BOROUGH OF HADDON HEIGHTS

April 17, 2012 at 7:00 p.m.

Governing Body Meeting Agenda

1. Caucus session call to order.

2. In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 7, 2012.

3. Roll Call

4. CAUCUS SESSION:

5. Discussions:

   a. Historic Marker for the Cabin – Council President Lange & Historic Preservation Committee
   b. Collection of Cash Policy - Councilman DiRenzo
   c. Resolution for Municipal Enlistment in the Military Initiative – Councilman DiRenzo
   d. Borough IT Support – Mayor Forte

6. Roundtable

7. Recess of Caucus Session and commencement of Business Session.

8. Pledge of Allegiance and moment of silence.

9. Public Comment on Caucus items and agenda items only.

10. Adoption of minutes from the February 21st Closed Session and April 3rd Council meeting.

11. Mayor & Council Member's and Engineer's Reports.

12. OLD BUSINESS:

    Public hearings and final adoptions on Ordinances 2012:1378, 1379 and 1380 and the 2012 Municipal Budget (Res. 2012:69).

    Ordinance 2012:1378 – An Ordinance To Exceed the Municipal Budget Appropriations Limit and To Establish a CAP Bank.

    Ordinance 2012:1379 – An Ordinance Authorizing Salaries, Wages and Reimbursements To Be Paid To Certain Employees of the Borough of Haddon Heights.

    Ordinance 2012:1380 – Ordinance Amending Chapter 100, §13 and §20 of the Code of the Borough of Haddon Heights Regarding Parking and Stop Intersections.

    Resolution 2012:69 – 2012 Municipal Budget.

13. NEW BUSINESS:

    Resolution 2012:82 – Resolution Authorizing a Refund of Tax Overpayment.

    Resolution 2012:83 – Resolution Authorizing that the 2012 Municipal Budget Be Read By Title Only.

    Resolution 2012:84 – Resolution Approving One-Day License for Alcohol Consumption.

    Resolution 2012:85 – Resolution Authorizing a Local Government Energy Audit.

    Resolution 2012:86 – Resolution Authorizing Payment of Bills and Claims for 2nd Half of April.

Resolution 2012:87 – Resolution Ratifying Police Contract For the Period of January 1, 2-12 Through December 31, 2014.

Resolution 2012:88 – Resolution Authorizing Closed Session.

Resolution 2012:89 – Resolution Approving the Hiring of Certified Tree Expert Matt Simons to Work on Tree Grant.

Resolution 2012:90 – Resolution Awarding a Contract for IT Support to Pro Comp Serve Effective 5/1/12 Through 12/31/12 With Annual Renewals.

14. General Public Comments

16. Adjournment

4/17/12 CAUCUS
5.b

COLLECTION OF CASH

POLICY:

The collection of cash includes any monies accepted by borough employees on behalf of the Borough.

PROCEDURES:

I. COLLECTION OF CASH

A. It is recognizes that Borough employees, on behalf of the Borough need to accept cash and checks.
B. Each Department within the Borough shall establish guidelines for who can accept cash and checks based upon specific designated functions.
C. Each Department shall perform internal audits. At a minimum they shall consist of:
   1. An internal audit will be completed monthly by a department member and the Borough Financial Officer when there is a discrepancy in the monthly status report.

   2. Unannounced random checks by the Borough Financial Officer.

   3. Department heads shall periodically compare account records with Borough Records.

D. Department heads or their designee will prepare financial statements for all money received and dispersed.

II. SAFEGUARDING OF CASH

A. All cash received will be secured in a lock box and taken to the Borough offices as soon as possible for deposit. Cash shall not be kept longer than, 16 working hours, working hours are hours Borough Offices are open for business. The cash is to be given to the Borough cashier along with a receipt or memorandum explaining the amount of money and which account monies are to be deposited in. The cashier

TAX ASSISTANT OR DESIGNEE

shall provide a receipt to the employee whom provided the monies to the cashier. That receipt is to be kept by the Department for the monies received.

B. All discrepancies noted by any Departmental employee shall promptly be reported to the Chief Financial Officer.

C. All employees shall promptly report suspected theft of cash to the Chief of Police and Captain of Police. The Chief of Police and Captain of Police or their designee shall be responsible to investigate the Theft.

III. MONITORING OF CASH COLLECTION ACTIVITIES

A. The Borough Clerk and Department Heads will monitor all cash activities to determine whether established internal control procedures are being administered effectively and evaluating the performance of the staff responsible for accepting cash

4/17/12 CAUCUS
5.C

Draft Resolution of NJLM for Municipal Enlistment in the Military Initiative

Whereas, on Tuesday, January 24, the Commander-in-Chief of our Armed Forces reminded all Americans that, "Above all, our freedom endures because of the men and women in uniform who defend it," and that " … this generation of heroes has made the United States safer and more respected around the world."; and

Whereas, the President, further, promised, "As they come home, we must serve them as well as they've served us. That includes giving them the care and the benefits they have earned … And it means enlisting our veterans in the work of rebuilding our nation."; and

Whereas, National Guard and Reserve forces today total over 1 million service members and represent 48 percent of our total military force; while every day around the globe, thousands of men and women in uniform, including dedicated members of the National Guard and Reserves, risk their lives and make great sacrifices to defend our national interests, serving extended tours away from their homes, families and jobs; and

Whereas, at the same time, we are now seeing unprecedented levels of unemployment and underemployment among members of the Guard and Reserve, as up to 22 percent of Guard and Reserve members face unemployment; and

Whereas, in this time of economic uncertainty, the Employer Support Guard and Reserve (ESGR) is focusing on connecting employers with the talented pool of service members and their spouses, with the intent of facilitating meaningful employment opportunities; and

Whereas, to further this goal, the New Jersey ESGR has launched an Employment Initiative Program (EIP), which is a collaborative effort with federal agencies including the Department of Labor (Veterans Affairs), the Department of Veterans, the Small Business Administration and the Office of Personnel Management; and

Whereas, the goal is to enhance the employment process and serve as an effective resource for service members and employers. ESGR is also partnering with Employer Partnership of the Armed Forces (EPAF) through EIP with a high-tech and high-touch approach; and

Whereas, for almost a year, now, the United States Chamber of Commerce has also endeavored to find employment for our returning veterans and the spouses of those who continue to serve, at home and abroad, with its Hiring Our Heroes program; and

Whereas, the Hiring Our Heroes program is a nationwide effort to help veterans and military spouses find meaningful employment, in partnership with the Department of Labor Veterans Employment and Training Service (DOL VETS), to improve public-

private sector coordination in local communities, where veterans and their families are returning every day; and

Whereas, despite those efforts, the unemployment rate for veterans of our Armed Forces in our Nation and in our State continues to exceed the over-all rate; and

Whereas, in order to take the lead on advancing the EIP to the next level, the New Jersey ESGR has enlisted strong and positive support from corporate leaders, the New Jersey State Chamber of Commerce, US Dept. of Labor/VETS and the New Jersey League of Municipalities; and

Whereas, it is incumbent on all of us to prove that New Jersey cares for the men and women in uniform who risk their lives and make great sacrifices to defend our national interests; and

Whereas, this employment initiative can be New Jersey's way of saying thank you to the men and women who made great sacrifices to protect our nation's freedom; and

Whereas, local officials throughout the State of New Jersey, working together through the League of Municipalities, and with the New Jersey ESGR, their local and State Chambers of Commerce, and local business leaders can help to advance basic fairness to our vets and their families by pursuing one simple goal: to allow America's over one million unemployed veterans and military spouses to follow their dreams, instead of spending their lives just trying to catch up; now therefore be it

Resolved, on this (insert date) that the (governing body) of (name of municipality) recognizes that we will never be able to repay the debt we owe to all members of our armed forces; and

Be It Further Resolved, that in gratitude, (name of municipality) pledges its enthusiastic and unqualified support for the Employment Initiative Program of the New Jersey Employer Support Guard and Reserves; and

Be It Further Resolved, that certified copies of this Resolution be forwarded to the New Jersey State League of Municipalities and to our neighboring municipalities.

Borough of Haddon Heights
Closed Session Minutes
February 21, 2012

Mayor Edward S. Forte, Jr. called the Closed Session to order at 8:55pm.

Council members present were Council President Kathy Lange, Councilmen Stephen Berryhill, David McCollum and Richard DiRenzo and Councilwoman Susan R. Griffith. Councilwoman Rosemary Fitzgerald was absent. Solicitor Albert J. Olizi, Jr., Borough Clerk Joan D. Moreland, and Deputy Borough Clerk Kelly Santosusso were also present.

Three (3) items discussed were:

O'Neill v Borough of Haddon Heights

Solicitor Albert J. Olizi, Jr. advised council members that to settle the case, an Agreement was proposed that the Borough of Haddon Heights reimburse Susan O'Neill $260 for filing fees. All members present agreed to put a resolution authorizing the Mayor to sign the Agreement on the March 6th agenda.

Cella v Haddon Township

This case is unsettled at this time.

Omni Case

This case is unsettled at this time.

With no further closed session items to come before council, motion to close this session was made by Councilman Berryhill, seconded by Councilman DiRenzo. All present were in favor.

_____9:02pm
Joan D. Moreland
Interim Borough Clerk

Borough of Haddon Heights
April 3, 2012 at 7:00 p.m.
Caucus & Council Meeting Minutes

Mayor Edward S. Forte, Jr. called the Caucus session to order at 7:00 p.m.

He then stated, "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 7, 2012."

Under Roll Call the following members of council were present: Councilmen David McCollum, Stephen Berryhill and Richard DiRenzo, Councilwoman Rosemary Fitzgerald, Council President Kathy Lange and Councilwoman Susan R. Griffith. Borough Solicitor Albert J. Olizi, Jr. was also present.

CAUCUS SESSION:

With no items on the caucus agenda, Mayor Forte called for roundtable and the following items were either reported or brought up for discussion:

Councilwoman Griffith said she would make her DPW report during the regular meeting.

Council President Lange said since she has not heard from any of the council members, she can assume that the Programs Coordinator Job Description is okay to be posted. Mayor Forte said yes and suggested that she gets the ad done and begins the process of conducting interviews.

Lange also said she would like an update on the Devon Avenue Fields from Borough Engineer Steve Bach and said she was asked why we don't seed in the spring. She said they don't because of the use the field receives in the spring and there is no guarantee that it would take. She also reported that HH Soccer Club will play in Barrington to allow field to be seeded.

She also asked if dates have been set up for the Form Based Code workshops. She was advised that the dates are April 18th, 7 p.m.- 9 p.m. and April 28th, 10 a.m.- Noon and that they have been advertised. Mayor Forte said that the topic will be on the April 17th Planning Board agenda.

Councilmen McCollum and Berryhill said they had nothing at this time.

Councilman DiRenzo presented a report for EMS (complete copy is attached to these minutes). He also mentioned that he saw that Haddon Township is having a "Green Day" and suggested that would be a good thing for the Environmental Committee to work on. Councilman Berryhill agreed.

Councilman that the firemen participated in a stair run benefit last month. A report on EMS statistics from April along with a recognition letter of the department is attached to these minutes.

Councilwoman Fitzgerald said she was signing vouchers and noticed that we pay $576 per family for prescription drug coverage and asked if that was the best we can do? Borough Solicitor Olizi said he would look into the plans provided by the State. She also said that the bill from Tel Tec is "outrageous." Deputy Clerk Kelly Santosusso stated that she asked the police review the video for the day the Tel Tec technician was here to update the incoming phone messages in the Administrative offices and the Police Department. Upon review, it was proven that the Borough had been overbilled by at least two hours. Two hours were removed from the invoice.

Fitzgerald showed a white loose leaf binder and said that she has the Form Based Code provided by Group Melvin Design, along with a letter dated February 6th and noted that if anyone wants to look at it they can. She also said that we did not get a grant for the R-1 to R-6 section. She said we have to see what the Planning Board decides after their upcoming meeting and then the paperwork goes to DVPRC before the June 30th deadline.

Council President Lange said the Historic Society wants to put a sign at the Log Cabin that will be in compliance with ADA requirements. Mayor Forte asked for a site plan and the sign will be placed lower to the ground. The Police Chief will be checking the area to be sure the sign does not block the vision of traffic on Lippincott Lane. She also mentioned that the signs will be graffiti-proof.

At 7:25 p.m. Mayor Forte called for Recess of Caucus Session.

Business Meeting:

At 7:30 p.m. Mayor Forte led the Pledge of Allegiance and asked for a moment of silence.

Mayor Forte asked Christine Benjamin, National Fundraising Coordinator for the ASPCA, to come forward. He then read a Proclamation, proclaiming April as Prevention of Cruelty of Animals Month. She accepted the Proclamation and thanked the Mayor for the town's support and said she had ASPCA bracelets for everyone and gave them out to Council and residents after the meeting.

At this point, Mayor Forte called for Public Comment on Caucus items and agenda items only. The following residents came forward:

David McGee, 301 4th Avenue, questioned Councilwoman Fitzgerald's time line for the Form Based Code that she mentioned at the caucus meeting. He said that nothing was done on time. Fitzgerald said that as of August 1, 2011 she was informed by then Acting Clerk, Marie Holcombe that we were on schedule. Mr. McGee questioned Councilwoman Fitzgerald regarding the Form Based Code and asked her if she had any more comments. She did not.

Council President Lange said, "We are trying to do better now." Councilman Berryhill said it is 'criminal' to get rid of public records. Berryhill and Solicitor Olizi disagreed on how to handle "past actions." Olizi said that anyone can go to the prosecutor and file a complaint. Councilman Berryhill said he wanted a closed session to be scheduled for the next council meeting to discuss this and what we, as a group can do. Councilwoman Fitzgerald said, "We were cautioned to be careful" not to have e-mail conversations.

With no further comments to come before Council, motion to close the public portion was made by Councilwoman Griffith, seconded by Council President Lange. All were in favor.

Motion to adopt the minutes, as amended in caucus, from the March 20th Council meeting was made by Councilwoman Griffith, seconded by Council President Lange. All were in favor.

Mayor & Council Member's Reports:

Councilwoman Griffith, reporting for DPW, said that a resolution is on the agenda tonight to award a contract to the lowest qualified bidder for the purchase of a 2012 dump truck. She then presented a summary report for March. A copy of the report is attached to these minutes.

Council President Lange reported on several areas, first thanking the Police, Fire Department and EMS for helping with the Baseball Opening Day Parade on March 31st. She then reported that information will be coming regarding the Mayor's Wellness Campaign. Clean-up of the railroad station is scheduled for April 14th from 9 a.m. to Noon. As Council Representative for the School Board, she reminded everyone that the School Board Election is Tuesday, April 17th, 2 – 9 p.m.

Councilman DiRenzo, reporting for Public Safety, said that HH EMS had a 5.4 minute response time for March. He also mentioned that Haddon Township has an event called 'Green Day' and suggested that this be something that Haddon Heights could do. Steve Berryhill said that the Environmental Committee has been addressing this topic.

Councilwoman Fitzgerald, reporting for Zoning, said that 10 violation letters were sent, 10 applications approved, two were denied and five violations have been resolved. She announced that Ron Newell is on a one month vacation and that John Sczerbinski, Construction Official, will be handling Zoning in his absence.

Fitzgerald said that the Seniors continued to meet for the Community Tables are meeting for lunch.

Councilman Berryhill, reporting for the Streetscape Committee, said they are working on designs for banners and will take the designs to the Historic Preservation Committee and Planning Board for their approval.

He then said that a friend of his, who lives in town, just got his radio license and will be starting a radio station broadcast from Haddon Heights.

Regarding the banners, Councilwoman Fitzgerald said she was reading the last meeting minutes and objects to including the Black Horse Pike & White Horse Pike. Berryhill said he noted her objection and will take it to the Committee.

With no further reports to be made, Mayor Forte opened the meeting to Old and New Business items:

OLD BUSINESS: There was none.

NEW BUSINESS:

Introduction of Ordinance 2012:1380. Public hearing and final adoption is scheduled for April 17th at 7:00 p.m. at the Municipal Building, 625 Station Avenue, Haddon Heights, NJ 08035.

Ordinance 2012:1380 – Ordinance Amending Chapter 100, Sections 13 and 20 in the Code of the Borough of Haddon Heights Regarding Parking and Stop Intersections.

Motion to introduce Ordinance 2012:1380 was made by Councilman DiRenzo, seconded by Councilwoman Griffith. Under roll call all members voted in favor.

Resolution 2012:74 – Resolution Approving Change Order for the NJDOT 2011 Road Program.

Motion to adopt Resolution 2012:74 was made by Councilwoman Griffith, seconded by Councilman McCollum. Under roll call all members voted in favor.

Resolution 2012:75 – Resolution Authorizing Payment of Bills & Claims for 1st Half of April.

Motion to adopt Resolution 2012:75 was made by Councilman DiRenzo, seconded by Councilwoman Griffith. Under roll call all members were in favor.

Resolution 2012:76 – Resolution Approving Rain Garden Sign.

Motion to adopt Resolution 2012:76 was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members were in favor.

Resolution 2012:77 – Resolution Appointing Thomas Cella to the Position of Qualified Purchasing Agent.

Motion to adopt Resolution 2012:77 was made by Councilwoman Griffith, seconded by Councilman DiRenzo. All members were in favor.

Resolution 2012:78 – Resolution Approving Certified List of Fire Department Volunteers Eligible for Length of Service Awards Program (LOSAP) for the Year 2011.

Motion to adopt Resolution 2012:78 was made by Councilwoman Griffith, seconded by Councilman DiRenzo. Under roll call all members were in favor.

Resolution 2012:79 – Resolution Establishing the Haddon Heights Public Safety Memorial Clock Committee.

Motion to adopt Resolution 2012:79 was made by Councilwoman Griffith, seconded by Councilman DiRenzo. All members were in favor.

Resolution 2012:80 – Resolution Awarding a Contract to Barlow Chevrolet, In. for 2012 Dump Truck.

Motion to adopt Resolution 2012:80 was made by Council President Lange, seconded by Councilman DiRenzo. Under roll call all members were in favor.

At this point, Borough Engineer Steve Bach of Bach Associates advised the Mayor and Council that he just received notice of grants available for Open Space and would like to ask permission to file an application for the Borough because the deadline is before our next council meeting. He suggested improving the Devon Avenue Recreation Complex. Mayor Forte called for a motion to add a resolution to the agenda tonight. Motion was made by Councilman DiRenzo, seconded by Councilwoman Griffith. All members were in favor.

Resolution 2012:81 – Resolution Authorizing Bach Associates to File An Application With Camden County Open Space Program for the Devon Avenue Recreation Complex.

Motion to Adopt Resolution 2012:81 was made by Councilman DiRenzo, seconded by Councilwoman Griffith. All members were in favor.

With no further business to come before Council, Mayor Forte opened the meeting to the public for general comments and the following resident came forward:

David McGee presented the Mayor and Council members with a document regarding the Open Public Meetings Act (OPMA). A copy of this document is attached to these minutes.

He asked the Mayor about the way in which closed sessions were conducted and questioned the advice of former Solicitor DeMichele. Council President Lange responded saying they were following what the League of Municipalities presented at their conference and what our attorney had advised.

Mr. McGee then said that the former Mayor is using the Borough (website design) to further his business. He also said that Abacus said that we did not retain e-mails offsite. Council President Lange said we are going to try to make sure we keep all e-mails for five years. Discussion followed between Councilman Berryhill, Solicitor Olizi, Mr. McGee and others regarding e-mails and archiving.

With no one else coming forward, motion to adjourn was made by Councilwoman Griffith, seconded by Councilman DiRenzo. All members were in favor.

_____ 9:00 p.m.
Joan D. Moreland, Interim Borough Clerk

ORDINANCE 2012:1378

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATIONS LIMIT AND TO ESTABLISH A CAP BANK

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% increase rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Governing Body of the Borough of Haddon Heights finds it advisable and necessary to increase its CY 2012 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Governing Body hereby determines that an additional 1% increase in the budget for said year, amounting to $60,855.88 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

AND WHEREAS the Governing Body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriations in either of the next two succeeding years;

NOW, THEREFORE BE IT ORDAINED by the Council of the Borough of Haddon Heights, a majority of the full authorized membership affirmatively concurring, that, in the CY 2012 budget year, the final appropriations of the Borough of Haddon Heights may be increased, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, by up to 3.5%, amounting to $212,995.58, and that the CY 2012 municipal budget for the Borough of Haddon Heights be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriations in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the New Jersey Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduction Date: March 20, 2012

Adoption Date: _____

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Joan D. Moreland, Interim Borough Clerk

ORDINANCE 2012:1379

AN ORDINANCE AUTHORIZING SALARIES, WAGES AND REIMBURSEMENTS TO BE PAID TO CERTAIN EMPLOYEES OF THE BOROUGH OF HADDON HEIGHTS

WHEREAS, the Mayor and Council of the Borough of Haddon Heights need to establish salaries, wages or reimbursement rates for certain municipal employees that are commensurate with the offices or positions held and the experience of persons appointed to said offices or positions,

NOW, THEREFORE BE IT ORDAINED, by the Governing Body of the Borough of Haddon Heights in the County of Camden, that the following sections are hereby adopted for purposes of compensating certain municipal officers and employees:

Section 1 – Salaries and Wages
The annual salaries and wages of the following borough positions shall be amended and set as follows:

Title/Position	Annual Salary
Police Chief	$ 105,850
Police Captain	$ 100,650
Public Works Superintendent	$ 70,000
Borough Clerk	$ 50,000
Deputy Borough Clerk	$ 40,000
Tax Assessor	$ 37,800
Construction/Building Sub Code Official	$ 28,000
Chief Financial Officer/Treasurer	$ 20,500
Tax Collector	$ 13,200
Zoning Officer	$ 12,500
Municipal Court Judge	$ 11,000
Fire Chief	$ 8,900
Recycling Coordinator/Purchasing Agent	$ 8,000
Electrical Sub Code Official	$ 6,500
Fire Sub Code Official	$ 5,500
Plumbing Sub Code Official	$ 5,500

Title/Position	Hourly Pay Rate
Public Works Laborer	$ 18.36 / hour
Police Secretary	$ 18.28 / hour
Finance/Accounting/Payroll Clerk	$ 17.00 / hour
Office Clerk//Registrar	$ 16.47 / hour
DPW/Const./Planning/Zoning Secretary	$ 16.47 / hour
DPW/Const./Assessor Secretary	$ 16.47 / hour
Court Recorder	$ 15.00 / hour
Community Program Coordinator	$ 15.00 / hour
Crossing Guard 1st Class	$ 12.14 / hour
Crossing Guard 2nd Class	$ 11.03 / hour

Salaries, wages and reimbursement rates of borough employees covered under collective bargaining contracts, which may include titles and positions listed in this section and may include titles and positions not listed in this section, shall be paid pursuant to these contracts as agreed to by the Mayor and Borough Council.

Section 2 – Duties and terms of employment
Except as otherwise provided by state statute or collective bargaining contract, the duties and terms of employment, including hours of employment and other pertinent information, shall be set forth by ordinance, personnel manual, and/or personnel policy approved by the Mayor and Borough Council.

Section 3 – Maximum amounts
The salaries and wages authorized by this ordinance are maximum amounts for each office or position. Actual salaries and wages paid are determined by the Mayor and Borough Council and may be less than, but not more than, the maximum amounts authorized in this ordinance.

Section 4 – Compensation for mileage and expenses
A borough employee, who utilizes his or her own motor vehicle for travel outside the borough that is related to borough business or their official borough duties, shall be reimbursed for mileage set at a rate determined by the Mayor and Council, and for the cost of parking and tolls incurred during such travel.

Section 5 - Effective date of salaries and wages
The annual salaries adopted in this ordinance shall be effective from January 1, 2012 for those officers and employees employed by the borough as of January 1, 2012, unless otherwise specified by a collective bargaining contract. For all others, including hourly wage employees, the annual salary or hourly wage rate shall be effective 20 days after final adoption of this ordinance.

Section 6 – Past ordinances repealed
All ordinances or parts of ordinances of the Borough of Haddon Heights that are inconsistent with any part of this ordinance are herby repealed to the extent of such inconsistency.

Section 7 – Effective date of ordinance
This ordinance shall become operative 20 days after final adoption.

Introduction Date: March 20, 2012

Adoption Date: _____

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Joan D. Moreland, Interim Borough Clerk

ORDINANCE 2012:1380

ORDINANCE AMENDING CHAPTER 100, §13 AND 20 OF THE

CODE OF THE BOROUGH OF HADDON HEIGHTS

REGARDING PARKING AND STOP INTERSECTIONS

NOW, THEREFORE BE IT ORDAINED that Chapter 100 of the Code of the Borough of Haddon Heights is hereby ***amended to include the following***:

100-13 Parking Prohibited at all times.

Street	Side	Location
Garden Street	***North***	***From a point 95 feet easterly from First Avenue to a point 102 feet easterly therefrom***
Devon Avenue	***Both***	***From Walnut Avenue to the Haddon Heights and Bellmawr border line***

100-20 **100-20 Stop Intersections.**

Intersection	Stop Sign(s) on
Sycamore Street and Bellmawr Avenue	***Sycamore Street***
Oak Avenue and Bellmawr Avenue	***Oak Avenue***
Maple Avenue and Bellmawr Avenue	***Maple Avenue***
Chestnut Avenue and Bellmawr Avenue	***Chestnut Avenue***
Walnut Avenue and Devon Avenue	***Walnut Avenue***

BE IT FURTHER ORDAINED THAT, this Ordinance will take effect immediately upon a public hearing and final adoption as required by law.

INTRODUCTION: April 3, 2012
PUBLIC HEARING:
FINAL ADOPTION:

_____
Mayor Edward S. Forte, Jr.

Attest:_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2012:82

RESOLUTION AUTHORIZING A REFUND OF TAX OVERPAYMENT

WHEREAS, due to refinancing, the sale of property or duplicate payments by a title and mortgage company or resident and mortgage company, the following overpayment occurred in the first quarter of 2012, with the refund going to the mortgage company as follows:

REFUND TO: **BAC Tax Services Corp**
MS:CA6-913-LB-01
PO Box 10211
Van Nuys, CA 91499-6090

Reference #104273715

Address:	Amount of Refund
1412 Prospect Ridge Blvd Block 93, Lot 3	$1,850.29

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights to issue a refund as indicated above.

Dated: April 17, 2012

_____
Mayor Edward S. Forte, Jr.

Attest:_____
Joan D. Moreland, Interim Clerk

BAC Tax Services Corp
MS: CA6-913-LB-01
P O BOX 10211
VAN NUYS, CA 91499-6089

Bank of America

HADDON HEIGHTS BOROUGH TAX COLLECTOR
ATTN: PAT
FAX#: 856-547-5259

Notice Date: March 30, 2012

RE: Request for Refund of Overpayment

IMPORTANT MESSAGE

BAC Tax Services Corporation Reference Number:	104273715
BAC Tax Services Corporation Parcel Number:	00093000000003000000000
BAC Tax Services Corporation Homeowner:	Joseph A Orlando
BAC Tax Services Corporation Property Address:	1412 Prospect Ridge Blvd
Installment Pd/Tax Year:	$1850.29 pd 1/13/2012
Over-Payment/Refund Amt Requested:	**$1850.29**

WHAT THIS MEANS

BAC Tax Services Corporation is requesting refund of an over-payment made on the above property and installment in error.
Please send this refund to BAC Tax Services Corporation at the address shown above.

WHAT WE ASK YOU TO DO

Please review your records concerning our request and send the refund check to the address shown above. Please specify our BAC reference number on the check. If for any reason you are unable to send us a refund, please furnish us with the complete name and address of the party to whom you sent the refund.

If you have any questions or need any additional information, please call us toll-free at **1-800-925-2158, extension 9725263448**, or direct dial **1-972-526-3448**.

Tom Hill
Mtg Servicing Specialist II
BAC Tax Services Corporation

357 0747 856 9561

©Recycled Paper

For: 4/17/12

Joan's computer – Change date, Res #,

Res 2012:83

RESOLUTION 2011:53

A RESOLUTION TO READ BUDGET BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of the public hearing, a complete copy of the budget has been made available for public inspection in the free public library, if any, located within our municipality and a county library. If there is no county library located within the municipality, then it must be provided to any county library in the county wherein the municipality is located. Further, the public officer delegated the responsibility for delivery of the copies to said libraries has completed a certification forwarded to the governing body that such deliveries were made and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met.

NOW, THEREFORE, BE IT RESOLVED, that the budget shall be read by title only.

ROLL CALL:

Fitzgerald: Yes
Haggerty: Yes
Forte: Yes
Lange: Yes
McCollum: Yes
Berryhill: Yes

add next morning.

Certify & seal copy

Date: May 17, 2011

Mayor Scott Alexander

Attest: Marie Holcombe, Acting Borough Clerk

RESOLUTION 2012:83

A RESOLUTION TO READ BUDGET BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of the public hearing, a complete copy of the budget has been made available for public inspection in the free public library, if any, located within our municipality and a county library. If there is no county library located within the municipality, then it must be provided to any county library in the county wherein the municipality is located. Further, the public officer delegated the responsibility for delivery of the copies to said libraries has completed a certification forwarded to the governing body that such deliveries were made and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met.

NOW, THEREFORE, BE IT RESOLVED, that the budget shall be read by title only.

ROLL CALL:

	Yes	No	Abstain	Absent
McCollum				
Berryhill				
DiRenzo				
Fitzgerald				
Lange				
Griffith				

Date: April 17, 2012

_____

Mayor Edward J. Forte, Jr.

Attest:_____

Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2012:84

RESOLUTION APPROVING ONE-DAY LICENSE FOR ALCOHOL CONSUMPTION (Neighbor's Night Out June 2nd)

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, Camden County, that approval is hereby given to the Haddon Heights Public Safety Memorial Clock Committee to obtain a one-day alcohol permit for a wine and beer social to be held on June 2, 2012 on West Atlantic Avenue between Station Avenue and Green Street, Haddon Heights, New Jersey.

Date: April 17, 2012

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2012: 85

RESOLUTION AUTHORIZING A LOCAL GOVERNMENT ENERGY AUDIT

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, the Governing Body of the Borough of Haddon Heights has decided to apply to participate in the Local Government Energy Audit Program; and,

WHEREAS, the facilities to be audited are in New Jersey, are owned by the Borough of Haddon Heights, are served by a New Jersey regulated public utility, and that the Borough of Haddon Heights has not already reserved $100,000 in the Program this year as of this application; and,

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and

WHEREAS, upon acceptance into the Program, the Borough of Haddon Heights will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Firm Selection Form; and,

WHEREAS, the Borough of Haddon Heights understands that energy audit work cannot proceed until an Application Approval Notice is received from the Program; and,

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

_____ _____

Date: EDWARD S. FORTE, JR., MAYOR

Attest: _____

JOAN D. MORELAND, Interim Clerk

RESOLUTION 2012:86

RESOLUTION APPROVING PAYMENT OF BILLS AND CLAIMS

FOR 2ND HALF OF APRIL

TRUST ACCOUNT	$ 1,987.57
ANIMAL ACCOUNT	400.00
CAPITAL ACCOUNT	43,598.70
CURRENT ACCOUNT	158,745.30
PAYROLL 4/6/12	85,679.19
TOTAL FOR ALL BILLS AND CLAIMS FOR 1st HALF OF APRIL	$ 290,410.76

Date: April 17, 2012

_____

Mayor Edward S. Forte, Jr.

Attest_____

Joan D. Moreland, Interim Borough Clerk

Expenditures for Council Meetings

Date	4/17/2012	2012 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	266.75	All Accounts Marked T-13
Payroll 4/6/2012	1,720.82	ACH Police Traffic
Total Trust	1,987.57	
Capital		
Artsign	50.00	2010:1333D DPW Signage: Repair Parking Lot Sign
Barlow Chevrolet	15,000.00	2010: 1333G Sewer Truck & Hoses: Chev Silverado Dump Truck
Barlow Chevrolet	18,835.00	2011: 1369D DPW Equipment & Truck: Chev Silverado Dump Truck
Garden State Highway Products	2,793.70	2010:1333D DPW Signage: Street Signs Poles & Bolts
JPW Associates	320.00	2009:1307 Tech Computers Library: Datalogic Magellan 1100 HW
KRS Services	47.24	2007:1234J Sewer Improvements: Emerg Pump Repair Maple Ave.
KRS Services	98.68	2008: 1262 Sewer Improvements: Emerg Pump Repair Maple Ave.
KRS Services	3,534.89	2009: 1307F Sewer Improvements: Emerg Pump Repair Maple Ave.
KRS Services	1,319.19	2010: 1333F Sewer Improvements: Emerg Pump Repair Maple Ave.
KRS Services	1,600.00	2010: 1333F Sewer Improvements: Repair Motor Maple Ave.
Total Capital	43,598.70	
Animal		
Voorhees Animal Hospital	400.00	Stray Animal Holding
Total Animal	400.00	
Po's Paid Current Account	158,745.30	
Payroll 4/6/2012	85,679.19	
Total Current	244,424.49	
Total Spending 4/17/2012	290,410.76	

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes First Enc Date Range: First to 12/31/12
Include Non-Budgeted: Y

Open: N Rcvd: N Paid: N
Held: N Aprv: Y Void: N
Bid: Y State: Y Other: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
ABACI ABACUS I.T.						
12-00532 04/05/12						
1 CHECKED QUOTAS & TESTED MAIL F	40.00	2-01-26-310-234	B Computer & Website Maintenance	A	04/05/12	04/
2 GOT CORR IP ADDRE FOR COMCAST	80.00	2-01-26-310-234	B Computer & Website Maintenance	A	04/05/12	04/
	120.00					
Vendor Total:	120.00					
AIRGA AIRGAS EAST						
12-00493 03/29/12						
1 REGULATOR FOR O2 TANK	101.09	2-01-26-310-233	B PURCHASE MINOR EQUIPMENT	A	03/29/12	04/
Vendor Total:	101.09					
AIRHA AIRHANDLERS MECHANICAL SERVICE						
12-00486 03/28/12						
1 CHANGE OVER HEAT TO A/C	637.50	2-01-26-310-254	B MAINT/REPAIR MUN BLDG & GROUND	A	03/28/12	04/
Vendor Total:	637.50					
ARTSI ARTSIGN						
12-00441 03/16/12						
1 REPAIR PARKING LOT SIGN	50.00	C-04-55-806-903	B 2010:1333D DPW SIGNAGE/HARDWARE & MOWER	A	03/16/12	04/
Vendor Total:	50.00					
AUDUH AUDUBON HARDWARE						
12-00515 04/02/12						
1 SPONGE MOP	9.99	2-01-26-290-233	B PURCH MINOR EQUIP	A	04/02/12	04/
2 WASHONS, BOLTS, ANCHORS, DRILL	31.49	2-01-26-290-233	B PURCH MINOR EQUIP	A	04/02/12	04/
3 SAND PAPER, WIRE BRUSH	5.08	2-01-26-290-233	B PURCH MINOR EQUIP	A	04/02/12	04/

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
4 KEYS	14.41	2-01-26-290-233	B PURCH MINOR EQUIP	A	04/02/12	04/
5 WOOD GLUE, TACKS, NAILS	9.97	2-01-26-290-233	B PURCH MINOR EQUIP	A	04/02/12	04/
6 STAPLES, BIT SET	17.48	2-01-26-290-233	B PURCH MINOR EQUIP	A	04/02/12	04/
	88.42					
Vendor Total:	88.42					
BACTS BAC TAX SERVICE						
12-00538 04/05/12						
1 TAX REFUND B 93, L3 1412 PROSP	1,850.29	2-01-55-001-005	B Tax Overpayments Payable	A	04/05/12	04/
Vendor Total:	1,850.29					
BARCH BARLOW CHEVROLET						
12-00537 04/05/12						
1 CHEV SILVERADO 3500 DUMP TRUCK	15,000.00	C-04-55-806-906	B 2010:1333G SEWER TRUCK & HOSES	A	04/05/12	04/
2 CHEV SILVERADO 3500 DUMP TRUCK	18,835.00	C-04-55-807-304	B 2011:1369D DPW EQUIPMENT & TRUCK	A	04/05/12	04/
	33,835.00					
Vendor Total:	33,835.00					
BARRB BARRINGTON BORO						
12-00494 03/29/12						
1 SEWER BILL COOPER VAULT	105.00	2-01-42-455-285	B BARRINGTON-Sewer	A	03/29/12	04/
2 SEWER BILL COOPER VAULT	405.00	2-01-42-455-285	B BARRINGTON-Sewer	A	03/29/12	04/
	510.00					
Vendor Total:	510.00					
BERRS STEPHEN D. BERRYHILL						
12-00528 04/04/12						
1 REIMBURSE REFRESH FOR THANKS P	66.75	T-13-56-860-812	B Reserve Municipal Alliance	A	04/04/12	04/
Vendor Total:	66.75					

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name / PO # / Item Description	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
BILLE BILLOWS ELECTRIC SUPPLY									
12-00485	03/28/12								
1 FLORECENT LIGHTS FOR CLOCK			135.00	2-01-26-310-254	B	MAINT/REPAIR MUN BLDG & GROUND	A	03/28/12	04/
		Vendor Total:	135.00						
CAMDR CAM CTY RESOURCE									
12-00517	04/03/12								
1 HOUSEHOLD TRASH FOR MARCH 2012			13,601.56	2-01-32-465-217	B	CAMDEN RESOURCE RECOVERY	A	04/03/12	04/
2 RECYCLE SURCHARGE MARCH 2012			658.14	2-01-32-465-302	B	RECYCLING TAX	A	04/03/12	04/
			14,259.70						
		Vendor Total:	14,259.70						
CARTD CARTRIDGE DEPOT									
12-00478	03/26/12								
1 HP BLACK CARTS			87.48	2-01-20-100-311	B	OFFICE SUPPLIES	A	03/26/12	04/
		Vendor Total:	87.48						
COMC COMCAST									
12-00498	03/30/12								
1 HD TECHNOLOGY FEE COMM CTR			10.37	2-01-31-440-216	B	REGULAR TELEPHONES	A	03/30/12	04/
		Vendor Total:	10.37						
DAVIP W C DAVIS INC									
11-04283	10/19/11								
1 REPAIR SHOWER IN FIRE HOUSE			3,225.00	1-01-25-265-254	B	MAINT/REPAIR BLDGS	A	10/19/11	04/
		Vendor Total:	3,225.00						
DEMID DEMICHELE & DEMICHELE P.C.									
12-00455	03/19/12								
1 HADDON HTS VS SUSAN O'NEILL			2,460.00	2-01-20-155-381	B	OTHER EXPENSE	A	03/19/12	04/
		Vendor Total:	2,460.00						

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
DIAMS WELLS FARGO BUSINESS CREDIT						
12-00477 03/26/12						
1 TEMPORARY WORKERS 3/18/2012	750.75	2-01-26-290-280	B TEMPORARY WORKERS	A	03/26/12	04/
12-00499 03/30/12						
1 TEMPORARY WORKERS W/E 3/25/12	777.00	2-01-26-290-280	B TEMPORARY WORKERS	A	03/30/12	04/
12-00541 04/09/12						
1 TEMPORARY WORKERS W/E 4/1/2012	829.50	2-01-26-290-280	B TEMPORARY WORKERS	A	04/09/12	04/
Vendor Total:	2,357.25					
DONRR RR DONNELLEY						
12-00357 02/28/12						
1 REG-42B 8 1/2 X 14 DEATH CERT.	125.00	2-01-20-120-238	B OPERATION MAT'L & SUPPLIES	A	02/28/12	04/
Vendor Total:	125.00					
FLEMP FLEMING TERMITE & PEST						
12-00518 04/03/12						
1 PEST CONTROL MUNI BLDG MAR 12	24.00	2-01-26-310-235	B PEST CONTROL	A	04/03/12	04/
2 PEST CONTROL SOF MAR 12	24.00	2-01-26-310-235	B PEST CONTROL	A	04/03/12	04/
3 PEST CONTROL HH CABIN MAR 12	25.00	2-01-26-310-235	B PEST CONTROL	A	04/03/12	04/
4 PEST CONTROL COMM CTR MAR 12	30.00	2-01-26-310-235	B PEST CONTROL	A	04/03/12	04/
	103.00					
Vendor Total:	103.00					
FRANK FRANKLIN TRAILER INC						
12-00466 03/22/12						
1 JACK FOR RADAR TRAILER	39.03	2-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	03/22/12	04/
12-00543 04/09/12						
1 LIGHTS FOR LAWN MOWER TRAILER	22.04	2-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	04/09/12	04/
Vendor Total:	61.07					

Vendor # Name / PO # / Item Description	PO Date	Description	Amount	Contract / Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
GARDH GARDEN STATE HIGHWAY PROD.									
12-00195	01/30/12								
1 STREET SIGNS, POLES & BOLTS			2,793.70	C-04-55-806-903	B	2010:1333D DPW SIGNAGE/HARDWARE & MOWER	A	01/30/12	04/
		Vendor Total:	2,793.70						
GRISU SUSAN GRIFFITH									
12-00527	04/04/12								
1 REIMBURSE NJ PREVENTION CONF			200.00	T-13-56-860-812	B	Reserve Municipal Alliance	A	04/04/12	04/
		Vendor Total:	200.00						
HESSC HESS CORPORATION									
12-00510	04/02/12								
1 ELECT SUPPLY FIRE DEPT MAR 12			288.91	2-01-31-435-288	B	STREET LIGHTING	A	04/02/12	04/
2 ELECT SUPPLY SOF MAR 12			219.93	2-01-31-435-288	B	STREET LIGHTING	A	04/02/12	04/
			508.84						
12-00545	04/09/12								
1 VARIOUS LOCATIONS MARCH 2012			150.23	2-01-31-430-288	B	Electric & Gas	A	04/09/12	04/
2 SOF MARCH 2012			7.06	2-01-31-430-288	B	Electric & Gas	A	04/09/12	04/
3 STREET LIGHTING MARCH 2012			758.95	2-01-31-435-288	B	STREET LIGHTING	A	04/09/12	04/
			916.24						
		Vendor Total:	1,425.08						
HHHSP HADDON HEIGHTS HIGH SCHOOL									
12-00497	03/30/12								
1 PROJECT PROM			2,500.00	G-02-41-703-301	B	Municipal Drug Alliance DEDR	A	03/30/12	04/
		Vendor Total:	2,500.00						
HOUPT HOUPERT TRUCK SERVICE									
12-00217	02/01/12								
1 INSPECTED DIESEL TRUCKS			511.50	2-01-26-315-202	B	PUBLIC WORKS-VEHICLE MAINT.	A	02/01/12	04/

Vendor # Name / PO # / Item	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
		Vendor Total:	511.50						
JOHNP EVELYN (PAT) JOHNSON									
12-00519	04/03/12								
1		HEALTH BENEFITS APRIL 2012	445.41	2-01-23-220-259	B	Medicare Retired Employees	A	04/03/12	04/
		Vendor Total:	445.41						
JPWAS JPW ASSOCIATES									
12-00490	03/28/12								
1		DATALOGIC MAGELLAN 1100 HW	320.00	C-04-55-806-705	B	2009:1307 Tech Computers Libr Muni Bldg	A	03/28/12	04/
		Vendor Total:	320.00						
KDI KDI, INC.									
12-00483	03/27/12								
1		REPAIR OF SOF COPIER	79.83	2-01-26-290-255	B	MAINT/REPAIR OTHER	A	03/27/12	04/
		Vendor Total:	79.83						
KIRKD DOUG KIRK									
12-00464	03/22/12								
1		LINE DANCE INSTRUCTOR WINT 12	280.00	2-01-28-370-265	B	CONTRACTED STAFF	A	03/22/12	04/
		Vendor Total:	280.00						
KONMI KONICA MINOLTA BUSINESS									
12-00475	03/24/12								
1		USAGE CHARGE COPING PER CONTRA	154.45	2-01-26-310-256	B	SERVICE CONTRACTS	A	03/24/12	04/
		Vendor Total:	154.45						
KONPF KONICA MINOLTA PRIMIER FINANCE									
12-00547	04/09/12								
1		SERVICE CONTRACT APRIL 2012	229.07	2-01-26-310-256	B	SERVICE CONTRACTS	A	04/09/12	04/
		Vendor Total:	229.07						

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name / PO # / Item Description	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
KRSS KRS SERVICES, INC.									
12-00314	02/22/12								
1		EMERG PUMP REPAIR MAPLE AVE	47.24	C-04-55-806-201	B	1234J SEWER IMPROVEMENTS	A	02/22/12	04/
2		EMERG PUMP REPAIR MAPLE AVE	98.68	C-04-55-806-501	B	2008:1262 SEWER IMPROVEMENTS	A	02/22/12	04/
3		EMERG PUMP REPAIR MAPLE AVE	3,534.89	C-04-55-806-703	B	2009:1307F SEWER IMPROVEMENTS	A	02/22/12	04/
4		EMERG PUMP REPAIR MAPLE AVE	1,319.19	C-04-55-806-905	B	2010:1333F SEWER IMPROVEMENTS	A	02/22/12	04/
			5,000.00						
12-00436	03/14/12								
1		REPAIR MOTOR MAPLE AVE PS	1,600.00	C-04-55-806-905	B	2010:1333F SEWER IMPROVEMENTS	A	03/14/12	04/
		Vendor Total:	6,600.00						
LAURE LAUREL LAWN MOWER SERVICE INC									
12-00503	03/30/12								
1		MIX OIL FOR WEED WACKER	79.95	2-01-26-310-238	B	PURCH MAT & SUPPLIES	A	03/30/12	04/
2		BAR OIL FOR WEED WACKER	35.97	2-01-26-310-238	B	PURCH MAT & SUPPLIES	A	03/30/12	04/
			115.92						
		Vendor Total:	115.92						
MATTW MATTLEMAN, WERNROTH & MILLER									
12-00542	04/09/12								
1		SOLICITOR WORK 1ST Q 2012	2,600.00	2-01-20-155-205	B	PROFESSIONAL EXPENSE	A	04/09/12	04/
2		LABOR MATTERS WORK 1ST Q 2012	2,682.50	2-01-20-155-381	B	OTHER EXPENSE	A	04/09/12	04/
3		PROFESSIONAL SERVIC 1ST Q 2012	6,795.00	2-01-20-155-381	B	OTHER EXPENSE	A	04/09/12	04/
			12,077.50						
		Vendor Total:	12,077.50						
MORJO JOAN MORELAND									
12-00512	04/02/12								
1		REIMBURSE HEALTH INS. MAR 2012	890.83	2-01-23-220-234	B	RETIREES HEALTH INS	A	04/02/12	04/

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
Vendor Total:	890.83					
NETS NETWORKS						
12-00506 04/02/12						
1 INSTALL&TROUBLESHOOT TAPE DRIV	226.00	2-01-26-310-234	B Computer & Website Maintenance	A	04/02/12	04/
Vendor Total:	226.00					
NJAMB NJ AMERICAN WATER						
12-00544 04/09/12						
1 HH BOROUGH GARAGE MARCH 2012	31.10	2-01-31-445-289	B WATER SERVICE	A	04/09/12	04/
2 HH MUNI BLDG GARAGE MARCH 2012	73.84	2-01-31-445-289	B WATER SERVICE	A	04/09/12	04/
3 HH CABIN MARCH 2012	10.00	2-01-31-445-289	B WATER SERVICE	A	04/09/12	04/
4 HH COMMUNITY CTR MARCH 2012	43.32	2-01-31-445-289	B WATER SERVICE	A	04/09/12	04/
5 W HIGH STREET BALLF MARCH 2012	25.00	2-01-31-445-289	B WATER SERVICE	A	04/09/12	04/
6 SOCCER CLU WALN & D MARCH 2012	25.00	2-01-31-445-289	B WATER SERVICE	A	04/09/12	04/
7 SOCCER CLU WALN & D MARCH 2012	25.00	2-01-31-445-289	B WATER SERVICE	A	04/09/12	04/
8 FIRE DEPARTMENT MARCH 2012	28.32	2-01-31-445-289	B WATER SERVICE	A	04/09/12	04/
	261.58					
Vendor Total:	261.58					
NJDCA TREASURER ST OF NJ						
12-00520 04/03/12						
1 1ST Q STATE PERMIT SURCHARGES	1,486.00	2-01-55-005-001	B DCA Training Fees Due NJ	A	04/03/12	04/
Vendor Total:	1,486.00					
OFFIB OFFICE BASICS, INC.						
12-00487 03/28/12						
1 TAPES & INKERS FOR CALCULATORS	17.00	2-01-20-100-311	B OFFICE SUPPLIES	A	03/28/12	04/
12-00488 03/28/12						
1 COPY PAPER FOR SOF	59.90	2-01-20-100-311	B OFFICE SUPPLIES	A	03/28/12	04/
12-00514 04/02/12						
1 TISSUES, WIPES, INKJET LOCK BO	119.32	2-01-20-100-311	B OFFICE SUPPLIES	A	04/02/12	04/

Vendor # Name / PO # / Item Description	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
		Vendor Total:	196.22						
ONECA ONE CALL CONCEPTS									
12-00535	04/05/12								
1 MARK OUTS APRIL 2012			84.96	2-01-26-290-254	B	MAINT/REPAIR SEWER SYSTEM	A	04/05/12	04/
		Vendor Total:	84.96						
PEDRO PEDRONI									
12-00509	04/02/12								
1 NO LEAD GAS			4,169.38	2-01-31-460-275	B	UNLEADED GAS	A	04/02/12	04/
12-00536	04/05/12								
1 DIESEL FUEL			3,184.87	2-01-31-460-276	B	DIESEL FUEL	A	04/05/12	04/
		Vendor Total:	7,354.25						
PITNB PITNEY BOWES									
12-00448	03/19/12								
1 TERM RENTAL 1ST Q 2012			849.00	2-01-26-310-256	B	SERVICE CONTRACTS	A	03/19/12	04/
		Vendor Total:	849.00						
PRICN PRICKETT NURSERY									
12-00465	03/22/12								
1 RED OAK TREES			595.00	2-01-26-290-276	B	PURCHASE TREES	A	03/22/12	04/
2 RED MAPLE TREES			630.00	2-01-26-290-276	B	PURCHASE TREES	A	03/22/12	04/
3 BAGS OF MULCH			90.00	2-01-26-290-276	B	PURCHASE TREES	A	03/22/12	04/
4 DELIVERY CHARGE			50.00	2-01-26-290-276	B	PURCHASE TREES	A	03/22/12	04/
			1,365.00						
		Vendor Total:	1,365.00						
PSEGR PSE&G									
12-00501	03/30/12								
1 ELECT CERVINO FIELD MAR 12			7.28	2-01-31-430-288	B	Electric & Gas	A	03/30/12	04/

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
2 ELECT W HIGH ST CABIN MAR 12	183.36	2-01-31-430-288	B Electric & Gas	A	03/30/12	04/
3 ELECT S PARK AVE P60406 MAR 12	4.38	2-01-31-430-288	B Electric & Gas	A	03/30/12	04/
	195.02					
12-00508 04/02/12						
1 GAS & ELECT 514 W ATL AVE MAR	459.94	2-01-31-430-288	B Electric & Gas	A	04/02/12	04/
Vendor Total:	654.96					
PURCP PURCHASE POWER						
12-00546 04/09/12						
1 POSTAGE METER REFILL PURCH POW	1,727.99	2-01-20-100-212	B POSTAGE	A	04/09/12	04/
Vendor Total:	1,727.99					
RETRO THE RETROSPECT						
12-00479 03/26/12						
1 INTRO OED 2012-1378 & PROOFS	55.48	2-01-20-120-217	B LEGAL ADVERTISING	A	03/26/12	04/
2 INTRO OED 2012-1379 & PROOFS	109.04	2-01-20-120-217	B LEGAL ADVERTISING	A	03/26/12	04/
3 RESOL 2012-69 & PROOFS	54.98	2-01-20-120-217	B LEGAL ADVERTISING	A	03/26/12	04/
4 PLAN BD DECISION 3/12 & PROOFS	32.54	2-01-21-180-217	B ADVERTISING	A	03/26/12	04/
	252.04					
12-00511 04/02/12						
1 2012 MUNI BUDGET & PROOFS	229.40	2-01-20-120-217	B LEGAL ADVERTISING	A	04/02/12	04/
2 ORD 2012-1377 & PROOFS	23.87	2-01-20-120-217	B LEGAL ADVERTISING	A	04/02/12	04/
	253.27					
12-00551 04/09/12						
1 INTRO ORD 2012-1380 & PROOF	53.96	2-01-20-120-217	B LEGAL ADVERTISING	A	04/09/12	04/
2 PUBLIC WORKSHOPS & PROOF	13.16	2-01-20-120-217	B LEGAL ADVERTISING	A	04/09/12	04/
3 HIST COMM MEETING SCHEDULE & P	14.69	2-01-20-120-217	B LEGAL ADVERTISING	A	04/09/12	04/
4 RES FOR DATE & TIME MEET & PRO	28.46	2-01-20-120-217	B LEGAL ADVERTISING	A	04/09/12	04/
5 RES AUTH FOXED CHARGES & PROOF	27.44	2-01-20-120-217	B LEGAL ADVERTISING	A	04/09/12	04/
6 RES AUTH DES NEWSPAPER & PROOF	25.91	2-01-20-120-217	B LEGAL ADVERTISING	A	04/09/12	04/

Vendor # Name / PO # / Item Description	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
			---						
			163.62						
		Vendor Total:	668.93						
ROBEB ROBERTS BROTHERS LLC									
12-00471	03/23/12								
1 SWING SEATS			177.00	2-01-26-310-254		B MAINT/REPAIR MUN BLDG & GROUND	A	03/23/12	04/
		Vendor Total:	177.00						
SHIRI SHIRE INTERACTIVE									
12-00525	04/03/12								
1 WEB SITE EDITS			43.75	2-01-26-310-234		B Computer & Website Maintenance	A	04/03/12	04/
		Vendor Total:	43.75						
SJSAN SOUTH JERSEY SANITATION									
12-00505	04/02/12								
1 CURB SIDE TRASH MARCH 2012			22,500.00	2-01-26-305-202		B S J SANITATION	A	04/02/12	04/
		Vendor Total:	22,500.00						
VER41 VERIZON COMMUNICATIONS									
12-00482	03/27/12								
1 911 SERVICE MARCH 2012			6.55	2-01-31-440-216		B REGULAR TELEPHONES	A	03/27/12	04/
		Vendor Total:	6.55						
VER48 VERIZON									
12-00507	04/02/12								
1 FIRE DEPARTMENT PHONES MAR 12			50.37	2-01-31-440-216		B REGULAR TELEPHONES	A	04/02/12	04/
		Vendor Total:	50.37						
VERIW VERIZON WIRELESS									
12-00476	03/26/12								
1 FIRE DEPT MDC'S MARCH 2012			40.03	2-01-31-440-216		B REGULAR TELEPHONES	A	03/26/12	04/

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcv Dat
2 FIRE DEPT MDC'S MARCH 2012	40.02	2-01-31-440-216	B REGULAR TELEPHONES	A	03/26/12	04/
	80.04					
12-00481 03/26/12						
1 BORO CELL PHONES MARCH 2012	719.46	2-01-31-440-318	B NEXTEL PHONES	A	03/26/12	04/
Vendor Total:	799.50					
VOORA VOORHEES ANIMAL ORHPANAGE						
12-00504 04/02/12						
1 STRAY ANIMAL HOLDING APR 2012	400.00	T-12-56-850-801	B Reserve Dog Trust Expenses	A	04/02/12	04/
Vendor Total:	400.00					
WARDS WARD SHOEMAKER, LLC						
12-00480 03/26/12						
1 LEGAL MATTERS & POLICE REVIEW	1,283.70	2-01-20-155-381	B OTHER EXPENSE	A	03/26/12	04/
Vendor Total:	1,283.70					
WOODR WOODRUFF ENERGY US, LLC.						
12-00500 03/30/12						
1 NAT GAS MUNI BLDG MARCH 12	206.80	2-01-31-430-288	B Electric & Gas	A	03/30/12	04/
2 NAT GAS MUNI BLDG MARCH 12	6.62	2-01-31-430-288	B Electric & Gas	A	03/30/12	04/
	213.42					
Vendor Total:	213.42					

Total Purchase Orders: 66 Total P.O. Line Items: 110 Total List Amount: 129,055.39 Total Void Amount: 0.00

04/12/12
11:19:45

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	3,225.00	0.00
CURRENT FUND	2-01	79,064.94	0.00
GENERAL CAPITAL FUND	C-04	43,598.70	0.00
	G-02	2,500.00	0.00
DOG TRUST (ANIMAL)	T-12	400.00	0.00
TRUST - OTHER TRUST	T-13	266.75	0.00
Year Total:		666.75	0.00
Total Of All Funds:		129,055.39	0.00

84,789.94

ADD'L CURRENT

POSTMASTER BELLMAWR	491.55
HEALTH INS. ACTIVE	31,504.97
HEALTH INS RETIREES	41,958.84
S. TOTAL	73,955.36
FROM ABOVE	84,789.94
TOTAL CURRENT	158,745.30

RESOLUTION 2012:87

**RESOLUTION RATIFYING POLICE CONTRACT
FOR THE PERIOD OF
JANUARY 1, 2012 THROUGH DECEMBER 31, 2014**

NOW, THEREFORE BE IT RESOLVED by the Mayor and Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that the contract between the **Borough of Haddon Heights and the Haddon Heights Policemen's Benevolent Association Local No. 328** (Sergeants, Detectives and Patrolmen), covering the **period of January 1, 2012 through December 31, 2014** is hereby ratified.

Date: April 17, 2012

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2012:88

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, NJSA 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act, NJSA 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

_____(1) ***Matters required by Law to be Confidential***: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____(2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds***: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____(3) ***Matters Involving Individual Privacy***: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____(4) ***Matters Relating to Collective Bargaining Agreements***: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____(5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds***: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____(6) ***Matters Relating to Public Safety and Property***: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

____X_____(7) ***Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege***: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **To discuss the potential for litigation in which the Borough**

may seek to assert affirmative claims against other parties. Due the fact that any potential claim is unasserted, it would be contrary to the Borough's and the Public's interest to disclose the parties against whom the claims may be asserted or the nature of those claims at this time. It is anticipated that the minutes of the closed session will be made available after the later of (a) the Borough makes final decision not to pursue any litigation involving the parties or matters to be discussed, or (b) the final conclusion of any litigation that may be brought as a result of discussions during the closed session. The session will last at least 1 hour and that formal action may be taken that evening.

_____ (8) ***Matters Relating to the Employment Relationship***: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) ***Matters Relating to the Potential Imposition of a Penalty***: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on March 6, 2012 that an Executive Session closed to the public shall be held on April 17, 2012 at 7:30 PM in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ, for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on April 17, 2012.

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk