REORGANIZATION MEETING

BOROUGH OF HADDON HEIGHTS, JANUARY 5, 2013, 11:00 AM
HADDON HEIGHTS MUNICIPAL BUILDING

1. Invocation – Tim Daly, Haddon Heights Fire Department Chaplain.

2. Salute to the flag led by Mayor Edward S. Forte, Jr.

3. Mayor Forte states, "that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspapers provided by resolution adopted by Mayor and Council, January 7, 2011".

4. Oath of Office to be administered to Council Member-Elect Susan R. Griffith by Honorable Richard F. Wells, J.S.C.

   Oath of Office to be administered to Council Member-Elect Jack D. Merryfield, Jr. by Honorable Richard F. Wells, J.S.C.

   Oath of Office to be administered to Council Member-Elect Stephen D. Berryhill by Senator Donald Norcross.

5. Roll Call.

6. A. Comments from newly elected officials Councilman Merryfield, Councilwoman Griffith and Councilman Berryhill.

   B. Comments from Sitting Council members.

   C. Comments from Mayor Edward S. Forte, Jr.

New Business:

A. Motion to Appoint Councilwoman Kathy Lange to the Position of Council President.

B. Motion to Approve the Following Director Appointments:

Administration/Personnel/Inter-Government	Councilwoman Rosemary Fitzgerald, Director Councilman Stephen Berryhill
Finance/Budgets/Grants	Mayor Edward S. Forte, Jr., Director Councilman Richard Di Renzo
Public Works Department	Councilwoman Susan R. Griffith, Director Council President Kathy Lange
Construction/Zoning Department	Councilman Richard Di Renzo, Director Councilwoman Rosemary T. Fitzgerald
Public Safety (Police, Fire & Municipal Court)	Councilman Jack D. Merryfield, Jr., Director Councilman Richard DiRenzo
Parks/Recreation	Council President Kathy Lange, Director Councilwoman Susan R. Griffith

Introduction of Ordinance 2013:1389. Public hearing and final adoption is scheduled for 1/15/13, 7:30pm in the Municipal Building.

Ordinance 2013-1389 – An Ordinance Amending Chapter 100 of the Code of the Borough of Haddon Heights Entitled Vehicles and Traffic, Section 100-11 Entitled Time Limit Parking.

Resolution 2013:01 – Resolution Appointing Borough Auditor – Bowman & Company, LLP., 1 yr.

Resolution 2013:02 – Resolution Appointing Borough Solicitor – Mattleman, Weinroth and Miller – Albert J. Olizi, Esquire, 1 yr.

Resolution 2013:03 – Resolution Appointing Bond Counsel – Capehart & Scatchard - Glenn Paulsen, 1 yr.

Resolution 2013:04 – Resolution Appointing Risk Manager – Tom Sherwin Agency, 1 yr.

Resolution 2013:05 – Resolution Appointing a Borough Conflict/Special/Projects Engineer – CME Associates, 1 yr.

Resolution 2013:06 – Resolution Appointing Labor Attorney – Louis Rosner, Esquire, 1 yr.

Resolution 2013:07 – Resolution Appointing Deputy Borough Clerk – Kelly Santosusso. 1 yr.

Resolution 2013:08 – Resolution Appointing Deputy Court Administrator – Michele Busarello, 1 yr.

Resolution 2013:09 – Resolution Appointing Tax Search Clerk & Deputy Tax Collector– Patricia Cooper, 1 yr.

Resolution 2013:10– Resolution Appointing Fire Chief – Nicholas Scardino, 1 yr.

Resolution 2013:11 – Resolution Appointing Fund Commissioner and Alternate for the Garden State Municipal JIF – Mayor Forte and Kelly Santosusso.

Resolution 2013:12 – Resolution Appointing Municipal Court Prosecutor – Matthew J. Gindele, Esquire, 1 yr.

Resolution 2013:13 – Resolution Appointing Municipal Court Public Defender – Stephen J. Buividas, Esq., 1 yr.

Resolution 2013:14 –. Resolution Appointing Broker of Record – Integrity Consulting Group, 1 yr.

Resolution 2013:15 – Resolution Appointing Fire Inspectors Jim Burleigh, Ralph Jones, Ernie Busch and Steve DePierri - 1 yr.

Resolution 2013:16 – Resolution Authorizing Chief of Police to Issue Gun Permits – Chief Richard Kinkler.

Resolution 2013:17 – Resolution Appointing Official Grant Writer – Roni Olizi 1 yr.

Resolution 2013:18 – Resolution Appointing Borough Arborist – Steve Dorsey.

Resolution 2013:19 – Resolution Concerning Attached 2013 Appointments.

MOTION TO ADOPT RESOLUTION 2013:01 THROUGH 2013:19. All individuals named in the above resolutions please stand to receive the Oath of Office from Mayor Forte.

Resolution 2013:20 – Resolution Regarding Rules of Council.

Resolution 2013:21 – Resolution Regarding Interest Rate for 2013.

Resolution 2013:22 – Resolution Authorizing Use of a Cash Management Plan.

Resolution 2013:23 – Resolution Adopting a Temporary Budget for 2013.

Resolution 2013:24 – Resolution Establishing a Petty Cash Fund for 2013.

Resolution 2013:25 – Resolution Designating Newspapers for Local Notices – Courier Post & The Retrospect.

Resolution 2013:26 – Resolution Designating Date, Time and Place of Council Meetings for 2013.

Resolution 2013:27 – Resolution Approving Payment of Bills and Claims for First Half of January 2013.

Resolution 2013:28 – Resolution Designating Depositories of Funds for Various Accounts for 2013.

Resolution 2013:29 – Resolution Approving One-Day Liquor Consumption Permit for St. Rose of Lima School.

Resolution 2013:30 – Resolution Awarding a Contract to Pro Computer Services to Perform IT Services for the Borough of Haddon Heights.

MOTION TO ADOPT RESOLUTIONS 2013:20 THROUGH 2013:30.

7. Mayor Forte calls for remarks from visitors.

8. Benediction – Tim Daly, Haddon Heights Fire Department Chaplain.

9. Motion to adjourn

ORDINANCE 2012:1389

AN ORDINANCE AMENDING CHAPTER 100

OF THE CODE OF THE BOROUGH OF HADDON HEIGHTS

ENTITLED VEHICLES AND TRAFFIC, SECTION 100-11 ENTITLED

TIME LIMIT PARKING

WHEREAS, it has been determined by the Police Chief that a time limit parking sign is needed at the St. Rose School for the safety of children and parents.

NOW, THEREFORE BE IT ORDAINED that the Code of the Borough of Haddon Heights, specifically Chapter 100, Section 100-11 is here by ***amended*** to include the following:

§ 100-11. Time limit parking

Name of Street	Sides	Restricted Hours	Maximum Time (Minutes)	Location
3rd Avenue	***West***	***9:15am – 2:45pm School Days Only***	***15***	***From a point 39 feet from Kings Highway to a point 116 feet southerly therefrom***

BE IT FURTHER ORDAINED that a public hearing and final adoption for Ordinance 2012:1389 will be held on January 15, 2013 at 7:30pm in the Municipal Building located at 625 Station Avenue, Haddon Heights, NJ 08035.

Introduction _____

Public Hearing _____

Final Adoption _____

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:01

AUTHORIZATION TO APPOINT AUDITOR FOR 2013

RESOLVED by the Governing Body of the Borough of Haddon Heights, that a contract for the professional services of AUDITOR is hereby awarded to Bowman & Company LLP, located at 601 White Horse Road, Voorhees, N.J. 08043-2401.

BE IT FURTHER RESOLVED that such contract will be in the amount not to exceed $37,000.00 and shall be appropriated in the 2013 Municipal Budget under Professional Services – Auditor; and shall expire December 31, 2013.

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:02

RESOLUTION APPOINTING BOROUGH SOLICITOR

NOW, THEREFORE BE IT RESOLVED that Mattleman, Weinroth and Miller, P.C. (Albert J. Olizi, Esq.) is here by appointed to the position of Borough Solicitor for the Borough of Haddon Heights.

BE IT FURTHER RESOLVED that fees will be in accordance with proposal submitted.

BE IT FURTHER RESOLVED that this appointment is for one year commencing January 1, 2013 through December 31, 2013.

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:03

RESOLUTION APPOINTING BOROUGH BOND COUNSEL

NOW, THEREFORE BE IT RESOLVED that Capehart & Scatchard (Glenn Paulsen) is here by appointed to the position of Bond Counsel for the Borough of Haddon Heights.

BE IT FURTHER RESOLVED that fees will be in accordance with proposals submitted and appointment is for one year commencing January 1, 2013 through December 31, 2013.

Date: January 5, 2013

_____

Mayor Edward S. Forte, Jr.

Attest_____

Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:04

RESOLUTION APPOINTING RISK MANAGER

NOW, THEREFORE BE IT RESOLVED Tom Sherwin Agency is here by appointed to the position of Risk Manager for the Borough of Haddon Heights.

BE IT FURTHER RESOLVED that this appointment is for one year commencing January 1, 2013 through December 31, 2013.

Date: January 5, 2013

_____

Mayor Edward S. Forte, Jr.

Attest_____

Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:05

RESOLUTION APPOINTING BOROUGH CONFLICT/SPECIAL/PROJECTS ENGINEER

WHEREAS, on occasion, a situation may arise where a conflict could exist between a contracted professional and Board, Committee, Commission or Council, of the Borough of Haddon Heights for which he is representing the company or individual submitting an application and which may require hiring a Conflict/Special/Projects Engineer.

NOW, THEREFORE BE IT RESOLVED that it has been determined that CME Associates, located at 1 Greentree Center, Suite 201, Marlton, NJ 08053 is qualified to represent the Board, Committee, Commission or Council as needed should a conflict situation comes before them.

BE IT FURTHER RESOLVED that CME Associates is hereby appointed for a 1 year term, commencing on January 1, 2013 and ending on December 31, 2013.

Date: January 5, 2013

_____

Mayor Edward S. Forte

Attest:_____

Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:06

RESOLUTION APPOINTING BOROUGH LABOR ATTORNEY

NOW, THEREFORE BE IT RESOLVED that Louis Rosner is here by appointed to the position of Labor Attorney for the Borough of Haddon Heights.

BE IT FURTHER RESOLVED that this appointment is for one year commencing January 1, 2013 through December 31, 2013.

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:07

RESOLUTION APPOINTING DEPUTY BOROUGH CLERK

NOW, THEREFORE BE IT RESOLVED that Kelly Santosusso is here by appointed to the position of Deputy Borough Clerk for the Borough of Haddon Heights.

BE IT FURTHER RESOLVED that this appointment is for one year commencing January 1, 2013 through December 31, 2013.

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:08

RESOLUTION APPOINTING COURT ADMINISTRATOR

NOW, THEREFORE BE IT RESOLVED that Catherine Lawson is here by appointed to the position of Court Administrator for the Borough of Haddon Heights.

BE IT FURTHER RESOLVED that this appointment is for three years commencing January 1, 2013 through December 31, 2013.

Date: January 5, 2013

_____

Mayor Edward S. Forte, Jr.

Attest_____

Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:09

RESOLUTION APPOINTING TAX SEARCH CLERK

AND DEPUTY TAX COLLECTOR

BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights, a Municipal Corporation of Camden County, State of New Jersey, that pursuant to N.J.S.A. 54:5-11, PATRICIA A. COOPER, is hereby appointed Tax Search Clerk and Deputy Tax Collector for one (1) year expiring 12/31/13.

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:10

RESOLUTION APPOINTING

FIRE CHIEF

NOW, THEREFORE, be it resolved that Nicholas Scardino's successful election for the position of Fire Chief is hereby confirmed and is officially appointed to the position of Fire Chief.

BE IT FURTHER RESOLVED that the term is for 1 year commencing 1/1/13 and ending 12/31/13.

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:11

RESOLUTION APPOINTING A FUND COMMISSIONER

AND ALTERNATE TO THE GARDEN STATE MUNICIPAL JIF

WHEREAS, a need exists to appoint a fund commissioner and alternate to the Garden State Municipal JIF; and;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights that Mayor Edward S. Forte, Jr. is hereby appointed to the position of Fund Commissioner and Kelly Santosusso is hereby appointed as his alternate.

BE IT FURTHER RESOLVED that such appointment is for a one year period expiring 12/31/13

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:12

RESOLUTION APPOINTING MUNICIPAL COURT PROSECUTOR

NOW, THEREFORE BE IT RESOLVED that Matthew J. Gindele, Esq. is here by appointed to the position of Municipal Court Prosecutor for the Borough of Haddon Heights.

BE IT FURTHER RESOLVED that this appointment is for one year commencing January 1, 2013 through December 31, 2013.

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:13

RESOLUTION APPOINTING MUNICIPAL COURT PUBLIC DEFENDER

NOW, THEREFORE BE IT RESOLVED that Stephen J. Buividas is here by appointed to the position of Municipal Court Public Defender for the Borough of Haddon Heights.

BE IT FURTHER RESOLVED that this appointment is for one year commencing January 1, 2013 through December 31, 2013.

Date: January 5, 2013

_____

Mayor Edward S. Forte, Jr.

Attest_____

Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:14

RESOLUTION APPOINTING BROKER OF RECORD

NOW, THEREFORE BE IT RESOLVED that Integrity Consulting Group is here by appointed as the Broker of Record for the Borough of Haddon Heights.

BE IT FURTHER RESOLVED that this appointment is for one year commencing January 1, 2013 through December 31, 2013.

Date: January 5, 2013

_____

Mayor Edward S. Forte, Jr.

Attest_____

Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:15

RESOLUTION APPOINTING FIRE INSPECTORS

NOW, THEREFORE, be it resolved that Judith Reiss, Thomas Daly, James Burleigh, Ralph Jones, Ernie Busch and Stephen DePierre hereby appointed to the position of Fire Inspector for the year 2013.

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:16

RESOLUTION AUTHORIZING CHIEF OF POLICE TO ISSUE GUN PERMITS

NOW, THEREFORE BE IT RESOLVED that Police Chief Richard Kinkler is hereby authorized to issue gun permits for the year 2013.

Date: January 5, 2013

_____

Mayor Edward S. Forte, Jr.

Attest:_____

Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:17

RESOLUTION APPOINTING OFFICIAL GRANT WRITER

WHEREAS, the Mayor and Governing Body will be taking an active part in searching for grants available to Municipalities within the next year and feel that it would be in the best interest of the residents of Haddon Heights to appoint someone who has worked with many grant applications over the years and has been successful in obtaining grants for the Borough for various projects.

NOW, THEREFORE BE IT RESOLVED that Roni Olizi is hereby appointed as the Borough's Official Grant Writer for the year 2013.

Date: January 5, 2013

_____

Mayor Edward S. Forte, Jr.

Attest:_____

Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:18

RESOLUTION APPOINTING BOROUGH ARBORIST

NOW, THEREFORE BE IT RESOLVED that Steve Dorsey is hereby appointed to the position of Borough arborist for the year 2013.

Date: January 5, 2013

_____

Mayor Edward S. Forte, Jr.

Attest:_____

Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:19

RESOLUTION CONCERNING ATTACHED APPOINTMENTS

NOW, THEREFORE BE IT RESOLVED, that the individuals named on the attached list are hereby appointed to the positions so listed.

Date: January 5, 2013

_____

Mayor Edward S. Forte, Jr.

Attest:_____

Joan D. Moreland, Interim Borough Clerk

2013 APPOINTMENTS

1-YR. TERMS EXPIRING 12/31/13 UNLESS OTHERWISE NOTED

Recycling Coordinator – Tom Cella

Zoning Code Enforcement Officer – Ron Newell

Civic Events Committee

Rose Fitzgerald, Director		Chris Walter	Trish Shields
Robert Hunter	Sarah Sperry	Jim Cox	Michael Valvardi
John Rayser	Jackie Valvardi	Joe Gentile	David Ragonese

Drug Alliance Committee

Richard Di,Renzo, Director		Rita Rapa	Anthony Horneff
Sue Griffith	Bridgette Griffith	George Manlove	Michael Valvardi
Trish Shields	Audrey DiRenzo	Stephen Berryhill	Andrea Forte

Environmental Commission

Stephen Berryhill, Council Representative	1 yr.
Kevin Murphy	1 yr.
Christopher Davis, Alternate #2	1 yr.
Stephen M. Kessler	1 yr. filling unexpired term of Frank Feresse

Green Initiatives Committee

Judy Barnes	Janice Bergbauer	Terri Boccuzzi	Jan Ewing
Marshall Hatfield	Roni Olizi	Rob LaCerra	Jeannie Marcucci
Tom Ottoson	David McGee		

Library Board of Trustees

August A. Longo	5 yr.
Mayor Edward S. Forte, Jr.	1 yr
Jillian Soriano, Mayor's Alternate	1 yr.
School Board Representative	1 yr.

Local Board of Health

Rose Fitzgerald, Director	1 yr.	Martha Brumbaugh, MD	3 yr.
Anna Chen, MD	3 yr.	Lisa Ewing	3 yr.
Howard Emerson	3 yr.	Karen Galli, DPM	3 yr.
Millie Seneski, Alternate	1 yr.		

Local Emergency Management

Mayor Edward S. Forte, Jr.
Judith Reiss, Coordinator
Jack Merryfield, Director of Police & Fire
Jeff Kasko, Acting CFO/Treasurer
Joan Moreland, Interim Borough Clerk
Bruce Koch, Detective Sergeant
Tom Cella, Supt. of DPW
Chris Walter, Library Director
John Szczerbinski, Construction Official
Nicholas Scardino, Fire Chief
Frank Lafferty, Fire Official
Thomas M. Daly, Fire Inspector

Historic Preservation Review Commission

Kathy Lange	1 yr.
Carol Larro, Class III	3 yr.
Ken Funkhouser	2 yr.
Christopher Davis, Alternate	2 yr.

Parks & Recreation Committee

Kathy Lange, Director	Mike DeCastro	Mark Macolino
Trish Sheilds	Al Oswald	Shannon Parkinson
James Bruno	Peaches Larro	Barbara Hoff-Robinson
Matt McKeown		

Planning Board

Christopher Soriano	Class IV	4 yr.
Jeff Hanson	Class IV	4 yr. Filling unexpired term until 2014
Jaclyn Parisi	Class IV	4 yr.
Terre Boccuzzi	Alternate #1	2 yr. Filling unexpired term until 2013
Frank Ferrese	Alternate #2	2 yr.
Richard DiRenzo	Council Rep.	1 yr.
Rose Fitzgerald	Mayor's Alternate	1 yr.
Richard Kinkler	Class II	1 yr.
Earl Miller	Class IV	4 yr.

Shade Tree Commission

Roni Olizi, Chair	5 yr.	Filling unexpired term of Fred Missimer – 12/31/16

Streetscape Committee

Susan R. Griffith, Director

Paul DiMartini
Roni Olizi
Cindy Romanelli
Audrey DiRenzo
Brett Harrison
John Rayser
Trish Shields
Stephen Berryhill
Ann McAdams
Dan Replogle
George Wise

Garden State JIF Safety Committee

Kathy Lange, Council President
Tom Cella, DPW Superintendent
Bruce Koch, Detective/Sergeant
Kelly Santosusso, Deputy Borough Clerk
Frank Lafferty, Fire Department

HH Public Safety Memorial Clock Committee

Mayor Edward S. Forte, Jr.
Sue Griffith
Richard DiRenzo
Captain Michael Valvardi
Patty Shute
Roni Olizi
Sergeant Michael Scardino
Susan R. Griffith

Neighbors' Night Out Committee

Roni Olizi
Trish Sheilds
Jason Campisi
Andrea Forte
Lisa Bach
Albert Olizi
Matt Konopka
Kim Riehm
Fabian Brown
Susie Griffith
Anthony Iannone
Joe Gentile
Roger Riehm
Susan R. Griffith

Haddon Heights Fire Department
2013

LINE OFFICERS

Chief Nicholas Scardino
Asst. Chief Edward Zwaska
Asst. Chief John Ellis
Captain Harry Scharle'
Captain John Smaldore
Captain Michael Kinky
Lieutenant John Schmidt III
Captain of Fire Police, Leonard Spaeth
Lieutenant of Fire Police Frank Dera

Training Officer Steven G. Kinky

PAST CHIEFS

James S. Burrough, Jr.
William B. Chain, Jr.
Thomas M. Daly
Gene M. Dannenfelser
Richard C. Davis
Curtis G. Gilbert
James C. Kinky
Stephen R. Kinky
Thomas M. Minchin
Harry A. Scharle'
Edward F. Zwaska

ADMINISTRATIVE OFFICERS

Fire Company President – Dillon Knoettner.
Fire Company Vice President – Jordan Fryar
Fire Company Secretary/Treasurer – John Schmidt, Jr.
Fire Company Asst. Secretary/Treasurer – Frank Dera
Fire Company Sgt.-At-Arms – William Petrina
Fire Company Chaplain – Thomas Daly

ACTIVE MEMBERS

John Blake
Daniel Brown
David Brown
William Clarke
Carl Dolente
Edward Forte, Jr.
Patrick Giordano
Joseph Hales
Brian Heckler
G. Scott Heckler
Derek Hoinkis
James Kinky
Stephen Mach
Stephen Mach
Robert McKane
Nevin O'Kane
Samuel Pinsky
Matthew Resh
Ronald Sambucci
Patrick Shankin
Scott Shumen
Tyler Scharle'
David Taylor
Andrew Underwood
Sean Ward
Robert White
Benjamin Zwaska

LIFE MEMBERS

Alton Culp
Grant Culp
Gene Dannenfelser
Edward Downs, Jr.
Edward Downs, Sr.
Joseph Downs
Roland Holloway
Stephen R. Kinky
George Richards
John Schmidt, Sr.
Paul Speas
Walter Sandell
Robert Tilton
Robert Zwaska

EXPLORER POST 2-1

Preston Antrilli
Thomas Daly IV
Stephen DiRenzo
Kyra Lyman
William Emmerling
Andrew Gardner
Michael Stanton

CAREER STAFF

Asst. Chief Francis Lafferty, Jr.
Judith Reiss

RESOLUTION 2013:20

RULES OF THE BOROUGH COUNCIL
OF THE BOROUGH OF HADDON HEIGHTS

ARTICLE I

SECTION 1. **Meeting Dates and Times.**

The Borough Council shall meet on the 1st and 3rd Tuesday of each month, beginning at 7:00 p.m., at the Municipal Building, except as may otherwise be provided by resolution and after due notice to the members of Council and the public as provided by statute.

SECTION 2. **Quorum.**

A quorum shall consist of three members and the Mayor or four members if the Mayor is absent.

SECTION 3. **Special Meetings.**

Special meetings can be called by the Mayor, or upon the written request of four members. Requests for special meetings shall comply with the New Jersey Open Public Meetings Act's requirements for timely notice and specification of the topics to be considered at the special meeting.

ARTICLE II

SECTION 1. **Council Meetings**

Council meetings shall begin at 7:00pm on each date when Council is scheduled to meet. The order of business at each meeting shall be as follows:

1. Caucus session call to order.
2. Statement of compliance with the Open Public Meetings Act.
3. Roll call.
4. Caucus Session. Discussion of items on business agenda first.
5. Recess of Caucus Session and commencement of Business Session.
6. Pledge of Allegiance and moment of silence.
7. Public Comment on caucus items and agenda items only.
8. Consideration of minutes of previous meetings.
9. Mayor and Council Member Reports.
10. Business discussion.
11. Unfinished business.
12. New business.
13. General public comment.
14. Adjournment.

SECTION 2. **Conduct of the Caucus Session.**

The caucus session of the meeting shall be convened in the municipal conference room. At the discretion of Council, if there is insufficient room for the participants and the public in the municipal conference room, the caucus session may be convened in Council Chambers.

The purpose of the caucus session is to discuss such topics as may be submitted and sponsored by the Mayor or a member of Council, and to review informally the matters listed for consideration at that day's Council meeting. Because the caucus format is intended to be informal and to encourage candid discussion among the Mayor and members of Council, it shall not be in order during the caucus session to entertain any substantive motion or to take formal action on any matter.

The Mayor or any member of Council wishing to place a topic on the Caucus Agenda shall submit the topic to the Borough Clerk, along with any supporting documentation, no later than the close of business on the Thursday prior to the Caucus Meeting.

The caucus session shall end no later than 7:25 pm, whereupon the meeting shall move to the Council chambers for the conduct of the rest of the Council Meeting. If caucus items remain to be discussed after that time, they may, on duly approved motion, be taken up during the remaining portion of the Council Meeting, postponed to a later caucus session, or taken up at a further caucus session after the disposition of all items on the remainder of that evening's regular agenda.

ARTICLE III

Public Comment. The Mayor and Council recognize and appreciate the importance of the public's right to comment at its meetings, and welcome public comment. However, if necessary, the presiding officer shall have the discretion to place a reasonable limit on the time period for public comment at any meeting.

If it appears to the presiding officer that a large number of members of the public wish to participate in the public comment portion of a meeting, the presiding officer may impose, prior to the commencement of public comment, a time limit of no less than five minutes per speaker, until each member of the public who desires to comment has had the opportunity to do so once. Unless the meeting has been unnecessarily prolonged, the presiding officer may then recognize members of the public who did not have the opportunity to complete their comments within the allotted time limit to speak a second time, for a reasonable length of time.

If any single speaker shall speak for an unreasonably lengthy period of time, the presiding officer may, in his or her discretion, advise the speaker that the speaker has five minutes to conclude his or her comments, in order to provide the opportunity for other members of the public to comment. Once other members of the public have had the opportunity to comment, any speaker who was unable to conclude their comments may again be afforded a reasonable period of time to conclude his or her comments.

ARTICLE IV

SECTION 1. **Form of Consideration of Motions**. When a motion is made and seconded, it shall, before debate, be stated by the presiding officer. Every motion shall be reduced to writing if the presiding officer shall require.

SECTION 2. **Withdrawal of Motions.** A motion may be withdrawn by the member making it before amendment, postponement, an order to lay on the table or decision.

SECTION 3. **Entry Upon the Minutes.** Every motion shall be entered at length in the minutes, together with the name of the member making it and seconding it unless it be subsequently withdrawn.

SECTION 4. **Order of Precedence.** Ranking motions shall have precedence as set forth in Roberts Rules of Order, Newly Revised, specifically:

to fix the time to which to adjourn '

to adjourn

to recess

to raise a question of privilege

to call for orders of the day

to lay on the table

for the previous question

to limit or extend the limit of debate

to postpone definitely

to commit or refer

to amend

to postpone indefinitely

SECTION 5. **Disposition of Postponed Motions.** A motion that shall have been postponed indefinitely may be called up by a majority vote later in the meeting during which it is postponed or during the next regular meeting under the order of unfinished business. Otherwise, a motion that has been postponed indefinitely shall expire.

SECTION 6. **Reconsideration.** A motion to reconsider shall be in order at any time during the meeting at which the motion which is proposed to reconsider was passed, but such motion is in order only if made by a member who voted with the prevailing side.

ARTICLE V

SECTION 1. **Questions of Order.** No debate shall be allowed on a question of order unless there shall be an appeal, or reference by the presiding officer to the Council; and on such appeal or reference, no member shall speak more than once except by unanimous consent, provided that the member making the appeal may close the debate.

ARTICLE VI

SECTION 1. **Roll Call Vote Mandatory.** The yeas and nays shall be called on the passage of ordinance or the passage of resolutions providing for the expenditures of money or which may pecuniarily obligate the Borough.

SECTION 2. **Roll Call Vote Upon Request.** The yeas and nays shall be ordered on any questions at the request of one member.

SECTION 3. **Changing a Vote.** A member shall be allowed to change his vote on any questions after the roll call shall have been completed and before the result of the vote shall have been announced by the chair.

SECTION 4. **Voting Procedure.** If a member who is present at a meeting does not vote during a roll call vote, the Clerk shall call that member's name one additional time prior to the announcement of the result of the vote in order to give the member a further opportunity to have the member's vote recorded.

During a vote, no member shall explain or give reasons for their vote or abstention. Any member who wishes to make his or her reasons for voting a particular way or for abstaining a part of the record shall submit those reasons in writing to the Borough Clerk within two business days of the meeting. The Borough Clerk shall enter in the minutes any statement of reasons timely received. Nothing in this paragraph shall be construed as requiring any member to explain their reasons for any vote or abstention.

ARTICLE VII

SECTION 1. **Ordinances.** Ordinance shall be introduced and passed in accordance with the applicable New Jersey Statutes.

ARTICLE VIII

SECTION 1. **Directorships.** The standing Directorships of the Council shall be Departments of Finance and Budgets; Public Safety; Public Works; Construction & Zoning; Parks & Recreation; and Inter-Government. Council may establish other directorships and committees by resolution, without the need for formal amendment to these Rules.

SECTION 2. **Department Meetings.** Department meetings shall be held at the call of the Director. In the absence of the Director, or upon their refusal or neglect to act, the Mayor may temporarily assume the duties of the Directorship.

SECTION 3. **Appointment of Directors.** All appointments to Directorships shall be made by the Mayor with the advice and consent of Council.

ARTICLE IX

SECTION 1. **Notice of Meetings; Agenda**. The Borough Clerk shall give at least two days of notice of all regular, adjourned and special meetings of council in the manner required by applicable New Jersey Statutes. In addition, the agenda and copies of all ordinances and resolutions to be considered at a Council Meeting shall be distributed to the Mayor and Council Members, and posted on the portion of the Borough's website reserved for that purpose, no later than the close of business on the Friday preceding any meeting. Notwithstanding the foregoing, the posted agenda and matters to be considered may be amended or supplemented prior to the commencement of the meeting should such amendment or supplementation be necessary. Such amendments or supplements shall be distributed promptly to the Mayor and Council Members and posted to the appropriate portion of the Borough website. A paper copy of all agendas, ordinances, and resolutions shall be posted on the public bulletin board in the

Municipal Building substantially contemporaneously with its posting or update on the Borough's website.

ARTICLE X

Procedure Where Rules Do Not Govern. The most recent version of Roberts Rules of Order, Newly Revised shall be the authority on all questions of parliamentary practice and procedure arising in the Council and not governed by these rules.

ARTICLE XI

SECTION 1. **Suspension of Rules.** No rule shall be suspended except by the affirmative vote of four members.

SECTION 2. **Amendment.** These rules may be amended at any regular meeting of the Council by a majority of the members present, provided, however, that notice of the proposed amendment shall have been submitted in writing to the Mayor and all Council Members at the previous regular meeting.

Date: January 5, 2013

_____

Mayor Edward S. Forte, Jr.

Attest_____

Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:21

RESOLUTION AUTHORIZING RATE OF INTEREST CHARGED FOR NON-PAYMENT AND DELINQUENT TAXES FOR 2013

BE IT RESOLVED, by the Governing Body of the Borough of Haddon Heights, pursuant to N.J.S.A. 54:4-67, that the rate of interest to be charged for non-payment of assessments of taxes is set at 8 percent per annum on the first $1,500.00 of delinquency and 18 percent per annum on any amount in excess of $1,500.00, to be calculated from the date the tax was payable until the date of actual payment; and

BE IT FURTHER RESOLVED, pursuant to N.J.S.A. 54:4-67, that an additional 6 percent penalty shall be charged on any amount in excess of $10,000.00 remaining unpaid at the end of the calendar year; and

BE IT FURTHER RESOLVED that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable.

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest: _____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:22

AUTHORIZATION TO ADOPT CASH MANAGEMENT PLAN

RESOLVED, by Governing Body of the Borough of Haddon Heights, that a Cash Management Plan, as outlined in the attached, is hereby adopted for 2013.

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

BOROUGH OF HADDON HEIGHTS
2013 CASH MANAGEMENT PLAN

This plan is established to comply with the requirement of N.J.S.A. 40A:5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all funds of the Borough of Haddon Heights.

The following requirements shall be adhered to:

1. The Borough of Haddon Heights Council shall annually, at its reorganization meeting designate the legal depositories for all municipal funds. The resolution may be amended or supplemented from time to time as the Governing Body deems necessary. Such resolution(s) shall be deemed a part of the Governing Body Cash Management Plan.
2. The Governing Body shall annually establish by resolution adopted at its annual reorganization meeting the required signatories to all municipal accounts.
3. All municipal funds received by any official or employee shall be either deposited within 48 hours to an interest bearing account in the name of the Borough of Haddon Heights, or shall be turned over to the CFO/Treasurer within 48 hours of receipt.
4. All revenues received by the CFO/Treasurer shall be deposited to accounts in legal depositories which have been authorized by an annual resolution of the Governing Body.
5. The following funds shall not be required to be maintained in interest bearing accounts:

   a) Change Funds
   b) Petty Cash Funds
6. The Tax Collector shall deposit all of her funds to an account in a legal depository authorized by the Governing Body. Any funds collected during the month, not previously turned over, shall be remitted to the treasurer no later than the tenth day of the following month.
7. No municipal funds shall be disbursed by the CFO/Treasurer prior to approval of the Governing Body, except for:

   a) Investments
   b) Payroll
   c) Debt Service
   d) Other contractual obligations
   e) Other taxing entities

   These expenditures should, however, be ratified by the Governing Body at the next scheduled meeting.

It shall be the responsibility of the CFO/Treasurer to analyze the cash flow and to invest funds in legal investments so as to maximize interest earnings. When investing funds, the CFO/Treasurer shall obtain a minimum of three quotations and shall invest at the institution offering the highest effective rate. It shall be the duty of the CFO/Treasurer to determine which type of legal investment best services the needs of the borough and it authorized to place the funds in any such legal investment, unless otherwise restricted by the Governing Body.

The following are suitable and authorized investments:

1. Interest-bearing bank accounts and certificates of deposit in authorized banks for deposit of local unit funds (GUDPA approved);
2. Bonds or other obligations of the local unit or school district of which the local unit is a part;
3. Local government investment pools which comply with NJSA 40A:5-15.1(e) and conditions set by the Division of Local Government Services;
4. New Jersey State Cash Management Fund;
5. Repurchase agreements (repos) of fully collateralized securities which comply with NJSA 40A:5-15.1(a).

RESOLUTION 2013:23

BOROUGH OF HADDON HEIGHTS
TEMPORARY BUDGET APPROPRIATIONS FOR 2013

WHEREAS, N.J.S.A. 40A:4-19 provides that temporary appropriations should be made for the purpose and amounts required in the amount and time herein provided; and

WHEREAS, 26.25% of the appropriations in the 2012 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund appropriations and public assistance, is the sum of $1,761,675; and

WHEREAS, N.J.S.A. 40A:4-19 provides that a temporary appropriation should be made for the amount of debt service in the manner and time provided.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Haddon Heights, County of Camden, State of New Jersey, that the following appropriations are made and that a certified copy of this resolution shall be transmitted to the Borough's Chief Financial Officer for his records.

General Appropriations Within Caps	Salaries/ Wages	Other Expenses	Total
General Administration	-----	4,000	4,000
General Admin. Postage	-----	4,000	4,000
General Admin. Office Supplies	-----	5,000	5,000
Newsletter		1,000	1,000
Municipal Clerk	27,000	6,000	33,000
Financial Administration	18,000	7,000	25,000
Assessment of Taxes	12,000	3,500	15,500
Collection of Taxes	23,000	1,900	24,900
Legal Services – Contractual	-----	3,500	3,500
Legal Services – Other	-----	11,000	11,000
Prosecutor	-----	2,500	2,500
Engineering Services	-----	10,000	10,000
Municipal Building	9,000	15,000	24,000
Planning Board	5,000	1,000	6,000
Zoning Board	4,000	-----	4,000
Fire Department	35,000	13,000	48,000
Fire Hydrant Service	-----	19,000	19,000
Uniform Fire Safety	4,500	700	5,200
Police Department	350,000	22,000	372,000
Office of Emergency Management	400	400	800
Public Works	120,000	37,000	157,000
Trash/Recycling	-----	70,000	70,000
Environmental Commission	-----	500	500
Animal Control – Contractual	-----	3,000	3,000
Parks and Recreation	3,000	8,000	11,000
Construction Code Official	17,000	1,500	18,500
Vehicle Maintenance	-----	11,000	11,000
Solid Waste Disposal	-----	60,000	60,000
Gasoline	-----	21,000	21,000
Telephone	-----	11,000	11,000
Electrical Utilities	-----	25,000	25,000
Street Lighting	-----	21,000	21,000
Water Utilities	-----	3,000	3,000

Municipal Court	35,000	2,000	37,000
Public Emp. Retirement System	-----	35,000	35,000
Police & Fire Retirement System	-----	89,000	89,000
Social Security	-----	30,000	30,000
Consolidated Police & Fire	-----	3,000	3,000
Employee Group Insurance	-----	330,000	330,000
Worker's Compensation	-----	40,000	40,000
General Liability Insurance	-----	80,000	80,000
Unemployment Insurance	-----	4,000	4,000
Temporary Disability	-----	500	500
Total General Appropriations Within CAPS			**$ 1,678,900**
General Appropriations Excluded from CAPS			
Maintenance of Free Public Library	-----	71,000	71,000
Length of Service Award Program	-----	9,200	9,200
Recycling Tax	-----	2,500	2,500
Total General Appropriations Excluded from CAPS			**$ 82,700**
SUB TOTAL			**$ 1,761,600**
Excluded Appropriations			
Capital Improvement Fund	-----	30,000	30,000
Payment of Bond Principal	-----	200,000	200,000
Payment of Notes	-----	10,000	10,000
Interest on Bonds	-----	150,000	150,000
Interest on Notes	-----	30,000	30,000
Green Acres Trust Loan Repayments	-----	26,000	26,000
TOTAL TEMPORARY BUDGET APPROPRIATIONS			**$ 2,207,600**

DATE: January 5, 2013

Mayor Edward S. Forte, Jr.

Attest: _____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:24

AUTHORIZATION TO FUND PETTY CASH FOR 2013

RESOLVED, by the Governing Body of the Borough of Haddon Heights, that a payment shall be made from the Borough's Current Account in the amount of five hundred dollars ($500.00) to fund the Petty Cash Fund for 2013, payable to Richard Kinkler, Police Chief, who shall serve as custodian of the Petty Cash Fund until further notice by the Governing Body.

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest: _____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:25

RESOLUTION AUTHORIZING THE DESIGNATION OF NEWSPAPERS TO RECEIVE NOTICES OF MEETINGS AS REQUIRED UNDER THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 3 of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to two newspapers, one of which shall be the primary newspaper; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights as follows:

1. The Retrospect, P.O. Box 296, Collingswood, NJ 08108 and the Courier Post, Cherry Hill, NJ 08034 are hereby designated to receive all notices of meetings as required by the Open Public Meetings Act.

2. It is the opinion of this body that The Retrospect and Courier Post have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

ADOPTED January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:26

RESOLUTION ESTABLISHING 2013 COUNCIL MEETING DATES

All meetings will be held at the Municipal Building unless otherwise noted.
Caucus meetings begin at 7pm in the Conference Room and
Business meetings will begin at 7:30pm.

January	5th	Sat. Reorg. Meeting, 11:00am
	15th	
February	5th	
	19th	
March	5th	
	19th	
April	2nd	
	16th	
May	7th	
	21st	
June	5th	(**Wednesday**) Tuesday Primary Election
	18th	
July	2nd	
	16th	
August	6th	
	20th	
September	3rd	
	17th	
October	1st	
	15th	
November	6th	(**Wednesday**) Tuesday General Election
	12th	
December	3rd	
	17th	

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:27

RESOLUTION APPROVING PAYMENT OF BILLS &

CLAIMS FOR 1ST HALF OF JANUARY

TRUST ACCOUNT	$ 1,376.76
PAYROLL ACCOUNT 12/28/12 (ACH Police Traffic)	449.99
PAYROLL ACCOUNT 12/28/12	94,336.96
CAPITAL ACCOUNT	37,314.00
CURRENT ACCOUNT	2,648,479.32
Total Bills And Claims For 1st Half Of January	**$2,771,507.04**
	==========

Date: January 5, 2013

_____

Mayor Edward S. Forte, Jr.

Attest_____

Joan D. Moreland, Interim Borough Clerk

Expenditures for Council Meetings

Date	1/5/2013	2012 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	926.77	All Accounts Marked T-13
Payroll 12/28/2012	449.99	ACH Police Traffic
Total Trust	1,376.76	
Capital		
Barlow Chevrolet	24,970.00	2012: 1382(1)DPW Vehicles & Equipment/New Chevrolet Silverado Pick Up Truck 3500 4 W/D
S.A.R.	12,344.00	2010: 1333F Sewer Improvements /Emergency Sewer Break W. Atlantic Ave.
Total Capital	37,314.00	
Animal		
	0.00	
Total Animal	0.00	
Po's Paid Current Account	2,644,463.34	
Payroll 12/28/2012	94,336.96	
Total Current	2,738,800.30	
Total Spending 12/18/2012	2,777,491.06	

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

First Enc Date Range: First to 12/31/12

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
ANTHR ANTHONY'S RISTORANTE					
12-01908 12/21/12					
1 EMPLOYEE APPRECIATION LUNCH	1,320.00	2-01-20-100-411	B Marketing Events & Communic.	A	12/21/12
Vendor Total:	1,320.00				
BARCH BARLOW CHEVROLET					
12-01893 12/19/12					
1 2013 CHEV SILVERADO 3500 4 WD	24,970.00	C-04-55-807-401	B 2012:1382(1) DPW VEHICLES & EQUIPMENT	A	12/19/12
Vendor Total:	24,970.00				
BEAVM BEAVERBROOK MOTORS					
12-01804 12/04/12					
1 NO LEAD GAS FOR HHPD CAR 18-9	26.27	2-01-31-460-275	B UNLEADED GAS	A	12/04/12
2 NO LEAD GAS FOR HHPD CAR 18-9	33.45	2-01-31-460-275	B UNLEADED GAS	A	12/04/12
	59.72				
Vendor Total:	59.72				
CARTD CARTRIDGE DEPOT					
12-01875 12/14/12					
1 HP CARTRIDGES BLACK	124.97	2-01-20-100-311	B OFFICE SUPPLIES	A	12/14/12
Vendor Total:	124.97				
CCCTR CCC TRUCK PARTS					
12-01842 12/10/12					
1 PARKING BREAK SWITCH	5.82	2-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	12/10/12
Vendor Total:	5.82				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
CCHEA CAMDEN COUNTY PEPT OF CENT SER					
12-01816 12/05/12					
1 ANIMAL CONTROL NOV & DEC 2012	1,260.00	2-01-27-340-205	B ANIMAL CONTROL	A	12/05/12
Vendor Total:	1,260.00				
CELLT TOM CELLA					
12-01868 12/14/12					
1 REIMBURSE TOM CELLA UNIFORMS	300.00	2-01-26-290-235	B PURCHASE UNIFORMS	A	12/14/12
Vendor Total:	300.00				
COMC COMCAST					
12-01874 12/14/12					
1 HI SPEED INTERNET SOF DEC 2012	126.90	2-01-31-440-216	B REGULAR TELEPHONES	A	12/14/12
12-01880 12/14/12					
1 HI SPEED INTERNET HHFD	107.17	2-01-31-440-216	B REGULAR TELEPHONES	A	12/14/12
12-01900 12/20/12					
1 HI SPEED INTERNET MUNI BLDG	127.16	2-01-31-440-216	B REGULAR TELEPHONES	A	12/20/12
Vendor Total:	361.23				
CONTF CONTINENTAL FIRE & SAFETY INC					
12-01743 11/26/12					
1 REPAIR THERMAL IMAGE CAMERA	332.00	2-01-25-265-255	B MAINT/REPAIR OTHER	A	11/26/12
Vendor Total:	332.00				
CRAFO CRAFT OIL					
12-01634 10/31/12					
1 DRUM OF 15-40 MOTOR OIL	673.63	2-01-26-290-272	B PURCHASE MOTOR OIL	A	10/31/12
Vendor Total:	673.63				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
DIAMS WELLS FARGO BUSINESS CREDIT					
12-01871 12/14/12					
1 TEMPORARY WORKERS W/E 12/9/12	2,772.02	2-01-26-290-280	B TEMPORARY WORKERS	A	12/14/12
Vendor Total:	2,772.02				
EVERG EVERGREEN PRINTING CO.					
12-01857 12/11/12					
1 PRINTING OF INTERUM HEIGHTS RE	926.77	T-13-56-850-801	B Due To/From Current Fund	A	12/11/12
Vendor Total:	926.77				
FIREO FIRE ONE					
12-01861 12/12/12					
1 HOSE TESTED PER NFPA	1,858.00	2-01-25-265-279	B Mandatory Inspect/Certif	A	12/12/12
2 GROUND LADDERS TESTED PER NFPA	480.00	2-01-25-265-279	B Mandatory Inspect/Certif	A	12/12/12
	2,338.00				
Vendor Total:	2,338.00				
FIRET FIRESTONE COMPLETE AUTO CARE					
12-01888 12/18/12					
1 FIX FLAT TIRE ON POLICE CAR	25.00	2-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	12/18/12
Vendor Total:	25.00				
FITRO ROSE FITZGERALD					
12-01878 12/14/12					
1 REIMBURSE FOR SENIOR DINNER	419.20	2-01-20-100-411	B Marketing Events & Communic.	A	12/14/12
Vendor Total:	419.20				
FLEMP FLEMING TERMITE & PEST					
12-01904 12/20/12					
1 PEST CONTROL MUNI BLDG DEC 12	24.00	2-01-26-310-235	B PEST CONTROL	A	12/20/12
Vendor Total:	24.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
HOMED THE HOME DEPOT					
12-01680 11/08/12					
1 SIGN CAP	11.44	2-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	11/08/12
12-01718 11/15/12					
1 LIGHT BULBS & LIGHT FOR COM CT	43.88	2-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	11/15/12
12-01741 11/26/12					
1 LIGHT FOR EXTERIOR MUNI BLDG	24.97	2-01-26-290-238	B PURCH MAT & SUPPLIES	A	11/26/12
12-01752 11/27/12					
1 WRENCH 11/2 INCH	14.97	2-01-26-290-233	B PURCH MINOR EQUIP	A	11/27/12
12-01774 11/29/12					
1 LIGHT BULBS	37.37	2-01-26-290-238	B PURCH MAT & SUPPLIES	A	11/29/12
2 TOOLS FOR BUCKET TRUCK	112.37	2-01-26-290-233	B PURCH MINOR EQUIP	A	11/29/12
	149.74				
Vendor Total:	245.00				
KELBM KELLY BUSINESS MACHINES					
12-01747 11/26/12					
1 MAINTENANCE F.D. TYPEWRITER	68.00	2-01-25-265-255	B MAINT/REPAIR OTHER	A	11/26/12
Vendor Total:	68.00				
KONMI KONICA MINOLTA BUSINESS					
12-01876 12/14/12					
1 RENTAL & COPIES HHPD	112.03	2-01-26-310-256	B SERVICE CONTRACTS	A	12/14/12
Vendor Total:	112.03				
LEAGU NEW JERSEY LEAGUE OF MUN					
12-01890 12/19/12					
1 MAYOR'S LEGISLATIVE DAY	25.00	2-01-20-120-222	B CONFERENCES/CONVENTIONS	A	12/19/12
Vendor Total:	25.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
LINES LINE SYSTEMS, INC					
12-01866 12/14/12					
1 PHONES DECEMBER 2012	1,205.57	2-01-31-440-216	B REGULAR TELEPHONES	A	12/14/12
Vendor Total:	1,205.57				
MALLC MALL CHEVROLET					
12-01867 12/14/12					
1 STEERING COLUMN COVER TRUCK	50.71	2-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	12/14/12
Vendor Total:	50.71				
MTEDO MOUNT EPHRAIM DODGE					
12-01841 12/10/12					
1 WHEEL CYLINDER SENSORS	141.20	2-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	12/10/12
Vendor Total:	141.20				
OBERJ JONATHAN OBER					
12-01889 12/18/12					
1 REMOVE U-TUBE LINK	12.50	2-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	12/18/12
2 EDIT HOME PAGE AFTER BROKEN	50.00	2-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	12/18/12
	62.50				
Vendor Total:	62.50				
OFFIB OFFICE BASICS, INC.					
12-01885 12/15/12					
1 PAPER, PINS, TAPE,HIGHLIGHTERS	68.19	2-01-20-100-311	B OFFICE SUPPLIES	A	12/15/12
12-01895 12/20/12					
1 COPY PAPER FOR SOF	59.90	2-01-20-100-311	B OFFICE SUPPLIES	A	12/20/12
Vendor Total:	128.09				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
PAPED PAPER DIRECT, INC					
12-01886 12/16/12					
1 MINI AWARD CERT PAPER & JACKET	181.12	2-01-20-100-311	B OFFICE SUPPLIES	A	12/16/12
Vendor Total:	181.12				
PAULS PAUL'S CUSTOMS AWARDS					
12-01792 12/03/12					
1 ENGRAVED PLATE FOR RITA MOSKO	6.00	2-01-25-240-226	B AWARDS	A	12/03/12
12-01883 12/15/12					
1 PLAQUE FOR DAVE MCCOLLUM	45.00	2-01-20-120-224	B MAYOR/COUNCILMAN EXPENSE	A	12/15/12
Vendor Total:	51.00				
PEDRO PEDRONI					
12-01911 12/28/12					
1 DIESEL FUEL	3,601.72	2-01-31-460-276	B DIESEL FUEL	A	12/28/12
Vendor Total:	3,601.72				
PINNI PINNACLE IRRIGATION					
12-01899 12/20/12					
1 WINTER LAWN SRINK SYST DEVON A	75.00	2-01-28-370-263	B MAINTENANCE - FACILITIES	A	12/20/12
2 FLAG ALL SRINK HEADS DEVON A	49.50	2-01-28-370-263	B MAINTENANCE - FACILITIES	A	12/20/12
	124.50				
Vendor Total:	124.50				
PITNB PITNEY BOWES					
12-01905 12/20/12					
1 TERM RENTAL 4TH Q 2012	840.00	2-01-26-310-256	B SERVICE CONTRACTS	A	12/20/12
Vendor Total:	840.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
PITNE PITNEY BOWES					
12-01873 12/14/12					
1 RED & BLACK INK FOR POSTAGE MA	152.98	2-01-20-100-212	B POSTAGE	A	12/14/12
Vendor Total:	152.98				
PROCS PRO COMPUTER SERVICE					
12-01891 12/19/12					
1 MS OFFICE MONTHLY DEC 2012	192.00	2-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	12/19/12
Vendor Total:	192.00				
SAR S.A.R.					
12-01903 12/20/12					
1 EMERG SEWER BREAK W. ATLAN AVE	12,344.00	C-04-55-806-905	B 2010:1333F SEWER IMPROVEMENTS	A	12/20/12
Vendor Total:	12,344.00				
SINGG SINGLEY & GINDELE, ATTORNEYS					
12-01902 12/20/12					
1 PROSECUTOR SERVICES DEC 2012	750.00	2-01-25-275-113	B PROSECUTOR	A	12/20/12
Vendor Total:	750.00				
TOWNC TOWN COMMUNICATIONS					
12-01881 12/14/12					
1 MOTOROLA HT-1250 RADIO REPAIR	147.50	2-01-25-240-233	B MINOR EQUIPMENT / SUPPLIES	A	12/14/12
Vendor Total:	147.50				
TRUGR TRU GREEN					
12-01806 12/04/12					
1 FIELD MAINT DEVON SOCCER COMPL	408.00	2-01-28-370-215	B FIELD MAINTENANCE	A	12/04/12
Vendor Total:	408.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
VANM VAN METER & ASSOCIATES, INC					
12-01828 12/06/12					
1 POLICE PRODUCTIVITY SYS SEMINA	260.00	2-01-25-240-231	B TRAINING / SCHOOLS	A	12/06/12
Vendor Total:	260.00				
VER33 VERIZON					
12-01872 12/14/12					
1 SOF PHONES DECEMBER 2012	265.81	2-01-31-440-216	B REGULAR TELEPHONES	A	12/14/12
12-01877 12/14/12					
1 HH CABIN PHONES DEC 2012	33.50	2-01-31-440-216	B REGULAR TELEPHONES	A	12/14/12
2 REG PHONES MUNI BLDG DEC 2012	192.33	2-01-31-440-216	B REGULAR TELEPHONES	A	12/14/12
	225.83				
Vendor Total:	491.64				
WARDS WARD SHOEMAKER, LLC					
12-01659 11/05/12					
1 LEGAL MATTERS & POLICE REVIEW	2,765.00	2-01-20-155-381	B OTHER LEGAL EXPENSES	A	11/05/12
Vendor Total:	2,765.00				
WATTR RUTH M. WATTS					
12-01887 12/18/12					
1 REFUND FOR PARKING PERMIT	25.00	2-01-55-004-001	B Refund Of CY Revenue	A	12/18/12
Vendor Total:	25.00				
WINZI WINZINGER INC					
12-01898 12/20/12					
1 BRUSH PICK UP W/E 12/13/12	104.00	2-01-32-465-218	B BRUSH PICKUP	A	12/20/12
Vendor Total:	104.00				

Total Purchase Orders: 50 Total P.O. Line Items: 56 Total List Amount: 60,388.92 Total Void Amount: 0.00

Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date

Expenditures for Council Meetings

Date	1/5/2013	2013 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	926.77	All Accounts Marked T-13
Payroll 12/28/2012	449.99	ACH Police Traffic
Total Trust	1,376.76	
Capital		
Barlow Chevrolet	24,970.00	2012: 1382(1)DPW Vehicles & Equipment/New Chevrolet Silverado Pick Up Truck 3500 4 W/D
S.A.R.	12,344.00	2010: 1333F Sewer Improvements /Emergency Sewer Break W. Atlantic Ave.
Total Capital	37,314.00	
Animal		
	0.00	
Total Animal	0.00	
Po's Paid Current Account	2,648,479.32	
Payroll 12/28/2012	94,336.96	`
Total Current	2,742,816.28	
Total Spending 1/5/2013	2,781,507.04	

December 28, 2012
02:53 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	22,148.15	0.00
GENERAL CAPITAL FUND	C-04	37,314.00	0.00
TRUST - OTHER TRUST	T-13	926.77	0.00
Total Of All Funds:		60,388.92	0.00

CURRENT FUNDS	22,148.15
ADD'L	
H.H. BOARD OF ED	969,940.00
C.C. TAXES	1,558,683.13
1ST Q. 2013	
H.H. LIBRARY	22,500.-
HEALTH INS	
ACTIVE	29,049.22
RETIREES	42,142.84
TOTAL CURRENT	2,644,463.34

RESOLUTION 2013:28

RESOLUTION DESIGNATING DEPOSITORIES OF FUNDS FOR VARIOUS ACCOUNTS FOR 2013

BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights that the following depositories of funds are hereby authorized:

PAYROLL ACCOUNT – TD Bank, Haddon Heights, N.J.; Authorized signers are: Borough CFO/Treasurer, Finance/Payroll Manager or Mayor, with only one signature required;

MUNICIPAL COURT ACCOUNT – TD Bank, Haddon Heights, N.J.; Authorized signer is the Municipal Court Administrator;

MUNICIPAL COURT BAIL ACCOUNT – TD Bank, Haddon Heights, N.J.; Authorized signers are the Municipal Court Administrator and/or the Deputy Municipal Court Administrator;

TAX TITLE LIEN REDEMPTION ACCOUNT – TD Bank, Haddon Heights, N.J.; Authorized signers are the Borough Tax Collector and/or the Deputy Borough Tax Collector, with the Borough CFO/Treasurer as backup;

OTHER ACCOUNTS – The following four accounts are with TD Bank, Haddon Heights, N.J. The authorized signers are the Mayor, Council President, Borough Clerk and/or the Borough CFO/Treasurer, with three signatures required:

CURRENT FUND
GENERAL CAPITAL FUND
TRUST ACCOUNT FUND
ANIMAL LICENSE FUND

BE IT FURTHER RESOLVED, that the above stated people are, on behalf of the Borough, authorized to sign, endorse, make, execute and deliver all checks, drafts, notes, acceptances, and electronic transfers from designated banks for the payment of monies or other evidences of indebtedness due to any person, firm or corporation until notified otherwise in writing by officials of this Borough.

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest: _____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:29

RESOLUTION APPROVING ONE-DAY LICENSE FOR ALCOHOL CONSUMPTION
(Beef & Beer Fundraiser for St. Rose of Lima School)

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, Camden County, that approval is hereby given to the St. Rose of Lima School to obtain a one-day alcohol permit for a Beef & Beer Fundraiser Event to be held on January 26, 2013 at the St. Rose of Lima School Cafeteria, located at 300 Kings Highway, Haddon Heights, New Jersey.

Date: January 5, 2013

_____
Mayor Edward S. Forte, Jr.

Attest_____
Joan D. Moreland, Interim Borough Clerk

RESOLUTION 2013:30

RESOLUTION AWARDING A CONTRACT FOR IT SERVICES TO

PRO COMPUTER SERVICES

NOW THEREFORE BE IT RESOLVED, that a contract for IT services for all departments within the Borough of Haddon Heights is hereby awarded to **Pro Computer Services** located at 12000 Lincoln Drive West, Unit 101, Marlton, NJ 08053.

BE IT FURTHER RESOLVED, that the contract is for $799 monthly which includes 6 hours of necessary repairs, updates, etc., and the hourly rate of $89 for overages.

BE FURTHER RESOLVED, that funding for this contract has been appropriated to account **# 2-01-26-310-234** as per the Acting Chief Financial Officer's certification hereon attached.

Date: January 5, 2013

_____

Mayor Edward S. Forte, Jr.

Attest_____

Joan D. Moreland, Interim Borough Clerk