BOROUGH OF HADDON HEIGHTS

March 4, 2014 at 7:00 p.m.

Governing Body Meeting Agenda

1. Caucus session Call to Order

2. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014."

3. Roll Call

4. CAUCUS SESSION

   Discussions:

   a.) Ordinance for Council's consideration regarding Development Regulations, Particularly Providing for a Tax Map/GIS Database Update Fee – *Albert J. Olizi, Jr.*

   b.) Procedure in applying for possible multiple Grant Applications – *Council President Lange*

   c.) Bid/RFP/RFQ for IT Services – *Councilmen DiRenzo and Miller*

   d.) Memorandum of Understanding for Police Department – *Albert J. Olizi, Jr.*

5. Recess of Caucus Session and commencement of Business Session

6. Pledge of Allegiance and moment of silence

7. Approval of minutes from the February 18th Council Meeting

8. Public Comment on Caucus and Agenda items only

9. Reports from Council Members

10. UNFINISHED BUSINESS:

    None

11. NEW BUSINESS:

Introduction of Ordinances 2014:1408 and Ordinance 2014:1409. Public Hearing and final adoption will be held on Tuesday, March 18, 2014 at 7:30 p.m. at the Municipal Building, 625 Station Avenue, Haddon Heights.

Ordinance 2014:1408 – An Ordinance of the Borough of Haddon Heights, Camden County, New Jersey: Relating to Development Regulations, Particularly Providing for a Tax Map/GIS Database Update Fee

Ordinance 2014:1409 - An Ordinance of the Borough of Haddon Heights, County of Camden, New Jersey, Reappropriating Certain Funded Appropriation Balances Heretofore Provided for Various Capital Projects and Reappropriating Such Funded Appropriation Balances for Other Capital Projects

Resolution 2014:63 – Resolution Authorizing a Refund of Tax Overpayments to Corelogic Real Estate Tax Service

Resolution 2014:64 – Resolution Approving Payment of Bills and Claims for the First Half of March

Resolution 2014:65 – Resolution Designating a Community Development Block Grant Representative and Alternate

Resolution 2014:66 – Resolution Supporting the Submission of An Application to the Camden County Open Space, Farmland, Recreation and Historic Preservation Trust Fund for Enhancements to the Cervino Baseball Complex by the Heights Baseball Booster Club, Inc.

Resolution 2014:67 – Resolution Authorizing the Advertising of RFP/RFQ's for IT Services

Resolution 2014:68 – Resolution Authorizing the Chief of Police to Execute a Memorandum of Understanding of the Camden County Chiefs Records Management System

12. Public Comment

13. Adjournment

BOROUGH OF HADDON HEIGHTS
February 18, 2014, 7:00 p.m.
Governing Body Meeting Minutes

Mayor Forte called the Caucus session Call to Order

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014."

ROLL CALL:

Under roll call the following members were present: Council President Kathy Lange, Councilwoman Susan Griffith, Councilmen Richard DiRenzo, Steve Berryhill, Jack Merryfield, Jr. and Councilman Earl Miller, Jr. Borough Solicitor, Albert Olizi, Jr., Acting Clerk Kelly Santosusso and Deputy Clerk, Katilyn Compton were also in attendance.

CAUCUS SESSION

Mayor Forte announced that that an invoice from Beaverbrook in the amount of $66 should actually be $33. The bill list will be amended accordingly.

Councilman Berryhill provided an amendment to his Council report of February 4th. Acting Clerk Santosusso said that the minutes would be made.

Mayor Forte introduced Jenai Johnson, Registered Municipal Clerk. A resolution is on this evening's agenda Appointing Jenai Johnson, RMC to the position of Municipal Clerk.

Discussions:

Dispensing of Necessary Medication to Borough First Responders in the Event of a Catastrophic Biological Incident

Judy Reiss, Emergency Management Coordinator reported on the Memorandum of Understanding between the Camden County Health Department and the Borough regarding a plan for distribution of mass prophylaxis (medication) to the Borough's first responders should an emergency such as a bioterrorism even occur. The County will have a stockpile of requested medication should such an event happen. She explained that Kelly Santosusso is gathering paperwork from employees and once all paperwork is complete, it will be submitted to the Camden County Department of Health. A resolution Agreeing to a Memorandum of Understanding with the County Health Department is on the Agenda this evening for Council's consideration.

Caucus Session was recessed at 7:20 p.m.

BUSINESS SESSION:

The business session commenced at 7:30 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Forte asked all to stand for a moment of silence. He then led the meeting in the Pledge of Allegiance.

APPROVAL OF MINUTES:

Mayor Forte called for a motion to approve the minutes of the February 4th Council meeting. A motion to approve the minutes of the February 4th Council meeting as amended was made by Council President Lange, seconded by Councilman Merryfield. All members were in favor.

PUBLIC COMMENT ON CAUCUS AND AGENDA ITEMS ONLY:

Mayor Forte invited the public forward for public comment on Caucus and Agenda items only.

Mr. David McGee, 414 3rd Avenue – Mr. McGee said that he understands we have a new clerk because previous persons holding the position were all in an *acting* capacity. Mr. McGee welcomed Jenai Johnson. He went on to question the bill list, specifically $4,000 for computers. Mayor Forte responded that the Library purchased these computers out of a capital account. He then questioned the labor matter on the last Agenda regarding a personnel matter. It was clarified that the matter was an internal personnel matter. He further asked what the fee was for the labor attorney. Solicitor Olizi responded that this expense relates to labor counsel from last year who began revising the Borough Personnel Manual. Olizi said that the attorney was permitted to finish the project. Deputy Clerk Santosusso reported that the process of finalizing the Personnel Manual is in it's final stages. Lastly, Mr. McGee questioned the charge for internet security stating that free antivirus protection is available asking why we are spending money on anti-virus protection. Mayor thanked Mr. McGee for his comments.

Seeing no one else come forward, a motion was made to close the public comment portion of the meeting by Councilman Merryfield, seconded by Councilwoman Griffith. All members were in favor.

COUNCIL MEMBER REPORTS:

Councilman Jack Merryfield had no report this meeting.

Councilwoman Griffith reported that the Streetscape Committee met last night. She said that the Business Association has donated $750 for lighting the wreaths on Kings Highway by Kunkel's Restaurant for the holiday season this year. The Committee is also hoping to paint the street lamp poles. Mayor Forte added that PSE&G will supply the material to paint the street lamp poles. Griffith further reported that the Committee would also like to replace the *Welcome to Haddon Heights* signs at the intersection of Station Avenue and the White Horse Pike saying that they have been there since Phase I of the downtown project. Raising the signs is also being considered. Councilwoman Lange asked if the various civic groups that have purchased advertisement signs that sit on top of the entrance signs would be considered. Lange also asked if the new signs go before the Planning Board. Griffith responded that the Committee will be sure to consider the civic groups and will go through the proper channels in achieving this goal.

Lastly, Councilwoman Griffith on the Neighbor's Night Out event to be held March 29th; a Murder Mystery Dinner Theatre. She said that tickets are $40 and are available at the Library. She invited all to come out for an evening of fun at the Community Center.

Council President Lange reported on 2013 Rental revenue Cabin 96, Community Center 76, 172 rentals 6 more that in 2012. She reported that the rental facilities are rented every weekend. Gross revenue was $39,737.50. Council President Lange said that the weather and snow has had a significant impact on our Programs although it has had a positive impact on the enrollment of children in the Summer Rec program. Lange said she will be sending a letter out to the Guidance Department at the High School for the summer counselor positions.

She attended the quarterly Safety Meeting held on February 5th. Parks and Rec. will meet this Thursday. The High School Baseball Booster Club will be funding some remedial field work at Cervino Field at 8th and High Street. Clay bricks will be placed in the batters box and the pitcher's mounds. She said she is concerned about field conditions due to the weather saying that all fields are muddy and wet. Clean up date for Barr Complex is March 15th. No clean up date for Devon Avenue as of yet. Spring soccer was to begin on February 24th but that will not happen due to the weather.

Lastly, Lange reported that the Board of Education has budget concerns. She advised all to check the school's website to keep up to date has the current status of the school budget.

Councilman DiRenzo had no report this evening.

Councilman Miller said that at a previous meeting, he spoke about the philosophy of how we want to approach our budgetary process. He said that he wanted to report that most of these meetings have commenced and wanted to thank all for their time, effort and understanding. He is looking forward to completing the process and to moving toward a strong budget that is going to be good for the residents of Haddon Heights.

Councilman Berryhill reported that Roni Olizi and Marshall Hatfield interviewed a number of individuals for replacement members to the Environmental Commission. A resolution is on this evening's Agenda swearing in the new members. He attended the Business Association meeting; parking changes are being considered. Business Association is holding an event, a Bowling Event, this Saturday, February 22nd. The Board of Health meeting was canceled due to the weather. Sustainable Haddon Heights who attained Bronze Certification last

year and is working toward Silver Certification this year. If anyone would like to help with the many projects that are being considered, please contact Marshall Hatfield or Councilman Berryhill.

Councilman Merryfield mentioned that he attended the Business Association meeting in that they voiced their opinions as to closing the street down between 3 and 7 p.m. is difficult on a Saturday afternoon. Frank Lafferty, Chief Kinkler, Officer Reilly. Information was distributed. It appears we have approximately 37 applications for various closings of streets.

REPORT FROM BOROUGH ENGINEER:

Mr. Steve Bach gave an update on all current projects throughout the Borough. A complete report is attached to these minutes.

Following his report, Mr. Bach asked Council to consider an Ordinance for the next meeting which would assess a fee for producing updated tax maps/GIS fees for those applying for a minor/major sub division. The goal is to offset the cost to the Borough. Council President Lange asked if this is standard procedure in other towns. Bach responded that this is the practice of most towns. Solicitor Olizi said that he will review and prepare a draft for the next meeting for a first reading.

UNFINISHED BUSINESS:

Public Hearing on Ordinance 2014:1407 – Ordinance to Exceed the 2014 Municipal Budget Appropriation Limits and to Establish a Cap Bank

Mayor Forte opened the Public Hearing on Ordinance 2014:1407.

Mr. Dave McGee - 414 3rd Avenue expressed his concern that we are passing an Ordinance to exceed the municipal budget appropriation limits. Solicitor Olizi said that this act just allows the possibility of doing so if needed. He said that we may not need to do but we thought it in our best interest to give ourselves the option.

Seeing no one else come forward, a motion to close the public hearing on Ordinance 2014:1407 was made by

Final Adoption on Ordinance 2014:1407 ..... was made by Councilwoman Griffith, seconded by Council President Lange. Upon a roll call vote, all members voted in favor.

NEW BUSINESS:

Resolution 2014:54 – Resolution Cancelling Outstanding Checks in Municipal Court Accounts

A motion to adopt Resolution 2014:54 was made by Councilwoman Griffith, seconded by Councilwoman Lange. Upon a roll call vote, all members were in favor.

Resolution 2014:55 – Resolution Endorsing Proposal to Divert the Parkland, Block 117, Lot 1 and the Filing of the Appropriate Applications with Green Acres, Department of Environmental Protection.

A motion to adopt Resolution 2014:55 was made by Councilman Merryfield, seconded by Councilwoman Griffith. Upon a roll call vote, all members were in favor.

Resolution 2014:56 – Resolution Appointing Jenai Johnson, RMC to the Position of Municipal Clerk

A motion to adopt Resolution 2014:56 was made by Councilman Miller, seconded by Councilwoman Griffith. Upon a roll call vote, all members were in favor.

Resolution 2014:57 – Resolution Reassigning Certain Administrative Positions

A motion to adopt Resolution 2014:57 was made by Councilwoman Griffith, seconded by Council President Lange. Upon a roll call vote, all members were in favor.

Resolution 2014:58 – Resolution Agreeing to a Memorandum of Understanding (MOU Between the Borough of Haddon Heights and the Camden County Department of Health and Human Services for Closed Point of Dispensing (CPOD) Regarding Mass Prophylaxis.

A motion to adopt Resolution 2014:58 was made by Councilman Miller, seconded by Councilman

Merryfield. Upon a roll call vote, all members were in favor.

Resolution 2014:59 – Resolution Approving Payment of Bills and Claims for the 2nd half of February

A motion to adopt Resolution 2014:59 was made by Councilwoman Griffith, seconded by Councilman DiRenzo. Upon a roll call vote, all members were in favor.

Resolution 2014:60 – Resolution Appointing Members to the Haddon Heights Environmental Commission

A motion to adopt Resolution 2014:60 was made by Councilman Berryhill, seconded by Councilman Merryfield. All members voted in favor.

Resolution 2014:61 – Resolution Authorizing the Borough of Haddon Heights to Enter Into An Agreement with SHI for the Purchase of Software for Use by the Haddon Heights Police Department

A motion to adopt Resolution 2014:61 was made by Councilman Miller, seconded by Councilman Merryfield. Upon a roll call vote, all members were in favor.

Resolution 2014:62 – Resolution Extending Acting Plumbing Sub Code Official Position

A motion to adopt Resolution 2014:62 was made by Councilman Merryfield, seconded by Councilman DiRenzo. All members voted in favor.

PUBLIC COMMENT:

Mayor Forte called for public comment.

Mr. David McGee, 414 3rd Avenue – Mr. McGee commented that he feels

ADJOURNMENT:

With no further business, a motion to adjourn was made by Councilman Merryfield, seconded by Councilman DiRenzo. 8:14 p.m.

Respectfully submitted:

_____

Kelly Santosusso
Deputy Borough Clerk

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
February 2014

General Engineering (HH2013-0)

Pedestrian and Traffic Safety Enhancements

- *Kings Highway at Hillside* (No Change Since Last Report)

  Our office has prepared a base plan and funding application for proposed improvements to the King's Highway pedestrian crossing. A joint application with the Borough of Audubon for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk. The completed applications were hand-delivered on April 5, 2013. A copy of the submitted application is on file with the Borough Clerk.

- *Kings Highway at Atlantic Avenue Bridge* (No Change Since Last Report)

  Base plans for new shadow line and cross hatch stripping are currently being prepared and will be coordinated with Chief Kinker and Captain Valvardi. Our office will coordinate with the Camden County Department of Public Works regarding the Borough's request for the County to install the new stripping.

Station Avenue Rail Crossing

- Our office is providing technical support to Captain Valvardi in regards to the Police Department's request to the New Jersey Department of Transportation for improvements to the Station Avenue railroad crossing.

- A NJDOT Diagnostic Team Meeting was held at 10:30 AM on May 17, 2012 at the crossing.

- Our office has coordinated with the New Jersey Department of Transportation regarding expected construction schedule for this project. It has been indicated construction of the actual crossing replacement will begin in spring/summer of 2014 with new safety signage, lighting, and cross arms to following in 2015.

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Storm Water Runoff – 120 & 126 White Horse Pike (No Change Since Last Report)

- Meetings were held at the Borough's offices on August 13, 2013 and September 16, 2013. General discussions as to potential remedial measures were discussed. No definite action plan was established; however the site engineer for 126 White Horse Pike is requesting cost estimates from several contractors for possible improvements that were discussed.

- The 126 White Horse Pike property owner and his site engineer have been requested to provide the cost estimates to the adjoining property owners for further discussion.

- Our office met with the property owner's Engineer on Tuesday, January 21, 2014, to discuss the latest conceptual plan with proposed drainage improvements. The property owner's Engineer agreed to revise conceptual plan addressing Bach Associates' concerns and provide corresponding cost estimate.

SAFETEA-LU – Pedestrian & Bicycle Facilities & Street Lighting

- The Borough awarded the Base Bid plus Add Alternate Bids A, B, and C in the amount of $127,402.[82] to Lexa Concrete on February 5, 2013.

- A pre-construction meeting was held on Wednesday March 20, 2013 at 11 AM at the Borough Hall with representatives from NJDOT Local Aid, Haddon Heights Police Department, Haddon Heights Public Works, Lexa Concrete, LLC, and Bach Associates. Pre-construction meeting minutes have been prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk.

- A pre-construction meeting was held on Wednesday May 1, 2013 at 10:30 AM at the project site with representatives from Haddon Heights Public Works, PSE&G, Lexa Concrete, LLC, and Bach Associates. The meeting resulted in construction schedule coordination between PSE&G and Lexa Concrete, including an anticipated Notice to Proceed one week following PSE&G's conduit crossing plan submission to Bach Associates.

- Our office coordinated with the NJDOT and the County to facilitate the installation of the improvements associated with the Atlantic Avenue School Pedestrian and Traffic Safety Enhancements under the current contract. The project contract documents call for approximately $21,000 of sidewalk and roadway improvements at the intersection of Atlantic Ave (CR 727) & Green Street. These improvements are not as comprehensive as the improvements called for under the plan set development by our office. The more comprehensive improvements are estimated at $41,000.

- It is proposed that the $21,000 of intersection improvements under the project contract documents be reallocated to the Atlantic Avenue School Pedestrian and Traffic Safety Enhancements.

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- The project construction documents call for the installation of nine (9) decorative benches and six (6) bike racks to be field located during construction. Our office met with Council President Kathryn Lange and Councilwoman Susan Griffith on June 7, 2013, to coordinate the desired locations of the benches and bike racks. As a result of the meeting, it was determined all nine (9) benches will be located throughout the project limits; however only one (1) bike rack will be installed for this project. The bike rack type will match the existing Wave bike racks utilized at the recreation center and cabin.

- Camden County granted approval on June 27, 2013, to implement the improvements at the Atlantic Avenue (CR 727) and Green Street intersection. Our office has coordinated with the Contractor to establish the cost for the supplemental items illustrated on the County approved Atlantic Avenue (CR 727) and Green Street intersection improvement plans in addition to the Wave bike rack. Notice to Proceed letter was issued for Wednesday, August 12, 2013.

- The County acted on a resolution authorizing a shared services agreement between the County and the Borough for the County's funding of up to $20,000 of the costs associated with the proposed intersection improvements at the County's July 16, 2013 Freeholder Meeting.

- Construction has commenced with the majority of improvements along East Atlantic Avenue, West Atlantic Avenue, Green Street, and Lippincott Lane complete. Our office has prepared the punch list for remaining items to be addressed.

- Payment Application #1 has been processed by our office and the Borough. Copies of the Payment Application, Purchase Order, and additional Federal/State forms have been forwarded to the NJDOT Local Aid office for reimbursement of up to 90% of cost to date. NJDOT Local Aid has reimbursed the Borough $43,248.67.

- Payment Application #2 has been processed by our office and the Borough. Change Order #1 has been processed and accepted by NJDOT Local Aid.

- Our office is in the process of submitting Payment Application #2, Purchase Order, and additional Federal/State forms/inspection reports to the NJDOT Local Aid office for reimbursement of up to 90% of cost to date.

- PSE&G has installed a substantial portion of the decorative lighting associated with this project.

- Lexa Concrete will commence addressing punch list items as weather permits.

FY 2012 NJDOT Municipal Aid

- The Contractor has completed all punch list items. Payment Application #2 has been processed by our office and submitted to the Borough for processing.

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FY 2014 NJDOT Municipal Aid Funding (No Change Since Last Report)

- The NJDOT has announced the department will now be accepting applications for the NJDOT FY2014 Municipal Aid program with a deadline of September 20, 2013. Our office has recommended the Borough submit for a NJDOT FY 2014 Municipal Aid application for the improvements of West Atlantic Avenue between Kings Highway and Station Avenue. A resolution authorizing our office to make application was passed at the August 20, 2013, Council Meeting.

- Our office has submitted the Application (MA-2014-Haddon Heights Borough-00287) including the cost estimate, location map, and scope of work description to reflect up to date unit costs. The Application was submitted on Thursday, September 19, 2013 and three (3) original resolutions were forwarded to NJDOT Local Aid on Wednesday, October 9, 2013.

CDBG (Yr 33 & Yr 34) – Architectural Barrier Removal & Access (Various Intersections) (No Change Since Last Report)

- Construction is complete with only punch list items remaining. Our office has received the first three (3) invoices from the contractor, verified quantities for payment, and processed Payment Applications #1, #2, and #3.

- The Contractor will commence construction consisting of the installation of two (2) handicap ramps at the intersection of Maple Avenue and Bellmawr Avenue when weather permits.

Camden County Open Space (2012) (No Change Since Last Report)

- The Camden County Open Space Committee has funded $25,000 of asphalt walkway improvements along Devon Avenue adjacent to the fence line of the existing recreational fields.

- Our office has completed the design and quote documents. The quote documents were distributed utilizing three contractor quotes as the total construction funding is below the $36,000 public bidding threshold with a Qualified Purchasing Agent. Request for Quotes were forwarded to prospective contractors on August 21, 2013, with a return date of Friday, August 30, 2013.

- We have tabulated the three (3) quotes received on August 30, 2013. The low bidder is Lexa Concrete, LLC, 11 Commerce Way Drive, Hammonton, New Jersey, in the amount of $24,645.00, representing items 1 through 8 of the Base Bid.

- Resolution 2013:153 awarding contract to Lexa Concrete, LLC in the amount of $24,645.00 representing items 1 through 8 of the Base Bid was passed on September 3, 2013. The Contract Documents are in the process of being endorsed by Lexa Concrete, LLC.

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- Contracts have been executed by the Borough and Contractor. A preconstruction meeting has been scheduled at the Borough Municipal Building on Tuesday, October 22, 2013.

- Lexa has commenced the submittal process and construction is set to begin weather permitting.

Camden County Open Space (2013) (No Change Since Last Report)

- In accordance with the Camden County Open Space Preservation Trust Fund Advisory Committee's February 7, 2012 Correspondence to the Borough, municipalities with population under under 15,000 are limited to two (2) applications per funding cycle.

- Our office prepared a joint application with the Borough of Audubon for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk.

- The completed applications were hand-delivered on April 5, 2013. A copy of the submitted application is on file with the Borough Clerk.

- On September 12, 2013, Camden County announces the 2013 Grant recipients. Unfortunately, both Haddon Heights and Audubon were not successful in receiving funding.

- Our office is in the process of exploring alternate funding sources for the pedestrian crossing improvements. We have forwarded the joint application including a brief description of the project to Camden County Freeholder Leonard.

Inflow and Infiltration Program

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.

- It is noted that the Borough has initiated development of an Inflow and Infiltration reduction program. The program development has been based on the "Infiltration / Inflow Analysis for Service Area 26 Haddon Heights Borough" previously prepared by the CCMUA as well as the evaluation previously prepared by this office for the Borough's Lake Street Sewerage Pumping Station.

- Our office has initiated flow monitoring at critical locations to quantify inflow and infiltration levels.

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- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Inter-municipal Agreement".

- Our office has inspected and prepared associated inspection reports for the majority of the sanitary manholes in the study areas delineated in the above referenced Project Work Plan.

- Our office has commenced summarizing the results of the flow monitoring and sanitary manhole surveys in an Inflow and Infiltration Analysis Report to be submitted to the CCMUA to comply with the "Inter-municipal Agreement".

Kings Highway Pump Station

- Our office has completed the as-built survey and is currently completing permit, bid, and construction documents for the elimination of the existing Kings Highway Pump Station.

- The project will be publically bid this Spring for construction.

- Our office met with representatives of the CCMUA on April 12, 2013 to coordinate the construction requirements for the proposed interconnection. Our office is currently working to complete the permit, bid, and construction documents in accordance with the CCMUA's directives.

- Our office is in receipt of the results of the two-week flow monitoring study and is in the process of preparing a report for submission to the CCMUA in compliance with the CCMUA's directive to demonstrate actual inflow and infiltration entering the pump station.

Hazard Mitigation Grant Program (FEMA) (No Change Since Last Report)

- In coordination with Ms Judy Reiss, Emergency Management Coordinator and Mr. Tom Cella, Superintendant of Public works; our office prepared and submitted a funding letter of intent with associated application materials to the New Jersey Office of Emergency Management.

- The submitted funding request addressed the following projects:

  Backup Power Generator for the Municipal Bldg which houses Police and Emergency Operations Center *(Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43)*

  Elevate Lake Street Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

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Decommission Kings Highway Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

Station Avenue (C.R.656) & East Atlantic Avenue drainage infrastructure improvement – Borough Parking Lot / PNC Parking Lot Collection System

- Our office has been informed by Judy Reiss that the Borough has been allocated $60,000 towards a standby emergency power generator for the Service Operations Facility. It is noted that the projected cost for the new generator is estimated at $148,000. Therefore, in order to proceed with the project, $88,000 in capital funding must be allocated.

HYAA – Barr Recreational Complex Improvements

- Our office has completed an existing condition survey for the Boys Major and Minor fields which will serve as a base for the proposed grading, lighting, and irrigation improvements.

- Our office has been coordinating with several lighting manufactures to review cost and performance criteria for the Boy's Major Field lighting improvements.

- Based on coordination with the HHYA, our office has completed the field survey of the Boy's Major and Minor fields and completed plans, bid documents, and specifications for the proposed site lighting of the Boys Major Field.

- In addition, our office is completing the design of the new infield grading and irrigation improvements for the Boys Major and Minor Fields.

- Our office met with Council President Kathy Lange and a member of the HHYA on June 20th to review the project documents.

- The Bid Opening for Boys Major Ball Field Lighting was held on July 9, 2013. There were three (3) bidders and the low bidder was Deerfield Electric Inc. in the amount of $71,712.00.

- A resolution awarding contract to Deerfield Electric Inc. in the amount $71,712.00 was on the July 16, 2013, agenda.

- The Contract Documents have been endorsed by Deerfield Electric Inc. and the Borough. A preconstruction meeting at the Borough Hall with representatives from Haddon Heights Borough, Deerfield Electric Inc., and Bach Associates was held on Thursday, September 19, 2013. Notice to Proceed was issued at the Monday, September 23, 2013 meeting.

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- Construction has been completed regarding the Lighting and Payment Application #1 has been processed by our office and the Borough. Our office is currently processing the close out documentation.

- The quote documents were distributed for the Boy's Major & Minor Infield Improvements portion of this project utilizing three contractor quotes as the total construction funding is below the $36,000 public bidding threshold with a Qualified Purchasing Agent. Request for Quotes were forwarded to prospective contractors on October 16, 2013, with a return date of Friday, October 18, 2013.

- We have tabulated the three (3) quotes received on October 18, 2013. The low bidder is Landscape Maintenance Co., 400 First Avenue, Haddon Heights, New Jersey, in the amount of $24,231.25, representing items 1 through 10 of the Base Bid.

- A resolution awarding contract to Landscape Maintenance Co. in the amount $24,231.25 was passed at the October 15, 2013, Council Meeting.

- Construction has been completed regarding the Infield Improvements and Payment Application #1 has been processed by our office and the Borough. Our office is currently processing the close out documentation required to release retainage.

Glover Mill Village

- As previously reported, the Borough is in receipt of a March 30, 2012 correspondence from the NJDEP Historic Preservation Office (SHPO) concerning their review of the recently released A.D. Marble & Company Phase II Archaeological Report for the Glover Mill Fulling Mill Site / Proposed Glover Mill Subdivision, Block 62, Lots 2, 4, and 6. The referenced March 30, 2012 correspondence concludes that items No. 3 through 13 of their December 20 2011 correspondence have now been addressed.

- The items that remain outstanding are:

  1. The park associated with the Glover Mill site (adjacent to the Glover Fulling Mill foundation site and extending to Sylvan Drive) must be designed in accordance with SHPO requirements.

  2. Development of a construction avoidance and protection plan for the Glover Fulling Mill foundation site in accordance with SHPO requirements.

- Our office is currently coordinating with SHPO and the contract developer of the Glover Mill Village project, Bob Meyers Communities, Inc. to determine if the two items delineated above can be accommodated by the current agreement between the Borough and Bob Meyers Communities, Inc.

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- The contract developer, Bob Meyers Communities, Inc. has received Preliminary Subdivision and Historic District Commission approval at June 28, 2012 special meeting of the Borough Planning Board. It is noted that this approval contained the conditions that Bob Meyers Communities, Inc. would be designing and constructing the above referenced park area and implementing the construction avoidance and protection plan in accordance with SHPO requirements.

- The CCMUA approved the agreement to extinguish the Authority's easement located at the Glover Mill site during the July 15, 2013 CCMUA Regular Meeting.

- The contract developer, Bob Meyers Communities, Inc. has received Final Subdivision approval at September 5, 2013, special meeting of the Borough Planning Board. The applicant is currently in the process of circulating the Final Subdivision Plan for the necessary municipal and county endorsements.

- Our office met with Councilwoman Fitzgerald, Council President Lange, Margaret Westfield, R.A., the project archaeologist, and project landscape architect regarding the Glover Fulling Mill Park Grant project. Discussed was the project scope and planned coordination between team members.

- A pre-construction meeting was held at Borough Hall on February 12, 2014.

FY 2013 Road Program – Resurfacing of Lippincott Avenue

- The project consists of resurfacing Lippincott Avenue between Station Avenue and King's Highway with replacement of curb and concrete gutter in select areas.

- We have tabulated the four (4) bids received on September 11, 2013 for the above-referenced project and found the low bidder to be Bogey's Trucking and Paving, Inc., 1779 Delsea Drive, Deptford, New Jersey. Bogey's Base Bid was in the amount of $95,868.00 representing items 1 through 24 of their Base Bid.

- A Resolution of Award for Bogey's Trucking and Paving, Inc. was passed at the September 17, 2013, Council Meeting.

- A Preconstruction Meeting was held at the Borough Municipal Building on Tuesday, October 15, 2013. Notice to Proceed will be issued with a start day of Monday, October 21, 2013.

- Construction has commenced with the majority of work complete. Our office has begun to prepare the punch list for remaining items to be addressed. Payment Application #1 has been processed by our office and submitted to the Borough for payment.

304 White Horse Pike, Haddon Heights, NJ 08035
(856) 546-8611 • Fax (856) 546-8612

FY 2013 Road Program – Reconstruction of West High Street

- It was originally anticipated that this project would be publically bid at the same time as the Lippincott Avenue project, however following the collection of additional asphalt core samples it is this office's opinion that resurfacing of West High Street is not viable due to instability of the underlying asphalt base material.

- Base on the construction funding allocated for West High Street, our office is in the process of completing the plans and specifications for the full depth reconstruction of West High Street from Bellmawr Avenue to approximately 760 feet past the first offset intersection of Lake Street. It is anticipated that the project will be advertised for bids in the winter of 2014, and ready to be awarded in the spring of 2014.

Tax Map Maintenance/Revisions for the Borough of Haddon Heights for Tax Year 2013

- As requested by the Borough Tax Assessor, Remington & Vernick has submitted a proposal to perform Tax Map Maintenance services for the tax year 2013, in conformance with the Camden County Board of Taxation. Services would be completed and documents submitted to the Camden County Board of Taxation no later than January 2014 with a total cost not to exceed $3,000.00. It is our understanding the 2013 Budget contains a $3,000.00 line item under the Tax Assessor. The costs associated with the Remington & Vernick services would be passed through this office with no mark up or handling costs. A copy of Remington and Vernick's October 31, 2013 proposal for the above referenced services was attached to our December 2013 report.

- In addition a draft Ordinance for the purpose of creating an escrow structure to cover costs for future Tax Map/GIS updates associated with Planning Board applications is attached for consideration. If no objection, our office will coordinate with the Borough Clerk to have this introduced and adopted in 2014.

S:\HH2014 Haddon Heights\-0 General Engineering\Status Reports\HH Status 02-18-14.doc

304 White Horse Pike, Haddon Heights, NJ 08035
(856) 546-8611 • Fax (856) 546-8612

ORDINANCE FOR ESTABLISHING TAX MAP AND GIS ESCROW FEES IN HADDON HEIGHTS BOROUGH

ORDINANCE No. 2013 - _____

AN ORDINANCE OF HADDON HEIGHTS BOROUGH, CAMDEN COUNTY, NEW JERSEY: RELATING TO DEVELOPMENT REGULATIONS, PARTICULARLY PROVIDING FOR A TAX MAP/GIS DATABASE UPDATE FEE.

ARTICLE I: PURPOSE

It is the purpose of this ordinance to impose upon developers the costs incurred by HADDON HEIGHTS BOROUGH in updating the municipal tax map/GIS database as a result of the approval of various subdivisions or the creation of any new lots within HADDON HEIGHTS BOROUGH. Said costs are directly related to the development procedure, and thereby HADDON HEIGHTS BOROUGH determines that they should be borne by the developer/applicant for all said subdivisions.

Tax Map/GIS Database Update Fees: Each applicant and/or developer for any approval which results in the creation of any new lots, revision of any existing lots, and/or other alterations to the tax map/GIS database, shall be responsible for paying all reasonable charges incurred by the HADDON HEIGHTS BOROUGH Engineer in updating said tax map/GIS database. These costs shall include, but not be limited to, update to the GIS database, revisions to existing tax map plates, creation/addition of new tax map plates, appropriate revisions to the Key Map(s), reprographic services for applicable Borough, County and State submission copies, as well as any reasonable shipping and handling fees involved.

ARTICLE II: COSTS

Once final subdivision and/or new lot approval has been received, an escrow account shall be established by the applicant and maintained by HADDON HEIGHTS BOROUGH for the express purpose of maintaining the tax map/GIS database. No construction permit shall be issued until said costs are posted with HADDON HEIGHTS BOROUGH, as outlined below:

- $75.00 per lot for minor subdivisions (five [5] lots or less)
- $65.00 per lot for six (6) to twenty-five (25) lots
- $55.00 per lot or per change for each lot/tax map revision due to deed discrepancies, lot line adjustments, easement detailing, ownership labeling, acreage calculation and labeling, street name changes and other minor revisions
- $800.00 per commercial site plan (detailing of commercial site needed on separate sheet)
- $1,000.00 per condominium site plan plus $20.00 per unit for residential condominium projects (detailing of condominium site needed on separate sheet)

If any portion of the escrow account remains unused following the appropriate revisions to the tax map/GIS database, it shall be refunded to the applicant.

In the event that any application for development is denied and the application is no longer pending before the respective Board, then any portion of the aforementioned fee which has not been expended by the engineer responsible for maintaining the tax map/GIS database shall be refunded to the applicant.

ARTICLE III: AMENDMENT

Any/all previous ordinances now in effect regarding tax map/GIS database escrow fees in HADDON HEIGHTS BOROUGH are superseded by this ordinance.

ARTICLE IV: EFFECTIVE DATE

This ordinance shall take effect upon proper passage, in accordance with the laws of HADDON HEIGHTS BOROUGH.

FIRST PUBLIC NOTICE

The ordinance presented herein was introduced and passed at a regular meeting of the HADDON HEIGHTS BOROUGH governing body, in the County of CAMDEN, in the State of New Jersey, which was held on (DATE). A PUBLIC HEARING will be held on (DATE) at THE HADDON HEIGHTS BOROUGH Municipal Complex, at which time any person desiring to be heard in regard to said ordinance will be given an opportunity to speak.

Signed, _____, MUNICIPAL CLERK

THIS FIRST PUBLIC NOTICE OF ORDINANCE PASSAGE BY THE BOROUGH WAS PUBLISHED IN THE _____ NEWSPAPER ON (DATE), AND THE DATE OF PUBLIC HEARING WAS ANNOUNCED.

SECOND PUBLIC NOTICE

The ordinance presented herein was PASSED after a PUBLIC HEARING held in conformance with the Open Public Meetings Act on the date specified in the First Public Notice.

Signed, _____, MUNICIPAL CLERK

ORDINANCE 2014:1408

AN ORDINANCE OF HADDON HEIGHTS BOROUGH, CAMDEN COUNTY, NEW JERSEY: RELATING TO DEVELOPMENT REGULATIONS, PARTICULARLY PROVIDING FOR A TAX MAP/GIS DATABASE UPDATE FEE

ARTICLE I: PURPOSE

It is the purpose of this ordinance to impose upon developers the costs incurred by HADDON HEIGHTS BOROUGH in updating the municipal tax map/GIS database as a result of the approval of various subdivisions or the creation of any new lots within HADDON HEIGHTS BOROUGH. Said costs are directly related to the development procedure, and thereby HADDON HEIGHTS BOROUGH determines that they should be borne by the developer/applicant for all said subdivisions.

Tax Map/GIS Database Update Fees: Each applicant and/or developer for any approval which results in the creation of any new lots, revision of any existing lots, and/or other alterations to the tax map/GIS database, shall be responsible for paying all reasonable charges incurred by the HADDON HEIGHTS BOROUGH Engineer in updating said tax map/GIS database. These costs shall include, but not be limited to, update to the GIS database, revisions to existing tax map plates, creation/addition of new tax map plates, appropriate revisions to the Key Map(s), reprographic services for applicable Borough, County and State submission copies, as well as any reasonable shipping and handling fees involved.

ARTICLE II: COSTS

Once final subdivision and/or new lot approval has been received, an escrow account shall be established by the applicant and maintained by HADDON HEIGHTS BOROUGH for the express purpose of maintaining the tax map/GIS database. No construction permit shall be issued until said costs are posted with HADDON HEIGHTS BOROUGH, as outlined below:

- $75.00 per lot for minor subdivisions (five (5) lots or less)
- $65.00 per lot for six (6) to twenty-five (25) lots
- $55.00 per lot or per change for each lot/tax map revision due to deed discrepancies, lot line adjustments, easement detailing, ownership labeling, acreage calculation and labeling, street name changes and other minor revisions
- $800.00 per commercial site plan (detailing of commercial site needed on separate sheet)
- $1,000.00 per condominium site plan plus $20.00 per unit for residential condominium projects (detailing of condominium site needed on separate sheet)

If any portion of the escrow account remains unused following the appropriate revisions to the tax map/GIS database, it shall be refunded to the applicant.

In the event that any application for development is denied and the application is no longer pending before the respective Board, then any portion of the aforementioned fee which has not been expended by the engineer responsible for maintaining the tax map/GIS database shall be refunded to the applicant.

In addition to the maintenance fees noted, each approved applicant must supply a map of the new subdivision or new lot in a scale suitable for inclusion on the HADDON HEIGHTS BOROUGH tax map/GIS database. Said map must be submitted in both electronic and hardcopy formats, and must be compliant with current New Jersey Map Filing Law guidelines (N.J.S.A. 46-23.1). All electronic file submissions must all conform to any HADDON HEIGHTS BOROUGH electronic files submission ordinance as enacted or as may be enacted.

ARTICLE III: AMENDMENT

Any/all previous ordinances now in effect regarding tax map/GIS database escrow fees in HADDON HEIGHTS BOROUGH are superseded by this ordinance.

ARTICLE IV: EFFECTIVE DATE

This ordinance shall take effect upon proper passage, in accordance with the laws of HADDON HEIGHTS BOROUGH.

Introduction: _____

Public Hearing: _____

Adoption: _____

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, Deputy Borough Clerk

ORDINANCE 2014:1409

ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, RE-APPROPRIATING CERTAIN FUNDED APPROPRIATION BALANCES ERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS AND RE-APPROPRIATING SUCH FUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS

BE IT ORDAINED by the Governing Body of the Borough of Haddon Heights, County of Camden, New Jersey (the "Borough") (not less than two thirds of all of the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The following appropriations remaining as balances in the following Bond Ordinances ("Ordinances") heretofore adopted by the Borough, are each hereby canceled:

Ordinance:	**Amount:**
2012:1382	$13,000.00
2013:1390	$18,348.00
2013:1400	$34,152.00
TOTAL:	$65,500.00

Section 2. The sum of $65,500, which represents the unfunded aggregate appropriations canceled in Section 1 hereof, is hereby re-appropriated from the Ordinances, as applicable, pursuant to Section 40A:2-39 of the Local Bond Law, for:

a) municipal facility improvements in the amount of $13,000;
b) Devon Avenue Sanitary Landfill improvements in the amount of $47,500; and
c) former Department of Public Works Building remediation in the amount of $5,000.

Section 3. The aggregated period of usefulness of the purposes referred to in Section 2 within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than five (5) years.

Section 4. The Capital Budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the NJDCA Division of Local Government Services, is on file with the Borough Clerk and available for inspection.

Section 5. The improvements authorized hereby are not current expenses and are general improvements that the Borough may lawfully make. No part of the cost of any such improvements was authorized hereby has been or shall be specially assessed on any property specially benefitted thereby.

Section 6. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on the bond proceeds hereby re-appropriated.

Section 8. This ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

Introduced: March 4, 2014

Public Hearing: _____

Final Adoption: _____

_____
Edward S. Forte, Jr., Mayor

ATTEST: _____
Kelly Santosusso, Deputy Borough Clerk

RESOLUTION 2014:63

RESOLUTION AUTHORIZING A REFUND OF TAX OVERPAYMENTS TO CORELOGIC REAL ESTATE TAX SERVICE

WHEREAS, due to a duplicate payment from the title company and the mortgage company, an overpayment occurred with the refund going to the mortgage company for the following properties:

PROPERTY LOCATION:

1414 Oak Avenue, Haddon Heights, NJ – Block 108, Lot 4	$1,549.52
1915 Prospect Ridge Blvd, Haddon Heights, NJ – Block 141, 21	$2,003.54

REFUND IN AMOUNT OF $3,553.06 to:

Corelogic Real Estate Tax Service
Refund Department
P.O. Box 961250
Fort Worth, Texas 76161-9858

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Haddon Heights to issue a refund as indicated above.

Dated: March 4, 2014

_____
Mayor Edward S. Forte, Jr.

Attest: _____
Kelly Santosusso, Deputy Borough Clerk

RESOLUTION 2014:64

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS

FOR FIRST HALF OF MARCH

Trust Account	$ 5,847.17
Capital Account	$ 12,842.72
Payroll Trust Account	-0-
Payroll Account (WE 2/21/14)	101,998.90
Animal Account	-0-
P.O.'s Paid Current Borough Account	148,752.39
Borough Contribution to Schools	989,079.00
County Taxes	-0-
Total Amount of Bills & Claims	**$ 1,258,250.18**

Date: March 4, 2014

_____

Mayor Edward S. Forte, Jr.

Attest: _____

Kelly Santosusso, Acting Borough Clerk

Expenditures for Council Meetings

Date	3/4/2014	2013 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	5,085.16	All Accounts Marked T-13
Payroll W/E 2/21/14	762.01	
Total Trust	5,847.17	
Capital		
Bach Association	1,666.47	2013:1400(3)Tax Map Revisions/Tax Map Revisions
Bach Association	7,360.00	2013:1400(5)Improve Lake Street Pump Station/Lake Street Pump Station HH2013-7
Bach Association	2,573.75	2010:1333H Devon Ave, Conserv & Rec Zone/Devon Ave Sana Landfill HH2013-7
Bach Association	1,123.75	2011:1369E Remediation Old DPW Site/Former DPW Facility HH2013-10
Bach Association	118.75	2013:1390(3) Pedestrian/Bike Facilities/Devon Ave Pedestrian Improvement HH2013-10
Total Capital	12,842.72	
Payroll Trust		
Total Payroll Trust	0.00	
Animal		
	0.00	
Total Animal	0.00	
Po's Paid Current Account Borough	148,752.39	
School Contribution	989,079.00	
County Taxes 1st Q	0.00	
Payroll W/E 2/21/14	101,998.90	
Total Current	1,239,830.29	
Total Spending 2/4/2014	1,258,520.18	

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

First Enc Date Range: First to 12/31/14

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date
ADAMBJ BATRICE J. ADAMS					
14-00344 02/25/14					
1 BRICKHOUSE INSTRUCTOR	64.00	4-01-28-370-265	B CONTRACTED STAFF	A	02/25/14
Vendor Total:	64.00				
AMERA AMERICAN ASPHALT CO INC					
14-00295 02/18/14					
1 EZ STREET COLD ASPHALT	290.25	4-01-26-290-258	B STREET MAINT/REPAIR	A	02/18/14
2 ROCK SALT	924.43	4-01-26-290-304	B SNOW REMOVAL	A	02/18/14
	1,214.68				
Vendor Total:	1,214.68				
ASPE WOODY'S ASPE, LLC					
14-00163 01/24/14					
1 AIR CYLINDERS HYDROTESTED	60.00	4-01-25-265-279	B Mandatory Inspect/Certif	A	01/24/14
Vendor Total:	60.00				
ASSE ASSOC OF MUN ASSESSORS OF CC					
14-00298 02/19/14					
1 REGULAR MEMBERSHIP DUES FOR 14	145.00	4-01-20-150-223	B DUES	A	02/19/14
Vendor Total:	145.00				
AUDUH AUDUBON HARDWARE					
14-00257 02/07/14					
1 HHFD PURCHASES FOR JAN & FEB	89.13	4-01-25-265-233	B PURCHASE MINOR EQUIPMENT	A	02/07/14
Vendor Total:	89.13				

Vendor # Name / PO # / Item	PO Date	Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
AUTOS AUTO SHINE CAR WASH, INC							
14-00228	02/03/14						
1		CAR WASHES HHPD 1ST Q 14	400.00	4-01-25-240-279	B CAR WASHES	A	02/03/14
		Vendor Total:	400.00				
AUTZO AUTO ZONE							
14-00049	01/08/14						
1		PARTS FOR HHPD JAN 14	253.27	4-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	01/08/14
2		PARTS FOR DPW JAN 14	332.54	4-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	01/08/14
			585.81				
		Vendor Total:	585.81				
BACHA BACH ASSOC PC							
13-01880	12/11/13						
1		2013 TAX MAP REVISIONS	1,595.00	3-01-20-150-262	B TAX MAP REVISIONS	A	12/11/13
14-00292	02/17/14						
1		WEST HIGH STREET HH2013-6	1,666.47	C-04-55-807-603	B 2013:1400(3)Improve to Roads	A	02/17/14
2		LAKE STREET PUMP STAT HH2013-7	7,360.00	C-04-55-807-605	B 2013:1400(5) Improv Lake St Pump Station	A	02/17/14
3		DEVON AVE SANA LANDFI HH2013-7	2,573.75	C-04-55-806-907	B 2010:1333H DEVON AVE, CONSERV & REC ZONE	A	02/17/14
4		GLOVER MILL PARK HH2013-9	72.75	T-13-56-860-818	B Reserve Land Deposit	A	02/17/14
5		FORMER DPW FACILITY HH2013-10	1,123.75	C-04-55-807-305	B 2011:1369E REMEDIATION OLD DPW SITE	A	02/17/14
6		DEVON AVE PED IMPROV HH2013-10	118.75	C-04-55-807-503	B 2013:1390(3) PEDESTRIAN/BIKE FACILITIES	A	02/17/14
7		2014 GEN ENGINEERING HH2014-0	1,743.25	4-01-20-165-205	B PROFESSIONAL ENGINEERING SERVICES	A	02/17/14
			14,658.72				
14-00319	02/23/14						
1		GLOVER MILL VILLAGE INSPECTION	1,011.25	T-13-56-860-802	B Reserve Planning Board Escrow	A	02/23/14
14-00323	02/24/14						
1		HANDICAP RAMP PROGRAM HH2013-5	530.50	4-01-20-165-205	B PROFESSIONAL ENGINEERING SERVICES	A	02/24/14
		Vendor Total:	17,795.47				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date
BAILJ JACK BAILEY					
14-00299 02/19/14					
1 C2 SEWER LIC FEB 2014	300.00	4-01-26-290-215	B SEWER LICENSE	A	02/19/14
Vendor Total:	300.00				
BEAVM BEAVERBROOK MOTORS					
14-00224 01/31/14					
1 UNLEADED GAS	33.00	4-01-31-460-275	B UNLEADED GAS	A	01/31/14
Vendor Total:	33.00				
BESTU BEST UNIFORMS					
14-00291 02/17/14					
1 WORK CLOTHES FOR RIGGS 2013	115.00	4-01-26-290-235	B PURCHASE UNIFORMS	A	02/17/14
2 SAFETY ASI FOR RIGGS 2013	26.67	4-01-26-290-235	B PURCHASE UNIFORMS	A	02/17/14
	141.67				
Vendor Total:	141.67				
BILLE BILLOWS ELECTRIC SUPPLY					
14-00301 02/19/14					
1 HAND LIGHT BATTERIES	58.50	4-01-25-265-233	B PURCHASE MINOR EQUIPMENT	A	02/19/14
Vendor Total:	58.50				
BLUE1 HORIZON BLUE CROSS & SHIELD					
14-00325 02/24/14					
1 DENTAL NON POLICE MARCH 2014	1,795.93	4-01-23-220-245	B BLUE CROSS DENTAL	A	02/24/14
Vendor Total:	1,795.93				
CARTD CARTRIDGE DEPOT					
14-00312 02/20/14					
1 RICOH 841332 BLACK TONER	67.99	4-01-20-100-311	B Office Supplies	A	02/20/14
2 BROTHER TN 115 MAGENTA TONER	94.99	4-01-20-100-311	B Office Supplies	A	02/20/14
3 CREDIT FOR RETURNED CARTRIDGES	4.00-	4-01-20-100-311	B Office Supplies	A	02/20/14
4 CREDIT FOR RETURNED INK CARTRI	2.00-	4-01-20-100-311	B Office Supplies	A	02/20/14

Vendor # Name / PO # / Item	PO Date	Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
CARTD CARTRIDGE DEPOT		Continued					
14-00312	02/20/14			Continued			
5		CREDIT FOR RETURNED TONER CART	10.00-	4-01-20-100-311	B Office Supplies	A	02/20/14
			146.98				
		Vendor Total:	146.98				
CAVAD DOLORES(DEE) CAVALIERE							
14-00341	02/25/14						
1		ABS & LOWER & PILATES INSTRUCT	280.00	4-01-28-370-265	B CONTRACTED STAFF	A	02/25/14
		Vendor Total:	280.00				
CCEMM CAMDEN CTY EMER MANAGEMENT							
14-00277	02/12/14						
1		2014 DUES	50.00	4-01-25-252-223	B DUES	A	02/12/14
		Vendor Total:	50.00				
CCMAY CAMDEN CTY MAYORS ASSOC							
14-00296	02/19/14						
1		DUES FOR 2014 MEMBERSHIP	350.00	4-01-20-120-223	B Clerk - Dues	A	02/19/14
		Vendor Total:	350.00				
COMC COMCAST							
14-00274	02/11/14						
1		HI SPEED INTERNET HHFD FEB 14	219.80	4-01-31-440-216	B REGULAR TELEPHONES	A	02/11/14
14-00297	02/19/14						
1		HI SPEED INTERNET FEB 2014	129.85	4-01-31-440-216	B REGULAR TELEPHONES	A	02/19/14
14-00309	02/20/14						
1		HI SPEED INTERNET FEB 2014	129.85	4-01-31-440-216	B REGULAR TELEPHONES	A	02/20/14
		Vendor Total:	479.50				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date
COREL Corelogic Real Estate Tax Serv					
14-00354 02/27/14					
1 1414 OAK AVE HADDON HT B108 L4	1,549.52	4-01-55-001-005	B Tax Overpayments Payable	A	02/27/14
14-00355 02/27/14					
1 1915 PROSPECT RID BL B141 L21	2,003.54	4-01-55-001-005	B Tax Overpayments Payable	A	02/27/14
Vendor Total:	3,553.06				
DIAMS WELLS FARGO BUSINESS CREDIT					
14-00311 02/20/14					
1 TEMPORARY WORKERS W/E 2/16/14	681.15	4-01-26-290-280	B TEMPORARY WORKERS	A	02/20/14
14-00333 02/24/14					
1 TEMPORARY WORKERS W/E 2/23/14	442.16	4-01-26-290-280	B TEMPORARY WORKERS	A	02/24/14
Vendor Total:	1,123.31				
DITIA ALLY DITILLIO					
14-00342 02/25/14					
1 ZUMBA INSTRUCTOR	480.00	4-01-28-370-265	B CONTRACTED STAFF	A	02/25/14
Vendor Total:	480.00				
EBNEL LETICIA ANGELIA EBNER					
14-00343 02/25/14					
1 VINYASSA INSTRUCTOR	160.00	4-01-28-370-265	B CONTRACTED STAFF	A	02/25/14
Vendor Total:	160.00				
FERNK KATIA FERNANDEZ					
14-00339 02/25/14					
1 ZUMBA INSTRUCTOR	350.00	4-01-28-370-265	B CONTRACTED STAFF	A	02/25/14
Vendor Total:	350.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
GRISU SUSAN GRIFFITH					
14-00353 02/27/14					
1 PROSCRIPTION REIMBURSEMENT	123.74	3-01-23-220-234	B RETIREES HEALTH INS	A	02/27/14
Vendor Total:	123.74				
HHBE HADDON HEIGHTS BD OF ED					
14-00322 02/24/14					
1 BOROUGH CONTRIBUTION MARCH 14	989,079.00	4-01-55-001-001	B Local School Taxes Payable	A	02/24/14
Vendor Total:	989,079.00				
HHLIB HADDON HEIGHTS LIBRARY					
14-00321 02/24/14					
1 BOROUGH CONTRIBUTION MARCH 14	22,500.00	4-01-29-390-288	B MAINT FREE PUBLIC LIBRARY	A	02/24/14
Vendor Total:	22,500.00				
INTEM INTERSTATE MOBILE CARE INC					
13-01767 11/18/13					
1 OSHA PHYSICALS FOR FIREFIGHTER	124.00	3-01-25-265-229	B OSHA Medical Evaluation	A	11/18/13
Vendor Total:	124.00				
INTES INTERNATIONAL SALT CO					
14-00151 01/22/14					
1 ROAD SALT	1,183.65	4-01-26-290-304	B SNOW REMOVAL	A	01/22/14
Vendor Total:	1,183.65				
KONMI KONICA MINOLTA BUSINESS					
14-00289 02/17/14					
1 COPIES HHPD JAN 2014	169.81	4-01-26-310-256	B SERVICE CONTRACTS	A	02/17/14
14-00329 02/24/14					
1 COPIES & OVERAGES MUNI BLDG	174.76	4-01-26-310-256	B SERVICE CONTRACTS	A	02/24/14
Vendor Total:	344.57				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
LAMML LAUREN LAMMERS					
14-00337 02/25/14					
1 BOOTCAMP INSTRUCTOR	105.00	4-01-28-370-265	B CONTRACTED STAFF	A	02/25/14
Vendor Total:	105.00				
MENKM MENKE & MENKE, LLC					
14-00260 02/07/14					
1 DOC REVIEW SITE PL LANDSC PLAN	2,215.00	G-02-41-720-302	B Historic Architectural Survey Grant	A	02/07/14
Vendor Total:	2,215.00				
MICRO MICRO SYSTEMS-NJ.COM. L.L.C.					
14-00276 02/12/14					
1 ASSESSOR SOFTWARE MAINT 2014	1,500.00	4-01-20-150-256	B EQUIPMENT SEERVICE CONTRACT	A	02/12/14
Vendor Total:	1,500.00				
MULTS MULTIFORCE SYSTEMS CORP.					
14-00161 01/24/14					
1 GAS CARDS	70.00	4-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	01/24/14
2 GAS CARDS	70.00	4-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	01/24/14
3 SHIPPING & HANDLING	10.00	4-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	02/25/14
	150.00				
Vendor Total:	150.00				
MULTT MULTI-TEMP					
14-00259 02/07/14					
1 FIXED BIOLER MUNI BLDG	567.61	4-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	02/07/14
14-00335 02/25/14					
1 DIAGNOSE PROBLEM SEAL & PUMP	254.00	4-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	02/25/14
2 FIXED LOW WATER CUT OFF PROB	407.20	4-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	02/25/14

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date
MULTT MULTI-TEMP	Continued				
14-00335 02/25/14		Continued			
3 PICKED UP PARTS & FIXED PROBLE	1,542.10	4-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	02/25/14
	2,203.30				
Vendor Total:	2,770.91				
NATA NAT ALEXANDER CO., INC					
13-01775 11/21/13					
1 HOSES CUT & RECOUPLED	425.00	3-01-25-265-255	B MAINT/REPAIR OTHER	A	11/21/13
13-01907 12/19/13					
1 REPAIR TO BUNKER PANKS	60.00	3-01-25-265-235	B PERSONAL PROTECTIVE EQUIP	A	12/19/13
Vendor Total:	485.00				
NJOAG NJ OFFICE OF ATTORNEY GENERAL					
14-00227 01/31/14					
1 INSPEXCTION OF TUNING FORKS	100.00	4-01-25-240-233	B MINOR EQUIPMENT / SUPPLIES	A	01/31/14
Vendor Total:	100.00				
RO PEDRONI					
14-00290 02/17/14					
1 NO LEAD GAS	3,378.36	4-01-31-460-275	B UNLEADED GAS	A	02/17/14
14-00316 02/21/14					
1 DIESEL FUEL	2,446.15	4-01-31-460-276	B DIESEL FUEL	A	02/21/14
Vendor Total:	5,824.51				
PETTC PETTY CASH					
14-00345 02/25/14					
1 TRUCK CHARGES FOR PHONE	21.39	3-01-25-265-233	B PURCHASE MINOR EQUIPMENT	A	02/25/14
2 REFRESHMENTS FOR HHPD FUNERAL	32.00	4-01-25-240-233	B MINOR EQUIPMENT / SUPPLIES	A	02/25/14
3 DRAGER SHIPPING FEE	24.04	G-02-41-745-301	B DDEF Police Grant	A	02/25/14
4 TOUCHBOOK BACKLIT KEYBOARD	60.00	4-01-25-240-233	B MINOR EQUIPMENT / SUPPLIES	A	02/25/14
5 1099 FORMS	34.23	4-01-20-100-311	B Office Supplies	A	02/25/14

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
PETTC PETTY CASH	Continued				
14-00345 02/25/14		Continued			
6 KEYS FOR LOCK @ COMMUNITY CTR	22.36	4-01-28-370-238	B MATERIALS & SUPPLIES-PROGRAMS/FACILITIES	A	02/25/14
7 DISCOVERY FOR ANTHONY MARINO	5.00	4-01-55-004-001	B Refund Of CY Revenue	A	02/25/14
8 SHIPPED VERIZON SIM CARDS	21.64	4-01-25-240-219	B DEPT HEAD EXPENSE	A	02/25/14
9 NOTARY FEE- CATHY LACEY	25.00	4-01-20-145-213	B Tax - Dept Head Expenses	A	02/25/14
10 NOTARY FEE- MARION HAUSER	25.00	4-01-20-120-219	B Clerk - Dept Head Expenses	A	02/25/14
11 SPIRAL BINDER	7.98	4-01-25-240-233	B MINOR EQUIPMENT / SUPPLIES	A	02/25/14
12 INTERNET SECURITY SUBSCRIPTION	19.99	4-01-25-265-633	B PURCHASES MINOR EQUIPMENT	A	02/25/14
13 TAPES FOR RECORDER	57.90	4-01-20-100-311	B Office Supplies	A	02/25/14
14 HHFD TOLLS FOR TVL TO FUNERAL	45.20	4-01-25-265-219	B DEPT HEAD EXP	A	02/25/14
15 MAIL ANNL FINANCIAL STATEMENTS	3.50	4-01-20-100-212	B Postage	A	02/25/14
	405.23				
Vendor Total:	405.23				
PSEGR PSE&G					
14-00307 02/20/14					
1 S PARK AVE. P60406 JAN 2014	4.27	4-01-31-430-288	B Electric & Gas	A	02/20/14
2 W HIGH STREET & 8TH AVE JAN 14	20.09	4-01-31-430-288	B Electric & Gas	A	02/20/14
3 W HIGH STREET JAN 14	377.34	4-01-31-430-288	B Electric & Gas	A	02/20/14
	401.70				
Vendor Total:	401.70				
QUALC QUALITY COMMUNICATIONS					
14-00167 01/24/14					
1 CABLES CONNECTORS MODEM INSTAL	2,814.00	T-13-56-860-810	B Reserve Police Donations	A	01/24/14
Vendor Total:	2,814.00				
RETRO THE RETROSPECT					
14-00288 02/17/14					
1 INTRO ORD 2014-1407	52.49	4-01-20-120-217	B Clerk - Legal Advertising	A	02/17/14
14-00324 02/24/14					
1 FIX CHARGES FOR PUBLIC MTGS PR	29.48	4-01-21-180-217	B ADVERTISING	A	02/24/14
2 FIX MTG DATE TIME PLACE & PROO	30.50	4-01-21-180-217	B ADVERTISING	A	02/24/14

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date
RETRO THE RETROSPECT	Continued				
14-00324 02/24/14		Continued			
3 NEWSPAPER NOTICES & PROOF	27.95	4-01-21-180-217	B ADVERTISING	A	02/24/14
4 2014 PUB MTG SCHEDULE & PROOF	21.32	4-01-21-180-217	B ADVERTISING	A	02/24/14
	109.25				
14-00326 02/24/14					
1 ADOPT ORD 2014:1407 & PROOF	15.20	4-01-20-120-217	B Clerk - Legal Advertising	A	02/24/14
Vendor Total:	176.94				
ROTTC CARRIE ROTTINA					
14-00340 02/25/14					
1 MOMMY& ME INSTRUCTOR	225.00	4-01-28-370-265	B CONTRACTED STAFF	A	02/25/14
Vendor Total:	225.00				
RYAND DONALD S RYAN ESQUIRE					
14-00320 02/23/14					
1 LEGAL SERVICES GLOVER MILL INS	465.50	T-13-56-860-802	B Reserve Planning Board Escrow	A	02/23/14
Vendor Total:	465.50				
SIEGM MORRIS L. SIEGEL					
14-00338 02/25/14					
1 TAI CHI INSTRUCTOR	180.00	4-01-28-370-265	B CONTRACTED STAFF	A	02/25/14
Vendor Total:	180.00				
SIEMW EVOQUA WATER TECHNOLOGIES,LLC					
14-00303 02/19/14					
1 BIOXIDE FOR SEWER	2,976.00	4-01-26-290-273	B PURCHASE CHEMICALS	A	02/19/14
Vendor Total:	2,976.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date
TASER TASER INTERNATIONAL					
14-00134 01/16/14					
1 CARTRID, PERFORMANCE, SMART TR	1,472.50	4-01-25-240-231	B TRAINING / SCHOOLS	A	01/16/14
Vendor Total:	1,472.50				
TOXIL STATE TOXICOLOGY LABORATORY					
14-00253 02/07/14					
1 RANDOM TOXICOLOGY TESTING	135.00	4-01-25-240-233	B MINOR EQUIPMENT / SUPPLIES	A	02/07/14
Vendor Total:	135.00				
TRANT TRANS TEC DBA: FREIGHT LINE					
14-00263 02/10/14					
1 TIMING CHAIN COVER FOR TRASH T	236.33	T-13-56-860-807	B Reserve Recycling Funds	A	02/10/14
14-00304 02/19/14					
1 LIFHT & RADIATOR MOUNTS	158.33	T-13-56-860-807	B Reserve Recycling Funds	A	02/19/14
Vendor Total:	394.66				
TRICM TRI COUNTY MECHANICAL CONTRACT					
-00318 02/21/14					
1 REFUND OF STREET OPEN PERMIT	327.00	T-13-56-860-802	B Reserve Planning Board Escrow	A	02/21/14
Vendor Total:	327.00				
USPOS UNITED STATES POSTAL SERVICE					
14-00332 02/24/14					
1 REFILL POSTAGE METER	2,000.00	4-01-20-100-212	B Postage	A	02/24/14
Vendor Total:	2,000.00				
VER33 VERIZON					
14-00300 02/19/14					
1 regular phones feb 2014	173.19	4-01-31-440-216	B REGULAR TELEPHONES	A	02/19/14

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
VER33 VERIZON	Continued				
14-00302 02/19/14					
1 PHONES HH CABIN FEB 2014	33.95	4-01-31-440-216	B REGULAR TELEPHONES	A	02/19/14
14-00310 02/20/14					
1 PHONES SOF FEB 2014	283.62	4-01-31-440-216	B REGULAR TELEPHONES	A	02/20/14
14-00313 02/20/14					
1 MESSAGE SERVICE FEB 2014	59.95	4-01-31-440-216	B REGULAR TELEPHONES	A	02/20/14
14-00336 02/25/14					
1 911 SERVICE FEB 2014	6.55	4-01-31-440-216	B REGULAR TELEPHONES	A	02/25/14
Vendor Total:	557.26				
VERIW VERIZON WIRELESS					
14-00317 02/21/14					
1 POLICE MDT'S FEB 2014	38.01	4-01-25-240-254	B COMPUTER MAINTENANCE	A	02/21/14
14-00330 02/24/14					
1 HHFD MDC'S FEB 2014	40.01	4-01-31-440-216	B REGULAR TELEPHONES	A	02/24/14
2 HHFD MDC'S FEB 2014	40.01	4-01-31-440-216	B REGULAR TELEPHONES	A	02/24/14
	80.02				
Vendor Total:	118.03				
VSP VISION SERVICE PLAN (CT)					
14-00327 02/24/14					
1 POLICE VISION MARCH 2014	1,229.39	4-01-23-220-247	B VISION PLAN	A	02/24/14
2 RETIREES VISION MARCH 2014	312.23	4-01-23-220-247	B VISION PLAN	A	02/24/14
3 NON POPLICE VISION MARCH 2014	325.83	4-01-23-220-247	B VISION PLAN	A	02/24/14
	1,867.45				
Vendor Total:	1,867.45				

Vendor # Name / P.O # / Item	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date
WINZI WINZINGER INC								
14-00279	02/12/14							
1		BRUSH PICK UP W/E 1/31/14	93.00	4-01-32-465-218		B BRUSH PICKUP	A	02/12/14
		Vendor Total:	93.00					

Total Purchase Orders: 73 Total P.O. Line Items: 112 Total List Amount: 1,070,770.69 Total Void Amount: 0.00

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Id Description	Fund	Budget Total	Revenue Total
CURRENT FUND	3-01	2,349.13	0.00
CURRENT FUND	4-01	1,048,254.64	0.00
GENERAL CAPITAL FUND	C-04	12,842.72	0.00
	G-02	2,239.04	0.00
TRUST - OTHER TRUST	T-13	5,085.16	0.00
Total Of All Funds:		1,070,770.69	0.00

1,062,842.81

J. TOTAL CURRENT ACCT. 1,062,842.81
ADD: HEALTH INS.
ACTIVE EMPLOYEES 33,427.—
RETIREES 51,561.58
1,137,831.39

RESOLUTION 2014:65

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF HADDON HEIGHTS IN THE COUNTY OF CAMDEN AND STATE OF NEW JERSEY DESIGNATING DELEGATES TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Advisory Board; and

WHEREAS, the Borough of Haddon Heights wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that Councilwoman Susan R. Griffith be appointed to serve as the representative from the Borough of Haddon Heights to the Camden County Community Development Advisory Board; and

BE IT FURTHER RESOLVED, that Kelly Santosusso, Deputy Borough Clerk of Haddon Heights is hereby appointed to serve as the Alternate Member.

BE IT FURTHER RESOLVED that a certified copy of this Resolution is to be submitted to the County Community Office.

Date: March 4, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST:_____
Kelly Santosusso, Deputy Borough Clerk

BOROUGH OF HADDON HEIGHTS

I hereby certify that the above resolution was duly adopted at a meeting of the Mayor and Borough Council of the Borough of Haddon Heights, in the County of Camden held on March 4, 2014.

_____
Kelly Santosusso
Deputy Borough Clerk

BOROUGH SEAL

RESOLUTION 2014:66

RESOLUTION SUPPORTING THE SUBMISSION OF AN APPLICATION TO THE CAMDEN COUNTY OPEN SPACE, FARMLAND, RECREATION AND HISTORIC PRESERVATION TRUST FUND FOR ENHANCEMENTS TO THE CERVINO BASEBALL COMPLEX BY THE HEIGHTS BASEBALL BOOSTER CLUB, INC.

WHEREAS, upon Application, funding for Open Space Acquisition, Farmland Preservation, Recreation Facility Enhancement and Historic Preservation within the County of Camden may be awarded through the Camden County Open Space, Farmland, Recreation and Historic Preservation Trust Fund, ("Open Space Fund"); and

WHEREAS, the Heights Baseball Booster Club, Inc. desires to submit an Application to the Open Space Fund seeking such funding for necessary recreation enhancements to the Cervino Baseball Complex; and

WHEREAS, the Borough of Haddon Heights supports submission of the Application to the Open Space Fund by the Heights Baseball Booster Club, Inc.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey, hereby supports the submission of an Application to the Camden County Open Space, Farmland, Recreation and Historic Preservation Trust Fund for funding of recreation enhancements to the Cervino Baseball Complex by the Heights Baseball Booster Club, Inc.; and

BE IT FURTHER RESOLVED THAT:

1. Any funding received as a result of the Application will only be used for eligible costs for the project comprised of the improvements as set forth in the Application; and

2. If the Application is accepted and approved by the Camden County Open Space, Farmland, Recreation and Historic Preservation Trust Fund, the sponsor agrees to the agreement as stated in the Application and to provide the required long-term maintenance of the proposed improvements; and

3. The Mayor and Clerk are hereby authorized to execute and attest this resolution, the Application and Agreement.

Date: March 4, 2014

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, Deputy Borough Clerk

RESOLUTION 2014:67

RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO EXECUTE A MEMORANDUM OF UNDERSTANDING OF THE CAMDEN COUNTY CHIEF'S RECORDS MANAGEMENT SYSTEM

WHEREAS, the objective of this Memorandum of Understanding, hereafter referred to as "MOU" is to establish a long term working relationship to enhance public safety in Camden County by recognizing the need for resources sharing and cooperation between police departments; and

WHEREAS, this MOU is entered into by the following Municipal Police Departments in Camden County; Barrington, Bellmawr, Berlin Township, Brooklawn, Chesilhurt, Clementon, Haddonfield, Lindenwold, Oaklyn Pine Hill, Runnemede, Somerdale and Woodlynne Police Departments;

NOW THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Haddon Heights, County of Camden hereby authorizes the Chief of Police to execute a MOU of the Camden County Chief's Records Management System.

Date: March 4, 2014

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, Deputy Borough Clerk

Memorandum of Understanding (MOU) entered into by the following Municipal Police Departments in Camden County:

This Memorandum of Understanding (MOU) is entered into by the following Municipal Police Departments in Camden County:

Barrington Police Department
Bellmawr Police Department
Berlin Twp Police Department
Brooklawn Police Department
Chesilhurt Police Department
Clementon Police Department
Haddonfield Police Department
Haddon Heights Police Department
Lindenwold Police Department
Oaklyn Police Department
Pine Hill Police Department
Runnemede Police Department
Somerdale Police Department
Woodlynne Police Department

and shall be referred to as the Memorandum of Understanding of the Camden County Chief's RMS (Records Management System,) or "The MOU."

OBJECTIVES:

The objective of the Camden County Chief's RMS is to establish a long term working relationship to enhance public safety in Camden County by recognizing the need for resources sharing and cooperation between police departments. Today's public safety realities have highlighted the need for agencies to work together to pool resources and create the conditions for more efficient use of resources and better information sharing.

It is not the intent of this agreement to create a "joint" records management system, but a pooled information technology resource within which the separate and distinct records management systems of each member agency are deployed independently of each other. Any protocol allowing one agency to query another agency's records management system shall be controlled by the member agencies that own the data.

HOST AGENCY & REDUNDANT BACK UP / DISASTER RECOVERY FACILITY:

The Host agency shall provide a physical location for the servers that host the Camden County Chief's RMS. In addition, the Host agency shall provide power, network connectivity, and physical security of the site for the computers to reside. The personnel that work at the hosting shall provide system administrator services. However, to the extent possible they shall be fire walled or prevented from actually reading (accessing) the 'content' of the data – through measures like passwords, data encryption, role-based-access, and the like.

The host agency in conjunction with a third party and/or another participating agency shall be responsible for maintaining a redundant back up / disaster recovery site where they shall provide power, network connectivity, and physical security of the site for the computers to reside.

COMPENSATION TO THE HOST AGENCY:

Initial Fee of $6,000 per agency to cover hardware and software costs, repairs and maintenance towards the system will be divided among all the towns involved in the project once initial funding is exhausted. After funds exhausted each town which split the costs involved for maintenance or upgrades.

GOVERNANCE:

The Camden County Chief's RMS shall be overseen by a Control Group. The Permanent Chairman of the Control Group is the Chief of the Host Agency. The membership of the Control Group will consist of the Chief's of all the member agencies.

The overall objective of the Control Group is to assist the Chief of the Host Agency, or his or her designee, in establishing policies and developing guidelines for the implementation and operation of the Camden County Chief's RMS and to demonstrate the effectiveness of shared management decision making in the operation of the Camden County Chief's RMS.

Members of the Control Group will serve as a working group, which will meet on a periodic basis. The working group may, as appropriate, establish subcommittees comprised of other staff within the participating agencies to address special issues.

DATA STEWARDSHIP:

Member agencies shall maintain ownership of all their data and information at all times and can opt out of sharing data with other member agencies, if they so desire, while still participating in the Records Management System. Any request for access to information hosted by the Camden County Chief's RMS that is not authorized under the terms of this MOU shall be referred to the member agency that ownes the information that is the subject of the request. Information shall not be made available to any requestor without the approval of the owners of the information unless required by law. Member agencies understand and agree that the restrictions established by this provision may not apply when responding to orders of the court or statutorily authorized requests.

In the event that the host agency receives an Open Public Records Act request for information contained in the Camden County Chief's RMS that the host agency does not own, the host agency shall respond as required by law. The host agency shall inform the agency that owns the information that is the subject of the Open Public Records Act prior to the execution of such request and the nature of the request, and the proposed reponse thereto. Agencies must adhere to this protocol to ensure that nothing is distributed in violation of NJSA 47:1A-1.1 et seq.

VALIDITY, INDEMNIFICATION, AND END USER RESPONSIBILITY:

It is further understood by all parties to this agreement that the law enforcement data placed into the Camden County Chief's RMS may or may not be accurate.

It is further understood and agreed that the end users, owners or otherwise, of the information in the Camden County Chief's RMS take full reponsibility for the accuracy of any information relied upon or used and will indemnify and hold harmless any and all the other signatories to this agreement for any liability incurred by that user as a result of the reliance upon and or use of information dervived from the RMS.

AUTHORITY:

This MOU shall be carried out within the authority of the signing agencies.

AMENDMENTS:

This MOU may be modified or amended by majority agreement of the Control Group.

Subsequent department(s) joining the Records Management System shall be added by addendum.

TERMINATION:

This MOU may be terminated by any member agency at any time. If a member agency chooses to terminate their participation in the MOU, they can do so by providing a 90-day written notice to the Chair of the Control Group.

In consideration of my below signature as an indication of my intent to take advantage of the benefits of the Camden County Chief's MOU, the undersigned agrees to abide by and uphold the conditions set forth in this MOU.

_____

Bellmawr Police Department (Host Agency)
William P. Walsh, Chief of Police
Bellmawr Police Department, 21 East Browning Road, Bellmawr, NJ

Executed this ____ day of _____, 20_____.

_____

Richard Kinkler, Chief of Police (Participating Agency)
Haddon Heights Police Department, 625 Station Avenue, Haddon Heights, NJ

Executed this _____ day of _____, 20_____

RESOLUTION 2013:62

RESOLUTION SUPPORTING HADDON HEIGHTS YOUTH ASSOCIATION'S OPEN SPACE GRANT APPLICATION

WHEREAS, the Haddon Heights Youth Association (HHYA) is a non-profit 501(c)3 corporation with a mission to provide the youth of Haddon Heights with the opportunities to develop as athletes and individuals, by providing challenging competition and encouraging responsible behavior; and

WHEREAS, the Haddon Heights Youth Association has entered into a Property Land Use Agreement with the Borough of Haddon Heights for the use and maintenance of the recreational facility known as the Barr Complex, and

WHEREAS, HHYA presented to Mayor and Council a plan to increase the height of the chain link fencing around the center field to improve safety for the players and spectators; and

WHEREAS, HHYA presented to Mayor and Council a plan to construct an Announcers Booth at the Barr Complex, expanding the utilization of the recreational facility; and

WHEREAS, the Haddon Heights Youth Association is applying for grant funding under the Camden County Open Space Program for improvements to the Barr Complex;

NOW, THEREFORE BE IT RESOLVED that Mayor and Council are pleased to support the Haddon Heights Youth Association's Grant application for Recreational Improvements to the Barr Complex.

Date: March 19, 2013

Mayor Edward S. Forte, Jr.

ATTEST: Joan D. Moreland

Joan D. Moreland, Interim Borough Clerk