

BOROUGH OF HADDON HEIGHTS

Tuesday, April 18, 2017 at 7:00 p.m.

Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 7, 2017."

2. ROLL CALL

3. CAUCUS SESSION:

a) Borough Performance Evaluations – *Councilwoman Valvardi*

4. RECESS OF CAUCUS SESSION AND COMMENCEMENT OF BUSINESS SESSION

5. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

6. PROCLAMATION RECOGNIZING APRIL 28, 2017 AS ARBOR DAY

7. PUBLIC COMMENT ON CAUCUS AND AGENDA ITEMS ONLY

8. APPROVAL OF THE MINUTES of the April 4, 2017 Council Meeting Minutes

9. REPORTS OF COUNCIL MEMBERS

10. BOROUGH ENGINEER REPORT:

11. UNFINISHED BUSINESS:

Resolution 2017:101 – Resolution Authorizing the Budget to be Read by Title Only (*need to pass resolution prior to Public Hearing on the Budget*)

Public Hearing on the 2017 Municipal Budget

Final Adoption of the 2017 Municipal Budget

Public Hearing and Final Adoption of Ordinance 2017:1442 – Ordinance Establishing a Pilot Program for Keeping Backyard Hens in the Borough of Haddon Heights

12. NEW BUSINESS:

Resolution 2017:102 – Resolution Establishing Request for Permission from the Director of Local Government Services to Establish a Dedicated By Rider For Recreation Trust Fund as Required by N.J.S.A. 40:48-2.56 (P.L. 1999, Chapter 292, Approved December 23, 1999)

Resolution 2017:103 – Resolution Authorizing the Hiring of a Service Operations Facility Assistant

Resolution 2017:104 – Resolution Authorizing the Payment of Bills and Claims for the Second Half of April

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Resolution 2017:105 – Resolution Authorizing the Refund of Community Garden Plot Rental Fees

Resolution 2017:106 – Resolution Authorizing the Refund of Program Fees

Resolution 2017:107 – A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

13. PUBLIC COMMENT

14. ADJOURNMENT

PROCLAMATION

ARBOR DAY 2017

WHEREAS, the trees clean the air, moderate temperature, stabilize soil, beautify our neighborhoods and help keep the atmosphere in balance; and

WHEREAS, our tree lined streets are an integral part of our Borough's infrastructure; and

WHEREAS, the Borough plays a vital role in promoting the planting and management of trees in our community; and

WHEREAS, in 1872 Arbor Day was first celebrated with the planting of one million trees; and

WHEREAS, Arbor Day will be celebrated in Haddon Heights on April 28th; and

WHEREAS, activities will include educational opportunities, planting of street trees and distribution of tree seedlings; and

NOW, THEREFORE, I, MAYOR JACK D. MERRYFIELD OF THE BOROUGH OF HADDON HEIGHTS, on this Eighteenth day of April 2017, do hereby proclaim April 28, 2017 as Arbor Day.

Mayor Jack D. Merryfield

RESOLUTION 2017:107

**A RESOLUTION AUTHORIZING THE 2017 MUNICIPAL BUDGET
TO BE READ BY TITLE ONLY**

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of the public hearing, a complete copy of the budget has been made available for public inspection; and

WHEREAS, these conditions have been met.

NOW, THEREFORE BE IT RESOLVED that the 2017 Municipal budget shall be read by title only.

ROLL CALL:

	Yes	No	Abstain	Absent
Lange				
Griffith				
DiRenzo				
Berryhill				
Valvardi				
Schroeder				

Date: April 18, 2017

Councilwoman Kathy Lange

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

ORDINANCE 2017:1442

ORDINANCE ESTABLISHING A PILOT PROGRAM FOR KEEPING BACKYARD HENS IN THE BOROUGH OF HADDON HEIGHTS

PROGRAM

This Ordinance establishes a pilot program to authorize residents of the Borough of Haddon Heights to keep backyard hens subject to certain Rules and Regulations.

TERM OF PROGRAM

A. This pilot program shall terminate two (2) years from the effective date of this Ordinance but may be continued or extended by the Borough of Haddon Heights prior to termination by action of the Governing Body.

B. In the event that the Borough of Haddon Heights does not act to continue or extend the program, those individuals who are included in this pilot program shall be permitted to keep their hens but may not add any hens and said individuals shall continue to act pursuant to the rules and regulations of this program.

PARTICIPATION; LOCATION; NUMBER RESTRICTED

A. The following shall be eligible to participate in the pilot program; residents of single family homes or residents of "twin" or "row" homes which meet the criteria set forth in this section.

B. For purposes of this pilot program, no more than twenty (20) licenses will be issued at \$25.00 each for the term of the pilot.

C. There shall be a limit of four (4) hens per license. Roosters are prohibited.

D. The coop and run, located in the backyard, shall not exceed 120 square feet and shall be located no closer than 20 feet from the windows and/or doors of the habitable portion of the neighboring residential dwelling. Garages, attached or otherwise, and accessory buildings shall not be considered a "residential dwelling" for purposes of calculating the required distance. Hens may temporarily "free range" outside of the coop in a suitably contained area provided that an adult, age eighteen (18) or older is present the entire time. A predator-proof run must be attached to the coop and must also be 20 feet from the habitable portion of the neighboring residential dwelling.

LICENSE REQUIRED; FEE; EXPIRATION; CLASS

A. No person shall keep hens on their property without first obtaining a license from the Municipal Clerk's Office and paying the required fee. No license shall be issued unless the applicant has demonstrated compliance with all criteria set forth in the pilot.

B. A non-refundable, one-time license fee of \$25.00 shall be paid for each license issued for participation in this 2 year pilot program. No more than one license may be issued per household.

C. Each applicant wishing to participate in the pilot program to keep backyard hens shall be required to take a class on the basics of raising backyard hens. Proof of attendance must be presented with the completed application.

REQUIREMENTS FOR COOPS

Participant shall comply with the following regulations and conditions for keeping and housing of hens:

A. The coop shall be suitable in size to house the number of hens subject to this pilot program.

B. The coop shall be dry and well ventilated with windows to admit sunlight.

C. The coop must be kept clean.

D. The coop and enclosed run must be made predator-proof.

E. Clean water must be provided, and food must be kept tightly closed in a metal container away from the coop and run at night.

F. The yard in the area where the coop is located shall be clean and free from odors.

G. Waste will be handled by the participant to prevent offensive odors or disposed in an environmentally-friendly manner.

H. There shall be no selling of eggs.

CREATION OF "HEN ADVISORY BOARD; COMPLAINTS

A. A Hen Advisory Board consisting of eight (8) members shall be formed, including a Chair, Vice Chair and Secretary. The Board shall meet on a regular basis and keep minutes which shall be submitted along with quarterly report to the Liaison for Borough Council. These reports will include any activities of the Board, as well as any complaints and resolutions from residents concerning backyard hens.

B. If a complaint is received by the Borough, it will be forwarded to the Hen Advisory Board for investigation by two members of the Board. If the Board finds a violation of the pilot regulations, solutions will be discussed with the offending resident to allow them to meet the requirements of the pilot program as soon as possible. However, if after thirty (30) days, the violation has been remedied, the Council liaison will be notified so that enforcement proceedings can be implanted.

REVOCATION OF LICENSE

Failure to comply with the conditions and regulations set forth in the pilot program shall result in revocation of the license.

BE IT FURTHER ORDAINED that this Ordinance will be effective immediately upon final adoption and advertising.

Introduction: April 4, 2017

Public Hearing: _____

Adoption: _____

Councilwoman Kathy Lange

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2017:102

**RESOLUTION ESTABLISHING REQUEST FOR PERMISSION FROM THE
DIRECTOR OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED BY
RIDER FOR RECREATION TRUST FUND AS REQUIRED BY
N.J.S.A. 40:48-2.56 (P.L. 1999, Chapter 292, Approved December 23, 1999)**

WHEREAS, permission is required by the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40:48-2.56 (P.L. 1999, Ch 292), provides for establishment of a Recreation Trust Fund for field use fees paid by individuals or groups; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated for the Recreation Trust Account are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Recreation Trust Fund N.J.S.A. 40:48-2.56 (P.L. 1999, Ch 292)
2. The Clerk of the Borough of Haddon Heights, County of Camden, State of New Jersey is hereby directed to forward two (2) certified copies of this Resolution to the Director of the Division of Local Government Services.

Date: April 18, 2017

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

The foregoing resolution is a true and correct copy of a resolution adopted at a public meeting of Borough Council on April 18, 2017.

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2017:103

**RESOLUTION AUTHORIZING THE HIRING OF A
SERVICE OPERATIONS FACILITY ASSISTANT**

WHEREAS, the Borough is in need of filling the position of *Service Operations Facility Assistant*;
and

WHEREAS, the Borough Clerk advertised the position in the official newspaper and on the
Borough's website; and

WHEREAS, the Clerk and Superintendent conducted interviews with the permission of Council; and

WHEREAS, the first candidate offered the position turned it down; and

WHEREAS, the Borough Clerk and Superintendent re-advertised the position and conducted
interviews and selected a qualified candidate;

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon
Heights, County of Camden hereby authorizes the hiring of Jacqueline Cesanek for the position of *Service
Operations Facility Assistant* at an hourly rate of \$12.00 per hour.

Date: April 18, 2017

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2017:104

**RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS
FOR SECOND HALF OF APRIL**

Trust Account	\$ 2,161.36
Capital Account	\$ 0.00
Payroll Account (WE 4/13/2017)	\$ 100,500.42
Animal Account	\$ 564.00
School Tax	\$ 0.00
County Tax	\$ 0.00
Current Fund	\$ 234,643.62
Total Amount of Bills & Claims	<u>\$ 337,869.40</u>

Date: April 18, 2017

Councilwoman Kathy Lange

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	4/18/2017	2016/2017 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	906.25	All Accounts Marked T-13 & T15
Payroll 4/13/2017	1,255.11	
Total Trust	2,161.36	
Capital		
Total Capital	0.00	
NJ Dept of Health & Human Services	39.00	Animal Licencing March
Independent Animal Care Service	525.00	Animal Control March
Total Animal	564.00	
Po's Paid Current Account Borough	234,643.62	
School Tax	0.00	
County Taxes 2nd Q	0.00	
Payroll 4/13/2017	100,500.42	
Total Current	335,144.04	
Total Spending 04/18/2017	337,869.40	

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Include Non-Budgeted: Y
 Open: N Paid: N Void: N
 Rcvd: N Held: N Aprv: Y
 Bid: Y State: Y Other: Y Exempt: Y
 First Enc Date Range: First to 12/31/17

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type Description	Stat/Chk	First Enc D
Item Description	Amount	Charge	Account					
ABRCI CINDY ABRAHAM								
17-00530 04/13/17								
1 REFUND KNITTING SPRING 2017	70.00	7-01-55-004-001		B Refund Of CY Revenue			A	04/13
Vendor Total:	70.00							
AIRGUS AIRGAS USA, INC								
17-00519 04/12/17								
1 AIR CYLINDER LEASE RENEWAL	99.33	7-01-26-315-202		B Vehicle Maint - Public Works			A	04/12
2 AIR CYLINDER LEASE RENEWAL	99.33	7-01-26-315-205		B Vehicle Maint - Police			A	04/12
	198.66							
Vendor Total:	198.66							
ALLS ALL SEASONS RENTAL & REPAIR								
17-00378 03/16/17								
1 CHAIN SAW PARTS	136.90	G-02-41-770-301		B Clean Community			A	03/16
2 CHAIN SAW PARTS	106.85	G-02-41-770-301		B Clean Community			A	03/16
3 CHAIN SAW PARTS	239.70	G-02-41-770-301		B Clean Community			A	03/16
	483.45							
Vendor Total:	483.45							
ANCERO ANCERO								
17-00483 04/06/17								
1 REGULAR PHONES MARCH 2017	1,378.48	7-01-31-440-216		B Regular Telephones			A	04/06
Vendor Total:	1,378.48							

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc D
AUDUH	AUDUBON HARDWARE								
	17-00499	04/11/17							
			1 MISC BUILDING & GROUNDS SUPPLI	127.01	7-01-26-310-254		B Build/Grounds - Maint/Repair	A	04/11
			Vendor Total:	127.01					
BACHA	BACH ASSOC PC								
	17-00514	04/12/17							
			1 ENGR SERV MARCH 2017 HH2017-0	4,540.00	7-01-20-165-205		B Engineering - Professional Services	A	04/12
			2 ENGR SERV UTILITY VER HH2017-2	597.50	7-01-20-165-205		B Engineering - Professional Services	A	04/12
			3 MASTER PLAN REEXAM HH2016-2	760.00	7-01-20-165-205		B Engineering - Professional Services	A	04/12
			4 HH AFFORD HOUSING HH2015-1A	9,117.50	7-01-20-165-206		B Engineering - Affordable Housing	A	04/12
			5 CANUSO GRAD B13 L32 HHPB2016-3	281.25	T-13-56-860-802		B Reserve Planning Board Escrow (500)	A	04/12
				15,296.25					
			Vendor Total:	15,296.25					
BOLLI	BOLLINGER, SPECIALITY GROUP								
	17-00522	04/12/17							
			1 PRESCRIPTION DRUG MAY 2017	19,409.60	7-01-23-220-246		B Prescriptions - Bollinger	A	04/12
			Vendor Total:	19,409.60					
CAMDR	CONVANTA ENERGY, LLC								
	17-00464	04/04/17							
			1 HOUSEHOLD TRASH MARCH 2017	12,813.71	7-01-32-465-217		B Solid Waste -Camden Resource Recovery	A	04/04
			2 RECYCLE TAX MARCH 2017	594.42	7-01-32-465-302		B Recycling Tax	A	04/04
				13,408.13					
			Vendor Total:	13,408.13					
COREL	Corelogic Tax Services								
	17-00475	04/06/17							
			1 REFUND OF TAX OVERPAY B57 L18	2,219.54	7-01-55-001-005		B Tax Overpayments Payable	A	04/06

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Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
COREL	Corelogic Tax Services	Continued				
17-00476	04/06/17					
	1 REFUND OF TAX OVERPAY B49 L11	1,455.26	7-01-55-001-005	B Tax Overpayments Payable	A	04/06
	Vendor Total:	3,674.80				
COURP	COURIER POST					
17-00468	04/04/17					
	1 BIDDERS TEMP LABOR	27.28	7-01-20-120-217	B Clerk - Legal Advertising	A	04/04
	2 2017-1440 NOTICE OF PEND ORD	63.44	7-01-20-120-217	B Clerk - Legal Advertising	A	04/04
	3 2017-1439 NOTICE OF ORD INTROD	44.08	7-01-20-120-217	B Clerk - Legal Advertising	A	04/04
	4 NOTICE OF SEALED BIDS TEMP BUS	56.40	7-01-20-120-217	B Clerk - Legal Advertising	A	04/04
		191.20				
	Vendor Total:	191.20				
DANSD	DANSAL DISTRIBUTORS, LLC					
17-00433	03/28/17					
	1 NUTS LOCK WASHERS ECT.	506.80	7-01-26-315-202	B Vehicle Maint - Public Works	A	03/28
	2 NUTS LOCK WASHERS ECT.	506.79	7-01-26-315-205	B Vehicle Maint - Police	A	03/28
		1,013.59				
	Vendor Total:	1,013.59				
DEERP	READY FRESH BY NESTLE					
17-00488	04/07/17					
	1 BOTTLED WATER MARCH 2017	82.57	7-01-20-120-279	B Clerk - Bottled Water	A	04/07
	Vendor Total:	82.57				
DIRKC	CHESTER DIRKES					
17-00506	04/11/17					
	1 BUSINESS MILAGE 1ST QTR 2017	48.15	7-01-22-195-257	B Construction - Fuel Reimbursement	A	04/11
	Vendor Total:	48.15				

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HADDON HEIGHTS BOROUGH
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Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
DUANM DUANE MORRIS LLP								
	17-00486	04/07/17						
			1 GLOVER MILL VS HADDON HEIGHTS	18,716.00	7-01-20-155-390	B Legal - Special Council	A	04/07
			Vendor Total:	18,716.00				
ENGIH ENGINEERED HYDRAULICS INC								
	17-00432	03/28/17						
			1 ASSEMBLIES FOR TRUCK #4	330.16	7-01-26-315-202	B Vehicle Maint - Public Works	A	03/28
			Vendor Total:	330.16				
EVERG EVERGREEN PRINTING CO.								
	17-00479	04/06/17						
			1 HEIGHTS REPORT APRIL 2017 ISSU	2,515.56	7-01-20-100-511	B Heights Report	A	04/06
			Vendor Total:	2,515.56				
FRANK FRANKLIN TRAILER INC								
	17-00500	04/11/17						
			1 WIRE & WET SCOTCH LOCK	178.64	G-02-41-770-301	B Clean Community	A	04/11
			2 TAIL LIGHTS & PARTS JETTER TRA	139.60	7-01-26-315-202	B Vehicle Maint - Public Works	A	04/13
			3 PINTLEHOOK FOR TRUCK	85.29	7-01-26-315-202	B Vehicle Maint - Public Works	A	04/13
				403.53				
			Vendor Total:	403.53				
HALLR ROBERT HALLER								
	17-00512	04/12/17						
			1 REFUND OF COMMUNITY GARDEN DEP	25.00	T-13-56-860-819	B Reserve Community Garden Expenses (516)	A	04/12
			Vendor Total:	25.00				
HUNTR ROBERT HUNTER								
	17-00527	04/12/17						
			1 HEIGHTS REPORT ADS PMT 2016	1,850.15	7-01-20-100-511	B Heights Report	A	04/12
			Vendor Total:	1,850.15				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO # PO Date Description	Contract Amount	Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc D
INDAC	INDEPENDENT ANIMAL CARE SERVIC					
	17-00493 04/07/17					
	1 ANIMAL CONTROL SERV MARCH 2017	525.00	T-12-56-850-801	B Reserve Dog Trust Expenses	A	04/07
	Vendor Total:	525.00				
JONER	RALPH JONES					
	17-00507 04/11/17					
	1 BUSINESS MILAGE 1ST QTR 2017	42.53	7-01-22-195-257	B Construction - Fuel Reimbursement	A	04/11
	Vendor Total:	42.53				
KDI	KDI, INC.					
	17-00511 04/11/17					
	1 SERVICE CONTRACT FOR COPIER	208.02	7-01-26-290-256	B Public Works - Service Contracts	A	04/11
	Vendor Total:	208.02				
KONMI	KONICA MINOLTA BUSINESS					
	17-00537 04/13/17					
	1 MAINT & COPIES FOR SOF MAR 17	87.71	7-01-20-100-516	B Service Contracts	A	04/13
	Vendor Total:	87.71				
KONPF	KONICA MINOLTA PRIMIER FINANCE					
	17-00462 03/31/17					
	1 MUNI BLDG LEASE APRIL 2017	256.49	7-01-20-100-516	B Service Contracts	A	03/31
	Vendor Total:	256.49				
LACHM	MELISSA LACHALL					
	17-00535 04/13/17					
	1 REFUND ACTING FOR KIDS	40.00	7-01-55-004-001	B Refund Of CY Revenue	A	04/13
	Vendor Total:	40.00				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
LINES LINE SYSTEMS, INC	17-00509	04/11/17	1 REGULAR PHONES APRIL 2017	476.41	7-01-31-440-216	B Regular Telephones	A	04/11
			Vendor Total:	476.41				
LMECI L. McDERMOTT ELECTRICAL	17-00478	04/06/17	1 480V MAIN CIRCUIT BREAKER	1,825.00	7-01-26-310-254	B Build/Grounds - Maint/Repair	A	04/06
			Vendor Total:	1,825.00				
MCNEL ELIZABETH McNALLY	17-00533	04/13/17	1 REFUND KNITTING SPRING 2017	70.00	7-01-55-004-001	B Refund Of CY Revenue	A	04/13
			Vendor Total:	70.00				
MESSP PHIL MESSINA	17-00536	04/13/17	1 REFUND ADULT ACTING SPRING 17	135.00	7-01-55-004-001	B Refund Of CY Revenue	A	04/13
			Vendor Total:	135.00				
MICRO MICRO SYSTEMS-NJ.COM, L.L.C.	17-00517	04/12/17	1 SOFTWARE MAINT & SUPPORT 2017	1,500.00	7-01-20-150-256	B Assessor - Equipment Service Contract	A	04/12
			Vendor Total:	1,500.00				
MTEPB MOUNT EPHRAIM BORO	17-00505	04/11/17	1 MT EPHRAIM SEWER 2017 S01	1,300.00	7-01-42-455-287	B MT EPHRAIM-Sewer	A	04/11
			Vendor Total:	1,300.00				

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Purchase Order Listing By Vendor Id

Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc D
MUNIR MUNICIPAL RECORDS SERVICE	17-00456 03/30/17					
	1 RECEIPTS FOR FIRE PREVENT FEES	145.00	7-01-25-265-633	B Uniform Fire - Purchase Minor Equip	A	03/30
	Vendor Total:	145.00				
NAPA NAPA AUTO PARTS	17-00482 04/06/17					
	1 VEHICLE PARTS & MAINT DPW MAR	529.65	7-01-26-315-202	B Vehicle Maint - Public Works	A	04/06
	2 VEHICLE PARTS & MAINT HHPD MAR	148.44	7-01-26-315-205	B Vehicle Maint - Police	A	04/06
		678.09				
	Vendor Total:	678.09				
NETS NETWORKS PLUS, LLC	17-00494 04/07/17 Backup Fee - March					
	1	40.00	7-01-20-100-515	B Computer Maintenance	A	04/07
	Vendor Total:	40.00				
NJHSS NJ DEPT. HEALTH & SENIOR SVCS.	17-00466 04/04/17					
	1 MONTHLY ANIMAL LIC MARCH 2017	39.00	T-12-56-850-821	B Dog Fees Due State of NJ	A	04/04
	Vendor Total:	39.00				
NJRBF SOUTHERN NJ REGIONAL BENEFITS	17-00492 04/07/17					
	1 ACTIVE EMPLOYEES HEALTH APR 17	30,972.00	7-01-23-220-242	B Active Employee State Health Insurance	A	04/07
	2 RETIRE EMPLOYEES HEALTH APR 17	64,993.00	7-01-23-220-234	B Retirees Health Insurance	A	04/07
		95,965.00				
	Vendor Total:	95,965.00				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc D
ONECA ONE CALL CONCEPTS	17-00470	04/04/17	1 MARK OUTS FOR MARCH 2017	53.75	7-01-26-290-254		B Public Works - Sewer Maint/Repairs	A	04/04
			Vendor Total:	53.75					
OWENT TARA OWENS	17-00534	04/13/17	1 REFUND YOGA SPRING 2017	70.00	7-01-55-004-001		B Refund Of CY Revenue	A	04/13
			Vendor Total:	70.00					
PEDRO PEDRONI	17-00496	04/11/17	diesel and no lead fuel	1,410.96	7-01-31-460-276		B Diesel Fuel	A	04/11
			1 diesel fuel						
	17-00502	04/11/17	5 NO LEAD GAS	1,744.17	7-01-31-460-275		B Unleaded Gas	A	04/11
			Vendor Total:	3,155.13					
PINNI PINNACLE IRRIGATION	17-00528	04/13/17	1 INSTALLATION OF SPRINKLER SYST	2,767.50	7-01-26-310-254		B Build/Grounds - Maint/Repair	A	04/13
			Vendor Total:	2,767.50					
PROGB PROGRESSIVE BUSINESS PUBLICATI	17-00457	03/30/17	1 SUBSCRIPTION TO NEWSLETTER	299.00	7-01-26-290-296		B Public Works - Misc	A	03/30
			Vendor Total:	299.00					
PSEGR PSE&G	17-00480	04/06/17	1 WEST HIGH STREET MAR 2017	318.44	7-01-31-430-288		B Electric & Gas	A	04/06
			2 321 7TH AVENUE MAR 2017	994.34	7-01-31-430-288		B Electric & Gas	A	04/06
			3 514 W ATLANTIC AVE MAR 2017	2,273.50	7-01-31-430-288		B Electric & Gas	A	04/06

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc D
PSEGR	PSE&G				Continued				
17-00480	04/06/17				Continued				
	4	DEVON AVE PARK LIGHTS MAR 2017	572.44	7-01-31-430-288		B Electric & Gas		A	04/06
	5	S PARK AVE P60406 MAR 2017	4.25	7-01-31-430-288		B Electric & Gas		A	04/06
	6	W HIGH ST & 8TH AVE MAR 2017	32.10	7-01-31-430-288		B Electric & Gas		A	04/06
			4,195.07						
17-00490	04/07/17								
	1	STREET LIGHTING MARCH 2017	6,150.01	7-01-31-435-288		B Street Lighting		A	04/07
	2	OTHER LIGHTING MARCH 2017	4,552.43	7-01-31-430-288		B Electric & Gas		A	04/07
			10,702.44						
17-00521	04/12/17								
	1	DEVON AV P#61076 APRIL 2017	21.26	7-01-31-430-288		B Electric & Gas		A	04/12
	2	E ATLANTIC AV P#01310 APR 2017	20.86	7-01-31-430-288		B Electric & Gas		A	04/12
			42.12						
		Vendor Total:	14,939.63						
PUBSU	PUBLIC SAFETY UNLIMITED LLC								
17-00474	04/05/17								
	1	UNIFORMS FOR FAMULAR	817.00	7-01-25-240-235		B Police - Purchase Uniforms		A	04/05
		Vendor Total:	817.00						
RALPS	V E RALPH & SON INC								
17-00405	03/21/17	Gloves, glove butler, pulse ox							
	1	Gloves, glove butler, pulse ox	136.80	7-01-25-265-233		B Fire - Purchase Minor Equip		A	03/21
	2	Gloves, glove butler, pulse ox	31.75	7-01-25-265-233		B Fire - Purchase Minor Equip		A	04/04
			168.55						
		Vendor Total:	168.55						
RENTC	RENTAL COUNTRY, INC.								
17-00518	04/12/17								
	1	CHAIN SAW MS201-TCM 14"	764.32	7-01-26-310-254		B Build/Grounds - Maint/Repair		A	04/12
		Vendor Total:	764.32						

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO # PO Date Description	Contract Amount	Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc D
RETRO THE RETROSPECT						
17-00524	04/12/17					
1	3/31/17 Budget Introduced	168.71	7-01-20-120-217	B Clerk - Legal Advertising	A	04/12
2	4/7/17 Ord. 2017-1442	83.54	7-01-20-120-217	B Clerk - Legal Advertising	A	04/12
3	Classified for SOF Assist.2/24	52.46	7-01-20-120-217	B Clerk - Legal Advertising	A	04/12
4	Classified for SOF Assist.3/31	52.46	7-01-20-120-217	B Clerk - Legal Advertising	A	04/12
5	Classified for Const. Off.3/24	28.67	7-01-20-120-217	B Clerk - Legal Advertising	A	04/12
		385.84				
Vendor Total:		385.84				
RYANJ JAMES RYAN						
17-00481	04/06/17					
1	1ST Q 2017 MILAGE REIMBURSEMEN	42.53	7-01-22-195-257	B Construction - Fuel Reimbursement	A	04/06
Vendor Total:		42.53				
SCTE NJ SOCIETY CERT TREE EXPERTS						
17-00220	02/08/17 NJ Certified tree prep class					
1	NJ Certified tree prep class	350.00	7-01-26-290-231	B Public Works - Schools	A	02/08
Vendor Total:		350.00				
SJSAN SOUTH JERSEY SANITATION						
17-00498	04/11/17					
1	CURBSIDE TRASH/RECYCLING MARCH	26,520.00	7-01-26-305-202	B Trash - SJ Sanitation	A	04/11
Vendor Total:		26,520.00				
THABG THANKS FOR BEING GREEN, LLC						
17-00497	04/11/17					
1	E WASTE RECYCLING	175.00	G-02-41-770-301	B Clean Community	A	04/11
Vendor Total:		175.00				
TIREC TIRE CORRAL						
17-00501	04/11/17					
1	LEFT REAR TIRE REPAIR DPW#5	24.99	7-01-26-315-202	B Vehicle Maint - Public Works	A	04/11

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc D
TIREC	TIRE CORRAL				Continued				
17-00501	04/11/17				Continued				
	2		TIRE REP & RETATE TIRES DPW 48	195.00	7-01-26-315-202		B Vehicle Maint - Public Works	A	04/11
	3		WHEEL SWITCH DPW TRASH #4	160.00	7-01-26-315-202		B Vehicle Maint - Public Works	A	04/11
				379.99					
			Vendor Total:	379.99					
VER33	VERIZON								
17-00473	04/04/17								
	1		HHFD FAX MARCH 2017	93.20	7-01-31-440-216		B Regular Telephones	A	04/04
			Vendor Total:	93.20					
VERIW	VERIZON WIRELESS								
17-00416	03/23/17								
	1		HHFD MDC'S FEB 2017	220.56	7-01-31-440-216		B Regular Telephones	A	03/23
			Vendor Total:	220.56					
WALLNL	NORM & LILY WALL								
17-00513	04/12/17								
	1		REFUND OF COMMUNITY GARD DEPOS	25.00	T-13-56-860-819		B Reserve Community Garden Expenses (516)	A	04/12
			Vendor Total:	25.00					
WBMASON	WB MASON								
17-00434	03/28/17								
	1		MULTI TASK PNEU	299.99	7-01-25-240-233		B Police - Minor Equipment / Supplies	A	03/28
			Vendor Total:	299.99					
17-00477	04/06/17								
	1		ENVELOPES SANITIZER FOLDERS	131.35	7-01-20-100-311		B Office Supplies	A	04/06
	2		BULLETIN BOARD BLANK DVD'S	103.58	7-01-20-100-311		B Office Supplies	A	04/06
				234.93					
			Vendor Total:	234.93					
17-00515	04/12/17								
	1		INKCART TONER STEPSTOOL	280.00	7-01-20-100-311		B office supplies	A	04/12
			Vendor Total:	280.00					

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/chk	First Enc D
WBMASON WB MASON	17-00515	04/12/17	2 WASTE TONER	Continued		19.89	7-01-20-100-311	B Office Supplies	A	04/12
				Continued		299.89				
			Vendor Total:			834.81				
WIGGC CHARLES W. WIGGINTON	17-00469	04/04/17	1 PUBLIC DEFENDER SERV APRIL 17			575.00	T-13-56-860-808	B Reserve Public Defender (506)	A	04/04
			Vendor Total:			575.00				
WINZI WINZINGER INC	17-00503	04/11/17	1 BRUSH RECYCLING 3/16 3/17 3/20			110.00	7-01-32-465-218	B Solid Waste - Brush Pickup	A	04/11
			2 BRUSH RECYCLING 3/21 3/24			520.00	7-01-32-465-218	B Solid Waste - Brush Pickup	A	04/11
			3 BRUSH RECYCLING 3/31			102.00	7-01-32-465-218	B Solid Waste - Brush Pickup	A	04/11
						732.00				
			Vendor Total:			732.00				
WIREE WIRELESS COMMUNICATIONS &	17-00365	03/13/17	Radio volume knobs & cases			14.52	7-01-25-265-253	B Fire - Maint/Repair Radio	A	03/13
			1 Radio volume knobs & cases			14.52				
			Vendor Total:			14.52				
YOUFA TREASURER STATE OF NEW JERSEY	17-00465	04/04/17	1 MARRIAGE LIC & CU FEE 1ST Q 17			175.00	7-01-55-005-002	B Marriage Fees Due NJ	A	04/04
			Vendor Total:			175.00				

Total Purchase Orders: 65 Total P.O. Line Items: 99 Total List Amount: 236,113.87 Total Void Amount: 0.00

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	233,806.53	0.00	0.00	233,806.53
	G-02	837.09	0.00	0.00	837.09
DOG TRUST (ANIMAL)	T-12	564.00	0.00	0.00	564.00
TRUST - OTHER TRUST	T-13	906.25	0.00	0.00	906.25
	Year Total:	1,470.25	0.00	0.00	1,470.25
Total of All Funds:		<u>236,113.87</u>	<u>0.00</u>	<u>0.00</u>	<u>236,113.87</u>

234,000.00

S. Total 236,113.87
Payroll 101,735.53

TOTAL 337,809.40

RESOLUTION 2017:105

**RESOLUTION AUTHORIZING REFUND OF
COMMUNITY GARDEN PLOT RENTAL FEES**

WHEREAS, the Borough of Haddon Heights offers residents the opportunity to rent plots in a Community Garden tended to by a group of volunteers; and

WHEREAS, refunds are necessary for varied reasons and are as follows:

<u>Registrant</u>	<u>Community Garden Plot Rental Fee</u>	<u>Amount</u>
Norm & Lily Wall 401 Bellmawr Avenue Haddon Heights, NJ 08035	Community Garden Plot Fee	\$25.00
Robert Haller 1 MacArthur Blvd. Apt 1110 Westmont, NJ 08108	Community Garden Plot Fee	\$25.00

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights that the above refunds are hereby approved.

Date: April 18, 2017

Councilwoman Kathy Lange

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2017:106

RESOLUTION AUTHORIZING REFUNDS OF PROGRAM FEES

WHEREAS, the Borough of Haddon Heights offers a variety of Adult Education, Fitness, Nutrition, Kids & Teens and Senior Programs for Haddon Heights residents; and

WHEREAS, refunds are necessary and are as follows:

<u>Registrant</u>	<u>Class</u>	<u>Amount</u>
Cindy Abraham 1911 Sycamore Street Haddon Heights, NJ 08035	Knitting	\$70.00
Elizabeth McNally 401 E. Atlantic Ave, U-407 Haddon Heights, NJ 08035	Knitting	\$70.00
Tara Owens 113 Ninth Avenue Haddon Heights, NJ 08035	Yoga	\$70.00
Melissa Lachall 6 Eleventh Avenue Haddon Heights, NJ 08035	Acting for Kids	\$40.00
Phil Messina 1620 Cedar Avenue Haddon Heights, NJ 08035	Adult Acting	\$135.00

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights that the above refunds are hereby approved.

Date: April 18, 2017

Councilwoman Kathy Lange

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Refunds

Council Meeting Date: 4/18/2017

Due to Accounting:

4/13/2017

SPRING 2017 - Program Refunds

Resident	Address	Session:	Class:	Total to be Paid:
Cindy Abraham	1911 Sycamore Street, Haddon Heights, NJ 08035	Spring	Knitting	\$70.00
Elizabeth McNally	401 E Atlantic Avenue #407, Haddon Heights, NJ 08035	Spring	Knitting	\$70.00
Tara Owens	113 Ninth Avenue, Haddon Heights, NJ 08035	Spring	Yoga	\$70.00
Melissa Lachall	6 Eleventh Avenue, Haddon Heights, NJ 08035	Spring	Acting for Kids	\$40.00
Phil Messina	1620 Cedar Avenue, Haddon Heights, NJ 08035	Spring	Adult Acting	\$135.00

RESOLUTION 2017:107

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.*, and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by *N.J.S.A. 10:4-12b* and designated below:

- _____ (1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- _____ (4) ***Matters Relating to Collective Bargaining Agreements:*** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- _____ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:*** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

- _____ (6) **Matters Relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.
- _____ (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- X (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **1.) Matter related to the Construction Office. Discussion expected to be ½ hr. in duration. Formal Action May Be Taken**
- _____ (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on April 18, 2017 that an Executive Session closed to the public shall be held on April 18, 2017 at approximately 7:45 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on April 18, 2017.

April 18, 2017

Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk