

BOROUGH OF HADDON HEIGHTS

Tuesday, April 4, 2017 at 7:00 p.m.

Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 7, 2017."

2. ROLL CALL

3. CAUCUS SESSION:

- a) Yard Signs- *Councilman Stephen Berryhill*
- b) Financial Disclosure Statements – *Kelly Santosusso, Borough Clerk*
- c) Fire Prevention Fees – *Councilwoman Susan Griffith*

4. RECESS OF CAUCUS SESSION AND COMMENCEMENT OF BUSINESS SESSION

5. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

6. PUBLIC COMMENT ON CAUCUS AND AGENDA ITEMS ONLY

7. APPROVAL OF THE MINUTES of the March 21, 2017 Council Meeting Minutes.

8. REPORTS OF COUNCIL MEMBERS

9. UNFINISHED BUSINESS:

Public Hearing and Final Adoption of Bond Ordinance 2017:1440 – Bond Ordinance Providing for Various Capital Improvements by the Borough of Haddon Heights, Appropriating the Aggregate Amount of \$948,000.00 Therefor and Authorizing the Issuance of \$902,000.00 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

10. NEW BUSINESS:

Ordinance 2017:1442 – Ordinance Establishing a Pilot Program for Keeping Backyard Hens in the Borough of Haddon Heights

Public Hearing and Final Adoption is scheduled for April 18, 2017 at 7:30 p.m. in the Municipal Building located at 625 Station Avenue, Haddon Heights, New Jersey.

Resolution 2017:92 – Resolution of the Governing Body of the Borough of Haddon Heights Adopting the Housing Element and Fair Share Plan

Resolution 2017:93 – Resolution Approving a Second Community Garden Location

Resolution 2017:94 – Resolution Approving a Raffle License for Marine Corps League 1775 Detachment

Resolution 2017:95 – Resolution Authorizing the Payment of Bills and Claims for the First Half of April

Resolution 2017:96 – Resolution Supporting the 2017 Udrive. Utext. Upay. Distracted Driving Crackdown

Resolution 2017:97 – Resolution Authorizing Refund of Tax Overpayment

Resolution 2017:98 – Resolution Authorizing Refund of Tax Overpayment

Resolution 2017:99 – Resolution Awarding a Contract to Lyneer Staffing Solutions for the Purpose of Providing Temporary Labor Services to the Department of Public Works

Resolution 2017:100 – Resolution Regarding Fees for Cooking Vendor Permits

11. PUBLIC COMMENT

12. ADJOURNMENT

ORDINANCE 2017:1442

ORDINANCE ESTABLISHING A PILOT PROGRAM FOR KEEPING BACKYARD HENS IN THE BOROUGH OF HADDON HEIGHTS

PROGRAM

This Ordinance establishes a pilot program to authorize residents of the Borough of Haddon Heights to keep backyard hens subject to certain Rules and Regulations.

TERM OF PROGRAM

A. This pilot program shall terminate two (2) years from the effective date of this Ordinance but may be continued or extended by the Borough of Haddon Heights prior to termination by action of the Governing Body.

B. In the event that the Borough of Haddon Heights does not act to continue or extend the program, those individuals who are included in this pilot program shall be permitted to keep their hens but may not add any hens and said individuals shall continue to act pursuant to the rules and regulations of this program.

PARTICIPATION; LOCATION; NUMBER RESTRICTED

A. The following shall be eligible to participate in the pilot program; residents of single family homes or residents of "twin" or "row" homes which meet the criteria set forth in this section.

B. For purposes of this pilot program, no more than twenty (20) licenses will be issued at \$25.00 each for the term of the pilot.

C. There shall be a limit of four (4) hens per license. Roosters are prohibited.

D. The coop and run, located in the backyard, shall not exceed 120 square feet and shall be located no closer than 20 feet from the windows and/or doors of the habitable portion of the neighboring residential dwelling. Garages, attached or otherwise, and accessory buildings shall not be considered a "residential dwelling" for purposes of calculating the required distance. Hens may temporarily "free range" outside of the coop in a suitably contained area provided that an adult, age eighteen (18) or older is present the entire time. A predator-proof run must be attached to the coop and must also be 20 feet from the habitable portion of the neighboring residential dwelling.

LICENSE REQUIRED; FEE; EXPIRATION; CLASS

A. No person shall keep hens on their property without first obtaining a license from the Municipal Clerk's Office and paying the required fee. No license shall be issued unless the applicant has demonstrated compliance with all criteria set forth in the pilot.

B. A non-refundable, one-time license fee of \$25.00 shall be paid for each license issued for participation in this 2 year pilot program. No more than one license may be issued per household.

C. Each applicant wishing to participate in the pilot program to keep backyard hens shall be required to take a class on the basics of raising backyard hens. Proof of attendance must be presented with the completed application.

REQUIREMENTS FOR COOPS

Participant shall comply with the following regulations and conditions for keeping and housing of hens:

A. The coop shall be suitable in size to house the number of hens subject to this pilot program.

B. The coop shall be dry and well ventilated with windows to admit sunlight.

C. The coop must be kept clean.

D. The coop and enclosed run must be made predator-proof.

E. Clean water must be provided, and food must be kept tightly closed in a metal container away from the coop and run at night.

F. The yard in the area where the coop is located shall be clean and free from odors.

G. Waste will be handled by the participant to prevent offensive odors or disposed in an environmentally-friendly manner.

H. There shall be no selling of eggs.

CREATION OF "HEN ADVISORY BOARD; COMPLAINTS

A. A Hen Advisory Board consisting of eight (8) members shall be formed, including a Chair, Vice Chair and Secretary. The Board shall meet on a regular basis and keep minutes which shall be submitted along with quarterly report to the Liaison for Borough Council. These reports will include any activities of the Board, as well as any complaints and resolutions from residents concerning backyard hens.

B. If a complaint is received by the Borough, it will be forwarded to the Hen Advisory Board for investigation by two members of the Board. If the Board finds a violation of the pilot regulations, solutions will be discussed with the offending resident to allow them to meet the requirements of the pilot program as soon as possible. However, if after thirty (30) days, the violation has been remedied, the Council liaison will be notified so that enforcement proceedings can be implanted.

REVOCATION OF LICENSE

Failure to comply with the conditions and regulations set forth in the pilot program shall result in revocation of the license.

BE IT FURTHER ORDAINED that this Ordinance will be effective immediately upon final adoption and advertising.

Introduction: _____

Public Hearing: _____

Adoption: _____

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, Borough Clerk

RESOLUTION 2017:92

RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF HADDON HEIGHTS ADOPTING THE HOUSING ELEMENT AND FAIR SHARE PLAN

WHEREAS, under New Jersey law and the "Mt. Laurel Decisions", all municipalities are required to provide low and moderate income housing opportunities in accordance with the guidelines of the New Jersey Council on Affordable Housing (COAH); and

WHEREAS, on March 10, 2015, the New Jersey Supreme Court revealed that COAH had failed to act and the Court assumed jurisdiction over the Fair Housing Act; and

WHEREAS, on July 7, 2015 and in accordance with the decision of the New Jersey Supreme Court in In Re: N.J.A.C. 5:96 and 5:97, 221 N.J. 1 (2015) the Borough of Haddon Heights filed a Complaint for Declaratory Judgment in the County of Camden, Docket No: L-2612-15 seeking to comply with the constitutional mandate to provide affordable housing opportunity within the Borough; and

WHEREAS, the Borough caused the preparation of a Housing Element and Fair Share Plan to be prepared as an amendment to the Borough's Master Plan, and same was prepared by the Borough Planner, Steven Bach of Bach Associates; and

WHEREAS, the plan as proposed was submitted to the Court for review and approval at a fairness and compliance hearing to be conducted by the Court; and

WHEREAS, the Borough caused public notice of the fairness and compliance hearing scheduled for November 18, 2016 to be published in the Borough's official newspapers on October 7, 2016 and October 12, 2016 with no objections having been filed and the fairness and compliance hearing having been conducted; and

WHEREAS, after due consideration of the plan and testimony offered, the Court entered judgment in favor of the Borough of Haddon Heights on December 16, 2016 being the equivalent of substantive certification of compliance with the Borough's affordable housing obligation through July 2025; and

WHEREAS, the Borough was required to complete the review of the plan by the Planning Board and Governing Body and to introduce Ordinances necessary to implement the terms of the proposed fair share plan; and

WHEREAS, on February 16, 2017, the Planning Board held a public hearing on the Housing Element and Fair Share Plan and the public was given an opportunity to be heard with respect to same and the Planning Board voted to adopt the plan with the memorializing Resolution being adopted at its duly noticed meeting of March 16, 2017; and

WHEREAS, the Governing Body has further considered the Housing Element and Fair Share Plan and the findings and conclusions of the Planning Board as noted in the Planning Board Resolution of March 16, 2017; Resolution CS #: 17-2-48.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough Haddon Heights that the Housing Element and Fair Share Plan prepared by Steven Bach, Borough Planner and adopted by the Court by Order of December 16, 2016 is adopted by the Governing Body. The Borough planner, engineer and solicitor shall act forthwith to prepare the required Ordinances to implement the terms of the Plan for adoption by the Governing Body.

BOROUGH OF HADDON HEIGHTS

Date: April 4, 2017

MAYOR JACK D. MERRYFIELD

ATTEST:

Kelly Santosusso, RMC, Clerk

CERTIFICATION

I hereby certify the above to be a true copy of the Resolution adopted by the Governing Body of the Borough of Haddon Heights at the meeting conducted on April 4, 2017

Kelly Santosusso, RMC

**RESOLUTION CS#17-2-3P OF THE PLANNING BOARD
OF THE BOROUGH OF HADDON HEIGHTS ADOPTING
THE 2017 MASTER PLAN RE-EXAMINATION REPORT**

At a duly noticed meeting of the Haddon Heights Planning Board held on February 16, 2017 at 7:00 P.M., the following members were present and voting:

Chris Soriano, Chairman
Dean Doukakis, Vice-Chairman
Stephen Berryhill
Bruce Koch
Jaclyn Parisi
Michael Gatti
Tom Ferrese
Jeff Hanson

Also present: Peter R. Thorndike, Esquire, Substitute Solicitor
Stephanie Gee, Secretary
Steve Bach, Planning Board Engineer

SUBJECT:

The Board considered the 2017 Master Plan Re-Examination Report prepared by Steven M. Bach, PE, RA, PP, CME of the firm of Bach Associates dated December 2016.

In accordance with the New Jersey Municipal Land Use Law N.J.S.A. 40:55D-89 the Planning Board shall, at least every ten years, provide for a general re-examination of its Master Plan and Development Regulations.

In accordance with N.J.S.A. 40:55D-10 the Planning Board shall provide for a public hearing with notice on any revisions or amendment to the Master Plan.

On February 16, 2017, the Planning Board held a public hearing for public comment and to consider the Borough's Housing Element and Fair Share Plan and the Re-Examination of the Master Plan prepared Steven M. Bach, dated December 2016.

FINDINGS AND CONCLUSIONS:

The Planning Board having duly provided for notice pursuant to N.J.S.A. 40:55D-13 for public hearing on the re-examination of the Master Plan finds as follows:

1. The provisions of N.J.S.A. 40:55D-89 require all municipalities to re-examine a Master Plan at least every ten years.

2. The Planning Board of the Borough of Haddon Heights adopted its Master Plan in March 1996 and thereafter re-examined the plan in October 2006. The Planning Board authorized Steven M. Bach, its Planning Board Planner, to prepare drafts and revisions of the Master Plan re-examination. During the period o2015 to 2016, the Planning Board deliberated and revised the Master Plan Re-Examination Report.

3. The final Master Plan Re-Examination Report prepared by Steven M. Bach, dated December 2016, was submitted to the Planning Board for a public hearing to be held on February 16, 2017. The Planning Board provided for notice to the public in accordance with the Municipal Land Use Law, at which time the public was given the opportunity for public comment.

4. The Planning Board further finds that a notice of the Master Plan Re-Examination was sent to neighboring communities and to the Camden County Planning Board in accordance with the Municipal Land Use Law.

5. The Planning Board finds that the Re-Examination Report was prepared in accordance with the requirements of N.J.S.A. 40:55D-89. Said Master Plan Re-Examination Report provides for updates and evaluation of the Borough's 1996 and 2006 Master Plan, Zoning Map and Land Use and Policy Recommendations.

6. In addition, the Housing Element and Fair Share Plan was prepared to satisfy the Mt. Laurel Doctrine and Fair Housing Act of 1985, N.J.S.A. 52:27D-301 et seq.

7. A copy of the draft of the Master Plan Re-Examination and Housing Element and Fair Share Plan documents and associated maps have been on file with the office of the Borough Clerk in accordance with the Municipal Land Use Law.

8. The Planning Board heard comments from the public and thereafter deliberated with respect to the Master Plan Re-Examination and found that the Master Plan Re-Examination Report was consistent with the purposes and objectives of the Master Plan.

ROLL CALL VOTE:

On the motion of Jaclyn Parisi, seconded by Dean Doukakis, the Planning Board voted 8-0 to adopt the Master Plan Re-Examination Report prepared by Steven M. Bach dated December 2016.

Chris Soriano	Yes
Dean Doukakis	Yes
Stephen Berryhill	Yes
Bruce Koch	Yes
Jaclyn Parisi	Yes
Michael Gatti	Yes
Tom Ferrese	Yes
Jeff Hanson	Yes

The foregoing is a true copy of the Resolution adopted by the Planning Board of Adjustment of the Borough of Haddon Heights at a duly noticed meeting on March ____, 2017, memorializing the action of the Board taken at its meeting on February 16, 2017.

Dated:

Stephanie Gee, Secretary

**RESOLUTION CS#17-2-4P OF THE PLANNING BOARD
OF THE BOROUGH OF HADDON HEIGHTS ADOPTING
THE HOUSING ELEMENT AND FAIR SHARE PLAN**

At a duly noticed meeting of the Haddon Heights Planning Board held on February 16, 2017 at 7:00 P.M., the following members were present and voting:

Chris Soriano, Chairman
Dean Doukakis, Vice-Chairman
Stephen Berryhill
Bruce Koch
Jaclyn Parisi
Michael Gatti
Tom Ferrese
Jeff Hanson

Also present: Peter R. Thorndike, Esquire, Substitute Solicitor
Stephanie Gee, Secretary
Steve Bach, Planning Board Engineer

SUBJECT:

The Board considered the proposed Housing Element and Fair Share Plan prepared by Steven M. Bach, PE, RA, PP, CME of the firm of Bach Associates dated December 2016.

The Board considered the matter after proper notice of the public hearing was completed in accordance with the New Jersey Municipal Land Use Law N.J.S.A. 40:55D-12.

FINDINGS AND CONCLUSIONS:

The Planning Board makes the following findings and conclusions:

1. Under the Municipal Land Use Law N.J.S.A. 40:55D-28, the Planning Board has jurisdiction to adopt and amend the Master Plan to include the Housing Element. The required elements of a Housing Plan are set forth in N.J.S.A. 52:27D-310 and the Administrative Code N.J.C.A. 5:94-2.3.
2. Under the New Jersey Law and in particular the Court Rulings entitled "Mt. Laurel Decisions", all municipalities are required to provide low and moderate income housing in accordance with the guidelines of the New Jersey Counsel of Affordable Housing (COAH).
3. On March 10, 2015 the New Jersey Supreme Court ruled that the COAH had failed to act and as a result the Courts would be assuming jurisdiction over the Fair Housing Act.

4. The municipality of Haddon Heights has “petitioned or participated” in the COAH process and on July 7, 2016 filed a declaratory judgment action with the Courts seeking to comply with its constitutional mandate to provide affordable housing.

5. The Borough of Haddon Heights authorized its Planner, Steven Bach, PE, RA, PP and CME, to prepare a Housing Element and Fair Share Plan in order to comply with its obligation for the housing period 1999-2025. Steven Bach prepared a Housing Element and Fair Share Plan dated December 2016, which was reviewed by the Planning Board.

6. The Planning Board established a date of February 16, 2017 for holding a public hearing for the adoption of the Housing Element and Fair Share Plan. Notice of said hearing was published in the newspaper for general circulation at least ten days prior to the hearing and Notice was provided to the Clerks of each adjoining municipality at least ten days prior to the hearing. Notice was also given to the Camden County Planning Board.

7. The proposed Housing Plan Element and Fair Share Plan has been on file and available for inspection at least ten days before the hearing date during normal business hours at the municipal offices of the Borough of Haddon Heights.

8. On February 16, 2017, the Planning Board held a public hearing on the proposed Housing Element and Fair Share Plan prepared by Steven Bach, dated December 2016. The public was given an opportunity to be heard with respect to the plan, after which time the Planning Board members deliberated and voted to adopt the proposed plan.

9. The Haddon Heights Planning Board concludes that the proposed Housing Element and Fair Share Plan prepared by Steven Bach, is consistent with its responsibilities under the Municipal Land Use Law, The Fair Share Housing Act N.J.S.A. 52:27D-301 et seq. and its responsibilities for low and moderate income housing.

ROLL CALL VOTE:

On the motion of Dean Doukakis, seconded by Jaclyn Parisi, the Planning Board voted 8-0 to adopt the Hosuing Element and Fair Share Plan prepared by Steven M. Bach and dated December 2016.

Chris Soriano	Yes
Dean Doukakis	Yes
Stephen Berryhill	Yes
Bruce Koch	Yes
Jaclyn Parisi	Yes
Michael Gatti	Yes
Tom Ferrese	Yes
Jeff Hanson	Yes

The foregoing is a true copy of the Resolution adopted by the Planning Board of Adjustment of the Borough of Haddon Heights at a duly noticed meeting on March ____, 2017, memorializing the action of the Board taken at its meeting on February 16, 2017.

Dated:

Stephanie Gee, Secretary

RESOLUTION 2017:93

RESOLUTION APPROVING A SECOND COMMUNITY GARDEN LOCATION

WHEREAS, Haddon Heights is a participant in the Sustainable Jersey program to sustain the needs of the present generation without compromising the ability of future generations to meet their needs.

WHEREAS, Mayor and Council would like to support a community garden so that fruits, vegetables and herbs (no trees) can be planted, cultivated and harvested for the good of the community; and

WHEREAS, by Resolution dated July 21, 2009, the Borough approved the establishment of its first Community Garden on Glover Avenue;

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights that Block 149 Lot 18 (Maple Avenue Pump Station) is hereby approved as a second location for a Community Garden, comprised of 10 by 10 foot plots and common area. This approval is subject to the Borough's approval of soil conditions at the location for use as a Community Garden.

IT IS FURTHER RESOLVED that the Borough may, with Council approval, provide a bench, storage shed, a table and waste disposal containers. No water service is extended to the property at this time, but same will be considered in the future. Plot renters shall provide their own tools in connection with same and be responsible for plot and common areas. The Community Garden shall provide some plots that are accessible in accordance with all requirements of the American Disabilities Act.

IT IS FURTHER RESOLVED that same shall be accessible only by Haddon Heights' residents. Haddon Heights residents who wish to participate shall pay a participation fee of \$25.00 for a 12 month period. Renewal, membership and other operating considerations will be at the discretion of the Community Garden Committe and the Borough Council liason.

Date: April 3, 2017

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2017:94

**RESOLUTION APPROVING A RAFFLE LICENSE FOR
MARINE CORPS LEAGUE 1775 DETACHMENT**

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that a raffle license is hereby authorized for the Marine Corps League 1775 Detachment for the purpose of conducting a raffle for a '*Wagon of Cheer*' in which one ticket will be drawn on November 1, 2017 at Wise Family Jewelers, 513 Station Avenue, Haddon Heights, New Jersey.

Date: April 4, 2017

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2017:95

**RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS
FOR FIRST HALF OF APRIL**

Trust Account	\$ 3,297.65
Capital Account	\$ 0.00
Payroll Account (WE 3/30/2017)	\$ 107,494.25
Animal Account	\$ 0.00
School Tax	\$ 1,079,353.00
County Tax	\$ 0.00
Current Fund	\$ 53,349.96
Total Amount of Bills & Claims	<u>\$ 1,243,494.86</u>

Date: April 4, 2017

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	4/4/2017	2016/2017 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	1,548.48	All Accounts Marked T-13 & T15
Payroll 3/30/2017	1,749.17	
Total Trust	3,297.65	

Capital

Total Capital	0.00	
NJ Dept of Health & Human Services	0.00	Animal Licencing March

Total Animal 0.00

Po's Paid Current Account Borough	53,349.96	
School Tax	1,079,353.00	
County Taxes 1st Q	0.00	
Payroll 3/30/2017	107,494.25	

Total Current 1,240,197.21

Total Spending 04/04/2017 1,243,494.86

March 31, 2017
12:18 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes First Enc Date Range: First to 12/31/17
 Include Non-Budgeted: Y
 Open: N Paid: N Void: N
 Rcvd: N Held: N Aprv: Y
 Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
AL100 ALLIED 100	17-00385	03/17/17	1 FR2 BATTERY/AED	276.00	7-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/17
Vendor Total:				276.00				
ANKOF ANKOR FIRE & SAFETY EQUIP	17-00380	03/16/17	1 EXTINGUISHERS INSPECTED & TAGG	330.82	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/16
			2 EXTINGUISHERS INSPECTED & TAGG	210.00	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/16
			3 EXTINGUISHERS INSPECTED & TAGG	130.00	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/16
			4 EXTINGUISHERS INSPECTED & TAGG	249.04	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/29
Vendor Total:				919.86				
ARTP ART PRESS	17-00398	03/21/17	1 SPRING BROCHURE SPRING 2017	485.00	7-01-28-370-238	B Materials & Supplies-Programs/Facilities	A	03/21
Vendor Total:				485.00				
BLUE1 HORIZON BLUE CROSS SHIELD	17-00399	03/21/17	1 DENTAL NON POLICE APRIL 2017	836.91	7-01-23-220-245	B Blue Cross Dental	A	03/21
Vendor Total:				836.91				
BOWMA BOWMAN AND COMPANY LLP	17-00351	03/10/17	1 ASSIST PREP ANNUAL FIN STATEME	2,500.00	7-01-20-135-205	B Professional Audit Services	A	03/10
Vendor Total:				2,500.00				

March 31, 2017
12:18 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
BURNB BURNS BUICK GMC	17-00320	03/01/17						
	1		ENGINE FOR HHPD CAR 18-9	6,256.74	7-01-26-315-205	B Vehicle Maint - Police	A	03/01
	2		HEATER HOSES HHPD CAR 18-7	218.24	7-01-26-315-205	B Vehicle Maint - Police	A	03/01
	3		HOSES HHPD CAR 18-7	75.48	7-01-26-315-205	B Vehicle Maint - Police	A	03/29
	5		CONTROL DPW TRUCK	183.79	7-01-26-315-202	B Vehicle Maint - Public works	A	03/29
	6		MOUNT HHPD CAR 18-9	48.20	7-01-26-315-205	B Vehicle Maint - Police	A	03/29
	7		GASKET & HOSE HHPD CAR 18-9	39.43	7-01-26-315-205	B Vehicle Maint - Police	A	03/29
	8		NUT HHPD CAR 18-9	8.34	7-01-26-315-205	B Vehicle Maint - Police	A	03/29
	9		BOLTS STUDS &NUT HHPD CAR 18-9	81.42	7-01-26-315-205	B Vehicle Maint - Police	A	03/29
	10		CORE RETURN HHPD CAR 18-9	600.00	7-01-26-315-205	B Vehicle Maint - Police	A	03/29
				<u>6,311.64</u>				
			Vendor Total:	6,311.64				
CAVAD DOLORES(DEE) CAVALIERE	17-00448	03/30/17						
	1		INSTRUCTOR ABS & LOWER BODY	420.00	7-01-28-370-265	B Parks & Rec - Contracted Staff	A	03/30
			Vendor Total:	420.00				
COMC COMCAST	17-00400	03/21/17						
	1		HI SPEED INTERNET HHFD MAR 17	193.64	7-01-31-440-216	B Regular Telephones	A	03/21
	17-00415	03/23/17						
	1		HI SPEED INTERNET MAR MUNI BLD	140.88	7-01-31-440-216	B Regular Telephones	A	03/23
			Vendor Total:	334.52				
DEERP READY FRESH BY NESTLE	17-00435	03/29/17						
	1		BOTTLED WATER SOF MARCH 2017	35.99	7-01-20-120-279	B Clerk - Bottled Water	A	03/29
			Vendor Total:	35.99				

March 31, 2017
12:18 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
DRAGS DRAEGER SAFETY DIAGNOSTICS INC								
	17-00144	01/23/17						
			1 SIMULATOR SOLUTION	172.88	G-02-41-745-301	B DDEF Police Grant	A	01/23
			Vendor Total:	172.88				
ELLIS JOHN ELLIS								
	17-00460	03/31/17	mileage reimbursment for scho					
			1 mileage reimbursment for scho	115.56	7-01-26-290-231	B Public Works - Schools	A	03/31
			Vendor Total:	115.56				
FERNK KATIA FERNANDEZ								
	17-00449	03/30/17						
			1 INSTRUCTOR ZUMBA	600.00	7-01-28-370-265	B Parks & Rec - Contracted Staff	A	03/30
			Vendor Total:	600.00				
FLEMP FLEMING TERMITE & PEST								
	17-00445	03/29/17						
			1 PEST CONTROL COMM CTR FEB 2017	36.78	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/29
			2 PEST CONTROL CABIN FEB 2017	30.64	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/29
			3 PEST CONTROL MUNI BLD FEB 2017	29.43	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/29
			4 PEST CONTROL DPW FEB 2017	29.43	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/29
				126.28				
			Vendor Total:	126.28				
FULTB BRIDGTE FULTANO								
	17-00396	03/21/17						
			1 REIMBURSE WATER SANTA PICTURES	10.98	T-13-56-860-812	B Reserve Municipal Alliance (510)	A	03/21
			2 REIMBURSE CANDY CANES, PAPER	24.57	T-13-56-860-812	B Reserve Municipal Alliance (510)	A	03/21
				35.55				
			Vendor Total:	35.55				

March 31, 2017
12:18 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
GENCS GENERAL CHEMICAL AND SUPPLY								
	17-00381	03/16/17						
			1 TOWELS, SOAP, BOWL CLEANER	911.32	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	03/16
			Vendor Total:	911.32				
GRAMB GRAMCO BUSINESS COMMUNICATIONS								
	17-00417	03/23/17						
			1 RECORDING SYSTEM INCL MICROPH	497.50	7-01-21-180-205	B Planning Bd - Professional Service	A	03/23
			2 RECORDING SYSTEM INCL MICROPH	497.50	7-01-20-120-237	B Clerk - GovDeals Online Auction	A	03/23
				995.00				
	17-00430	03/28/17						
			1 BLANK CD'S FOR SOUND SYSTEM	72.70	7-01-20-100-311	B Office Supplies	A	03/28
			Vendor Total:	1,067.70				
GUADD GUARDIAN DOCUMENT DESTRUCTION								
	17-00391	03/17/17						
			1 DOCUMENT DESTRUCTION	198.39	7-01-20-120-238	B Clerk - Operation Mat'l & Supplies	A	03/17
			Vendor Total:	198.39				
HAGENT THEODORE HAGENBUCHER								
	17-00384	03/17/17						
			1 TUITION REIMBURSEMENT/SPRING	1,776.00	7-01-25-240-229	B Police - College Reimbursement	A	03/17
			Vendor Total:	1,776.00				
HHBE HADDON HEIGHTS BD OF ED								
	17-00411	03/22/17						
			1 THE GLENVIEW AV SCH ACT FUND	80.00	7-13-56-860-823	B Reserve for Neighbor Night Out (520)	A	03/22
	17-00427	03/24/17						
			1 BOROUGH CONTRIBUTION APRIL 17	1,079,354.00	7-01-55-001-001	B Local School Taxes Payable	A	03/24
			Vendor Total:	1,079,434.00				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
HHLIB HADDON HEIGHTS LIBRARY	17-00422	03/24/17	1 BOROUGH CONTRIBUTION APR 2017	22,666.66	7-01-29-390-288	B Maint Free Public Library	A	03/24
			Vendor Total:	22,666.66				
JOHNS JOHN'S FRIENDLY MARKET	17-00420	03/23/17	1 PASTA SALAD FOR ETHICS TRAININ	4.92	7-01-20-120-231	B Clerk - Schools	A	03/23
			Vendor Total:	4.92				
KOCHB BRUCE KOCH	17-00394	03/21/17	1 REIMBURSEMENT FOR PRINTER SANT	138.25	T-13-56-860-812	B Reserve Municipal Alliance (510)	A	03/21
			2 REIMBURSEMENT PRINTER INK SANT	134.97	T-13-56-860-812	B Reserve Municipal Alliance (510)	A	03/21
				273.22				
			Vendor Total:	273.22				
KONDB BLAKE J. KONDRAS	17-00450	03/30/17	1 INSTRUCTOR LOW IMPACT	324.00	7-01-28-370-265	B Parks & Rec - Contracted Staff	A	03/30
			Vendor Total:	324.00				
KONMI KONICA MINOLTA BUSINESS	17-00392	03/17/17	1 MAINT & COPIES FOR SOF FEB 17	87.71	7-01-20-100-516	B Service Contracts	A	03/17
	17-00418	03/23/17	1 MAINT & COPIES MUNI BLD MAR 17	283.22	7-01-20-100-516	B Service Contracts	A	03/23
			Vendor Total:	370.93				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
KONPF KONICA MINOLTA PRIMER FINANCE	17-00426	03/24/17	1 LEASE HHPD & SOF MARCH 2017	116.59	7-01-20-100-516	B Service Contracts	A	03/24
Vendor Total:				116.59				
LEONP PATRICE LEONETTI	17-00451	03/30/17	1 INSTRUCTOR LITTLEST CHEFS	280.00	7-01-28-370-265	B Parks & Rec - Contracted Staff	A	03/30
Vendor Total:				280.00				
MCACC MUN CLERKS ASSOC. CAMDEN CTY	17-00406	03/21/17	1 BOROUGH CLERK DUES FOR 2017	100.00	7-01-20-120-223	B Clerk - Dues	A	03/21
Vendor Total:				100.00				
MCI MCI COMMERCIAL SERVICE -MA	17-00397	03/21/17	1 PHONES LAKE ST PUMP STATION	32.58	7-01-31-440-216	B Regular Telephones	A	03/21
Vendor Total:				32.58				
NATA NAT ALEXANDER CO., INC	17-00348	03/09/17	1 Repair Hydra-Rams	640.00	7-01-25-265-255	B Fire - Maint/Repair Other	A	03/09
Vendor Total:				640.00				
NETS NETWORKS PLUS, LLC	17-00424	03/24/17	1 MONTHLY SERVICE CONTRACT	1,200.00	7-01-20-100-515	B Computer Maintenance	A	03/24
			2 SPLASH TOP SERVICE	10.00	7-01-20-100-515	B Computer Maintenance	A	03/24
Vendor Total:				1,210.00				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc D
PEDRO PEDRONI	17-00413	03/23/17	no lead gas						
			1 no lead gas	1,808.95	7-01-31-460-275		B Unleaded Gas	A	03/23
			Vendor Total:	1,808.95					
PRIMM PRIME MEDIA	17-00419	03/23/17							
			1 E-TICKET PAPER	790.00	T-13-56-860-806		B Reserve POAA funds (504)	A	03/23
			Vendor Total:	790.00					
RETRO THE RETROSPECT	17-00421	03/24/17							
			1 Intro 2017-1438	40.70	7-01-20-120-217		B Clerk - Legal Advertising	A	03/24
			2 Intro 2017-1439	52.94	7-01-20-120-217		B Clerk - Legal Advertising	A	03/24
				93.64					
17-00436	03/29/17								
			1 Adopt 2017-1438	13.67	7-01-20-120-217		B Clerk - Legal Advertising	A	03/29
			2 Adopt 2017-1439	14.18	7-01-20-120-217		B Clerk - Legal Advertising	A	03/29
			3 Bidders-Temp Labor Services	23.87	7-01-20-120-217		B Clerk - Legal Advertising	A	03/29
			4 Pend Ord 2017-1440	27.44	7-01-20-120-217		B Clerk - Legal Advertising	A	03/29
				79.16					
			Vendor Total:	172.80					
SAAMM MANUELA B. SAAM	17-00452	03/30/17							
			1 INSTRUCTOR ZUMBA	600.00	7-01-28-370-265		B Parks & Rec - Contracted Staff	A	03/30
			Vendor Total:	600.00					
SCHRJ JACQUELINE SCHROEDER	17-00453	03/30/17							
			1 INSTRUCTOR TODDLER PLAYTIME	450.00	7-01-28-370-265		B Parks & Rec - Contracted Staff	A	03/30
			Vendor Total:	450.00					

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
SHI	SHI-LOCAL GOVT ACCOUNTS							
	16-01038	07/08/16	ANNUAL MAINTENANCE-RMS					
			1 ANNUAL MAINTENANCE-RMS	3,000.00	6-01-25-240-256	B Police - Service Contracts	A	07/08
			Vendor Total:	3,000.00				
SHIET	TRISH SHIELDS							
	17-00395	03/21/17						
			1 REIMBURSE COOKIES SANTA PICTUR	14.76	T-13-56-860-812	B Reserve Municipal Alliance (510)	A	03/21
			2 REIMBURSE SANTA PICTURE HOLDER	29.95	T-13-56-860-812	B Reserve Municipal Alliance (510)	A	03/21
				44.71				
			Vendor Total:	44.71				
SIEGM	MORRIS L. SIEGEL							
	17-00454	03/30/17						
			1 INSTRUCTOR TAI CHI	186.00	7-01-28-370-265	B Parks & Rec - Contracted Staff	A	03/30
			Vendor Total:	186.00				
STAHJ	JUSTINE L. STAHL							
	17-00455	03/30/17						
			1 INSTRUCTOR YOGA WED & SAT	420.00	7-01-28-370-265	B Parks & Rec - Contracted Staff	A	03/30
			Vendor Total:	420.00				
TCTA	TCTA OF NEW JERSEY							
	17-00408	03/22/17	2017 TCTANJ MEMBERSHIP DUES					
			1 2017 TCTANJ MEMBERSHIP DUES	100.00	7-01-20-145-223	B Tax Collector - Dues	A	03/22
			Vendor Total:	100.00				
VER33	VERIZON							
	17-00402	03/21/17						
			1 LAKE STREET PUMP STA MAR 2017	36.90	7-01-31-440-216	B Regular Telephones	A	03/21
			Vendor Total:	36.90				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
VERIW VERIZON WIRELESS	17-00401	03/21/17	1 HHPD MDT'S FEB 2017	114.03	7-01-25-240-256	B Police - Service Contracts	A	03/21
	17-00414	03/23/17	1 HHFD MDC'S FEB 2017	40.01	7-01-31-440-216	B Regular Telephones	A	03/23
	17-00447	03/29/17	1 HH BOROUGH CELL PHONES MAR 17	644.11	7-01-31-440-318	B Cell Phones	A	03/29
	Vendor Total:			798.15				
VOORA VOORHEES ANIMAL ORHPANAGE	17-00403	03/21/17	1 STRAY ANIMAL HOLDING MARCH 17	400.00	7-01-27-340-205	B Animal	A	03/21
	Vendor Total:			400.00				
VSP VISION SERVICE PLAN (CT)	17-00446	03/29/17	1 HHPD CONTRACT APRIL 2017	1,148.16	7-01-23-220-247	B Vision Plan	A	03/29
			2 NON CONTRACT VISION APRIL 2017	339.32	7-01-23-220-247	B Vision Plan	A	03/29
			3 UNION CONTRACT VISION APR 2017	371.94	7-01-23-220-247	B Vision Plan	A	03/29
				1,859.42				
	Vendor Total:			1,859.42				
WBMASON WB MASON	17-00429	03/28/17	1 MOUSE ENVELOPES TONER BAGS	205.08	7-01-20-100-311	B Office Supplies	A	03/28
			2 DESK ORGANIZER	27.14	7-01-20-100-311	B Office Supplies	A	03/28
			3 ENVELOPES & BINDERS	107.31	7-01-20-100-311	B Office Supplies	A	03/28
			4 INK CARTRIDGES TONER HIGHLIGHT	249.48	7-01-20-100-311	B Office Supplies	A	03/28
				589.01				
	Vendor Total:			589.01				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc D
WINZI WINZINGER INC	17-00412	03/23/17	Brush recycling 3/8 & 3/10						
	1		Brush recycling 3/8 & 3/10	90.00	7-01-32-465-218		B Solid Waste - Brush Pickup	A	03/23
	2		Brush recycling Enviro fee	4.00	7-01-32-465-218		B Solid Waste - Brush Pickup	A	03/23
				94.00					
			Vendor Total:	94.00					
ZIOMG GINEVRA ZIOMEK	17-00288	02/23/17							
	1		LOGO DESIGNS FOR SMALL EXPLORE	325.00	T-13-56-860-826		B Reserve for Playground Equip (523)	A	02/23
			Vendor Total:	325.00					
<hr/>									
Total Purchase Orders:	54	Total P.O. Line Items:	83	Total List Amount:	1,134,251.44	Total Void Amount:	0.00		

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	6-01	3,000.00	0.00	0.00	3,000.00
CURRENT FUND	7-01	1,129,530.08	0.00	0.00	1,129,530.08
	6-02	172.88	0.00	0.00	172.88
TRUST - OTHER TRUST	T-13	1,548.48	0.00	0.00	1,548.48
Total of All Funds:		<u>1,134,251.44</u>	<u>0.00</u>	<u>0.00</u>	<u>1,134,251.44</u>

1,132,702.96

5. TOTAL 6,134,251.44
PAYROLL 109,243.42
1,243,494.86

RESOLUTION 2017:96

**RESOLUTION SUPPORTING THE 2017 UDRIVE. UTEXT. UPAY.
DISTRACTED DRIVING CRACKDOWN**

WHEREAS, distracted driving is a serious, life-threatening practice that is preventable; and

WHEREAS, distracted driving can result in injuries and deaths to all road users (motorists, pedestrians and bicyclists); and

WHEREAS, distracted driving occurs when drivers divert their attention away from the task of driving to focus on another activity instead; and

WHEREAS, in 2014 alone distracted driving-related crashes resulted in 3,179 deaths and 431,000 injuries on our nation's roads; and

WHEREAS, in New Jersey distracted driving was listed as a contributing circumstance in more than 800,000 crashes between 2010-2014; and

WHEREAS, the State of New Jersey will participate in the nationwide *Distracted Driving 2017 Crackdown* from April 1 - 21, 2017 in an effort to raise awareness and decrease driver distraction through a combination of enforcement and education; and

WHEREAS, the national slogan for the campaign is *UDrive. UText. UPay*; and

WHEREAS, a reduction in distracted driving in New Jersey will save lives on our roadways;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Haddon Heights declares it's support for the 2017 Distracted Driving Crackdown from April 1, 2017 through April 21, 2017 and pledges to increase awareness of the dangers of drinking and driving.

Date: April 4, 2017

Mayor Jack D. Merryfield

ATTEST:

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2017:97

RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, on February 1, 2017 the Haddon Heights Tax Office received a tax overpayment; and
WHEREAS, said overpayment will require a refund to CoreLogic Tax Services;

PROPERTY:

211 Tenth Ave
Block 57, Lot 18

OVERPAYMENT:

\$2,219.54

REFUND OF \$2,219.54 TO:

CoreLogic Tax Services
Attn: Tax Servicing Department
1500 Solana Blvd, Building 1
Westlake, TX 76262

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden in the State of New Jersey approves that a refund in the amount of \$2,219.54 be issued to Corelogic Tax Services.

April 4, 2017

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2017:98

RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, on February 1, 2017 the Haddon Heights Tax Office received a tax overpayment;
and

WHEREAS, said overpayment will require a refund to CoreLogic Tax Services;

PROPERTY:

620 Sycamore Terrace
Block 49, Lot 11

OVERPAYMENT:

\$1,455.26

REFUND OF \$1,455.26 TO:

CoreLogic Tax Services
Attn: Tax Servicing Department
1500 Solana Blvd, Building 1
Westlake, TX 76262

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden in the State of New Jersey approves that a refund in the amount of \$1,455.26 be issued to Corelogic Tax Services.

April 4, 2017

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2017:99

RESOLUTION AWARDING A CONTRACT TO LYNEER STAFFING SOLUTIONS FOR THE PURPOSE OF PROVIDING TEMPORARY LABOR SERVICES TO THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Acting Superintendent was authorized to design specifications to place out to bid Temporary Labor Services; and

WHEREAS, bids were received in the Borough Clerk's Office on March 21, 2017 and the sole bidder was Lyneer Staffing Solutions, 1011 Whitehead Road Extension, Ewing, New Jersey 08638 at an hourly rate of \$14.22; and

WHEREAS, the Chief Financial Officer has certified that funds will be encumbered from A/C #7-01-26-290-280; and

WHEREAS, the contractor does hereby certify compliance with Chapter 178 of the Code of the Borough of Haddon Heights that no political contributions in excess of the amounts or in violation of the terms thereof have been made; and

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Haddon Heights, County of Camden, hereby awards a contract to Lyneer Staffing Solutions of Ewing, New Jersey for the purpose of providing temporary labor services to the Department of Public Works.

Date: April 4, 2017

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2017:100

RESOLUTION REGARDING FEES FOR COOKING VENDOR PERMITS

WHEREAS, the Borough of Haddon Heights, in accordance with the New Jersey Fire Code, NJAC 5:70-2.7, et. seq. is authorized to issue permits for cooking vendors to operate at Borough events and festivals; and

WHEREAS, pursuant to NJAC 5:70-2.9 (c) the application fee for the said permit is currently \$42.00 for each application filed by a cooking vendor; and

WHEREAS, all permit application fees are non-refundable with the proceeds paid into the designated trust account and appropriated to support the operation of the Borough's Bureau of Fire Prevention; and

WHEREAS, the Borough desires to encourage participation by cooking vendors at outdoor events and festivals and further desires to set an application processing fee which will facilitate added participation; and

WHEREAS, the Governing Body finds that a one-time application fee of \$42.00 would aid in the purpose noted and would fairly and adequately compensate the Borough for processing applications for permits sought by cooking vendors; and

WHEREAS, it is the desire of the Governing Body to effectuate a change in the current application processing fee as a pilot program to determine whether the ends sought are achieved.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough Haddon Heights that beginning upon passage of this Resolution and continuing until December 31, 2017:

1. Cooking vendors who participate in Borough events and festivals shall continue to obtain cooking vendor permits as a condition of participation;
2. Cooking vendors shall pay a one-time application processing fee of \$42.00 which shall be sufficient to cover all applications for permits to participate in Borough events and festivals through December 31, 2017; and
3. Cooking vendors shall be required to submit application and obtain a permit for each event or festival in which the vendor wishes to participate. Failure to file for or obtain a permit shall preclude the vendor from participating in the event or festival; and
4. In all other respects, the cooking vendor shall comply with all requirements of the New Jersey Uniform Fire Code and Ordinances of the Borough of Haddon Heights; and

5. Events and festivals to which this Resolution shall apply include: *Fall Festival, Cruise Night, Sippin on Station, Rhythm and Brews*, farmers markets and such other events or festivals as the Governing Body shall from time to time include.

This Resolution shall take effect immediately upon adoption by the Governing Body.

BOROUGH OF HADDON HEIGHTS

April 4, 2017

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk