Atlantic Avenue. A resolution authorizing our office to make application was passed at the September 2015, Council Meeting.

- Our office has submitted Application (MA-2016-Reconstruction of West High Street-00377) including the cost estimate, location map, and scope of work description to reflect up to date unit costs. The Application was submitted on October 20, 2015 and three (3) certified resolutions will be forwarded to NJDOT Local Aid.

ADA Improvements to Borough Hall Entrance (No Change Since Last Report)

- This project involves ADA improvements to the Borough Hall entrance. The current steps and railings are not in compliance with current ADA standards. Specifically, the individual riser dimensions are out of uniformity relative to each other, as is also true dimensions. The existing hand rails do not meet current requirements for size and shape of grasping surface, height above walking surface, extensions at the bottom of the railing, and passable object opening sizes. The proposed

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improvements include the replacement exterior entrance stairs and railings in accordance with current ADA standards.

- Our office is in the process of exploring alternate funding sources for the improvements.

CDBG Yr 35, 36, & 37 – Architectural Barrier Removal & Access (Various Intersections)

- This project consists of the installation of ADA curb ramps in accordance with the Borough's Year 35 Agreement as well as the Borough's Year 37 Agreement with the Camden County CDBG Program. Our office is in the process of coordinating with Camden County to reallocate Year 36 funding to this project as well.

- We have reviewed the one (1) bid received on October 20, 2015, for the above-referenced project and found the low bidder to be Lexa Concrete, LLC, 11 Commerce Way Drive, Hammonton, New Jersey. Lexa Concrete's Base Bid is in the amount of $46,200 representing items 1 through 8 of their Base Bid.

- As you may recall, the Borough has $58,700 of Years 35, 36, & 37 CDBG funding allocated to this project.

- The contract was awarded to Lexa Concrete at the October Council Meeting. A preconstruction meeting was held on November 16, 2015 at the Borough Municipal building between our office, Kelly Santosusso, John Ellis, Lexa Concrete, the Borough Police Department, and CDBG representatives.

- Construction is substantially complete. Payment Application #1 has been processed by our office and submitted to the Borough for payment. Our office has prepared a punch list with remaining items to be addressed. The contractor will address punchlist items as weather permits

CDBG Yr 38 – Architectural Barrier Removal & Access (Various Intersections)

- Our office is completing the process of preparing application documents for the installation of ADA curb ramps for the Borough's Year 38 proposal to the Camden County CDBG Program.

Inflow and Infiltration Program (No Change Since Last Report)

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.

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- It is noted that the Borough has initiated development of an Inflow and Infiltration reduction program. The program development has been based on the "Infiltration / Inflow Analysis for Service Area 26 Haddon Heights Borough" previously prepared by the CCMUA as well as the evaluation previously prepared by this office for the Borough's Lake Street Sewerage Pumping Station.

- Our office has initiated flow monitoring at critical locations to quantify inflow and infiltration levels.

- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Inter-municipal Agreement".

- Our office has inspected and prepared associated inspection reports for the majority of the sanitary manholes in the study areas delineated in the above referenced Project Work Plan.

- Our office is in the process of summarizing the results of the flow monitoring and sanitary manhole surveys in an Inflow and Infiltration Analysis Report to be submitted to the CCMUA to comply with the "Inter-municipal Agreement".

Kings Highway Pump Station (No Change Since Last Report)

- Our office has completed the as-built survey, permit, bid, and construction documents for the elimination of the existing Kings Highway Pump Station.

- A set of Bid Documents have been submitted to the Camden County Municipal Utilities Authority (CCMUA) for review.

- We have tabulated the two (2) bids received on July 15, 2014, for the above-referenced project and found the apparent low bidder to be Neri's Construction & Rentals, 849 Clayton Road, Williamstown, New Jersey. Neri's Construction's Base Bid was in the amount of $122,543.^{00} representing items 1 through 11 of their Base Bid.

- The Base Bid was awarded to Neri's Construction & Rentals for the Base Bid in the amount of $122,543.00.

- A pre-construction meeting was held on Wednesday, September 17, 2014, with representatives from Neri's Construction & Rentals, Haddon Heights Public Works Department, CCMUA, and Bach Associates.

- Construction has commenced with the majority of work completed including the connection to the CCMUA line. Our office has prepared a punch list with remaining items to be addressed.

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- Payment application #2 has been processed by our office and submitted to the Borough for payment.

- Neri's Construction has commenced addressing outstanding punch list items.

Hazard Mitigation Grant Program (FEMA) (No Change Since Last Report)

- In coordination with Ms Judy Reiss, Emergency Management Coordinator and Mr. Tom Cella, Superintendant of Public works; our office prepared and submitted a funding letter of intent with associated application materials to the New Jersey Office of Emergency Management.

- The submitted funding request addressed the following projects:

  Backup Power Generator for the Municipal Bldg which houses Police and Emergency Operations Center *(Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43)*

  Elevate Lake Street Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Decommission Kings Highway Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Station Avenue (C.R.656) & East Atlantic Avenue drainage infrastructure improvement – Borough Parking Lot / PNC Parking Lot Collection System

- Our office has been informed by Judy Reiss that the Borough has been allocated $60,000 towards a standby emergency power generator for the Service Operations Facility. It is noted that the projected cost for the new generator is estimated at $148,000. Therefore, in order to proceed with the project, $88,000 in capital funding must be allocated.

- Our office is in the process of preparing the generator specifications for submittal to Camden County for approval.

Glover Mill Village

- As previously reported, the Borough is in receipt of a March 30, 2012 correspondence from the NJDEP Historic Preservation Office (SHPO) concerning their review of the recently released A.D. Marble & Company Phase II Archaeological Report for the Glover Mill Fulling Mill Site / Proposed Glover Mill Subdivision, Block 62, Lots 2, 4, and 6. The referenced March 30, 2012 correspondence concludes that items No. 3 through 13 of their December 20 2011 correspondence have now been addressed.

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- The items that remain outstanding are:

  1. The park associated with the Glover Mill site (adjacent to the Glover Fulling Mill foundation site and extending to Sylvan Drive) must be designed in accordance with SHPO requirements.

  2. Development of a construction avoidance and protection plan for the Glover Fulling Mill foundation site in accordance with SHPO requirements.

- Our office is currently coordinating with SHPO and the contract developer of the Glover Mill Village project, Bob Meyers Communities, Inc. to determine if the two items delineated above can be accommodated by the current agreement between the Borough and Bob Meyers Communities, Inc.

- The contract developer, Bob Meyers Communities, Inc. has received Preliminary Subdivision and Historic District Commission approval at June 28, 2012 special meeting of the Borough Planning Board. It is noted that this approval contained the conditions that Bob Meyers Communities, Inc. would be designing and constructing the above referenced park area and implementing the construction avoidance and protection plan in accordance with SHPO requirements.

- The CCMUA approved the agreement to extinguish the Authority's easement located at the Glover Mill site during the July 15, 2013 CCMUA Regular Meeting.

- The contract developer, Bob Meyers Communities, Inc. has received Final Subdivision approval at September 5, 2013, special meeting of the Borough Planning Board. The applicant is currently in the process of circulating the Final Subdivision Plan for the necessary municipal and county endorsements.
- Our office met with Councilwoman Fitzgerald, Council President Lange, Margaret Westfield, R.A., the project archaeologist, and project landscape architect regarding the Glover Fulling Mill Park Grant project. Discussed was the project scope and planned coordination between team members.

- A pre-construction meeting was held at Borough Hall on February 12, 2014.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the September 9, 2014. Our office recommended the Borough reduce the performance guarantee for this project approximately $49,616.02 or 5.9% of the original guaranty.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the February 4, 2015. Our office recommended the Borough reduce the performance guarantee for this project approximately $292,119.00 or 34.9% of the original guaranty.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the May 4, 2015. Our office recommended the Borough reduce

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the performance guarantee for this project approximately $587,930.00 or 69.2% of the original guaranty.

- Our office met with the developer and Haddon Heights Department of Public Works regarding repairs along Glover Avenue due to construction traffic from Glover Mill Village. Asphalt repairs were made the week of June 12, 2015.

- Certificates of Occupancy have been issued for thirteen (13) lots in this development. Construction is ongoing for this project.

Lake Street Pump Station

- Our office has completed the as-built survey, permit, bid, and construction documents for the replacement of the Lake Street Pump Station.

- The Bid Opening was held on September 15, 2015. We have tabulated the nine (9) bids for the above referenced project and found the apparent low bidder to be JEV Construction LLC, 116 W. Main Street, 2nd Floor, Clinton, New Jersey. JEV Construction's Base Bid was in the amount of $335,300.00 representing items 1 and 2 of their Base Bid.

- Our office issued a letter of recommending the contract be awarded to JEV Construction for the Base Bid in the amount of $335,300.00 on the condition of favorable review by the Borough Solicitor and CFO.

- A pre-construction meeting was held on Thursday, October 15, 2015, with representatives from JEV Construction, John Ellis, Kelly Santosusso, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Construction has commenced with the installation of the wetwell and foundation complete. The contractor is set to continue installation once equipment is delivered by manufacturer. Payment Application #1 and Payment Application #2 have been processed by our office and the Borough for payment.

- Construction continues as equipment is delivered. Payment Application #3 has been processed by our office and submitted to the Borough for payment.

Devon Avenue Field Lights (No Change Since Last Report)

- Our office has completed an existing condition survey, Bid Documents, and Specifications for this project. The Bid Documents and Specifications consisting of a Base Bid scope of work as well as Add Alternate No. 1 and Add Alternate Bid No. 2.

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- The Bid Opening was held on October 20, 2015. There were five (5) bidders, with the low bidder being Deerfield Electric, Inc. in the amount of $311,997 for the Base Bid. Our office has previously submitted a letter summarizing the bid results as well as the average of the lowest three (3) bids for the Council's review.

TCDI Planning Grant Project – East/West Atlantic Avenue Corridor Multi-Use Improvement Study

- This project will highlight safe pedestrian and bicycle access along East and/or West Atlantic (CR 727/729), as well as consideration of multi-modal trail parallel to the existing railway through the Boroughs of Oaklyn, Audubon, and Haddon Heights.

- The Steering Committee kick-off meeting was held on January 14, 2016, to discuss project scope, key connection points within each municipality, and schedule of tasks to be completed by our office.

- Our office is currently conducting field visits and survey of study area in order to prepare preliminary GIS mapping.

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ORDINANCE 2016:1428

CALENDAR YEAR 2016
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Haddon Heights in the County of Camden finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 3.5 % increase in the budget for said year, amounting to $ 218,056.37 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Haddon Heights in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Borough of Haddon Heights shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to $ 218,056.37, and that the CY 2016 municipal budget for the Borough of Haddon Heights be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

Introduced: March 15, 2016

Public Hearing: _____

Final Adoption: _____

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:95

RESOLUTION REQUESTING PERMISSION FOR DEDICATION BY RIDER FOR THE RECREATION TRUST FUND AS REQUIRED BY BY N.J.S.A. 40:48-2.56 (PL 1999, Chapter 292, Approved December 23, 1999)

WHEREAS, permission is required by the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40:48-2.56 (PL 1999, Ch 292), provides for establishment of a Recreation Trust Fund for deposit of contributions of revenue by the Municipality to provide for the operating costs to administer this act; and

WHEREAS, it is the intent of the Borough to provide for receipt of donations and contributions so that these revenues may be used solely for the Park and Recreation Facilities of the Borough; and

WHEREAS, the allowance of a dedication by rider for the revenues noted, and which cannot be anticipated would aid in the orderly method of accounting for same; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated for the Recreation Trust Account are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement including this Resolution.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Recreation Trust Fund.

2. The Clerk of the Borough of Haddon Heights, County of Camden, State of New Jersey is hereby directed to forward two (2) certified copies of this Resolution to the Director of the Division of Local Government Services.

IT IS FURTHER RESOLVED that this dedication revenue shall be available for expenditure by the Borough of Haddon Heights as and when received during the fiscal year and that the following language shall be included in the budget by annexing to the budget a statement of substantially the following form:

"The dedicated revenue anticipated during the year _____ for revenue collected by the Recreation Trust are hereby anticipated as revenue and are hereby appropriated for the purposes to which said revenue is dedicated by statute or other legal requirement."

Date: April 4, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

The foregoing resolution is a true and correct copy of a resolution adopted at a public meeting of Borough Council on April 5, 2016.

_____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:96

RESOLUTION SUPPORTING HADDON HEIGHTS SHADE TREE COMMISSION'S COMMUNITY STEWARDSHIP INCENTIVE PROGRAM GRANT APPLICATION

WHEREAS, the Haddon Heights Shade Tree Commission is an appointed commission by the governing body; and

WHEREAS, the Shade Tree Commission is charged with the management of trees on Borough property; and

WHEREAS, the mature trees managed by the Borough are in need of trimming and/or removal to prevent injury to the public; and

WHEREAS, the Haddon Heights Shade Tree Commission intends to apply to the Department of Environmental Protection for a Community Stewardship Incentive Program Grant to conduct tree maintenance work;

NOW, THEREFORE BE IT RESOLVED that Mayor and Council are pleased to support the Haddon Heights Shade Tree Commission's application to the New Jersey Department of Environmental Protection's Community Stewardship Incentive Program.

Date: April 5, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:97

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR FIRST HALF OF APRIL

Trust Account	$	7,595.79
Capital Account	$	0.00
Payroll Account (WE 3/17/16 & 3/31/16)	$	203,536.33
School Taxes	$	1,060,636.00
County Taxes	$	-0-
Animal Account	$	0.00
Current Fund	$	179,371.28
Total Amount of Bills & Claims	$	1,451,136.40

Date: April 5, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	4/5/2016	2015/2016 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	1,802.72	All Accounts Marked T-13 T15
Payrolls W/E 3/17/& 3/31/16	5,793.07	
Total Trust	7,595.79	
Capital		
Total Capital	0.00	
Animal		
NJ Dept of Health & Human Services		
Total Animal	0.00	
Po's Paid Current Account Borough	179,371.28	
School Tax	1,060,636.00	
County Taxes 1st Q		
Payrolls W/E 3/17/& 3/31/16	203,536.33	
Total Current	1,443,543.61	
Total Spending 3/15/2016	1,451,139.40	

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
First Enc Date Range: First to 12/31/16

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
AIRGUS AIRGAS USA, INC					
16-00445 03/22/16					
1 WELDING GAS	66.93	6-01-26-315-202	B Vehicle Maint - Public Works	A	03/22
Vendor Total:	66.93				
AMERA AMERICAN ASPHALT CO INC					
16-00378 03/09/16					
1 EZ STREET COLD ASPHALT	157.95	6-01-26-290-258	B Public Works - Street Maint/Repairs	A	03/09
16-00382 03/10/16					
1 EZSTREET COLD ASPHALT	159.30	6-01-26-290-258	B Public Works - Street Maint/Repairs	A	03/10
Vendor Total:	317.25				
ANCERO ANCERO					
16-00465 03/29/16					
1 PHONE INSTALLATION	333.50	6-01-31-440-216	B Regular Telephones	A	03/29
2 REGULAR PHONES FEB 2016	1,273.21	6-01-31-440-216	B Regular Telephones	A	03/29
	1,606.71				
Vendor Total:	1,606.71				
ANJEC ASSOCIATION OF NEW JERSEY					
16-00428 03/18/16					
1 2016 MEMBER DUES & WORKSHOP	360.00	6-01-26-290-401	B Environmental Commission - Misc	A	03/18
Vendor Total:	360.00				

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
ANKOF ANKOR FIRE & SAFETY EQUIP					
16-00446 03/22/16					
1 EXTINGUISHERS INSPECTED & TAGG	615.00	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/22
Vendor Total:	615.00				
AUDUH AUDUBON HARDWARE					
16-00364 03/07/16					
1 HHFD PURCHASES FOR FEB 2016	102.85	6-01-25-265-233	B Fire - Purchase Minor Equip	A	03/07
Vendor Total:	102.85				
BLUE1 HORIZON BLUE CROSS SHIELD					
16-00437 03/21/16					
1 DENTAL NON POLICE APRIL 2016	1,859.82	6-01-23-220-245	B Blue Cross Dental	A	03/21
Vendor Total:	1,859.82				
BLUE2 HORIZON BLUE CROSS BLUE SHIELD					
16-00438 03/21/16					
1 DENTAL POLICE APRIL 2016	2,649.50	6-01-23-220-245	B Blue Cross Dental	A	03/21
Vendor Total:	2,649.50				
BOLLI BOLLINGER, SPECIALITY GROUP					
16-00393 03/11/16					
1 PRESCRIPTION DRUG APRIL 2016	18,446.47	6-01-23-220-246	B Prescriptions - Bollinger	A	03/11
Vendor Total:	18,446.47				
BUISA BUILDING SAFETY CONFERENCE					
16-00345 03/03/16					
1 REGISTRATION FEE 2016 CONFER	175.00	6-01-22-195-222	B Construction - Conferences/Conventions	A	03/03
Vendor Total:	175.00				

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
BURNB BURNS BUICK GMC					
16-00341 03/03/16					
1 BCM HHPD 18-10	216.89	6-01-26-315-205	B Vehicle Maint - Police	A	03/03
2 SEAT PAD & FRASME HHPD 18-1	258.23	6-01-26-315-205	B Vehicle Maint - Police	A	03/03
3 COVER HHPD 18-1	110.53	6-01-26-315-205	B Vehicle Maint - Police	A	03/31
	585.65				
Vendor Total:	585.65				
CAVAD DOLORES(DEE) CAVALIERE					
16-00471 03/29/16					
1 INSTRUCTOR PILATES & ABS 1ST	260.00	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	03/29
Vendor Total:	260.00				
CCFIR CAMDEN COUNTY COLLEGE					
16-00411 03/16/16					
1 REGISTRATION FIREFIGHTER I COU	250.00	6-01-25-265-231	B Fire - Schools/Training	A	03/16
Vendor Total:	250.00				
COMC COMCAST					
16-00399 03/14/16					
1 HI SPEED INTERNET HHFD MAR 16	241.76	6-01-31-440-216	B Regular Telephones	A	03/14
16-00408 03/15/16					
1 HI SPEED INTERNET MUNI BLDG	140.90	6-01-31-440-216	B Regular Telephones	A	03/15
Vendor Total:	382.66				
COMSM COMPUTER SYSTEMS & METHODS					
16-00320 02/29/16					
1 LENOVO COMPUTER FOR COMM VECH	722.72	T-13-56-860-814	B Reserve Uniform Fire Safety (511)	A	02/29
Vendor Total:	722.72				

April 1, 2016
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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
COUNC COUNTY CONSERVATION CO					
16-00416 03/16/16					
1 YARD TRIMMINGS DISP 3/11/2016	873.00	6-01-32-465-218	B Solid Waste - Brush Pickup	A	03/16
16-00442 03/21/16					
1 YARD TRIMMINGS DISP 3/18/16	450.00	6-01-32-465-218	B Solid Waste - Brush Pickup	A	03/21
16-00481 03/30/16					
1 YARD TRIMMINGS DISP 3/25/16	360.00	6-01-32-465-218	B Solid Waste - Brush Pickup	A	03/30
Vendor Total:	1,683.00				
CRISE EDWARD J. CRISONINO					
16-00398 03/11/16					
1 REFUND OF CHECK TOO MUCH MONEY	495.00	6-01-55-004-001	B Refund Of CY Revenue	A	03/11
Vendor Total:	495.00				
DEMID DEMICHELE & DEMICHELE P.C.					
16-00436 03/21/16					
1 PROSECUTOR SERVICES JAN 2016	750.00	6-01-25-275-113	B Prosecutor	A	03/21
2 PROSECUTOR SERVICES FEB 2016	750.00	6-01-25-275-113	B Prosecutor	A	03/21
3 PROSECUTOR SERVICES MARCH 2016	750.00	6-01-25-275-113	B Prosecutor	A	03/21
	2,250.00				
Vendor Total:	2,250.00				
DLCS STATE TREASURER					
16-00441 03/21/16					
1 RENEWAL OF CERTIFIED TAX COLL	50.00	6-01-20-145-219	B Tax Collector - Dept Head Expense	A	03/21
Vendor Total:	50.00				
EAGLP EAGLE POINT GUN					
15-01389 09/18/15 ammunition					
1 ammunition	1,992.80	5-01-25-240-231	B Police - Training / Schools	A	09/18
Vendor Total:	1,992.80				

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
ENGIH ENGINEERED HYDRAULICS INC					
16-00385 03/10/16					
1 FUEL LINES HHFD U216	131.98	6-01-26-315-207	B Vehicle Maint - Fire	A	03/10
2 FUEL LINES ASSEMBLY HHFD U216	29.68	6-01-26-315-207	B Vehicle Maint - Fire	A	03/23
	161.66				
16-00434 03/21/16					
1 AIR HOSES TRASH TRUCK #48	206.63	G-02-41-770-301	B Clean Community	A	03/21
Vendor Total:	368.29				
FERNK KATIA FERNANDEZ					
16-00468 03/29/16					
1 INSTRUCTOR ZUMBA 1ST SPRING 16	800.00	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	03/29
Vendor Total:	800.00				
FIREO FIRE ONE					
16-00427 03/18/16					
1 PERFORMANCE TESTING BUCKET TR	275.00	6-01-26-315-202	B Vehicle Maint - Public Works	A	03/18
Vendor Total:	275.00				
FLEMP FLEMING TERMITE & PEST					
16-00460 03/29/16					
1 PEST CONTROL MUNI BLDG FEB 16	27.50	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/29
2 PEST CONTROL SOF FEB 16	27.50	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/29
3 PEST CONT SOF & BBS TD MAR 16	52.50	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/29
4 PEST CONT HH CABIN FEB 16	28.64	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/29
5 PEST CONT HH CABIN MARCH 16	28.64	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/29
6 PEST CONT COMMUNITY CTR FEB 16	34.37	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/29
7 PEST CONT COMMUNITY CTR MAR 16	34.37	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/29
	233.52				
Vendor Total:	233.52				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
GALMK MICHAEL & KELLY GALASSO					
16-00420 03/17/16					
1 REFUND OF ESCROW DEPOSIT	320.00	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	03/17
Vendor Total:	320.00				
GENCS GENERAL CHEMICAL AND SUPPLY					
16-00415 03/16/16					
1 TOWELS MOPS GUM REMOVER TISSUE	472.13	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/16
Vendor Total:	472.13				
HHBE HADDON HEIGHTS BD OF ED					
16-00418 03/16/16					
1 BORO CONTRIBUTION APRIL 2016	1,060,696.00	6-01-55-001-001	B Local School Taxes Payable	A	03/16
Vendor Total:	1,060,696.00				
HHFIR HADDON HEIGHTS FIRE DEPT					
16-00396 03/11/16					
1 FOOD FOR TRAINING CLASS	216.72	6-01-25-265-219	B Fire - Dept Head Exp	A	03/11
Vendor Total:	216.72				
HHLIB HADDON HEIGHTS LIBRARY					
16-00419 03/16/16					
1 BORO CONTRIBUTION APRIL 2016	22,756.43	6-01-29-390-288	B Maint Free Public Library	A	03/16
Vendor Total:	22,756.43				
HUNTT HUNTER TRUCK SALES & SERVICE					
16-00450 03/23/16					
1 REPAIRS TO TRASH TRUCK # 4	1,707.82	G-02-41-770-301	B Clean Community	A	03/23
Vendor Total:	1,707.82				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
KONDB BLAKE J. KONDRAS					
16-00472 03/29/16					
1 INSTRUCTOR LOW IMPACT 1ST SPRI	217.44	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	03/29
Vendor Total:	217.44				
KONMI KONICA MINOLTA BUSINESS					
16-00423 03/17/16					
1 MAINT & COPIES SOF FEB 2016	79.74	6-01-20-100-516	B Service Contracts	A	03/17
16-00452 03/23/16					
1 MAINT & COPY MUNI BLDG MAR 16	190.35	6-01-20-100-516	B Service Contracts	A	03/23
Vendor Total:	270.09				
KONPF KONICA MINOLTA PRIMIER FINANCE					
16-00462 03/29/16					
1 LEASE HHPD & SOF MARCH 2016	116.59	6-01-20-100-516	B Service Contracts	A	03/29
16-00477 03/30/16					
1 MUNI BLDG LEASE APRIL 2016	256.49	6-01-20-100-516	B Service Contracts	A	03/30
Vendor Total:	373.08				
LANGK KATHY LANGE					
16-00433 03/21/16					
1 REIMBURSE WOMEN/GIRLS REFRESH	59.58	6-01-20-120-224	B Clerk - Mayor/Councilman Expense	A	03/21
Vendor Total:	59.58				
LAUTS LAUTENBACHER SECURITY					
16-00417 03/16/16					
1 FIRE CERT & FUNC TEST HH CABIN	150.00	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/16
2 FIRE CERT & FUNC TEST MUN BLDG	200.00	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/16
3 FIRE CERT & FUNC TEST COM CTR	150.00	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/16
4 FIRE CERT & FUNC TEST SOF	150.00	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/16

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
LAUTS LAUTENBACHER SECURITY	Continued				
16-00417 03/16/16		Continued			
5 25 KEY FOBS MUNI BLDG	125.00	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/16
	775.00				
Vendor Total:	775.00				
LINES LINE SYSTEMS, INC					
16-00394 03/11/16					
1 REGULAR PHONES MARCH 2016	870.16	6-01-31-440-216	B Regular Telephones	A	03/11
Vendor Total:	870.16				
MANDS SCOTT A. MANDEL					
16-00470 03/29/16					
1 INSTRUCTOR WED YOGA & GENTLE	320.00	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	03/29
Vendor Total:	320.00				
MARCP MARC PUBLISHING CO					
16-00189 02/02/16					
1 CROSS REFERENCE DIC RENEWAL	204.45	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	02/02
Vendor Total:	204.45				
MATTA MATTHEY AUTO/TRUCK					
16-00479 03/30/16					
1 ADD'L NEW TRANSM TRUCK #39 DPW	346.32	6-01-26-315-202	B Vehicle Maint - Public Works	A	03/30
Vendor Total:	346.32				
MGLP MGL PRINTING SOLUTIONS					
16-00430 03/18/16					
1 1095C OBAMACARE REPORT & SHIPP	46.00	6-01-20-145-238	B Tax Collector-Operation Mat'l & Supplies	A	03/18
16-00464 03/29/16					
1 HOMESTEAD BEN-ORIG	51.00	6-01-20-145-238	B Tax Collector-Operation Mat'l & Supplies	A	03/29
2 HOMESTEAD BEN-ADV	51.00	6-01-20-145-238	B Tax Collector-Operation Mat'l & Supplies	A	03/29

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
MGLP MGL PRINTING SOLUTIONS	Continued				
16-00464 03/29/16		Continued			
3 SHIPPING & HANDLING	13.00	6-01-20-145-238	B Tax Collector-Operation Mat'l & Supplies	A	03/29
	115.00				
Vendor Total:	161.00				
MORTS MORTON SALT, INC.					
16-00103 01/19/16					
1 STREET SALT	5,690.49	6-01-26-290-304	B Public Works - Snow Removal	A	01/19
Vendor Total:	5,690.49				
MUNID MUNIDEX, INC					
16-00449 03/23/16					
1 PROCESSING 2016 ASSESS CARDS	364.00	6-01-20-150-259	B Assessor - Mailing Post Cards	A	03/23
Vendor Total:	364.00				
NATA NAT ALEXANDER CO., INC					
15-01709 11/12/15					
1 BADGES FOR HHFD & NAME PLATES	454.50	6-01-25-265-235	B Fire - Personal Protective Equip	A	11/12
16-00395 03/11/16					
1 FIREFIGHTER GLOVES	325.00	6-01-25-265-235	B Fire - Personal Protective Equip	A	03/11
Vendor Total:	779.50				
NETS NETWORKS PLUS, LLC					
16-00422 03/17/16					
1 IT SERVICE CONTRACT MAR 2016	1,200.00	6-01-20-100-515	B Computer Maintanence	A	03/17
2 SPLASH TOP REMOTE SER MAR 2016	10.00	6-01-20-100-515	B Computer Maintanence	A	03/17
	1,210.00				
Vendor Total:	1,210.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
NJDOR TREASURER STATE OF NJ					
16-00448 03/23/16					
1 NJ ENVIRONMENTAL REGULATION	2,000.00	6-01-32-465-203	B Solid Waste-Pollution Control Authority	A	03/23
Vendor Total:	2,000.00				
NJPHC NJ-PHCC					
16-00252 02/17/16					
1 2016 NATL STANDARD PLUMB CODE	97.00	6-01-22-195-211	B Construction - Materials/Supplies	A	02/17
Vendor Total:	97.00				
NJRBF SOUTHERN NJ REGIONAL BENFITS					
16-00467 03/29/16					
1 ACTIVE EMPLOYEES APRIL 2016	32,129.00	6-01-23-220-242	B Active Employee State Health Insurance	A	03/29
2 RETIRED EMPLOYEES APRIL 2016	45,985.00	6-01-23-220-234	B Retirees Health Insurance	A	03/29
	78,114.00				
Vendor Total:	78,114.00				
OFFIB OFFICE BASICS, INC.					
16-00391 03/11/16					
1 CHAIRMATS	305.40	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/11
16-00397 03/11/16					
1 DESK PEDESTAL BOX & PED FILE	621.00	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/11
16-00443 03/21/16					
1 TONER LASER COVERS BINDERS	182.91	6-01-20-100-311	B Office Supplies	A	03/21
2 TONER LASER BLACK	42.00	6-01-20-100-311	B Office Supplies	A	03/21
3 TONER LASER MAGENTA	107.33-	6-01-20-100-311	B Office Supplies	A	03/21
4 CARTRIDGE; HP 80A;BK	86.66-	6-01-20-100-311	B Office Supplies	A	03/21
5 SPEAKERS PC	15.29-	6-01-20-100-311	B Office Supplies	A	03/21
	15.63				
16-00458 03/29/16					
1 CARTRIDGES SANITIZER WRAP LAM	143.70	6-01-20-100-311	B Office Supplies	A	03/29

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
OFFIB OFFICE BASICS, INC.	Continued				
16-00458 03/29/16		Continued			
2 CARTRIDGES GLOVES BINDERS CLIP	293.64	6-01-20-100-311	B Office Supplies	A	03/29
	437.34				
16-00466 03/29/16					
1 SPEAKERS STAMP CARTRIDGES DIVI	199.44	6-01-20-100-311	B Office Supplies	A	03/29
2 COPY PAPER & PAPER MULTI LTR	305.72	6-01-20-100-311	B Office Supplies	A	03/29
	505.16				
Vendor Total:	1,884.53				
PEDRO PEDRONI					
16-00400 03/14/16					
1 NO LEAD GAS	1,410.75	6-01-31-460-275	B Unleaded Gas	A	03/14
16-00429 03/18/16					
1 DIESEL FUEL	965.09	6-01-31-460-276	B Diesel Fuel	A	03/18
Vendor Total:	2,375.84				
PETTC PETTY CASH					
16-00493 03/31/16					
1 5 TIER SHELVES	99.96	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
2 CABINET KEYS	18.95	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
3 YELLOW MARKING CRAYON	9.85	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
4 KEYLOCK CABINET PD	18.95	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
5 BUSINESS CARDS D. KINKLER	24.99	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
6 BUSINESS CARDS B. LIGHTNER	24.99	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
7 INMATE MEAL	4.23	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
8 BUSINESS CARDS T. SCHNEIDER	24.99	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
9 BUSINESS CARDS K. GAREMORE	16.03	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
10 BUSINESS CARDS J. WHITMAN	28.22	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
11 BUSINESS CARDS D. HUNT	28.22	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
12 BUSINESS CARDS M. SCARDINO	28.22	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
13 BUSINESS CARDS A. CYBULSKI	16.03	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
14 N.J. TURNPIKE TOLLS	26.10	6-01-26-290-231	B Public Works - Schools	A	03/31
15 PARKING FOR CLASS	16.05	6-01-26-290-231	B Public Works - Schools	A	03/31

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
PETTC PETTY CASH	Continued				
16-00493 03/31/16		Continued			
16 SPRAY PAINT/SUPPLIES	12.16	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
17 TONER FOR OFFICE COPIER	26.99	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
18 BOX & BUBBLE WRAP	10.37	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/31
	435.30				
Vendor Total:	435.30				
PITNB PITNEY BOWES					
16-00425 03/17/16					
1 RENTAL EQUIPMENT 1ST Q 2016	840.00	6-01-20-100-515	B Computer Maintanence	A	03/17
Vendor Total:	840.00				
POLLC POLLUTION CONTROL FIN AUTH					
16-00480 03/30/16					
1 RECYCLE ELECTRONIC WASTE	217.56	G-02-41-771-301	B RECYCLING TONNAGE GRANT	A	03/30
Vendor Total:	217.56				
PSEGR PSE&G					
16-00402 03/14/16					
1 DEVON AVE P#01310 MARCH 2016	21.38	6-01-31-430-288	B Electric & Gas	A	03/14
2 DEVON AVE P#61076 MARCH 2016	21.38	6-01-31-430-288	B Electric & Gas	A	03/14
	42.76				
16-00403 03/14/16					
1 STREET LIGHTING FEB 2016	6,370.44	6-01-31-435-288	B Street Lighting	A	03/14
2 OTHER LIGHTING FEB 2016	5,125.76	6-01-31-430-288	B Electric & Gas	A	03/14
	11,496.20				
Vendor Total:	11,538.96				
PUBSU PUBLIC SAFETY UNLIMITED LLC					
15-01378 09/18/15					
1 HIGHWAY PATROL CAPS	765.00	5-01-25-240-235	B Police - Purchase Uniforms	A	09/18

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
PUBSU PUBLIC SAFETY UNLIMITED LLC	Continued				
15-01378 09/18/15		Continued			
2 CHIEF STYLE PATROL CAP	75.00	5-01-25-240-235	B Police - Purchase Uniforms	A	09/18
	840.00				
Vendor Total:	840.00				
RETRO THE RETROSPECT					
16-00407 03/15/16					
1 PLAN BD NOTICE OF ACTION	28.46	6-01-21-180-217	B Planning Bd - Advertising	A	03/15
16-00478 03/30/16					
1 2016 MUNICIPAL BUDGET	165.65	6-01-20-120-217	B Clerk - Legal Advertising	A	03/30
2 BIDDERS TEMP LABOR SERVICES	23.87	6-01-20-120-217	B Clerk - Legal Advertising	A	03/30
3 INTRO ORD 2016-1428	50.90	6-01-20-120-217	B Clerk - Legal Advertising	A	03/30
	240.42				
Vendor Total:	268.88				
ROSEP PHILIP ROSENAU CO., INC.					
16-00334 03/03/16					
1 V-WD-15S 15 GAL WET VACUUM	631.00	6-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/03
Vendor Total:	631.00				
RRR R&R RADAR INC					
16-00413 03/16/16					
1 REPAIR STALKER DISPLAY BOARD	158.51	6-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/16
Vendor Total:	158.51				
RUTGE RUTGERS THE STATE UNIV					
16-00366 03/07/16					
1 MUNICIPAL CURRENT FUND II	980.00	6-01-20-145-231	B Tax Collector - Schools	A	03/07
Vendor Total:	980.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
SCHRJ JACQUELINE SCHROEDER					
16-00473 03/29/16					
1 INSTRUCTOR TODDLER PLAYTIME	300.00	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	03/29
Vendor Total:	300.00				
SIEGM MORRIS L. SIEGEL					
16-00474 03/29/16					
1 INSTRUCTOR TAI CHI AM & PM	197.28	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	03/29
Vendor Total:	197.28				
STAHJ JUSTINE L. STAHL					
16-00469 03/29/16					
1 INSTRUCTOR SAT AM YOGA 1ST SPR	160.00	6-01-28-370-265	B Parks & Rec - Contracted Staff	A	03/29
Vendor Total:	160.00				
STOLL STOPPER LOPEZ LAW					
16-00459 03/29/16					
1 PUBLIC DEFEND SERV MARCH 2016	575.00	T-13-56-860-808	B Reserve Public Defender (506)	A	03/29
Vendor Total:	575.00				
SWEED DESIREE SWEENY					
16-00421 03/17/16					
1 REFUND OF ESCROW DEPOSIT	185.00	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	03/17
Vendor Total:	185.00				
TRANT TRANS TEC DBA: FREIGHT LINE					
16-00405 03/15/16					
1 GOVENOR FOR TRASH TRUCK #48	15.27	G-02-41-771-301	B RECYCLING TONNAGE GRANT	A	03/15
2 DRYER CART FOR TRASH TRUCK #48	26.18	G-02-41-771-301	B RECYCLING TONNAGE GRANT	A	03/15

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
TRANT TRANS TEC DBA: FREIGHT LINE	Continued				
16-00405 03/15/16		Continued			
3 AIR COMPRESSOR TRASH TRUCK #48	1,334.84	G-02-41-770-301	B Clean Community	A	03/22
	1,376.29				
Vendor Total:	1,376.29				
VER33 VERIZON					
16-00401 03/14/16					
1 SOF FAX FEB 2016	138.88	6-01-31-440-216	B Regular Telephones	A	03/14
2 SOF REGULAR PHONES FEB 2016	790.51	6-01-31-440-216	B Regular Telephones	A	03/14
	929.39				
16-00406 03/15/16					
1 HH CABIN MARCH 2016	35.93	6-01-31-440-216	B Regular Telephones	A	03/15
2 HHFD FAX MACHINE FEB 2016	117.30	6-01-31-440-216	B Regular Telephones	A	03/15
	153.23				
Vendor Total:	1,082.62				
VERIW VERIZON WIRELESS					
16-00440 03/21/16					
1 POLICE MDT'S FEBRUARY 2016	91.09	6-01-25-240-254	B Police - Computer Maintenance	A	03/21
16-00451 03/23/16					
1 HHFD MDC'S FEB 2016	40.03	6-01-31-440-216	B Regular Telephones	A	03/23
2 HHFD MDC'S FEB 2016	40.05	6-01-31-440-216	B Regular Telephones	A	03/23
	80.08				
16-00463 03/29/16					
1 CDELL PHONES MARCH 2016	1,113.65	6-01-31-440-318	B Cell Phones	A	03/29
Vendor Total:	1,284.82				
VSP VISION SERVICE PLAN (CT)					
16-00444 03/22/16					
1 HHPD VISION APRIL 2016	1,165.14	6-01-23-220-247	B Vision Plan	A	03/22
2 NON CONTRACT VISION APRIL 2016	352.41	6-01-23-220-247	B Vision Plan	A	03/22

Vendor # Name / PO # / Item	PO Date	Description / Item Description	Amount	Contract / Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc D
VSP		VISION SERVICE PLAN (CT)	Continued					
16-00444	03/22/16			Continued				
3		AFSCME UNION VISION APRIL 2016	391.48	6-01-23-220-247		B Vision Plan	A	03/22
			1,909.03					
		Vendor Total:	1,909.03					

Total Purchase Orders: 86 Total P.O. Line Items: 141 Total List Amount: 1,241,810.00 Total Void Amount: 0.00

April 1, 2016
12:08 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	3,287.30	0.00	0.00	3,287.30
CURRENT FUND	6-01	1,233,211.68	0.00	0.00	1,233,211.68
	G-02	3,508.30	0.00	0.00	3,508.30
TRUST - OTHER TRUST	T-13	1,802.72	0.00	0.00	1,802.72
Total Of All Funds:		1,241,810.00	0.00	0.00	1,241,810.00

1,240,207.28

TOTAL CURRENT 1,240,207.28

RESOLUTION 2016:98

RESOLUTION ESTABLISHING HOURLY RATE OF SPECIAL LAW ENFORCEMENT OFFICERS (CLASS II)

WHEREAS, after thorough review of surrounding municipalities hourly wage for Special Law Enforcement Officers, Class II; and

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights in the County of Camden that the hourly rate for Special Law Enforcement Officers shall be $15.00 per hour; and

BE IT FURTHER RESOLVED THAT this rate shall be effective April 25, 2016.

Date: April 5, 2016

_____

Mayor Jack D. Merryfield

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:99

RESOLUTION AUTHORIZING THE SOLICITATION OF BIDS FOR TREE MAINTENANCE FOR THE BOROUGH OF HADDON HEIGHTS

WHEREAS, the laws of the State of New Jersey pursuant to Public Contracts and Pay to Play legislation authorizes the solicitation of bids for various specified services; and

WHEREAS, the Department of Public Works is in need of tree maintenance services;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights hereby authorizes the solicitation of bids for tree maintenance services for the Borough of Haddon Heights.

Date: April 5, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:100

RESOLUTION AUTHORIZING THE ONLINE AUCTION OF SURPLUS MUNICIPAL PROPERTY NO LONGER IN USE

WHEREAS, the Borough of Haddon Heights has surplus municipal property no longer needed for public use; and

WHEREAS, the online auction will be at www.govdeals.com; and

WHEREAS, the online sale is being conducted in accordance with Local Finance Notice 2008-9.

WHEREAS, all items to be sold by means of the online auction are listed on Appendix A attached to this resolution; and

WHEREAS, the terms and conditions of the online auction are noted in full in Appendix A and are also available through the Borough Clerk's office and on the Borough's website at haddonhts.com; and

WHEREAS, the dates of the online auction are April 26, 2016 through May 10, 2016 at midnight; and

WHEREAS, the online sale will be advertised two weeks consecutively prior to the online sale;

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, Camden County, State of New Jersey that an online auction for the sale of surplus municipal equipment no longer needed for public use is hereby approved.

Date: April 5, 2016

_____

Mayor Jack D. Merryfield

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

2016 Gov Deals Auction

1) 1996 Ford Explorer
   Vin: 1FMDU34XXTUB12926
   Mileage: 71,293

2) 1996 Crown Victoria
   Vin: 2FLAP71W3TX199349
   Mileage: 147,671

3) 2003 Tarco 1.5 Cubic Yard Salt Spreader
   Model: HL-JR-8
   Serial #: PSV02 1450

RESOLUTION 2016:101

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A HOLD HARMELSS AGREEMENT BETWEEN THE BOROUGH OF HADDON HEIGHTS AND THE COUNTY OF CAMDEN FOR THE PURPOSE OF THE PLACEMENT OF A *'WELCOME TO HADDON HEIGHTS'* SIGN ON KINGS HIGHWAY (CR 551S)

WHEREAS, the Borough of Haddon Heights wishes to erect and maintain a sign on County land and/or its right-of-way, Kings Highway (CR551S); and

WHEREAS, the County of Camden requires the attached Indemnification and Hold Harmless Agreement to be fully executed before proceeding with placement of a *'Welcome to Haddon Heights'* Sign on Kings Highway (CR551S);

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights in the County of Camden that the Mayor is hereby authorized to execute the aforementioned Hold Harmless Agreement between the Borough of Haddon Heights and the County of Camden.

Date: April 5, 2016

BOROUGH OF HADDON HEIGHTS

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION

I, Kelly Santosusso, Borough Clerk for the Borough of Haddon Heights do hereby certify the foregoing to be a true and complete copy of a resolution adopted at a public meeting of Borough Council held on April 5, 2016.

_____
Kelly Santosusso, RMC, Borough Clerk

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

Parties

The parties to this agreement are:

1. **The County of Camden,** a body politic and corporate of the State of New Jersey, (**"County"**), located at 520 Market Street, 14th Floor City Hall, Camden New Jersey 08102; and
2. **The Borough of Haddon Heights** located at 625 Station Avenue, Haddon Heights, NJ 08035 (**"Borough"**).

Purpose

The purpose of this agreement is to summarize the understanding of the parties regarding the Borough's agreement to indemnify and hold harmless, to the fullest extent permitted by law, the County, including its officers, employees and agents, from any liability, claims, damages, losses or expenses, arising out of or resulting from the Borough's placement of a sign on County-owned land and/or its right of way located at Kings Highway (CR 551S) and opposite East Lake Drive, at Haddon Lake Park. This agreement is not intended to summarize any other terms beyond the indemnification and hold harmless provisions.

Agreement

In consideration of granting to the Borough permission to erect and maintain a sign on County land and/or its right-of-way, the Borough agrees to defend, to indemnify, and to hold and save the County harmless, including its officers, employees and agents, from and against any and all liability, claims, suits, damages, costs, losses and expenses, including all expenses of litigation, including attorney fees, in any manner resulting from, arising out of or connected with the placement and maintenance of a sign by the Borough on County land and/or its right-of-way. This indemnification and hold harmless agreement is to include any and all injuries or damages which may occur to any person, persons or property as the result of or on account of the placement and maintenance of the sign.

The Borough shall also notify its insurance carrier(s) that it has entered into an indemnification and hold harmless agreement with the County, including its officers, employees and agents, and that the terms of the indemnification and hold harmless agreement are to be covered by the Borough's insurance.

The Borough shall also attach hereto a copy of a Certificate of Insurance as proof of insurance coverage.

The Borough shall, if it has not as of the date of execution of the Agreement, notify the County, by way of the Camden County Parks Department, of the date and time of installation of the sign. The Borough shall provide reasonable notice of same prior to the installation date.

This agreement shall be binding upon and inure to the benefits of the heirs, executors, administrators, successors, and assigns of the respective parties hereto. The undersigned certifies under penalty of perjury that the undersigned has full authority to enter into this agreement for the undersigned and all other persons with an interest in the placement and maintenance of the aforesaid sign, and if a corporation, that all corporate acts necessary to the enforceability of this agreement have been accomplished.

Dated this _____ day of March, 2016

By:_____ _____
Signature Name

By:_____ _____
Signature Name

Kelly Santosusso

From: janetkeebler@comcast.net
Sent: Thursday, March 31, 2016 5:00 PM
To: Albert Olizi, Esquire; Kelly Santosusso
Cc: Sherwin, Tom
Subject: Haddon Heights Welcome signs

Dear Mr. Olizi and Kelly,

Robert Smith of the GSMJIF has approved this. Please send me a copy of the resolution so I can forward it to the JIF.

Sincerely,

Janet Keebler
Risk Managers Inc.

From: "Robert Smith" <rsmith@nipgroup.com>
To: "janetkeebler" <janetkeebler@comcast.net>
Sent: Thursday, March 31, 2016 4:25:21 PM
Subject: RE: Haddon Heights Welcome signs

Janet,

This looks good. Once completed and signed, please forward for our files.

Thanks,
Rob

From: janetkeebler@comcast.net [mailto:janetkeebler@comcast.net]
Sent: Thursday, March 31, 2016 4:11 PM
To: Robert Smith
Subject: Fwd: Haddon Heights Welcome signs

Dear Mr. Smith, I am sending this to you in Jonathan's absence. May we have your response so that the Borough can do a resolution for the April 5th Committee Meeting.

Thanks in advance.

Sincerely,

Janet Keebler
Risk Managers Inc.

From: janetkeebler@comcast.net
To: "Jonathan Hall" <jhall@nipgroup.com>
Cc: "Tom Sherwin" <tomsherwin@aol.com>

Sent: Thursday, March 31, 2016 4:09:01 PM
Subject: Haddon Heights Welcome signs

Dear Jonathan,

The County of Camden requires that the Borough of Haddon Heights place a Welcome to Haddon Heights sign on County property.

Please let me know if you need anything additional. As you can see in the e-mail below, the Borough Solicitor would like your approval by April 4th.

Sincerely,

Janet Keebler
Risk Managers Inc.

From: "Kelly Santosusso" <ksantosusso@HaddonHTS.com>
To: janetkeebler@comcast.net
Sent: Thursday, March 31, 2016 3:57:29 PM
Subject: FW: Welcome signs

Hi Janet,

Please review attached and forward to the JIF for their approval. Albert Olizi says we need a response before Tuesday as this will be

on the April 5th Agenda with a Resolution Authorizing Mayor to Execute.....

Thank you.

Kelly Santosusso, RMC

Borough Clerk

Borough of Haddon Heights

625 Station Avenue

Haddon Heights, NJ 08035

(856) 547.7164, ext. 30

ksantosusso@haddonhts.com

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From: Olizi@aol.com [mailto:Olizi@aol.com]
Sent: Thursday, March 31, 2016 3:01 PM
To: Kelly Santosusso <ksantosusso@HaddonHTS.com>
Subject: Welcome signs

Kelly:

Attached is a Hold Harmless agreement the County requires for us to place a Welcome to Haddon Heights sign on County property.

Please do a Resolution authorizing the Mayor to sign it.

Also , send it to the JIF and tell them we intend to put it on the agenda for approval on Tuesday and we need their answer before then.

Very truly yours,

Albert J. Olizi, Jr.

Albert J. Olizi, Jr., Esquire
Mattleman, Weinroth & Miller, P.C.
401 Route 70 East, Ste. 100
Cherry Hill, NJ 08034
(856) 429-5507 / (856) 216-1491 - Facsimile
olizi@aol.com
aolizi@mwm-law.com - alternate e-mail

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Kelly Santosusso

From: Olizi@aol.com
Sent: Thursday, March 31, 2016 3:01 PM
To: Kelly Santosusso
Subject: Welcome signs
Attachments: 20160331145532672.pdf

Kelly:

Attached is a Hold Harmless agreement the County requires for us to place a Welcome to Haddon Heights sign on County property.

Please do a Resolution authorizing the Mayor to sign it.

Also , send it to the JIF and tell them we intend to put it on the agenda for approval on Tuesday and we need their answer before then.

Very truly yours,

Albert J. Olizi, Jr.

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(856) 429-5507 / (856) 216-1491 - Facsimile
olizi@aol.com
aolizi@mwm-law.com - alternate e-mail

RESOLUTION 2016:102

RESOLUTION APPROVING A RAFFLE LICENSE FOR SONS OF ITALY FOR THE PURPOSE OF CONDUCTING A *50/50 RAFFLE* AT NEIGHBORS NIGHT OUT EVENT, *'Margaritas and Mayhem', Friday, May 6, 2016*

NOW, THEREFORE BE IT RESOLVED that a raffle license for the Sons of Italy is hereby approved by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey for the purpose of conducting a 50/50 Raffle at the Neighbors Night Out Event, *'Margaritas and Mayhem'* on Friday, May 6, 2016 at the Community Center, 321 Seventh Avenue in Haddon Heights.

Date: April 5, 2016

_____

Mayor Jack D. Merryfield

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:103

RESOLUTION AUTHORIZING ISSUANCE OF PLANNING/ZONING ESCROW REFUNDS

WHEREAS, the Borough of Haddon Heights receives application fees and deposits held in an escrow trust account, from individuals with matters before the Borough's Planning Board to cover certain legal, planning and engineering review costs related to said applications; and

WHEREAS, there are instances where application fees and deposits paid are in excess of the amounts needed to cover such costs;

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, New Jersey that the Borough's Chief Financial Officer is authorized to issue refund checks from the Borough's Reserve for Planning Board Escrow account to the following in the amounts noted, which represent excess amounts needed for Planning/Zoning application review costs:

Applicant:	**Case #:**	**Refund Amount:**
Michael E. & Kelly Galasso 35 Second Avenue Haddon Heights, NJ 08035		$320.00
Desiree Sweeny 2021 Wayne Avenue Haddon Heights, NJ 08035		$185.00

Date: April 5, 2016

_____
Mayor Jack D. Merryfield, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:104

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ (1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) ***Matters Relating to Collective Bargaining Agreements***: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds***: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) ***Matters Relating to Public Safety and Property***: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

__X__ (7) ***Matters Relating to Litigation, Negotiations and the Attorney Client Privilege***: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is

required in order for the attorney to exercise his ethical duties as a lawyer. ***Matter related to the Glover Mill LLC litigation. Matter expected to be ½ hour in duration. Formal Action May be Taken.***

_____ (8) ***Matters Relating to the Employment Relationship***: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public

_____ (9) ***Matters Relating to the Potential Imposition of a Penalty***: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on April 5, 2016 that an Executive Session closed to the public shall be held on April 5, 2016 at approximately 7:30 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in Executive Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

This resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on April 5, 2016.

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:105

RESOLUTION AWARDING A CONTRACT TO LYNEER STAFFING SOLUTIONS FOR THE PURPOSE OF PROVIDING TEMPORARY LABOR SERVICES TO THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Acting Superintendent was authorized to design specifications to place out to bid Temporary Labor Services; and

WHEREAS, bids were received in the Borough Clerk's Office on April 5, 2016 and the sole bidder was Lyneer Staffing Solutions, 134 Franklin Corner Road, Suite 100, Lawrenceville, NJ 08648 at an hourly rate of $14.22; and

WHEREAS, the Chief Financial Officer has certified that funds will be encumbered from A/C #6-01-26-290-280; and

WHEREAS, the contractor does hereby certify compliance with Chapter 178 of the Code of the Borough of Haddon Heights that no political contributions in excess of the amounts or in violation of the terms thereof have been made; and

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Haddon Heights, County of Camden, hereby awards a contract to Lyneer Staffing Solutions of Lawrenceville, New Jersey for the purpose of providing temporary labor services to the Department of Public Works.

Date: April 5, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk