BOROUGH OF HADDON HEIGHTS

February 4, 2014 7:00 p.m.

Governing Body Meeting Agenda

1. Caucus session Call to Order

2. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014."

3. Roll Call

4. CAUCUS SESSION

   Discussions:

   Street Closings – Councilman Merryfield

5. Recess of Caucus Session and commencement of Business Session

6. Pledge of Allegiance and moment of silence

7. Presentation of *Award of Excellence in Service* to Assistant Fire Chief, Frank Lafferty by Fire Chief, Nick Scardino

8. Approval of minutes from the January 21st Council Meeting

9. Public Comment on Caucus and Agenda items only

10. Reports from Council Members

11. NEW BUSINESS:

Ordinance 2014:1407 – Ordinance to Exceed the 2014 Municipal Budget Appropriation Limits and to Establish a Cap Bank

Public Hearing is scheduled for February 18, 2014 at 7:30 p.m., Municipal Building, 625 Station Avenue, Haddon Heights, NJ

Resolution 2014:44 – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. ***Discussion of a personnel matter relating to the Department of Public Works. The session will last approximately one (1) hour. Formal action may be taken.***

Resolution 2014:46 – Resolution Authorizing Issuance of a Planning/Zoning Refund

Resolution 2014:47 – Resolution Appointing Alexander M. Cybulski as a Class II, Special Officer for a Period of One Year

Resolution 2014:48 – Resolution Authorizing Refunds for Various Fitness Classes that Were Cancelled

Resolution 2014:49 – Resolution Awarding a Contract with Office Basics, Inc. for the Purchase of Office Supplies Under the Camden County Cooperative Pricing System ID #57-CCCPS

Resolution 2014:50 – Resolution Approving Certified List of Fire Department Volunteers Eligible for Length of Service Awards Program for the Year 2013

Resolution 2014:51 – Resolution Authorizing the Mayor to Execute a Shared Services Agreement Between the the County of Camden and the Borough of Haddon Heights for Animal Control Services for the Period January1, 2014 through December 31, 2014

Resolution 2014:52 – Resolution Approving Payment of Bills and Claims for the 1st Half of February

Resolution 2014:53 – Resolution Approving the Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2014 through June 2019

12. Public Comment

13. Adjournment

BOROUGH OF HADDON HEIGHTS

January 21, 2014, 7:00 p.m.
Governing Body Meeting Agenda

Mayor Forte called the Caucus session Call to Order

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014."

ROLL CALL:

Under roll call the following members were present: Council President Kathy Lange, Councilwoman Susan Griffith, Councilmen Richard DiRenzo, Steve Berryhill, Jack Merryfield, Jr. and Councilman Earl Miller, Jr. Borough Solicitor, Albert Olizi, Jr., Acting Clerk Kelly Santosusso and Deputy Clerk, Katilyn Compton were also in attendance.

CAUCUS SESSION

Councilman Berryhill mentioned that he had an addition to the January 4th Reorganization Minutes - he said that he thanked both Richard Burke and Jodi Clark for their efforts with the Community Garden. Acting Clerk Santosusso said she would be sure to amend the Minutes.

Council President Lange questioned the elimination of the bicycle rack for the field renovation project. Borough Engineer, Steve Bach responded that the Department of Transportation will not fund. He said that the bike rack will match the one by the Community Center.

Mayor Forte asked Borough Engineer, Steve Bach the reason for Resolution 2014:43- Approving Change Order #1 for the Pedestrian and Bicycle Facilities and Street Lighting Project. Bach responded that the grant amount was maximized from a 2012 grant allowing for additional work to be completed on the project

Conflict Public Defender – Solicitor Olizi informed Council that Judge Zane has informed Municipal Court Judge Edward Epstein that the Borough will need to appoint a *Conflict* Public Defender to be used in the event our Public Defender has a conflict with a particular case. Olizi said that when Request for Proposals were submitted for a Public Defender, we received two responses, Cristian M. Towers, Esq. was the other respondent. Mr. Towers resume was provided to all Council members to review. Olizi said that if all were in agreement, a Resolution would be added to tonight's agenda appointing Cristian M. Towers, Esq. as Conflict Public Defender for the year 2014. All members were in agreement.

Caucus Session was recessed at 7:15 p.m.

BUSINESS SESSION:

The business session commenced at 7:30 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Forte asked all to stand for a moment of silence. He then led the meeting in the Pledge of Allegiance.

PRESENTATION OF COMMENDATION:

Mayor Forte presented Daniel Kinkler with a Commendation Naming him as the *2013 Officer of the Year*. The Mayor, Chief and Daniel's mother, Leslie Kinkler posed for photos with the Mayor.

PRESENTATION OF PROCLAMATION

Mayor Forte announced the Proclamation Designating January 20th through January 27, 2014 as '*Teen Cancer Awareness Week.*' Mayor said that the intended recipient was unable to attend this evening due to the weather.

APPROVAL OF MINUTES:

Mayor Forte called for a motion to approve the minutes of the December 17th Council meeting & the Minutes of the January 4th Reorganization Meeting (as amended). A motion was made by Councilman Berryhill, seconded by Councilwoman Griffith. Councilman Miller abstained from the December 17th Council meeting.

PUBLIC COMMENT ON CAUCUS AND AGENDA ITEMS ONLY:

David McGee, 414 3rd Avenue – Mr. McGee congratulated Acting Clerk Santosusso and Deputy Clerk Compton on their recent promotions. He went on to thank the Governing Body for tonight's Proclamation designating *Teen Cancer Awareness Week* on this evening's Agenda as his teenage son is a cancer survivor.

Mr. McGee then expressed his concerns on Resolutions 2014:39 and 2014:40, stating that it is his opinion that these Resolutions change the original agreement. Solicitor Olizi stated that the title company has requested a Power of Attorney or a Resolution in preparation for a meeting scheduled for this Thursday in which the Borough is selling all of the parcels at the Glover Mill location. Mr. McGee continued with his concerns saying "we are changing the original agreement the Borough entered into and the original Resolution should be amended." Solicitor Olizi explained that what the Borough is doing this evening is within the confines of the original agreement. "We are, in effect, selling all the parcels at once rather than a few at a time. This wonderful thing for the Borough as it is going to allow all the debt to paid down." Councilman DiRenzo interjected stating that he was initially apprehensive about this as well, but said that he addressed his concerns to the Mayor and to the Solicitor this afternoon and now is in full agreement hat he has full confidence in
our Solicitor and agrees that this is the course of action that should be taken. Mr. McGee then thanked Council for all of the work that has gone into this project. He said that the many issues that have been worked out over the past two years to move the project forward should have been addressed in the previous administration.

Mr. McGee asked about residents being responsible for sewer lines collapsing under roads. Olizi stated that home sewer laterals that tie into the Borough main are the responsibility of the homeowner. Steve Bach, Borough Engineer clarified that it has always been the case in Haddon Heights that the homeowner is responsible for their own residential lateral line that ties into the Borough main Councilman Berryhill said that a homeowner on Prospect Ridge Blvd. questioned him on the subject. Acting Clerk Santosusso advised that she spoke to the homeowner on Prospect Ridge.

Motion to close the public portion of the meeting was made by Councilwoman Griffith, seconded by Council President Lange. All members were in favor.

COUNCIL MEMBER REPORTS:

Councilman Berryhill reported that the Drug Commission is applying for a new grant that must be submitted By mid-February. We also need people to help run programs in town. He requested some that he be contacted with new ideas as they must be submitted by mid-February.

The Environmental Commission held it's first meeting of the year. With two of it's members moving to the Green Initiatives Committee, the Environmental Commission is seeking new members.

Berryhill announced that Sustainable Haddon Heights is applying for a new grant which will require Council approval. Sustainable HH is also working on their *Silver Certification.*

Councilman Miller had nothing to report.

Councilman DiRenzo announced that our Plumbing Sub Code Official, Jim McHugh passed away Suddenly from a massive heart attack. Resolution 2014:35 addresses the need to designate a temporary plumbing sub code official until such time that a replacement is found. DiRenzo said that he is looking into a Shared Services Agreement with a neighboring town.

Council President Lange reported that she has been in communication with the Coordinator of the Green Acres Stewardship Program about the renovations going on at Devon and at Barr fields. All of our actions were deemed acceptable and all documentation will be held on file.

Councilwoman Susan Griffith announced that the Department of Public have collected $2,227 lbs. of electronic waste in December. She further reported the Department of Public Works had delays in leaf collection due to the early snow and freezing weather. Additionally, mechanical problems with one of the leafers affected leaf collection. She said another pass through town has been made in an effort to pick up any remaining leaves.

Griffith mentioned that in response to a request from Mrs. McAdams that the coat rack in the Community Center be raised, the Department of Public Works was able to raise it, repair and paint the wall in the Community Center.

Lastly, Griffith reported that pipes burst in the Cabin due to the extreme cold resulting in significant water damage. Superintendent Cella has been working with the insurance and restoration companies to return the Cabin to it's original condition. She further reported that two (2) rentals were relocated to the VFW and some of the fitness classes were moved to the Community Center.

BOROUGH ENGINEER'S REPORT:

Borough Engineer provided a copy of his report on all projects. Mayor Forte asked if any Council members had any questions for Mr. Bach. There were none. A copy of the report is attached to these minutues.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Resolution 2014:35 - Resolution Appointing a Temporary Plumbing Sub-Code Official

A motion to adopt Resolution 2014:35 was made by Councilman Merryfield, seconded by Councilman DiRenzo. Upon a roll call vote, all members were in favor.

Resolution 2014:36 - Resolution Amending Resolution 2013:197 Authorizing Refunds for Various Classes that were Cancelled.

A motion to adopt Resolution 2014:36 was made by Councilwoman Griffith, seconded by Council President Lange. Upon a roll call vote, all members were in favor.

Resolution 2014:37 – Resolution Approving Payment of Bills & Claims for 2nd Half of January.

A motion to adopt Resolution 2014:37 was made by Councilman Merryfield, seconded by Councilwoman Griffith. Upon a roll call vote, all members were in favor.

Resolution 2014:38 – Resolution Authorizing the Refund of a Street Opening Permit Deposit

A motion to adopt Resolution 2014:38 was made by Council President Lange, seconded by Councilwoman Griffith. Upon a roll call vote, all members were in favor.

Resolution 2014:39 – Resolution Authorizing Mayor Edward S. Forte to Execute All Documents Necessary to Effectuate Sale of Property and Premises at Block 62, Lots 2 and 6 To Glover Mill Village LLC, Assignee of Bob Meyers Communities, Inc.

A motion to approve Resolution 2014:39 was made by Councilwoman Griffith, seconded by Councilman Merryfield. Upon a roll call vote, all members were in favor.

Resolution 2014:40– Resolution Authorizing Mayor Edward S. Forte to Execute a Developers Agreement Between the Borough of Haddon Heights and Glover Mill Village, Assignee of Bob Meyers Communities, Inc.

A motion to approve Resolution 2014:40 was made by Council President Lange, seconded by Councilman Merryfield. Upon a roll call vote, all members were in favor.

Resolution 2014:41 – Resolution Approving Bus Stop on Route 168 New Jersey Department of Transportation

A motion to approve Resolution 2014:41 was made by Councilman Berryhill, seconded by Councilman DiRenzo. All members were in favor.

Resolution 2014:42 – Resolution Authorizing Payment of Rental Fees to the Veterans of Foreign Wars (VFW), Post 1958.

A motion to approve Resolution 2014:42 was made by Council President Lange, seconded by Councilman Berryhill. Upon a roll call vote, all members were in favor.

Resolution 2014:43 – Resolution Approving Change Order #1 for the Pedestrian and Bicycle Facilities and Street Lighting Project

A motion to approve Resolution 2014:43 was made by Council President Lange, seconded by Councilman Berryhill. Upon a roll call vote, all members were in favor.

Resolution 2014:44 was removed from this evening's Agenda.

Resolution 2014:45 – Resolution Appointing a Municipal Court Conflict Public Defender

A motion to approve Resolution 2014:45 was made by Council President Kathy Lange, seconded by Councilman Merryfield. Upon a roll call vote, all members were in favor.

PUBLIC COMMENT:

Seeing no one come forward, a motion was made by Councilman Berryhill, seconded by Councilman Merryfield. All members were in favor.

ADJOURNMENT:

With no further business, a motion to adjourn was made by Councilwoman Griffith, seconded by Council President Lange. 7:58 p.m.

Respectfully submitted:

_____

Kelly Santosusso
Acting Borough Clerk

December 2013 Public Works Summary Report

- ✓ All core work for the month of December has been completed.
- ✓ Answered and responded to all phone calls & e-mails.
- ✓ Trash cans along Station Ave. and at ball parks have been emptied twice a week.
- ✓ Weekly and monthly Police car maintenance was performed.
- ✓ Brush collection for the month totaled 65 cu yards.
- ✓ Picked up white goods around town.
- ✓ We collected 1682 cu. yds. of leaves.
- * ✓ Recycled 2277 lbs. of electronics.
- ✓ We replaced traffic signs around town for the Police Dept.
- ✓ Cleared storm inlets around town.
- ✓ Did monthly playground inspections at Hoffs Park.
- ✓ 6 sewer calls (0) ours (6) not ours. We flushed 1,650 ft. of sewer pipes.
- ✓ All pump stations were checked & serviced this month.
- * ✓ Early snow and freezing weather created delays in leaf collection. The DPW will pick up leaves already at the curb, but we ask that moving forward residents put leaves in cans and put them out on their scheduled brush day. – done w/leaves
- * ✓ Raised height of coat rack in Community Center.
- * Watermain break – In Cabin 2 rental ~~[illegible]~~/relocations 4 class ~~[illegible]~~ relocations

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY DRY DAY 12 // 2 // 13	PICK UP TRASH THROUGH TOWN PICK UP LEAVES THROUGH TOWN PUT UP WREATHS @ SOF BUILDING PICK UP TRASH CANS @ PARK + FIELDS COMPLETE MONTHLY REPORTS	200 cu. yds. LEAVES	JOSE, GENARO, AMAURI } TEMPS { GABRIEL, JEFFREY, MOISES JAMES - W.C.
TUESDAY DRY DAY 12 // 3 // 13	PICK UP LEAVES THROUGH TOWN CLEAN SOF + C.C. LOTS PICK UP BRUSH THROUGH TOWN	240 cu. yds. LEAVES	JOSE, GENARO, AMAURI } TEMPS { GABRIEL, JEFFREY, MOISES DENNIS - VACATION JAMES - W.C.
WEDNESDAY DRY DAY 12 // 4 // 13	PICK UP LEAVES. THROUGH TOWN PICK UP BRUSH THROUGH TOWN PLANT 7 TREES - 5 ON STATION AVE.	220 cu. yds. LEAVES	JOSE, GENARO, AMAURI } TEMPS { GABRIEL, JEFFREY, MOISES JAMES - W.C.
THURSDAY Dump Day 12 // 5 // 13	Pick-up leaves through town Shop work on vehicles	240 cu yds Leaves	Joe, Genaro, Amauri } Temps { Jeffrey, Gabriel Frank - Comp James - W.C
FRIDAY RAINY DAY 12 // 6 // 13	PICK UP LEAVES/BRUSH @ HOUSE TOURS PICK UP TRASH THROUGH TOWN #48 TRASH TRUCK TOWED BY US 96 LEAFER TOWED BY DUMPED BRUSH TRUCK @ WINZINGER	27 cu. yds. LEAVES 25 cu. yds. BRUSH	NO TEMPS JAMES - W.C.
SATURDAY DRY DAY 12 // 7 // 13	PICK UP BRUSH THROUGH TOWN PICK UP LEAVES THROUGH TOWN LOG MISSING STREET SIGNS	40 cu. yds. LEAVES	JOSE, AMAURI, GABRIEL, JEFFREY, MOISES } TEMPS JOE, BRIAN, BARRY, JOHN, FRANK
SUNDAY 12 // 8 // 13			DENNIS

** WEEKLY DUTIES FOR WEEK OF : 12 // 8 // 2013 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY SNOW DAY 12//9//13	PICK UP TRASH THROUGH TOWN SHOVEL WALKWAYS - SOF, C.C., CABIN, B.H., LIBRARY, ALLEYWAY, BRIDGE SHOP - WORK ON VEHICLES		GENARO - TEMP JOHN - VACATION JAMES - W.C.
TUESDAY SNOW DAY 12//10//13	WORK IN SHOP ON VEHICLES GO THROUGH TOWN WITH PLOWS FOR SNOW SHOVEL + SALT WALKWAYS		GENARO - TEMP JAMES - W.C.
WEDNESDAY DRY DAY 12//11//13	WORK ON VEHICLES IN SHOP EXPOSE INLETS FROM SNOW THROUGH TOWN EMPTY LEAFER THAT FELL OFF FRAME PUT PLUGS ON MANTLE LIGHTS @ CABIN EMPTY LEAFER @ DUMP SALTED BOROUGH BUILDINGS, LOTS, + SCHOOLS	15 cu. yds. LEAVES	GENARO, JOSE } TEMPS JOHN - VACATION JAMES - W.C.
THURSDAY DRY DAY 12//12//13	WORK ON VEHICLES IN SHOP TAKE DOWN BEES NESTS IN TOWN (S) RESET BREAKERS FOR X-MAS LIGHTS MARKOUTS FOR WORK TO DONE IN TOWN DUMP BRUSH TRUCKS @ WINZINGER LEAF PICK THROUGH TOWN	20 cu. yds. LEAVES 28 cu. yds. BRUSH	GENARO, JOSE } TEMPS JOHN - VACATION JAMES - W.C.
FRIDAY DRY DAY 12//13//13	WORK ON VEHICLES IN SHOP PICK UP TRASH THROUGH TOWN PICK UP LEAVES THROUGH TOWN TAKE DECORATIONS OUT FOR ROSE @ C.C.	12 cu. yds. LEAVES	GENARO, JOSE } TEMPS JOE - PERSONAL BARRY - VACATION JOHN - PERSONAL JAMES - W.C.
SATURDAY 12//14//13			
SUNDAY 12//15//13			

** WEEKLY DUTIES FOR WEEK OF : 12//16//2013 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY DRY DAY 12 // 16 // 13	PICK UP TRASH THROUGH TOWN WORK ON VEHICLES IN SHOP PICK UP LEAVES THROUGH TOWN PICK UP METAL THROUGH TOWN FIX GATE @ 12TH AVE. DEAD END	12 cu. yds. BRUSH 35 cu. yds. LEAVES	JOSE, GENARO } TEMPS BRIAN - VACATION JOE - PERSONAL JAMES - W.C.
TUESDAY SNOWY DAY 12 // 17 // 13	WORK ON VEHICLES IN SHOP PICK UP LEAVES THROUGH TOWN CHANGE LOCKS @ PUMPING STATIONS	55 cu. yds. LEAVES	JOSE, GENARO } TEMPS BRIAN - VACATION
WEDNESDAY DRY DAY 12 // 18 // 13	WORK ON SPREADERS IN SHOP PICK UP LEAVES THROUGH TOWN SALT ATLANTIC AVE. SCHOOL BRIDGE	30 cu. yds. LEAVES	NO TEMPS
THURSDAY Dry Day 12 // 19 // 13	Pick up leaves through Town Shop work on Police vehicles + Salt Spreader MEETING WITH SETH FROM SEAMANS	68 cu. yds. LEAVES	Jose, Genaro, Michael, Amauri } Temps Frank - ½ complete
FRIDAY DRY DAY 12 // 20 // 13	PICK UP LEAVES THROUGH TOWN PICK UP TRASH THROUGH TOWN BRING TRASH TRUCK TO LOT AT DEVON MOVE LEAFER BOX TO WALL @ DEVON LOT WORK ON POLICE VEHICLES IN SHOP	55 cu. yds. LEAVES	JOSE, GENARO, MICHAEL, AMAURI } TEMPS BARRY - VACATION JOE - PERSONAL BRIAN - SICK
SATURDAY 12 // 21 // 13			
SUNDAY 12 // 22 // 13			

** WEEKLY DUTIES FOR WEEK OF : 12 // 22 // 13 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY Wet Day 12 // 23 // 13	Pick-up trash through out Town Pick-up leaves throughout town Fix door at CC Pick-up branch + clean up @ 7th + Kings Highway Shop work on PD vehicles	50 cu yds of leaves	Amauri, Genaro, Michael } Temps Dennis-vacation Frank-vacation
TUESDAY Dry Day 12 // 24 // 13	Pick-up leaves throughout Town Clean inlets throughout Town	35 cu yds of leaves	Amauri, Genaro, Michael, Jose } Temps James-vacation Dennis-vacation Frank-vacation
WEDNESDAY 12 // 25 // 13	Christmas Day All off		
THURSDAY Dry Day 12 // 26 // 13	Pick-up leaves throughout Town	105 cu yds of leaves	Amauri, Genaro, Michael, Jose } Temps Tom - Personal Day James - Vacation Dennis - Vacation Frank - Vacation
FRIDAY Dry Day 12 // 27 // 13	Pick-up leaves throughout Town Empty trash cans: Station Ave, Kingshighway, BMP, Green Complex, Play Park Shop work on PD vehicles + worked on leaves	100 cu yds of leaves	Amauri, Michael, Genaro, Jose } Temps Tom - Personal James - Personal Dennis - vacation Frank - vacation
SATURDAY 12 // 28 // 13			
SUNDAY 12 // 29 // 13			

** WEEKLY DUTIES FOR WEEK OF : 12 // 29 // 2013 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY Dry Day 12 //30 //13	Empty boro trashcans throughout Town Pick-up leaves throughout Town Shop - fix leafer Replaced Shopsign BHP & Sycamore St	78 cu yds of leaves	Amauri, Genero, Michael, Jose } Temps James - Personal Tom - vacation Dennis - vacation Frank - PERSONAL
TUESDAY DRY DAY 12 //31 //13	PICK UP LEAVES THROUGHOUT TOWN WORK ON VEHICLES IN SHOP	57 cu. yds LEAVES	AMAURI, GENERO, MICHAEL, JOSE } TEMPS TOM - VACATION JAMES - PERSONAL DENNIS - VACATION
WEDNESDAY // //			
THURSDAY // //			
FRIDAY // //			
SATURDAY // //			
SUNDAY // //			

** WEEKLY DUTIES FOR WEEK OF : // // **

SEWER REPORT

TODAYS DATE: DECEMBER 31, 2013

SEWER REPORT FOR THE MONTH OF: DECEMBER 2013

SEWER BLOCKAGES REPORTED: 6 BLOCKAGES

SEWER BLOCKAGES BEING OURS: NONE BEING OURS

FOOTAGE OF LINES FLUSHED: 1,650 FEET

PUMP STATION ALARM CALLS: 1 CALL @ MAPLE AVE.

SEWER STORM PROBLEMS: NONE

:

PREVENTIVE MAINTENANCE LINES FLUSHED: NONE

FOOTAGE OF MAITENANCE LINES FLUSHED: NONE

NUMBER OF CHEMICAL LINES MAINTAINED: 6 LINES

AMOUNT OF CHEMICALS USED: NATURE LENE : 15 GALLONS

:

:

:

OUTSIDE CONTRACTERS USED: ROSEYS IN FOR JUNCTION BOX

:

:

OTHER: CHECKED ALL PUMPING STATIONS

BLED + CHANGED FILTERS AT ALL PUMP STATIONS

CLEANED FLOATS AT CEDAR AVE PUMPING STATION.

CHANGED FUSSES AT MAPLE AVE. PUMPING STATION

PMA® Management Corp.

Garden State Municipal Joint Insurance Fund

Playground Monthly Safety Check List

Park 8TH AVE + HIGH ST; DEVON AVE COMPLEX; W. ATLANTIC BATHROOMS **Inspection Date** 12-31-13

Name of Inspector Frank Spaden / John Ellis **Title** Foreman / Assistant Foreman

Facility / Playground Equipment PLAYGYM, BALANCE BEAM, SWINGS, MONKEY BARS, PULL-UP BARS, BENCHES, TABLES, BASKETBALL COURTS, TENNIS COURTS, TRASH CANS, BATHROOMS, FENCES.

YES	NO	N/A	Condition
✓			Visible cracks, bending, warping, rusting or breakage of any component
	✓		Deformation of open hooks, shackles, rings or links
	✓		Worn swing hangers and chains
	✓		Missing, damaged or loose swing seats; heavy seats with sharp edges or corners
	✓		Broken supports / anchors
	✓		Footings exposed, cracked, loose in ground
✓			Accessible sharp edges or points
	✓		Exposed ends of tubing that should be covered by plugs or caps
	✓		Protruding bolt ends that do not have smooth finished caps and covers
	✓		Loose bolts, nuts, corrosion, etc.
	✓		Splintered, cracked or otherwise deteriorated wood
	✓		Lack of lubrication on moving parts
	✓		Worn bearings
	✓		Broken or missing rails, steps, rungs or seats
	✓		Surfacing material worn or scattered (in landing pits, etc.)
	✓		Hard surfaces, especially under swings, slides, etc.
	✓		Chipped or peeling paint
✓			Vandalism (broken glass, trash, graffiti, etc.)
	✓		Tripping hazards such as roots, rocks, etc.
	✓		Poor drainage areas
	✓		Fencing damaged, exposed sharp edges, end caps missing
	✓		Electrical hazards, exposed, low hanging wires
	✓		Low hanging, dead tree limbs
	✓		Bleachers with damaged boards, bent or damaged supports, missing protective railings (over 48" in height)
	✓		Surfaces for basketball or tennis courts cracked or uneven

NOTE: ALL "YES" ANSWERS REQUIRE EXPLANATION ON THE BACK OF THIS FORM

PICNIC TABLES + SEATS ARE BENT; PROTECTIVE COATING IS CRACKING, PEELING, + SPLINTERRING @ 8TH + HIGH FIELD.

BACH Associates, PC
ENGINEERS • ARCHITECTS • PLANNERS

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
January 2014

General Engineering (HH2013-0)

Pedestrian and Traffic Safety Enhancements

- *Kings Highway at Hillside* (No Change Since Last Report)

  Our office has prepared a base plan and funding application for proposed improvements to the King's Highway pedestrian crossing. A joint application with the Borough of Audubon for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk. The completed applications were hand-delivered on April 5, 2013. A copy of the submitted application is on file with the Borough Clerk.

- *Kings Highway at Atlantic Avenue Bridge* (No Change Since Last Report)

  Base plans for new shadow line and cross hatch stripping are currently being prepared and will be coordinated with Chief Kinker and Captain Valvardi. Our office will coordinate with the Camden County Department of Public Works regarding the Borough's request for the County to install the new stripping.

Station Avenue Rail Crossing (No Change Since Last Report)

- Our office is providing technical support to Captain Valvardi in regards to the Police Department's request to the New Jersey Department of Transportation for improvements to the Station Avenue railroad crossing.

- A NJDOT Diagnostic Team Meeting was held at 10:30 AM on May 17, 2012 at the crossing.

Storm Water Runoff – 120 & 126 White Horse Pike

- Meetings were held at the Borough's offices on August 13, 2013 and September 16, 2013. General discussions as to potential remedial measures were discussed. No definite action plan was established; however the site engineer for 126 White Horse Pike is requesting cost estimates from several contractors for possible improvements that were discussed.

- The 126 White Horse Pike property owner and his site engineer have been requested to provide the cost estimates to the adjoining property owners for further discussion.

304 White Horse Pike, Haddon Heights, NJ 08035
(856) 546-8611 • Fax (856) 546-8612

- Our office met with the property owner's Engineer on Tuesday, January 21, 2014, to discuss the latest conceptual plan with proposed drainage improvements. The property owner's Engineer agreed to revise conceptual plan addressing Bach Associates' concerns and provide corresponding cost estimate.

SAFETEA-LU – Pedestrian & Bicycle Facilities & Street Lighting

- The Borough awarded the Base Bid plus Add Alternate Bids A, B, and C in the amount of $127,402.[82] to Lexa Concrete on February 5, 2013.

- A pre-construction meeting was held on Wednesday March 20, 2013 at 11 AM at the Borough Hall with representatives from NJDOT Local Aid, Haddon Heights Police Department, Haddon Heights Public Works, Lexa Concrete, LLC, and Bach Associates. Pre-construction meeting minutes have been prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk.

- A pre-construction meeting was held on Wednesday May 1, 2013 at 10:30 AM at the project site with representatives from Haddon Heights Public Works, PSE&G, Lexa Concrete, LLC, and Bach Associates. The meeting resulted in construction schedule coordination between PSE&G and Lexa Concrete, including an anticipated Notice to Proceed one week following PSE&G's conduit crossing plan submission to Bach Associates.

- Our office coordinated with the NJDOT and the County to facilitate the installation of the improvements associated with the Atlantic Avenue School Pedestrian and Traffic Safety Enhancements under the current contract. The project contract documents call for approximately $21,000 of sidewalk and roadway improvements at the intersection of Atlantic Ave (CR 727) & Green Street. These improvements are not as comprehensive as the improvements called for under the plan set development by our office. The more comprehensive improvements are estimated at $41,000.

- It is proposed that the $21,000 of intersection improvements under the project contract documents be reallocated to the Atlantic Avenue School Pedestrian and Traffic Safety Enhancements.

- The project construction documents call for the installation of nine (9) decorative benches and six (6) bike racks to be field located during construction. Our office met with Council President Kathryn Lange and Councilwoman Susan Griffith on June 7, 2013, to coordinate the desired locations of the benches and bike racks. As a result of the meeting, it was determined all nine (9) benches will be located throughout the project limits; however only one (1) bike rack will be installed for this project. The bike rack type will match the existing Wave bike racks utilized at the recreation center and cabin.

304 White Horse Pike, Haddon Heights, NJ 08035
(856) 546-8611 • Fax (856) 546-8612

- Camden County granted approval on June 27, 2013, to implement the improvements at the Atlantic Avenue (CR 727) and Green Street intersection. Our office has coordinated with the Contractor to establish the cost for the supplemental items illustrated on the County approved Atlantic Avenue (CR 727) and Green Street intersection improvement plans in addition to the Wave bike rack. Notice to Proceed letter was issued for Wednesday, August 12, 2013.

- The County acted on a resolution authorizing a shared services agreement between the County and the Borough for the County's funding of up to $20,000 of the costs associated with the proposed intersection improvements at the County's July 16, 2013 Freeholder Meeting.

- Construction has commenced with the majority of improvements along East Atlantic Avenue, West Atlantic Avenue, Green Street, and Lippincott Lane complete. Our office has prepared the punch list for remaining items to be addressed.

- Payment Application #1 has been processed by our office and the Borough. Copies of the Payment Application, Purchase Order, and additional Federal/State forms have been forwarded to the NJDOT Local Aid office for reimbursement of up to 90% of cost to date. NJDOT Local Aid has reimbursed the Borough $43,248.67.

- Payment Application #2 has been processed by our office and submitted to the Borough. Copies of the Payment Application, Purchase Order, Change Order #1, and additional Federal/State forms will be forwarded to the NJDOT Local Aid office for reimbursement of up to 90% of cost to date once the Change Order has been processed by the Borough. It is our understanding the Change Order is included on the January 21, 2014 agenda.

- PSE&G has commenced installing conduit and foundation work on the lighting portion of this project.

- Lexa Concrete will commence addressing punch list items as weather permits.

FY 2012 NJDOT Municipal Aid

- The Contractor has completed all punch list items. Payment Application #2 has been processed by our office and submitted to the Borough for processing.

FY 2014 NJDOT Municipal Aid Funding (No Change Since Last Report)

- The NJDOT has announced the department will now be accepting applications for the NJDOT FY2014 Municipal Aid program with a deadline of September 20, 2013. Our office has recommended the Borough submit for a NJDOT FY 2014 Municipal Aid application for the improvements of West Atlantic Avenue between Kings Highway and Station Avenue. A resolution authorizing our office to make application was passed at the August 20, 2013, Council Meeting.

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- Our office has submitted the Application (MA-2014-Haddon Heights Borough-00287) including the cost estimate, location map, and scope of work description to reflect up to date unit costs. The Application was submitted on Thursday, September 19, 2013 and three (3) original resolutions were forwarded to NJDOT Local Aid on Wednesday, October 9, 2013.

CDBG (Yr 33 & Yr 34) – Architectural Barrier Removal & Access (Various Intersections)

- Construction is complete with only punch list items remaining. Our office has received the first three (3) invoices from the contractor, verified quantities for payment, and processed Payment Applications #1, #2, and #3.

- The Contractor will commence construction consisting of the installation of two (2) handicap ramps at the intersection of Maple Avenue and Bellmawr Avenue when weather permits.

Camden County Open Space (2012)

- The Camden County Open Space Committee has funded $25,000 of asphalt walkway improvements along Devon Avenue adjacent to the fence line of the existing recreational fields.

- Our office has completed the design and quote documents. The quote documents were distributed utilizing three contractor quotes as the total construction funding is below the $36,000 public bidding threshold with a Qualified Purchasing Agent. Request for Quotes were forwarded to prospective contractors on August 21, 2013, with a return date of Friday, August 30, 2013.

- We have tabulated the three (3) quotes received on August 30, 2013. The low bidder is Lexa Concrete, LLC, 11 Commerce Way Drive, Hammonton, New Jersey, in the amount of $24,645.00, representing items 1 through 8 of the Base Bid.

- Resolution 2013:153 awarding contract to Lexa Concrete, LLC in the amount of $24,645.00 representing items 1 through 8 of the Base Bid was passed on September 3, 2013. The Contract Documents are in the process of being endorsed by Lexa Concrete, LLC.

- Contracts have been executed by the Borough and Contractor. A preconstruction meeting has been scheduled at the Borough Municipal Building on Tuesday, October 22, 2013.

- Lexa has commenced the submittal process and construction is set to begin weather permitting.

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Camden County Open Space (2013) (No Change Since Last Report)

- In accordance with the Camden County Open Space Preservation Trust Fund Advisory Committee's February 7, 2012 Correspondence to the Borough, municipalities with population under under 15,000 are limited to two (2) applications per funding cycle.

- Our office prepared a joint application with the Borough of Audubon for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk.

- The completed applications were hand-delivered on April 5, 2013. A copy of the submitted application is on file with the Borough Clerk.

- On September 12, 2013, Camden County announces the 2013 Grant recipients. Unfortunately, both Haddon Heights and Audubon were not successful in receiving funding.

- Our office is in the process of exploring alternate funding sources for the pedestrian crossing improvements. We have forwarded the joint application including a brief description of the project to Camden County Freeholder Leonard.

Inflow and Infiltration Program

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.

- It is noted that the Borough has initiated development of an Inflow and Infiltration reduction program. The program development has been based on the "Infiltration / Inflow Analysis for Service Area 26 Haddon Heights Borough" previously prepared by the CCMUA as well as the evaluation previously prepared by this office for the Borough's Lake Street Sewerage Pumping Station.

- Our office has initiated flow monitoring at critical locations to quantify inflow and infiltration levels.

- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Inter-municipal Agreement".

- Our office has inspected and prepared associated inspection reports for the majority of the sanitary manholes in the study areas delineated in the above referenced Project Work Plan.

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- Our office has commenced summarizing the results of the flow monitoring and sanitary manhole surveys in an Inflow and Infiltration Analysis Report to be submitted to the CCMUA to comply with the "Inter-municipal Agreement".

Kings Highway Pump Station (No Change Since Last Report)

- Our office has completed the as-built survey and is currently completing permit, bid, and construction documents for the elimination of the existing Kings Highway Pump Station.

- The project will be publically bid this Winter for early Spring construction.

- Our office met with representatives of the CCMUA on April 12, 2013 to coordinate the construction requirements for the proposed interconnection. Our office is currently working to complete the permit, bid, and construction documents in accordance with the CCMUA's directives.

- Our office is in receipt of the results of the two-week flow monitoring study and is in the process of preparing a report for submission to the CCMUA in compliance with the CCMUA's directive to demonstrate actual inflow and infiltration entering the pump station.

Hazard Mitigation Grant Program (FEMA) (No Change Since Last Report)

- In coordination with Ms Judy Reiss, Emergency Management Coordinator and Mr. Tom Cella, Superintendant of Public works; our office prepared and submitted a funding letter of intent with associated application materials to the New Jersey Office of Emergency Management.

- The submitted funding request addressed the following projects:

  Backup Power Generator for the Municipal Bldg which houses Police and Emergency Operations Center *(Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43)*

  Elevate Lake Street Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Decommission Kings Highway Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Station Avenue (C.R.656) & East Atlantic Avenue drainage infrastructure improvement – Borough Parking Lot / PNC Parking Lot Collection System

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- Our office has been informed by Judy Reiss that the Borough has been allocated $60,000 towards a standby emergency power generator for the Service Operations Facility. It is noted that the projected cost for the new generator is estimated at $148,000. Therefore, in order to proceed with the project, $88,000 in capital funding must be allocated.

HYAA – Barr Recreational Complex Improvements

- Our office has completed an existing condition survey for the Boys Major and Minor fields which will serve as a base for the proposed grading, lighting, and irrigation improvements.

- Our office has been coordinating with several lighting manufactures to review cost and performance criteria for the Boy's Major Field lighting improvements.

- Based on coordination with the HHYA, our office has completed the field survey of the Boy's Major and Minor fields and completed plans, bid documents, and specifications for the proposed site lighting of the Boys Major Field.

- In addition, our office is completing the design of the new infield grading and irrigation improvements for the Boys Major and Minor Fields.

- Our office met with Council President Kathy Lange and a member of the HHYA on June 20th to review the project documents.

- The Bid Opening for Boys Major Ball Field Lighting was held on July 9, 2013. There were three (3) bidders and the low bidder was Deerfield Electric Inc. in the amount of $71,712.00.

- A resolution awarding contract to Deerfield Electric Inc. in the amount $71,712.00 was on the July 16, 2013, agenda.

- The Contract Documents have been endorsed by Deerfield Electric Inc. and the Borough. A preconstruction meeting at the Borough Hall with representatives from Haddon Heights Borough, Deerfield Electric Inc., and Bach Associates was held on Thursday, September 19, 2013. Notice to Proceed was issued at the Monday, September 23, 2013 meeting.

- The majority of construction has been completed with all conduit in place, light fixtures attached to the poles, and the four light poles erected. Our office is currently coordinating a final walkthrough inspection with Deerfield Electric, HYAA Representatives, and Council President Lange.

- Our Office is in the process of verifying the Schedule of Values for payment to Deerfield Electric.

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- The quote documents were distributed for the Boy's Major & Minor Infield Improvements portion of this project utilizing three contractor quotes as the total construction funding is below the $36,000 public bidding threshold with a Qualified Purchasing Agent. Request for Quotes were forwarded to prospective contractors on October 16, 2013, with a return date of Friday, October 18, 2013.

- We have tabulated the three (3) quotes received on October 18, 2013. The low bidder is Landscape Maintenance Co., 400 First Avenue, Haddon Heights, New Jersey, in the amount of $24,231.25, representing items 1 through 10 of the Base Bid.

- A resolution awarding contract to Landscape Maintenance Co. in the amount $24,231.25 was passed at the October 15, 2013, Council Meeting.

- Construction has been completed regarding the Infield Improvements and Payment Application #1 has been processed by our office and the Borough. Our office is currently processing the close out documentation required to release retainage.

Glover Mill Village

- As previously reported, the Borough is in receipt of a March 30, 2012 correspondence from the NJDEP Historic Preservation Office (SHPO) concerning their review of the recently released A.D. Marble & Company Phase II Archaeological Report for the Glover Mill Fulling Mill Site / Proposed Glover Mill Subdivision, Block 62, Lots 2, 4, and 6. The referenced March 30, 2012 correspondence concludes that items No. 3 through 13 of their December 20 2011 correspondence have now been addressed.

- The items that remain outstanding are:

  1. The park associated with the Glover Mill site (adjacent to the Glover Fulling Mill foundation site and extending to Sylvan Drive) must be designed in accordance with SHPO requirements.

  2. Development of a construction avoidance and protection plan for the Glover Fulling Mill foundation site in accordance with SHPO requirements.

- Our office is currently coordinating with SHPO and the contract developer of the Glover Mill Village project, Bob Meyers Communities, Inc. to determine if the two items delineated above can be accommodated by the current agreement between the Borough and Bob Meyers Communities, Inc.

- The contract developer, Bob Meyers Communities, Inc. has received Preliminary Subdivision and Historic District Commission approval at June 28, 2012 special meeting of the Borough Planning Board. It is noted that this approval contained the conditions that Bob Meyers Communities, Inc. would be designing and constructing

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the above referenced park area and implementing the construction avoidance and protection plan in accordance with SHPO requirements.

- The CCMUA approved the agreement to extinguish the Authority's easement located at the Glover Mill site during the July 15, 2013 CCMUA Regular Meeting.

- The contract developer, Bob Meyers Communities, Inc. has received Final Subdivision approval at September 5, 2013, special meeting of the Borough Planning Board. The applicant is currently in the process of circulating the Final Subdivision Plan for the necessary municipal and county endorsements.

- Our office met with Councilwoman Fitzgerald, Council President Lange, Margaret Westfield, R.A., the project archaeologist, and project landscape architect regarding the Glover Fulling Mill Park Grant project. Discussed was the project scope and planned coordination between team members.

FY 2013 Road Program – Resurfacing of Lippincott Avenue

- The project consists of resurfacing Lippincott Avenue between Station Avenue and King's Highway with replacement of curb and concrete gutter in select areas.

- We have tabulated the four (4) bids received on September 11, 2013 for the above-referenced project and found the low bidder to be Bogey's Trucking and Paving, Inc., 1779 Delsea Drive, Deptford, New Jersey. Bogey's Base Bid was in the amount of $95,868.00 representing items 1 through 24 of their Base Bid.

- A Resolution of Award for Bogey's Trucking and Paving, Inc. was passed at the September 17, 2013, Council Meeting.

- A Preconstruction Meeting was held at the Borough Municipal Building on Tuesday, October 15, 2013. Notice to Proceed will be issued with a start day of Monday, October 21, 2013.

- Construction has commenced with the majority of work complete. Our office has begun to prepare the punch list for remaining items to be addressed. Payment Application #1 has been processed by our office and submitted to the Borough for payment.

FY 2013 Road Program – Reconstruction of West High Street

- It was originally anticipated that this project would be publically bid at the same time as the Lippincott Avenue project, however following the collection of additional asphalt core samples it is this office's opinion that resurfacing of West High Street is not viable due to instability of the underlying asphalt base material.

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- Base on the construction funding allocated for West High Street, our office is in the process of completing the plans and specifications for the full depth reconstruction of West High Street from Bellmawr Avenue to approximately 760 feet past the first offset intersection of Lake Street. It is anticipated that the project will be advertised for bids in the winter of 2014, and ready to be awarded in the spring of 2014.

Tax Map Maintenance/Revisions for the Borough of Haddon Heights for Tax Year 2013

- As requested by the Borough Tax Assessor, Remington & Vernick has submitted a proposal to perform Tax Map Maintenance services for the tax year 2013, in conformance with the Camden County Board of Taxation. Services would be completed and documents submitted to the Camden County Board of Taxation no later than January 2014 with a total cost not to exceed $3,000.00. It is our understanding the 2013 Budget contains a $3,000.00 line item under the Tax Assessor. The costs associated with the Remington & Vernick services would be passed through this office with no mark up or handling costs. A copy of Remington and Vernick's October 31, 2013 proposal for the above referenced services was attached to our December 2013 report.

- In addition a draft Ordinance for the purpose of creating an escrow structure to cover costs for future Tax Map/GIS updates associated with Planning Board applications is attached for consideration. If no objection, our office will coordinate with the Borough Clerk to have this introduced and adopted in 2014.

S:\HH2014 Haddon Heights\-0 General Engineering\Status Reports\HH Status 01-20-14.doc

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ORDINANCE 2014:1407

CALENDAR YEAR 2014
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough of the Haddon Heights in the County of Camden finds it advisable and necessary to increase its CY 2014 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough hereby determines that a 3.5 % increase in the budget for said year, amounting to $246,178.25 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough of the Haddon Heights, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the SFY 2014 budget year, the final appropriations of the Haddon Heights shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to $246,178.25, and that the CY 2014 municipal budget for the Haddon Heights be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduction Date: February 4, 2014

Adoption Date: _____

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, Acting Borough Clerk

RESOLUTION 2014:44

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, NJSA 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act, NJSA 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

_____(1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____(2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____(3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) ***Matters Relating to Collective Bargaining Agreements***: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____(5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds***: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____(6) ***Matters Relating to Public Safety and Property***: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

_____ (7) ***Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege***: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

____X____ (8) ***Matters Relating to the Employment Relationship***: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. ***Discussion of a personnel matter relating to the Department of Public Works. The session will last approximately one (1) hour. Formal action may be taken.***

_____ (9) ***Matters Relating to the Potential Imposition of a Penalty***: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on February 4, 2014 that an Executive Session closed to the public shall be held on February 4, 2014 at approximately 7:45 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on February 4, 2014.

_____

Mayor Edward S. Forte, Jr.

Attest: _____

Kelly Santosusso, Acting Borough Clerk

RESOLUTION 2014:46

RESOLUTION AUTHORIZING ISSUANCE OF A PLANNING/ZONING REFUND

WHEREAS, the Borough of Haddon Heights receives application fees and deposits, held in an escrow trust account, from individuals with matters before the Borough's Planning Board to cover certain legal, planning and engineering review costs related to said applications; and

WHEREAS, there are instances where application fees and deposits paid are in excess of the amounts needed to cover such costs;

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, New Jersey that the Borough's Chief Financial Officer is authorized to issue refund checks from the Borough's Reserve for Planning Board Escrow account to the following in the amounts noted, which represent excess amounts needed for Planning/Zoning application review costs:

Applicant:	Refund Amount:
Del Duca Lewis Law, LLC	$175.00

Date: February 4, 2014

_____
Mayor Edward S. Forte, Jr.

Attest: _____
Kelly Santosusso, Acting Borough Clerk

BOROUGH OF HADDON HEIGHTS

625 STATION AVENUE, HADDON HEIGHTS, NJ 08035
TEL(856) 547-7164 • FAX (856) 547-5259

Pg 1

PURCHASE ORDER
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

No. 14-00182

SHIP TO
BORO OF HADDON HEIGHTS
625 STATION AVE
HADDON HEIGHTS, NJ 08035

ORDER DATE: 01/28/14
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR #: 66TAN

VENDOR
66 TANNER, LLC
,

PAYMENT RECORD

CHECK NO.	CHECK DATE

TAX EXEMPT UNDER PROVISIONS OF N.J. SALES AND USE TAX ACT (CHAPTER 30, LAWS OF 1966)

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	REFUND OF ESCROW WITHDRAWN	T-13-56-860-802 Reserve Planning Board Escrow	175.0000	175.00
			TOTAL	175.00

DEPARTMENT HEAD CERTIFICATION

I, having knowledge of the facts certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

K. Santorusso 1-28-14

SIGNATURE DATE

APPROVED FOR PAYMENT

COUNCIL PERSON APPROVAL

MAYOR APPROVAL

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

CERTIFICATION OF FUNDS

I hereby certify that funds are available as encumbered.

DATE TREASURER

PAYMENT AUTHORIZED

Payment Authorized: Res. No.

Borough Clerk Signature

REQUISITIONER

SIGNATURE DATE

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the wit bill is correct in all its particulars; that the articles have been furnished services rendered as stated therein; that no bonus has been given received by any person or persons within the knowledge of this claimant connection with the above claim; that the amount therein stated is justly d and owing; and that the amount charged is a reasonable one.

X

VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX I.D. NO. OR SOCIAL SECURITY NO. INCORPORATED? ☐ YES ☐ NO

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HADDON HEIGHTS
THE FRIENDLY COMMUNITY

BOROUGH OF HADDON HEIGHTS
MUNICIPAL BUILDING
625 STATION AVENUE
HADDON HEIGHTS, NJ 08035
WWW.HADDONHTS.COM
PHONE: 856-547-7164 · FAX: 856-547-5259
EDWARD S. FORTE, JR., MAYOR

January 24, 2014

Dear Dave Sommerville,
Accounts Payable
Borough of Haddon Heights

Attached please find a copy of a letter from Del Duca Lewis Law Firm in regards to 66 Tanner, LLC; 511 Station Ave, Block 25, Lot 19 (Former Masonic Temple). They are requesting their escrow fees back since they withdrew their application from the Planning Board meeting they were scheduled to be heard at on January 20, 2014. Please let me know if there is anything else needed from me to get the process started on returning the escrow fees to the applicant. Thank you,

Stephanie Gee
Planning Board Secretary
Borough of Haddon Heights

DEL DUCA LEWIS
LAW FIRM

RECEIVED
JAN 16 2014
By

Damien O. Del Duca, Esquire
dod@delducalewis.com

January 16, 2014

VIA FAX (856) 546-2584
Mr. Ron Newell
Zoning Officer
54 W. Atlantic Avenue
Haddon Heights, New Jersey 08035

RE: 66 TANNER, LLC 1; 511 STATION AVENUE, BLOCK 25, LOT 19 (FORMER MASONIC TEMPLE)

Dear Mr. Newell:

Please be advised that the applicant, 66 Tanner, LLC, hereby withdraws its application filed with the planning board. As a result, we will not be appearing at the board meeting this evening. Please refund all unused escrow fees to 66 Tanner, LLC.

Thank you for your courtesies throughout this matter.

Very truly yours,
DEL DUCA LEWIS, LLC

Damien O. Del Duca, Esquire

DOD:gml
Enclosures

cc: 66 Tanner, LLC

f:\efstadler, brad\purchase of 511 station ave\land use\newell ltr 1.16.14.doc

Paul F. Allen 1544 Oak Avenue Haddon Heights, NJ 08035	**October**	**CS#13-10-7P**	**$175**	**#1494**	**A**		
Tip Top Fitness Training, LLC 81 Bordentown-Crosswicks Road Crosswicks, NJ 08515	**October**	**CS#13-11-2P**	**$175**	**#2175**	**A**		
Joel Robinson 1800 Brynmawr Avenue Haddon Heights, NJ 08035	**October**	**CS#13-11-3P**	**$175**	**#106**	**A**		
Paul and Kathleen Pender 300 Second Avenue Haddon Heights, NJ 08035	**November**	**CS#13-11-4P**	**$175**	**#2076**	**A**		
John Ellis 2004 Narberth Avenue Haddon Heights, NJ 08035	**November**	**CS#14-1-1P**	**$175**	**#1034**	**A**		
Hargur One LLC **(for Ravinder Singh)** 504 White Horse Pike Haddon Heights, NJ 0835	**December**	**CS#13-9-1P**	**$175**	**#1198**	**A**		
Michael Grace 111 Oakmont Drive Moorestown, NJ 08057	**December**	**CS#13-12-1P**	**$175**	**#620**	**A**		
DelDuca Lewis LLC **(for 66 Tanner LLC)** **1010 Kings Highway South** **Building Two** **Cherry Hill, NJ 03034**	**December**	**CS#13-12-2P**	**$175**	**#2124**	**A**	escrow	

RESOLUTION 2014:47

RESOLUTION APPOINTING ALEXANDER M. CYBULSKI TO THE POSITION OF CLASS II SPECIAL OFFICER

WHEREAS, Alexander M. Cybulski was hired by the Haddon Heights Police Department as a Class II Special Officer on April 18, 2013.

NOW, THEREFORE BE IT RESOLVED that Alexander M. Cybulski is hereby appointed to the position of Class II Special Officer for a period of one (1) year retroactive to April 18, 2013.

Date: February 4, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, Acting Borough Clerk

RESOLUTION 2014:48

RESOLUTION AUTHORIZING REFUND OF PROGRAM FEES

WHEREAS, the Borough of Haddon Heights offers a variety of Adult Education, Fitness, Nutrition, Kids & Teens and Senior Programs for Haddon Heights residents; and

WHEREAS, some of the winter programs were canceled due to low registration; and refunds are as follows:

Name	Class	Amount
Jennifer Marisi 1725 Maple Avenue Apartment A Haddon Heights, NJ 08035	Brickhouse	$35.00
Cathy Zobel 218 Hawthorne Avenue Haddonfield, NJ 08033	Pilates and Yoga	$95.00
Jennifer O'Toole 1636 Oak Avenue Haddon Heights, NJ 08035	Acting for Beginners	$30.00
Pam Whitaker 1027 Sycamore Street Haddon Heights, NJ 08035	Low Impact Aerobics	$65.00
Margie Kent 115 9th Avenue Haddon Heights, NJ 08035	Low Impact Aerobics	$60.00
Rosemary DiDonato 1317 Maple Avenue Haddon Heights, NJ 08035	Low Impact Aerobics	$60.00
Barbara McLane 34 North Drive Haddonfield, NJ 08033	Gentle Yoga	$55.00
Maria Gallara 30 8th Avenue Haddon Heights, NJ 08035	Gentle Yoga (minus Pilates)	$15.00
Carol Haddix 1001 Sycamore Street Haddon Heights, NJ 08035	Gentle Yoga	$50.00
Chris Newell 1316 Sylvan Drive Haddon Heights, NJ 08035	Gentle Yoga (Chris & daughter)	$100.00

Name	Class	Amount
Tracey Stiefel 40 Upland Way Haddonfield, NJ 08033	Gentle Yoga	$50.00
Patty Principato 115 North Drive Haddonfield, NJ 08033	Gentle Yoga	$55.00
Deborah Dekoski 29 North Drive Haddonfield, NJ 08033	Gentle Yoga	$55.00

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Haddon Heights that the above refunds are hereby approved.

Date: February 4, 2014

_____

Mayor Edward S. Forte, Jr.

Attest: _____

Kelly Santosusso, Acting Borough Clerk

Council Meeting Date: 2/4/14 **Due Date to Accounting: 1/28/14**

REFUNDS

Registrant	Address	Class:	Session:	Paid	TOTAL REFUND
Jennifer Marisi	1725 Maple Ave Apt A Haddon Heights, NJ 08035	BrickHouse	Winter 2014	$35.00	$35.00
Cathy Zobel	218 Hawthorne Ave Haddonfield, NJ 08033	Pilates & Yoga	Winter 2014	$95.00	$95.00
Jennifer O'Toole	1636 Oak Ave Haddon Heights, NJ 08035	Acting for Beginners	Winter 2014	$30.00	$30.00
Pam Whitaker	1027 Sycamore Street Haddon Heights, NJ 08035	Low Impact	Winter 2014	$65.00	$65.00
Margie Kent	115 9th Ave Haddon Heights, NJ 08035	Low Impact	Winter 2014	$60.00	$60.00
Rosemary DiDonato	1317 Maple Ave Haddon Heights, NJ 08035	Low Impact	Winter 2014	$60.00	$60.00
Barbara McLane	34 North Drive Haddonfield, NJ 08033	Gentle Yoga	Winter 2014	$55.00	$55.00
Maria Gallara	30 8th Ave Haddon Heights, NJ 08035	Gentle (minus Pilates)	Winter 2014	50-35= 15	$15.00
Carol Haddix	1001 Sycamore Street Haddon Heights, NJ 08035	Gentle Yoga	Winter 2014	$50.00	$50.00
Chris Newell	1316 Sylvan Drive Haddon Heights, NJ 08035	Gentle Yoga (Chris & daughter)	Winter 2014	$100.00	$100.00
Tracy Stiefel	40 Upland Way Haddonfield, NJ 08003	Gentle Yoga	Winter 2014	$55.00	$55.00
Patty Principato	115 North Drive Haddonfield, NJ 08003	Gentle Yoga	Winter 2014	$55.00	$55.00
Deborah Dekoski	29 North Drive Haddonfield, NJ 08003	Gentle Yoga	Winter 2014	$55.00	$55.00

RESOLUTION 2014:49

RESOLUTION AWARDING A CONTRACT WITH OFFICE BASICS, INC. FOR THE PURCHASE OF OFFICE SUPPLIES UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM ID #57-CCCPS

WHEREAS, the Borough of Haddon Heights is a member of the Camden County Purchasing Cooperative whereby the County of Camden acts on our behalf for the bidding procedures of purchasing office supplies; and

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights that a Contract with Office Basics, Inc. for the purpose of purchasing office supplies is hereby awarded.

BE IT FURTHER RESOLVED that such contract is for a term of two (2) years commencing on or about February 1, 2014 through January 31, 2016 with the option for two additional one (1) year contracts, said options to be exercised at the sole discretion of the County.

Date: February 4, 2014

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, Acting Borough Clerk

RESOLUTION

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT (BID A41/2013), BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF BUILDINGS & OPERATIONS) AND OFFICE BASICS, INC. FOR THE PURCHASE OF OFFICE SUPPLIES UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM ID #57-CCCPS

WHEREAS, the County of Camden, as the Lead Agency for the Camden County Cooperative Pricing System, System Identifier # 57-CCCPS (Cooperative), received and opened bids at its Division of Purchasing on December 12, 2013 at 11:00 A.M., Prevailing Time, for Bid A41/2013, Purchase Of Office Supplies Under The Camden County Cooperative Pricing System, System Identifier # 57-CCCPS, the receipt of which bids were duly advertised in accordance with law; and

WHEREAS, bids were received from the following:

Office Basics, Inc.;
W.B. Mason Co.
Onlinetechstores.com;

and

WHEREAS, Office Basics, Inc., the lowest responsible bidder, submitted pricing for each category, for both the County and participating members in the Cooperative, as follows:

Highest Percentage Discount of Catalog Item Included – 85%;
Highest Percentage Discount of Catalog Items Not Included – 40%;
Electronics Only – Calculators & Pencil Sharpeners – 27%
Computer Related Supplies Only ($44.00 List and Under) – 31%;

and

WHEREAS, it is the desire of the Board of Chosen Freeholders to award a contract to the highest responsible bidder on behalf of the County of Camden and

participating members in the Cooperative for a term of two (2) years commencing on or about February 1, 2014 through January 31, 2016 with the option for two additional one year contracts, said options to be exercised at the sole discretion of the County; and

WHEREAS, funding for this purpose shall not exceed the maximum line items for office supplies in each department line item budget in the County's 2014, 2015 and 2016 temporary and/or permanent budgets and shall be encumbered prior to incurring the obligation in accordance with N.J.A.C. 5:30-5.5(b)(2); and

WHEREAS, each participating member in the Cooperative is hereby authorized to enter into a contract directly with Office Basics, Inc., pursuant to the terms and conditions of this bid, Bid A41/2013, after award by its governing body in accordance with applicable law; now, therefore,

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Camden that, contingent upon the funding as described herein, the aforementioned Bid A41/2013 be and is hereby awarded to Office Basics, Inc., 22 Creek Circle, Boothwyn, Pennsylvania 19061 for price only at the following rates:

Highest Percentage Discount of Catalog Item Included – 85%;
Highest Percentage Discount of Catalog Items Not Included – 40%;
Electronics Only – Calculators & Pencil Sharpeners – 27%
Computer Related Supplies Only ($100.00 and Under) – 31%;

off of the catalog prices specified in said bid for a term of two (2) years, commencing on or about February 1, 2014 through January 31, 2016, with an additional two one year options to be exercised at the sole discretion of the

County; and

BE IT FURTHER RESOLVED that each participating member in the Cooperative is hereby authorized to enter into a contract directly with Office Basics, Inc., pursuant to the terms and conditions of Bid A41/2013 after award by its governing body in accordance with applicable law; and

BE IT FURTHER RESOLVED that the proper officers of the County of Camden are hereby authorized and instructed to sign and execute any necessary contracts, purchase orders, or other legal instruments in connection therewith and to sign checks or vouchers for the payment thereof, when such materials and/or services have been delivered and accepted by the County of Camden.

LJP:amf

BC-7207

H:\Files-Bids\2009 Meetings\Jan\Resol. Auth. Bid A-41/2013,
Office Supplies for Cooperative Pricing Bid Award-
Office Basics – Auth. 1-16-14

Introduced on: January 16, 2014
Adopted on:
Official Resolution#:

BID A41-13

OFFICE SUPPLIES JANUARY 2014

2009	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR
BID A 41-13	WB MASON	OFFICE BASICS,	ONLINE			
PURCHASE OF OFFICE SUPPLIES	CO., INC.	INC	TECHSTORES			
BID BOND	N/A	N/A	N/A			
CONSENT OF SURETY	N/A	N/A	N/A			
CERTIFICATE OF OWNERSHIP	OK	OK	OK			
NON-COLLUSION AFFIDAVIT	OK	OK	OK			
AFFIRMATIVE ACTION	OK	OK	OK			
DEBARMENT	OK	OK	OK			
BUSINESS REGISTRATION	OK	OK	OK			
HIGHEST PERCENTAGE DISCOUNT	78.40%	85%	NO BID			
OF CATALOG ITEMS INCLUDED						
HIGHEST PERCENTAGE DISCOUNT	43.90%	40%	NO BID			
OF ITEMS NOT INCLUDED						
ELECTRONICS ONLY	36%	27%	NO BID			
CALCULATORS & PENCIL SHARPENERS						
COMPUTER RELATED SUPPLIES	39.50%	31%	NO BID			
$44.00 LIST & UNDER						

BID A41-13

OFFICE SUPPLIES JANUARY 2014

TONER/INK						
BROTHER ink	31%	29%	0%			
BROTHER toner	36%	32%	0%			
CANON ink	31%	21%	0%			
CANON toner	36%	32%	0%			
DELL	31%	4%	0%			
EPSON ink	31%	18%	0%			
EPSON toner	31%	18%	0%			
HP ink	38%	31%	0%			
HP toner	43%	39%	0%			
LEXMARK ink	41%	24%	0%			
LEXMARK toner	36%	34%	0%			
MURATEC	41%	24%	0%			
OKIDATA	41%	28%	0%			
PANASONIC	41%	14%	0%			
RICOH	41%	10%	0%			
SAMSUNG	41%	29%	0%			
SHARP	41%	27%	0%			
XEROX ink	31%	26%	0%			
XEROX toner	31%	26%	0%			
INK REMANUFACTURED						
HP ink & toner	46%	60%	10%			
All other Brands	41%	20%	10%			

RESOLUTION 2014:50

RESOLUTION APPROVING CERTIFIED LIST OF FIRE DEPARTMENT VOLUNTEERS ELIGIBLE FOR LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) FOR THE YEAR 2013

WHEREAS, pursuant to N.J.S.A. 40A:14-191, emergency service organizations participating in the New Jersey Length of Service Awards Program (LOSAP) shall annually certify to the sponsoring agency a list of all volunteer members who have qualified for credit for the previous calendar year; and

WHEREAS, the certification shall be based on records maintained by the emergency service organization in accordance with the sponsoring agency's point system; and

WHEREAS, the required annual certification list has been presented by the Haddon Heights Fire Department to the Borough's Local Plan Administrator/Chief Financial Officer, who has reviewed said list, requested supporting documentation, and is satisfied that the list is complete and accurate;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Haddon Heights, New Jersey that the following certified list of volunteer members of the Haddon Heights Fire Department, who have qualified for credit under LOSAP for the year 2013, is hereby accepted and approved;

Daniel F. Brown	Harry Scharle
William Clarke	Tyler Scharle
Jordan Fryar	John Schmidt, Jr.
Joseph Hales	John Schmidt, III
Brian Heckler	John Smaldore
Michael Kinky	Leonard Spaeth
Stephen Mach	Sean Ward
Robert McKane	Benjamin Zwaska
William Petrina	Edward Zwaska
Nicholas Scardino	

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be posted for a period of 30 days in the office of the Borough Clerk and at the Haddon Heights Fire Department building for public review, in accordance with N.J.S.A. 40A:14-192; and

BE IT FURTHER RESOLVED that the 2014 LOSAP award amount, set at $400 per qualified volunteer and totaling $8,400 for all of the qualifying volunteers on the above certified list, shall be paid by the Borough's Local Plan Administrator/Chief Financial Officer to the Borough's authorized LOSAP plan service provider.

Date: February 4, 2014

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, Acting Borough Clerk

Date: 01/18/2014

To: Christie Ehret, CFO
From: Nick Scardino, Fire Chief
Subject: 2013 Length of Service Award Program (LOSAP)

The following individuals have earned the required 75 points as calculated using Schedule A of the LOSAP ordinance during the year of 2013 and therefore eligible for the LOSAP contribution.

The following have an existing account:

Daniel F. Brown
William Clarke
Jordan Fryar
Joseph Hales
Brian Heckler
Michael Kinky
Stephen Mach
Robert McKane
William Petrina
Nicholas Scardino
Harry Scharle
Tyler Scharle
John Schmidt Jr
John Schmidt III
John Smaldore
Leonard Spaeth
Sean Ward
Benjamin Zwaska
Edward Zwaska

The following two members are eligible for first time:

Derek Hoinkis
David Taylor

The LOSAP ordinance calls for a contribution of $400 per qualified member and this represents a total of $8,400.

CC: Jack Merryfield, Public Safety Director
CC: Station Copy
CC: File

RESOLUTION 2014:51

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF CAMDEN AND THE BOROUGH OF HADDON HEIGHTS FOR ANIMAL CONTROL SERVICES FOR THE PERIOD JANUARY 1, 2014 THROUGH DECEMBER 31, 2014

WHEREAS, in order to protect the health, safety and welfare of the citizens of Haddon Heights, there is a need to provide the continuation of animal control services; and

WHEREAS, the County of Camden has previously authorized the creation of a Joint Municipal Animal Control Group; and

NOW, THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Haddon Heights hereby authorizes the Mayor to Execute a Shared Services Agreement between the County of Camden and the Borough of Haddon Heights for Animal Control Services for the period January 1, 2014 through December 31, 2014.

Date: February 4, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, Acting Borough Clerk

Office of County Counsel
Sherri L. Schweitzer
County Counsel
Howard L. Goldberg
First Assistant County Counsel

Assistant County Counsel
Antonieta Paiva Rinaldi
Catherine Binowski
Laura J. Paffenroth
Joshua A. Friedman
Anne E. Walters
Tara L. Humma
William H. Kenney

Camden County
New Jersey

Courthouse, 14th Floor
520 Market Street
Camden, New Jersey 08102-1375
phone 856.225.5543
fax 856.756.2244
www.camdencounty.com
counsel@camdencounty.com

January 23, 2014

RECEIVED
JAN 28 2014

Joan Moreland
Municipal Clerk
Borough of Haddon Heights
625 Station Ave
Haddon Heights, NJ 08035

RE: Shared Services Agreement with the County of Camden
For Animal Control Services
Our File No. 8972.4

Dear Ms. Moreland:

Enclosed herewith please find three (3) Shared Services Agreements along with the County's authorizing Resolution with regard to the above-referenced matter. Please have the documents executed on behalf of the Township and **return all the documents along with a copy of the Township's authorizing Resolution/Ordinance** to my attention for execution on behalf of the County. A fully signed Shared Services Agreement will be forwarded to you for your records.

Please return all documents to me on or before **February 21, 2014.**

Thank you for your assistance and prompt attention to this matter.

Sincerely yours,

Laura J. Paffenroth

LAURA J. PAFFENROTH
ASSISTANT COUNTY COUNSEL

LJP: aq
Enclosures
Cc: Gina Marie Santore, Asst. Dir., Div. of Shared Service (w/o enc.)

RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENTS, BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF CENTRAL SERVICES – DIVISION OF SHARED SERVICES) AND VARIOUS MUNICIPALITIES FOR THE PROVISION OF JOINT MUNICIPAL ANIMAL CONTROL SERVICES FOR THE PERIOD JANUARY 1, 2014 THROUGH DECEMBER 31, 2014 AND CORRECTING RESOLUTION NO. 36 ADOPTED DECEMBER 19, 2013 FOR A TYPOGRAPHICAL ERROR

WHEREAS, in order to protect the health, safety and welfare of Camden County citizens, there is a need to provide for the continuation of animal control services in various Camden County municipalities; and

WHEREAS, the Board of Chosen Freeholders of the County of Camden had previously authorized the creation of a Joint Municipal Animal Control Group (the "Program"), and are now desirous of authorizing Shared Services Agreements with various municipalities (Audubon, Audubon Park, Bellmawr, Brooklawn, Cherry Hill, Chesilhurst, Clementon, Gibbsboro, Gloucester City, Gloucester Township, Haddon Heights, Haddon Township, Hi-Nella, Laurel Springs, Lawnside, Lindenwold, Merchantville, Mt. Ephraim, Pine Hill, Runnemede, Somerdale, Voorhees and Woodlynne), pursuant to N.J.S.A. 40A:65-1 *et seq.*, for the provision of joint municipal animal control services; and

WHEREAS, this agreement shall be for the period commencing on or about January 1, 2014 through December 31, 2014, to coincide with award of a bid for Animal Control Officer services, with 2 one-year options to renew, contingent upon the County of Camden exercising the second and third year options with the Animal Control Officer. Should the County not exercise the second and third year option renewals, then the term of this Agreement shall be for a period commencing on or about January 1, 2014 and terminating December 31, 2014; and

WHEREAS, the County has agreed to continue to act as the group's central coordinator; and

WHEREAS, as the group coordinator, the County will be responsible for entering into and overseeing a contract with a licensed Animal Control Officer to provide the animal control services for all members of the joint group; and

WHEREAS, the municipal members of the group shall compensate the County, as the group coordinator, those individual municipal funds allocated for animal control services, plus a five percent (5%) administrative fee; and

WHEREAS, the municipalities shall indemnify and hold the County, its officers, agents, and employees, harmless for any and all liability, which may attach or arise in connection with the delivery of animal control officer services contemplated by the parties and authorized by adoption of the within resolution; and

WHEREAS, N.J.S.A. 40A:65-1 *et seq* ("Uniform Shared Services and Consolidation Act") permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the County and each of the municipalities listed above agree that their mutual public purposes and their best interest will be promoted by the execution and delivery of this Shared Services Agreement pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act; now, therefore,

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Camden that, pursuant to N.J.S.A. 40A:65-1 et seq, the proper County officials be and are hereby authorized to execute shared services agreements by and between the County of Camden and the municipalities herein named (Audubon, Audubon Park, Bellmawr, Brooklawn, Cherry Hill, Chesilhurst, Clementon, Gibbsboro, Gloucester City,

Gloucester Township, Haddon Heights, Haddon Township, Hi-Nella, Laurel Springs, Lawnside, Lindenwold, Merchantville, Mt. Ephraim, Pine Hill, Runnemede, Somerdale, Voorhees and Woodlynne) for the provision of the services described herein for the period commencing on or about January 1, 2014 through December 31, 2014, with 2 one-year options to renew. Should the County not exercise the second and third year option renewals, then the term of this Agreement shall be for a period commencing January 1, 2014 through December 31, 2014; and

BE IT FURTHER RESOLVED that Resolution No. 36 adopted December 19, 2013, due to a typographical error, incorrectly listed the amount of the award of contract for animal control officer services to be $237,300.00 instead of the true amount of $231,300.00; now, therefore,

BE IT FURTHER RESOLVED that Resolution No. 36 adopted December 19, 2013 is hereby corrected to reflect the true amount of the award for animal control officer services to be Two Hundred Thirty-One Thousand Three Hundred Dollars ($231,300.00).

CB:amf

8972.4

H:Files-General\Joint Municipal Animal Control\Resol. Auth.
Sh Svcs Agr.-Var Municipalities -- 1-16-14

Introduced on: January 16, 2014
Adopted on:
Official Resolution#:

SHARED SERVICES AGREEMENT
BY AND BETWEEN
THE COUNTY OF CAMDEN
AND
BOROUGH OF HADDON HEIGHTS

THIS DOCUMENT constitutes a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1 et seq. entered into between the County of Camden, a body politic and corporate of the State of New Jersey with offices located at 520 Market Street, Camden, New Jersey 08102, (County), and Borough of Haddon Heights, a body politic and corporate of the State of New Jersey with offices located at 625 Station Avenue, Haddon Heights, New Jersey 08035, (Municipality). The date of execution of this Agreement is the day of , 2014.

WITNESSETH:

WHEREAS, there is a need within the County to have a coordinated, joint municipal animal control group, which shall provide uniform, comprehensive animal control services to all members (the "Animal Control Group"); and

WHEREAS, the County is able to willing to act as the coordinator of The Animal Control Group; and

WHEREAS, the Municipality desires membership as a participating member within the Animal Control Group; and

WHEREAS, as the group coordinator, the County will be responsible for entering into and overseeing a contract with a licensed Animal Control Officer to provide the animal control services for all members of the joint group; and

WHEREAS, the municipal members of the group shall compensate the County, as the group coordinator, those individual municipal funds allocated for animal control services, plus a five percent (5%) administrative fee, which schedule of annual fees is attached; and

WHEREAS, the Municipality shall indemnify and hold the County, its officers, agents, and employees, harmless for any and all liability, which may attach or arise in connection with the delivery of animal control officer services contemplated by the parties; and

WHEREAS, N.J.S.A. 40A:65-1 *et seq* ("Uniform Shared Services and Consolidation Act") permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the County and the Municipality agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of this Shared Services Agreement pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act; and

WHEREAS, by Resolution adopted January 16, 2014, the Board of Chosen Freeholders of the County of Camden authorized the execution of a Shared Services Agreement with the Municipality for the provision of animal control services under the

direction of the Animal Control Group; now, therefore,

IN CONSIDERATION of the mutual promises set forth herein, the parties hereto agree as follows:

Definitions:

As used hereunder, the following terms shall be afforded the following definitions:

Animal Control Officer shall mean a Certified Animal Control Officer as better defined by N.J.S.A. 4:19-15.16 b.

Domestic Animals shall mean animals bred in captivity and more commonly known as house pets. For example, domestic cats and dogs.

Feral Cats shall mean the free-roaming, wild offspring of either domestic or wild cats.

Livestock shall mean domestic animals, such as cattle or horses, raised for home use or for profit, especially on a farm. This definition specifically excludes domestic cats and domestic dogs.

Regular business hours shall mean Monday through Friday, during the hours of 9:00 a.m. through 5:00 p.m.

Regular basis shall mean a steady and consistent manner.

Rodents shall mean that group of gnawing mammals, including, but not limited to rats, mice, squirrels, and beavers.

Stray or Stray Animal shall mean an animal which has wandered or otherwise become separated from its owner or home.

Wild Animal shall mean any non-domesticated animal, or an animal not presently owned

or cared for as a pet.

1. **TERM**

This agreement shall be for the period commencing on or about January 1, 2014 through December 31, 2014, to coincide with award of Bid A-61/2013 for Animal Control Officer services, with 2 one-year options to renew, contingent upon the County of Camden exercising the second and third year options with the Animal Control Officer. Should the County not exercise the second and third year option renewals, then the term of this Agreement shall be for a period of one year commencing on or about January 1, 20-14 and terminating December 31, 2014.

2. **MUNICIPALITY'S RESPONSIBILITIES**

A. As required by N.J.S.A. 4:19-15.16b, the Municipality shall appoint, by local ordinance or other authorizing document, the Animal Control Officer ("ACO") who executes the contract with the County as the coordinator of the Animal Control Group, for a term concurrent with the term of this contract, and any extensions authorized by the County. Nothing herein shall obviate the need for such action by the Municipality.

B. The Municipality shall provide to the County, all fees required for the within-described services. The Municipality shall pay to the County the following rates:

Term	Fee	5% Admin Fee	Total
2014	$6,000.00	$300.00	$ 6,300.00

2015/1 year	$6,150.00	$307.50	$6,457.50;
2016/1 year	$6,300.00	$315.00	$6,615.00;

during the term of this Agreement. Any amount charged to the Municipality over and above this, for unexpected services as better defined hereunder, shall be paid directly by the Municipality to the County, upon invoice for such services.

Payment shall be rendered by the Municipality directly to the County on a monthly basis, and shall be due and payable on the first day of each month.

3. COUNTY'S RESPONSIBILITIES

A. The County shall execute a contract with a licensed Animal Control Officer ("ACO"), as better defined by N.J.S.A. 4:19-15 et seq. and N.J.S.A. 15.16a et seq. The term of that contract shall match the term of this Shared Services Agreement, including any extensions authorized by the County.

B. The County shall oversee and manage the terms of that contract with the ACO, and shall pay to the ACO all fees owed and due by the Municipality, as better defined within this contract.

4. ANIMAL CONTROL SERVICES TO BE PROVIDED TO THE MUNICIPALITY UNDER THE COUNTY'S CONTRACT

With the primary goal being the control of stray, sick and injured animals within the Municipality, the contract executed by and between the ACO and the County, acting as coordinator of the Animal Control Group, shall require that the following scope of animal control services be provided to the Municipality. Such services shall be

provided in accordance with the bid specifications as advertised by the County of Camden under Bid A61/2013, a copy of which is attached hereto as Exhibit A, incorporated herein and made a part hereof.

5. LOCAL PUBLIC CONTRACTS LAW

If any party performing a service on behalf of another party or parties to this agreement utilizes the services of a private contractor to perform all or most of such service, or all or most of a specific and separate segment of the services so contracted for, such party shall be required to award the agreement for the work to be performed by a private contractor under such agreement in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A: 11-1 et seq.).

6. AUDIT

Pursuant to the Single Audit Act of 1984, the Municipality agrees to permit the County and/or its agents to examine any and all records relevant to this agreement and shall make the same available upon demand at a reasonable time and place for the purpose of auditing the records, reports and documents relative to this agreement.

7. RIGHT TO INSPECT

The Municipality shall permit the County or its authorized representative to make visits to the site or sites where the specified services are being provided for the purpose of assuring the Municipality's compliance with the terms of this agreement.

8. **INDEMNIFICATION**

The Municipality shall assume all risk of and responsibility for, and agrees to indemnify, defend, and save harmless the County of Camden and its officials and employees from and against any and all claims, demands, suits, actions, recoveries, judgments and costs and expenses in connection therewith on account of the loss of life, property or injury or damage to the person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly from the work and/or materials supplied under this contract. This indemnification obligation is not limited by, but is in addition to the insurance obligations contained in this agreement.

9. **INSURANCE**

The Municipality shall provide and maintain during the term of this agreement adequate insurance coverage for the services to be performed pursuant to this agreement. Said insurance shall include but not be limited to general liability and workers compensation insurance.

10. **NOTICE**

All notice hereunder shall be in writing and mailed, postage paid, certified mail, return receipt requested to the County by directing the same to the Assistant Director of the Division of Shared Services, Charles J. DePalma Complex, 2311 Egg Harbor Road, Lindenwold, New Jersey 08021, and to the Municipality by directing the

same to the Office of the Mayor, 625 Station Avenue, Haddon Heights, New Jersey, 08035.

11. MISCELLANEOUS

The following provisions shall apply to this agreement:

a. Construction of this Agreement

The parties acknowledge that this agreement was prepared under New Jersey Law and shall therefore be interpreted under the laws of that State.

b. Amendments

This agreement may not be amended, altered or modified in any manner except in writing signed by the parties hereto.

c. Headings

This section and or any other headings contained in this agreement are for references only and shall not affect the meaning and interpretation of this contract.

d. Invalid Clause

The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this agreement shall be binding upon all parties hereto.

e. Entire Agreement

This agreement shall consist of the entire agreement of the parties and it is acknowledged that there are no side or oral agreements relating to this undertaking set forth herein.

f. **Assignability**

This agreement and all rights, duties and obligations contained herein may not be assigned without the County's prior written permission.

g. **Affirmative Action**

The affirmative action provisions set forth in the documents attached hereto are incorporated herein and made a part hereof.

h. **Funding**

In accordance with the provisions of N.J.S.A. 40A:11-15, this agreement is subject to the availability and appropriation of sufficient funds in the year in which it is in effect.

i. **Waiver**

It is understood and agreed by the parties that a failure or delay in the enforcement of any of the provisions of this agreement by either of the parties shall not be construed as a waiver of those provisions.

j. **Americans With Disabilities Act**

The American With Disabilities Act provisions set forth in the documents attached hereto are incorporated herein and made a part hereof.

k. **Binding Agreement**

This Agreement shall be binding upon the parties hereto and their respective heirs, executors, administrators, successors or assigns.

IN WITNESS WHEREOF, the parties hereto have placed their signatures and appropriate seals on the date and year mentioned on the face of this Agreement.

ATTEST:

_____
MARIANNE DI PIERO, CLERK,
BOARD OF CHOSEN FREEHOLDERS

COUNTY OF CAMDEN

_____
ROSS G. ANGILELLA
COUNTY ADMINISTRATOR

WITNESS:

_____
Name:
Title:

BOROUGH OF HADDON HEIGHTS

_____
Name:
Title: Mayor

#8972.4

H:Files-Gen.\Animal..\Joint Municipal Animal Control 2014
Shared Services with Haddon Heights – Auth. 1-16-14

EXHIBIT 'A'

SPECIFICATIONS
FOR
ANIMAL CONTROL SERVICES

1. SCOPE:

1.1 The work under this specification consists of furnishing labor, materials, and services necessary for providing the animal control services, in a complete and satisfactory manner as specified herein.

1.2 The intent of this contract is to obtain services for the successful operation of the County's comprehensive Joint Municipal Animal Control Program.

2. GENERAL:

2.1 In 2002, the County developed a Joint Municipal Animal Control Program (the "Program") in order to better protect the health, safety and welfare of its citizens. The County operates this Program, wherein centralized professional and licensed animal control services are provided, through the use of interlocal agreements with those County municipalities who choose to participate.

2.2 The Animal Control services shall provide services to the participating municipalities located within the County. Presently, there are 16 municipalities who contract with the County for these services, and include: Bellmawr, Brooklawn, Chesilhurst, Clementon, Gibbsboro, Gloucester Twp., Haddon Heights, HiNella, Laurel Springs, Lawnside, Lindenwold, Mt. Ephraim, Pine Hill, Runnemede, Somerdale, and Voorhees.

2.3 There is no guaranteed number of municipalities who will execute agreements with the County for the provision of these services, and the number of participating municipalities may increase or decrease as those municipalities choose to participate.

2.4 Payment to the Contractor shall be on a monthly basis, at one-twelfth of the annual cost.

2.5 The services to be provided by the successful vendor to the participating municipalities include, but are not limited to:

2.5.1 the provision of uniform, reliable, and professional animal control services;

2.5.2 the attempt to control and manage stray, sick and injured animals within each participating municipality;

2.5.3 the ability to provide to the general public, an education and the enforcement of animal welfare and animal control laws;

2.5.4 the ability to promote pubic health, safety and welfare.

3. CONTRACTOR QUALIFICATIONS:

3.1 The importance of complete and timely animal control services requires that the services be performed by a Contractor who is regularly engaged with their own personnel in the animal control business who shall have been in the animal control service business of similar scope for at least five (5) years.

3.2 The bidder shall demonstrate that they have satisfactorily performed animal control services of similar scope of services and that they have a permanent organization and facilities located such as to properly fulfill all the services required. The bidder shall submit with their bid a list of references where animal control services of similar scope have been performed.

3.3 The Contractor shall control all animal control operations at their own facility. The Contractor shall not subcontract any part of this contract to a third party.

3.4 Only bidders meeting these requirements are deemed qualified to submit their bid for this work. Failure to meet these requirements will cause bid to be rejected due to non-compliance.

4. SCOPE OF SERVICES:

4.1 Provide the following Animal Control Services to participating municipalities:

4.2 Provide regular office hours shall be Monday through Friday from 9:00 AM to 5:00 PM. The Contractor shall respond to calls during these hours from municipal residents, municipal officers or municipal police departments.

4.3 Provide emergency services 24 hours per day, seven days a week. Municipalities shall be given a number for the animal control office and a pager number which shall be accessible 24 hours per day.

4.4 Respond to calls after normal hours when received from municipal police departments.

4.5 Provide all necessary equipment to capture stray and wildlife animals.

4.6 Retrieve dead animals (excluding deer) from public rights of way.

4.7 Canvass township streets a minimum of twice weekly for licensed and unlicensed animals which are running at large. All apprehended animals shall be held according to State, County and Township laws.

4.8 Respond to calls during normal business hours from residents regarding dogs which are running at large.

4.9 Notify the owner of a licensed animal when the animal has been apprehended and the location of the shelter where the animal was taken. When the animal was impounded during business hours, all reasonable attempts shall be made to reunite the animal with its owner.

4.10 All unlicensed dogs which are apprehended and appear to be six months of age or older shall be taken to a shelter. The animal control officer shall not return any such dog(s) unless given proof of a current license tag.

4.11 All domestic animals which are picked up shall be transported to a township designed shelter equipped and constructed as specified by the New Jersey Department of Health.

4.12 All animals seized shall be handled and disposed of, with proper notice given, as required by N.J.S.A.4:10-15.16.

4.13 The Contractor shall report each case of domestic and/or wildlife bites to the municipality and the animal shall be quarantined in accordance with applicable state laws.

4.14 The Contractor shall cover nuisance wildlife control only if it affects public safety or if requested by the police departments.

4.15 Sick and/or injured wildlife that pose a rabies threat shall be removed from both public and private property and disposed of in accordance with the laws of the State of New Jersey.

4.16 Any animal suspected of having rabies shall be transported to Trenton if the county cannot do so.

4.17 Upon request, where consistent with municipal ordinance, and payment of a refundable deposit, provide municipal residents with humane traps for the capture of feral cats.

4.18 Remove deceased animals from municipal streets, both public and private. Deceased animals on private property shall be removed only if the animal shall be removed only if the area or property where the carcass is located is easily accessible. This service shall not include removal of deer, livestock, rodents or birds.

4.19 Attend court hearings as may be required as a result of summons written by the Contractor for appearance requested by the Township or the police department.

4.20 The Contractor shall respond to complaints for sick and/or injured animals on a 24 hour a day, 7 day per week basis. Injured animals shall receive veterinary care prior to being taken to an animal shelter. It is expected that the owner of any sick and/or injured animal shall pay for all emergency care costs. In the event an owner cannot be located or the animal is stray/abandoned, the municipality shall be responsible for the costs of said emergency care.

4.20.1 The name(s) and contact information for local veterinarians and/or animal hospitals, including one with 24 hour emergency care capability shall be submitted with the bid or prior to award of contract.

4.21 Provide to each municipality and to the County a detailed activity report at the end of each month. The report shall detail the time and date of all actions taken, including but not limited to complaints, the nature of the complaint, follow-up needed if any, and all other action(s) taken.

4.22 Upon request be available to meet with County and/or municipal officials at a mutually convenient time during the contract period to address any issues arising from performance under the contract.

5. HISTORICAL DATA:

5.1 The data on the following pages is a record of activity from January, 2013 to October, 2013. No data is available for municipalities not included in these pages. This data is for general information only and is not to be construed as an indication of activity in 2014 or subsequent years.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. I7:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment

agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

1. Letter of Federal Affirmative Action Plan Approval; or

2. Certificate of Employee Information Report; or

3. Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27**.

AMERICANS WITH DISABILITIES ACT
Mandatory Language

Equal Opportunity for Individuals with Disabilities.

The Contractor and the County do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. s12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the County pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Contractor shall defend the County in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the County, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the County's grievance procedure, the Contractor agrees to abide by any decision of the County, which is rendered pursuant to, said grievance procedure. If any action or administrative proceeding results in an award of damages against the County or if the County incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

The County shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the County or any of its agents, servants, and employees, the County shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the County or its representatives.

It is expressly agreed and understood that any approval by the County of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this agreement, nor shall they be construed to relieve the Contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this agreement or otherwise at law.

RESOLUTION 2014:52

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS

FOR FIRST HALF OF FEBRUARY

Trust Account	$ 4,497.24
Capital Account	$ 25,580.25
Payroll Trust Account	-0-
Payroll Account (WE 1/24/14)	127,845.10
Animal Account	65.75
Current Fund	1,162,888.47
Total Amount of Bills & Claims	$1,320,876.81

Date: February 4, 2014

_____
Mayor Edward S. Forte, Jr.

Attest: _____
Kelly Santosusso, Acting Borough Clerk

Expenditures for Council Meetings

Date	2/4/2014	2013 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	3,558.13	All Accounts Marked T-13
Payroll W/E 1/24/14	939.11	
Total Trust	4,497.24	
Capital		
Bach Associates	5,500.00	2013:1404 Sewer Rmergency/Infl & Infil Redu PGR HH2013-1
Bach Associates	118.75	2013:1390(3) Pedestrain/Bike Lane Path/Devon Ave Pedees Improvement HH2013-11
Bach Associates	10,341.50	2013:1400(3) Road Improvements/Lippencott Ave Resurfacing HH2013-2
Bach Associates	5,520.00	2013:1400(5) Improv Lake Street Pump Station/LiLake Street Pump Station HH2013-3
Bach Associates	3,375.00	2011: 1333H Devon Ave, Conserv & Rec Zone/Devon Ave Sanitary Landfill HH2013-8
Bach Associates	725.00	2013: 1390(1)HHYA Improvements/Rec Field Improvements HH2013-4
Total Capital	25,580.25	
Payroll Trust		
Total Payroll Trust	0.00	
Animal		
Blackwood Animal Hospital	65.75	Exam & Eutghanasia of two animals
Total Animal	65.75	
Po's Paid Current Account	1,162,888.47	
Payroll W/E 1/24/14	127,845.10	
Total Current	1,290,733.57	
Total Spending 2/4/2014	1,320,876.81	

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
First Enc Date Range: First to 12/31/14
Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
ADAMBJ BATRICE J. ADAMS					
14-00210 01/28/14					
1 BRICKHOUSE INSTRUCTOR	128.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14
Vendor Total:	128.00				
AMERA AMERICAN ASPHALT CO INC					
14-00176 01/27/14					
1 EZ STREET COLD ASPHALT	156.60	4-01-26-290-258	B STREET MAINT/REPAIR	A	01/27/14
Vendor Total:	156.60				
ARTP ART PRESS					
14-00145 01/21/14					
1 INSERTS FOR HEIGHTS REPORT	390.00	T-13-56-860-820	B Reserve for Heights Report	A	01/21/14
Vendor Total:	390.00				
BACHA BACH ASSOC PC					
14-00222 01/30/14					
1 GENERAL ENGR HH2013-0	848.75	4-01-20-165-205	B PROFESSIONAL ENGINEERING SERVICES	A	01/30/14
2 INFL & INFIL REDU PGR HH2013-1	5,500.00	C-04-55-807-701	B Sewer Emergency	A	01/30/14
4 LIPPINCOTT AVE RESERF HH2013-2	10,341.50	C-04-55-807-603	B 2013:1400(3)Improve to Roads	A	01/30/14
5 HANDICAP RAMP PROG HH2013-5	266.75	4-01-20-165-205	B PROFESSIONAL ENGINEERING SERVICES	A	01/30/14
6 LAKE ST PUMP STATION HH2013-7	5,520.00	C-04-55-807-605	B 2013:1400(5) Improv Lake St Pump Station	A	01/30/14
7 DEVON AV SANIT LANDFI HH2013-8	3,375.00	C-04-55-806-907	B 2010:1333H DEVON AVE, CONSERV & REC ZONE	A	01/30/14
8 GLOVER MILL PARK HH2013-9	509.25	T-13-56-860-818	B Reserve Land Deposit	A	01/30/14
9 GLOVER MILL VILL ESCR HH2012-3	780.00	T-13-56-860-802	B Reserve Planning Board Escrow	A	01/30/14
10 BARRINGTON DINER ESCR HH2012-5	130.00	T-13-56-860-802	B Reserve Planning Board Escrow	A	01/30/14
11 DEVON AV PEDES IMPRO HH2013-11	118.75	C-04-55-807-503	B 2013:1390(3) PEDESTRIAN/BIKE FACILITIES	A	01/30/14

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
BACHA BACH ASSOC PC	Continued				
14-00222 01/30/14		Continued			
12 HHYA IMPROVEMENTS HH2013-4	725.00	C-04-55-807-501	B 2013:1390(1) REC/FIELD IMPROVEMENTS	A	01/30/14
	28,115.00				
Vendor Total:	28,115.00				
BERTA BERT'S AUTO BODY					
14-00186 01/28/14					
1 REPAIR LEFT FRONT CORNER HHPD	484.20	4-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	01/28/14
Vendor Total:	484.20				
BLACA BLACKWOOD ANIMAL HOSPITAL					
14-00042 01/07/14					
1 EXAM & EUTHANASIA OF TWO ANIMA	65.75	T-12-56-850-801	B Reserve Dog Trust Expenses	A	01/07/14
Vendor Total:	65.75				
BLUE1 HORIZON BLUE CROSS & SHIELD					
14-00154 01/23/14					
1 DENTAL NON POLICE FEB 14	1,795.93	4-01-23-220-245	B BLUE CROSS DENTAL	A	01/23/14
Vendor Total:	1,795.93				
BLUE2 HORIZON BLUE CROSS BLUE SHIELD					
14-00155 01/23/14					
1 DENTAL POLICE FEB 2014	2,851.55	4-01-23-220-245	B BLUE CROSS DENTAL	A	01/23/14
Vendor Total:	2,851.55				
CAVAD DOLORES(DEE) CAVALIERE					
14-00203 01/28/14					
1 ABS & LOWER AND PILATES INSTRU	35.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
CAVAD DOLORES(DEE) CAVALIERE	Continued				
14-00203 01/28/14		Continued			
2 ABS & LOWER AND PILATES INSTRU	105.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14
	140.00				
Vendor Total:	140.00				
CCMUA REGIONAL SEWER SERVICE					
14-00144 01/21/14					
1 W ATLANTIC & HIGH ST 1ST 2014	85.50	4-01-26-310-287	B CCMUA	A	01/21/14
2 321 SEVENTH AVE 1ST 2014	85.50	4-01-26-310-287	B CCMUA	A	01/21/14
3 514 W ATLANTIC AVE 1ST 2014	85.50	4-01-26-310-287	B CCMUA	A	01/21/14
4 REAR 608 W ATLANTIC AVE 1ST Q	85.50	4-01-26-310-287	B CCMUA	A	01/21/14
5 MUNI BLDG 1ST Q 2014	85.50	4-01-26-310-287	B CCMUA	A	01/21/14
	427.50				
Vendor Total:	427.50				
CCPOL CAMDEN COUNTY POLICE CHIEFS					
14-00085 01/09/14					
1 MEMBERSHIP DUES 2014	200.00	4-01-25-240-223	B DUES	A	01/09/14
Vendor Total:	200.00				
COURP COURIER POST					
14-00171 01/24/14					
1 PB MEETING NOTICE 2014	53.12	4-01-20-120-217	B Clerk - Legal Advertising	A	01/24/14
2 DESIGNATION NEWSPAPERS	30.72	4-01-20-120-217	B Clerk - Legal Advertising	A	01/24/14
3 APPOINTING RYAN, ESQ	30.72	4-01-20-120-217	B Clerk - Legal Advertising	A	01/24/14
4 FIXING CHARGES	32.64	4-01-20-120-217	B Clerk - Legal Advertising	A	01/24/14
5 APPOINTING BACH	30.72	4-01-20-120-217	B Clerk - Legal Advertising	A	01/24/14
6 HONORING SERV FERRESE	42.88	4-01-20-120-217	B Clerk - Legal Advertising	A	01/24/14
	220.80				
Vendor Total:	220.80				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
DEKOD DEBORAH DEKOSKI					
14-00201 01/28/14					
1 REFUND FOR GEMTLE YOGA CLASS	55.00	4-01-55-004-001	B Refund Of CY Revenue	A	01/28/14
Vendor Total:	55.00				
DIAMS WELLS FARGO BUSINESS CREDIT					
14-00153 01/23/14					
1 TEMPORARY WORKERS W/E 1/19/14	1,254.75	4-01-26-290-280	B TEMPORARY WORKERS	A	01/23/14
Vendor Total:	1,254.75				
DIDOR ROSEMARY DIDONATO					
14-00194 01/28/14					
1 REFUND FOR LOW IMPACT CLASS	60.00	4-01-55-004-001	B Refund Of CY Revenue	A	01/28/14
Vendor Total:	60.00				
DITIA ALLY DITILLIO					
14-00204 01/28/14					
1 ZUMBA INSTRUCTOR	80.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14
2 ZUMBA INSTRUCTOR	480.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14
	560.00				
Vendor Total:	560.00				
DIVCR DIV OF CRIMINAL JUSTICE ACADEM					
14-00026 01/06/14					
1 INTERNAL AFFAIRS POLICY & PROC	150.00	4-01-25-240-231	B TRAINING / SCHOOLS	A	01/06/14
Vendor Total:	150.00				
EBNEL LETICIA ANGELIA EBNER					
14-00209 01/28/14					
1 VINYASSA INSTRUTOR	40.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14
Vendor Total:	40.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
ELLIS JOHN ELLIS					
14-00159 01/23/14					
1 REIMBURSE FOR CERT RENEWAL	25.00	4-01-26-290-231	B SCHOOLS	A	01/23/14
Vendor Total:	25.00				
FERNK KATIA FERNANDEZ					
14-00208 01/28/14					
1 ZUMBA INSTRUCTOR	350.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14
Vendor Total:	350.00				
FLEMP FLEMING TERMITE & PEST					
14-00217 01/29/14					
1 PEST CONTROL MUNI BLDG DEC 13	24.00	4-01-26-310-235	B PEST CONTROL	A	01/29/14
2 PEST CONTROL MUNI BLDG JAN 14	24.00	4-01-26-310-235	B PEST CONTROL	A	01/29/14
3 PEST CONTROL DPW DEC 13	24.00	4-01-26-310-235	B PEST CONTROL	A	01/29/14
4 PEST CONTROL DPW JAN 14	24.00	4-01-26-310-235	B PEST CONTROL	A	01/29/14
5 PEST CONTROL HH CABIN DEC 13	25.00	4-01-26-310-235	B PEST CONTROL	A	01/29/14
6 PEST CONTROL HH CABIN JAN 14	25.00	4-01-26-310-235	B PEST CONTROL	A	01/29/14
7 PEST CONTROL COMM CTR DEC 13	30.00	4-01-26-310-235	B PEST CONTROL	A	01/29/14
8 PEST CONTROL COMM CTR JAN 14	30.00	4-01-26-310-235	B PEST CONTROL	A	01/29/14
	206.00				
Vendor Total:	206.00				
FORDM FORD MOTOR CREDIT DEPT 67-434					
14-00076 01/09/14					
1 2012 CHEV CAPRICE	17,097.26	4-01-25-240-275	B Vehicle Lease / Purchase	A	01/09/14
Vendor Total:	17,097.26				
FRANK FRANKLIN TRAILER INC					
14-00141 01/21/14					
1 LIGHT FOR DPW TRUCK	111.86	4-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	01/21/14
Vendor Total:	111.86				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
GALLM MARIA GALLARA					
14-00196 01/28/14					
1 REFUND GENTLE MINUS PILATES CL	15.00	4-01-55-004-001	B Refund Of CY Revenue	A	01/28/14
Vendor Total:	15.00				
GENSI GENSERVE INC					
13-01548 10/09/13					
1 SERVICE STATION GENERATOR	525.00	3-01-25-265-254	B MAINT/REPAIR BLDGS	A	10/09/13
Vendor Total:	525.00				
GLOUT GLOUCESTER TWP MUA					
14-00092 01/10/14					
1 GRASS & LEAF DISPOSAL 4TH 2013	15,181.00	4-01-32-465-216	B GLOUCESTER TWP MUA	A	01/10/14
Vendor Total:	15,181.00				
HADDC CAROL S HADDIX					
14-00197 01/28/14					
1 REFUND FOR GENTLE YOGA CLASS	50.00	4-01-55-004-001	B Refund Of CY Revenue	A	01/28/14
Vendor Total:	50.00				
HHBE HADDON HEIGHTS BD OF ED					
14-00212 01/29/14					
1 BORO CONTRIBUTION FEB 2014	989,079.00	4-01-55-001-001	B Local School Taxes Payable	A	01/29/14
Vendor Total:	989,079.00				
HHFIR HADDON HEIGHTS FIRE DEPT					
14-00133 01/16/14					
1 REIMBUR HHFD RELIEF FF CLASSES	200.00	4-01-25-265-231	B SCHOOLS/TRAINING	A	01/16/14
Vendor Total:	200.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
HHLIB HADDON HEIGHTS LIBRARY					
14-00213 01/29/14					
1 BORO CONTRIBUTION FEB 2014	22,500.00	4-01-29-390-288	B MAINT FREE PUBLIC LIBRARY	A	01/29/14
Vendor Total:	22,500.00				
HHVFW HADDON HEIGHTS VFW					
14-00168 01/24/14					
1 ACCOMMODATE CABIN RENTERS	255.00	4-01-28-370-263	B MAINTENANCE - FACILITIES	A	01/24/14
Vendor Total:	255.00				
INNOI INNOVATIVE INVESTIGATIONS, INC					
14-00156 01/23/14					
1 CRIMINAL REC SEA PEDERSEN SMIT	20.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/23/14
Vendor Total:	20.00				
JUSTT JUST TIRES					
14-00132 01/16/14					
1 NEW TIRES FOR HHPD CAR # 18-1	327.76	4-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	01/16/14
Vendor Total:	327.76				
KENTM MARGIE KENT					
14-00193 01/28/14					
1 REFUND FOR LOW IMPACT CLASS	60.00	4-01-55-004-001	B Refund Of CY Revenue	A	01/28/14
Vendor Total:	60.00				
KONDB BLAKE J. KONDRAS					
14-00202 01/28/14					
1 LOW IMPACT INSTRUCTOR	35.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14
2 LOW IMPACT INSTRUCTOR	35.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14
	70.00				
Vendor Total:	70.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
LAMML LAUREN LAMMERS					
14-00206 01/28/14					
1 BOOTCAMP INSTRUCTOR	140.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14
Vendor Total:	140.00				
MALLC MALL CHEVROLET					
14-00185 01/28/14					
1 STOP LIGHT SWITCH DPW#30	28.17	4-01-26-315-202	B PUBLIC WORKS-VEHICLE MAINT.	A	01/28/14
14-00188 01/28/14					
1 MIRROR CONTROLER FOR HHPD 18-3	23.16	4-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	01/28/14
Vendor Total:	51.33				
MARCP MARC PUBLISHING CO					
14-00084 01/09/14					
1 CAMDEN CTY 2014 CROSS REFERENC	200.45	4-01-25-240-233	B MINOR EQUIPMENT / SUPPLIES	A	01/09/14
Vendor Total:	200.45				
MARIJ JENNIFER MARISI					
14-00189 01/28/14					
1 REFUND FOR BRICKHOUSE CLASS	35.00	4-01-55-004-001	B Refund Of CY Revenue	A	01/28/14
Vendor Total:	35.00				
MCLANB BARBARA MCLANE					
14-00195 01/28/14					
1 REFUND FOR GENTLE YOGA CLASS	55.00	4-01-55-004-001	B Refund Of CY Revenue	A	01/28/14
Vendor Total:	55.00				
MORJO JOAN MORELAND					
14-00173 01/26/14					
1 HEALTH BENEFITS JAN 2014	972.65	4-01-23-220-234	B RETIREES HEALTH INS	A	01/26/14

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
MORJO JOAN MORELAND	Continued				
14-00174 01/26/14					
1 CONSULTANT SERVICES JAN 2014	292.50	4-01-20-120-219	B Clerk - Dept Head Expenses	A	01/26/14
Vendor Total:	1,265.15				
NEWEC CHRIS NEWELL					
14-00198 01/28/14					
1 FEFUND GENTLE YOGA CLASS	100.00	4-01-55-004-001	B Refund Of CY Revenue	A	01/28/14
Vendor Total:	100.00				
NJLAB NJ LABOR LAW POSTER SERVICE					
14-00044 01/07/14					
1 FEDERAL & STATE REV 14 POSTERS	288.00	4-01-20-100-311	B Office Supplies	A	01/07/14
Vendor Total:	288.00				
NJLW NJ DEPT OF LABOR & WORKFORCE					
14-00214 01/29/14					
1 UNEMPLOYMENT 4TH Q 2013	373.88	T-13-56-860-811	B Reserve Unemployment Comp.	A	01/29/14
Vendor Total:	373.88				
NJPOL NJ POLICE TRAFFIC OFFICERS					
14-00086 01/09/14					
1 MEMBERSHIP DUES 2014	35.00	4-01-25-240-223	B DUES	A	01/09/14
Vendor Total:	35.00				
OFFIB OFFICE BASICS, INC.					
14-00142 01/21/14					
1 PENS, FOLDERS, STAMPS, COVERS	198.73	4-01-20-100-311	B Office Supplies	A	01/21/14
14-00148 01/21/14					
1 CLIPS BATTERIES MOUSE ROTARY	292.14	4-01-20-100-311	B Office Supplies	A	01/21/14

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
OFFIB OFFICE BASICS, INC.	Continued				
14-00178 01/27/14					
1 TONER BELT UNIT CLEANER SANITI	311.25	4-01-20-100-311	B Office Supplies	A	01/27/14
2 SCHREDDER COURT	299.98	4-01-43-490-213	B OFFICE EQUIPMENT	A	01/27/14
	611.23				
Vendor Total:	1,102.10				
OTOOJ JENNIFER O'TOOLE					
14-00191 01/28/14					
1 REFUND ACTING FOR BEGINNERS CL	30.00	4-01-55-004-001	B Refund Of CY Revenue	A	01/28/14
Vendor Total:	30.00				
PEDRO PEDRONI					
14-00131 01/16/14					
1 NO LEAD GAS	2,727.00	4-01-31-460-275	B UNLEADED GAS	A	01/16/14
14-00143 01/21/14					
1 DIESEL FUEL	1,823.45	4-01-31-460-276	B DIESEL FUEL	A	01/21/14
Vendor Total:	4,550.45				
PELLC PELLEGRINO CHEVROLET					
14-00028 01/07/14					
1 LUG NUTS HHPD	5.61	4-01-26-315-205	B POLICE-VEHICLE MAINTENANCE	A	01/07/14
Vendor Total:	5.61				
PITNE PITNEY BOWES					
14-00149 01/21/14					
1 RED INK FOR POST MACHINE	101.99	4-01-20-100-212	B Postage	A	01/21/14
Vendor Total:	101.99				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
PRINP PATTY PRINCIPATO					
14-00200 01/28/14					
1 REFUND FOR GENTLE YOGA CLASS	55.00	4-01-55-004-001	B Refund Of CY Revenue	A	01/28/14
Vendor Total:	55.00				
PROCS PRO COMPUTER SERVICE					
14-00157 01/23/14					
1 E-MAIL SUPPORT JANUARY 14	392.00	4-01-26-310-234	B COMPUTER & WEBSITE MAINTENANCE	A	01/23/14
Vendor Total:	392.00				
PSEGR PSE&G					
14-00221 01/30/14					
1 SOF JAN 2014	2,649.49	4-01-31-430-288	B Electric & Gas	A	01/30/14
Vendor Total:	2,649.49				
RETRO THE RETROSPECT					
14-00211 01/29/14					
1 PLANNING BOARD DECISIONS & PRO	38.15	4-01-21-180-217	B ADVERTISING	A	01/29/14
2 DATE TIME PLACE OF MEET & PROO	29.48	4-01-21-180-217	B ADVERTISING	A	01/29/14
3 AUTHOR FIXING OF CHARGE & PROO	29.99	4-01-21-180-217	B ADVERTISING	A	01/29/14
4 DESIGNATION OF NEWSPAPE & PROO	28.46	4-01-21-180-217	B ADVERTISING	A	01/29/14
5 APPOINT OF STEVE BACH & PROOF	27.95	4-01-21-180-217	B ADVERTISING	A	01/29/14
6 APPOINT OF DON RYAN & PROOF	28.97	4-01-21-180-217	B ADVERTISING	A	01/29/14
7 HONOR TOM FERRESE & PROOF	36.11	4-01-21-180-217	B ADVERTISING	A	01/29/14
	219.11				
Vendor Total:	219.11				
ROTTC CARRIE ROTTINA					
14-00205 01/28/14					
1 INSTRUCTOR FEE BAL MOMMY & ME	40.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14
2 PROGRAM DEVELOPMENT STIPEND	245.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
ROTTC CARRIE ROTTINA	Continued				
14-00205 01/28/14		Continued			
3 MOMMY & ME INSTRUCTOR	150.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14
	435.00				
Vendor Total:	435.00				
RYAND DONALD S RYAN ESQUIRE					
14-00181 01/27/14					
1 PLAN BD MEETINGS 4TH Q 2013	450.00	4-01-21-180-205	B PROFESSIONAL SERVICE	A	01/27/14
2 PLAN BD RESOLUTIONS 4TH Q 2013	1,375.00	T-13-56-860-802	B Reserve Planning Board Escrow	A	01/27/14
	1,825.00				
Vendor Total:	1,825.00				
SCHML C LEN SCHMIDT & SON, INC					
14-00219 01/29/14					
1 REPLACE PIPES IN HH CABIN	546.00	4-01-26-310-254	B BUILDINGS & GROUNDS MAINT/REPAIR	A	01/29/14
Vendor Total:	546.00				
SHERW SHERWIN WILLIAMS					
13-01455 09/24/13					
1 PAINT FOR APPARATUS BAY	1,816.81	3-01-25-265-254	B MAINT/REPAIR BLDGS	A	09/24/13
Vendor Total:	1,816.81				
SIEGM MORRIS L. SIEGEL					
14-00207 01/28/14					
1 TAI CHI INSTRUCTOR	180.00	4-01-28-370-265	B CONTRACTED STAFF	A	01/28/14
Vendor Total:	180.00				
STIET TRACY STIEFEL					
14-00199 01/28/14					
1 RWEFUND FOR GENTLE YOGA CLASS	55.00	4-01-55-004-001	B Refund Of CY Revenue	A	01/28/14
Vendor Total:	55.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
VALIC V.A.L.I.C.					
14-00175 01/27/14					
1 2013 CONTRIBUTION	8,400.00	4-01-25-269-205	B LOSAP Contribution	A	01/27/14
Vendor Total:	8,400.00				
VER33 VERIZON					
14-00177 01/27/14					
1 911 SERVICE FOR JAN 2014	6.55	4-01-31-440-216	B REGULAR TELEPHONES	A	01/27/14
Vendor Total:	6.55				
VERIW VERIZON WIRELESS					
14-00146 01/21/14					
1 HHPD MDT'S JAN 2014	38.01	4-01-25-240-254	B COMPUTER MAINTENANCE	A	01/21/14
14-00170 01/24/14					
1 HHFD MDC'S JAN 2014	40.01	4-01-31-440-216	B REGULAR TELEPHONES	A	01/24/14
2 HHFD MDC'S JAN 2014	40.01	4-01-31-440-216	B REGULAR TELEPHONES	A	01/24/14
	80.02				
14-00179 01/27/14					
1 HH CELL PHONES JAN 2014	684.75	4-01-31-440-318	B NEXTEL PHONES	A	01/27/14
Vendor Total:	802.78				
VSP VISION SERVICE PLAN (CT)					
14-00147 01/21/14					
1 CONTRACTED EMPLOY FEB 2014	717.49	4-01-23-220-247	B VISION PLAN	A	01/21/14
3 NON CONTRACTED EMPLOY FEB 2014	218.51	4-01-23-220-247	B VISION PLAN	A	01/21/14
4 NON CONTRACTED EMPLOY FEB 2014	325.83	4-01-23-220-247	B VISION PLAN	A	01/21/14
	1,261.83				
Vendor Total:	1,261.83				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
WHITP PAM WHITAKER					
14-00192 01/28/14					
1 REFUND FOR LOW IMPACT CLASS	65.00	4-01-55-004-001	B Refund Of CY Revenue	A	01/28/14
Vendor Total:	65.00				
WINZI WINZINGER INC					
14-00056 01/08/14					
1 BRUSH PICK UP W/E 12/16/2013	286.00	4-01-32-465-218	B BRUSH PICKUP	A	01/08/14
14-00160 01/23/14					
1 BRUSH PICK-UP W/E 1/10/14	673.00	4-01-32-465-218	B BRUSH PICKUP	A	01/23/14
14-00216 01/29/14					
1 BRUSH PICK UP W/E 1/17/14	156.00	4-01-32-465-218	B BRUSH PICKUP	A	01/29/14
Vendor Total:	1,115.00				
ZOBEC CATHY ZOBEL					
14-00190 01/28/14					
1 REFUND OF PILATES YOGA CLASS	95.00	4-01-55-004-001	B Refund Of CY Revenue	A	01/28/14
Vendor Total:	95.00				

Total Purchase Orders: 76 Total P.O. Line Items: 118 Total List Amount: 1,111,421.49 Total Void Amount: 0.00

January 31, 2014
02:47 PM

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	3-01	2,341.81	0.00
CURRENT FUND	4-01	1,079,875.55	0.00
GENERAL CAPITAL FUND	C-04	25,580.25	0.00
DOG TRUST (ANIMAL)	T-12	65.75	0.00
TRUST - OTHER TRUST	T-13	3,558.13	0.00
Year Total:		3,623.88	0.00
Total Of All Funds:		1,111,421.49	0.00

1,082,217.36

SUB TOTAL CURRENT FUND 1,082,217.36
ADD'L
MEDICAL INS RETIRED EMPLY 46,805.46
MEDICAL INS ACTIVE EMPLY 33,865.65
1,162,888.47

RESOLUTION 2014:53

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Haddon Heights Council of the Borough of Haddon Heights, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Camden;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Haddon Heights, County of Camden, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Haddon Heights Municipal Alliance grant for fiscal year 2014 in the amount of:

DEDR	$ 11,074.00
Cash Match	$ 2,768.50
In-Kind	$ 8,305.50

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Date: February 4, 2014

APPROVED: _____
Edward S. Forte, Jr., Mayor

ATTEST: _____
Kelly Santosusso, Acting Clerk

CERTIFICATION

I, Kelly Santosusso, Acting Municipal Clerk of the Borough of Haddon Heights, County of Camden, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 4th day of February, 2014.

_____
Kelly Santosusso, Acting Municipal Clerk