

BOROUGH OF HADDON HEIGHTS

Tuesday, March 17, 2015 at 7:00 p.m.

Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 3, 2015."
2. Roll Call
3. CAUCUS SESSION
 - a.) Managed Network Services – *Jerry Caruso, Networks Plus*
4. Recess of Caucus Session and commencement of Business Session
5. Pledge of Allegiance and moment of silence
6. Public Comment on Caucus and Agenda items only
7. PRESENTATION OF PROCLAMATION DECLARING THE MONTH OF APRIL AS "*LIGHT IT UP BLUE*" MONTH – *Mayor Forte*
8. Approval of the Council meeting Minutes of March 3, 2015
9. REPORTS OF COUNCIL MEMBERS
10. ENGINEER'S REPORT
11. UNFINISHED BUSINESS:
None
12. NEW BUSINESS:

Resolution 2015:69 – Resolution Approving Introduction and Providing Notice for Public Hearing and Public Inspection of 2015 Municipal Budget

Public Hearing and Final Adoption will be held on April 21, 2015 at 7:30 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, New Jersey

Resolution 2015:70 – Resolution to Cancel Authorization of Emergency Appropriations Pursuant to N.J.S.A. 40A:4-46 and Canceling Issuance of Emergency Notes Pursuant to N.J.S.A. 40A:4-51

Resolution 2015:71 – Resolution Appointing Alternates #1 and #2 and Honorary Life Member to the Haddon Heights Environmental Commission

Resolution 2015:72 – Resolution Creating a Green Team and Eliminating the Green Initiatives Committee in the Borough of Haddon Heights

Resolution 2015:73 – Resolution Authorizing the Payment of Bills and Claims for the Second Half of March

Resolution 2015:74 – Resolution Authorizing Refund of Tax Overpayment

Resolution 2015:75 – A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***Employment matter related to the Department of Public Works. Discussion will be approximately one ½ hr. in duration. Formal Action May Be Taken.***

13. Public Comment
14. Adjournment

Cancel "A"



Managed Network Services (MNS)

QUOTE #: 21171.1

Quote Date: 02/19/15

Customer Name: Haddon Heights Twp

per mo.

TOTAL QUOTE AMOUNT:	\$482.00		
Product Subtotal:	\$482.00		
Tax:			
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

anti-virus, intrusion detection, MS patch monitoring in \$1 requirement

24/7 monitoring tool

GROUP: 1	QUANTITY: 138	PRICE: \$482.00	GROUP TOTAL: \$482.00
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34 PCs

Managed Network Services (MNS)	
Workstation Module	<p>\$9.00 /PC (34 PCs)</p> <ul style="list-style-type: none"> - Includes workstation monitoring and maintenance 24x7x365 - Regular Microsoft patches and updates - Monthly reports on network health - Desktop Support
Server Module	<p>\$21.00 /Server (2 Servers)</p> <ul style="list-style-type: none"> - Includes server monitoring and maintenance 24x7x365
Virus & Spyware Protection	<p>\$2.00 /PC (34 PCs)</p> <ul style="list-style-type: none"> - Anti-virus and spyware protection software installed and updated automatically - Includes Identity Protection
Web Content Filtering	<p>\$2.00 /PC (34 PCs)</p> <ul style="list-style-type: none"> - Block known problematic, non-business related and client configurable website access
PC Remote Access	<p>\$1.50 /PC (34 PCs)</p>
Online Backups	<p>\$15.00 /25GB*</p> <ul style="list-style-type: none"> - Automatically backup your important data online and offsite. Secure and available 24x7x365. No limits on the number of workstations. <p>* Additional 25GB data blocks are \$15.00 each per month</p>
<p>Prices quoted are preferred MONTHLY pricing. A minimum 12 month commitment is required to receive preferred pricing for these services.</p>	

Email Address: orders@networksplusco.com

Phone: (856)786-3500

**All product and pricing information is based on latest information available.
Price valid for (45) calendar days.**

GSMJIF 2015 CYBER LIABILITY QUESTIONNAIRE

Full Name of Applicant:

I MANAGEMENT OF CREDIT CARD EXPOSURES

1. Does the Applicant accept credit cards for goods sold or services rendered? Yes No
- A. Is the Applicant compliant with applicable data security standards issued by financial institutions the Applicant transacts business with (e.g. PCI standards)? Yes No
- If the Applicant is not compliant with applicable data security standards, please describe the current status of any compliance work and the estimated date of completion: _____

II. COMPUTER SYSTEMS CONTROLS

1. Does the Applicant conduct training for every employee user of the information systems in security issues and procedures for its computer systems? Yes No
2. Does the Applicant have a written information security policy in place? Yes No
3. Does the Applicant have a program in place to test or audit security controls on an annual or more frequent basis? Yes No
If yes, please summarize the scope of such audits and/or tests: _____
4. Does the Applicant terminate all associated computer access and user accounts as part of the regular exit process when an employee leaves the company? Yes No
5. Does the Applicant have and enforce policies concerning when internal and external communication should be encrypted? Yes No
A. Are all laptop computers and portable media (e.g. "thumb drives," back up tapes) protected by encryption? Yes No
6. Does the Applicant enforce a software update process including installation of software "patches"? Yes No
If Yes, are critical patches installed within 30 days of release? Yes No
7. How often are anti-virus software signatures updated? Automatic Updates Weekly Monthly Other
8. Does the Applicant have and regularly maintain and/or update a Firewall? Yes No
9. Has the Applicant suffered any known intrusions (i.e., unauthorized access or security breach) or denial of service attacks relating to its computer systems in the most recent three year time period from the date of this Application? Yes No
If yes, describe any such intrusions or attacks, including any damage caused by any such intrusions, including lost time, lost business income, or costs to repair any damage to systems or to reconstruct data or software, describe the damage that occurred, and state value of any lost time, income and the costs of any repair or reconstruction:
vvvvvvvvccccc
10. Does the Applicant provide training to key employees regarding the Privacy Policy and the handling of personally identifiable information Yes No

III. TYPES OF PRIVATE INFORMATION ACCESSED, PROCESSED OR STORED

- Does the Applicant typically access, process and/or store:
1. Names and addresses? Yes No
 Employees Residents Employees and residents
2. Financial account information? Yes No
 Employees Residents Employees and residents
3. Drivers license numbers? Yes No
 Employees Residents Employees and residents
4. Social Security Numbers? Yes No
 Employees Residents Employees and residents
5. Protected Health Information? Yes No
 Employees Residents Employees and residents
6. Please provide a rough percentage of the information stored in each format.
Electronically stored 33%
Paper format 72%
* Must total to 100%

7. Do all employees have access, or is access limited to certain individuals?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Describe:		
IV. MISCELLANEOUS		
1. Are Third-Party Service Providers used for processing payments on the Applicant's behalf?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Does the Applicant currently sponsor public access Wi-Fi for residents (e.g., "hotspots")?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
V. WEBSITE MEDIA CONTENT		
1. Do you have a procedure for review and approval of material published to pages on your Internet site as well as social media messages posted on behalf of the municipality in order to avoid the publication of infringing or improper material?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Completed By:
Signature:
Title:
Date Completed:

PROCLAMATION
“LIGHT IT UP BLUE” MONTH

WHEREAS, Autism is a pervasive developmental disorder affecting the social, learning and behavioral skills of those affected by it; and

WHEREAS, Autism is the fastest growing serious developmental disability in the United States; and

WHEREAS, Autism affects 1 out of 68 children; and

WHEREAS, in honor of people with Autism worldwide, iconic landmarks, hotels, sporting venues, concert halls, museums, schools, universities, bridges, retail stores, and thousands of homes will light blue beginning on April 2.

WHEREAS, we encourage community members to switch the bulbs on their front porch to blue to participate in “Light it Up Blue” and show their support.

NOW, THEREFORE, I, Mayor Edward S. Forte, Jr., do hereby proclaim April, 2015 as

“LIGHT IT UP BLUE” MONTH

in the Borough of Haddon Heights and urge all residents to become more educated on the subject of Autistic Spectrum Disorders.

March 17, 2015

Mayor Edward S. Forte, Jr.



Haddon Heights Public Schools

Child Study Team / Office of Special Education
High Street at Seventh Avenue • 316-B Seventh Avenue • Haddon Heights, NJ 08035
Telephone (856) 547-1322 Fax (856) 547-3774

JAN 13 2015

Borough Clerk

January 13, 2015

Mayor Edward S. Forte, Jr.
C/o Haddon Heights Borough Clerk
625 Station Avenue,
Haddon Heights, NJ 08035

Dear Mayor Forte,

Ability Awareness is a Haddon Heights School District Initiative that focuses on raising awareness and working to build a world of inclusion. Although this is a constant frame of mind that the district promotes, new events to increase acceptance and raise awareness continue to be organized.

In honor of people with autism worldwide, iconic landmarks, hotels, sporting venues, concert halls, museums, schools, universities, bridges, retail stores, and thousands of homes will light blue beginning on April 2!

I am writing to you to request that the Borough of Haddon Heights declare April as "Light it Up Blue" Month. Community members will be encouraged to switch the bulbs on their front porch to blue to participate in "Light it Up Blue" and show their support.

Last year I attended the Borough Council Meeting where a special resolution in recognition of Ability Awareness was voted on and passed. I continue to appreciate and feel privileged for the Borough's past support and am hopeful for your continued involvement.

Thank you for your help in this matter.

Jocqueline Renner

An Equal Opportunity Employer

BOROUGH OF HADDON HEIGHTS

March 3, 2015 at 7:00 p.m.
Governing Body Meeting Minutes

Mayor Forte called the Caucus session Call to Order.

“In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 3, 2015.”

ROLL CALL:

Under roll call the following members were present: Council President Lange, Councilwoman Susan Griffith, Councilmen Rick DiRenzo and Earl R. Miller, Jr. were present as well as Solicitor, Albert J. Olizi, Jr., Borough Clerk, Kelly Santosusso and Deputy Borough Clerk, Katilyn Compton. Councilmen Berryhill and Merryfield were absent.

Mayor Forte began the Caucus session by asking if any Councilmembers had any questions or comments regarding this evening's Agenda.

Councilman Miller moved to remove the Introduction of the 2015 Municipal Budget and said that it will be introduced at the next meeting. Councilman Miller said if there was not enough time for Caucus Item C, he would like to continue Caucus following the business portion of the meeting and prior to the Executive Session.

Councilman Berryhill arrived at 7:04 p.m.

Mayor Forte distributed information on a candidate for an alternate member position on the Environmental Commission. Mayor Forte then asked Councilman Berryhill to provide the other candidate for an alternate member to Clerk Santosusso in preparation for a Resolution for the next Council meeting.

Cyber Liability – Mayor Forte

Mayor Forte explained our JIF's suggestion that municipalities be moving toward a Managed Network Services. He said that our IT Company, *Networks Plus*, has provided a quote for Council review. Mayor Forte suggested that Jerry Caruso of *Networks Plus* attend the next meeting so that he may answer any questions regarding the quote. Mayor Forte said that the only concern he has with regard to moving forward is the cost. He said that our annual contract for IT services expires in May and recommended that this solution be included in the RFP.

Fire Department Apparatus – Chief Scardino

Chief Nicholas Scardino presented a report to Council and to the Borough Clerk. He thanked all for allowing him to present the report tonight. Chief Scardino noted that the report included all of the vehicles in the Department and said that the fleet, as a whole, is aging. He then asked all to review the first page which is an amendment. He said the Department came up with an amendment due to the fact they did not feel Council would be able to replace two Pumps. He said, operationally, he feels we can continue the same level of service it always has by implementing the amendment to the initial plan. He described the following apparatus:

Engine 211 – 1981 American Le France Pump, 35 yrs. old. Chief Scardino said the Engine is well past it's lifespan and needs to be retired soon. He said that the benefits in retiring the apparatus are: one less vehicle to insure and the elimination of costs associated with testing of the hose, ladders and fire pump. He said that the cost of replacing truck is estimated to be \$500,000.

1999 Seagrave would need replacement in four years – he said that they do not see Mayor and Council being able to replace both so they are recommending that they do not replace Engine 211, however, they would like to replace the utility vehicle 216. He said the Man vehicle is also up for replacement which we would like to replace this calendar year. He recommended transferring the current 218 (2003 Ford Expedition) Command vehicle to the Zoning Officer.

216 Ford F Series – Chief Scardino said that Bellmawr is our service company and would really like to make a swap. Their proposal is that they would give us service in lieu of the truck. He said that this would be a large savings in the Department operating budget. Mayor Forte asked what the total maintenance budget was for the

year. Chief Scardino responded total maintenance budget is \$14,000. Councilman DiRenzo asked if Bellmawr is the municipality we are in a Shared Service with for maintenance of Fire Apparatus. Scardino responded yes.

Scardino noted that Class A Pump apparatus are averaging \$500,000. Chief Scardino noted that the make-up of the Department would be two Class A pumps and command vehicles. The only issue is that if one of the pumps are down, we would then have just one. Scardino mentioned that he reached out to the Borough of Bellmawr who are more than willing to enter into a Shared Services Agreement; he said this would be a necessity.

Chief Scardino asked Council to please read through the plan. He also asked Council for their support. Council President Lange asked if the Department gets a chance to put away money so that there is not a big hit at one time when a vehicle needs to be purchased. Scardino responded that he does not get that opportunity. She asked if a capital trust account could be created for this purpose. Scardino responded that Council would have to make this happen if they chose to.

He said that John Ellis has been assisting the Department with getting pricing on state contracts. Scardino discussed some of the functionality of the apparatus. Chief Scardino asked that all Council and the Borough Clerk to sign that they have received the Plan.

Ron Newell, Zoning Officer, commented on his current vehicle for which he utilizes on a daily basis. He expressed his opinion that the vehicle has seen it's useful life. He said he is on the road at least 1 ½ to 2 hours a day. He said that he spends a lot of time driving through town to address zoning issues. He is supporting the transfer of the command vehicle to the Zoning Office.

BUSINESS SESSION:

The Business Session commenced at 7:30 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Forte asked all to stand for a moment of silence. He then led the meeting in the Pledge of Allegiance.

PUBLIC COMMENT:

Mayor Forte called for Public Comment on Caucus and Agenda items only.

Seeing no one come forward, a motion to close the Public Comment portion of the meeting was made by Councilman DiRenzo and seconded by Council President Lange. All members were in favor.

PRESENTATION OF PLAQUE TO MAYOR FORTE FOR RETIREMENT FROM ACTIVE DUTY FROM THE VOLUNTEER FIRE DEPARTMENT - *Fire Chief Scardino*

Mayor Forte and Fire Chief Nicholas Scardino came forward for the presentation to Mayor Forte in recognition of his 35 years of service to the Haddon Heights Volunteer Fire Department beginning July 23, 1979 through Mayor Forte and Chief Scardino posed for a photo for the RETROSPECT. Council President Lange thanked Mayor Forte for his service to the Fire Department.

APPROVAL OF MINUTES:

Mayor Forte asked for a motion approving the Minutes of the February 17, 2015 Council meeting. Motion was made by Councilwoman Griffith, seconded by Councilman DiRenzo. All members present were in favor.

COUNCILMEMBER REPORTS:

Councilman DiRenzo reported on behalf of Councilman Merryfield that the Fire Department 108 calls for the year. He said that our Engine 213 traveled to Pennsauken for a large fire. He thanked the Fire Department and its members for their continued service.

Councilwoman Griffith reported that the next Neighbors' Night Out Event, *Night at the Oscars* is scheduled for Saturday, March 14th at the Community Center. She announced that tickets are available at the Library.

Council President Lange reported that she met with the HH Booster Club to discuss possible sites for a proposed memorial flag pole on Cervino Field. Preliminary site plans have been discussed with Construction.

Lange said that final design and for approval will be brought to Council when they are ready. Fundraising for this effort is ongoing. All lights at Devon Avenue have been removed from the fields and are in storage. She has received one quote for lightbulb replacement thanks to Ken Reinstra, a member from the soccer board. The baseball complex at Barr will be cleaned up on Saturday, March 14th, weather permitting. Opening Day will be Saturday, March 28th. Raindate will be April 14th. Preliminary work has started for *Down by the Station Day* which is National Train Day. We will have another park in town this year, The Glover Mill Park, will proceed when the weather breaks. The town has received a grant for most of the work, but not all, at Glover Mill Park. DPW has already begun work on this project with the removal of trees in coordination with the County.

Councilman DiRenzo thanked Councilman Miller for meeting with the Construction Department to work on their budget. He then reported that Haddon Heights Business and Professional Association has attended their meeting. He said he attended the Haddon Heights Business and Professional Association Bowling Event which he described as an enjoyable Saturday evening out. He also mentioned that Sustainable Haddon Heights presented a Social Media workshop with *Constant Contact*.

Councilman Miller reported that he has met with Department Heads and Directors regarding the 2015 budget. He said that the budget will be introduced at the next Council meeting. He said that he feels we have one of the strongest applications of fiduciary responsibility in years. He said that he plans to have in-depth conversation later this evening when Caucus resumes. Councilman Miller said he is available for any questions anyone may have.

Councilman Berryhill reported that the Environmental Commission is looking for two (2) members. He said that Mr. Troutman has been unable to attend meetings due to health issues, and therefore, would like to make him an honorary member. Detective Sergeant Bruce Koch and resident Vince Stango will be appointed to the *Environmental Commission* as alternate members at the next Council meeting.

Berryhill reported that the *Green Initiatives Committee* is now going to be called the *Green Team*. This will give us points toward our silver certification and give us recognition with the State of New Jersey. Marshall Hatfield has developed a resolution and is asking for the following individuals to serve on the Green Team: Steve Bach or someone from his office, Steve Berryhill, David Cox, John Ellis, Kelly Santosusso or Katie Compton and the Mayor or Kathy Lange. He said he is also asking David Steinberg and Lauren Tepfer, a Haddon Heights high school student. He noted that the Committee will not meet monthly but on an as-needed basis. Berryhill added he would ask Chris Walter, Library Director, to serve on the Committee as well. He said that he will be contacting each individual asking if they would be willing to serve.

Lastly, Councilman Berryhill announced that the Community Garden plots will be available for rental shortly and advised anyone interested to contact Richard Burke. He commented that Sustainable Haddon Heights now has a Haddon Township resident who will serve on the *Green Team*. He said this individual will be really helpful in educating the town and overall community about ways to save money and be environmentally conscience.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Resolution 2015:59 – A Resolution Amending Resolution 2015:56 Authorizing Bond Reduction for Glover Mill, Block 62, Lots 2 & 6, Bob Myer Communities.

A motion to approve Resolution 2015:59 was made by Councilwoman Griffith, seconded by Councilman DiRenzo. Under a roll call vote, all members present voted in favor.

Resolution 2015:60 – Resolution Authorizing Refunds of Program Fees

A motion to approve Resolution 2015:60 was made by Council President Lange, seconded by Councilman Miller. Under a roll call vote, all members present voted in favor.

Resolution 2015:61 – A Resolution Authorizing the Mayor to Execute an Agreement with the Camden Authority Improvement Authority Community Development Grant Agreement

A motion to approve Resolution 2015:61 was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present voted in favor.

Resolution 2015:62 – A Resolution Authorizing Transfers of Appropriations Reserves

A motion to approve Resolution 2015:62 was made by Councilman Miller, seconded by Council President Lange. Under a roll call vote, all members present voted in favor.

Resolution 2015:63 – A Resolution Authorizing the Payment of Bills and Claims for the First Half of March

A motion to approve Resolution 2015:63 was made by Councilman Miller, seconded by Council President Lange. Under a roll call vote, all members present voted in favor with the exception of Councilwoman Griffith who abstained from a payment made to herself.

Resolution 2015:64 – A Resolution Supporting the Submission of an Application to the Camden County Open Space, Farmland, Recreation and Historic Preservation Trust Fund for Enhancements to the McCullough Soccer Fields at Devon Avenue Haddon Heights Soccer Club

A motion to approve Resolution 2015:64 was made by Council President Lange, seconded by Councilwoman Griffith. All members present voted in favor.

Resolution 2015:65 – Resolution Regarding Year 37 (2015-2016) Community Development Block Grant Funding

A motion to approve Resolution 2015:65 was made by Councilwoman Griffith, seconded by Council President Lange. All members present voted in favor.

Resolution 2015:66 – Resolution to Cancel General Capital Improvement Authorizations

A motion to approve Resolution 2015:66 was made by Councilman Miller, seconded by Councilwoman Griffith. Under a roll call vote, all members present voted in favor.

Resolution 2015:67 – Resolution Approving Certified List of Fire Department Volunteers Eligible for Length of Service Awards Program (LOSAP) for the Year 2014

A motion to approve Resolution 2015:67 was made by Councilwoman Griffith, seconded by Councilman Miller. Under a roll call vote, all members present voted in favor.

Resolution 2015:68 – A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***Employment matters related to the Departments of Public Works and Construction. Discussion will be approximately one ½ hr. in duration Formal Action May be Taken.***

A motion to approve Resolution 2015:68 was made by Councilman DiRenzo, seconded by Councilwoman Lange. All members present voted in favor.

~~Resolution 2015:69 – A Resolution Approving Introduction and Providing Notice for Public Hearing and Public Inspection of 2015 Municipal Budget~~ – Mayor Forte announced that Resolution 2015:69 is removed from this evening's Agenda.

PUBLIC COMMENT:

Mayor Forte called for Public Comment.

Seeing no movement, a motion to close the Public Comment portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

Mayor Forte noted that Council would be moving upstairs to continue Caucus and then to go into Executive Session. Someone from the public requested that the Caucus take place downstairs in the Auditorium. It was decided that the Caucus would resume downstairs.

2015 Municipal Budget – Councilman Miller

Councilman Miller said that Resolution 2015:69 is removed from this evening's Agenda and will be introduced at the March 17, 2015 meeting. He said that Public Hearing and final adoption will be April 21, 2015.

Councilman Miller reported that at the end of 2013 and at beginning of 2014, the Borough has a surplus of \$340,000. He said \$230,000 was utilized with a tax increase that was passed \$110,000. He said he does not feel that amount of money is not enough cash reserves. He said that this year, the Borough came in with a

surplus of \$834,000. He noted that \$300,000 from the DOT was received and said that we have additional outstanding monies. He believes this should come in at about \$10,000. Councilman Miller said he would like Council to agree on a number to utilize for tax relief for this year. He noted that through the due diligence of every Department Head and Director, we have been able to keep spending down. He commended every Department Head and every Council person. He said that it is within the realm of possibility of passing the budget without a tax increase in 2015.

Miller then began to discuss the Borough's current debt payment schedule. He noted that a few of the bonds that were issued in the past were not "callable", meaning that we cannot refinance them for lower interest. He said that the coming two years have large debt payments that will then drop to a manageable cost in the third year. He expressed his concern about issuing further debt saying that before capital improvements are planned, we need to determine a debt payment structure that is consistent and on-going, a stable payment plan that would allow the Borough to do capital improvements without a huge impact on the budget. Discussion ensued as to how this can be done. Miller said that he has some ideas although they might not be popular. He acknowledged that the town has needs that must be addressed and he wants there to be open a dialogue on how to move forward.

Councilwoman Griffith commented that said she is speaking on behalf of the Department of Public Works as it relates to sewer repairs. She said due to the old infrastructure of our sewer system, she is proposing implementing a sewer tax moving forward. Discussion ensued on whether this should be considered. Councilman Miller said that we have the ability to implement this for a period of time such as 2, 3, or 4 years. He said it could be set up to fund the capital repairs. Griffith said that a sewer tax could also reduce some of the operating expenses of the Department of Public Works budget as the chemicals that need to be put into the system could be funded by the tax. Discussion leaned toward a small tax increase rather than a separate tax. Councilman DiRenzo said that he feels that any new tax would have to be approved by referendum. Councilman Miller stated again that he really does not want to raise taxes.

Councilwoman Lange asked if we could do a survey of surrounding towns to determine how they handle their sewer infrastructure. It was noted that every surrounding town has a sewer tax.

Solicitor Olizi noted that it might be best handled to do a small tax increase instead of having to create an Authority. Discussion ensued on different options. Councilman DiRenzo said that as a homeowner, he would rather see a 1 or 2 % tax increase versus a separate sewer tax.

Councilman Miller then went on to say he was interested in determining exactly what was done with previous capital monies.

Councilman Berryhill said that he is going to meet with Dave McCollum, a previous Councilman with expertise in finance, to get his overall opinion as he has reviewed our municipal budget in the past.

John Schmidt from the Fire Department stated that he feels that the previous administration misused capital monies because they were put toward just one project which left Borough Departments "behind." He said he does not think that pushing off capital to another year is the answer.

Mayor Forte said that there is money in the budget for a 5% down payment should Council decide to borrow money during the year. It was noted that interest rates are currently low.

Extended Caucus recessed at 8:20 p.m.

Mayor Forte said that Council would be going into Executive Session. Mayor, Council and Clerks proceeded upstairs to Conference Room.

A motion to open the Executive Session was made by Councilman DiRenzo, seconded by Council President Lange. All members present were in favor.

ADJOURNMENT:

A motion to adjourn was made by Councilman Berryhill, seconded by Councilman DiRenzo. All members present were in favor. 9:25 p.m.

Respectfully submitted:

Kelly Santosusso, RMC, Borough Clerk

January 2015 Public Works Summary Report

- ✓ All core work for the month of December has been completed.
- ✓ Answered and responded to all phone calls & e-mails.
- ✓ Trash cans along Station Ave. and at ball parks have been emptied twice a week.
- ✓ Weekly and monthly Police car maintenance was performed.
- ✓ Collected 90 cubic yds. of leaves
- ✓ Collected 100 cubic yds of brush
- ✓ Collected 3,460 lbs. of electronics.
- ✓ We ^{pick up} street signs around town
- ✓ Filled pot holes around town
- ✓ Did monthly playground inspections at Hoff's Park.
- ✓ 11 sewer calls (5) ours (6) not ours. We flushed 3,595 ft. of sewer pipes.
- ✓ Checked and maintained all sewer pump stations.
- ✓ Painted interior of the S.O.F., Community Center, Cabin, and Police dispatch office
- ✓ Took down Christmas decorations
- ✓ Replaced banner cables on 700 block of Station Ave.
- ✓ Maintenance performed on Public Works vehicles
- ✓ Picked up white goods and recycled 1420 lbs.



Playground Monthly Safety Check List

Park 8TH AVE + HIGH ST, DEVON AVE COMPLEX, W. ATLANTIC BATHROOMS Inspection Date 2- -15

Name of Inspector FRANK SPADEA JR Title FOREMAN

Facility / Playground Equipment PLAYGYM, BALANCE BEAM, SWINGS, MONKEY BARS, PULL UP BARS, BENCHES, TABLES, BASKETBALL COURTS, TENNIS COURTS, TRASH CANS, BATHROOMS, FENCES

YES	NO	N/A	Condition
X			Visible cracks, bending, warping, rusting or breakage of any component
	X		Deformation of open hooks, shackles, rings or links
X			Worn swing hangers and chains
	X		Missing, damaged or loose swing seats; heavy seats with sharp edges or corners
	X		Broken supports / anchors
	X		Footings exposed, cracked, loose in ground
	X		Accessible sharp edges or points
	X		Exposed ends of tubing that should be covered by plugs or caps
	X		Protruding bolt ends that do not have smooth finished caps and covers
	X		Loose bolts, nuts, corrosion, etc.
	X		Splintered, cracked or otherwise deteriorated wood
	X		Lack of lubrication on moving parts
X			Worn bearings
	X		Broken or missing rails, steps, rungs or seats
	X		Surfacing material worn or scattered (in landing pits, etc.)
	X		Hard surfaces, especially under swings, slides, etc.
	X		Chipped or peeling paint
	X		Vandalism (broken glass, trash, graffiti, etc.)
	X		Tripping hazards such as roots, rocks, etc.
	X		Poor drainage areas
	X		Fencing damaged, exposed sharp edges, end caps missing
	X		Electrical hazards, exposed, low hanging wires
	X		Low hanging, dead tree limbs
	X		Bleachers with damaged boards, bent or damaged supports, missing protective railings (over 48" in height)
	X		Surfaces for basketball or tennis courts cracked or uneven

NOTE: ALL "YES" ANSWERS REQUIRE EXPLANATION ON THE BACK OF THIS FORM

PLAYGYM LANDING STARTING TO CRACK - BUT STABLE @ 8TH + HIGH PLAYGROUND
 NEED MORE TIES @ DEVON AVE TENNIS COURTS + BASKETBALL COURT FENCE GUARDS
 HANGERS GOING BAD ON SWINGS
 FENCE @ BASKETBALL COURTS GETTING REALLY OUT OF SHAPE

RESOLUTION 2015:69

**RESOLUTION APPROVING INTRODUCTION AND PROVIDING
NOTICE FOR PUBLIC HEARING AND PUBLIC
INSPECTION OF 2015 MUNICIPAL BUDGET**

BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights, that the following statements of revenues and appropriations shall constitute the Haddon Heights Municipal Budget for the year 2015; and

BE IT FURTHER RESOLVED that a summary of said Municipal Budget shall be published in *The Retrospect* on March 27, 2015; and

BE IT FURTHER RESOLVED that full copies of said Municipal Budget shall be available for public inspection, beginning on March 18, 2015 at the Borough Hall and the Public Library of the Borough of Haddon Heights; and

BE IT FURTHER RESOLVED that a Public Hearing and Final Adoption on the 2015 Municipal Budget will be held in the Municipal Budget will be held in the Municipal Building at 625 Station Avenue at 7:30 p.m. on Tuesday, April 21, 2015, at which time and place inquiries and objections to said Municipal Budget may be presented by taxpayers and other interested persons.

Date: March 17, 2015

Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2015:70

RESOLUTION TO CANCEL AUTHORIZATION OF EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-46 AND CANCELING ISSUANCE OF EMERGENCY NOTES PURSUANT TO N.J.S.A. 40A:4-51

WHEREAS, certain emergency appropriations authorized pursuant to N.J.S.A. 40A:4-46 and authorizing the issuance of notes pursuant to N.J.S.A. 40A:4-51 remain outstanding; and

WHEREAS, it is necessary to formally cancel the aforesaid authorization to issue the proposed authorization and indebtedness.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Haddon Heights, County of Camden that the following Resolution authorizing the emergency appropriation is hereby canceled:

<u>Resolution #</u>	<u>Date Authorized</u>	<u>Project Description</u>
2015:206	11/18/14	Emergency Sanitary Sewer and Roadway Repairs on Maple Avenue

Date: March 17, 2015

Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, Borough Clerk, RMC

CERTIFICATION:

I, Kelly Santosusso, RMC, Clerk of the Borough of Haddon Heights, do hereby certify the foregoing Resolution was duly adopted by the Governing Body at a public meeting held on March 17, 2015.

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2015:71

RESOLUTION APPOINTING ALTERNATES 1 AND 2 AND HONORARY LIFE MEMBER TO THE HADDON HEIGHTS ENVIRONMENTAL COMMISSION

WHEREAS, N.J.S.A. 40:56A-1 *et seq.* provides for the establishment of, and sets terms of office for, an Environmental Commission; and

WHEREAS, the Mayor has statutory authority to appoint the members of the Environmental Commission and the Mayor and Council desire to memorialize the membership and terms of the Environmental Commission by resolution, in the interest of an open, public process and maintaining a clear public record of the membership and terms of the Environmental Commission;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden and State of New Jersey that the Mayor has made the following appointments which do not require advice and/or consent of the Governing Body, according to statute. The following appointments shall be deemed retroactive to January 1, 2015.

Bruce Koch, Alternate #1	1 Yr.	-	12/31/2015
Vince Stango, Alternate #2	2 Yrs.	-	12/31/2016

BE IT FURTHER RESOLVED that upon termination of the foregoing Alternate terms, re-appointment or appointment of successors shall be for a term of two (2) years in accordance with the aforementioned statute.

BE IT FURTHER RESOLVED that in recognition of his many years of community service on the Environmental and Shade Tree Commissions, William Troutman is resigning as an alternate member and is being appointed as an Honorary Life Member of the Environmental Commission.

Date: March 17, 2015

Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2015:72

RESOLUTION CREATING A GREEN TEAM AND ELIMINATING THE GREEN INITIATIVES COMMITTEE IN THE BOROUGH OF HADDON HEIGHTS

WHEREAS, the Mayors' Committee for a Green Future of the New Jersey League of Municipalities has promulgated a municipal certification program and organization called Sustainable Jersey, and

WHEREAS, the purpose of Sustainable Jersey is to enlist municipalities in a concerted and organized state-wide effort to improve the environment and promote sustainability, and

WHEREAS, the Borough of Haddon Heights established the *Green Initiatives Committee* on January 3, 2009 to educate the community on practical, cost-effective ways to forge a sustainable path into the future; and

WHEREAS, the Green Initiatives Committee has been re-appointed each year since 2009, and this year the name will be changed to the *Haddon Heights Green Team*; and

WHEREAS, the Borough has partnered with Sustainable Haddon Heights to assist in pursuing Sustainable Jersey certification; and

WHEREAS, the full membership of the Green Team shall be open so as to be inclusive and selected from the list of suggested persons and organizations set forth by Sustainable Jersey; and

WHEREAS, the Mayor, does hereby appoint the following members to the Haddon Heights Green Team:

NAME	ORGANIZATION
Stephen Bach	Borough Engineer
Stephen Berryhill	Council Liaison
Richard Burke	Community Garden
Dave Cox	Environmental Commission
John Ellis	Department of Public Works
Marshall Hatfield	Sustainable Haddon Heights
Kathy Lange	Council President
Jeannie Marcucci	Green Jean Gardens
Kelly Santosusso	Borough Clerk
Michael Scardino	Police Department
Nick Scardino	Fire Department
David Steinberg	Sustainable Haddon Heights
Lauren Tepfer	Creative Team
Chris Walter	Haddon Heights Library

BE IT FURTHER RESOLVED, THAT the Governing Body of the Borough of Haddon Heights hereby approves the following:

- 1) The Green Team of the Borough of Haddon Heights shall be active in the community and shall advance sustainable practices and actions included in the Sustainable Jersey municipal certification program;
- 2) The Green Team shall be composed of individuals who have demonstrated an interest in advancing the efforts of the Borough of Haddon Heights to pursue certification through the Sustainable Jersey municipal certification program;

- 3) The role of the Green Team shall to be to lead and coordinate the sustainability activities of the community.

Date: March 17, 2015

Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2015:73

**RESOLUTION AUTHORIZING PAYMENT OF
BILLS & CLAIMS FOR SECOND HALF OF MARCH**

Trust Account	\$	11,144.37
Capital Account	\$	1,625.00
Payroll Account (WE 3/5/15)	\$	99,303.46
Animal Account	\$	65.40
County Taxes (4 th Qtr.)	\$	-0-
School Taxes	\$	-0-
Current Fund	\$	555,112.42
Total Amount of Bills & Claims	\$	667,250.65

Date: March 17, 2015

Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	3/17/2015	2015	Accounts
Vendor	Amount	Reason	
Trust			
Various Included In Report	7,016.01	All Accounts Marked T-13	
Payroll W/E 3/5/2015	4,128.36		
Total Trust	11,144.37		
Capital			
Vaspoli Builders	200.00	2013:1400(4) Improve Municipal Buildings/Customize Door Jam Community Center	
Vaspoli Builders	1,425.00	2013:1400(4) Improve Municipal Buildings/1st Payment Rear Street Level Door Muni Bldg	
Total Capital	1,625.00		
Animal			
NI Dept of Health & Senior Services	65.40	Dog License Feb 2015	
Total Animal	65.40		
Po's Paid Current Account Borough	555,112.42		
School Tax	0.00		
County Taxes 1st Q	0.00		
Payroll W/E 3/5/2015	99,303.46		
Total Current	654,415.88		
Total Spending 3/17/2015	667,250.65		

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Include Non-Budgeted: Y
 Open: N Paid: N Void: N
 Rcvd: N Held: N Aprv: Y
 Bid: Y State: Y Other: Y Exempt: Y
 First Enc Date Range: First to 12/31/15

Vendor # Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date
AMANJ ASSOC OF MUNICIPAL ASSESSORS	15-00372	03/05/15	1 ADDITIONAL ASSESSMENT 2015	100.00	5-01-20-150-223		B Assessor - Dues	A	03/05/15
			Vendor Total:	100.00					
ARTP ART PRESS	15-00226	02/06/15	1 #10 ENVELOPES WITH RETURN ADDR	72.00	5-01-25-265-633		B Uniform Fire - Purchase Minor Equip	A	02/06/15
			Vendor Total:	72.00					
AUDUH AUDUBON HARDWARE	15-00375	03/05/15	1 FEBRUARY PURCHASES DPW	338.20	5-01-26-310-238		B Build/Grounds - Materials & Supplies	A	03/05/15
			Vendor Total:	338.20					
AUDUP AUDUBON PLUMBING SUPPLY	15-00367	03/04/15	1 SUMP PUMP LAKE ST	395.07	5-01-26-290-254		B Public Works - Sewer Maint/Repairs	A	03/04/15
			Vendor Total:	395.07					
AUTZO AUTO ZONE	15-00198	02/02/15	1 DPW VEHICLE PARTS FEB	426.32	5-01-26-315-202		B Vehicle Maint - Public Works	A	02/02/15
			2 HHPD VEHICLE PARTS FEB	393.37	5-01-26-315-205		B Vehicle Maint - Police	A	02/02/15
				819.69					
			Vendor Total:	819.69					

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
BARTS BARTON SUPPLY	15-00368	03/04/15	1 FITTINGS FOR LAKE ST SUMP PUMP	26.01	5-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	03/04/15
			Vendor Total:	26.01				
BILLE BILLOWS ELECTRIC SUPPLY	15-00394	03/10/15	1 U CLEAR E28MOG MH LAMP	35.60	5-01-25-265-233	B Fire - Purchase Minor Equip	A	03/10/15
			Vendor Total:	35.60				
BLUE2 HORIZON BLUE CROSS BLUE SHIELD	15-00356	03/02/15	1 POLICE DENTAL MARCH 2015	2,828.70	5-01-23-220-245	B Blue Cross Dental	A	03/02/15
			Vendor Total:	2,828.70				
BUISA BUILDING SAFETY CONFERENCE	15-00311	02/24/15	1 2015 BUILDING SAF CONFERENCE	175.00	5-01-22-195-222	B Construction - Conferences/Conventions	A	02/24/15
			Vendor Total:	175.00				
BURNB BURNS BUICK GMC	15-00305	02/23/15	1 MIRRORS TRUCKS #5 & #6	304.79	5-01-26-315-202	B Vehicle Maint - Public Works	A	02/23/15
			Vendor Total:	304.79				
CAMDR CONVANTA ENERGY, LLC	15-00376	03/06/15	1 HOUSEHOLD TRASH FEB 2015	10,600.20	5-01-32-465-217	B Solid Waste -Camden Resource Recovery	A	03/06/15
			2 RECYCLE TAX FEB 2015	634.68	5-01-32-465-302	B Recycling Tax	A	03/06/15
				11,234.88				
			Vendor Total:	11,234.88				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date
CCFIR CAMDEN COUNTY COLLEGE	15-00161	01/26/15	1 REG JR FIREFIGHTER TRAINING	500.00	5-01-25-265-231	B Fire - Schools/Training	A	01/26/15
			Vendor Total:	500.00				
COMC COMCAST	15-00380	03/09/15	1 HI SPEED INTERNET SOF MAR 2015	137.85	5-01-31-440-216	B Regular Telephones	A	03/09/15
			Vendor Total:	137.85				
COURP COURIER POST	15-00385	03/09/15	1 RES 2015:02 MEETING DESIGNATIO	36.00	5-01-20-120-217	B Clerk - Legal Advertising	A	03/09/15
			2 RES 2015:01 NEWS DESIGNATIONS	32.40	5-01-20-120-217	B Clerk - Legal Advertising	A	03/09/15
				68.40				
			Vendor Total:	68.40				
DEERP DEER PARK WATER	15-00382	03/09/15	1 BOTTLED WATER FEB 2015	113.05	5-01-20-120-279	B Clerk - Bottled water	A	03/09/15
			Vendor Total:	113.05				
DRAGS DRAEGER SAFETY DIAGNOSTICS INC	15-00031	01/06/15	1 SIM & PROBE CALIBRATION/CERT	165.00	G-02-41-745-301	B DDEF Police Grant	A	01/06/15
			2 SIMULATOR SOLUTION	152.50	G-02-41-745-301	B DDEF Police Grant	A	01/06/15
				317.50				
			Vendor Total:	317.50				
FLEMP FLEMING TERMITE & PEST	15-00332	02/26/15	1 PEST CONTROL COMM CTR JAN 15	32.10	5-01-26-310-235	B Build/Ground - Pest Control	A	02/26/15
			2 PEST CONTROL COMM CTR FEB 15	32.10	5-01-26-310-235	B Build/Ground - Pest Control	A	02/26/15

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/chk	First Enc Date
FLEMP	FLEMING TERMITE & PEST			Continued				
	15-00332	02/26/15			Continued			
	3		PEST CONTROL HH CABIN JAN 15	26.75	5-01-26-310-235	B Build/Ground - Pest Control	A	02/26/15
	4		PEST CONTROL HH CABIN FEB 15	26.75	5-01-26-310-235	B Build/Ground - Pest Control	A	02/26/15
	5		PEST CONTROL SOF JAN 15	25.68	5-01-26-310-235	B Build/Ground - Pest Control	A	02/26/15
	6		PEST CONTROL SOF FEB 15	25.68	5-01-26-310-235	B Build/Ground - Pest Control	A	02/26/15
	7		PEST CONTROL MUNI BLDG JAN 15	25.68	5-01-26-310-235	B Build/Ground - Pest Control	A	02/26/15
	8		PEST CONTROL MUNI BLDG FEB 15	25.68	5-01-26-310-235	B Build/Ground - Pest Control	A	02/26/15
				220.42				
			Vendor Total:	220.42				
FORM	FORD MOTOR CREDIT COMPANY, LLC							
	15-00046	01/08/15						
	1		2014 CHEVY CAPEICE	8,902.74	4-01-25-240-275	B Police - Vehicle Lease / Purchase	A	01/08/15
	2		2014 CHEVY CAPRICE	10,040.99	5-01-25-240-275	B Police - Vehicle Lease / Purchase	A	01/08/15
				18,943.73				
			Vendor Total:	18,943.73				
GENCS	GENERAL CHEMICAL AND SUPPLY							
	15-00366	03/04/15						
	1		CALCIUM FLORIDE PELL 50LBS BAG	264.00	5-01-26-290-238	B Public works - Materials & Supplies	A	03/04/15
			Vendor Total:	264.00				
HHCLO	HADDON HEIGHTS MEM CLOCK COMM							
	15-00387	03/09/15						
	1		MEMORIAL CLOCK WORK	5,000.00	7-13-56-860-812	B Reserve Municipal Alliance (510)	A	03/09/15
			Vendor Total:	5,000.00				
HHHOG	HADDON HEIGHTS HS OPEN GYM							
	15-00388	03/09/15						
	1		OPEN GYM FORM DEDR GRANT	2,300.00	G-02-41-703-301	B Municipal Drug Alliance DEDR	A	03/09/15
			Vendor Total:	2,300.00				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/chk	First Enc Date
HHHS HADDON HEIGHTS HIGH SCHOOL	15-00386	03/09/15	1 TEEN PEP FOR DEDR GRANT	1,600.00	G-02-41-703-301	B Municipal Drug Alliance DEDR	A	03/09/15
			Vendor Total:	1,600.00				
HOMED THE HOME DEPOT	15-00218	02/06/15	1 PAINT FOR FOR SOF BLDG	99.88	5-01-26-310-238	B Build/Grounds - Materials & Supplies	A	02/06/15
	15-00287	02/19/15	1 FITTINGS FOR SNOW PLOW	65.82	5-01-26-315-202	B Vehicle Maint - Public Works	A	02/19/15
			Vendor Total:	165.70				
INTBA INTERBANK EXCHANGE, LLC	15-00355	02/27/15	1 ENVELOPE PAYMENT BOX	1,458.00	T-13-56-860-806	B Reserve POAA funds (504)	A	02/27/15
			Vendor Total:	1,458.00				
JOHNP EVELYN (PAT) JOHNSON	15-00370	03/04/15	1 HEALTH BENEFITS MARCH 2015	515.74	5-01-23-220-234	B Retirees Health Insurance	A	03/04/15
			Vendor Total:	515.74				
KDI KDI, INC.	15-00369	03/04/15	1 CONTRACT CHARGES SUPP MAR-MAY	172.32	5-01-26-290-256	B Public Works - Service Contracts	A	03/04/15
			Vendor Total:	172.32				
KONPF KONICA MINOLTA PRIMER FINANCE	15-00354	02/27/15	1 MUNI BLDG LEASE MARCH 2015	256.49	5-01-20-100-516	B Service Contracts	A	02/27/15
			Vendor Total:	256.49				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
LAURE LAUREL LAWN MOWER SERVICE INC	15-00330	02/26/15						
			1 RESHARPENED CHAIN SAW BLADES	196.00	5-01-26-290-233	B Public Works - Purch Minor Equip	A	02/26/15
			Vendor Total:	196.00				
MACRE MACRO EQUIPMENT CO	15-00322	02/25/15						
			1 CHAIN SAW PARTS	259.60	5-01-26-310-238	B Build/Grounds - Materials & Supplies	A	02/25/15
			Vendor Total:	259.60				
MCANJ MUN CK ASSOC OF NJ	15-00399	03/11/15						
			1 CLERKS ASSN 2015 CONFERENCE	280.00	5-01-20-120-222	B Clerk - Conferences/Conventions	A	03/11/15
			Vendor Total:	280.00				
MOTOS MOTOROLA SOLUTIONS, INC.	14-01813	12/03/14						
			1 PMLN5101 TEMPLE TRANSDUCER HEA	182.40	4-01-25-240-233	B Police - Minor Equipment / Supplies	A	12/03/14
			Vendor Total:	182.40				
NAPA NAPA AUTO PARTS	15-00197	02/02/15						
			1 DPW VEHICLE PARTS FOR FEB	973.89	5-01-26-315-202	B Vehicle Maint - Public Works	A	02/02/15
			2 HHPD VEHICLE PARTS FOR FEB	473.68	5-01-26-315-205	B Vehicle Maint - Police	A	02/02/15
				1,447.57				
			Vendor Total:	1,447.57				
NETS NETWORKS	15-00397	03/11/15						
			1 IT SERVICE CONTRACT MARCH 15	1,000.00	5-01-20-100-515	B Computer Maintenance	A	03/11/15
			Vendor Total:	1,000.00				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
NJAMB NJ AMERICAN WATER								
15-00381 03/09/15								
	1	HH BALLFIELD W HIGH ST FEB 15	33.92	5-01-31-445-289	B Water Service	A	03/09/15	
	2	HHYA WALNUT & DEVON AVE FEB 15	33.92	5-01-31-445-289	B Water Service	A	03/09/15	
	3	13 GLOVER AVE FEB 15	13.57	T-13-56-860-819	B Reserve Community Garden Expenses (516)	A	03/09/15	
	4	321 LIPPINCOTT AVE FEB 15	40.31	5-01-31-445-289	B Water Service	A	03/09/15	
	5	HH COMMUNITY CENTER FEB 15	40.31	5-01-31-445-289	B Water Service	A	03/09/15	
	6	HH MUNI BLDG FEB 15	59.49	5-01-31-445-289	B Water Service	A	03/09/15	
	7	HH CABIN FEB 15	71.10	5-01-31-445-289	B Water Service	A	03/09/15	
	8	HHFD 608 STATION AVE RE FEB 15	32.75	5-01-31-445-289	B Water Service	A	03/09/15	
			325.37					
15-00400 03/12/15								
	1	136 HYDTS FEB 2015	5,929.60	5-01-25-265-389	B Fire Hydrant Water Service	A	03/12/15	
		Vendor Total:	6,254.97					
NJHSS NJ DEPT. HEALTH & SENIOR SVCS.								
15-00363 03/03/15								
	1	MONTHLY DOG LICENSE RPT FEB 15	65.40	T-12-56-850-801	B Reserve Dog Trust Expenses	A	03/03/15	
		Vendor Total:	65.40					
NJHST NEW JERSEY HISTORIC TRUST								
15-00350 02/27/15								
	1	ALL ACCESS CONFERENCE PASS	125.00	5-01-30-426-261	B Historic Pres Commission Expenses	A	02/27/15	
		Vendor Total:	125.00					
OBERJ JONATHAN OBER								
15-00389 03/09/15								
	1	WEB SITE HOSTING FEB 2015	120.00	5-01-20-100-515	B Computer Maintenance	A	03/09/15	
		Vendor Total:	120.00					
OFFIB OFFICE BASICS, INC.								
15-00395 03/10/15								
	1	POPKETS BINDERS CARTRIDGES	139.70	5-01-20-100-311	B Office Supplies	A	03/10/15	

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/chk	First Enc Date
OFFIB OFFICE BASICS, INC.				Continued				
15-00395	03/10/15			Continued				
			2 PENCIL SHARPENER	30.95	5-01-20-100-311	B Office Supplies	A	03/10/15
				170.65				
			Vendor Total:	170.65				
ONECA ONE CALL CONCEPTS								
15-00365	03/03/15							
			1 MARK OUTS FEBURARY 2015	32.94	5-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	03/03/15
			Vendor Total:	32.94				
PSEGR PSE&G								
15-00357	03/02/15							
			1 321 7th AVE FEB 2015	1,259.43	5-01-31-430-288	B Electric & Gas	A	03/02/15
			2 514 W. ATLANTIC AVE FEB 2015	2,495.00	5-01-31-430-288	B Electric & Gas	A	03/02/15
			3 W. HIGH STREET FEB 2015	443.60	5-01-31-430-288	B Electric & Gas	A	03/02/15
			4 W. HIGH ST & 8TH AVE FEB 2015	14.86	5-01-31-430-288	B Electric & Gas	A	03/02/15
			5 SOUTH PARK AVE. P60406 FEB 15	4.26	5-01-31-430-288	B Electric & Gas	A	03/02/15
				4,217.15				
			Vendor Total:	4,217.15				
PBSU PUBLIC SAFETY UNLIMITED LLC								
15-00310	02/23/15							
			1 UNIFORMS & EQUIP GUCKIN & CYBU	1,082.00	5-01-25-240-235	B Police - Purchase Uniforms	A	02/23/15
			Vendor Total:	1,082.00				
RIVEF RIVER FRONT RECYCLING								
15-00374	03/05/15							
			1 BRUSH PICK UP W/E 2/11/15	250.00	5-01-32-465-218	B Solid Waste - Brush Pickup	A	03/05/15
			2 BRUSH PICK UP W/E 2/24/15	150.00	5-01-32-465-218	B Solid Waste - Brush Pickup	A	03/05/15

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
RIVEF RIVER FRONT RECYCLING	15-00374	03/05/15	3 BRUSH PICK UP W/E 2/27/15	Continued 200.00 600.00	Continued 5-01-32-465-218	B Solid Waste - Brush Pickup	A	03/05/15
Vendor Total:				600.00				
SIGFO SIGFONT, INC.	15-00233	02/08/15	1 PERSONAL SIGNATURE FONT EHRET	29.95	5-01-20-130-213	B Finance - Office Equipment	A	02/08/15
Vendor Total:				29.95				
SINGG SINGLEY & GINDELE, ATTORNEYS	15-00390	03/09/15	1 PROSECUTOR SERVICES JAN & FEB	1,500.00	5-01-25-275-113	B Prosecutor	A	03/09/15
Vendor Total:				1,500.00				
SJSAN SOUTH JERSEY SANITATION	15-00361	03/03/15	1 CURBSIDE TRASH FEB 2015	23,750.00	5-01-26-305-202	B Trash - SJ Sanitation	A	03/03/15
Vendor Total:				23,750.00				
SSS SERVICE STATION SERVICE, INC	15-00349	02/27/15	1 REPLACED GAS B-A-W & TESTED	454.52	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	02/27/15
Vendor Total:				454.52				
TDWEA TD WEALTH MANAGEMENT	15-00353	02/27/15	1 WEALTH & DISSEMINATION FEE	1,445.00	5-01-20-130-205	B Finance - Professional Finance Services	A	02/27/15
Vendor Total:				1,445.00				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
TIREC	TIRE CORRAL							
	15-00364	03/03/15						
			1 TIRES FOR HHPD IMPALA	194.54	5-01-26-315-205	B Vehicle Maint - Police	A	03/03/15
			2 BALANCE & MOUNT	45.00	5-01-26-315-205	B Vehicle Maint - Police	A	03/03/15
				239.54				
			Vendor Total:	239.54				
TOXIL	STATE TOXICOLOGY LABORATORY							
	15-00378	03/09/15						
			1 RANDOM TESTING 15L000775, 776	180.00	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	03/09/15
			Vendor Total:	180.00				
TRICO	TRICO EQUIPMENT CO							
	15-00377	03/06/15						
			1 FUEL PEDDLE ASSY FOR CASE LOAD	163.16	5-01-26-315-202	B Vehicle Maint - Public Works	A	03/06/15
			Vendor Total:	163.16				
UNDEL	UNDERWRITERS LABORATORIES LLC							
	15-00038	01/07/15						
			1 GROUND LATTERS & HEAT SEN TEST	575.14	4-01-25-265-279	B Fire - Mandatory Inspect/Certif	A	01/07/15
			Vendor Total:	575.14				
USPOS	UNITED STATES POSTAL SERVICE							
	15-00402	03/12/15						
			1 POSTAGE FOR APRIL HEIGHTS REPT	544.44	T-13-56-860-820	B Reserve for Heights Report (517)	A	03/12/15
			Vendor Total:	544.44				
VALIC	V.A.L.I.C.							
	15-00351	02/27/15						
			1 LOSAP CONTRIBUTION FOR 2014	7,600.00	5-01-25-269-205	B LOSAP Contribution	A	02/27/15
			Vendor Total:	7,600.00				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
VSPB VASPOLI CUSTOM BUILDERS								
	15-00373	03/05/15						
			1 CUSTOMIZE DOOR JAM COMM CTR	200.00	C-04-55-807-604	B 2013:1400(4) Improve to Municipal Build	A	03/05/15
			2 1ST PMT REAR ST LEVEL DOOR RE	1,425.00	C-04-55-807-604	B 2013:1400(4) Improve to Municipal Build	A	03/05/15
				1,625.00				
			Vendor Total:	1,625.00				
VER33 VERIZON								
	15-00401	03/12/15						
			1 PHONES HH CABIN MARCH 2015	29.62	5-01-31-440-216	B Regular Telephones	A	03/12/15
			2 REGULAR PHONE MUNI BLDG FEB 15	184.31	5-01-31-440-216	B Regular Telephones	A	03/12/15
				213.93				
	15-00404	03/13/15						
			1 PHONES SOF FEB 2015	336.10	5-01-31-440-216	B Regular Telephones	A	03/13/15
			Vendor Total:	550.03				
VER48 VERIZON								
	15-00384	03/09/15						
			1 REG PHONE HHFD MARCH 2015	56.44	5-01-31-440-216	B Regular Telephones	A	03/09/15
			Vendor Total:	56.44				
VER1W VERIZON WIRELESS								
	15-00329	02/26/15						
			1 BORO CELL PHONES FEB 2015	1,003.37	5-01-31-440-318	B Cell Phones	A	02/26/15
	15-00393	03/10/15						
			1 POLICE MDT'S FEB 2015	37.61	5-01-31-440-216	B Regular Telephones	A	03/10/15
			Vendor Total:	1,040.98				

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date
VOORA	15-00383	03/09/15	VOORHEES ANIMAL ORHPANAGE					
			1 STRAY ANIMAL HOLDING MARCH 15	400.00	5-01-27-340-205	B Animal	A	03/09/15
			Vendor Total:	400.00				
WELLS	15-00405	03/13/15	WELLS FARGO REAL EST TAX SER					
			1 TAX REFUN 28 TENTH AVE B46 L20	709.81	5-01-55-001-005	B Tax Overpayments Payable	A	03/13/15
			Vendor Total:	709.81				
Total Purchase Orders:		63	Total P.O. Line Items:	93	Total List Amount:	105,260.83	Total Void Amount:	0.00

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	9,660.28	0.00	0.00	9,660.28
CURRENT FUND	5-01	82,676.64	0.00	0.00	82,676.64
GENERAL CAPITAL FUND	C-04	1,625.00	0.00	0.00	1,625.00
	G-02	4,217.50	0.00	0.00	4,217.50
DOG TRUST (ANIMAL)	T-12	65.40	0.00	0.00	65.40
TRUST - OTHER TRUST	T-13	<u>7,016.01</u>	<u>0.00</u>	<u>0.00</u>	<u>7,016.01</u>
Year Total:		7,081.41	0.00	0.00	7,081.41
Total of All Funds:		<u>105,260.83</u>	<u>0.00</u>	<u>0.00</u>	<u>105,260.83</u>

96,554.42

96,554.42
 PERS YEARLY CONTRIBUTION 117,946.00
 PERS YEARLY CONTRIBUTION 340,617.00
 555,112.42

RESOLUTION 2015:74

RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, on March 12, 2015 the Haddon Heights Tax Office received a duplicate payment from Wells Fargo Real Estate resulting in an overpayment; and

WHEREAS, said overpayment will require a refund to the Wells Fargo;

PROPERTY:

28 Tenth Avenue
Block 46, Lot 20

OVERPAYMENT:

\$709.81

REFUND OF \$709.81 TO:

Wells Fargo Real Estate Tax Service, LLC
ATTN: Refunds/Financial Support
1 Home Campus
CASH: MAC# x2302-04D
Des Moines, IA 50328-0001

NOW, THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights, County of Camden, hereby authorizes a refund in the amount indicated above.

Date: March 17, 2015

Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Tax Account Maintenance

Block: 46

Lot: 20

APR 2

Qualifier:

Owner: WILLIAMS LORETTA

23 IENIR AVE

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2015	2		1,676.59 *	.00	.00	.00
2015	1		1,676.60 *	.00	.00	.00
2015		Total	3,353.19	.00	.00	.00
2014	4		1,694.06	-709.81	.00	-709.81
2014	3		1,694.07	.00	.00	.00
2014	2		1,607.25	.00	.00	.00
2014	1		1,607.25	.00	.00	.00

Other Delinquent Balances: Interest Date: 03/13/15

Other APR2 Threshold Amt: Per Diem: Last Payment Date: 03/12/15

TOTAL TAX BALANCE DUE

Principal: Penalty:
 Misc. Charges: Interest: Total:

* Indicates delinquent billing in a Tax Quarter

REFUND TO WELLS FARGO \$709.81
Eir [Signature]

RESOLUTION 2015:75

A RESOLUTION PROVIDING FOR A MEETING
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY
OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act*, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- _____ (1) **Matters required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- _____ (4) **Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- _____ (5) **Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- _____ (6) **Matters Relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

- _____ (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- X (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **Employment Matter related to the Department of Public Works. Discussion will be approximately one (1) half hour in duration. Formal Action May Be Taken.**
- _____ (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on March 17, 2015 that an Executive Session closed to the public shall be held on March 17, 2015 at approximately 7:45 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in Executive Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on March 17, 2015.

Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk